**Coronavirus (COVID-19) Advisory Notice:** The health and safety of Butte County residents and community members, public officials and employees is a top priority for the Board of Supervisors.

Pursuant to current State Public Health directives to shelter-in-place and practice social distancing, and as authorized by Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, Board of Supervisors meetings will be closed to the public and all non-essential County staff for the foreseeable future. Members of the Board of Supervisors and essential County staff will be participating either in person or via teleconference. Members of the public are encouraged to participate remotely from a safe location in the following ways:

**How to Participate Remotely:**

A) **How to Watch the Meeting**
   Online at [www.buttecounty.net/klkerkoftheboard/boardmeetings](http://www.buttecounty.net/klkerkoftheboard/boardmeetings). Please note that there may be a several second delay when you view the livestream event.

B) **How to Provide Public Comment**

   • **Before the Meeting:** Submit a comment electronically through 4pm Monday the day prior to the Board meeting via the County’s eComment feature at: [buttecounty.granicusideas.com/meetings/505-board-of-supervisors-meeting/agenda_items](http://buttecounty.granicusideas.com/meetings/505-board-of-supervisors-meeting/agenda_items). eComments are instantaneously sent to all five Board members simultaneously prior to the meeting and are included in the public record.

   • **During the Meeting:** Submit a comment during the meeting via email to the Clerk of the Board at [ClerkoftheBoard@ButteCounty.net](mailto:ClerkoftheBoard@ButteCounty.net) with the subject line “Public Comment” and indicate the item number your comment corresponds to. If you wish to submit a general public comment, please use “General Public Comment” in the subject line. Comments submitted during the meeting may be read into the record as time permits. Comments received after an agenda item has been heard will be made part of the record if received prior to the end of the meeting.

Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact [clerkoftheboard@buttecounty.net](mailto:clerkoftheboard@buttecounty.net) as soon as possible to ensure arrangements for accommodation.
Butte County Board of Supervisors

Board Meeting Protocol during Stay at Home Order
Provided by the Chief Administrative Officer and Clerk of the Board
Effective: March-April 2020

NOTE: These protocols are subject to change as new direction comes from the State or processes are further defined by counties and Clerks of the Boards.

Until such time the Governor’s Stay at Home Order is terminated, and waivers of some public meeting rules and regulations are terminated, Board of Supervisor Meetings will accommodate Board Members calling in for meetings, and public comment via e-mail to the Clerk of the Board or e-comment through the meeting/agenda software, as follows:

**Rolcall Votes are Required for all Motions**

- Pursuant to Government Code section 5495(a), “all votes taken during a teleconferenced meeting shall be by rollcall.” All rollcall votes will be taken in sequential order by supervisorial district, with the Chair of the Board voting last.

**Procedure for Board Member Comments/Questions on Agenda Items**

- After each agenda item, the Chair will take questions and/or comments from Board members appearing telephonically, which will be taken in sequential order by supervisorial district. The Chair will then take questions and/or comments from Board members appearing in person, also to be taken in sequential order by supervisorial district, with the Chair addressing his questions and/or comments last.

- In order to keep meetings as brief as possible, if a question on a particular agenda item requires response from staff not appearing in person or telephonically, the question will be sent to the appropriate Department Head after the meeting and will be answered via e-mail. The agenda item will then be continued to the next Board meeting for further consideration and action.

- If an item has time constraints and must be acted upon immediately so that it cannot be carried over to the next Board Meeting, the Chief Administrative Officer will ask the appropriate Department Head to appear either in person or telephonically at the meeting. The Item will be held for action until the Department Head can join the meeting.

**Public Comments**

- **Prior to the Meeting:** Comments submitted through the eComment feature or to the Clerk of the Board prior to 4pm the Monday before the Board meeting will be sent to the full Board electronically and included in the public record.

