



BUTTE COUNTY
CAMP FIRE RESPONSE
COUNTY-WIDE CORRECTIVE ACTION PLAN

August 2020





EOP Updates & Revisions

Description: Update the County Emergency Operations Plan (EOP) to include the following edits, additions, and functional annexes.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Capture best practices from the Camp Fire in the EOP, specifically those outlined within the After Action Report (AAR) and Corrective Action Plan (CAP), including appendices and position checklists	Office of Emergency Management (OEM), Emergency Services Officer – Cindi Dunsmoor	High	11/21	In Progress
Integrate the Unified Command Post (UCP) / Field Liaison process – develop job action sheets for these positions	OEM, Emergency Services Officer – Cindi Dunsmoor	Medium	11/21	In Progress
Include lessons learned and best practices from the Camp Fire Joint Information Center (JIC)	OEM, Emergency Services Officer – Cindi Dunsmoor	Medium	11/21	Not Started
Include processes for offering mentorship to Incident Management Teams (IMTs) deployed to the County by local staff to increase familiarity with local policies and practices	OEM, Emergency Services Officer – Cindi Dunsmoor	Low	11/21	Not Started
Include an optional recommendation for an Advance Planning Unit within the Planning and Intelligence Section of the EOC to develop long-term planning objectives as part of Incident Action Planning during large-scale emergencies	OEM, Emergency Services Officer – Cindi Dunsmoor	Low	11/21	Not Started
Update the EOP to include lessons learned from Camp Fire animal evacuation, care and shelter operations, including public messaging surrounding animal operations – include the need for animal control input in the JIC	OEM, Emergency Services Officer – Cindi Dunsmoor Butte Public Health Department (BCPHD) - Animal Control Division (BCAC), Senior Animal Control Officer – Ryan Soulsby	High	11/21	Not Started
In the EOP, plan for staging locations and/or medical evacuation locations outside the affected area to stage emergency vehicles and evacuees during mass evacuation	OEM, Emergency Services Officer – Cindi Dunsmoor Butte County Sheriff's Office (BCSO) – Lt. Stephen Collins	High	11/21	In Progress



EOP Updates & Revisions

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RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
	BCPHD, Health Officer BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill Local Emergency Medical Services Agency (LEMSA), Sierra-Sacramento Valley Emergency Medical Services Associate Director – John Poland			
Include an EOC “Staff Care Plan” as an annex for level 3 activations which includes at minimum: <ul style="list-style-type: none"> • Behavioral health staff visits for EOC/Department Operations Center (DOC staff) and shelter staff • Provision of privacy or quiet areas • Provision of sleeping areas • List of food vendors or partners to contract with for ready-to-go meals and snacks • Plan for avoiding “vendor fatigue”, when vendors’ resources, both personnel and commodity, are exhausted • List of employee assistance programs and marketing collateral for these programs for use in activations • List of backup housing solutions for mutual aid partners, volunteers, etc. • Staff demobilization checklist which includes staff 	OEM, Emergency Services Officer – Cindi Dunsmoor BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill Butte County Behavioral Health, Director – Scott Kennelly Logistics Sections, EOC and DOC, for vendor list and to prevent vendor fatigue,	Medium	11/21	Not Started



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debriefing addressing mental and behavioral health needs <ul style="list-style-type: none"> List of other resources that could benefit the staff, such as therapy dogs Consult with County Human Resources or Employee Assistance on development of this annex				
Update position checklists for Medical and Health Branch staff in the EOC – formalize the reporting process between EOC staff and Public Health DOC Liaison Officer	OEM, Emergency Services Officer – Cindi Dunsmoor BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill	High	11/21	Not Started
Add a “sign off” process for the County transition from response to recovery that all EOC sections and DOCs must sign prior to transition	OEM, Emergency Services Officer – Cindi Dunsmoor	Medium	11/21	Not Started
Add a process for determining when a base camp should be stood up for Law enforcement, mutual aid, animal control, etc. – identify triggers for establishing the camp and for requesting state support as well as potential camp locations	OEM, Emergency Services Officer – Cindi Dunsmoor BCSO – Lt. Stephen Collins Butte County Development Services	Low	11/21	Not Started
Include in the EOP procedures for displaying incident information on EOC displays – update relevant position checklists to include these procedures	OEM, Emergency Services Officer – Cindi Dunsmoor	Medium	11/21	Not Started
Include in the EOP multiple, pre-vetted, hardened locations for staging areas within the County	BCSO – Lt. Stephen Collins	Medium	11/21	In Progress



