

BUTTE COUNTY
2002/03
FINAL BUDGET



Submitted to the Board of Supervisors
By

PAUL McINTOSH
Chief Administrative Officer

DAVID A. HOUSER
Auditor-Controller

SEPTEMBER 2002



Resolution No. 02-157

**RESOLUTION ADOPTING EXPENDITURES FOR
FINAL BUDGET FOR FISCAL YEAR 2002-2003**

WHEREAS, the Board of Supervisors of the County of Butte, State of California has heretofore set the time and place for hearing and fixing the final budget as on the 13th day of August 2002, in the Board of Supervisors Room in the Butte County Administration Building, Oroville, California; and

WHEREAS, said hearing was concluded on August 27, 2002, in the Board of Supervisors Room in the Butte County Administration Building, Oroville, California; and

WHEREAS, such increases or additions that were proposed in writing and filed with said Board before the close of said budget hearings were considered by said Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Butte, State of California, that the appropriations now contained in the proposed budget as revised by the Board at and after the public hearings and recorded in the minutes thereof are hereby declared adopted and the various object appropriations therein specified are as follows:

A. Appropriations for Expenditures:

1. Salaries and Employee Benefits	\$ 116,499,676
2. Services and Supplies	77,181,132
3. Other Charges	86,167,050
4. Fixed Assets	
a. Land	
b. Structures and improvements are as specifically set forth in the budget as finally determined by the Board of Supervisors which is adopted by reference herein and made a part hereof.	557,917
c. Equipment	2,564,165
5. Other Financing Uses	<u>2,127,931</u>
Total Appropriation for Expenditures	\$ 285,097,871

B. Appropriations for Contingencies	
1. General Fund	7,303,908
2. Road Fund	<u>385,450</u>
Total Appropriations for Contingencies	\$ 7,689,358
C. Provisions for Reserves and Designations	
1. Equipment Replacement Fund	760,636
2. ISF Equipment Replacement Fund	1,546,523
3. Fish & Game Commission Fund	<u>39,692</u>
Total Provisions for Reserves & Designations	<u>\$ 2,346,851</u>
TOTAL BUDGET	\$ 295,134,080
D. The Means of Financing the Expenditure Program	
1. Fund Balance Available	20,009,235
2. Revenue other than current Property tax	260,832,825
3. To be raised by taxation on local and Utility tax rolls	<u>14,292,020</u>
TOTAL SOURCES OF FINANCING	\$ 295,134,080

That the appropriations limit imposed by Article 13 of the California Constitution for Butte County for fiscal year 2002-2003 has been calculated to be \$ 97,454,449.

And the appropriations subject to the limit total \$ 25,639,808.

That said aforementioned appropriations hereby are finally determined and adopted and ordered filed in the office of said Board. The foregoing resolution was introduced by Supervisor Yamaguchi who moved its adoption, seconded by Supervisor Houx, and said resolution was passed this 10th day of September, 2002, by the following vote:

AYES: Supervisors Beeler, Dolan, Houx, Yamaguchi and Chair Josiassen
NOES: None
ABSENT: None
NOT VOTING: None



CURT JOSIASSEN, Chair, Butte County
 Board of Supervisors

ATTEST:

PAUL MCINTOSH, Chief Administrative Officer and
 Clerk of the Board of Supervisors

By: _____

Deputy

OFFICERS

FISCAL YEAR BEGINNING JULY 1, 2002

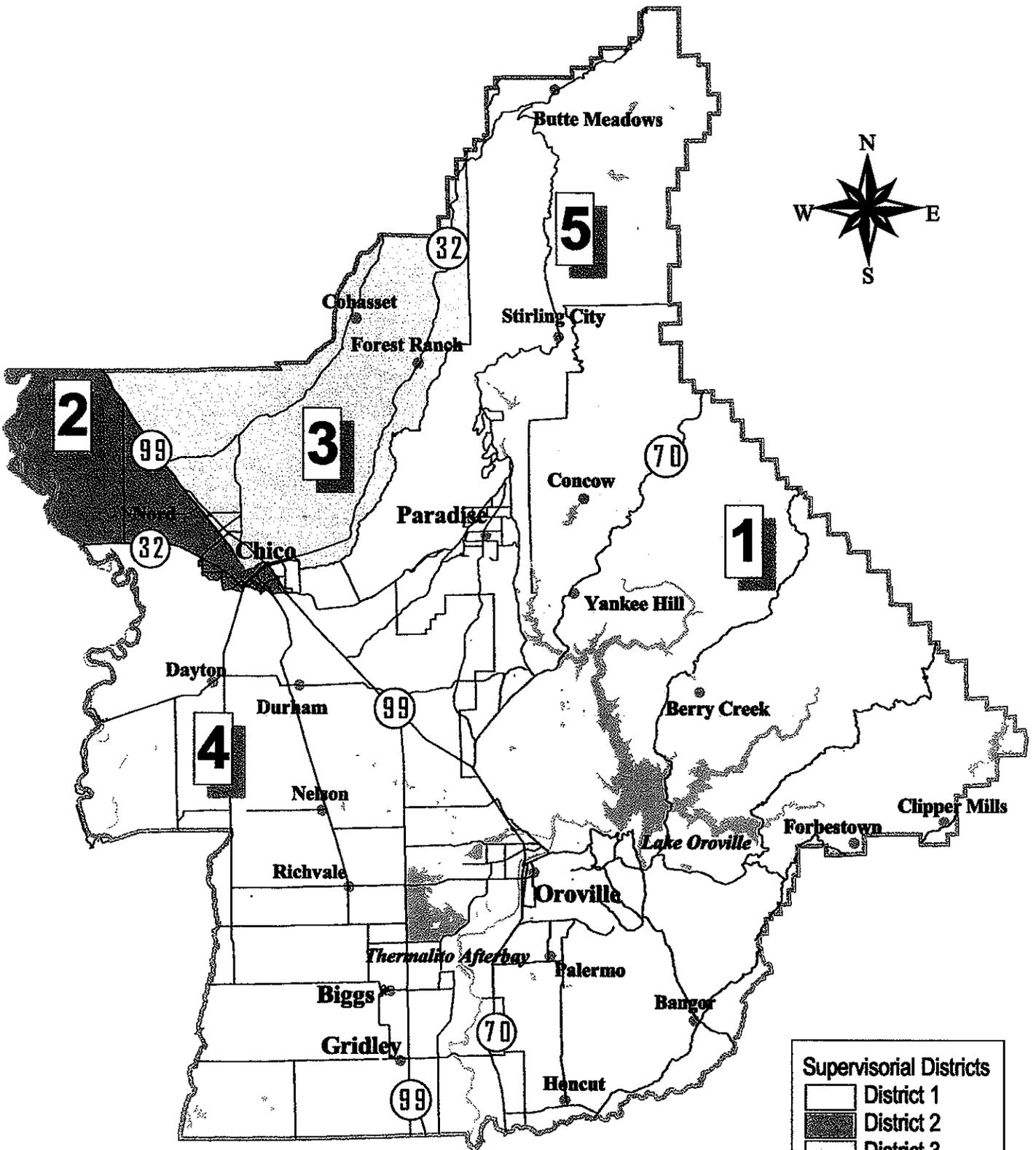
BOARD OF SUPERVISORS

First District	Robert J. Beeler, Vice Chair	538-6834
Second District	Jane Dolan	891-2830
Third District	Mary Anne Houx	891-2800
Fourth District	Curt Josiassen, Chair	882-4447
Fifth District	Kim K. Yamaguchi	872-6303

BUTTE COUNTY DEPARTMENT HEADS

Agricultural Commissioner	Richard Price	538-7381
Assessor	Kenneth O. Reimers	538-7314
Auditor-Controller	David A. Houser	538-7607
Behavioral Health Director	Bradford R. Luz	891-2850
Chief Administrative Officer	Paul McIntosh	538-7224
Child Support Services Director	Sharon A. Stone	538-7088
Clerk/Recorder	Candace Grubbs	538-6366
County Counsel	Bruce Alpert	538-7621
Development Services Director	Yvonne Christopher	538-7601
District Attorney	Mike Ramsey	538-7411
Employment & Social Services Director	Patricia Cragar	538-7891
Farm & Home Advisor	Bill Olson	538-7201
Fire Warden	Bill Sager	538-7111
Human Resources Director	Jeanne Gravette	538-7651
Information Systems Director	Bob Barnes	538-7292
Library Director	Nancy Brower	538-7240
Probation Officer	John Wardell	538-7309
Public Health Director	Gary M. House	538-7583
Public Works Director	Mike Crump	538-7681
Sheriff-Coroner	Scott A. Mackenzie	538-6759
Treasurer-Tax Collector	Dick Puelicher	538-7539
Water & Resource Conservation Director	Ed Craddock	538-4343

Butte County Supervisorial Districts



Supervisorial Districts	
	District 1
	District 2
	District 3
	District 4
	District 5

General Demographic Information

Butte County Population Figures

Year	Population	% Change
1996	197,800	0.2%
1997	199,600	0.9%
1998	200,400	0.4%
1999	201,600	0.6%
2000	204,600	1.5%
2001	205,800	0.6%

Population Figures as of 1/1/02	
Biggs	1,797
Chico	66,767
Gridley	5,635
Oroville	13,034
Paradise	26,500
Unincorporated	93,268

Age Distribution

Year	0-9	10-19	20-29	30-39	40-49	50-59	60-69	70-79	80+
1997	26,396	27,972	25,185	27,853	28,470	18,599	15,702	18,141	10,166
1998	26,471	28,537	25,255	27,957	28,885	19,965	15,631	17,983	10,619
1999	26,514	29,145	25,336	28,192	29,236	21,237	15,799	17,748	11,009
2000	26,597	26,469	25,787	28,463	29,412	22,517	15,994	17,501	11,418

Climate Data

	Chico	De Sabla	Oroville	Paradise
Average Jan. Minimum Temp. (deg.)	35.7	31.8	36.7	37.3
Average Jan. Maximum Temp. (deg.)	53.9	51.3	54.8	53.7
Average July Minimum Temp. (deg.)	53.9	54.9	62.4	63.8
Average July Maximum Temp. (deg.)	96.4	89.0	96.5	91.8
Average Annual Precipitation (inches)	26.0	66.2	28.7	55.1
Average Annual Snowfall (inches)	0.1	24.6	0.0	2.8

Total Employment

Year	Total Employment	% Change
1997	77,200	2.3%
1998	78,500	1.7%
1999	80,300	2.3%
2000	81,800	1.9%
2001	83,500	2.1%

Total Unemployment

Year	Total Unemployment	Unemployment Rate
1997	7,200	8.6%
1998	7,100	8.3%
1999	5,800	6.8%
2000	6,100	7.0%
2001	5,500	6.2%

Departmental Demographic Information

Department of Employment & Social Services

- Over \$194.6 million in benefits are issued every year, equivalent to \$964 for every person in Butte County
- Continues to log more than 13,000 client monthly visits to the department
- Provides In-Home Supportive Services for 2,254 elderly and dependent adults and children at a cost of approximately \$17,672,984 annually
- Provides foster care placements to more than 700 child welfare and probation youth at an annual cost of \$10.8 million

Department of Public Health

	1999	2000	2001
# Child Immunizations	4,808	6,599	5,383
# Birth Certificates Issued	2,670	2,628	2,781
# Well Permits Issued	481	459	641
# Reported Animal Bites	544	518	413

Department of Agriculture

- Butte County's agricultural production gross value for 2000 was \$324,829,000, ranking it number 24 out of 58 counties in California.

Butte County's Top Five Commodities - 2000

Crop	Value
Rice	\$112 mil.
Almonds	\$47.5 mil.
Walnuts, English	\$38 mil.
Timber	\$33.5 mil.
Dried Plums	\$31 mil.

Fire Department

Type of Response	2000	2001	% Change
Medical	7,863	8,235	4.7%
Traffic Collision	980	1,046	6.7%
Tech. Specialist	123	187	52%
Vegetation	353	448	26.9%
Structure	207	184	- 11.1%
Other Misc.	3,540	3,748	5.9%
Assist	577	618	7.1%
Other Fires	787	883	12.3%

BUTTE COUNTY MISSION STATEMENT

Butte County's elected and appointed officials and employees are committed to providing service, with dignity and respect, which promotes an optimal quality of life for all County residents.

OUR VISION

- ◆ To ensure basic health, safety, and protection of people.
- ◆ To facilitate commerce and trade.
- ◆ To resolve issues in an honest, consistent, and unbiased manner.
- ◆ To provide service that is efficient, cost effective, and prompt, utilizing both public and private means.
- ◆ To make public records readily accessible for information and education.

OUR VALUES

◆ **PRIDE IN SERVICE**

We take pride in our mission, our organization, and the unique abilities of each individual employee to deliver quality service to our citizens.

◆ **INTEGRITY / ETHICS**

We shall consistently operate or conduct our business through honesty, open and direct communication, integrity, trust, and a high standard of ethics and respect.

◆ **DECISIVE LEADERSHIP & ACCOUNTABILITY**

We value initiative and leadership throughout all levels of our organization, delegate responsibility and authority to the most appropriate levels, and follow a clear chain of command to carry out our responsibilities. We are accountable for our performance and the results of our efforts.

◆ **INNOVATION**

We encourage innovative programs to streamline our operations through evaluating our methods, procedures, technology, and cost effectiveness.

◆ **WORKING TOGETHER**

We encourage partnerships and cooperative agreements which enhance our capability to accomplish our mission.

FY 2002-03 FINANCIAL MANAGEMENT STRATEGIES

BASIC PRINCIPLES

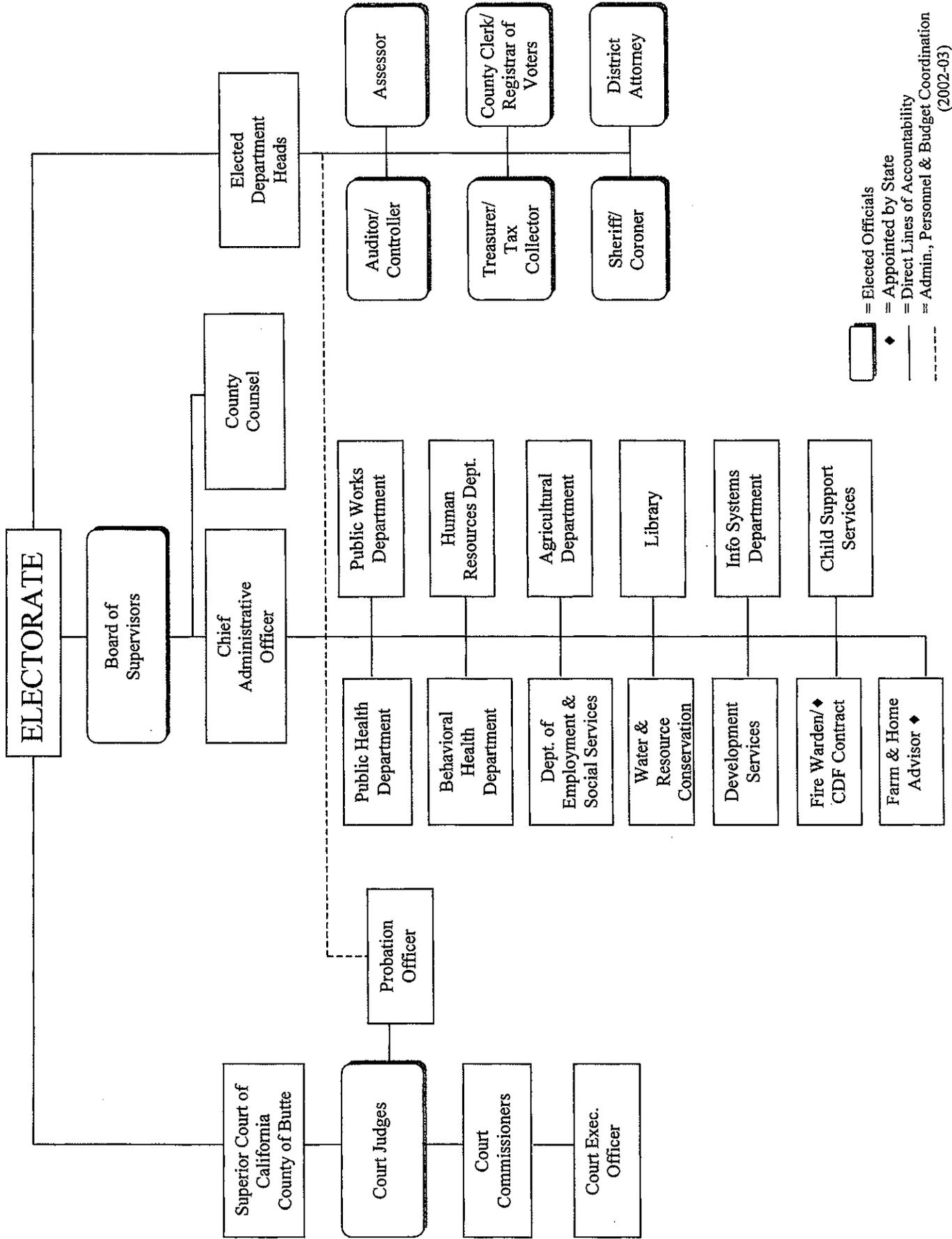
- ✓ Utilize Multi-Year Financial Planning for Key Decisions.
- ✓ Continue Aggressive Legislative Strategies.
- ✓ Emphasize Continuous Improvement and Performance Management.
- ✓ Maximize the Use of Non-General Purpose Revenue Within Departments Before Using General Purpose Revenue to Fund Programs.

SPECIFIC FY 2002-03 STRATEGIES

- ✓ Apply a combined required savings factor equivalent to 1.5% of salaries and benefits and 3% of services and supplies to all budget units which have these major object categories, excluding those budget units exempted by the Board.
- ✓ Establish Contingency Reserve equal to minimum 3% of General Fund appropriations.
- ✓ Place any newly-identified fund balance carryover that is identified at the time of Final Budget hearings into the Contingency or other reserves, or use to fund one-time costs of critical equipment/infrastructure needs.
- ✓ Disallow the use of prior year appropriations for new current year expenditures.
- ✓ Examine Trust Funds to determine the following: a) does it need to exist, and b) is it supposed to reimburse the General Fund? If so, assure that it does within 15 days.
- ✓ Restrict appropriation of over-realized or unanticipated revenue in mid budget year to fund only required or urgent activities as determined by the CAO.
- ✓ Maximize opportunities to cover departmental and support activity costs from restricted revenues.
- ✓ Maximize the use of County Realignment revenue through Trust Fund transfer(s) as necessary to fund County Realignment programs
- ✓ Limit job reclassifications following budget adoption to only those identified by the CAO as required to implement the approved budget, required to meet state law or required to comply with MOU's.
- ✓ Continue efforts to enhance collections.
- ✓ Reduce program appropriations to accompany declines in restricted revenue.
- ✓ Minimize the use of one-time revenues to fund ongoing expenses.
- ✓ Require immediate reporting to the CAO of any potential fiscal liability(ies).
- ✓ Review fee schedules to assure reasonable and full cost recovery.
- ✓ Require a remediation plan be provided where appropriate to remain within budgeted appropriations.
- ✓ Conduct a nexus study to evaluate the potential implementation of development impact fees.
- ✓ Disallow mid-year budget transfers form Appropriations for Contingencies except for required or urgent activities as determined by the CAO.
- ✓ Require full disclosure of all direct and indirect costs related to new proposed programs, systems and processes.

