1. **Call to Order**

   Pledge of Allegiance  
   Observation of a Moment of Silence

2. **Corrections and/or Changes to the Agenda**

3. **Consent Agenda**

   3.01 **Revenue Agreement with the California Department of Food and Agriculture (CDFA) for the Bee Safe Program** - The Agricultural Commissioner's Office recommends a cooperative agreement between the County and CDFA to provide revenue for the Bee Safe Program. The objectives of the program are to improve apiary theft prevention, decrease apiary pest pressure, decrease apiary stress due to pesticide exposure, and increase apiary foraging opportunities. The term of the revenue agreement is July 1, 2019 through June 30, 2020, not-to-exceed $47,796 – action requested - APPROVE REVENUE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Agriculture)

   3.02 **Budget Adjustment and Authorization to Finalize a Previously Approved Capital Asset Purchase (Imprivata Software)** - In fiscal year (FY) 2015-16, the Department of Behavioral Health purchased Imprivata Software, an essential two-factor authentication computer sign-on software system. The Imprivata Software provides an added layer of security for the Department with functions including secure printing and enhanced authentication for computer access. The added functionality further protects access to client records and adds efficiency to Department staff in managing sign-on to multiple applications. The capital asset purchase was approved for the total cost of $97,839. The total cost included a $20,000 one-time implementation fee, to be paid upon completion of the project. Due to unforeseen delays in the implementation, the project was not completed until October 2018. Shortly after the completion of the project, the Department’s focus turned to those impacted by the Camp Fire, and the implementation fee was not processed at that time. The Department recommends the Board of Supervisors authorize finalization of the capital asset purchase and authorize a budget transfer to the capital asset account to fund the final payment in the amount of $20,000 – action requested - 1) APPROVE BUDGET ADJUSTMENT; 2) APPROVE CAPITAL ASSET PURCHASE. (Behavioral Health)
3.03 Chico Area Recreation and Park District (District) Requests Consolidation of Measure on Ballot - The District submits Resolution No. 19-13, ordering a special parcel tax election, establishing specifications of the election order, and requesting consolidation of the election with the statewide Primary Election to be held on March 3, 2020, within the boundaries of the special district. The special election calls for a special district measure to be placed on the ballot. If approved by 2/3 or more of the votes cast on the measure, the District shall be authorized to levy qualified special taxes on property in the District for the purpose of providing quality facilities and programs in the District – action requested - APPROVE CONSOLIDATION. (Clerk Recorder / Registrar of Voters)

3.04 Yuba Community College District (District) Requests Consolidation of Measure on Ballot - The District submits Resolution No. 19-37, ordering a special school bond election, establishing specifications of the election order, and requesting consolidation of the election with the statewide Primary Election to be held on March 3, 2020, within the boundaries of the special district that fall within Butte County. The special election calls for a special district measure to be placed on the ballot. If approved by 55% or more of the votes cast on the measure, the District shall be authorized to issue and sell bonds in the amount of $228,400,000 to repair, modernize, and construct classrooms/buildings for the District – action requested - APPROVE CONSOLIDATION. (Clerk Recorder / Registrar of Voters)

3.05 Board of Supervisors Regular Meeting Minutes - Submitted for approval are the minutes for the October 22, 2019, and the November 5, 2019, Board of Supervisors Regular Meetings – action requested - 1) APPROVE THE OCTOBER 22, 2019, BOARD OF SUPERVISORS REGULAR MEETING MINUTES AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE THE NOVEMBER 5, 2019, BOARD OF SUPERVISORS REGULAR MEETING MINUTES AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

3.06 Continuation of Local Disaster Proclamation Due to the February 2019 Storms - A local emergency presently exists in Butte County due to the February 2019 Storms in accordance with the proclamation made by the Chief Administrative Officer on February 28, 2019, and affirmed and ratified by the Board of Supervisors on March 5, 2019. The local disaster proclamation enables the County to obtain State and federal dollars to help with the recovery. The local emergency resulting from conditions of the February 2019 Storms is still in effect. State law requires that the Board of Supervisors review the need for continuing the local emergency every 60 days. At this point, the final duration of the emergency has not yet been determined – action requested – 1) CONFIRM THE NEED FOR CONTINUING THE PROCLAMATION OF FEBRUARY 2019 STORM EMERGENCY; AND 2) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
3.07 Continuation of Local Disaster Proclamation Due to the June Public Safety Power Shutoffs (PSPS) and Expansion to Include September and October PSPS Events - A local emergency presently exists in Butte County due to the June 2019 PSPS in accordance with the proclamation made by the Chief Administrative Officer on June 8, 2019 and affirmed and ratified by the Board of Supervisors on June 11, 2019. The local emergency resulting from conditions of the June 2019 PSPS is still in effect. In addition, the September 23 and 25, 2019 PSPS Alpha and Bravo events and October 5, 9, 23, 26, and 29, 2019 events have been added to the June 2019 proclamation. State law requires that the Board of Supervisors review the need for continuing the local emergency every 60 days. At this point, the final duration of the emergency has not yet been determined – action requested – 1) CONFIRM THE NEED FOR CONTINUING THE PROCLAMATION OF JUNE 2019 PSPS EMERGENCY AND EXPANDING THE EMERGENCY DECLARATION TO INCLUDE THE SEPTEMBER AND OCTOBER PSPS EVENTS; AND 2) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