Plan Update & Development

Description: Develop and/or update the following plans to address gaps exhibited during the Camp Fire response.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Develop an integrated, inter-jurisdictional, multimodal, emergency notification and warning system strategy and associated plan which includes tools for quickly converting field-specific language into public-facing messages	BCSO – Lt. Stephen Collins	High		In Progress
Develop in conjunction with Operational Area, Regional, and State stakeholders an interjurisdictional coordinated Mass Evacuation Plan that takes into consideration the challenges associated with security the evacuated zone	OEM, Emergency Services Officer – Cindi Dunsmoor BCSO – Lt. Stephen Collins	High		
Develop or update search and rescue, remains recovery, repopulation, and missing persons plans	BCSO – Lt. Stephen Collins	High		
Develop a Mass Care and Shelter Plan which includes at minimum: <ul style="list-style-type: none"> Shelter selection criteria which includes considerations such as accessibility and ingress and egress routes Formal representation from American Red Cross and California Department of Social Services (CDSS) On-site shelter liaisons, with position checklists A shelter demobilization process, including triggers for demobilization List of shelter locations approved for accessibility purposes Partnerships with potential shelter venues of a range of sizes Identification of jurisdictional authority for shelter staff in shelter locations outside of Butte County 	OEM, Emergency Services Officer – Cindi Dunsmoor BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill BCPHD, Health Officer Department of Employment and Social Services (DESS), Director – Shelby Boston Mass Care & Shelter Working Group members Additional Butte County Department Directors as appropriate	High		



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RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
<ul style="list-style-type: none"> • Incorporation of health and medical support functions within general shelters • Identification of health and medical needs in non-shelter locations (e.g., parking lots, spontaneous congregation areas, etc.) • A quick reference document for requesting initial shelter resources (e.g. supplies most frequently requested) • A list of previous shelter resource providers and locations 				
<p>Develop a spontaneous volunteer management plan which defines at minimum:</p> <ul style="list-style-type: none"> • Potential partners • A volunteer management system • Roles and responsibilities • Volunteer outreach and retention practices • Just-in-time training procedures and materials • Volunteer badging/credentialing processes • Notification and activation procedures • Volunteer liability 	<p>OEM, Emergency Services Officer – Cindi Dunsmoor</p> <p>BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill</p> <p>DESS, Director – Shelby Boston</p> <p>Butte County General Services – Grant Hunsicker</p> <p>Butte County Office of Education (BOE)</p> <p>Butte Public Health Department (BCPHD) - Animal Control Division (BCAC), Senior Animal Control Officer – Ryan Soulsby</p> <p>Additional Dept Directors as appropriate</p>	<p>Medium</p>		<p>In Progress</p>



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Description: Develop and/or update the following plans to address gaps exhibited during the Camp Fire response.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Develop a donations management plan which includes at minimum: <ul style="list-style-type: none"> • Potential partners • Existing Memorandum of Understanding/Agreements • Strategies for monetary and in-kind donations • Roles and responsibilities • Public messaging considerations 	OEM, Emergency Services Officer – Cindi Dunsmoor BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill DESS, Director – Shelby Boston Butte County General Services – Grant Hunsicker BCPHD, BCAC, Senior Animal Control Officer – Ryan Soulsby Additional Butte County Department Directors as appropriate	Medium		In Progress
Develop a Local Assistance Center (LAC), Disaster Recovery Center (DRC), Family Assistance Center (FAC)/Mass Casualty Center plan(s) which includes; <ul style="list-style-type: none"> • List of agencies that were present at LAC, DRC, FAC/Mass Casualty Center during the Camp Fire • Services offered at each center as sample for future disasters • A clarification of the definition of Family Support Center/Mass Casualty Centers 	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston	Medium		