COUNTY OF BUTTE

ORGANIZATIONAL CHART



- = Elected Officials
- ◆ = Appointed by State
- = Direct Lines of Accountability
- - - = Admin., Personnel & Budget Coordination

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Veteran's Memorial Halls	143
Veteran's Services.....	140
Water and Resource Conservation	607
Workers' Compensation Insurance	719

CHIEF ADMINISTRATIVE OFFICE

COUNTY OF BUTTE

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PAUL McINTOSH
CHIEF ADMINISTRATIVE OFFICER

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KIM K. YAMAGUCHI

June 6, 2002

The Honorable Chairman and Members
Butte County Board of Supervisors
25 County Center Drive
Oroville, CA 95965

Dear Board Members:

I am pleased to present to you the Butte County Proposed Budget for Fiscal Year 2002-2003, my first as Butte County's Chief Administrative Officer. The budget provides a balanced spending plan for the next year, provides for a prudent contingency, and incorporates the efforts of all County departments working cooperatively with my staff to establish a solid work plan. The budget is performance-oriented and takes Butte County in the right direction to achieve our goal of excellence throughout the organization.

While Department Heads and my staff have worked closely to provide Butte County with a sound work plan for the next fiscal year, as I am preparing this transmittal letter the State of California is continuing their struggle with a \$23.6 billion deficit. Governor Gray Davis, in his Revision to the Budget issued in May, has made recommendations for reductions in State expenditures that could negatively affect Butte County by nearly \$6 million. In their deliberations, though, the Legislature has been reluctant to agree to many of the recommendations made by the Governor. The Conference Committee, which began meetings on June 3, is thoroughly reviewing every aspect of the State budget, but it is too early to determine the likely outcome of those discussions. Notably, Butte County has been able to balance our budget for the next fiscal year. Any reductions visited upon us by the State will clearly be mandates from the State to reduce programs and/or services in specific areas. We will provide complete analysis of the impacts of State reductions and specific recommendations at the opening of hearings on this budget in August.

We have redesigned the budget document to improve the user-friendly format and to provide all department information under a single tabbed section for each department. Incorporated for the first time into the budget are Department Goals and Performance Expectations, which have been developed to achieve the Board of Supervisors objectives in the key responsibility areas of customer service, operations, fiscal and human resources. The Chief Administrative Office and Board Subcommittee on Goals met with each department head to review and refine goals prior to inclusion in the budget. The process of goal development, review and evaluation of performance will occur on an annual cycle to provide a continuous improvement process throughout the

County organization. I am pleased to report that the budget contains goals for every department, and the performance expectations established by the departments show a very high level of commitment and effort in continuously improving the financial management and operations of our county.

GENERAL OVERVIEW

The total budget recommended to the Board of Supervisors is \$290,065,845, a modest 1.96% increase over estimated expenditures for the current budget year. The budget is summarized in Table 1, below. The General Fund is recommended to increase 4.4% to \$127,588,390. There are a number of new and sustained initiatives described later in this transmittal. Given negotiated salary increases and cost of living adjustments for programs and services, though, this increase barely maintains programs at current levels.

Of significant concern is the nearly \$11 million increase in Welfare costs, a 10.27% increase. Most of these costs are associated with increased costs for In-Home Support Services and Foster Care Placement. These two programs have seen significant growth in the past year and have a large component of county-match associated with that growth. We will be making specific recommendations in the budget year to control the costs of those programs further.

Table 1
Proposed Budget for Butte County
Fiscal Year 2002-03 – All Funds

	<u>Actual</u> <u>2000-01</u>	<u>Estimated</u> <u>2001-02</u>	<u>Proposed</u> <u>2002-03</u>	<u>Percent</u> <u>Change</u>
General Fund	103,901,470	122,211,201	127,588,390	4.40%
Welfare	99,488,412	106,391,229	117,313,955	10.27%
Child Support Services	0	9,377,127	9,488,072	1.18%
Road Operations	15,974,542	28,772,349	15,958,855	-44.53%
Capital Projects	14,917,043	888,609	225,815	-74.59%
Equipment Replacement	2,176,191	1,163,522	1,195,772	2.77%
ISF Equipment Replacement	0	0	1,019,514	N/A
State COPS Program	481,871	430,140	1,030,918	139.67%
Water Services	567,467	435,322	961,204	120.80%
Library	1,727,607	1,989,546	2,145,465	7.84%
Fish & Game	98,302	52,919	23,676	-55.26%
Building Inspection	1,495,900	1,466,226	1,578,222	7.64%
Fire Protection	8,713,592	9,312,528	10,428,456	11.98%
Local Transportation - Transit	376,965	752,831	488,493	-35.11%
HCD Funds	<u>213,973</u>	<u>1,234,454</u>	<u>619,038</u>	<u>-49.85%</u>
TOTAL	250,133,245	284,478,003	290,065,845	1.96%

The Road Operations Fund is experiencing a 44.53% decrease from current year estimates. Unlike prior years, in Fiscal Year 2001-02 Public Works budgeted the full cost of design and construction of planned road improvements rather than the portion of each planned project that was anticipated to be completed within the given fiscal year. The Fiscal Year 2002-03 Road Operations budget provides for the portion of design and construction activities that are foreseen

to be completed within this next year. Capital Projects, as well, is experiencing a nearly 75% reduction in funding due primarily to a wind-down of the Juvenile Hall project. Other projects budgeted in Fiscal Year 2001-02 that are not re-budgeted include: the purchase of property for Fire Station 42; design of the Sheriff's Evidence Storage Facility; and, construction of a Grounds Maintenance Storage Facility. Only one capital project has been recommended in the Proposed Budget: an Attendance Tracking System within the Auditor's Office. One project that has not been budgeted, but that warrants consideration, is the preparation of a county-wide facilities master plan. More information on this matter will be presented during budget hearings.

The State COPS program appears to be increasing substantially (139.7%) but these are merely pass-through funds that will be reflected in the General Fund. Funding under AB 1913, the Juvenile Justice Crime Prevention Act, in the amount of \$736,888 has been included in the State COPS program fund. These funds are transferred to the Probation-General budget unit and used to contract for services with outside agencies.

Water Services expects an increase of 120.8%, reflecting almost \$500,000 in new grants that have been secured to provide outside contracts for watershed coordination and development of the Butte County Integrated Watershed and Resource Conservation Program.

Fire Protection is proposed to increase 11.98%, due to two items: a \$411,000 increase in the State contract to fund new State bargaining unit agreements; and \$625,000 in grant programs to fund radios, pagers, protective equipment and extrication equipment.

Personnel Matters. The FY 2002-03 Proposed Budget supports a workforce of 2,312 full-time equivalent positions. New positions requested by departments totaled 78. New positions recommended and included in the Proposed Budget are 49, of which 27 are fully funded by state and federal revenue. Twenty-two new positions that utilize general purpose revenue (GPR) are required to meet Board of Corrections staffing levels for the new Juvenile Hall. A complete list of positions requested and recommended is located behind the "Position Allocations" tab within this budget document.

Purchase of Fixed Assets – Equipment. Fixed assets recommended to be purchased this fiscal year total \$3,391,691, an increase of \$535,934 over the prior fiscal year. This amount includes \$2,702,141 within operating funds, \$499,550 within Internal Service Funds, and \$190,000 within enterprise funds (transit and landfill). Purchases through the public safety Equipment Replacement Fund total \$775,000, including the lease of five fire trucks, one Chief Officer response vehicle, one utility vehicle and approximately sixteen fully equipped Sheriff patrol vehicles. A complete list of fixed assets requested and recommended is located behind the "Appendix" tab within this budget document.

FY 2002-03 PROPOSED BUDGET TWO-YEAR FISCAL FORECAST

The following table summarizes the two-year fiscal forecast based on the CAO recommendations contained in the FY 2002-03 Proposed Budget:

FISCAL FORECAST THROUGH FY 2003-2004		
	Proposed Budget FY 2002-03	Projected FY 2003-04
Total Department Expenditure Requirements	\$284,903,785	\$294,300,460
Less Estimated Restricted Revenue	\$240,298,041	\$248,615,993
Estimated Net GPR Requirement	\$44,605,744	\$45,684,467
Available General Purpose Revenue	\$36,949,760	\$37,719,027
Subtotal Balance/(Gap)	(\$7,655,984)	(\$7,965,440)
General Fund – Beginning Fund Balance	\$11,887,795	\$4,231,811
Estimated Ending Fund Balance/(Gap)	\$4,231,811	(\$3,733,629)
Appropriation for Contingencies – General Fund	\$4,231,811	\$3,000,000
Budget Balance/(Deficit)	\$0	(\$6,733,629)

As can be seen in the fiscal forecast, there is a \$7.656 million gap between the net general purpose revenue requirement and available general purpose revenues. This gap is closed by application of the fund balance, that combination of savings from unspent appropriations and revenues realized over budget. This is not a bad thing, as you would expect departments to be cautious in their expenditure of appropriations and you would expect departments to try to bring in more revenue than budgeted. The problem identified in the forecast, though, is that the fund balance available from year to year is declining, down \$2.8 million between fiscal year 2001-02 (the current year) and 2002-03 (the budget year), and projected to be down \$7.656 million in fiscal year 2003-04. This is trend we need to take seriously, and one we need to reverse.

The fund balance is declining as we approach the budget year due to a variety of problems encountered during the current year. The travesty of September 11 has damaged the economy throughout the United States and has had a telling effect on consumer confidence. As a result, sales tax receipts for the year have been realized well below budget. In addition, the current year is the first full year to feel the effect of the annexation by the City of Chico of Courtesy Motors. This annexation alone resulted in a loss of in excess of \$600,000 in sales taxes to Butte County. Other factors leading to a decline in fund balance include the increase in the County costs to provide In-Home Supportive Services, Foster Care placements, jail medical services, and to staff and operate the new Juvenile Hall.

In preparation of State budget impacts, departments were directed to prepare contingency plans for a 15% reduction in their budget, in 5% increments. While we have not had to utilize any of these contingency plans in order to balance the Proposed Budget, the planning behind those contingencies will be valuable in dealing with cuts passed on to us by the State of California.

Over the last few years of an improved economy in Butte County, departments have begun to put in place equipment, staffing and operating improvements that would support efficient, updated operations as seen in many other counties throughout the state. Our goal is to sustain those gains. Given the enormous State budget deficit, however, it may be necessary to revisit some of those reduction packages. In addition, we are aware of a major issue on the horizon. Although it would not affect the Fiscal Year 2002-03 budget, the local Initiative regarding the Tobacco Settlement Funds has qualified for the ballot in November. If passed, this initiative would in effect create a \$2.4 million hole in our budget. Given the enormous portion of our budget devoted to state and federal mandates or restricted based upon the derivation of funding, this initiative has the potential of being devastating to Butte County. The Board of Supervisors has discretion over very few aspects of the budget. To have to cut \$2.4 million from discretionary programs would most certainly mean a heavy impact on public protection. The Board would have few other options.

Revenue Assumptions:

We have been conservative in our estimates of revenues to fund this budget, and our projections of future revenues. Sales taxes reflect the losses noted above and we have been conservative in our estimate of Motor Vehicle License Fees. The forecast assumes the State will continue to backfill reductions in MVLF with State General Funds. One important element is that the forecast assumes Tobacco Settlement Funds will remain general purpose revenue as provided in the Master Settlement Agreement. The local initiative mentioned earlier would divert Tobacco Settlement Funds to several programs, both within and outside of Butte County government. The initiative does not allow those funds to supplant current expenditures in those program areas. If this initiative were to be successful, it would create a \$2 million hole in the projected budget.

Expenditure Assumptions:

As with revenues, we have been conservative in our estimates of expenditures. The forecast, for instance, assumes the General Fund Appropriation for Contingencies will remain unspent throughout the year and that no final budget adjustments will utilize general-purpose revenue. Estimates fund the full year cost of collective bargaining agreements, including cost of living adjustments within the Fire contract to cover increases resulting from State collective bargaining agreements, but do not include any new costs associated with renewal of the agreements that expire in October, 2002, i.e. employee health insurance cost increases. Other assumptions include:

- Assumes one Capital Project in Fiscal Year 2002-03 to provide an automated Attendance Tracking (timecard) System in the Auditor's Office at a cost of \$220,000. Does not include any new capital projects in Fiscal Year 2003-04.
- Includes the continued funding of the Equipment Replacement Fund for the Sheriff and Fire Departments.
- Includes the full year cost of staffing and operating the new Juvenile Hall.
- Includes the full year cost of increases in the jail medical services contract.
- Includes in Fiscal Year 2002-03 the six-month cost for operating the In-Home Supportive Services Public Authority resulting from the County becoming the "employer of record" by January 1, 2003. Includes the full year cost of operating the Public Authority in Fiscal Year 2003-04.

- Assumes the County's SB 1033 designation as a fiscally distressed county by the Commission on State Mandates will expire in December of 2002.
- Includes a 15%, or \$9.5 million increase in Welfare Aids in Fiscal Year 2002-03 based on actual, year-to-date expenditures in the current year. The increase is comprised of \$5.3 million in IHSS, \$3.7 million in Foster Care, and an increase in Aid to Adoptions. Fiscal Year 2003-04 assumes a 15% increase in IHSS and a 10% increase in Foster Care based on trend analyses.
- Includes the replacement of two radio communication towers at \$100,000 each in Fiscal Year 2002-03.
- In Fiscal Year 2002-03, includes a 40% increase in Workers Compensation insurance premiums, and a 200% increase in General Liability insurance from \$93,000 to \$283,000.

Other Budget Pressures Not Included in the Forecast:

As noted earlier in this transmittal, these are uncertain times. The State is grappling with a \$23.6 billion deficit in funding their Fiscal Year 2002-03 budget. Recommendations made by Governor Davis would negatively impact Butte County; perhaps by as much as \$6 million. Because of the breadth of issues being considered by the State, it has been impossible for us to make assumptions regarding those impacts in time to incorporate them in the Proposed Budget. In addition, there are costs issues of which we have recently become aware, that may need to be accommodated in the final budget:

- Employee health benefit increases of 33% as of January 1, 2003.
- Impacts of implementing the Health Insurance Portability and Accountability Act (HIPAA) and new regulations under the National Pollution Discharge Elimination Systems (NPDES).
- Implementing a multi-agency Geographical Information Systems (GIS).
- Replacement of the Public Safety Radio System.

Program Comments

Sheriff Department. The recommended budget for the Sheriff's Department includes full-year salary and benefit costs for ten (10) new positions added to the Sheriff – Incarceration budget in the current year. With the addition of these new positions, recommended extra help and overtime has been reduced by 50% of the projected year-end actual costs for FY 2001-02. In addition, the recommended budget provides full-year salary and benefit costs for eight (8) new positions added in the current year with Rural County Supplemental Funding. The recommended budget includes a 50% increase in cost to provide medical care to jail inmates.

Employment and Social Services Department. The Aids Payments budget has experienced a significant increase over the prior year of \$9.5 million. In Butte County, as well as statewide, the cost to provide In-Home Supportive Services (IHSS) has risen significantly over the last two years. The recommended budget for IHSS in Fiscal Year 2002-03 totals \$25.7 million, of which \$5.67 million is County cost. This represents an overall 26% increase from the prior year final budget of \$5.3 million, or \$1.84 million in County cost. In addition to the increases in IHSS, placement costs and caseloads in foster care have risen consistently, and somewhat dramatically, over the last year, and are expected to continue to increase until the economy improves. A

comparison of estimated actual payments in the current year to actual payments in Fiscal Year 2000-01 shows a 13.5% increase. The recommended budget assumes an overall increase in Foster Care of 10% above the estimated actual costs for Fiscal Year 2001-02. This represents an increase of \$3.7 million over the prior year final budget, of which \$1 million is County cost.

To date, General Assistance payments have remained within the programmed budgeted expenditure levels and are recommended at the same level as the prior year. The recommended budget is anticipated to cover the increase in payment levels that will occur after December 2002, due to the expiration of the County's SB 1033 designation as a fiscally distressed county by the Commission on State Mandates.

With the formation of the IHSS Public Authority (PA) by the Board, the budget document now includes a new section that incorporates the PA's budget into the processes and approvals provided by the Board. The new County cost of \$81,841 to fund administration of the IHSS-PA is located in the Aids Payment budget and is transferred to the IHSS-PA as a contribution to other agencies.

Fire Department. The recommended budget provides a \$411,000 increase (5%) to cover the County cost of new wage and benefit increases for State employees. Given the County's fiscal constraints and limited general purpose revenue, the recommended budget provides continued full funding of the current fire contract with the State, however does not fund eight (8) budget expansion requests totaling almost \$2.5 million. The recommended Fire Department – Ancillary budget supports \$625,000 in grant applications to provide radios, pagers, protective equipment and extrication equipment. In addition, the Fire Department Equipment Replacement budget provides \$375,000 for the continued lease of five (5) new fire engines, and the purchase of one (1) new Command Officer Response Vehicle and one (1) Utility Vehicle.

Behavioral Health. A majority of increases in the recommended budget for Behavioral Health relate to new grant funded programs, such as the Supportive Housing Program for homeless, AB 2034 Adult System of Care, Children and Families Commission grants and the Mentally Ill Offender Crime Reduction grant. Five (5) of the nine (9) new positions that are included in the recommended budget are funded specifically from expanded Supportive Housing Program funding. In addition to those five (5) program-specific positions, two (2) Medical Records Technicians and two (2) positions that are critical to the accomplishment of the County's Mental Health Plan are recommended. Finally, the recommended budget provides the first full-year operation of the County's multi-agency program to meet Proposition 36, Drug Treatment in Lieu of Incarceration.

District Attorney. The District Attorney's Child Support Investigation Unit is funded by the County's Department of Child Support Services (DCSS) and operates through a Plan of Cooperation between the two departments. DCSS has advised that there will be a reduction of services requested of the District Attorney's Office for criminal child support investigations. DCSS and the District Attorney continue to meet to develop a Plan of Cooperation to comply with State funding restrictions for Fiscal Year 2002-03.

Probation Department. The recommendation includes appropriation for staffing and operation costs related to the new Juvenile Hall facility expected to open in October 2002. In May 2002, there were a total of twenty-six (26) vacancies for allocated positions assigned to the Probation

Department's General Unit. These vacant positions include fifteen (15) Probation Officer III, II, I positions, nine (9) Probation Technician positions, and two (2) administrative support positions. Most of these positions have been vacant for at least the past six months. The recommended budget assumes that one-half of the fourteen (14) vacant Probation Officer and Probation Technician positions will remain vacant for one-half of the year.

Development Services. A draft implementation plan is being prepared regarding this reorganization and will be submitted to the Board of Supervisors by December 2002. This draft plan will identify and consider options to resolve fiscal issues, personnel issues and legal issues related to the department's reorganization. Implementation of the reorganization is planned to coincide with the Fiscal Year 2003-04 annual budget process.

