



**Butte County Administration**

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*Members of the Board*

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## MEMORANDUM

DATE: September 10, 2015  
TO: Library Advisory Board  
FROM: MaryJo Alonzo, Senior Management Analyst  
RE: Membership Appointment and Term

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Staff was notified that the Library Advisory Board (LAB) is recommending the Board of Supervisors (BOS) to revise their bylaws regarding Membership and Term in *Article III, Section 2* to read as follows: *Two members shall be appointed from each supervisorial district and shall reside within that supervisorial district.* This change and its implementation affects the process for appointing LAB members and their initial term of membership. It would be helpful if the LAB recommendations include details about the implementation of these changes.

In order to implement this revision, current LAB member appointments would need to end and new appointments would be made. There are currently more than two LAB members in one supervisorial district so the current terms could not be evenly phased out over time. Typically when advisory board appointments are done by district the advisory board terms run concurrent with the term of the appointing member of the BOS.

Below are two possible options for the implantation:

- Option 1: Effective Immediately. All LAB terms would be ended and new appointments made. The term of the initial appointments would be concurrent with the remaining term of the nominating BOS member.
- Option 2: Effective January 2017. All LAB terms would be ended December 2016 and new appointments would be made. Three BOS member terms begin January 2017 so the LAB members appointed by those three Supervisors would have an initial term of four years. The LAB members appointed by the other two Supervisors would have an initial term of two year. In this scenario a recommendation would be needed for how to address any vacancies on the LAB between now and January 2017.