Plan Update & Development

Description: Develop and/or update the following plans to address gaps exhibited during the Camp Fire response.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
<p>Review and update the Debris removal plan to include, at minimum, the following:</p> <ul style="list-style-type: none"> • Landfill certification process • Public and environmental health roles and responsibilities • Daily status briefings for staff in the field during Phase 1 and Phase 2 • Inclusion of behavioral health staff for the Right of Entry (ROE) Center • Temp agency and vendor contract solutions for use in the ROE center and in other debris removal operations • Pre-vetting public messaging and message templates • Reoccurring working group meetings 	<p>OEM, Emergency Services Officer – Cindi Dunsmoor</p> <p>Environmental Health, Senior Hazardous Materials Management Specialist – Tom Parker</p> <p>Environmental Health, Director - Elaine McSpadden</p> <p>BCPHD, Assistant Director – Danielle Nuzum</p> <p>Butte County Behavioral Health, Director – Scott Kennelly</p>	<p>Medium</p>		
<p>Develop a Crisis Communications Plan which comprehensively details crisis communications operations and, at minimum, provides guidance and samples/templates on messaging surrounding:</p> <ul style="list-style-type: none"> • LAC and Disaster Recovery Center (DRC) operations • Fatalities and remains identification • Missing persons operations • Animal operations 	<p>BCSO – Lt. Stephen Collins</p> <p>DESS, Director – Shelby Boston</p> <p>County PIOs</p>	<p>Low</p>		



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RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Develop a recovery-specific AAR and CAP.	OEM, Emergency Services Officer – Cindi Dunsmoor BCPHD, Assistant Director – Danielle Nuzum Butte County Administration, Deputy CAO – Casey Hatcher Others as appropriate	Medium		



Training & Exercise

Description: Ensure the following are trained and/or exercised as part of the County's emergency preparedness efforts.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Train and exercise revision/additions to the EOP and annexes as well as all other newly develop or updated plans or policies; include regional response and Mutual Aid partners in an effort to continue to support a culture of collaboration	OEM, Emergency Services Officer – Cindi Dunsmoor	High		Ongoing
Determine a baseline number of trained personnel required to sustainably staff a mass notification effort; Train and exercise key personnel as well as a cadre of auxiliary staff to support a large-scale, multi-operational period mass notification effort for a complex incident; ensure that the training program is sustainable and allows for continuous learning	BCSO – Lt. Stephen Collins	High	Complete	Complete
Recruit and train a cadre of Unified Command Post/Field liaisons who can promote situational awareness and	OEM, Emergency Services Officer – Cindi Dunsmoor CAL FIRE/Butte County Fire Department – Fire Chief	Medium		
Develop a training program for PIOs which includes guidance on public information operations for long-term, complex events	OEM, Emergency Services Officer – Cindi Dunsmoor County PIOs	Low		
Review and update shelter liaison training to ensure familiarity with expected roles and responsibilities; update based on lessons learned from the Camp Fire	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston	Low		
Recruit and train additional staff who can serve in the Care and Shelter Branch of the EOC; Ensure the recruitment program is sustainable	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston	Low		



Training & Exercise

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RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
After development of a Volunteer Management Plan, develop a set of just-in-time training materials for spontaneous volunteers to include shelter, animal, search and rescue, and all other relevant volunteer functions	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston BCSO – Lt. Stephen Collins BCPHD, BCAC, Senior Animal Control Officer – Ryan Soulsby BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill	Low		
Develop just-in-time EOC training Emergency Manager's Mutual Aid (EMMA) staff to quickly familiarize staff with Town of Paradise policies and practices	OEM, Emergency Services Officer – Cindi Dunsmoor	Medium		
Continue to provide frequent EOC Logistics Section training to General Services staff and develop a process for training surge support staff during extended activations	Butte County General Services – Grant Hunsicker	High	Ongoing	Ongoing
Train on the search and rescue process implemented during the Camp Fire, specifically the integration of search and rescue, urban search and rescue, anthropologists, and coroner's investigators and decontamination following search and rescue operations	BCSO – Lt. Stephen Collins	Low		



