

## BE A BUTTE COUNTY LIBRARY VOLUNTEER!

The Butte County Library encourages volunteerism as one way to involve members of the community in the activities of the Library. The Volunteer Program provides a supplement to the regular services performed by the paid staff. Applications are screened for volunteers whose skills best fit the current needs of the Library. Current needs determine if a volunteer is accepted. We are unable to take court referrals.

### Benefits to the Library

Volunteers will help the library to:  
Continue or improve the level of service  
Promote its vital role to the citizens of each community  
Increase community support

### Benefits to the Volunteer

As a volunteer, you will receive:  
An opportunity to contribute to and serve your community  
New social contacts  
A sense of purpose, accomplishment and self-worth  
Pride in a job well done  
Volunteer service recognition

The Friends of the Library groups also need numerous volunteers to assist with book sales, event planning, fundraising and other activities. Ask any library staff member how to get in touch with your local Friends group.

On behalf of the citizens of Butte County, we thank you for sharing your time and talent to help the staff provide library services. Your interest and enthusiasm are greatly appreciated. Effective volunteer work is a cooperative effort and we hope you will find your volunteer hours enjoyable and rewarding. We look forward to working with you.

|                  |                  |                        |                    |                   |                    |                    |
|------------------|------------------|------------------------|--------------------|-------------------|--------------------|--------------------|
| Biggs            | Chico            | Durham                 | Literacy           | Gridley           | Oroville           | Paradise           |
| 464A B St        | 1108 Sherman Ave | 2545 Durham Dayton Hwy | 1820 Mitchell Ave  | 299 Spruce St     | 1820 Mitchell Ave  | 5922 Clark Rd      |
| Biggs, CA 95917  | Chico, CA 95926  | Durham, CA 95938       | Oroville, CA 95966 | Gridley, CA 95948 | Oroville, CA 95966 | Paradise, CA 95969 |
| BiggsBCLibrary   | ChicoBCLibrary   | DurhamBCLibrary        | Literacy           | GridleyBCLibrary  | OrovilleBCLibrary  | ParadiseBCLibrary  |
| @buttecounty.net | @buttecounty.net | @buttecounty.net       | @buttecounty.net   | @buttecounty.net  | @buttecounty.net   | @buttecounty.net   |

**Please call your library for more information, 530 552-5652**

Volunteer Record Sent       LiveScan Background Check Request  
 Emergency Contact Database     LiveScan Background Check Approved  
 On Sign-in Sheet                     Nametag

Assignment:  
 Start Date/Time:

**Butte County Library branch where you would like to volunteer:**  
(check one)

**Chico    Oroville    Paradise    Gridley    Durham    Biggs    Literacy**

**Name**

**Home phone** \_\_\_\_\_ **Mobile phone** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Email Address**

**Emergency Contact Person:**

**Home phone** \_\_\_\_\_ **Mobile phone:** \_\_\_\_\_

*All volunteers above age 18 without regard to assignments must undergo "Livescan" at the Butte County Sheriff's office in Oroville for fingerprinting, cost covered by BCL. Travel costs are not covered.*

**How did you hear about volunteer opportunities at Butte County Library?**

**Specify special training, education, hobbies, work and volunteer experience:**

**Check the days/times you would be available to volunteer:**

|           |         |           |         |
|-----------|---------|-----------|---------|
| Sunday    | Morning | Afternoon | Evening |
| Tuesday   | Morning | Afternoon | Evening |
| Wednesday | Morning | Afternoon | Evening |
| Thursday  | Morning | Afternoon | Evening |
| Friday    | Morning | Afternoon | Evening |
| Saturday  | Morning | Afternoon | Evening |



**VOLUNTEER JOB DESCRIPTIONS Please check your areas of interest.**

Literacy Tutor – Assist an adult with basic reading and writing skills

Shelving – Shelf library materials and related tasks

Searching shelves – Pull items to fill hold, Look for missing items

Adopt-A-Shelf – Organize & straighten shelves

Assist Staff with Programs – Prep materials, Set-up, Clean up

Assist Staff with Special Events – Prep materials, Set-up, Clean up

Book Sale – Sorting, Pricing, Cashier, Set-up, Take-down

When the library is open, you will be working around the public.  
Do you prefer to be around?

Adults                    Children                    Combination of both

Volunteers are asked to make a two-hour weekly commitment for one year.

Physical stamina and mental concentration are necessary for most library tasks

I hereby apply for work as a volunteer at the Butte County Library. I understand that if I am accepted, I will be expected to follow an acceptable work schedule and to notify my supervisor promptly if I am unable to work as scheduled. I also understand that I will be expected to perform my assigned tasks in a businesslike and efficient manner.

**Signature**

**Date**