3.08 Recognize Revenue Associated with the Settlement between Butte County and Department of Water Resources (DWR) Settlement related to the Oroville Dam Spillway Incident - Butte County and DWR reached an agreement on the lawsuit filed by Butte County for roadway damages and unreimbursed costs resulting from the Oroville Dam Spillway Incident in February 2017. The County has received $12 million from DWR in this settlement. During the Spillway Incident and the reconstruction work that followed, county roads were significantly damaged and the estimated repairs exceed $14 million. Additionally, during the event the County incurred $963,943 in unreimbursed costs related to emergency management and staffing costs during the evacuation when County offices were closed and/or evacuated employees were unable to work. Staff recommends that the Board of Supervisors direct staff to utilize $963,943 to reimburse various County funds with the remaining balance of $11,036,057 transferred to the Road Fund to support the County's road infrastructure. Specifically the $963,943 would be allocated as follows: $364,857 to the General Fund; $202,376 to the Social Services Fund; $37,091 to the Public Health Fund; $41,523 to the Behavioral Health Fund; $50,835 to the Child Support Fund; $266,559 to the Road Fund; and $702 to the IHSS Public Authority Fund. As these are funds reimbursing the County for costs already incurred, staff does not recommend appropriating the funds for other uses. The $11 million for county roads will be appropriated as projects move forward – action requested - DIRECT STAFF TO RECOGNIZE DWR SETTLEMENT REVENUE AS DETAILED IN THE STAFF REPORT. (County Administration)

3.09 Resolution Establishing the Deadline for Completion of Work in the Alternative Fire Debris Removal Program - Butte County Code Chapter 53, Article II, requires all fire debris within the Camp Fire burn area to be removed through either the State's Government Program or the County's Alternative Program. Chapter 53, section 53-16 (C), of the Butte County Code allows the Board of Supervisors to set deadlines for the completion of work in the Alternative Program. The Government Program is nearing completion, and the County has begun abatement of properties that did not enter either the Government or Alternative Program. Additionally, the Town of Paradise staff requested the Board of Supervisors establish a deadline for completion of work in the Alternative Program. Due to on-going risks to the public of remaining fire debris, and the State's original estimate was that all Government debris removal would be completed by February 29, 2020, the Chief Administrative Officer recommends that the Board of Supervisors adopt a resolution setting a corresponding deadline of February 29, 2020 for the Alternative Program work to be complete – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
3.10 Resolution of Intent to Change the Name of Merkley Court to Yoon Kouei Court in the Palermo Area - The Butte County Address Coordinator has received a petition to change the name of Merkley Court, a private road located on the south side of Palermo Road east of Lone Tree Road and west of Falcon Drive, to Yoon Kouei Court. The petition contains the existing road name, five proposed names and the signatures of all of the property owners whose properties are serviced by Merkley Court. The proposed road name, Yoon Kouei Court, has been studied to assure it does not duplicate or sound like any existing road names in the County. The resolution of intent sets the time and date of a public hearing to consider the road name change at the Board of Supervisors meeting on December 17, 2019, at 10:00 a.m. The resolution also directs staff to provide notice of the public hearing by posting notice in at least three places along the road proposed to be affected at least ten days before the date set for the hearing – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)

3.11 Abandoned Vehicle Abatement (AVA) Program Effectiveness Report for Fiscal Year (FY) 2017-18 and FY 2018-19 - The AVA program in Butte County includes a joint powers authority formed in 2003 that includes Butte County, City of Biggs, City of Chico, City of Gridley, City of Oroville and the Town of Paradise. The program uses the $1 tax on vehicle registration ($2 on commercial vehicles) within the County, the cities, and the Town to cover costs associated with removal, disposal, and recycling of abandoned vehicles. The Butte County AVA Service Authority met on October 28, 2019 to accept the Annual Effectiveness Report. This report covers the transmittal of the Effectiveness Reports for FY 2017-18 and FY 2018-19 – action requested - ACCEPT FOR INFORMATION. (Development Services)

3.12 Resolution Authorizing the County to Participate in the No Place Like Home (NPLH) Program and to Apply for Additional NPLH Funding - In September 2019, the State Department of Housing and Community Development released its Notice of Funding Availability for the second round of NPLH competitive funds. These funds can be used to develop permanent supportive housing for individuals with serious mental illness who are experiencing either homelessness, chronic homelessness, or at risk of chronic homelessness. The Department, in collaboration with Community Housing Improvement Program, Inc. (CHIP), a private, non-profit corporation with 46 years of affordable housing development experience, is proposing to develop Creekside Place, a 101-unit, mixed use, multi-family project. One hundred units will serve extremely low and low-income seniors, 62 years and older, and 15 of the 100 units will assist NPLH seniors. The City of Chico owns the 4.92 acres site, located on Notre Dame Boulevard near Humboldt Road and will provide a long-term lease to CHIP for the affordable housing development. The City will also be providing project financing. CHIP, the development sponsor, will be the developer, owner, and provide property management for the project. The Department will allocate project financing and provide supportive services for the 15 NPLH units. It is anticipated that the Department will apply for a total of $6,058,110 in grant funds which includes the $1,659,786 noncompetitive funds – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

3.13 Capital Asset Surplus - Cisco Computer Routers and Blue Coat Equipment - In 2002 and 2010, the Department of Employment and Social Services purchased three Cisco computer routers and four pieces of Blue Coat computer equipment/software. The Cisco routers and Blue Coat equipment are no longer functional and of no use to the Department. The Department recommends the items be removed from the Capital Asset Ledger – action requested - DECLARE CAPITAL ASSETS (7) SURPLUS TO THE NEEDS OF THE COUNTY. (Employment and Social Services).
3.14 Resolution to Amend the Salary Ordinance - The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:

COUNTY ADMINISTRATION: Add 1 flexibly staffed Management Analyst position through the Principal level in the Community and Economic Development unit. The Department recommends the addition of this position to provide time for a new employee to be trained by the incumbent and to provide for a higher-level position to meet current needs. The Department will request to delete the existing Management Analyst position held by the incumbent once it becomes vacant. Total allocations to temporarily increase by one. The additional cost for the position will be accommodated in the Department’s Fiscal Year 2019-20 budget. There is no impact on the General Fund Budget.

