

ButteCounty

PUBLIC WORKS

*INVITES YOUR INTEREST IN THE
POSITION OF*



Deputy Director, Waste Management Division

Position closing date: Friday, March 30, 2018 at 5:00 PM

Deputy Director, Waste Management Division

Butte County

The County encompasses 1,636 square miles of land with a population of 226,000 residents. The majority of County residents live in one of the five incorporated cities or towns: Biggs, Chico, Gridley, Oroville or Paradise. Scenic Butte County features both urban and rural areas, agricultural land, a flourishing arts scene, CSU Chico and Butte College, vast outdoor recreation opportunities and some of the best food (and drink!) in the state. It's a great place to live, play and work. We would love to offer you a tour of the area.

CITY OF CHICO



Chico is Butte County's largest city and is home to California State University, Sierra Nevada Brewery and Bidwell Park; which is one of the largest municipal parks in the nation (3,670 acres) that offers numerous trails for biking, hiking and equestrian use. Chico is a vibrant regional center for business, it offers many recreational opportunities and embodies a combination of urban lifestyle and rural attractions. For more information on healthcare, housing, education, and public safety in Chico, visit: <https://www.downtownchico.com/live-here.htm> or find information at ChicoChamber.com.

TOWN OF PARADISE

Paradise is located in the Sierra Nevada. It spreads out on a wide ridge with elevations ranging from 2,000 to 2,800 feet above sea level between deep canyons. Residents and visitors enjoy tall pines, majestic oaks, cooler summertime temperatures, and occasional winter snowfalls. While it is peaceful, it can also be an engaging environment where there is plenty to see and do, with many unique shops, dining options, and performances at the Performing Arts Center. Welcome to Paradise! To view a relocation guide, visit: <http://www.paradisechamber.com/>



CITY OF OROVILLE



Oroville is the county seat of Butte County, located 65 miles north of Sacramento, off of Highway 70. Oroville is considered the gateway to Lake Oroville and Feather River recreational areas, which offer waterskiing, sailing, kayaking, swimming, fishing, camping, and picnicking. Oroville is rich in history, host to several festivals, and has numerous wineries, olive tasting rooms, mandarin orchards, 41 miles of bike trails, equestrian trails, a variety of museums, and many more things to do. For more information about Oroville, visit: <https://www.oroillechamber.com/>



About the Department

The Butte County Department of Public Works is comprised of 130 employees that oversee department functions including: Infrastructure Maintenance (roads, bridges, traffic signals and right of way drainage), Engineering and County Surveyor Functions, Fleet Services along with Solid Waste Disposal at the Neal Road Recycling and Waste Facility. The department has an annual budget of \$30 million, most of which comes from federal and state sources.

The Department's Road Maintenance Division maintains 1,300 miles of roads, almost 500 bridges, and 18,000 road signs. The Waste Management Division operates and maintains the Neal Road Recycling and Waste Facility and implements the county wide Integrated Waste Management Plan waste diversion and recycling programs. The Land Development Division provides oversight of private land development, such as parcel maps, grading permits, drainage plans, and flood plain management issues and serves as the office of the County Surveyor. The Fleet Services Division services thousands of vehicles and equipment for all Butte County departments.

The Ideal Candidate

The ideal candidate for the Deputy Director of Waste Management position will have knowledge of the principles, practices, and techniques of solid, liquid, hazardous waste management, markets, and the recycling industry, and administrative management, including budgeting, financial management, staff supervision, and training. Skill in supervising, leading, communicating effectively, understanding interpreting and applying relevant statutes, ordinances, rules and regulations, and in assessing, analyzing, identifying, and recommending solutions to problems is essential.

PUBLIC WORKS MISSION STATEMENT

To accomplish the maintenance of County roads and bridges, the managing of the Land Development, Solid Waste and Fleet Services divisions as well as County Service Areas, County Surveyor, Storm Water Management, and Butte Meadows Recreation Grant Program in an honest, ethical, forthright and respectful manner in keeping with the goals of the Butte County Board of Supervisors and the laws and regulations governing these activities.

