



Butte County Board of Supervisors Agenda Transmittal

Clerk of the Board Use Only

Agenda Item:

4.05

Subject: Memorandum of Understanding (MOU) with North Valley Community Foundation (NVCF) for the implementation of the 2018 Camp Fire Rebuild Incentive Program (Program) and Budget Adjustment

Department: County Administration

Meeting Date Requested: May 7, 2019

Contact: Brian Ring

Phone: 530.552.3311

Regular Agenda

Consent Agenda

Department Summary: *(Information provided in this section will be included on the agenda. Attach explanatory memorandum and other background as necessary).*

On January 29, 2019, the Board of Supervisors directed staff to implement a fee waiver program contingent upon availability of a non-County revenue source to backfill any waived fees. The General Fund does not have sufficient resources to backfill such lost revenue. Staff have been working with NVCF on the Program which would provide partial reimbursement (50% maximum, up to \$3,500) for permit fees paid for by eligible Camp Fire survivors who choose to rebuild their home in the communities where the fire destruction occurred. Under the MOU with NVCF, NVCF will provide up to \$500,000 for the Program through February 28, 2021, or until funds are exhausted.

Fiscal Impact:

No fiscal impact to the General Fund.

Personnel Impact:

None.

Action Requested:

- 1) Approve MOU with NVCF and authorize the Chair and Chief Administrative Officer to sign; and
- 2) Approve budget adjustment.

Administrative Office Review: Brian Ring, Assistant Chief Administrative Officer

North Valley Community Foundation – Butte Strong Fund

General Grant Requirements

Grant to (Grantee): Butte County

Approved on: March 22, 2019

This grant has been awarded by North Valley Community Foundation (Foundation) contingent upon your acceptance of the following requirements. By signing the copy of this document you (Grantee) accept each of the following conditions and requirements:

1. Use of Funds. This grant may be used only for the purposes stated in the attached Exhibit A – Scope of Work and Timelines. Any change in purpose, scope or timing of the project, or any major budget change, must be communicated promptly to the Foundation. If the Foundation does not agree to modify the grant, any funds not expended on the approved project budget must be returned to the Foundation.
2. Reporting. Reporting specific to this grant is shown in the attached Exhibit B – Reporting.
3. Deadlines. Grant conditions which have not been met within the specified time limits (as noted in Exhibit A – Scope of Work and Timelines) may result in cancellation of the grant and a requirement that all unexpended funds, excluding such funds as are necessary to meet non-cancellable obligations that were specifically enumerated in the grant budget, be returned to the Foundation. Contact the Foundation immediately if it appears that a deadline will not be met.
4. Payment of Grants. In the case of all grants that are not payable outright, including multi-payment, multi-year, matching grants and pledges, payment and continued funding are conditioned upon the submission of specific progress reports to the Foundation as described in the attached Exhibit B - Reporting. The contents of the reports will be used by the Foundation staff in the determination whether there is sufficient evidence of progress toward grant objectives and outcomes in order to support each past and future payment. Payments are not automatic and are conditioned upon receipt and approval of the reports.
5. Acknowledgement of Grant. The Foundation does not expect you to incur advertising or public relations expenses in announcing receipt of this grant. However, you may acknowledge the grant publicly, including the use of the Foundation name and including a reference to the Butte Strong Fund. Any press release mentioning the Foundation and the Butte Strong Fund should be submitted to the Foundation for approval *before* distribution.
6. Record of Expenditures. Please maintain an accurate record of the expenses incurred under this grant in accordance with generally accepted accounting principles. Please keep on file records relating to this grant for at least two years after the Foundation's receipt of your final report in order to verify expenditures in the event of an audit of our grants.
7. Tax Status. In accepting this grant you are confirming that your organization is: (i) one that is

described in IRS Code Section 501(c)(3) – or is a program with a 501(c)(3) fiscal sponsor - and is not classified as a private foundation; or (ii) a governmental entity or a political subdivision thereof; or (iii) a recognized educational institution; and that your tax-exempt status, under the foregoing categories or any successors thereto, remains in full force and effect, having not been revoked, rescinded or modified; and that you will notify us of any change in your organization's tax-exempt status.

8. Lobbying. No part of the grant funds can be used contrary to the law in an attempt to influence legislation (within the meaning of Section 4945(d)(1) of the Internal Revenue Code), or to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive (within the meaning of Section 4945(d)(2) of the Internal Revenue Code).

9. Violations of Conditions. Any violation of the conditions set forth above will require a return to the Foundation of any grant funds involved in the violation. The Foundation reserves the right to discontinue, modify or withhold any payments due under this grant award or to require a refund of any grant funds if, in its judgment, such action is necessary to comply with the requirements of any law or regulation affecting the Foundation's responsibilities under this grant award.

Please countersign and return the attached copy of this document to the Foundation signifying that you understand and agree to the requirements stated above. Two signatures from your organization are required as specified below.

NORTH VALLEY COMMUNITY FOUNDATION by

_____ Dated _____
Jovanni Tricerri, Director of Response & Recovery

[GRANTEE] by

_____ Dated _____
Steve Lambert
Chair, Board of Supervisors

_____ Dated _____
Shari McCracken
Chief Administrative Officer

Exhibit A

Scope of Work and Timelines

- The County has been awarded \$500,000 to be used to pay a portion of the permit fees associated with rebuilding, for survivors who are rebuilding in communities where fire destruction occurred.
- The County will draw \$100,000 initially, and will provide NVCF a monthly statement showing how the funds were distributed. Once these funds are exhausted, an additional draw of \$100,000 will be requested.
- The program will go for two years (through 2/28/2021) or until the funds are exhausted.
- The grant is being awarded to incentivize rebuilding in the communities where direct destruction took place.
- Grant eligibility:
 - Grants will be awarded to survivors who had their homes completely destroyed.
 - Grants will be in the amount of 50% of the permit fees, up to \$3,500.
 - Survivors are only eligible for one grant.
 - Survivors must be the original property owners where their home was destroyed. Eligible survivors may rebuild anywhere within the burned communities (need not rebuild on their original property).
 - Those survivors meeting all the criteria listed above who have paid permit fees, are eligible (including those survivors who have already paid fees).

Exhibit B

Reporting

- The County will draw \$100,000 initially, and will provide NVCF a monthly statement showing how the funds were distributed. Once these funds are exhausted, an additional draw of \$100,000 will be requested.
- The County will include the following on documents provided to survivors: "A portion of your permit fees have been paid for by generous donations donated to North Valley Community Foundation and the Butte Strong Fund, to support the rebuild in our community!"

Admin Office Use Only:			
Date of Review/Approval:	Reviewed and approved by:	M.Jessee	Board Mtg Date: 5/7/2019
4/5 Vote Required (Increases Overall Appropriations in a Fund or transfers from Contingencies):		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

BUDGETARY ADJUSTMENT WORKSHEET

Description of Budget Action: Rebuild incentive program

(Column 1) Fund	(Column 2) Charge Code	(Column 3) Account #	(Column 4) Account Description	Use of Funds	Source of Funds	
				(Column 5) Recommended Appropriation Increase/(Decrease)	(Column 6a) Recommended Revenue Increase/(Decrease)	(Column 6b) Use of Fund Balance
0031	4420031	473006	GRANTS OTHER AGENCIES		100,000.00	
0031	4420031	551001	SUPPORT AND CARE OF PERSONS	100,000.00		
TOTAL				100,000.00	100,000.00	-

Reviewed and approved for Auditor-Controller

Journal Date

B -