DEVELOPMENT SERVICES: Add 1 term Building Plans Examiner position (term to end December 31, 2022) and add 1 flexibly staffed Legal Office Specialist position. Addition of a new term position is required to process the additional volume of fire re-build construction. The Legal Office Specialist is needed for many of the due process tasks in the Code Enforcement Division. Without the addition of these allocations, contract labor would be required with a significant increase in inspection turnaround time for the public. Following a departmental promotional recruitment for the Legal Office Specialist position the resulting vacancy will be deleted at future Board Meeting. Total allocations to temporarily increase by two. The department has appropriations in the Fiscal Year 2019-20 budget for the positions. There is no impact on the General Fund Budget.

HUMAN RESOURCES: Amend Section 28M of the Salary Ordinance No. 4149 of the County of Butte entitled “Skilled Trades Unit” by adding Class Code 4412 “Arborist” Range 37. The applicable employee group has agreed to these changes.

PUBLIC HEALTH: Add 2 Division Director, Public Health positions, and delete 1 Assistant Director, Public Health position. After review of the duties and tasks required to be completed, these changes were determined to better suit the needs of the Department. Total allocations to increase by one. The Department has appropriations in the Fiscal Year 2019-20 budget for the increased cost of this change. There is no impact on the General Fund Budget.

On August 13, 2019, the Board of Supervisors approved the addition of two new term allocations to the Department of Public Health. The classifications were inadvertently added to the Salary Ordinance as flexibly staffed Administrative Analyst Sunset positions (term to end August 1, 2021) instead of Public Health Education Specialists. The Department recommends correcting this error by adding two flexibly staffed Public Health Education Specialist Sunset positions (term to end August 1, 2021) and deleting two vacant flexibly staffed Administrative Analyst Sunset positions (term to end August 1, 2021).
PUBLIC WORKS: Add 0.75 FTE flexibly staffed Permit Technician position, add 1 flexibly staffed Financial Technician position, add 1 Arborist position, add 1 Public Works Assistant Director position, flexibly staff 1 existing Civil Engineer position up to the Senior level, and delete 1 Deputy Director, Public Works position. These changes will address operational and supervisory needs and will allow the Department to better address current workloads. Total allocations to increase by 2.75. There is no impact to the General Fund Budget in Fiscal Year 2019-20 because the department has salary savings from vacant positions. Adding these positions will add approximately $100,000 in General Fund costs and $175,000 in Road Fund costs annually in future year budgets.

Action requested - ADOPT RESOLUTION AND AUTHORIZATE THE CHAIR TO SIGN. (Human Resources)

3.15 Resolution Authorizing the Human Resources Director to Sign Benefit Related Documents for the 2020 Plan Year - The County offers a variety of benefits to its Regular Help employees, including medical, dental, vision, life insurance, long term disability, flexible/dependent spending accounts, and an employee assistance program. Various plan related documents must be reviewed and signed prior to the start of each plan year. The Department of Human Resources recommends adopting a resolution authorizing the Director of Human Resources to sign plan documents related to the 2020 plan year. An update on the benefits for 2020 are as follows:

1) CalPERS medical plan rates for 2020 in the Butte County region will see the following changes: PERS Choice 0.67% increase, PERS Select 1.75% increase, PERS Care 4.36% increase and HMO 15.45% increase;

2) Teamsters medical plan rates for 2020 will see the following changes: Select Plus 1.01% increase, Plan E Plus 1.258% increase;

3) Delta Dental plan rates for 2020 will increase by 1.7% compared to the 2019 rates;

4) VSP vision plan rates for 2020 will have no change compared to 2019 rates;

5) Discovery Benefits Flexible Spending plan rates for 2020 will have no change compared to 2019 rates;

6) MetLife plan rates for 2020 will see the following changes: Voluntary Life 10% decrease, Basic Life plan rates for 2020 will have no change compared to 2019 rates, and Long Term Disability 28% increase which is due to high utilization in the 2019 plan year; and

7) Employee Assistance Program for 2020 will increase by 18.85% due to high utilization following the Camp Fire.

Action requested - ADOPT RESOLUTION AND AUTHORIZATE THE CHAIR TO SIGN. (Human Resources)
3.16 Resolution Authorizing the County Librarian to Adjust the Hours of Operation for the Butte County Library - Paradise Branch - The Paradise Branch of the Butte County Library was closed from November 8, 2018 to July 31, 2019, due to the Camp Fire. Since its reopening on August 1, 2019, an average of 100 patrons have visited the Paradise Branch Library each day it has been open to the public. As the Paradise Ridge area continues to recover, additional adjustments to the library’s hours may be required to better meet the needs of the residents. Currently, the Paradise Branch Library is open for three days a week, for a total of 15 hours. Library staff monitor patron usage weekly and believe that adjustment of hours will be necessary in the next year of operation. The Library recommends adopting a resolution authorizing the County Librarian to adjust operating hours at the Paradise Branch Library until July 1, 2020 – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Library)