Training & Exercise

Description: Ensure the following are trained and/or exercised as part of the County's emergency preparedness efforts.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Train on missing persons operations to ensure staff know how to collect critical information and how to keep information confidential	BCSO – Lt. Stephen Collins	Low		
Train annually on the land use permitting software system for Environmental Health Staff	Butte County Development Services Environmental Health, Director - Elaine McSpadden	Medium		
Train County personnel on psychological first aid during disasters to better prepare them to for extended, complex disaster responses	Department Directors	Medium		
Test the mass notification system monthly, particularly the CodeRed and Integrated public Alert and Warning System (IPAWS) integration	BCSO – Lt. Stephen Collins	High	Complete	Monthly
Identify training and exercise goals for Animal Control response operations during disaster and ensure animal operations are integrated into other appropriate County trainings and exercises	OEM, Emergency Services Officer – Cindi Dunsmoor BCPHD, BCAC, Senior Animal Control Officer – Ryan Soulsby BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill	Medium		
In EOC exercises, exercise activation and usage of alternate EOC facilities, including operating the Joint Information Center (JIC) either virtually or through the alternate EOC	OEM, Emergency Services Officer – Cindi Dunsmoor	Low		



Training & Exercise

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RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Exercise limited contraflow and evacuation drills with voluntary resident participation to further educate the public on contraflow processes	BCSO – Lt. Stephen Collins	Low		
Either through a workshop or tabletop exercise (TTX), socialize the medical evacuation staging areas with Butte County agencies so they are aware of locations likely to be activated for purposes of planning for resource distribution to these sites	BCPHD, Health Officer BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill Local Emergency Medical Services Agency (LEMSA), Sierra-Sacramento Valley Emergency Medical Services Associate Director – John Poland	Medium		



Memorandum of Understandings/Agreements (MOUs/MOAs) & Mutual Aid

Description: Take the following action to create new or strengthen existing MOUs/MOAs and improve mutual aid relationships.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Continue to strengthen mutual aid partnerships with neighboring jurisdictions to maintain the scalability and capability seen during the Camp Fire response.	BCSO – Lt. Al Smith	Low		Ongoing
Identify and establish MOUs/MOAs with alternate facilities from which EOC and JIC operations can operate	OEM, Emergency Services Officer – Cindi Dunsmoor	High		In Progress
Develop a policy for quickly requesting mutual aid support for dispatchers in potentially large-scale incidents where call volume is likely to overwhelm dispatchers	BCSO – Lt. Stephen Collins	Low		In Progress
Identify radio frequencies for communications amongst all mutual aid partners and socialize with these partners	BCSO – Lt. Stephen Collins	High		
Develop and secure additional MOUs/MOAs with potential shelter locations which cover a range of shelter sizes	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston	High		
Continue to strengthen relationships with CDSS, American Red Cross, and other key mass care and shelter stakeholders; when appropriate, develop MOUs/MOAs with partners, including private sector and nonprofit organizations	DESS, Director – Shelby Boston	Medium		
Identify potential partners for donations management assistance and establish MOUs/MOAs	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston	Medium	Ongoing	In Progress



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	BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill BCPHD, BCAC, Senior Animal Control Officer – Ryan Soulsby Butte County General Services – Grant Hunsicker Donations Management Working Group			
Identify potential partners for volunteer management assistance and establish MOUs/MOAs	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill BCPHD, BCAC, Senior Animal Control Officer – Ryan Soulsby Butte County General Services – Grant Hunsicker Volunteer Management Working Group	Medium		