The Position

Under general direction of the Director of Public Works, the incumbent is responsible to coordinate and direct the work of the departments Waste Management Division, to prepare and oversee the annual solid waste plans and budgets for the landfill site activities, supervise professional and technical staff, provide overall direction, coordination and evaluation of divisional units including design engineering, recycling operations, (liquid waste), franchise agreements and landfill operations.

Typical Duties:

- Develops, evaluates and implements divisional operating policies, procedures and standards to ensure successful accomplishment of activities, goals and objectives.
- Plans and oversees the closure of current waste cells as they reach capacity and the construction of new waste cells.
- Develops and implements new programs to meet increased regulatory requirements for higher waste diversion and additional waste materials.
- Directs the development, integration and usage of technology in the division.
- Oversees the landfill gas to energy public private partnership at the landfill.
- Directs and oversees the various solid and liquid waste programs including; storm water management, groundwater monitoring and reporting program, landfill gas monitoring and reporting program, recycling program, household hazardous waste program, solid waste diversion reporting program, landfill waste disposal and scale house operations, and various recycling grant.
- Oversees and administers the County's solid waste franchise agreements.
- Manages staff; prioritizes and assigns tasks and projects; disciplines, trains, and evaluates staff; counsels, coaches, and instructs employees as required; develops staff skills and conducts performance evaluations.
- Provides support, direction, and coaching to staff in the areas of performance management, problem resolution, planning, and work assignments.
- Develops, prepares, and monitors the Waste Management division budget.
- Prepares reports, grants, proposals, and contracts.
- Create and implements changes to the division policies and procedures.
- Monitors and reviews trends in solid and liquid waste management, and recommends operational and policy improvements.
- Prepares and authorizes requisitions for materials, parts, supplies, and equipment.

Education and Experience

- ◆ Bachelor's degree in Civil Engineering, Environmental Science, Business Administration, Public Administration, or a related field from an accredited college or university. **AND**
- ◆ Six (6) years of experience in solid or hazardous waste management, including three (3) years of supervisory experience.
- ◆ Possession of one or more of the following is required: Registered Professional Engineer, Registered Environmental Health Specialist, Manager Landfill Operations (MOLO) certificate, Master's degree in a related field..
- ◆ Possession of a valid State of California driver's License.
- ◆ Employees hired into this classification must file statements of economic interest with the Butte County Clerk/Recorder.

Compensation and Benefits

The salary range for the position is **\$90,792.00-\$121,680.00** annually depending on experience and qualifications.

Retirement Plan
2% @ 55 for classic PERS members;
2% @ 62 for new PERS members.

Holidays and Vacation
Vacation is based on years of service beginning at 15 days per year. There are 11 paid holidays per year.

Other Leaves:
Sick leave includes 12 days of per year. There is also bereavement leave and 10 days of administrative leave per year.

Life Insurance
The County covers \$25,000 in life insurance with additional coverage available for purchase by the employee at minimal cost.

Health, Dental and Vision Insurance
Are provided to the employee and dependents with costs being shared by the County and employee.

Deferred Compensation
The County provides two voluntary 457 programs in which each employee may elect to enroll.

For more details please visit our website at :

<http://www.buttecounty.net/humanresources/Home.aspx>

For more information or call Human Resources at 530.552.3552

Application and Selection Process

If you are interested in this excellent career opportunity, please visit <http://www.buttecounty.net/humanresources/Employment> to complete an online application. In order to be considered for this position you must submit a copy of your diploma or unofficial transcripts, along with a copy of your registration as a professional civil engineer with the state of California by the recruitment closing date.

Following the closing date, applications and resumes will be screened according to the minimum qualifications listed in this announcement. Qualifying applicants will be invited to participate in the oral examination process.

Butte County is an Equal Opportunity Employer



CLOSING DATE
March 30th at 5:00 PM

Oral exams are tentatively scheduled for April 2018