3.17 California Children's Services (CCS) and Child Health and Disability Prevention (CHDP) Annual Plan for FY 2019-20 - Each year, the Department of Public Health is required to prepare a Children's Medical Services (CMS) Plan for the CCS and CHDP programs. The goal of CMS is to assure the health of California children through access to services for all children, in partnership with families and communities, in an environment committed to excellence. The plan summarizes program activities within CCS and CHDP program for the year. The CCS program provides specialized medical care and medical case management to children with medically eligible conditions who meet the program criteria. Public school-based medical therapy units provide physical and occupational therapy under physicians’ orders. The CHDP program focuses on complete health assessments for the early detection and prevention of disease and disabilities in children and youth. In addition, CHDP focuses on medical provider resource development, informing about CHDP services to eligible families, and health education activities during community outreach events to help link families to Medi-Cal services for their children. CHDP also has a component called Health Care Program for Children in Foster Care in which Public Health Nurses identify and address the health care needs of children in protective services custody – action requested - APPROVE CCS/CHDP ANNUAL PLAN SUBMISSION AND AUTHORIZE THE CHAIR TO SIGN. (Public Health)

3.18 Budget Adjustment for County Service Area (CSA) 158 - Ishi Valley Estates and Vineyard Grove Estates - The Department of Public Works manages various services for CSA 158 - Ishi Valley Estates and Vineyard Grove Estates, including drainage, street lighting and fire protection. The CSA is located in north Chico, off Garner Lane and has a total of 48 lots within its boundaries. Fire protection is provided to the lots by two pumps located at APN 047-750-062 (4239 Tuliyanı Drive). This system provides pressurized water to a fire suppression system that includes six fire hydrants. During recent testing, the well showed evidence of failure (production of sand and reduced fire flow volumes). The Department is prepared to hire a contractor to bring in a crane, remove the well pump, and perform a video inspection of the well casing and the pump equipment. The inspection is necessary to determine what repairs need to be made in order to bring the fire suppression system up to proper working order. Once the inspection is complete, the Department will solicit and hire a contractor to repair the system. The current CSA 158 budget only includes $1,000 for maintenance and repair work. The removal of the pump and inspection of the fire suppression system is estimated to cost approximately $5,000. The total cost of the repairs are unknown at this time, but are expected to be at least $15,000 in additional costs. The Department recommends a budget adjustment for CSA 158 for the expenses associated with this inspection and the preliminary estimated fire suppression system repair costs. Fund balance in the amount of $20,000 will be used for the expenses. The remaining fund balance after this budget adjustment will be $24,163. – action requested - APPROVE BUDGET ADJUSTMENT. (4/5 VOTE REQUIRED). (Public Works)
3.19 Budget Adjustment for County Service Area (CSA) - 172 Autumn Park Subdivision - The Department of Public Works manages various services for CSA 172 - Autumn Park Subdivision including drainage, street lighting, fire protection, and landscape maintenance. The Department recommends a budget adjustment, increasing appropriations by $16,932 and reimbursements by $54,532, for storm-related costs incurred in FY 2018-19 and FY 2019-20. The fund balance for CSA 172 will increase by $37,600 once State and federal reimbursements are received. The increased appropriations are needed for the following:

1) In March 2019, the Department pumped floodwaters from the retention pond to provide capacity for pending storms that involved labor and pump rental at a cost of $14,677. The costs were not paid in FY 2018-19, and must now be budgeted in FY 2019-20; and

2) In July 2019, the Department removed sandbags placed along Keefer Slough during the 2019 Storm Events at a cost of $2,255.

Staff had multiple conversations with community members within the Autumn Park Subdivision, numerous phone calls with the National Weather Service to clarify the potential flooding risks to the Autumn Park Subdivision, and significant efforts were made to monitor the level of the retention pond on a daily basis as storms were lining up. Given the high likelihood of a repeat neighborhood flooding event, and the potential for significant damage to multiple residential structures within the Autumn Park Subdivision, the Director of the Department of Public Works made the decision to rent equipment and perform emergency pumping of the retention pond on two separate occasions, and install a sandbag berm to help protect the Autumn Park Subdivision – action requested - APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (Public Works)

3.20 Contract Amendment with Nichols Consulting Engineers CHTD (NCE) for Professional Services to Evaluate and Inventory Roadway Impacts From the Camp Fire Debris Removal - On November 16, 2018, the County executed a contract with NCE for the impact analysis to the roadway system due to the Camp Fire debris removal efforts. Due to the rapid degradation of the road system, it was necessary to remobilize and add an additional evaluation of the current roadway status to document the level of damage prior to the end of debris removal work. The amount of heavy traffic associated with the recovery effort has been substantial and exceeded normal heavy truck traffic volume. Extreme loading on the County's roadways has resulted in damage and significantly reduced lifespan expectancy of the roadway structure. By properly quantifying the current roadway condition, a complete impact analysis can be completed to incorporate the condition at the time of the Camp Fire to the current conditions to justify Federal Emergency Management Agency reimbursement. Once debris hauling and hazard tree removal efforts are complete, a final survey will be performed as well. The Department recommends amending the contract with NCE to add an additional field review of 170 miles of roadway. The amendment increases the maximum payable amount by $48,000, not-to-exceed $268,000. The term of the contract is November 21, 2018 through November 21, 2023 – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)
3.21 **Contract Amendment with Bejac Corporation for Equipment Rental Services for the Neal Road Recycling and Waste Facility (NRRWF)** - To accommodate additional waste disposal and recycling processing needs associated with Camp Fire debris waste and municipal solid waste, the NRRWF contracted for the rental of specialized solid waste handling equipment. The Department of Public Works researched potential vendors that specialized in renting solid waste equipment and Bejac Corporation was determined to have all the equipment necessary. Bejac Corporation provides for the rental of excavators, aggregate screens, conveyors, wheel loaders, track loaders, greenwaste machines, tree grinders, and material handlers. Equipment may be rented on either daily, weekly, or monthly terms. On March 26, 2019, the Board of Supervisors executed a Blanket Purchase Agreement with Bejac Corporation to provide specialized solid waste handling equipment. The NRRWF is presently developing a new on-site program to divert construction and demolition (C&D) waste from the municipal waste stream. Examples of C&D waste include dimension lumber, drywall, metal, and other materials commonly found in building construction and building demolition. Bejac Corporation has the rental equipment necessary to allow NRRWF staff to extract C&D waste and separate dirt and other fine materials. Diversion of C&D materials out of the landfill will help the County achieve State waste diversion goals that are established and enforced by CalRecycle. The Department recommends amending the contract with Bejac Corporation to increase the maximum amount payable by $250,000, not-to-exceed $500,000. All other terms remain the same – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE CHAIR TO SIGN. (Public Works)