Memorandum of Understandings/Agreements (MOUs/MOAs) & Mutual Aid

Description: Take the following action to create new or strengthen existing MOUs/MOAs and improve mutual aid relationships.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Implement the practice of integrating Cal OES Assistant Chiefs into operations in future incidents if possible	OEM, Emergency Services Officer – Cindi Dunsmoor BCSO – Lt. Al Smith CAL FIRE/Butte County Fire Department – Fire Chief	Low		Ongoing
Maintain an active relationship with California Association of Environmental Health Administrators (CAEHA) to secure their support in future disasters	Environmental Health, Director - Elaine McSpadden	Low		
Procure a standing MOU/MOA for potential 24/7 sanitation services in shelters with vendors during an illness outbreak	OEM, Emergency Services Officer – Cindi Dunsmoor BCPHD Emergency Preparedness & Response, Senior Administrative Analyst – Jessica Driskill	Medium		
Continue the use of experienced retirees for use as EOC auxiliary staff; further solidify this process in agreements as needed for a smooth activation in future disasters	OEM, Emergency Services Officer – Cindi Dunsmoor	Medium		



Local Outreach

Description: Conduct the following outreach at the local level to increase community preparedness and strengthen local partnerships.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Work with the civilian community and key stakeholders who represent people with disabilities and access and functional needs (DAFN) to develop an ongoing emergency notifications education program and outreach campaign to increase the number of people enrolled in CodeRed	OEM, Emergency Services Officer – Cindi Dunsmoor BCSO – Lt. Stephen Collins	High	Ongoing	In Progress
Design and implement a public awareness campaign surrounding contraflow practices and integrate into public education materials regarding evacuation	BCSO – Lt. Stephen Collins	High		
Advise communities in their identification of strategic locations for public assembly survival areas within the County based on the Camp Fire evacuation effort; recognizing that this is not under the County’s control, hold conversations with the community regarding their use and provide guidance for hardening these areas; encourage training and exercising on the use of such survival areas with community groups	OEM, Emergency Services Officer – Cindi Dunsmoor BCSO – Lt. Stephen Collins CAL FIRE/Butte County Fire Department – Fire Chief	High		In Progress
Proactively inform community partners of the requirements and liabilities of community-operated shelters, as well as the lack of support for spontaneous shelters	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston	Medium		
Continue to strengthen local volunteer partnerships and programs with sustained outreach and education campaigns	All Departments	High		



Local Outreach

Description: Conduct the following outreach at the local level to increase community preparedness and strengthen local partnerships.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Establish a mechanism for disseminating information to and coordinating with evacuees who have relocated to neighboring jurisdictions to support missing persons operations	BCSO – Lt. Stephen Collins	Low		Not Started
Establish and further strengthen relationships with the appropriate positions at applicable private sector utility partners to ensure access to decision-makers	OEM, Emergency Services Officer – Cindi Dunsmoor	Medium		In Progress
	BCSO – Lt. Stephen Collins			



State & Federal Advocacy

Description: Advocate for the following at the state and federal level to address challenges experienced during the Camp Fire which require the support, guidance, and leadership of state and federal government.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Engage with State officials about the efficacy of public assembly survival areas in hopes they will create a systematic approach and issue state guidance	BCSO – Lt. Stephen Collins CAL FIRE/Butte County Fire Department – Fire Chief	High		In Progress
Further coordinate contraflow planning with surrounding jurisdictions and the State of California to ensure its success beyond the Town of Paradise	BCSO – Lt. Stephen Collins	High	Ongoing	In Progress
Continue to work with CAL FIRE to advocate to update community layouts, including ingress/egress routes, to factor in the need for rapid evacuation	OEM, Emergency Services Officer – Cindi Dunsmoor BCSO – Lt. Stephen Collins CAL FIRE/Butte County Fire Department – Fire Chief	Medium		In Progress
Assess opportunities to tap into funding sources and lobby for additional law enforcement funding related to fire responses	BCSO – Sheriff Kory Honea	Medium		Ongoing
Request that the State engage with local, regional, and state partner organizations to establish a single repository of California-based animal control mutual aid resources	OEM, Emergency Services Officer – Cindi Dunsmoor BCPHD, BCAC, Senior Animal Control Officer – Ryan Soulsby	Low		
Maintain, strengthen, and exercise the County’s relationship with the California National Guard	BCSO – Lt. Stephen Collins	Low		In Progress