- **During the Meeting:** Every attempt will be made to read comments submitted to the Clerk of the Board during the meeting into the record, unless there are too many too meet our intent of holding brief meetings. Comments that are read into the record must still adhere to the time limit specified by the Chair, and staff will only read aloud what fits within the specified time limit. All comments will be included in the public record.
1. **CALL TO ORDER**

Pledge of Allegiance
Observation of a Moment of Silence

2. **CORRECTIONS AND/OR CHANGES TO THE AGENDA**

3. **CONSENT AGENDA**


   3.02 Letter to the California Department of Parks and Recreation Requesting Vehicle Access to Lake Oroville State Recreation Area – Supervisor Connelly requested Board consideration of a letter to the California Department of Parks and Recreation requesting vehicle access to Lake Oroville State Recreation Area given the closure of all State parks due to the COVID-19 pandemic – action requested – APPROVE LETTER AND AUTHORIZE THE CHAIR TO SIGN. (Board of Supervisors - District 1)

   3.03 Approval of Minutes for Board of Supervisors Regular Meeting – Submitted for approval are the minutes for the February 25, 2020 Board of Supervisors Regular Meeting, the March 10, 2020 Board of Supervisors Regular Meeting, and the March 24, 2020 Board of Supervisors Regular Meeting – action requested – 1) APPROVE THE FEBRUARY 25, 2020 BOARD OF SUPERVISORS REGULAR MEETING MINUTES; 2) APPROVE THE MARCH 10, 2020 BOARD OF SUPERVISORS REGULAR MEETING MINUTES; AND 3) APPROVE THE MARCH 24, 2020 BOARD OF SUPERVISORS REGULAR MEETING MINUTES. (County Administration)
3.04 Budget Adjustment and Contract with Best, Best and Krieger for Legal Services for Butte Choice Energy Authority – On October 22, 2019, the Board of Supervisors adopted a resolution approving a Joint Powers Authority (JPA) agreement between the County and the City of Chico, establishing Butte Choice Energy Authority (BCEA). Legal assistance is needed for the newly formed JPA to perform its duties associated with getting BCEA structured and operational to be able to provide energy for the unincorporated area of the County along with the City of Chico. County Administration recommends entering into a contract with Best, Best and Krieger to provide legal services to BCEA. The term of the contract is March 1, 2020 through February 28, 2021, not-to-exceed $120,000 ($40,000 this Fiscal Year). In addition, County Administration recommends the Board approve a budget adjustment of $40,000 from the General Fund Appropriations for Contingencies. These funds will be paid back to the County once BCEA has become operational and revenues are available, which is anticipated to be 18-24 months after BCEA is operational – action requested – 1) APPROVE BUDGET ADJUSTMENT FROM THE GENERAL FUND APPROPRIATIONS FOR CONTINGENCY (4/5 VOTE REQUIRED); AND 2) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

3.05 Budget Adjustment to Recognize and Distribute 2018 Camp Fire FEMA Reimbursements – The Office of Emergency Management has been coordinating the collection of documents and submission of claims for County costs related to the 2018 Camp Fire disaster. As County departments complete project packages, the cost summaries are submitted to CalOES and FEMA for reimbursement. Staff anticipates a number of reimbursements before the end of Fiscal Year 2019-20 for expenditures on hazardous tree removal, in-County congregate sheltering during the event, donations management, the emergency volunteer center, traffic control signs and guardrails, certain road repairs, and emergency repair of wastewater systems at CSA 21 - Rocky Bluffs. County Administration recommends a budget adjustment to recognize and distribute $4.9 million in anticipated federal and State reimbursements for the 2018 Camp Fire. This will result in a $3.5 million increase in General Fund revenues, $1.3 million in the Road Fund, and $131,000 in CSA 21. No additional appropriations are sought at this time in the General Fund or Road Fund since the CalOES and FEMA payments represent reimbursement of expenditures already made from these funds for the Camp Fire response. Additional appropriation in CSA 21 will be utilized to reimburse the homeowners association for the cost of wastewater system repairs as a result of the fire. Reimbursements anticipated in FY 2020-21 will be included in the Recommended Budget – action requested – APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (County Administration)

3.06 Standard Agreement for Senate Bill (SB) 2 (Atkins) Planning Grants Program 2019 Award – On November 19, 2019, the Board of Supervisors approved submission of a $310,000 grant proposal to the State Department of Housing and Community Development for funding authorized by SB 2. The proposal included three projects intended to stimulate housing production in the County: 1) Oroville Region Planning Assistance - Master Municipal Service Review; 2) Butte County Climate Action Plan Update - CAP 2020 (SB 32 compliance); and 3) North Chico Village Core Specific Plan Re-Visioning and Design Plan. The State requires the Board approve the standard agreement for the grant before the work may begin – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)