3.22 **Award Contract to Lowest Responsible Bidder for the Lower Centerville Road Damage Repair Project** - The Lower Centerville Storm Damage Project will repair infrastructure damaged by the January 2017 storms. The location of the project is approximately 0.5 miles north of Honey Run Road along Centerville Road. This work has been authorized, and funding approved by the Disaster Assistance Program through the Federal Emergency Management Agency and administered by CalOES. The scope of this project is to realign the roadway into the hillside at the first site near Butte Creek and install a soldier pile wall at a second site where the embankment failed due to a large fallen tree. The engineer's estimate for this work is $1,151,791, with a total project cost estimated at $2,100,000, which includes preliminary engineering, right-of-way acquisition, construction, and construction engineering. The project was advertised beginning October 3, 2019 and posted on PublicPurchase.com, and bids were opened on October 31, 2019. A total of five responsive bids were received; the lowest responsive bidder was Knife River Construction of Chico with a bid price of $1,315,203 (14.2% above the Engineer's Estimate). Bids ranged from a low of $1,315,203 to a high of $1,628,882. Once under contract, the contractor will be expected to begin work, and continue their work until winter rains necessitate a winter suspension. The contract allows for 62 working days after issuance of a Notice to Proceed for the Contractor to complete the work – action requested - 1) APPROVE THE PLANS AND SPECIFICATIONS; 2) AUTHORIZE CHAIR TO SIGN THE PLANS; 3) AWARD THE CONTRACT TO THE LOWEST RESPONSIBLE BIDDER; AND 4) AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO SIGN THE CONTRACT. (Public Works)
3.23 Resolution Authorizing the Adoption of the California Department of Transportation’s (Caltrans) Local Assistance Procedures Manual (LAPM) Chapter 10 for Consultant Contracts - The Department of Public Works contracts with consultants to perform architectural, engineering, and related services for projects that receive State and federal funding. Pursuant to Title 23 of the Code of Federal Regulations section 172, the Department is required to adopt written policies and procedures prescribed by the awarding State Transportation Agency for procurement, management, and administration of engineering and design-related consultant services. While the Department adheres to Caltrans’ policies and procedures detailed in Chapter 10 of the LAPM for State and federally funded contracts, adoption of the policies and procedures through a resolution is required for the Department to be in compliance with the law. The Department recommends the Board adopt a resolution authorizing the adoption of the Caltrans LAPM Chapter 10 policies and procedures for all Department projects with State or federal funding sources. The full text of the LAPM Chapter 10 is available at the following link: https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch10.pdf - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

3.24 Resolution Authorizing the Department of Water and Resource Conservation (DWR) to Submit an Application for a Proposition 1 Integrated Regional Water Management (IRWM) Implementation Grant - Butte County is a member of the Northern Sacramento Valley (NSV) IRWM Group. NSV began in 2011, and the Board of Supervisors appoints three seats on the NSV IRWM Board. The NSV IRWM Board consists of representatives from Butte, Colusa, Glenn, Shasta, Sutter, and Tehama Counties. The Department coordinated the development of a grant application to the DWR under Proposition 1 on behalf of the NSV IRWM Group for funding implementation projects in the NSV region. These projects include: 1) Canal Pre-screen Project by Orland-Artois Water District; 2) Rock and Sand Creek Flood Mitigation by Rock Creek Reclamation District; 3) Primary Influent Pump Station by Sewage Commission Oroville Region; 4) Two trash capture projects by Yuba City; 5) Waste Water Treatment Plant Improvement by Richardson Springs Community Services District; and 6) Water System Improvement by Youth With a Mission. The combined grant request for these projects is approximately $5.9 million and the majority of the projects and potential funding are located within Butte County. On June 3, 2019, the NSV IRWM Board approved and recommended the proposed project list for funding, and on February 4, 2019, appointed Butte County as the grantee on behalf of NSV IRWM Group. A requirement of the grant is the adoption of a resolution by the applicant’s governing body designating an authorized representative to submit the proposal and execute an agreement with the State of California for Round 1 IRWM Implementation Grant. If funding is awarded, the contract with the DWR will come back before the Board for approval. Additional information on the projects, although subject to change, was submitted as pre-application materials to DWR and is available online at: www.buttecounty.net/wrcdocs/planning/IRWM/NSVIRWM_2019_PreApp_Materials/NSVIRWM_PreApp_Materials-Selection.pdf - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Water and Resource Conservation)

3.25 Resolution Recognizing November 2019 as Homeless and Runaway Youth Awareness Month - The Butte County Runaway and Homeless Youth Task Force requests that the Board of Supervisors adopt a resolution recognizing November 2019 as Homeless and Runaway Youth Awareness Month – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Other – Butte County Runaway and Homeless Youth Task Force)
4. **REGULAR AGENDA**

4.01 **Boards, Commissions, and Committees**

(List available at [http://www.buttecounty.net/clerkoftheboard/AppointmentsList.aspx](http://www.buttecounty.net/clerkoftheboard/AppointmentsList.aspx))