Public Health. The recommended budget supports the consolidation and move of numerous office sites into the new Table Mountain Administration Office Building by the end of July 2002. One-stop centralization allows for better service delivery to the public. With the expansion of clinical services at the new Table Mountain Public Health Clinic, the Department now averages 2,600 client encounters each month, which represents a 37% increase from the prior year. In addition, the "Wellness to Work" and the "Disease Case Management" projects provide integrated, prevention-based, pre-hospital health care services for 400+ Cal-Works recipients and indigent individuals. The new Visiting Infants and Parents (VIP) program will provide home visits and education to 500 pregnant women and their families throughout the County. The recommended budget adds five (5) new positions, three (3) of which are sunset positions that will expire with the term of new grant funding through the County's Children and Families Commission. The remaining two new positions will provide therapy assistance and clerical supervision within the growing California Children Services Program.

Water & Resource Conservation. In Fiscal Year 2001-02 the Department used grant funds to install groundwater-monitoring wells. The recommended budget includes over \$500,000 in new revenue to fund watershed coordination and the development of the Butte County Integrated Watershed and Resource Conservation Program. The Department has successfully negotiated with the State to secure funding in FY 2003-04 to complete the County's groundwater monitoring network. The recommended budget also includes \$6,000 for the County's contribution to the newly formed Resource Conservation District (RCD).

Proposition 172 Public Safety Sales Tax. The Maintenance of Effort (MOE) requirements for the use of these funds, absent any sharing agreement between the public safety departments to which the benefit of the funds accrue, is exceeded by the appropriations contained in the recommendations. Proposition 172 receipts are estimated at \$10.1 million for FY 2002-03. This represents a 4%, or \$400,000, decrease from budgeted revenues in the FY 2001-02. The recommended budget exceeds the funding requirements of the MOE by \$17,218,484.

Attendance Tracking System (Capital Project). The recommended budget provides for an automated timecard system that will allow the payroll staff to receive payroll reporting information on a real-time basis from County employees. This will result in increase productivity in all departments, produce more accurate paychecks and provide departments and employees with current and projected payroll accrual information to assist in scheduling and staffing.

Acknowledgments

This budget document reflects the work of hundreds of people throughout our organization and several thousand man-hours in preparation. We appreciate the efforts put forth by all department heads and their staffs in crafting their individual budgets and the cooperation displayed in working with the Chief Administrative Officer's staff in finalizing budget recommendations. In addition, of particular note is the work of **David Houser**, the Auditor, and his Assistant, **David Kelly** in estimating expenditures and revenues in the current year and future years. Finally, I would be remiss if I did not note the tremendous efforts of my staff, capably led by my Assistant **Starlyn Brown**, and Deputy County Administrator **Cyndi Mann**. In addition to **Cyndi**, **Sean Farrell**, **Carl Evans** and **Marilyn Jones** put in long hours to ensure the accuracy of the recommendations made and our newest members of our staff, **Kim Luce** and **Greg Iturria** helped to put the finishing touches on the document.

Summary

The Butte County Proposed Budget for Fiscal Year 2002-2003 provides a balanced spending plan for the next year of operations and provides for a prudent contingency. The budget is a performance-oriented document, containing meaningful goals and performance expectations to be completed this fiscal year by each department. This document will facilitate our goal of not only being able to measure what we are doing, but also being able to demonstrate to the citizens of Butte County how well we are doing it. The Proposed Budget provides the foundation for the conduct of hearings as required by California law. As noted throughout this transmittal, there are several issues that could affect this budget that have not yet been resolved. I recommend, though, that the Board of Supervisors adopt this Proposed Budget as the operating budget of Butte County, effective July 1, 2002 and schedule budget hearings on this document at a date and time certain in August.

Respectfully Submitted,



Paul McIntosh
Chief Administrative Officer

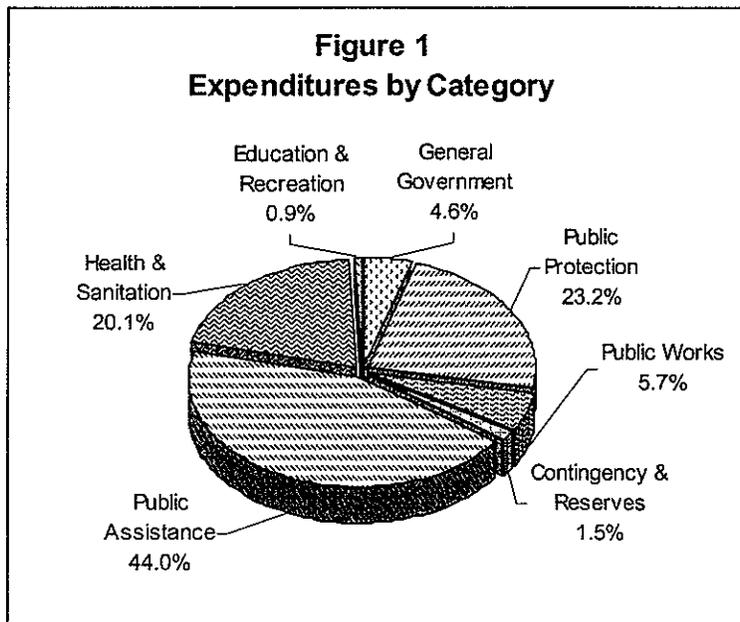
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OVERVIEW OF FISCAL YEAR 2002-03 PROPOSED BUDGET

COUNTY OPERATING BUDGET

The new budget proposes a total County spending plan of \$290.1 million in the operating budget for Fiscal Year 2002-03. Compared to a total of \$284.5 million in Fiscal Year 2001-02, this represents a \$5.6 million, or 1.96% increase over the prior Fiscal Year. As discussed in the Chief Administrative Officer's Budget Transmittal Letter to the Board of Supervisors, the Proposed Budget does not consider State budget impacts as the Budget Conference Committee was in session as of the writing of this Overview.

The Proposed Budget was formulated based on a two-year planning period. A two-year fiscal forecast submitted to the Board in the FY 2001-02 Mid-Year Budget Report showed that by the end of FY 2002-2003, the County would be in a deficit situation of about \$2.4 million. Using this forecasted deficit as a framework for formulating the new budget required departmental expenditures to be constrained while maximizing restricted revenues to fund programs and services. Overall, the Proposed Budget funds the full year costs of meet and confer while maintaining existing levels of service. The Proposed Budget includes partial year funding for staff and operational costs for the new Juvenile Hall, which is expected to open in October 2002. The budget also provides funds for the purchase of an automated attendance reporting and tracking system, and continues funding for the Sheriff and Fire Departments' Equipment Replacement Fund.



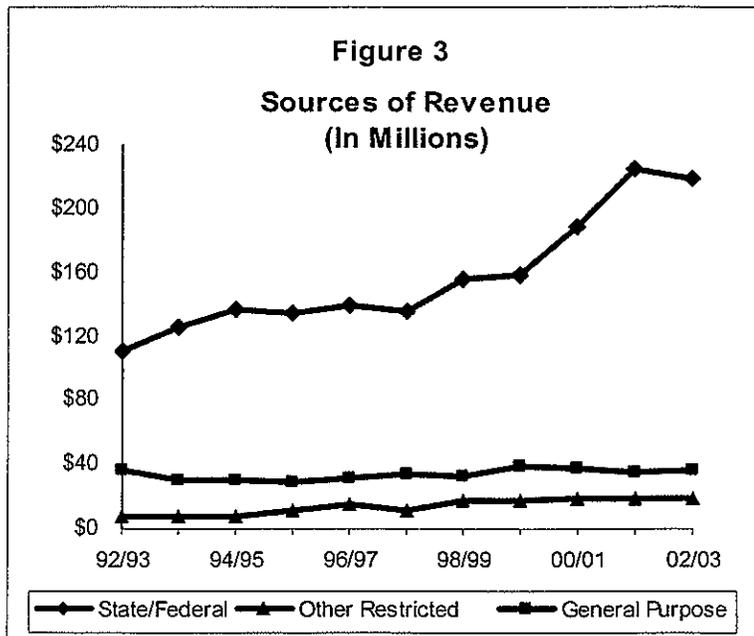
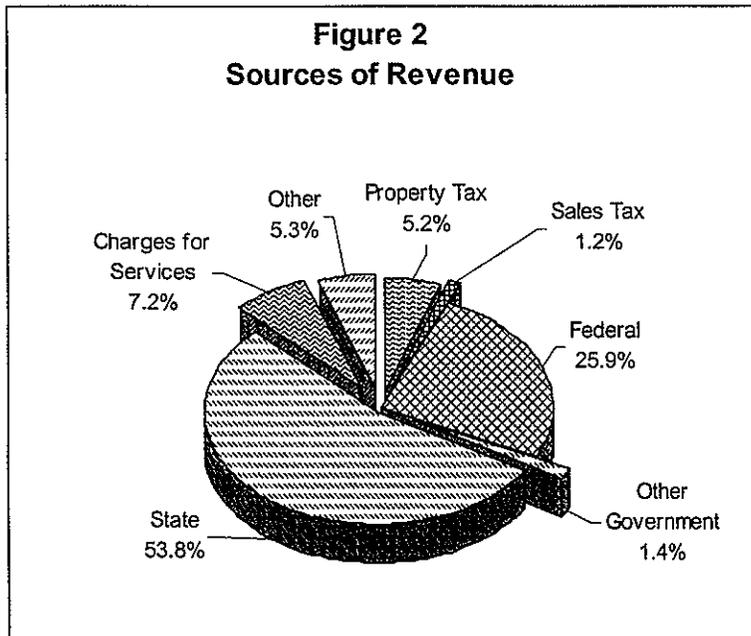
How Total Spending Is Allocated. Figure 1 shows how spending is allocated among major program areas. It shows that health and social services programs, including public assistance payments, account for 64.1% of the total budget, with public protection services accounting for 23.2%. Public Works operations, including road and bridge construction and maintenance, as well as transit services, account for 5.7% of the budget total. Expenditures for general government services, such as Personnel, Auditor-Controller,

Assessor, Treasurer, County Counsel and Administration departments account for 4.6%, with the remainder allocated to the Library, Farm & Home Advisor, other recreation and education services, and contingencies.

Slight Decrease in Projected Revenue for Fiscal Year 2002-03. Among the most important assumptions underlying the Proposed Budget are its revenue projections. Butte County will collect an estimated \$273.6 million in State and Federal revenues, taxes, fees, and other miscellaneous revenues in Fiscal Year 2002-03. This represents a 2.1% decrease from the prior fiscal year. These revenues

are deposited into either the General Fund, or into a variety of other separate special funds. Anticipated revenues for Fiscal Year 2002-03, plus General Fund balance carryover of \$11.9 million and restricted fund balance carryover of approximately \$6.1 million are used to cover the proposed expenditure plan. A portion of the fund balance carryover resulted from Required Expenditure Savings (RES) imposed by the Board of Supervisors at the department level. RES is one of several fiscal management strategies utilized by Butte County to maximize internal efficiencies and to stretch limited resources.

Revenues that are deposited into the General Fund support a wide variety of services and programs, including public and mental health, sheriff operations and patrol, jail and juvenile hall operations, district attorney services, probation, public defender, tax collection and the treasury, assessor, agricultural commissioner, farm and home advisor, and several essential support services. Revenues deposited into special funds are earmarked for specific purposes, such as public works and transit, welfare programs, child support services, capital projects, fire protection, building inspection, water services, and the County libraries. Transfers of General Purpose Revenue are made to special funds to support their funding requirements, and transfers are made between funds as agreed to by County departments in providing a cooperative service delivery system.



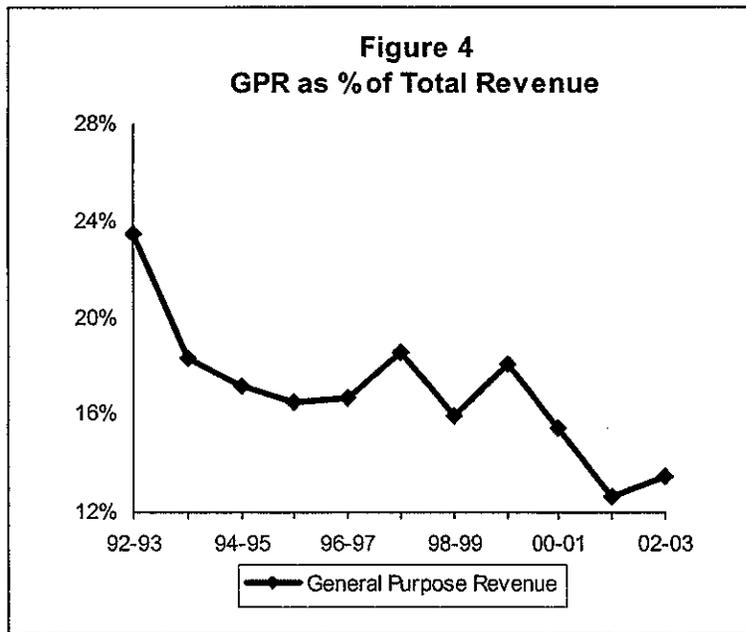
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The Fiscal Year 2002-03 Proposed Budget assumes a slight decline for Proposition 172 sales tax and a moderate increase for motor vehicle in-lieu fees based on current and past year actual revenues. Both of these revenue sources are allocated by the State to counties and cities based on formulas that consider jurisdictional population. The decline in Proposition 172 sales tax appears to be caused by slower population growth in Butte County as compared to other areas of the State. The Governor's May Budget Revision proposes to continue to provide current levels of motor vehicle in-lieu fee revenue to local governments. The Administrative Office and the Auditor-Controller's Office will continue to monitor the State's actions in balancing its budget to determine how they will impact County revenues received from the State in FY 2002-03.

Figures 2 and 3 provide two alternative perspectives on revenues expected to be received in Fiscal Year 2002-03. Nearly 80% of the County's budget is funded by restricted State and Federal revenue sources. Property tax revenue accounts for 5.2%, sales tax accounts for 1.2% and charges for services accounts for 7.2%. The remaining 6.7% comes from miscellaneous revenues, such as interest earnings, licenses and permits, fines, forfeitures and penalties. County General Purpose Revenue is estimated at 13.5% of the total amount of anticipated revenue, excluding fund balance, projected for Fiscal Year 2002-03. Figure 4 shows that as a percent of total revenue available, General Purpose Revenue has declined dramatically since Fiscal Year 1992-93 from 23.5% to the current 13.5% of the total available revenue.

GENERAL PURPOSE REVENUE

Over 50% of County General Purpose Revenue is derived from three major taxes: property tax, sales tax, and motor vehicle in-lieu property tax. As shown in Table 1, the largest of these is the motor vehicle in-lieu fee, which is projected to account for 26.9% of total General Purpose Revenue. The second largest General Purpose Revenue is property tax, which accounts for 17.3% of the total available and does not include the portion deposited to the Fire Protection Fund. Sales Tax is the third largest component, which contributes 6.7%. In Fiscal Year 2002-03, Tobacco Settlement Funds will account for 4.9% of the total General Purpose Revenue available. Projected General Fund Balance carryover will account for 24.3%. However, fund balance fluctuates greatly from year-to-year and should not be considered an ongoing revenue source. Other various unrestricted State subventions, interest earnings and miscellaneous revenues comprise the remaining 19.9% of General Purpose Revenue. These revenues are used to fund the net County costs of services and programs, including required maintenance of effort, matching funds and unfunded State mandated programs.



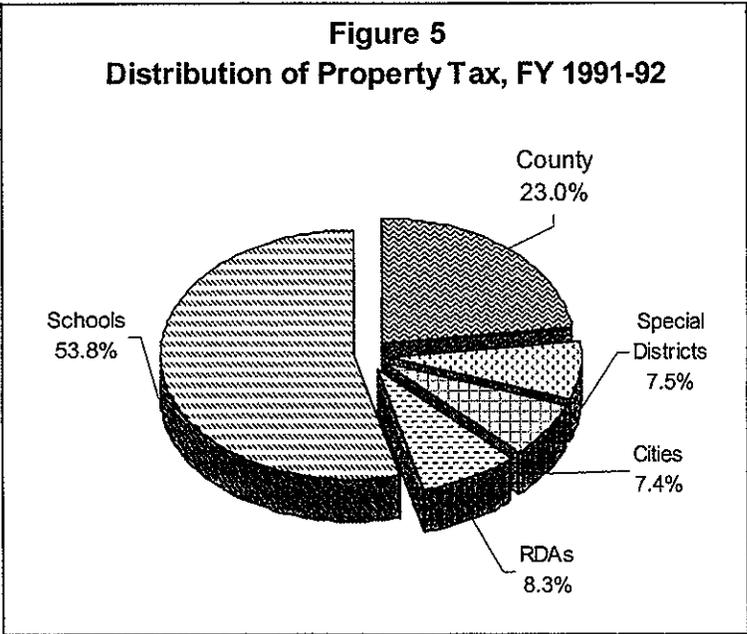
**Table 1
County General Purpose Revenue**

	2002/03 Proposed
Property Tax	8,445,410
Sales Tax	3,250,000
Motor Vehicle In-Lieu Fees	13,129,800
Homeowners Property Tax Exemption	181,000
Teeter Plan Proceeds	1,550,000
State Stabilization Funds	631,000
Open Space Act (Williamson Act)	650,000
PG & E Franchise	880,000
Cable TV Franchise	247,200
Business License	1,400
Treasury Interest	1,750,000
Redevelopment – Chico	1,489,000
Tobacco Settlement Funds	2,405,000
Other Taxes	1,176,000
Other State Revenues	25,000
Other Federal Revenues	115,700
Other Intergovernmental Revenues	22,000
Other Fines, Forfeitures, Penalties	997,150
Other Use of Money & Property	4,100
Other Miscellaneous Revenue	0
General Fund Balance Carryover	11,887,795
TOTALS	\$48,837,555

Trends in General Purpose Revenue.

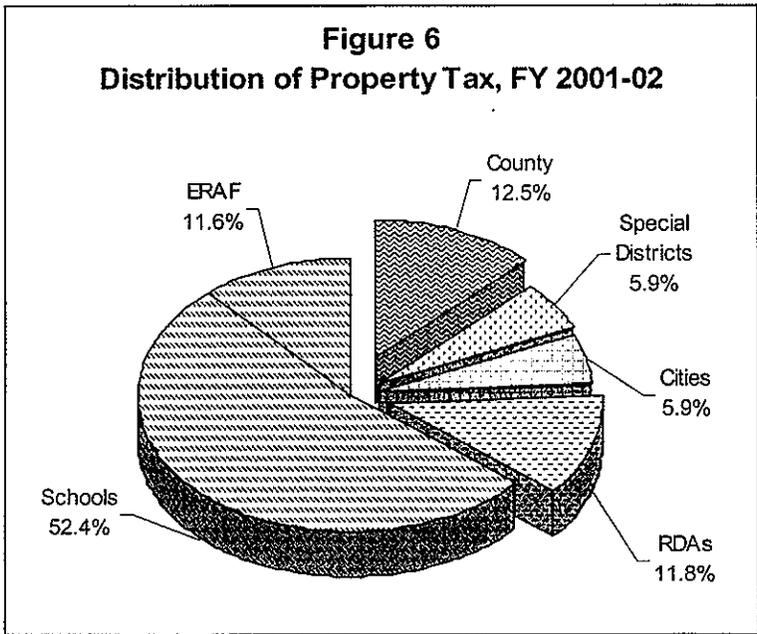
The total amount of General Purpose Revenue available in the Fiscal Year 2002-03 Proposed Budget is \$48.8 million, which includes an estimated \$11.8 million in fund balance carryover in the General Fund. This represents a 2.5% decrease in General Purpose Revenue from the Fiscal Year 2001-02 Final Budget.

