

BUTTE COUNTY LIBRARY ADVISORY BOARD MINUTES

Gridley Library, Conference Room, 2:00PM - 4:00PM

Wednesday, October 20, 2021

Call to Order at 2:00 PM

- 1. Public Comment** – Supervisor Kimulshue, District 4 offered his gratitude for the invitation to join the LAB for this meeting and thanked the Library Advisory Board for their service to Butte County and the Library system.
- 2. Introductions/Roll Call** – Round-robin introductions were made of all present.
Members Present: Joey Brett, Nancy Brower, Narinder Sufi, Nikki Sandoval, Patrick Newell, Michelle Dees. Amy Sperske Peggy Schrader
Absent: Vince Haynie, Hilary Herman, Ron Serrano
Guests: Heidi Mitchell, Heather Tovey, Katherine Gould, Nancy Leek, Supervisor Tod Kimulshue, Robin Cook
- 3. Approval of meeting Minutes (Attachment 1) from April 21, 2021 meeting** – A motion was made to approve the minutes by Ms. Brower. Seconded by Ms. Sperske. Motion approved unanimously.
- 4. Correspondence** –
 - a.** Chico Friends of the Library Letter – Ms. Mitchell distributed copies of the Chico Friends of the Library Letter to all participants. Dr. Newell requested any comments or questions of the Library Advisory Board Members. Ms. Sufi thanked the Chico Friends of the Library for their passion for the Chico Branch. Ms. Sufi shared that Butte County Library is working towards goals from the Operational Plan, and creating a resourceful group of professional Librarians in the Butte County System to reach these goals, which include, a Collection Librarian, a Literacy Librarian, Children’s Librarian, an Adult Librarian and 2 Branch Librarians (1 for Chico, Durham and Paradise; and one for Biggs, Gridley and Oroville). Each Branch will be striving to reach the goals through more quality programming for all patrons but specifically adults, and children

Public comment: Ms. Leek shared that she was impressed that Butte County Library now has 9 librarians and on behalf of the Chico Friends of the Library would like to request a Full time Chico Librarian. Ms. Leek expressed concern that there should be 3 Branch Librarians and one of them should be the Chico Branch Librarian alone taking into consideration the staff evaluations and watching from the sidelines, that it doesn’t seem to be working well for staff and patrons. Ms. Brower stated that the Library Advisory Board does not have the purview to address this and encourage

the Chico Friends of the Library to meet with Ms. Sufi regarding their concern for the Operational need of a Chico Only Branch Librarian.

- b. Email from Clerk of the Board of Supervisors Re: Virtual meetings and the Brown Act – Ms. Mitchell distributed copies of the Clerk of the Board of Supervisor’s email to all LAB members. Mr. Newel inquired if there were any questions, hearing none. Dr. Newell requested Ms. Mitchell share email with all LAB Members so they can review and to move forward with use of Zoom at the next LAB meeting.
- 5. **Branch Manager’s Report – Cynthia Pustejovsky, Gridley Branch Librarian:** Ms. Pustejovsky was not able to join us in person. Ms. Sufi shared Ms. Pustejovsky’s updated information in the Director’s report.
- 6. **Library Director’s Report – (Attachment 2)** Ms. Sufi shared that the Director’s report is attached and inquired if anyone had questions. LAB members requested Butte County Library share programming with them as soon as they are available. Ms. Sufi shared that we will send to LAB members as soon as we have the final product, however the Library Advisory Board is always welcome to access them on the Website and they are included in the Monthly newsletter.

Ms. Sufi shared that the Directors report now includes a section on performance and Statistics such as visits, check outs, technology and how we are doing with online resources. In addition, she shared that the Library has had some additional staff changes with some resignations and new staff members coming on board.
- 7. **NVCF Quarterly Report** Ms. Mitchell shared the most current NVCF Quarterly Reports.
- 8. **LAB Member Reports:**
 - a. Ms. Brower shared that overall, the most important thing we can do to support the Library is talk with people we know about what the Library is doing.
 - b. Ms. Sandoval shared that she wears her LAB name badge when attending different events, to open the door for questions about what is happening at the Library.
- 9. **Old Business**
 - a. **District and Board member Photographs** Dr. Newell proposed moving this to the next meeting as there were several Members missing from the meeting.
- 10. **New Business**
 - a. **Nominating Promotions Committee Discussion:**

- i. Mr. Newell shared that the Promotions Committee will gather at least one time in between LAB meetings so they can pull together a list of talking points for the coming months. Appointments to the Promotions Committee are Ms. Sperske, Dr. Newell, Ms. Dees, and Ms. Hermann. A motion was made to approve the Promotions Committee by Ms. Brower, 2nd by Ms. Schrader, Motion approved Unanimously.
- ii. **Talking Point discussion**
 - ⇒ Talking points for the coming months are:
 - a. Reach out to the Friends of the Library Groups and hear about what is happening and share about what is happening with the LAB and library.
 - b. Anytime there is a potential audience, share about the Library and its happenings.
 - c. Have a Mascot, will discuss this further and report out at the January meeting.
- b. **Appoint Patrick Newell as Chair for the 2022 Calendar Year**
 - i. A motion was made to approve the appointment of Dr. Newell as Chair for the 2022 Calendar year by Ms. Brett, 2nd by Ms. Sperske, Motion approved Unanimously. Dr. Newell abstained from the vote.
- c. **Nominating Committee for Vice Chair for 2022 Calendar Year**
 - i. Appointments to the Nominating Committee for Vice Chair for 2022 Calendar year are Mr. Serrano and Ms. Brower. A motion was made by Ms. Sperske and 2nd by Ms. Brett. Motion approved Unanimously.
- d. **Library Advisory Board Meeting Schedule (Attachment 3)**
 - i. A motion to approve the 2022 Library Advisory Board meeting Schedule by Dr. Newell; 2nd by Ms. Sperske. Motion approved unanimously
- e. **Ms. Sandoval Resignation**
 - i. Dr. Newell stated that on behalf of the Library Advisory Board we would like to thank Ms. Sandoval for all the life she has brought to this group and for her service. A motion to approve Ms. Sandoval's resignation by Dr. Newell. All in favor, yes, none opposed.

11. Board Comments

- a. Dr. Newell shared that Mr. Haynie provided a verbal resignation and with Ms. Sandoval's resignation, District 2 needs active recruiting. Ms. Mitchell shared that County Administration will provide the letters indicating the positions are vacant.

12. Review of Assignments / Actions for the next meeting –

- a. Report from the Promotions committee
- b. Nominating Committee report out on Vice Chair.

- c. Joint Friends meeting invite will come from LIB Admin
- d. Positions filled hopefully for District 2

13. Next Meeting: Wednesday, January 19, 2022 – Chico Library, Joint meeting with Friends of the Library in person @ 3PM.

Meeting Adjourned at 3:32 PM.