A. **Appointments to Listed Vacancies**

1. **Appointments to the Butte County Water Technical Advisory Committee (TAC)** - The TAC is a seven member committee nominated by the Butte County Water Commission and appointed by the Board of Supervisors. The formation, structure, and terms of the TAC were established in 1997 by Resolution No. 97-104, and included in Ordinance No. 3329. The purpose of the TAC is to work in cooperation with the Water Commission to develop a Countywide ground water monitoring program by advising the Water Commission in areas requiring technical expertise. In addition, the Committee shall provide expertise for the use, maintenance and protection of all water resources throughout the County. Each member must have substantial expertise in water management or hydrology. There is no term of appointment. There are currently two vacancies for Technical Advisors on the TAC due to recent resignations. At the November 6, 2019, Water Commission Meeting, the commission made the recommendation that the Board of Supervisors appoint Jeff Davids and David Kehn as Technical Advisors on the Butte County Water TAC – action requested – 1) APPOINT JEFF DAVIDS TO THE BUTTE COUNTY WATER TECHNICAL ADVISORY COMMITTEE AS A TECHNICAL ADVISOR; AND 2) APPOINT DAVID KEHN TO THE BUTTE COUNTY WATER TECHNICAL ADVISORY COMMITTEE AS A TECHNICAL ADVISOR. (Water and Resource Conservation)

2. **Appointment to the Butte County Children and Families Commission (First 5)** - First 5 is part of a Statewide effort to create a seamless system of integrated and comprehensive programs and services by establishing community-based programs to provide parental education and family support services relevant to effective childhood development; encouraging pregnant women and parents of young children to quit smoking; and educating the public on the importance and the benefits of nurturing, health care, family support, and child care. First 5 is a nine-member commission comprised of a member of the Board of Supervisors, the Directors of the Department of Public Health and the Department of Employment and Social Services, and six members of the public appointed by the Board of Supervisors. Additionally, the Board of Supervisors also appoints five alternates to First 5. First 5 recommends the Board of Supervisors appoint Matt Reddam as an alternate Commissioner, with a term ending June 30, 2022. Mr. Reddam is a Licensed Marriage and Family Therapist with an expertise in treating children who have experienced trauma, and the School and Community Wellness Advisor for Butte County Office of Education – action requested - APPOIN MATT REDDAM TO THE BUTTE COUNTY CHILDREN AND FAMILIES COMMISSION AS AN ALTERNATE COMMISSIONER WITH A TERM ENDING JUNE 30, 2022. (Other – Butte County Children and Families Commission)

B. **Board Member / Committee Reports and Board Member Comments**

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

4.02 **Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer**

4.03 **Water Update by the Director of Water and Resource Conservation**
4.04 Interim Appointment Extension - Director, Behavioral Health - On June 11, 2019, the Board of Supervisors appointed Scott Kennelly, Assistant Director - Behavioral Health, as Interim Director - Behavioral Health, effective June 8, 2019, for a term up to six months. The salary was set at $146,547 per year as listed in Section 29, Reference A, of the Butte County Salary Ordinance. Mr. Kennelly has received $620 per month mileage allowance and has retained all other rights and benefits of his previous position in the Non-Represented Unit, as well as the right to return to his previous position of Assistant Director - Behavioral Health when the interim assignment was completed. The Chief Administrative Officer recommends the Board of Supervisors extend the term of this assignment, effective November 19, 2019, for a term of up to three months. All other terms remain the same – action requested – 1) EXTEND APPOINTMENT OF SCOTT KENNELLY AS INTERIM DIRECTOR - BEHAVIORAL HEALTH EFFECTIVE NOVEMBER 19, 2019, FOR A TERM OF UP TO THREE MONTHS; 2) CONTINUE SALARY FOR THE INTERIM APPOINTMENT AT $146,547, AS LISTED IN SECTION 29, REFERENCE A, OF THE BUTTE COUNTY SALARY ORDINANCE, EFFECTIVE JUNE 8, 2019; AND 3) CONTINUE MILEAGE ALLOWANCE AT THE RATE OF $620 PER MONTH. (County Administration)

4.05 Financial Report for Fourth Quarter of FY 2018-19 and First Quarter of FY 2019-20 - The combined Financial Report for the Fourth Quarter of FY 2018-19 and First Quarter of FY 2019-20 provides an update on the national, State and local economies, summarizes the quarterly analysis of expenditures and revenues, reports year-end fund balances, updates Camp Fire financial impacts, provides an update on General Fund cash balances and reports on current pension, retiree health and long-term debt obligations as of September 30, 2019 – action requested - ACCEPT FOR INFORMATION. (County Administration)

4.06 Resolution Regarding Rules of Procedure for the Board of Supervisors - Many Boards of Supervisors in California have adopted Rules of Procedure for their governing bodies. The Butte County Board of Supervisors adheres to many of the practices adopted in other counties, though the practices have not been memorialized. In order to foster understanding and respect of the democratic process, facilitate compliance with applicable laws, encourage public participation, provide guidance on decorum, and enhance effective and efficient management of Board meetings, the Chief Administrative Officer (CAO) has memorialized practices adhered to over many years for the Board's consideration. The item was continued from the November 5, 2019 regular Board Meeting, with direction from the Board of Supervisors to add language regarding Motion to Reconsider. In reviewing other counties' rules, Motion to Reconsider and Motion to Rescind are included in some, and have been provided for Board consideration today. The Rules of Procedure may be amended today or at any time in the future by a majority vote – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
Resolution Authorizing Application for Senate Bill 2 (Atkins) Planning Grants Program Funds - Butte County is eligible for $310,000 in grant funding through the Senate Bill (SB) 2 Planning Grants Program to prepare, adopt, and implement plans and process improvements that streamline housing approvals and accelerate housing production. Applications under the SB 2 Planning Grants Program are due by November 30, 2019, and grant funded activities must be completed by June 2022. The Department of Development Services identified the following three projects for funding under the SB 2 Planning Grants Program:

1) Oroville Region Planning Assistance - Master Municipal Service Review;
2) Butte County Climate Action Plan Update - CAP 2020 (SB 32 compliance); and
3) North Chico Village Core Specific Plan Re-Visioning and Design Plan.