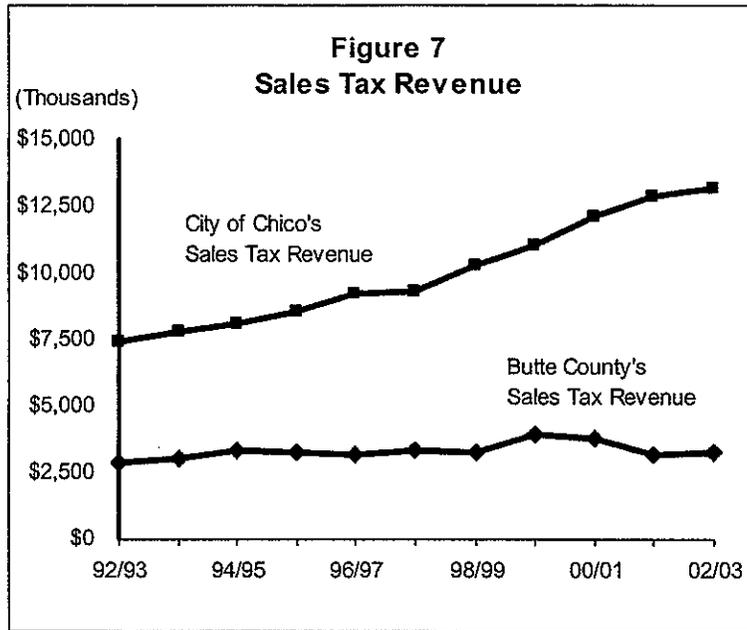
Property tax revenues are one of the most important components of General Purpose Revenue. The County's share of each property tax dollar collected is only 12.5%, therefore most improvement in property values are realized by school districts.



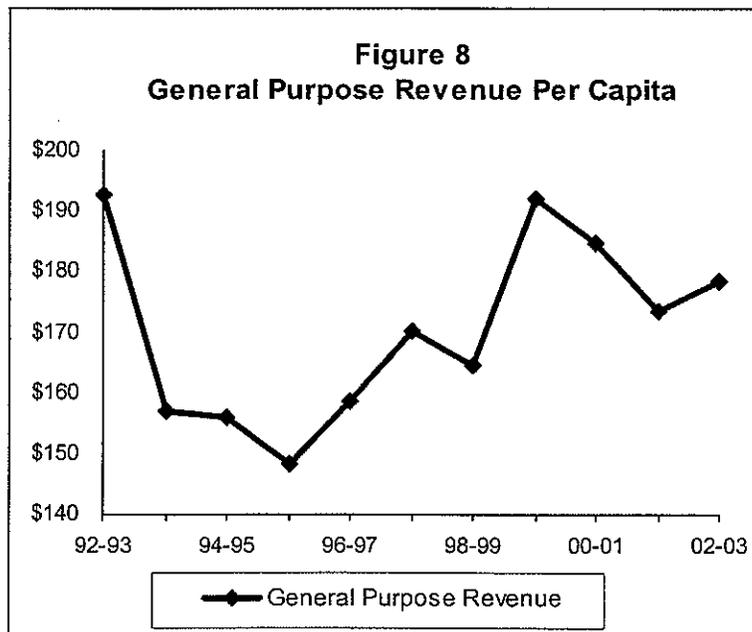
Figures 5 and 6 show the change in distribution of property tax revenues over a ten-year period, which includes the shift of local property taxes by the State to fund schools through the Educational Revenue Augmentation Fund (ERAF). According to a report published by the Legislative Analyst's Office entitled *Why County Revenues Vary*, Butte County has the lowest property tax receipt per capita in the State.

During the past five years, Butte County's overall population has grown by an estimated 9,500 while population within the unincorporated area has declined by 9,700. This decline in population is largely due to annexations into cities, including residential and commercial properties, which would further impact property taxes received by the County.

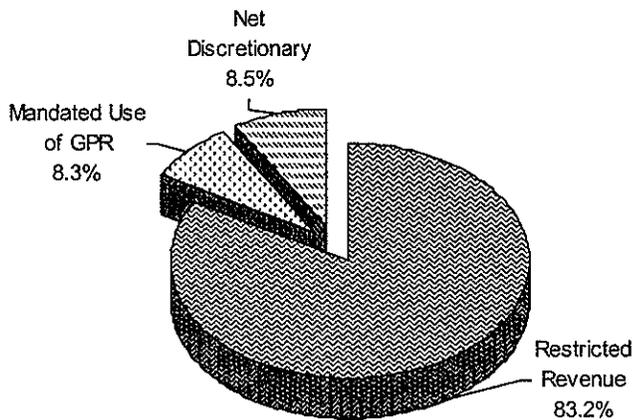




California law allows a tax to be levied on the sale of all tangible goods purchased in the state. The revenues collected are distributed by the State based upon where the purchase was made, or on a situs basis. Therefore, if the sale occurred within a city, that city would receive the local portion of the sales tax. Over the past several years, Butte County has experienced a loss of sales tax generators (excluding Proposition 172 and Realignment sales tax revenues that must be spent within certain program areas) due to aggressive annexations into cities, mainly within the City of Chico. Figure 7 illustrates that during the past ten years the City of Chico's sales tax revenue has increased by 78.8%, while Butte County's has only increased by 11.9% during the same period of time.



**Figure 9
Restricted vs. General Purpose**



The amount of General Purpose Revenue per resident within a county is also an indicator of a county's ability to provide services to its residents. In May 1998, the Legislative Analyst's Office report cited above looked at the five major sources of General Purpose Revenue in counties within California. The study found that Butte County has the lowest amount of General Purpose Revenue available per capita in the State. In fact, the amount of General Purpose Revenue per capita has declined from \$191 in 1991/92 to \$173 per capita in Fiscal Year 2001-02 as reflected in Figure 8. For comparison purposes, adjacent Plumas and Colusa Counties received nearly \$400 per capita in 1998.

How General Purpose Revenues Are Allocated. Figure 9 shows that General Purpose Revenue account for 16.8%, or \$48.8 million, of the total revenue available to fund the County's Proposed Budget. Figure 10 goes one step further in showing that of the \$48.8 million total General Purpose Revenue available to fund services and programs, 50.7% or \$24.7 million is used to fund State mandated costs and required maintenance of efforts established by the State.

Over the past several years, the State has moved forward in the realignment of programs to place additional responsibilities on counties for implementation of programs and/or meeting certain service levels through mandated maintenance of effort funding requirements. The County is also mandated by State law to provide other programs as shown in Table 2.

**Figure 10
General Purpose Revenue
Mandated vs. Discretionary**

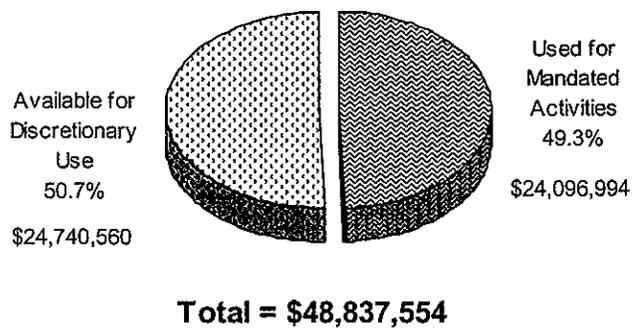


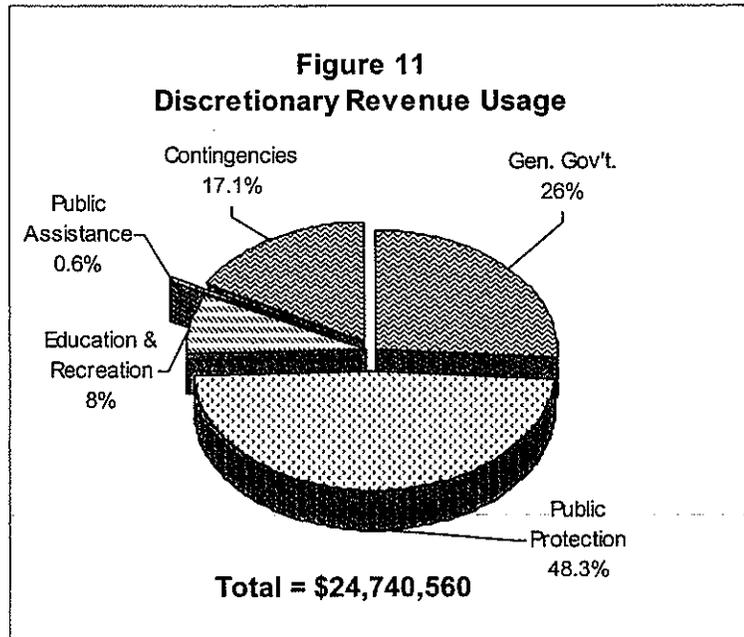
Table 2

MANDATED GENERAL PURPOSE REVENUE EXPENDITURES	
Maintenance of Effort	
Public Health Programs	\$722,889
Mental Health Programs	\$299,114
CalWORKs *	\$846,599
Consolidated Courts	\$721,028
Public Safety Sales Tax	\$5,754,570
State Mandated Programs	
Public Defender	\$1,912,139
General Assistance	\$880,000
Grand Jury	\$60,535
County Jail	\$9,607,632
LAFCo	\$162,450
Youth Correctional Placements	\$250,728
Juvenile Court Wards	\$2,002
Foster Care (SED)	\$700,000
State Mandated County Match	
Welfare Aid Payments	\$2,043,474
Court Ordered Services	
Jail Consent Decree	\$133,834
TOTALS	\$24,096,994

* The balance of the County's CalWORKs MOE of \$1,264,915 is covered by non-General Purpose Revenue.

When State mandates are placed upon the County without a dedicated revenue source, the County has no other option but to utilize local General Purpose Revenue to meet State mandate requirements. This results in a shift of local control over discretionary revenues to the State, and a decrease in the amount of discretionary General Purpose Revenue available to fund locally preferred services.

Figure 11 shows how the discretionary portion of General Purpose Revenue is used, which reflects the priorities of the citizens of Butte County through their elected representatives. It shows that public protection programs utilize 48.3% of the total amount available. The Proposed Budget provides \$17.2 million to public protection programs in excess of the amount required by the Public Safety Sales Tax Maintenance of Effort. Public safety programs continue to be a high priority of the Board of Supervisors.



GUIDE TO THE BUDGET

This budget document is designed to help the reader understand the very complex world of County finance. It is organized by department to facilitate the reader's ability to locate information, such as revenue and appropriation data and activities of County departments that the reader may find helpful and interesting. County staff continues to look for ways to improve this document. If you have any suggestions, please call the County Administrative Office at (530) 538-7371.

OVERALL DOCUMENT ORGANIZATION

The budget is organized into two separate volumes with thirty-five tabbed sections. The first volume contains information pertaining to the County's operating departments, such as Administration, Auditor-Controller, Sheriff/Coroner and Employment and Social Services. The second volume contains information on the County's Non-Operating departments, such as the Internal Service Funds, or other agencies such as County Service Areas (CSA's) or Enterprise Funds.

The first section of the first volume, *Table of Contents*, allows the reader to easily locate information contained within the budget document by page number. The second section, *Budget Message*, includes the Chief Administrative Officer's transmittal letter to the Board of Supervisors. The Chief Administrative Officer's budget letter provides highlights on the revenues and expenditures contained within the proposed budget, as well as information on state and local issues that may impact the County's budget. Following the budget transmittal letter is an overview of the budget that includes more specific information on revenue trends, particularly the general purpose revenues that help fund the types of services the citizens of Butte County prefer, such as public protection and libraries.

The fourth section, *Summary Budget Schedules*, includes Schedules 1 through 9, which are tables that summarize the County's available revenue and planned expenditures. The Auditor-Controller prepares these summary schedules according to requirements established by the State Controller.

Following the *Summary Budget Schedules* section are tabbed sections for each County department. These sections are arranged alphabetically, and each contain the following information:

- Department Summary
- Department Goals
- Budget Unit Narratives
- Schedule 9

GUIDE TO THE BUDGET (con't)

Also contained within the first budget volume are the following sections:

The *Miscellaneous Budget Units* section has budget information for budget units that are not specifically affiliated with a County department. Examples include Capital Projects, ISF Equipment Replacement, Grand Jury and Fish & Game Commission.

The *Position Allocations* section contains the “Schedule of New Positions Requested and Recommended”, “Position Allocations by Budget Unit”, and the County’s Salary Ordinance. The Salary Ordinance provides a complete listing of all permanent positions within each budget unit. It also includes position classification and pay schedules for reference by the reader. Also in this section is a listing of all new positions requested by the various departments and those recommended by the CAO.

The final section of the first budget volume, *Appendix*, contains the Proposition 172 Maintenance of Effort Calculation and a table entitled “Schedule of Fixed Assets” (purchases requested by the departments and those recommended for approval). A “Glossary of Budget Terms” is also included for reference by the reader in clarifying the meaning of terms used in the budget document.

The second volume contains the following information for Internal Service Funds (ISF’s):

- Departmental Summary
- Department Goals
- Budget Unit Narratives
- Schedule 10

Internal Service Funds provide specified services internally to County departments. The services performed are charged to the using department on a cost for service basis. Examples include the Print Shop that provides copying services to County departments and Information Systems that provides computer and voice mail services.

Enterprise Funds, also presented in the second volume, account for activities that are self-supported by user charges. An example is the Neal Road Landfill where tipping fees are collected to cover the cost of operating and maintaining the landfill. Provided in this section are the Auditor-Controller’s Schedule 11’s for each Enterprise Fund.

The second volume contains the budget unit narrative and Schedule 9 for the newly created In-Home Support Services (IHSS) Public Authority. Pursuant to AB 1682 and the resulting provisions of Welfare and Institutions Code section 12301.6, the Butte County Board of Supervisors established the Butte County In-Home Supportive Services Public Authority for the purpose of serving as employer of record for individual providers and to provide functions related to the delivery of In-Home Supportive Services.

Finally, the second volume contains the Auditor-Controller’s Schedules 13 through 16 for each County Service Area (CSA).

GUIDE TO THE BUDGET (con't)

BUDGET UNIT NARRATIVES

Budget unit narratives are grouped alphabetically by department with each department having it's own tabbed section. Each department section begins with a Department Summary. The Department Summary provides a budget table showing the department's total appropriation, revenue and net County cost. The summary also provides each department's Mission Statement, and a reference for each budget unit assigned to the department. More specific information can be found in the Budget Unit narratives for specific programs and services provided by each department.

Following the summary page are the Department Goals. Each year, a set of key areas of responsibility and targets are established by the Board of Supervisors, which provides the overall direction for all County departments. Departments then establish goals that are in alignment with and achieve the Board Objectives. The goals describe what the department is seeking to accomplish within a given timeframe. Each department goal is directly correlated to one of the adopted Board Objectives. The goal format is illustrated below:

<p>DEPARTMENT:</p> <p>KEY AREA OF RESPONSIBILITY:</p> <p>BOARD OBJECTIVE # 1</p>	
Department Goals	Performance Expectations
<p>What the department hopes to accomplish in a given timeframe (action, who/what, how much, end date).</p> <p><i><u>Measurement:</u></i> <i>Tool used to evaluate if the goal was achieved.</i></p>	<p>What the department dos to get there. Steps to be taken to accomplish the goal.</p>

GUIDE TO THE BUDGET (con't)

Following the Department Goals is the Budget Unit Narratives for each budget unit within a department. The following is a sample narrative:

<i>Responsible Department Head Name</i>	<i>Budget Unit Number & Name</i>			
	<i>Functional Area</i>			
MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 ¹ FINAL BUDGET	2002-2003 ² DEPT REQUESTED	2002-2003 ³ CAO RECOMMEND	2002-2003 ⁴ FINAL ADOPTED
APPROPRIATIONS				
SALARIES AND BENEFITS	\$0	\$0	\$0	\$0
SERVICES AND SUPPLIES	0	0	0	0
OTHER CHARGES	0	0	0	0
FIXED ASSETS	0	0	0	0
INTRA-FUND TRANSFERS	0	0	0	0
SUBTOTAL APPROPRIATIONS ⁵	\$0	\$0	\$0	\$0
REVENUES ⁶	\$0	\$0	\$0	\$0
NET COUNTY COST ⁷	\$0	\$0	\$0	\$0

ALLOCATED POSITIONS

* The number of approved regular help positions is displayed here.

Statement of Purpose

The "Statement of Purpose" provides a brief declaration why the services and programs contained in this budget unit are necessary. The statement should cover the following components: who we are, what we do, what customers we serve, and why we exist.

¹ This column shows the expenditures and revenues as adopted in the FY 2001-02 Final Budget.

² This column shows the requested budget submitted by the department for FY 2002-03.

³ This column shows the amounts recommended for FY 2002-03 by the Chief Administrative Officer.

⁴ This column is completed after the Board of Supervisors approves the FY 2002-03 Final Budget. It shows the amount of appropriation and revenues each budget unit is authorized to spend.

⁵ This amount provides a total for the major expenditure classifications within the budget unit.

⁶ This is the total amount of revenues available to cover the cost of expenditures, excluding any county general purpose revenue. These revenues are comprised of restricted use revenues, transfers and allocated costs.

⁷ The net county cost reflects the amount of locally generated discretionary revenue needed in addition to other revenues available to fund activities of the budget unit.

GUIDE TO THE BUDGET (con't)

Continuous Improvement Service Delivery

The “Continuous Improvement Service Delivery” section describes the type of services being delivered, what's going on in the community and/or with clients and customers, and what would help to improve results. This section highlights performance results for prior year performance expectations derived from Department goals and highlight current year performance expectations as they relate to the budget unit. The explanation includes accomplishments as well as obstacles that need to be overcome to improve results.

Departmental Budget Request

The “Departmental Budget Request” section describes what the department has included in the request for funding and provides justification for the request. This portion highlights changes from the previous fiscal year to assist the reader in understanding which policy and/or priorities have been established or changed.

Chief Administrative Officer’s Recommendation

This section describes the Chief Administrative Officer’s recommendation for funding that is included in the Proposed Budget. Significant policy issues or differences between the department’s request and the recommended level of funding are also described here.

VARIOUS OPERATING FUNDS

The County’s operating budget has several funds where deposits are made and payments are dispersed. The General Fund is the main operating fund that contains both County discretionary revenue and significant amounts of restricted revenue, such as state and federal funds that must be spent to provide specific services and programs. Other special funds operate like separate checking accounts for deposits and transactions related to specific services, such as libraries, public works, welfare, fire protection and others. These special funds oftentimes receive transfers of general purpose revenue from the General Fund to help support their operations.

There are two main types of funds:

- 1) **Countywide Funds** - account for expenditures and revenues that cover the cost of activities that provide benefit on a Countywide basis; and
- 2) **Less Than Countywide Funds** - account for expenditures and revenues that cover the cost of activities provided only in the unincorporated portions of the County and not countywide (including incorporated areas).