3.07 Resolution Recognizing National Crime Victims’ Rights Week in Butte County – The District Attorney’s Office recommends adopting a resolution recognizing April 19, 2020 through April 25, 2020 as National Crime Victims’ Rights Week in Butte County. National Crime Victims’ Rights Week provides an opportunity to recognize the County’s commitment to victim services and to assisting survivors with relevant services that support justice and healing of all victims of crime – action requested – ADOPT RESOLUTION AND AUTHORIZE CHAIR TO SIGN. (District Attorney)
3.08 Resolution to Amend the Salary Ordinance – The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:

HUMAN RESOURCES: Amend Section 28E of the Salary Ordinance No. 4179 of the County of Butte entitled “Butte County Management and Supervisory Unit (BCMEA)” by adding the Class Code 1125 “Health and Human Services Program Analyst, Associate” Range 42, Class Code 1126 “Health and Human Services Program Analyst” Range 46, Class Code 1127 “Health and Human Services Program Analyst, Senior” Range 50 which provides an analyst series comparable to the administrative analyst focused on Health and Human Services programs, and Class Code 1410 “Manager, Department of Employment and Social Services Facilities” Range 56 which provides a classification to manage the Department’s facilities.

EMPLOYMENT AND SOCIAL SERVICES: Add 12 flexibly staffed Health and Human Services Program Analyst positions and delete 12 flexibly staffed Administrative Analyst positions effective April 18, 2020. With the creation of this new classification, 12 staff will be moved from the Administrative Analyst series into the Health and Human Services Program Analyst series. Add 1 Manager, Department of Employment and Social Services Facilities position and delete 1 flexibly staffed Information Systems Analyst position. This new position is necessary to manage the maintenance and improvement needs of the Department’s multiple facilities. Add 1 sunset Program Manager, Employment and Social Services (sunset to end June 30, 2020) position. This position is necessary for the development and implementation of the AmeriCorps Disaster Case Management Program (ADCM). Delete 1 flexibly staffed Administrative Analyst position and 2 flexibly staffed Financial Technician positions. Total allocations to decrease by 2. There is no impact on the General Fund Budget.

LIBRARY: Add 1.5 Library Assistant positions. This change is to correct a typographical error. Total allocations to increase by 1.5. There is no impact on the General Fund Budget.

Action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)

3.09 Contract with Avalon 9-1-1 Solutions for County 9-1-1 Coordination Support – A Request for Proposal was issued on December 3, 2019 for 9-1-1 County Coordinator responsibilities. One response was received, and the Department of Information Systems recommends a contract with Avalon 9-1-1 Solutions, which is qualified and meets all of the County’s criteria. County Coordinator responsibilities are a required function in support of the County’s 9-1-1 Dispatch services and are funded through the State Emergency Number Account (SETNA). The contract allows for a maximum of 38 service hours per month at $78.13/hour ($2,969/month) and the term is upon execution through March 31, 2025 not-to-exceed $178,136 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Information Systems)

3.10 Capital Asset Purchase Authority for New Generator at the Neal Road Recycling and Waste Facility (NRRWF) – The generator keeping the water pumps running to provide dust control and fire suppression for NRRWF recently stopped functioning. The Department of Public Works is currently renting a generator to keep the system running. The Department recommends approval of a capital asset purchase for a new generator in the amount of $50,000 – action requested – APPROVE CAPITAL ASSET PURCHASE. (Public Works)
3.11 Notice of Completion (NOC) and Ratification of Contract Change Order (CCO) for the Skyway Metal Beam Guard Rail (MBGR) Highway Safety Improvement Program Project – On January 14, 2020, the Board of Supervisors awarded the Skyway MBGR project to Highway Specialty Company, Inc. of Palo Cedro. The project included replacement of guardrail and removal/relocation of roadway signs. The contract award amount was $145,209.38. CCO No. 1 changes the engineers estimate for various items in the contract and settles miscellaneous extra work claims. CCO No. 1 is an increase to the contract by $75.45, and the total cost of work is $145,284.83. All contract work has been completed in accordance with the project plans and specifications – action requested – 1) RATIFY CONTRACT CHANGE ORDER NO. 1 AND AUTHORIZE THE CHAIR TO SIGN; AND 2) ACCEPT CONTRACT WORK AS COMPLETE AND AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION. (Public Works)

3.12 Resolution Recognizing April 2020 as Sexual Assault Awareness Month and Declaring April 29, 2020 as Denim Day in Butte County – Rape Crisis Intervention and Prevention requests that the Board of Supervisors adopt a resolution recognizing April 2020 as Sexual Assault Awareness Month and declaring April 29, 2020 as Denim Day in Butte County – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Other - Rape Crisis Intervention and Prevention)