The SB 2 Planning Grants Program requires the Board of Supervisors adopt a resolution authorizing the application – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)

Discussion about the Development of Forest Health and Forest Recovery Plans by the Butte County Resource Conservation District (RCD) and the Butte County Fire Safe Council (BCFSC) - RCD has been awarded funding to create a county-scale Forest Health Plan, while the Butte County Fire Safe Council has been awarded funding to create a Forest Recovery Plan for the wildland-urban interface portion of the Camp Fire footprint. The plans will be nested and complementary and could be thought of as a single Forest Action Plan. The Forest Action Plan will provide a watershed-by-watershed inventory of current forest conditions, desired conditions based on community and scientific input, and a list of projects to help achieve identified goals. It will offer a shared vision for local forests. Developed through the collaborative structures already in place in the County, the plan will be in alignment with the Climate Action Plan. – action requested - ACCEPT FOR INFORMATION. (Other – Resource Conservation District / Fire Safe Council)

Items Removed from the Consent Agenda for Board Consideration and Action

Public Hearings and Timed Items

9:45 AM - Public Hearing – Discussion of Accomplishments for Community Development Block Grant (CDBG) 14-CDBG-9888 - Butte County received a CDBG grant in 2014 (14-CDBG-9888) from the State Department of Housing and Community Development (HCD). On July 21, 2015, the County entered into a grant agreement with HCD in the amount of $952,351 to complete the following activities: 1) Microenterprise Technical Assistance Services; 2) Single-Unit Housing Rehabilitation; 3) Public Facilities Improvements; and 4) Grant Administration. The activities funded by the 14-CDBG-9888 grant are complete. Grant recipients are required to collect information on each activity funded by a grant agreement and provide it to HCD when a grant is complete. Grantees are also required to hold a public hearing before the Board of Supervisors to discuss the accomplishments of the grant. Staff recommends the Board of Supervisors accept the report as information and hear public comment regarding the grant accomplishments – action requested - ACCEPT FOR INFORMATION. (County Administration)
5.02 10:00 AM – Public Hearing - Introduction and Adoption of an Ordinance Amending Chapter 24 of Butte County Code Allowing Short-Term Rentals Subject to Williamson Act Contract; and Allow Agricultural Worker Housing Centers with an Administrative Permit in Agricultural Zones - The Butte County Planning Commission recommends two separate amendments to Butte County Code Chapter 24 (Zoning Ordinance) as follows: 1) The allowance of short-term rentals on lands subject to a Williamson Act Contract subject to an administrative permit and applicable restrictions; and, 2) Replacing the conditional use permit process for approving Agricultural Worker Housing Centers with an administrative permit process. Both zoning ordinance amendments were brought to staff’s attention during the routine processing of applications and property owner requests, as well as communications with County Counsel. Both amendments are recommended to be consistent with State law. Short-term rentals are determined to be exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 "Existing Facilities" (Class 1). Agricultural Worker Housing Centers are statutorily exempt under Section 15268 – Ministerial Projects. A Notice of Exemption will be filed in accordance with CEQA – action requested - 1) FIND THE PROPOSED AMENDMENTS TO BE EXEMPT FROM THE REQUIREMENTS OF CEQA PURSUANT TO STATE CEQA GUIDELINES SECTION 15268 AND 15301; 2) WAIVE THE FIRST READING OF THE ORDINANCE ENTITLED, “AN ORDINANCE OF THE COUNTY OF BUTTE AMENDING SECTION 24-172.1 SHORT-TERM RENTALS AND SECTION 24-13 G. AGRICULTURAL WORKER HOUSING CENTERS AND USE TABLE 24-13-1. PERMITTED LAND USES IN THE AGRICULTURE ZONE OF BUTTE COUNTY CODE CHAPTER 24, ZONING ORDINANCE”; AND 3) ADOPT ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)

5.03 10:15 AM – Timed Item - Camp Fire Recovery Update - The Camp Fire burned unincorporated communities in Butte County and the Town of Paradise on November 8, 2018, taking the lives of 85 people, leaving nearly 19,000 structures destroyed and displacing more than 14,000 families. The Camp Fire recovery is an ongoing effort in coordination with local jurisdictions and organizations, as well as State and federal agencies. Staff from the County, the Governor’s Office of Emergency Services, and the Federal Emergency Management Agency will be available to answer questions about recovery activities. A brief update of recovery activities and statistics will be added to the web page, https://buttecountyrecovers.org/butte-county-weekly-recovery-statistics, on Monday prior to the Board Meeting – action requested - ACCEPT FOR INFORMATION. (County Administration)
5.04 10:45 AM – Timed Item – Presentation from the FEMA Regarding the Option for Sales to Occupants and Donations to Government Agencies or Voluntary Organizations of FEMA Manufactured Housing Units or Travel Trailers for the Camp Fire - The Camp Fire burned unincorporated communities in Butte County and the Town of Paradise in November 2018, taking the lives of 85 people, leaving nearly 19,000 structures destroyed, and displacing more than 14,000 families. A Presidential Declaration was signed on November 12, 2018 authorizing federal assistance for disaster response and recovery. FEMA provides the Individuals and Households Program, which is comprised of: 1) Housing Assistance, and 2) Other Needs Assistance. Housing Assistance may be provided as direct housing as it has been for the Camp Fire. FEMA established four group sites for Manufactured Housing Units (MHUs) or Travel Trailers (TTs) in Butte County where 394 families are housed. FEMA also leased pads at commercial RV and Mobile Home Parks in Butte, Glenn, Lake, Sacramento, Shasta, Sutter, Tehama, and Yuba counties to place FEMA units and house fire survivors. These parks house 51 families of which 19 are housed outside Butte County. A total of 464 families are receiving direct housing, and 156 of the families owned property before the fire and 308 families rented before the fire. Federal guidelines allow FEMA to dispose of the MHUs and TTs through sales to occupants and donations to qualified government agencies or voluntary organizations. Local governments may ask the State to request FEMA to provide sales and donations for housing units. This item is a presentation of the program by FEMA – action requested - ACCEPT FOR INFORMATION. (County Administration)