GUIDE TO THE BUDGET (con't)

The following is a list of County funds with their designated fund number:

Countywide Funds

General Fund	Fund 10
Welfare Fund	Fund 20
Child Support Services	Fund 25
Road Operations	Fund 30
Capital Projects	Fund 41
Equipment Replacement	Fund 42
ISF Equipment Replacement	Fund 43
State COPS Program	Fund 50
Water Services	Fund 80
Library	Fund 110
Fish & Game	Fund 150

Less Than Countywide Funds

Building Inspection	Fund 90
Fire Protection	Fund 100
Local Transit	Fund 131
HCD Funds	Fund 138-149

SUMMARY BUDGET SCHEDULES

<u>Budget Unit</u>		
<u>Number</u>	<u>Name</u>	<u>Page Number</u>
Schedule 1	Summary of County Budget	25
Schedule 2	Analysis of Fund Balance Unreserved/Undesignated	26
Schedule 3	Detail of Provisions for Reserves/ Designations	27
Schedule 4	Summary of Estimated Revenue	28
Schedule 5	Analysis of Revenue by Source	29
Schedule 6	Analysis of Current Property Taxes and Assessed Valuation	50
Schedule 7	Summary of County Financing Requirements by Function and Fund	51
Schedule 8	Schedule of County Budget Requirements	52
Schedule 8A	Schedule of County Specific Financing Uses by Function	58
Schedule 9	Budget Unit Expenditure Detail (for budget units being phased out)	59

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COUNTY OF BUTTE
 STATE OF CALIFORNIA
 SUMMARY OF COUNTY BUDGET
 AS OF JUNE 30, 2002

COUNTY FUNDS	AVAILABLE FINANCING				FINANCING REQUIREMENTS		
	Fund Balance Unreserved/ Undesignated June 30, 2002	Cancellation of Prior Year Reserves/ Designations	Estimated Additional Financing Sources	Total Available Financing	Estimated Financing Uses	Provisions for Reserves and/or Designations (new or incr.)	Total Financing Requirements
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
COUNTY WIDE							
F-10 General	16,420,620		113,979,323	130,399,943	130,399,943		130,399,943
F-20 Welfare	0		116,667,253	116,667,253	116,667,253		116,667,253
F-25 Child Support Services	148,586		9,468,242	9,616,828	9,555,727		9,555,727
F-30 Road Operations	2,678,997		13,869,302	16,548,299	16,548,299		16,548,299
F-41 Capital Projects	(2,402,569)		3,302,938	900,369	796,815		796,815
F-42 Equipment Replacement	348,365		1,195,772	1,544,137	783,501	760,636	1,544,137
F-43 ISF Equipment Replacement	2,057,308		0	2,057,308	510,785	1,546,523	2,057,308
F-50 State COPS Program	986,118		1,030,918	2,017,036	1,030,918		1,030,918
F-80 Water Services	0		963,200	963,200	963,200		963,200
F-110 Library	0		2,323,710	2,323,710	2,323,710		2,323,710
F-150 Fish & Game	39,696		23,676	63,372	23,680	39,692	63,372
TOTAL COUNTYWIDE FUNDS	20,277,121	0	262,824,334	283,101,455	279,603,831	2,346,851	281,950,682
LESS THAN COUNTYWIDE FUNDS							
F-90 Building Inspection	0		1,725,560	1,725,560	1,725,560		1,725,560
F-100 Fire Protection	0		10,353,538	10,353,538	10,353,538		10,353,538
F-131 Local Trans. - Transit	1,091,305		50,538	1,141,843	485,247		485,247
F-138/F-149 HCD FUNDS	620,703		170,875	791,578	619,053		619,053
TOTAL LESS THAN COUNTYWIDE FUNDS	1,712,008	0	12,300,511	14,012,519	13,183,398	0	13,183,398
GRAND TOTAL	21,989,129	0	275,124,845	297,113,974	292,787,229	2,346,851	295,134,080

COUNTY OF BUTTE
STATE OF CALIFORNIA
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2002

COUNTY FUNDS (1)	FUND BALANCE (per Auditor) as of June 30, 2002 Actual X Estimated	LESS: FUND BALANCE RESERVED/DESIGNATED			FUND BALANCE UNRESERVED/ UNDESIGNATED/ June 30, 2002 Actual X Estimated
	(2)	Encumbrances (3)	General & Other Reserves (4)	Designations (5)	(6)
F-10 General	24,289,600	7,868,980			16,420,620
F-20 Welfare	2,677,374	2,677,374			0
F-25 Child Support Services	270,407	121,821			148,586
F-30 Road Operations	4,641,300	1,962,303			2,678,997
F-41 Capital Projects	2,061,451	4,464,020			(2,402,569)
F-42 Equipment Replacement	3,409,502	8,670		3,052,467	348,365
F-43 ISF Equipment Replacement	2,057,308				2,057,308
F-50 State COPS	986,118				986,118
F-80 Water Services	101,666	101,666			0
F-110 Library	65,964	65,964			0
F-150 Fish & Game	136,301	13,832		82,773	39,696
TOTAL COUNTYWIDE FUNDS	40,696,991	17,284,630	0	3,135,240	20,277,121
LESS THAN COUNTYWIDE FUNDS					
F-90 Building Inspection	10,487	10,487			0
F-100 Fire Protection	1,449,614	1,449,614			0
F-131 Local Trans. - Transit	1,091,308	3			1,091,305
F-138/F-149 HCD FUNDS	666,565	45,862			620,703
TOTAL LESS THAN COUNTYWIDE FUNDS	3,217,974	1,505,966	0	0	1,712,008
GRAND TOTAL	43,914,965	18,790,596	0	3,135,240	21,989,129

COUNTY OF BUTTE
STATE OF CALIFORNIA
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
(With Supplemental Data Affecting Reserve/Designation Balances)
FOR FISCAL YEAR 2002-2003

Encumbrances excluded

Description (Identify Reserves & Designation)	Amount Made Available for Financing by Cancellation		Increase or New Reserves/Desig. to be Provided in Budget Year.			Total Reserves/ Designations for the Budget Year	Fund (8)
	Reserves/ Designations Balance as of June 30, 2002	Recommended	Approved/ Adopted by the Board of Supr.	Recommended	Approved/ Adopted by Board of Supr.		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Capital Projects Fund							
Designated Fund Balance	0				0	0	F - 41
Equipment Replacement Fund							
Designated Fund Balance	3,052,467	0	0	760,636		3,813,103	F - 42
1995 Equipment Replacement Fund							
Designated Fund Balance	0			1,546,523	0	1,546,523	F - 43
Transit Fund							
Designated Fund Balance	0	0	0	0	0	0	F - 131
Fish & Game Comm Fund							
Designated Fund Balance	82,773	0	0	39,692	0	82,773	F - 150
TOTALS	3,135,240	0	0	2,346,851	0	5,442,399	

State Controller
County Budget
Act of 1985

COUNTY OF BUTTE
STATE OF CALIFORNIA
SUMMARY ESTIMATED REVENUE
BUDGET FOR FISCAL YEAR 2002-2003

S-4
County Budget Form
Schedule 4

Description (1)	Actual Revenue 2000-2001 (3)	Actual Revenue 2001-2002 (3)	Recommended Revenue 2002-2003 (4)	Adopted by Board of Supervisors (5)
SUMMARY BY SOURCE				
Current Property Taxes	13,432,057	13,932,321	14,292,020	14,292,020
Other Taxes	7,274,699	6,655,153	6,041,534	6,041,534
Licenses and Permits	2,674,914	2,967,918	2,860,889	2,916,658
Fines, Forfeitures & Penalties	2,190,482	1,980,168	2,007,703	1,999,274
Use of Money & Property	3,037,488	3,013,158	1,968,650	1,968,650
State Revenues	130,731,452	141,737,418	147,290,839	146,543,845
Federal Revenues	57,661,310	74,308,719	70,910,005	72,221,605
Other Intergovernmental Revenue	4,132,718	4,175,626	3,692,685	3,304,708
Charges for Services	18,999,394	19,475,000	19,789,695	20,862,142
Miscellaneous Revenue	3,931,182	5,252,718	3,392,777	3,607,768
Other Financing Sources	382,793	461,807	1,366,641	1,366,641
GRAND TOTAL	244,448,489	273,960,006	273,613,438	275,124,845

SUMMARY BY FUND
COUNTYWIDE FUNDS

General	109,867,450	111,426,229	115,700,595	113,979,323
Welfare	99,812,082	112,327,326	117,313,955	116,667,253
Child Support Services	-	8,910,283	9,488,072	9,468,242
Road Operations	14,958,738	14,165,388	12,867,735	13,869,302
Capital Projects	3,614,178	9,910,212	220,000	3,302,938
Equipment Replacement	1,043,209	1,138,302	1,195,772	1,195,772
ISF Equipment Replacement	-	461	-	-
State COPS Program	1,141,002	484,606	1,030,918	1,030,918
Water Services	566,033	367,804	961,204	963,200
Libraries	1,727,604	2,126,841	2,145,465	2,323,710
Fish & Game	37,883	25,439	23,676	23,676
Total Countywide	232,768,179	260,882,891	260,947,392	262,824,334

LESS THAN COUNTYWIDE FUNDS

Building Inspection	1,497,452	1,543,840	1,578,222	1,725,560
Fire Protection	8,502,558	9,526,313	10,428,456	10,353,538
Transit - Local Transportation	800,383	775,242	488,493	50,538
All Housing & Comm Developmen	879,917	1,231,720	170,875	170,875

Less Than Countywide 11,680,310 13,077,115 12,666,046 12,300,511

GRAND TOTAL **244,448,489 273,960,006 273,613,438 275,124,845**

COUNTY OF BUTTE
 State of California
 ANALYSIS OF REVENUE BY SOURCE
 BUDGET FOR FISCAL YEAR 2002-2003

County Budget Form
 Schedule 5

REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
PROPERTY TAXES					
4110100 CURRENT SEC PROP TAXES	6,963,333	7,097,797	7,373,770	7,373,770	10
4110100 CURRENT SEC PROP TAXES	0	0	0	0	20
4110100 CURRENT SEC PROP TAXES	5,066,473	5,272,046	5,480,259	5,480,259	100
4110100 CURRENT SEC PROP TAXES	513,257	531,874	553,110	553,110	110
4110200 CURRENT SUPL PROP TAXES	126,618	189,708	107,000	107,000	10
4110200 CURRENT SUPL PROP TAXES	0	0	0	0	20
4110200 CURRENT SUPL PROP TAXES	80,862	99,824	46,062	46,062	100
4110200 CURRENT SUPL PROP TAXES	10,428	15,446	8,800	8,800	110
4110300 CURRENT UNSEC PROP TAXES	343,200	373,204	370,800	370,800	10
4110300 CURRENT UNSEC PROP TAXES	0	0	0	0	20
4110300 CURRENT UNSEC PROP TAXES	298,775	320,798	320,289	320,289	100
4110300 CURRENT UNSEC PROP TAXES	29,109	31,624	31,930	31,930	110
TOTAL PROPERTY TAXES	13,432,057	13,932,321	14,292,020	14,292,020	
OTHER TAXES					
4110700 PRIOR UNSEC PROP TAXES	15,567	17,508	0	0	10
4110700 PRIOR UNSEC PROP TAXES	0	0	0	0	20
4110700 PRIOR UNSEC PROP TAXES	10,813	11,678	22,234	22,234	100
4110700 PRIOR UNSEC PROP TAXES	1,289	1,450	0	0	110
4110901 PENALTIES/COSTS DELINQ TX	163,813	154,404	131,000	131,000	10
4110902 PENAL INTEREST DELINQ TAX	112,505	131,878	90,000	90,000	10
4110903 TEETER PLAN PROCEEDS	2,060,653	1,938,583	1,550,000	1,550,000	10
4110905 PENALTIES PROPERTY TAX MISC	100	503	0	0	10
4130101 SALES & USE TAX	3,812,805	3,278,612	3,250,000	3,250,000	10
4130503 AIRCRAFT TAXES	63,250	63,600	63,000	63,000	10
4130505 ROOM OCCUPANCY TAX	44,041	40,911	43,000	43,000	10
4130506 UTILITY USER'S TAX	30,827	0	0	0	10
4130507 PROPERTY TRANSFER TAX	709,180	778,139	700,000	700,000	10
4130508 TIMBER YIELD TAX	249,678	237,717	192,000	192,000	10
4130508 TIMBER YIELD TAX	0	0	0	0	20
4130508 TIMBER YIELD TAX	178	170	300	300	100
TOTAL OTHER TAXES	7,274,699	6,655,153	6,041,534	6,041,534	
LICENSES AND PERMITS					
4210102 ANIMAL LICENSES	67,843	71,157	70,000	70,000	10
4210300 BUSINESS LICENSES	1,328	1,245	1,400	1,400	10
4210401 PG&E FRANCHISE	670,631	880,397	880,000	880,000	10
4210403 CABLE TV-CHICO	114,222	117,984	118,700	118,700	10
4210407 CABLE TV-GRIDLEY	11,232	11,509	11,500	11,500	10
4210409 CABLE TV-OROVILLE AREA	92,207	96,173	91,500	91,500	10
4210411 CABLE TV-PARADISE	25,966	27,040	25,500	25,500	10
4210500 CONSTRUCTIN PERMITS	1,152,451	1,188,014	1,092,902	1,148,671	90
4210703 TRANSPORTATION PERMITS	28,072	33,462	20,000	20,000	30
4210900 PLANNING APPLICATIONS	138,522	159,867	148,902	148,902	10
4211101 MARRIAGE LICENSES	40,183	38,561	53,505	53,505	10
4211103 DOMESTIC VIOLENCE	22,800	22,800	28,000	28,000	10
4211104 FICTITIOUS BUSINESS NAME	55,516	53,895	64,445	64,445	10
4211111 EXPLOSIVE PERMITS	60	26	35	35	10
4211121 GUN PERMITS	8,964	13,416	10,000	10,000	10

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4211131 PESTICIDE PERMITS	4,895	4,965	4,500	4,500	10
4211151 ENVIRONMENTAL REVIEW	150	100	0	0	10
4211161 FOOD VENDORS	229,490	237,985	230,000	230,000	10
4211171 SHERIFF LICENSES/PERMITS	10,382	9,322	10,000	10,000	10
TOTAL LICENSES AND PERMITS	2,674,914	2,967,918	2,860,889	2,916,658	
FINES AND FORFEITURES					
4310101 COUNTY SHARE-30% PC 1464	309,866	331,298	295,000	295,000	10
4310102 COUNTY SHARE-BASE FINES	507,749	474,615	500,000	500,000	10
4310103 COUNTY SHARE-CITY BASE	94,816	107,967	121,200	121,200	10
4310104 GC 76000(C) \$1 GEN FUND	75,719	92,127	80,000	80,000	10
4330111 FISH & GAME FINES	30,876	18,922	16,876	16,876	150
4350110 JUVENILE FINES-SUP CT	0	0	0	0	10
4350400 JUDGMENTS/SETTLEMENTS	501	1,190	1,500	1,500	10
4350500 ALCOHOL & DRUG LAB COSTS	35,534	0	25,000	25,000	10
4350600 ALCOHOL FINES-STATHAM	18,991	35,260	29,000	20,571	10
4350600R PY ALCOHOL FINES-STATHAM	90,363	0	0	0	10
4350650 ALCOHOL EDUCATION	36,773	32,145	24,000	24,000	10
4350650R PY ALCOHOL EDUCATION	53,363	0	0	0	10
4350660 DRUG EDUCATION FINES	20,795	22,328	13,512	13,512	10
4350660R PY DRUG EDUCATION FINES	53,363	0	0	0	10
4350800 CRIM JUST FAC CONSTRUCT	150,000	150,000	150,000	150,000	10
4350800 CRIM JUST FAC CONSTRUCT	0	0	0	0	41
4350808 COURTHOUSE CONSTRUCTION	492,915	494,415	497,165	497,165	10
4350809 EMERGENCY MEDICAL SVCS	210,282	215,601	250,000	250,000	10
4350901 SECURITY ALARM-SHERIFF	8,575	4,300	4,000	4,000	10
4350903 COUNTY CODE ENFORCEMENT	0	0	450	450	10
4350903 COUNTY CODE ENFORCEMENT	0	0	0	0	90
TOTAL FINES AND FORFEITURES	2,190,482	1,980,168	2,007,703	1,999,274	
USE OF MONEY AND PROPERTY					
4410101 INTEREST-COUNTY TREASURY	2,071,971	2,293,767	1,750,000	1,750,000	10
4410101 INTEREST-COUNTY TREASURY	74,738	16,158	0	0	20
4410101 INTEREST-COUNTY TREASURY		13,651			25
4410101 INTEREST-COUNTY TREASURY	174,162	138,447	50,000	50,000	30
4410101 INTEREST-COUNTY TREASURY	119,360	129,317	100,000	100,000	42
4410101 INTEREST-COUNTY TREASURY		461			43
4410101 INTEREST-COUNTY TREASURY	48,413	61,885	0	0	50
4410101 INTEREST-COUNTY TREASURY	13,348	5,510	0	0	80
4410101 INTEREST-COUNTY TREASURY	3,958	4,036	3,000	3,000	90
4410101 INTEREST-COUNTY TREASURY	46,985	42,577	9,100	9,100	100
4410101 INTEREST-COUNTY TREASURY	7,779	6,591	0	0	110
4410101 INTEREST-COUNTY TREASURY	35,812	49,870	0	0	131
4410101 INTEREST-COUNTY TREASURY	0	0	0	0	138
4410101 INTEREST-COUNTY TREASURY	0	0	0	0	139
4410101 INTEREST-COUNTY TREASURY	24,558	12,248	0	0	140
4410101 INTEREST-COUNTY TREASURY	0	0	0	0	141
4410101 INTEREST-COUNTY TREASURY	1,951	5,008	0	0	142
4410101 INTEREST-COUNTY TREASURY	16,577	12,809	16,700	16,700	143
4410101 INTEREST-COUNTY TREASURY	0	0	0	0	145

