Director,
Development Services

Salary
$150,994-$184,548 annually

Position Closing Date:
September 24, 2018

Photo By Explore Butte County—Phantom Falls
Butte County

Butte County is a landscape where the fertile valley floor meets the recreation-rich Sierra Nevada. Within it, warm and friendly towns that feel like home beckon you to explore the unexpected in a corner of Northern California all its own.

The County is home to five incorporated towns or cities: Biggs, Chico, Gridley, Oroville or Paradise. We would love to offer you a tour of the area. You can also explore online at www.ExploreButteCounty.com.

CITY OF CHICO

Chico is Butte County’s largest city and home to California State University, Chico; Bidwell Park, one of the largest municipal parks in the nation; and Sierra Nevada Brewery. Chico embodies a combination of urban and rural assets that make it a wonderful place to live, work and play. Chico Offers a year-round farmer’s market and a diverse artistic community. For more information visit: ChicoChamber.com or www.choosechico.com

Paradise is a community where you can feel safe, raise a family, build a business or just relax. A place where folks still smile and take time to chat with neighbors over the produce at the local grocery store. Residents and visitors enjoy tall pines and majestic oaks, cooler summertime temperatures, occasional winter snowfalls, and an engaging environment. Welcome to Paradise. To view a relocation guide, visit: www.paradisechamber.com

CITY OF OROVILLE

Oroville is the gateway to the Lake Oroville and Feather River recreational areas, which offer waterskiing, sailing, swimming, fishing, camping, and picnicking. Oroville has a rich inventory of single-family homes. For more information about Oroville, visit: www.orovillechamber.com
THE OPPORTUNITY

This is an outstanding career opportunity to lead the Butte County Department of Development Services (DDS). Reporting to the County Administrator and Board of Supervisors, this position oversees a dynamic organization comprised of four divisions including Administration, Building, Code Enforcement and Planning Services at its Oroville office. The Director has overall responsibility for management of a department with 37 employees and a $5.4 million budget. Exciting upcoming projects include:

- Developing and updating the Planning Division Work Plan with the Board of Supervisors.
- Continuously improving department technology for streamlined Building Permits, Planning Projects and Code Enforcement processing and inspections.
- Execute a well-established enforcement program for illegal marijuana cultivation.
- Leadership development of DDS Managers, as well as overall County leadership development through the County’s Leadership Academy.
- Participation in Work Teams ranging from County Finances – to Information Governance - to Community Choice Aggregation - to Permit Streamlining.

THE IDEAL CANDIDATE

The ideal candidate will be adept at working in the fast paced, complex environment of a California jurisdiction, and possess proven leadership and management skills. The candidate best suited for this position will be a self-starter with strong analytical and problem solving skills, and who values collaborative relationships to get things done.

The successful candidate will have the ability to:

- focus on continuous improvement in customer service to provide objective, consistent, predictable, and timely results;
- participate with other land use departments to further integrate and streamline the development review and building permit processes, creating a “one-stop” experience;
- provide a supportive environment, while holding people accountable and maintaining a high performing workforce;
- train and empower staff to answer questions and resolve issues for the public and partner agencies;
- embrace technology in processes to create efficiencies and reduce reliance on human resources, where appropriate;
- establish and maintain effective working relationships with people at all levels in the organization; citizens groups and the media; local, State, and federal agencies; and private sector partners; and
- advise the Chief Administrative Officer and the Board of Supervisors in establishing priorities and maximizing the effectiveness of the Department’s team and partners.

ABOUT DEVELOPMENT SERVICES

The Department partners with the Public Health Department’s Environmental Health Division, the Public Works Department’s Land Use Division, and the Fire Department/Fire Marshall to assist in the orderly growth and development of the County.

Focused on transparent, efficient, and timely services, the Department has an on-line permit center that continues to expand the range of services/permits offered, allowing licensed contractors and property owners to apply for, track, and receive building permits, as well as request inspections online or via phone utilizing interactive voice response. The permit system connects seamlessly with the County’s document management system, thus offering a powerful combination of data and documents to the public.

Learn more about the Department online: www.buttecounty.net/dds.
**Education and Experience**

- A Baccalaureate Degree in public or business administration, city or regional planning, architecture or a closely related field from an accredited college or university.
- Seven years of progressively responsible management experience in public administration, community development, environmental protection or other relevant jurisdiction and have included the direction and supervision of subordinates/professional staff.

**Compensation and Benefits**

The salary range for the position is **$150,994-$184,548 annually depending on experience and qualifications**

- **Relocation Assistance**
  Is negotiable if the selected candidate is not from the Butte County area.

- **Retirement Plan**
  2% @ 55 for classic PERS members; 2% @ 62 for new PERS members.

- **Vacation and Other Leave**
  Vacation is based on years of service beginning at 15 days per year; 11 paid holidays per year; 12 days of sick leave per year; 10 days of administrative leave per year.

- **Health, Dental and Vision Insurance**
  These are provided to the employee and dependents with costs being shared by the County and employee. Click [HERE](http://www.buttecounty.net/humanresources) to view rates.

- **Car Allowance**
  $620/Month

- **Cell Phone Allowance**
  County issued cell phone or $70/Month allowance.

**Application & Selection**

If you are interested in this excellent career opportunity, please submit your cover letter and resume to HRRrecruitmentExecutive@buttecounty.net.

For more information visit [http://www.buttecounty.net/humanresources](http://www.buttecounty.net/humanresources) and click on the Employment Opportunities link.

Following the closing date, resumes will be screened according to the qualifications listed in this announcement. The most qualified candidates may be invited to participate in the interview process tentatively scheduled as follows:

- **Open:** August 27, 2018
- **Filing Deadline:** September 24, 2018
- **First Round Interviews:** Week of October 8th, 2018
- **Tentative Finalist Interviews:** October 23, 2018

We would love to offer you a tour of the local area!

Butte County is an Equal Opportunity Employer

Please visit our website at [http://www.buttecounty.net/humanresources](http://www.buttecounty.net/humanresources) for more information or call Human Resources at 530.552.3552.