5.05 11:15 AM – Timed Item – Expiration of Interim Urgency Ordinance Establishing Temporary Limitations on New Development on Parcels Having Access off of Craig Access Road - Craig Access Road is a California Department of Water Resources (DWR) owned road that provides access to approximately 214 Assessor Parcels east of Lake Oroville off of Lumpkin Road. DWR indicates that their permission to property owners to use Craig Access Road may be revoked. Craig Access Road is no longer recognized as a non-County maintained access per Board of Supervisors Resolution 17-212. On December 12, 2017, the Board of Supervisors adopted Ordinance No. 4140 establishing temporary limitations on new development on parcels having access off of Craig Access Road. The Ordinance was adopted as an interim urgency ordinance for a period of 45 days pursuant to State law to protect public safety, health, and welfare. On January 23, 2018, the Board adopted Ordinance No. 4141 which extended the temporary limitations on new development in the affected area for a period of 22 months and 15 days. Ordinance No. 4141 was also adopted as an interim urgency ordinance and will be of no further force or effect on December 8, 2019. Government Code section 65858(d) requires the Board of Supervisors to “issue a written report describing the measures taken to alleviate the condition which led to the adoption of the ordinance.” Staff’s memorandum serves as that written report – action requested – ACCEPT THE REPORT OF STAFF ON THE EXPIRATION OF INTERIM URGENCY ORDINANCE NO. 4141 AS THE WRITTEN REPORT REQUIRED BY GOVERNMENT CODE SECTION 65858(D). (Development Services)

6. BOARD OF SUPERVISORS PUBLIC COMMENT
Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to three minutes. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

RECESS
Recess as the Butte County Board of Supervisors and convene as the In-Home Supportive Services Public Authority Board.
1. **Call to Order**

2. **Consent Agenda (No Items)**

3. **Regular Agenda (No Items)**

4. **Public Comment**
   Comments to the In-Home Supportive Services Public Authority Board on issues and items not listed on the agenda. Presentations will be limited to three minutes. Please note that pursuant to California State law, the In-Home Supportive Services Public Authority Board is prohibited from taking action on any item not listed on the agenda.

5. **Closed Session**
   (To be held contemporaneously with the Board of Supervisors Closed Session)

   5.01 **Conference with Labor Negotiator Pursuant to Government Code Section 54957.6**
   Labor Negotiators: Shelby Boston, Brian Ring, Sheri Waters, and Jack Hughes

**Adjournment**
Adjourn as the In-Home Supportive Services Public Authority Board and reconvene as the Butte County Board of Supervisors.
7. BOARD OF SUPERVISORS CLOSED SESSION

7.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
A. Agricultural Commissioner
B. Behavioral Health Director
C. Chief Administrative Officer
D. Chief Probation Officer
E. Child Support Services Director
F. County Counsel
G. Development Services Director
H. Employment and Social Services Director
I. Human Resources Director
J. Information Services Director
K. Library Director
L. Public Health Director
M. Public Works Director
N. Water and Resources Conservation Director

7.02 Actual Litigation Pursuant to Government Code Section 54956.9(d)(1):

7.03 Conference with Labor Negotiators Pursuant to Government Code Section 54957.6:
Negotiators: Jack Hughes, Sheri Waters, and Meegan Jessee
Employee Organizations: Teamsters - General Unit; Teamsters - Social Services Workers’ Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees’ Association; Butte County Deputy Sheriff’s Association - General Unit; Butte County Deputy Sheriff’s Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit; Board of Supervisors Executive Assistants
Butte County
Department Heads

Agricultural Commissioner:
Luis Mendoza

Assessor*:
Diane Brown

Auditor-Controller*:
Graciela Gutierrez

Interim Behavioral Health:
Scott Kennelly

Chief Administrative Officer:
Shari McCracken

Chief Probation Officer:
Wayne Barley

Child Support Services:
Sean Farrell

Clerk-Recorder / Registrar of Voters*:
Candace Grubbs

County Counsel:
Bruce Alpert

Development Services:
Tim Snellings

District Attorney*:
Mike Ramsey

Employment & Social Services:
Shelby Boston

Fire Chief:
David Hawks

General Services:
Grant Hunsicker

Human Resources:
Sheri Waters

Information Systems:
Art Robison

Library:
Melanie Lightbody

Public Health:
Danette York

Public Works:
Dennis Schmidt

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative Extension Advisor:
Luis Espino

Water & Resource Conservation:
Paul Gosselin

*Elected Official

Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Consent Agenda: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.

2. Regular Agenda: this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.

3. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.

4. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.

5. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:

Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300