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4410101 INTEREST-COUNTY TREASURY	0	0	0	0	147
4410101 INTEREST-COUNTY TREASURY	0	0	0	0	149
4410101 INTEREST-COUNTY TREASURY	7,007	6,517	6,800	6,800	150
4410102 INTEREST-TAX & REV NOTES	359,873	168,822	0	0	10
4410110 TREASURY MANAGEMENT	0	0	0	0	10
4430101 RENT-BIGGS MEMORIAL HALL	1,100	2,075	1,200	1,200	10
4430103 RENT-CHICO MEMORIAL HALL	5,410	13,495	10,000	10,000	10
4430107 RENT-GRIDLEY MEMORIAL HLL	7,520	10,125	7,000	7,000	10
4430109 RENT-OROVILLE MEMORIAL HL	2,020	3,285	750	750	10
4430111 RENT-PARADISE MEMORIAL HL	9,720	9,750	10,000	10,000	10
4430115 RENT-MISCELLANEOUS	5,225	6,754	4,100	4,100	10
TOTAL USE OF MONEY AND PROPERTY	3,037,488	3,013,158	1,968,650	1,968,650	
STATE REVENUES					
4510043 CAL COMPLETE CENSUS 2000	0	0	0	0	10
4510701 HIWAY USERS-SECTION 2104	2,168,950	2,695,974	2,200,000	2,200,000	30
4510703 HIWAY USERS-SECTION 2106	483,333	558,704	550,000	550,000	30
4510709 AB2928-TRANS CONGEST MGMT	2,109,590	750,372	1,054,795	1,054,795	30
4510730 HIWAY USERS SECTION 2105	1,540,798	1,896,036	1,550,000	1,550,000	30
4510900 MOTOR VEHICLE IN LIEU TAX	12,305,114	13,081,887	13,129,800	13,129,800	10
4510904 VLF-REALIGNMENT-SOC SERV	0	282,079	0	0	20
4510905 MOTOR VEHICLE REALIGNMENT	6,914,770	7,191,281	8,937,188	8,801,607	10
4510906 VLF-REALIGNMENT-MH	582,323	2,428,420	3,534,108	3,066,888	10
4511010 OFF-HWY MV CODE 38240		18,500			10
4511100 TRAILER COACH IN LIEU TAX	0	0	0	0	10
4511401 ST FISH & GAME IN-LIEU	8,116	3,039	0	0	10
4511401 ST FISH & GAME IN-LIEU	0	0	0	0	20
4511401 ST FISH & GAME IN-LIEU	5,413	2,002	5,413	5,413	100
4511401 ST FISH & GAME IN-LIEU	672	251	0	0	110
4511510 CS-STATE INVESTMENT FUND		192,878			25
4511515 DAFSD-SACCS	4,971	11,625	0	0	10
4511515 CHILD SUPP SER-STATE SACCS	0	0	233,525	232,284	25
4511519 DA-FS PERFORMANCE REVIEW	196,808	0	0	0	10
4511519 CHLD SUPP-PERFORMANCE RVW	0	0	0	0	25
4511601 SOC SERV REALIGN-WELFARE	9,178,317	13,885,068	11,965,098	11,965,098	20
4511602 WIC-SMOKING CESSATION PRG	0	0	0	0	10
4511603 REALIGNMENT SALES TAX MH	7,953,746	3,920,079	6,130,156	6,130,156	10
4511605 REALIGNMENT SALES TX-HLTH	2,265,529	2,082,326	2,906,093	2,902,520	10
4511606 SOC SERV REALIGN - PH-CCS	178,500	178,500	178,500	178,500	10
4511607 SOC SERV REALGN-PROB-AB90	201,695	201,695	201,695	201,695	10
4511608 REALIGN MH - TFR TO SS	0	400,000	0	0	20
4511609 REALIGN PH - TFR TO SS		600,000			20
4512300 SUPPORT ENFORCE INCENTIVE	2,019,894	0	0	0	10
4512300 STATE-SUPP ENF INCENTIVE	0	2,341,212	2,788,419	2,782,918	25
4512305 ST-DA INVEST FUNDS	0	0	0	0	10
4512600 CHILDRENS MED SERV (CCS)	589,265	1,080,470	650,000	650,000	10
4512604 HAZARDOUS MATERIAL EQUIP	0	0	394,245	275,971	100
4512606 FIRE-OFF OF TRAFFIC SFTY	92,865	0	199,759	115,452	100
4512607 FIRE-VOLUNTEER FIRE GRANT	0	15,936	31,556	15,778	100
4512650 ADS - STATE GENERAL FUNDS	135,823	259,268	154,396	154,396	10
4512650R PY ADS - STATE GENERAL FUNDS	(5,521)	0	0	0	10

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4512651 ADS - SGF YOUTH TREATMENT	0	38,494	0	0	10
4512652 ADS - PTEP	162,421	499,061	260,619	260,619	10
4512652R PY ADS - PTEP	(120,836)	0	0	0	10
4512653 ADS - SGF ADULT TREATMENT	0	0	0	0	10
4512654 ADS-FED SH-DRUG MEDI-CAL	68,477	75,605	102,576	102,576	10
4512654R PY-FED SH-DRUG MEDI-CAL		(3,405)			10
4512700 ADS-CA DRUG COURT GRANT	29,729	201,122	125,000	125,000	10
4512700R PY ADS-CA DRUG COURT GRNT	64,860	0	0	0	10
4512701 SB910 - PUBLIC HEALTH	276,626	1,029,206	1,235,775	1,168,775	10
4512702 SB910 - MENTAL HEALTH	35,714	38,495	32,000	32,000	10
4512704 SB910 - PUBLIC GUARDIAN	0	0	127,000	60,000	20
4512710 A&D-DRUG CRT IMPLEMENT GT	0	0	74,097	74,097	10
4512715 MH-STATE SHARE MEDI-CAL	6,762,500	7,327,237	10,821,027	10,326,247	10
4512900 HEALTH ADMINISTRATION	0	0	4,200	4,200	10
4513403 SEVERE EMOT DIST-SED-MH	75,110	79,063	79,063	0	10
4513406 MH - MEDI-CAL ALCOHOL	0	0	20,638	0	10
4513407 MH - EPSDT	2,627,005	6,595,810	5,042,168	5,042,168	10
4513410 MH-FEE FOR SERV-MEDI-CAL	1,719,733	2,046,727	2,021,373	2,021,373	10
4513411 BHS - ASOC - HOMELESS	504,688	712,500	1,337,739	637,500	10
4513412 MH-SYSTEM OF CARE GRANT	420,375	400,000	400,000	0	10
4513413 BH - SCERP GRANT	25,000	0	0	0	10
4513415 LEAA MEDI-CAL FOR YOUTH	25,000	0	0	0	10
4513416 BH-SUPPORTIVE HOUSING PRG	0	0	248,279	272,703	10
4513420 PROP 36 - DRUG TREATMENT	0	566,281	1,201,500	1,200,443	10
4513704 PH-OTS-CHILD SAFETY SEAT	11,400	69,640	72,000	72,000	10
4513705 PH-CHLDHOOD INJ PREV PROG	8,997	0	0	0	10
4513706 PH-HIV CHILDRENS PROGRAM	47,550	7,655	0	0	10
4513707 PH - EARLY INTERVENTION	137,674	133,649	125,000	125,000	10
4513708 AIDS	324,013	284,846	230,000	230,000	10
4513709 MCAH PROJECT	127,735	376,874	350,000	350,000	10
4513710 LAB FEES REIMBURSEMENT-PH	99,586	82,238	75,000	75,000	10
4513711 PH-CMSP WELLNESS & PREV	25,239	283,284	200,000	200,000	10
4513712 PH-PERI OUTREACH & EDUC	25,901	27,019	0	0	10
4513713 PH-MEDI-CAL OUTREACH GRNT	201,500	75,678	0	0	10
4513716 PH-TOBACCO ENF GRNT 40360	0	28,302	30,000	30,000	10
4513717 PH-UCSF-ACTIVE AGING GRNT			0	8,000	10
4513790 PH-IMMUNIZATIONS-STATE	28,256	56,675	44,700	44,700	10
4513792 PH-CHILD LEAD POISONING	15,772	104,956	75,000	75,000	10
4513801 HEALTH MISCELLANEOUS	77,803	103,398	30,000	30,000	10
4513802 PH - CHDP CLINIC	60,482	55,412	40,000	40,000	10
4513803 CHILD HLTH/DISABILITY PRE	309,580	224,124	210,000	210,000	10
4513805 PH-OFP-TEENSMART PROGRAM	59,687	82,282	20,000	20,000	10
4513806 HEALTH-FAMILY PLANNING	249,801	265,079	240,000	240,000	10
4513807 PH-LEA WASTE TIRE GRANT	0	38,368	38,368	38,368	10
4513808 HEALTH-WATER QUALITY	27,640	28,740	28,740	28,740	10
4513809 PUB HLTH-SOLID WST DISP	20,731	20,478	20,500	20,500	10
4513810 P H - HEP A VACCINE PROG	52,400	0	0	0	10
4513811 PH-RURAL HLTH CAPITAL GNT	0	0	50,000	50,000	10
4513815 ADS-PRIOR YEAR-STATE	0	0	0	0	10
4513903 PROP 99 HEALTH EDUCATION	260,292	146,718	150,000	150,000	10
4514001 AGRICULTURE-COMM SALARY	6,600	16,741	6,600	6,600	10
4514002 AGRICULTURE-PEST USE ENF	303,758	237,699	190,000	190,000	10

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4514003 AGRICULTURE-UNCLMD GAS TX	205,047	218,080	205,000	205,000	10
4514004 AGRICULTURE-PEST CONTRACT	24,844	40,906	32,000	32,000	10
4514005 AGRICULTURE-STATE AID	6,300	4,969	6,000	6,000	10
4514006 AGRICULTURE-MEDFLY DETECT	22,661	26,317	25,000	44,752	10
4514007 AGRICULTURE-WTS/MEASUREST	10,842	11,708	8,800	8,800	10
4514008 100% PEST USE REPORTING	4,157	10,304	10,000	10,000	10
4514009 HIGH RISK PEST EXCLUSION	64,152	36,993	27,000	27,000	10
4514010 OLIVE FRUIT FLY DETECTION	8,883	8,326	0	20,000	10
4514011 GLASSY WINGED SHARPSHOOTR	41,001	91,250	50,000	50,000	10
4514012 AG-NOXIOUS WEED MGMT-CDFA	1,002	31,659	7,000	7,000	10
4514790 STATE COPS PRGM-D.A.	74,246	70,806	67,525	67,525	50
4514791 STATE COPS PRGM-SHER.OPR	223,259	188,398	158,980	158,980	50
4514792 STATE COPS PRGM-SHER.JAIL	74,246	70,806	67,525	67,525	50
4514793 STATE-JUV JUSTICE CPA2000	720,838	687,443	736,888	736,888	50
4514801 ST CORREC TRNG PARTIC.	73,411	79,821	106,746	109,695	10
4514802 D.A.-EXTRADITION REIMB	0	1,780	0	0	10
4514805 DETENTION OF PAROLEES	168,417	107,566	130,000	130,000	10
4514806 PAROLE REVOCATION HRG FEE	0	0	0	0	10
4514808 SHER-OTS GRANT-DART TEAM	0	0	0	0	10
4514811 BH-ST-EMERG HOUSING GRANT	10,607	(3,004)	0	0	10
4514820 BH-OCJP FAMILY GRIDGES GT	0	131,186	225,000	225,000	10
4514851 STATE DISASTER ASST.	0	9,724	0	0	10
4514851 STATE DISASTER ASST.	97,400	0	0	0	30
4514900 VETERANS AFFAIRS	49,389	48,477	48,507	48,507	10
4515070 STATE FAIR DISPLAY AWARD	0	0	0	0	10
4515200 HOMEOWNERS PROP TX RELIEF	182,274	167,346	181,000	181,000	10
4515200 HOMEOWNERS PROP TX RELIEF	(14,095)	0	0	0	20
4515200 HOMEOWNERS PROP TX RELIEF	164,570	166,456	181,383	181,383	100
4515200 HOMEOWNERS PROP TX RELIEF	14,442	14,405	0	0	110
4515225 FIRE-RURAL COMMUNITY GRNT	1,693	0	0	0	100
4515335 D.O.T.-ALUC PLANNING GRNT	35,470	0	0	0	10
4515341 STABILIZATION BLOCK	631,000	631,000	631,000	631,000	10
4515342 ONE-TIME PROP TAX REBATE	563,650	0	0	0	10
4515360 LOCAL PUBLIC SAFETY-1/2%	10,784,418	10,079,441	10,100,000	10,100,000	10
4515365 10% RESTITUTION REBATE	27,223	57,108	25,000	25,000	10
4515380 PROP TAX ADM LN-R&T 95.31	381,956	352,767	381,956	381,956	10
4515600 OPEN SPACE-WILLIAMSON	642,744	640,599	650,000	650,000	10
4516090 SHER-RURAL COUNTY SUPPL	0	385,257	500,000	502,346	10
4516095 SWRBC-INT WTRSHD COORD PR	0	0	95,000	95,000	80
4516098 SHER-DOJ-DOM VIOL R/O SYS	0	4,329	0	0	80
4516099 DWR INTEGR WTR MGMT PLAN	0	4,450	300,000	300,000	80
4516100 SHERIFF-MIOCR GRANT	19,376	406,845	974,491	972,028	10
4516101 JUV HALL-MILK REFUNDS	75,392	79,634	90,000	90,000	10
4516105 JAIL-REVERTED BOND FUNDS	0	0	0	0	41
4516106 PEACE OFCR TRNG-POST-D.A.	8,611	28,256	18,500	18,500	10
4516108 PEACE OFCR TRNG-POST-SHER	40,243	42,494	60,000	65,200	10
4516109 DWR-WATER PATROL-SHERIFF	96,081	81,915	161,000	161,000	10
4516117 SHER-JONESVILLE ENF GRANT	10,000	0	10,000	10,000	10
4516120 CHILD ABUSE PREVENTION	108,531	172,554	155,000	155,000	10
4516120 CHILD ABUSE PREVENTION	0	2,658	0	0	20
4516122 PW-SB 45	2,007,925	2,394,361	2,225,000	3,100,571	30
4516127 MANDATED COSTS	1,226,964	200,994	451,057	488,517	10

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4516127 MANDATED COSTS	19,557	(1,063)	34,988	34,988	100
4516128 ELECTION REIMBURSEMENT	1,650	7,996	4,500	4,500	10
4516129 JOB CREATION INVST FND GR		63,744			10
4516131 ST LOCAL TRANS PARTNERSHP	0	0	0	60,000	30
4516133 DOT - EXCHANGE/MATCH PROG	2,148,220	1,414,352	1,443,964	1,443,964	30
4516134 CATIA TRANSIT GRANT	0	0	0	0	30
4516135 ROCK CR/KEEPER FLOOD CTL	0	25,867	0	0	10
4516137 DWR WATER TRSF AGREEMENT	10,791	4,835	0	0	80
4516142 PROB-DOM VIOLENCE RELOC	9,613	35,338	100,000	100,000	10
4516143 DWR-PROP204-WATER RES INV	175,000	0	0	0	80
4516144 DWR-DRY YR WATER PURCH PG	0	0	55,066	55,066	80
4516145 DWR-CHEROKEE WTR QUAL INV	0	0	80,000	80,000	80
4516146 PROB-OTS-HIGH INT DUI ENF	70,099	57,804	32,108	32,108	10
4516148 CLEEP-HIGH TECH EQUIP PGM	170,536	93,428	0	0	10
4516149 SHER-OCJP-CLETEP GRANT	115,500	0	90,000	90,000	10
4516150 PROB-OCJP-SHO GRANT	54,239	122,566	107,579	107,579	10
4516151 DWR-LITTLE CHICO CR STUDY	32,570	30,325	0	0	80
4516153 BOARD CONTROL	71,522	129,601	132,126	132,256	10
4516154 VICTIM/WITNESS PROGRAM	206,788	198,333	209,722	209,655	10
4516155 DOJ-SPOUSAL ABUSER	78,347	109,366	84,000	62,853	10
4516156 DA - VC 9250.14	198,696	197,973	204,000	204,000	10
4516159 D.A.-AUTO INS FRAUD PROS	52,408	95,438	102,335	102,335	10
4516160 CANNABIS ERADICATION	20,000	0	0	0	10
4516161 D.A.-W.C. INSUR FRAUD GR	125,000	228,557	208,197	208,197	10
4516162 OCJP-STAT. RAPE PRO GRANT	160,641	191,048	150,000	150,000	10
4516164 ST-OCJP ELDER ABUSE GRANT	93,751	125,327	78,750	78,750	10
4516166 LIBRARY SUBVENTION	338,068	313,270	330,318	330,318	110
4516167 LIBRARY-LITERACY GRANT	9,000	10,000	10,000	10,000	110
4516169 CAL STATE LIB-LSTA GRANT	0	0	0	0	110
4516170 629 - ELLI GRANT	18,900	14,052	29,700	65,648	110
4516178 629 - LITERACY MATCHING GR	10,845	10,412	10,412	10,412	110
4516179 629-FFL/PROP 10 BILINGUAL	10,000	0	0	0	110
4516190 OFF HIGHWAY MV PROJECT	36,304	38,299	35,000	35,000	10
4516191 SHER-DBAW-WATER PATROL	0	93,493	148,069	148,069	10
4516192 CAL-MMET GRANT			0	191,838	10
4516421 ST-LONG TERM CARE GRANT	28,839	50,890	64,740	0	10
4517900 CWS/CMS-CO STAFF REIMB	6,262	0	0	0	20
4518007 RLTV/NONRLTV HOME ASSMTS		13,153			20
4518008 SUO RLTV/NON RLTV HM ASMT		4,341			20
4518023 ST-IHSS ADVISORY COMMITTEE	0	30,039	22,000	22,000	20
4518026 ST-ST ONLY CAL LRN ELIG	2,759	1,495	0	0	20
4518036 ST- 2 PARENT FAMILY	30,603	257	0	0	20
4518041 SUO-GROUP HOME VISITS	12,042	0	0	0	20
4518043 SUO-MO VISITS CWS CS MGT	0	0	0	0	20
4518045 SUO-MO GRP HM VST CWD	(5,242)	0	0	0	20
4518051 SUO-MO VSTS CWS CASE MGT	3,670	0	0	0	20
4518065 ST - 2 PARENT FAMILIES	196,290	178,632	0	0	20
4518066 ST - 2 PARENT FAMILIES CM	110,116	50,550	0	0	20
4518070 FOOD STAMP GRNT REDUCTION	390,678	413,311	0	0	20
4518100 5% SPEC NEEDS - CHILDREN	12,025	36,106	29,474	29,474	20
4518101 IHSS WSSP	39	36	0	0	20
4518102 ST-IHSS-SPMP	167,894	68,239	42,000	42,000	20

COUNTY OF BUTTE
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County Budget Form
 Schedule 5

REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4518103 ST-IHSS-PCSP	905,919	1,090,359	420,299	420,299	20
4518104 ST-IHSS-NON-HEALTH/PCSP	41,079	55,398	54,168	54,168	20
4518110 NON EA EMERGENCY RSPNSE		3,209			20
4518111 EMANCIPATED YOUTH FUNDS	573	20,141	20,050	20,050	20
4518112 SUO EMANCIPATED YOUTH ILP		(91)			20
4518114 ST-CSBG-HR	45,976	38,624	32,501	32,501	20
4518115 ST-CSBG	9,784	1,090	27,699	27,699	20
4518135 ST-SSI/SSP OUT OF HOME	2,703	2,399	74,470	74,470	20
4518137 OPT FOR RCVRY PPTF ST	25,262	37,943	23,263	23,821	20
4518138 CWS - SPMP	170,151	81,018	28,999	77,749	20
4518143 ST-CWS ELIG DETERM	165,497	169,472	124,258	124,258	20
4518144 ST-CWS HEALTH RELATED	465,806	415,465	355,071	377,349	20
4518145 ST-CWS TRAINING	39,820	23,883	60,306	60,306	20
4518146 ST-CWS COUNSELING	0	0	1,690,162	2,035,272	20
4518147 ST-CWS COURT RELATED	464,404	568,472	0	129,583	20
45181471 PERMANENT PLACEMENT	0	0	641,339	641,339	20
4518148 ST-CWS PREV SERVICES	607,940	1,283,344	0	0	20
45181482 FAMILY MAINTENANCE	0	0	815,714	815,714	20
45181483 FAMILY REUNIFICATION	0	0	597,772	597,772	20
4518150 ST-EPSDT	0	11,657	0	0	20
4518154 ST-CWS-CM:VOLUNTARY	12,575	641	11,220	11,220	20
4518155 ST-FC LICENSING	33,935	24,949	9,672	9,672	20
4518156 ST-FC LIC - NON-FED	19,778	13,956	3,415	3,415	20
4518158 ST-FC LIC - TRAINING	10,070	8,299	10,925	10,925	20
4518164 SUO CSW-IVB	214,153	334,048	0	0	20
4518172 ST- OPTIONS FOR RCVRY-RES	36,215	12,720	14,816	11,162	20
4518192 SUO-CCL/FFH	(14,475)	(5,603)	0	0	20
4518195 SUD-OPT/RCV/FS PRNT TRNH	27	25,003	0	0	20
4518204 ST-AFDC - IV E'S	0	0	0	0	20
4518211 ST-NAFS ISSUES	115,366	126,223	115,500	115,500	20
4518215 ST-MEDI-CAL	2,917,270	3,259,099	3,033,501	3,208,610	20
4518217 ST-CMS NON-RRP/CMSP	937,311	900,366	1,031,353	1,046,196	20
4518218 ST-NAFS IV E'S	31,062	42,238	38,163	38,163	20
4518230 ADOPTION ASST. PRGM	24,419	25,362	28,070	28,070	20
2518237 SUO-ILP FED/ST 100/100/0		154,723			20
4518245 SPEC CIRCUMSTANCES ALLOW	56,375	18,640	35,578	35,578	20
4518268 ST- SAVE - FOOD STAMPS	3,585	5,401	5,961	5,961	20
4518271 ST-SAVE - MEDI-CAL	12,790	7,463	0	0	20
4518287 SUO-SPC CIRCUM-SERVS	(7,588)	7,588	0	0	20
4518299 SUO-SMALL PROGRAMS	(2,598)	173,448	0	0	20
4518305 ST-NON FED CAL WORKS FRD	146,271	0	0	0	20
4518308 ST-CASH ASST PRGM	4,125	(591)	0	0	20
4518309 MEDI-CAL ELIGIBLTY	85,435	0	0	0	20
4518310 ST- NAFS FRAUD D	219,308	210,155	297,128	297,128	20
4518341 EFD/P NAFS (WFI)	101,329	70,680	0	0	20
4518343 ST-NAFS ELIGIBILITY	667,228	852,421	428,707	428,707	20
4518344 ST-NAFS PRGRM INTEGRITY	46,220	66,283	52,545	52,545	20
4518345 ST-FOSTER CARE ELIG	158,013	105,398	117,234	117,234	20
4518349 SB 1931.B MEDI-CAL	874,303	503,626	614,333	614,333	20
4518358 SUO-CWS LVSCN BKGRND CHK	1,732	1,498	0	0	20
4518359 CWS LVSCN/BCKGRND CHK	4,626	4,451	0	0	20
4518451 ST-NON-FED GAIN	36,465	3,689	0	0	20

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REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4518504 ST-AB2129 FC TRAINING	0	673	2,400	2,400	20
4518505 ST-AB129 PARENT TRNG		503			20
4518506 ST-AB2129 FSTR PAR RECR	8,277	4,235	9,000	9,000	20
4518507 ST-AB2129 F P RECR NO-FED	2,933	1,426	0	0	20
4518508 SUO-AB2129 FSTR PRNT NR		(1,817)			20
4518512 SUO-COUNTY COUNSEL	(3,249)	362	0	0	20
4518513 EA - ER	0	0	0	0	20
4518523 OPT FOR RCVRY RCMNT. ST	32,249	25,001	62,982	45,031	20
4518531 EA-CASE MGMNT	0	0	0	0	20
4518536 SACWIS-M&O		17,140			20
4518537 CWS/CMS CONV/TRAINING	0	0	23,974	23,974	20
4518542 CWS-MPS (AB908)	0	0	13,200	13,200	20
4518544 CWS-MINOR PARENT INV	2,321	588	0	0	20
4518551 SUO-OPTNS/RECOVERY-FPT	(371)	57	0	0	20
4518552 SUO-OPTS FOR RECOVERY	(18,241)	(300)	0	0	20
4518553 SUO-OPS/RECOVERY RECRUIT	(13,615)	0	0	0	20
4518556 ST-CWS MINOR PARENT SERV	6,489	2,193	4,200	4,200	20
4518561 SUO-OPS/RCVRY RECRUIT NF	11,477	8,654	0	0	20
4518562 ST-KINSHIP/FC EMERG FUNDS	0	20,580	16,586	16,586	20
4518563 SUO KINSHIP/FSTR CAR EMG		(3,994)			20
4518565 ST-FCSB163 WRAPAROUND SVS	55,919	0	0	0	20
4518567 ADOPT IND CO/NF/COUNTY	29,390	21,321	0	0	20
4518568 ADOPT CO/FED/COUNTY	22,042	15,992	0	0	20
4518569 ST-APS-CASE MANAGEMENT	321,696	187,000	390,158	390,158	20
4518570 ST-APS-ER	95,241	57,542	136,559	136,559	20
45185711 STATE-APS-SPMP	0	0	20,000	20,000	20
4518573 ST-APS-HR EMERGENCY	361,893	279,653	65,295	65,295	20
4518574 ST-APS-HR CASE	139,221	183,453	0	0	20
45185740 APS - CM - ANCILLARY	0	0	4,118	4,118	20
45185741 APS - CM - CONTRACTS	0	0	25,000	25,000	20
45185743 APS - CM - TRANSPORTATION	0	0	1,250	1,250	20
4518575 ST-CWS TRAINING ADMIN	71,556	56,773	0	0	20
4518577 MO VISITS GR HOME	16,503	16,167	18,663	18,663	20
4518579 MO VISITS GH PROB	7,990	11,809	35,647	35,647	10
4518581 NF MO VISITS/GH/PROB	49,623	0	0	0	10
4518586 NF GROUP HOME	5,847	5,426	0	0	20
4518587 NF GROUP HOME PROB	0	23,074	47,914	47,914	10
4518588 ST-STOP PROGRAM	0	0	55,878	55,878	20
4518589 APS/CSBG/MOE	(25,666)	(25,666)	0	0	20
4518596 CWS IV-B NF	487,627	766,871	0	0	20
4518597 SUO CSBG APS CO REDUCT	279,424	193,808	0	0	20
4518606 CFAP-MINOR	1,949	1,703	0	0	20
4518609 CFAP-AGED	40,261	25,899	0	0	20
4518613 AFDC FC ELIG VOL PROG	4,259	(375)	0	0	20
4518616 NON-FED CALWORKS ELIG	326	0	0	0	20
4518625 CALWORKS-MH SERVICES	863,520	916,476	0	0	20
4518628 CALWORKS-MH SUBST ABUSE	1,164,235	319,932	0	0	20
4518632 SUO-CLWRKS SBSTNC ABUSE	(600,000)	0	0	0	20
4518640 NON FED-CAL LRN ELIGIBILITY	9,341	30,910	0	0	20
4518641 NON FED CAL-LEARN MGMT	151	654	0	0	20
4518642 WTW FED GRANT MTCH FNDS	356,789	196,135	0	0	20
4518646 ST-CALWORKS EVALUATION PR	0	0	28,850	28,850	20

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4518648 NF CALWORKS TRNSL SRVCS		5,492			20
4518665 NF CAL WRK CS MGT LGL ALN	481	0	0	0	20
4518666 STATE ADMIN FUND SHIFT	878,232	912,848	0	0	20
4518671 SUO-CALWORKS MENT HLTH SV	(31,192)	0	0	0	20
4518678 WTW-2 PRNT FAM PREAS NA S	46,930	36,480	31,681	31,681	20
4518679 WTW-2 PRT FAM PST ASMT S	9,327	13,574	2,437	2,437	20
4518680 WTW-2 PRT FAM PST VOC S	24,802	40,304	23,557	23,557	20
4518681 WTW-2 PRNT FAM ASSMNT ST	33,093	82,964	58,487	62,918	20
4518682 WTW-2 PRNT FAM ASMNT OTHR	44,396	48,489	38,992	38,992	20
4518808 SUO CWS EMG RELF		(221,894)			20
4518809 SUO CWS EMG RELF 100%SGF		316,991			20
4518811 ST CAL LEARN-CHILD CARE	256	1,267	0	0	20
4518903 NONFEDERAL CHILD CARE	533	15,748	0	0	20
4518912 ST-NON FED CAL LEARN	0	206	0	0	20
4518999 DRUG ENDANGERED CHLD GRNT	0	0	0	0	20
4519003 ST-AID TO ADOPT FED/ST	1,122,463	1,362,680	1,376,733	1,376,733	20
4519004 ST-AID TO ADOPT - NO FED	154,803	191,273	193,346	193,346	20
4519005 ST-SEV EMOT DIST	291,029	264,943	0	0	20
4519030 ST-AFDC FG - ST/FED	10,684,103	7,830,568	8,370,380	8,370,380	20
4519032 ST-AFDC-FG NON FED	0	0	0	0	20
4519033 ST-AFDC U - NO FED	0	2,866,004	2,973,798	2,973,798	20
4519035 ST-AFDC UNEMP - ST/FED	4,592,410	1,726,347	3,707,375	3,707,375	20
4519040 ST-FOSTER CARE - NO FED	775,591	870,440	840,316	840,316	20
4519041 ST-FOSTER CARE- SB163	0	195,120	258,984	258,984	20
4519042 ST-FOSTER CARE - ST/FED	1,754,256	1,970,145	1,956,144	1,956,144	20
4519043 ST-FOSTER CARE-VOLUNTEER	6,041	0	0	0	20
4519045 ST- F C - PROB-FED/ST 4K	51,884	70,035	79,669	79,669	20
4519046 ST- F C - CWS-FED-5K	0	0	134,862	134,862	20
4519049 ST- IHSS-CONTRACT NO FED	56,208	21,357	48,750	48,750	20
4519050 ST-PCSP-CONTRACT ST/FED	952,734	611,006	931,589	931,589	20
4519051 ST- PCSP-IND PROV- ST/FED	4,106,594	5,213,140	4,991,276	4,991,276	20
4519052 ST- IHSS-IND PROV- NO FED	3,525,874	4,500,029	4,401,483	4,401,483	20
TOTAL STATE REVENUES	130,731,452	141,737,418	147,290,839	146,543,845	
FEDERAL REVENUES					
4521305 FED-FPSP-CAV PROGRAM	51,478	0	0	0	20
4521500 CHLD SUPP SERV-FED ADMIN	4,484,620	377,430	0	0	10
4521500 CHLD SUPP SERV-FED ADMIN	0	6,042,545	5,412,814	5,402,136	25
4521510 SUPPORT ENFORCE INCENTIVE	420,494	0	0	0	10
4521510 FED-SUPP ENF INCENTIVE	0	288,852	600,000	600,000	25
4521515 CHLD SUPP SERV-FED SACCS	0	22,566	453,314	450,904	25
45121519 DA PERF REVIEW RED	8,528	0	0	0	10
4521522 WELF-OCAP/CBFRP GR 560001	23,771	14,188	23,333	23,333	10
4521599 PH-CFHC-FAM PLNG FCN93217	87,085	161,763	100,000	100,000	10
4521602 PUB HLTH-WIC	640,638	787,236	685,000	702,517	10
4521603 PUB HLTH-MCH 314D ALLOOC	8,873	6,387	7,900	7,900	10
4521609 FED - P Y ALC & DRUG	0	0	0	0	10
4521611 STEWART MCKINNEY-HOMELESS	18,973	27,464	27,464	27,464	10
4521614 MH-SAMHSA GRANT 93 992	257,618	0	328,853	328,853	10
4521618 MH-GEN-YTH DEV & CRIME PV	0	0	111,880	111,880	10
4521630 D.A.- VIOL AGAINST WOMEN	150,788	110,054	81,050	121,576	10

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4521635 DOJ-NAT CHD ALLI FC#16547	10,000	10,000	10,000	10,000	10
4521644 ADS-YTH DEV & CRIME PREV	0	62,279	194,422	194,422	10
4521650 ADS - SAPT BLOCK GRANT	994,957	955,216	993,216	993,216	10
4521650R PY-ADS-SAPT BLOCK GRANT	213,751	(182,543)	0	0	10
4521652 ADS - HIV SET-ASIDE	15,666	22,910	25,825	25,825	10
4512652R PY-ADS HIV SET-ASIDE	(3,651)	0	0	0	10
4521654 ADS - PERINATAL SET-ASIDE	336,695	272,277	497,325	497,325	10
4521654R PY-ADS-SAPT-PERI SER-ASID	105	(105)	0	0	10
4521662 ADS-DFSC-SCH BASED PREV	22,222	22,204	22,204	0	10
4521664 ADS-DFSC-FRI NITE LIVE	2,750	3,000	3,000	3,000	10
4521666 ADS-DFSC-CLUB LIVE 84186	2,750	3,000	3,000	3,000	10
4521670 RHYA 93623	110,489	59,186	95,000	95,000	10
4521672 ADS-SAPT DRUG COURT	77,946	1,438	0	0	10
4521672R PY-ADS-SAPT DRUG COURT	(12,363)	0	0	0	10
4521674 ADS-DFSC-CALIF MENTOR INI	0	0	0	0	10
4521676 ADS-SAPT YOUTH TREATMENT	0	0	20,211	20,211	10
4521678 ADS-SAPT DRUG TESTING	0	0	54,824	54,824	10
4521680 CSBG-CSD-MENTOR-FC#97999	8,438	17,991	0	0	10
4521680R PY-ADS-CSBG MENTOR IV	(689)	0	0	0	10
4521701 MH=MEDI-CAL ADMIN	0	470,275	926,917	926,917	10
4522300 FOREST RESERVE	36,424	346,568	364,658	364,658	30
4522300 FOREST RESERVE		173,284			100
4522400 U S FISH & WILDLIFE	39,478	39,005	25,000	25,000	10
4522600 BLM EMTITLEMENT	75,565	296,940	90,700	90,700	10
4522800 FED-FIRE SUPPRESSION	0	0	173,283	173,283	100
4523020 DOJ-LLEBG CASE MGMT			0	43,273	10
4523030 NEED			0	21,637	10
4523090 PUB WORKS-FEMA HMGP GRANT	89,630	0	0	0	30
4523095 DOM PREP EQUIP SUPP 16007		13,020			10
4523101 CIVIL DISASTER	39,963	36,763	36,707	36,707	10
4523102 FED EMERGENCY MGMT (FEMA)	21,867	0	0	0	10
4523102 FED EMERGENCY MGMT (FEMA)	0	0	0	0	30
4523102 FED EMERGENCY MGMT (FEMA)	132,000	0	0	0	41
4523103 SHER - FED HIRING GRANT	117,198	0	0	0	10
4523104 SHER-SOC SEC RPTG PROGRAM	27,400	22,600	25,000	25,000	10
4523105 SHER BOAT PURCHASE GRANT	0	0	0	0	10
4523106 SHERIFF-L.L.E.B.GRANT	0	0	0	0	10
4523107 SHER-FED REV RECOVERY PRG	119,471	236,279	50,000	100,000	10
4523109 SHER-DOJ-COPS IN SCHOOL	0	129,159	75,000	75,000	10
4523111 USFS-LASSEN & PLUMAS PTRL	0	0	18,000	18,000	10
4523112 DOJ-DEA GRANT 360008	0	35,000	22,669	35,000	10
4523113 OCJP-MARIJUANA SUPPRSN	210,909	295,252	250,000	250,000	10
4523114 DOJ-LLEBG 2000-WARR TEAM	9,442	24,237	9,443	9,443	10
4523115 OCJP-JUV ACCOUNTABILITY	51,835	116,991	37,594	49,690	10
4523118 OCJP ANTI DRUG PROB	260,530	272,948	250,905	244,257	10
4523119 D.O.J.-LLEBG-REVIA PROJ	96,093	105,932	0	0	10
4523128 USFS MJ ERADICATION CONT	24,000	18,000	10,000	10,000	10
4523129 ORO QUINCY HWY PROJ-PR SV	6,441	0	0	0	30
4523149 FEDERAL BRIDGE REPLACEMT	665,119	1,408,108	186,000	251,996	30
4523150 HAZARD ELIM-MARKING/SIGNS	0	0	20,000	20,000	30
4523152 HCD95-EDBG-385	0	0	0	0	142
4523164 HCD 97-STBG-1103	77,473	779,204	0	0	142

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4523165 HCD 97-EDBG-517	0	0	0	0	142
4523166 HCD-98-EDBG-587	0	0	0	0	142
4523189 SO OROVILLE COMMUNITY CTR	0	1,350,000	0	0	41
4523201 HCD-97-STBG-1201 GRANT	452,269	0	0	0	142
4523213 HCD-98-STBG-1213 GRANT	0	0	0	0	142
4523229 HCD-98-STBG-1229	14,958	0	0	0	146
4523321 HCD-98-STBG1321 FCN14.228	2,650	0	0	0	142
4523619 HCD 98-EDBG-619	623	0	0	0	142
4523704 HCD 00 - EDBG-704	0	35,000	0	0	142
4526164 FED-OCJP DEC GRANT	152,922	84,711	86,620	86,620	10
4526420 FED-BOC-NEW JUVENILE HALL	0	5,528,062	0	2,511,938	41
4528007 RLTV/NON RLTV HM ASSMNTS		13,592			20
4528023 FED-IHSS AVISORY COMM	0	0	28,000	28,000	20
4528030 FED KIN-GAP PROG ELIG	7,737	13,667	0	0	20
4528043 SUO-MO VISITS CASE MGT	0	0	0	0	20
4528045 SUO-GRP HM MO VSTS CWD	(5,242)	0	0	0	20
4528051 SUO-MO VSTS CWS CS MGT	5,242	0	0	0	20
4528052 SUO-ISAWS FS MOE ABATEMENT	171,332	0	0	0	20
4528070 FOOD STAMP GRNT REDUCTION	(281,903)	(413,311)	0	0	20
4528090 TANF-ENCOURAGE 2 PAR FAM	0	191,614	266,639	0	20
4528091 TANF-ASST NEDY FAM NON AD	1,196,396	200,196	443,000	50,000	20
4528092 FED-TANF INCTV END DPDNC	239,208	905,737	555,091	20,245	20
4528095 FED-TANF INCNTV ASST NEDY	0	0	0	0	20
4528096 TANF INCN END DPND NDY PR	25,897	92,561	0	0	20
4528102 FED-IHSS - SPMP	0	0	180,000	180,000	20
4528103 FED-IHSS - PCSP	0	0	600,427	600,427	20
4528110 NON EA EMG RESPONSE		4,718			20
4528114 CSBG - HEALTH RELATED	0	0	46,430	46,430	20
4528127 PROBATION-IVE CASE MGMT	157,734	164,916	166,367	166,367	10
4528128 PROB - IVE PREPLACEMENT	92,793	95,806	101,397	101,397	10
4528129 PROBATION-IVE ELIG DETERM	18,143	15,382	17,072	17,072	10
4528130 PROBATION-IVE TRAINING	16,928	14,620	15,464	15,464	10
4528133 PROB-FED EMER ASSIST	89,345	80,788	0	0	10
4528134 FED-EA CONTR ESC	732	82	0	0	20
4528137 OPT FOR RCVRY FPTF FED	108,265	162,610	99,698	100,970	20
4528138 FED-CHILE WELFARE SVCS	0	0	121,132	267,382	20
4528143 FED- CWS ELIG DETERM	243,166	249,048	176,243	176,243	20
4528144 FED-CWS - HEALTH RELATED	0	0	503,618	519,212	20
4528145 FED- CWS TRAINING	170,655	102,353	251,899	251,899	20
4528147 FED- CWS COURT RELATED	681,722	834,503	0	0	20
45281471 PERMANENT PLACEMENT	0	0	909,649	1,042,195	20
4528148 FED- CWS PREV SERVICES	912,432	1,892,053	0	0	20
45281482 FAMILY MAINTENANCE	0	0	1,123,310	1,123,310	20
45281483 FAMILY REUNIFICATION	0	0	823,184	823,184	20
4528151 FED INC-POST ADOPT SERV		116,171			20
4528154 FED- CWS CM:VOLUNTARY	18,416	(27,771)	15,914	15,914	20
4528155 FED- FC LICENSING	35,138	25,720	9,672	9,672	20
4528158 FED- FC LIC TRAINING	30,204	24,894	32,774	32,774	20
4528164 SUO CWS IV-B	706,272	1,431,631	0	0	20
4528177 FPP CASE MGMNT PREV SER	0	0	0	0	20
4528179 ST-FPP CASE MGT FC	0	0	0	0	20
4528182 FED- ILP CASE MGMT	30,541	60,395	12,746	12,746	20