3.13 Letter of Support for a Streamlined State Process to Access Funds Provided in the Coronavirus Aid, Relief and Economic Recovery (CARES) Act - On March 27, 2020, President Trump signed H.R. 748, the CARES Act, into law. This legislation provides a Coronavirus Relief Fund of $150 billion to States, U.S. Territories and Tribes to assist with the challenges presented by COVID-19. As written, large cities and counties (500,000 or greater) will receive these funds directly from the U.S. Treasury. The County has received requests from its local legislative representatives, federal and State lobbyists, and many of the associations of which the County is a member to write a letter in support of the State sharing the federal allocation with local governments and developing a streamlined process for counties to access the funding. These funds are vital as the County works to combat the effects of COVID-19 on our communities – action requested - APPROVE LETTER AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

**ITEM 3.13 WAS INCLUDED IN THE SUPPLEMENTAL AGENDA PUBLISHED APRIL 10, 2020**

4. REGULAR AGENDA

4.01 Boards, Commissions, and Committees
(List available at http://www.buttecounty.net/clerkoftheboard/AppointmentsList.aspx)

A. Appointments to Listed Vacancies (NO ITEMS)

B. Board Member / Committee Reports and Board Member Comments
(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

4.02 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer

4.03 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS (NO ITEMS)
6. **Board of Supervisors Public Comment**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

**Recess**

Recess as the Butte County Board of Supervisors and convene as the Thompson Flat Cemetery District Board of Trustees.

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**Thompson Flat Cemetery District**

**Board of Trustees Agenda**

**April 14, 2020**

1. **Call to Order**

2. **Consent Agenda (No Items)**

3. **Regular Agenda**

   3.01 Election of a Special District Alternate Enterprise or Non-Enterprise Member to the Butte Local Agency Formation Commission (LAFCO) – LAFCO is calling for votes for a Special District Alternate Enterprise or Non-Enterprise Member to serve on the Commission through the remaining term which expires May 31, 2021. Al McGreehan from the Paradise Recreation and Park District held the seat until September 2019. Mr. McGreehan was elected to the Special District Regular Non-Enterprise seat on the Commission leaving the Alternate seat vacant. The Thompson Flat Cemetery District Board of Trustees may vote for a member to the Alternate seat on the Commission. The three nominated candidates on the ballot are Larry Bradley (Durham Recreation & Park District), Tom Lando (Chico Area Recreation & Park District), and Aimee Raymond (Rock Creek Reclamation District). The vote must be made by an official action of the Board and signed by the Chair or an Alternate District Board Member chosen by the District's Board for the purpose of signing the ballot and counter-signed by the District's Manager, Grant Hunsicker. Ballots are due to LAFCO no later than 4:00 pm, Thursday, April 30, 2020 – action requested – 1) VOTE FOR ONE SPECIAL DISTRICT ALTERNATE ENTERPRISE OR NON-ENTERPRISE MEMBER TO LAFCO; OR 2) DECLINE TO VOTE. (General Services)

4. **Public Comment**

Comments to the Thompson Flat Cemetery District Board of Trustees on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the Thompson Flat Cemetery District Board of Trustees is prohibited from taking action on any item not listed on the agenda.

5. **Closed Session (No Items)**

**Adjournment**

Adjourn as the Thompson Flat Cemetery District Board of Trustees and reconvene as the Butte County Board of Supervisors.
7. **BOARD OF SUPERVISORS CLOSED SESSION**

7.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
   A. Agricultural Commissioner
   B. Behavioral Health Director
   C. Chief Administrative Officer
   D. Chief Probation Officer
   E. Child Support Services Director
   F. County Counsel
   G. Development Services Director
   H. Employment and Social Services Director
   I. Human Resources Director
   J. Information Services Director
   K. Library Director
   L. Public Health Director
   M. Public Works Director
   N. Water and Resources Conservation Director

7.02 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:
   Negotiators: Jack Hughes, Sheri Waters, and Meegan Jessee
   Employee Organizations: Teamsters - General Unit; Teamsters - Social Services Workers’ Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees’ Association; Butte County Deputy Sheriff’s Association - General Unit; Butte County Deputy Sheriff’s Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit; Board of Supervisors Executive Assistants
Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Consent Agenda: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.

2. Regular Agenda: this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.

3. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.

4. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.

5. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300