State & Federal Advocacy

Description: Advocate for the following at the state and federal level to address challenges experienced during the Camp Fire which require the support, guidance, and leadership of state and federal government.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Advocate or push the federal and State government / find appropriate funding opportunities to fund upgrades to the County's EOC, to support the needs of large-scale, multi-operational period, and complex incidents	OEM, Emergency Services Officer – Cindi Dunsmoor	Low		
Request that State and Federal government convene stakeholders to determine and document specific responsibilities for contaminated water remediation	OEM, Emergency Services Officer – Cindi Dunsmoor Environmental Health, Director - Elaine McSpadden	Medium		
Continue to track the creation and release of the California Office of Emergency Services (Cal OES) missing persons tool; advocate that it can be viewed, shared, and updated in real-time to support coordination in missing persons operations and include the necessary security precautions	BCSO – Lt. Stephen Collins	Low		Not Started



Policy Discussions, Updates, & Development

Description: Discuss and/or develop the following policy issues to support future emergency response.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Discuss trigger points for transitioning from fire fighting to life saving and document in plans and procedures if appropriate	CAL FIRE/Butte County Fire Department – Fire Chief	High		
Determine alternative methods to support evacuation efforts when city para-transport is not an option due to the severity of the fire	OEM, Emergency Services Officer – Cindi Dunsmoor BCSO – Lt. Stephen Collins	Medium		In Progress
Revisit County policies to ensure that County staff have the authorization and liability protection to work at shelters outside of Butte County	DESS, Director – Shelby Boston Butte County Risk Management, Risk Manager – Julia Ogonowski County Council	Low		
Work with American Red Cross to create County policy which addresses the acceptance of shelter clients, pre-disaster homeless, address verification, etc.	OEM, Emergency Services Officer – Cindi Dunsmoor DESS, Director – Shelby Boston	Medium		
Discuss the current gaps in legal authorities when evacuation orders are lifted and devise a strategy to mitigate any gaps	OEM, Emergency Services Officer – Cindi Dunsmoor County Council	Medium		Not Started
Discuss and develop revised local policies to allow residents ample time to view their property in disaster impacted areas as feasible	OEM, Emergency Services Officer – Cindi Dunsmoor	Low		
Implement lessons learned form the use of the Emergency Pass Policy through its activation in the Camp Fire and update accordingly	OEM, Emergency Services Officer – Cindi Dunsmoor BCSO – Lt. Stephen Collins	Low		



Systems & Tools

Description: Further improve and integrate the following systems/tools into the County’s preparedness and response infrastructure to improve response capability.

RECOMMENDATION	ORGANIZATION(S) & POINT OF CONTACT(S)	LEVEL OF PRIORITY	DUE DATE	STATUS
Continue to integrate the County’s land use permitting system into other Butte County departments for use during disaster cleanup operations	OEM, BCPHD, Public Works, CAL FIRE/ Butte County Fire Department, Development Services – Department directors	Medium		
Engage with CodeRed to understand and explore previous system failures and troubleshoot software problems to resolve issues	BCSO – Lt. Stephen Collins	High		Complete
Critically evaluate the 9-1-1 system and redundancies to determine if improvements or process changes are needed	BCSO – Lt. Stephen Collins	Low		
Evaluate available technology and systems within the EOC to potentially “live stream” operational briefings at the beginning of each operational period and/or provide webinar and conference call capability to partners and other County departments	OEM, Emergency Services Officer – Cindi Dunsmoor	Low		