COUNTY OF BUTTE
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County Budget Form
 Schedule 5

REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4528184 FED- ILP SERVICES	276,061	428,709	274,687	274,687	20
4528204 FED- AFDC - IV E'S	60,115	67,324	92,605	92,605	20
4528211 FED- NAFS ISSUES	164,810	180,318	165,000	165,000	20
4528212 FED- FS ADMIN HEARING	0	0	0	0	20
4528218 FED- NAFS IV E'S	31,062	42,238	38,163	38,163	20
4528230 ADOPTION ASST. PRGM.FED	25,398	25,976	28,070	28,070	20
4528237 SUO-ILP FED/ST 100/100/0		(154,723)			
4528268 FED- SAVE FOODSTAMPS	5,124	7,716	8,516	8,516	20
4528269 FED- SAVE AFDC FG/U	6,405	4,082	6,499	6,499	20
4528278 FED- AFDC OVERPAYMENTS	196,720	215,601	246,135	246,135	20
4528301 FED-CALWORKS FRAUD	500,994	474,658	794,487	794,487	20
4528303 SUO-FSET 50/50 O/M	0	0	0	0	20
4528304 SUO-FSET 50/50 O/M	0	0	0	0	20
4528306 ABAWDS WORKFORCE	0	0	0	0	20
4528309 FD-MEDICAL ELIG	0	0	0	0	20
4528310 FED-NAFS FRAUD	313,298	300,224	415,457	415,457	20
4528312 FD-FRUAD-PA FOOD STAMPS	0	0	0	0	20
4528321 SUO.FS.CO.SHARE REDUCT	528,468	540,208	0	0	20
4528340 EFD/P FED CALWORKS	246,605	113,806	0	0	20
4528341 EFD/P - NAFS (WFI)	101,329	70,680	0	0	20
4528343 FED-NAFS ELIGIBILITY	953,187	1,217,746	612,438	612,438	20
4528344 FED-NAFS PRGM INTEGRITY	66,030	94,693	75,065	75,065	20
4528345 FED-FOSTER CARE ELIG	234,717	154,406	167,477	198,451	20
4528351 RCA/ECA	91	0	0	0	20
4528359 CWS LVSCN BKGRND CHKS	4,626	4,451	0	0	20
4528432 FED-CAL-LEARN SUP SERV	15,789	13,323	0	0	20
45284323 CAL-LEARN TRANSPORTATION	0	0	25,000	25,000	20
45284326 CAL-LEARN ANCILLARY	0	0	32,370	32,370	20
4528453 FED- GAIN CHILD CARE ADM	2,035,927	3,033,222	2,009,481	2,009,481	20
4528464 FED- FSET	0	0	0	0	20
4528475 SUO-FSET 100% O/M	0	0	0	0	20
4528504 FED- AB2129 FC TRAINING	0	2,018	7,200	7,200	20
4528506 FED- FOSTER PAR RECRUIT	8,277	4,235	9,000	9,000	20
4528513 EA - ER	341,541	351,871	695,659	695,659	20
4528515 FPSP- FAM PRES SERV	289,242	220,683	234,269	234,269	20
4528521 FED-SUO - FPSP	(7,865)	(13,832)	0	0	20
4528523 OPT FOR RCVRY RCMNT. FED	46,072	35,718	89,974	72,153	20
4528531 FED-EA-CASE MGMNT	1,446,961	1,057,856	0	0	20
4528536 SACWIS-M&O		24,486			20
4528537 CWS/CMS CONV/TRAINING	0	0	34,004	34,004	20
4528542 CWS-MPS (AB908)	0	0	18,723	18,723	20
4528544 CWS-MINOR PARENT INV	7,266	839	0	0	20
4528548 SUO-CWS/MP	(1,584)	0	0	0	20
4528555 TANF-PROBATION NEW PROG	380,718	475,556	0	0	10
4528556 FED-CWS MINOR PARENT SERV	9,270	3,134	6,000	6,000	20
4528568 ADOPT-CO/FED/COUNTY	22,042	15,992	0	0	20
45285711 FEDERAL-APS-SPMP	0	0	60,000	60,000	20
4528573 APS-EA-HEALTH RELATED	0	0	93,264	93,264	20
4528574 FED-APS-HR CASE	0	0	0	0	20
45285740 APS - CM - ANCILLARY	0	0	5,882	5,882	20
45285741 APS - CM - CONTRACTS	0	0	25,000	25,000	20
45285743 APS - CM - TRANSPORTATION	0	0	1,250	1,250	20

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4528575 ST-CWS TRANING ADMIN	102,224	81,105	0	0	20
4528577 MONTHLY VISITS GR HOME	16,503	16,167	18,663	18,663	20
4528579 MO VISITS/GH/PROB	47,816	11,809	35,647	35,647	10
4528579 MO VISITS/GH/PROB	0	0	0	0	20
4528596 CWS IB-B NF	(696,609)	(1,095,529)	0	0	20
4528610 FED-CALWORKS JAIL MATCH	0	9,538	0	0	20
4528611 FED-NAFS JAIL MATCH	0	0	0	0	20
4528613 AFDC FC ELIG VOL PROG	6,323	(535)	0	0	20
4528614 FED-CALWORKS ELIGIBILITY	907,978	1,444,144	2,722,918	3,065,734	20
4528615 IED CALWORKS/FS/MEDICAL	327,550	362,017	1,405,324	1,405,324	20
4528617 FED-CAL-LEARN CASE MGMT	267,730	208,914	222,913	222,913	20
4528618 CALWORKS PROG INTEGRITY	140,758	163,622	309,496	309,496	20
4528620 FED-WTW PRE-ASSESSMENT	1,821,097	1,283,571	1,414,260	1,414,260	20
4528621 WTW POST-ASSESSMENT CS	345,784	287,188	304,622	304,622	20
4528622 FED-WTW POST ASSMNT-OTHER	1,266,681	875,403	932,551	932,551	20
4528623 FED-WTW POST AST-VOC SERV	783,063	376,206	496,331	496,331	20
4528624 FED-WTW ASSESSMENT	1,713,539	1,649,446	1,648,929	1,648,929	20
4528625 CALWORKS M H DIRECT SERV	0	0	714,883	714,883	20
4528628 CALWORKS SBSTNCE ABUSE DS	0	0	0	0	20
4528630 FED-CAL-LEARN ADMIN	84,643	53,563	0	0	20
4528633 FED-WTW SERVICES	3,622,928	3,083,323	0	0	20
45286331 CALWORKS CONTRACTS	0	0	1,953,194	1,074,274	20
45286333 CALWORKS TRANSPORTATION	0	0	960,000	960,000	20
45286336 CALWORKS ANCILLARY	0	0	473,000	473,000	20
4528639 CALWORKS MOE	(1,264,015)	(1,264,015)	0	0	20
4528646 FED-CALWRKS EVALUATION PR	0	78,749	28,850	28,850	20
4528663 ST-CALWORKS CASE MGT	506,758	425,995	900,870	900,870	20
4528664 ST-INFO & REFERRAL	423,689	521,091	712,410	712,410	20
4528666 STATE ADMIN FUND SHIFT	(878,232)	(912,848)	0	0	20
4528667 SUO KIN GAP	0	(1,112)	0	0	20
4528685 CALWRKS DOM VLNC SERV	247	43,074	0	0	20
4528900 ST- STAGE 1 TCC OTHER	0	0	0	0	20
4528901 CCH/SSC	492	6,026	2,278	2,278	20
4528902 CHILD CARE TRUSTLINE	1,855	71,818	29,366	29,366	20
4528906 CHILD CARE CAPACITY BLDG	0	0	0	0	20
4528909 CAL LEARN CHILD CARE	17,720	7,288	33,972	33,972	20
4528910 FED-STAGE ONE CHILD CARE	0	0	0	0	20
4529001 FED-REFUGEE ASSIST	1,488	0	10,000	10,000	20
4529003 FED-AID TO ADOPTIONS	1,483,045	1,918,957	1,937,680	1,937,680	20
4529030 FED-AFDC FG	10,606,588	8,707,310	9,253,659	9,253,659	20
4529032 FED-T A N F	0	0	534,702	534,702	10
4529033 FED CALWORKS-ZERO FAMILYS	0	3,181,667	3,287,606	3,287,606	20
4529035 FED-AFDC UNEMP	3,745	1,917,142	0	0	20
4529042 FED-AFDC FOSTER CARE	3,931,112	4,721,240	5,172,110	5,172,110	20
4529043 FED-FOSTER CARE-VOLUNTEER	16,046	0	0	0	20
4529045 FED-F C - PROB 4K	200,742	246,651	239,006	239,006	20
4529046 FED-F C - CWS-FED-5K	352,811	408,765	337,156	337,156	20
4529050 FED-PCSP CONTRACT	1,565,453	984,539	1,515,786	1,515,786	20
4529051 FED-PCSP - INDIV PROV	6,297,719	8,268,565	8,121,291	8,121,291	20
TOTAL FEDERAL REVENUES	57,661,310	74,308,719	70,910,005	72,221,605	

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REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
OTHER INTERGOVT REVENUES					
4530101 OTHER TL TAX-CO HSG CHICO	14,485	22,266	22,000	22,000	10
4530101 OTHER TL TAX-CO HSG CHICO	0	0	0	0	20
4530101 OTHER TL TAX-CO HSG CHICO	1,110	1,707	0	0	110
4530106 RDA CITY OF CHICO	1,180,237	1,609,877	1,384,000	1,384,000	10
4530106 RDA CITY OF CHICO	0	0	0	0	20
4530106 RDA CITY OF CHICO	89,927	122,801	105,000	105,000	110
4530110 CITY OF CHICO-LIBRARY	0	90,000	30,000	120,000	110
4530121 AQMD BOOKMOBILE GRANT	15,018	0	0	0	110
4530200 TOT CONTRIB-OTHER AGENCIES	4,000	0	0	0	10
4530460 AG COMM-GLENN/COLUSA TRCK	3,031	0	1,400	0	10
4540103 SB325 CO-CHICO CLIPPER	275,477	333,652	279,255	0	131
4540105 SB325-CO-DEPOT RENOVATION	1,700	1,700	1,700	0	131
4540106 SB325 CO-GRIDLEY FLYER	10,000	10,000	10,000	0	131
4540109 SB325-CO-CHICO AR TRANSIT	209,325	20,095	147,000	0	131
4540110 SB325-CO-PARADISE EXPRESS	3,700	0	0	0	131
4540115 RD CONSTRUCTION 325CO	1,828,583	1,205,965	1,200,000	1,200,000	30
4540121 SB620 CO-CHICO AR TRANSIT	132,027	312,274	0	0	131
4540144 MH-CHICO YOUTH	(2,982)	0	0	0	10
4540147 CUSD,BCOE PROB AGRMNTS	30,000	30,000	30,000	0	10
4540148 ADS-TULARE SUPT SCH-CFNLP	14,134	41,638	27,500	27,500	10
4541048R PY-TULARE CTY SUPT OF SCH	31,657	0	0	0	10
4540152 PARTNER AGENCY SCHOOLS	51,940	28,600	65,000	65,000	20
4540154 OFFICE OF EDUC DROPOUT	(4,611)	0	0	0	10
4540156 CUSD-PASS II	59,069	33,160	85,000	45,000	10
4540157 ADS - SCH COUNSELING	0	0	0	0	10
4540158 MH-INPATIENT-OTHER COUNTY	129,936	47,987	75,000	75,000	10
4540159 ADS-SCH PREV (FNL/CL)	30,126	37,415	30,000	30,000	10
4540159R PY OTHER GOV'T SCHS PREV		535		0	10
4540160 ADS-PEN - OCCAP GRANT	0	0	0	0	10
4540161 BINTF - DA	(215,691)	17,109	11,500	26,537	10
4540162 FIRE DISPATCH-EL MEDIO	12,100	20,900	12,750	12,750	100
4540164 GRIDLEY FIRE CONTRACT	0	0	0	0	100
4540166 FIRE DISPATCH-OROVILLE	48,000	48,900	50,480	50,480	100
4540167 LAW ENFORCEMENT-BIGGS	87,413	0	0	0	10
4540169 SHERIFF/SCHOOL CONTRACTS	30	0	0	0	10
4540170 BCAG-CO SERVICE AGRMNT	21,600	21,600	21,600	21,600	10
4540171 AQMD-CO SERVICE AGREEMENT	0	0	0	0	10
4540173 SHER-PARA PD REIMB 360003	15,562	0	0	0	10
4540174 SH-SCH-COPS IN SCH MATCH	52,885	69,600	44,000	44,000	10
4540175 AQMD-AG COMM-VAPOR RECOV	2,932	2,789	4,500	4,500	10
4540176 AQMD-AG-RICE STRAW BURN	0	24,812	5,000	5,000	10
4540177 CTY OF OROVILLE-SO ORO COMM	0	15,000	0	0	41
4540178 AQMD-FIRE-CARL MOYER GRNT		5,244		0	100
4540180 AQMD-BALD ROCK RD REGRADE	0	0	50,000	50,000	30
4540250 DA-SETTLEMENT WITH COURT			0	16,341	10
TOTAL OTHER INTERGOVT REVENUES	4,132,718	4,175,626	3,692,685	3,304,708	
CHARGES FOR SERVICES					
4610102 SEPARATE VALUATION-TX COL	150	113	150	150	10
4610103 TAX COLLECTION FEES	3,150	104,485	22,000	22,000	10

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REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4610104 INSTALLMENT PROC-TAXCOLL	7,140	6,440	7,200	7,200	10
4610105 RETURNED CHECK CHARGES	7,309	8,488	8,000	8,000	10
4610105 RETURNED CHECK CHARGES	100	75	100	100	90
4610106 PROP TAX APPRAISAL-WMSON	2,288	0	0	0	10
4610108 AUDITING FEES-ASSESSOR	0	3,216	10,000	30,500	10
4610109 MAINT ASSMTS-AUDITOR	0	0	0	0	10
4610110 TAX COLLECTOR COST CHGS	18,552	110,400	0	0	10
4610111 PROP TAX ADMIN - AUDITOR	89,978	88,115	93,000	93,000	10
4610112 PROP TAX ADMIN - ASSESSOR	821,548	805,323	820,000	820,000	10
4610113 PROP TAX ADMIN - TAX COLL	141,423	151,654	155,000	155,000	10
4610114 PROP TX SYSTEM ACCESS-TC	8,100	9,000	3,600	3,600	10
4610115 PROP INFO FEES-ASSESSOR	0	38,500	20,000	53,000	10
4610116 DIRECT ASSESSMENT CHARGE	29,798	30,463	31,000	31,000	10
4610117 1915 ACT FEE	14,192	5,451	6,500	6,500	10
4610118 SUPPLEMENTAL ADMIN FEE	117,555	156,183	105,000	105,000	10
4610119 PROP TAX ADMIN - BD CLERK	5,610	5,146	6,000	6,000	10
4610400 AUDITING/ACCTG-AUDITOR	26,827	0	10,800	10,800	10
4610401 ACCOUNTING-LGFA PREP FEES	7,352	7,230	2,500	2,500	10
4610403 CAFÉ PLAN ADMN COST REIMB	5,637	0	0	0	10
4610800 ELECTIONS	232,422	113,359	156,069	156,069	10
4611041 ALLOC COSTS-ADMIN 020001	286,727	239,075	229,064	229,064	10
4611042 ALLOC COST-GEN SER 020003	63,999	68,868	37,467	37,467	10
4611043 ALLOC COSTS-AUDITOR 050	823,332	920,339	1,094,289	1,104,377	10
4611044 ALLOC COSTS-PURCH 060002	120,717	122,607	144,486	144,853	10
4611045 ALLOC COSTS-TREASURER 070	7,867	13,080	20,960	20,960	10
4611046 ALLOC COSTS-PERSONNEL 090	309,307	399,502	538,636	549,317	10
4611047 ALLOC COSTS-CO CNSEL 100	238,861	313,715	394,926	427,038	10
4611053 I/F REV-HCD FOR CENT COLL	7,631	9,301	8,000	8,000	10
4611055 I/F CODE ENF 44002 TO 320	20,500	0	0	0	10
4611056 I/F REV-F160 FOR BAILIFFS	910,728	974,034	997,200	997,200	10
4611057 I/F REV-570004 FOR 541002	31,916	0	32,000	130,110	10
4611058 I/F REV-440002 FOR 440011	50,000	50,000	63,902	63,902	10
4611059 I/F REV-HCD FOR ADM440001	6,680	3,904	7,000	7,000	10
4611060 I/F REV-570003 FOR 320005	1,336,338	1,507,161	1,584,127	1,584,127	10
4611061 I/F REV-570004 FOR 540001	282,016	260,213	470,000	765,000	10
4611065 I/F REV-540003 FOR 440002	24,000	24,000	24,000	24,000	90
4611066 I/F REV-480001 FOR 440002	27,500	27,500	27,500	27,500	90
4611070 I/F REV-F-0050 FOR 360002	0	0	0	0	10
4611072 I/F REV-570004 FOR 541001	600,000	600,000	600,000	717,000	10
4611074 I/F REV- CSA 164 FOR 490	236,611	234,515	235,000	235,000	10
4611075 I/F REV-541001 FOR 570004	339,264	424,604	424,626	424,626	20
4611076 I/F REV-541002 FOR 570004	0	30,000	20,000	20,000	20
4611078 I/F REV- 363 FOR 360003	24,751	28,000	17,525	24,525	10
4611079 I/F REV-CSA 114 FOR 20001	90,983	66,844	50,000	50,000	10
4611081 I/F REV-530013 FOR 360003	65,401	46,526	80,000	85,000	10
4611086 I/F REV-570006 FOR 541001	863,520	916,476	714,883	714,883	10
4611088 I/F REV-570006 FOR 541002	487,674	319,932	521,525	521,525	10
4611089 I/F REV-570006 FOR 090	24,808	0	0	0	10
4611094 I/F REV-F-0160 FOR 340	331,500	266,151	247,000	247,000	10
4611096 I/F REV-320001 FOR 570004	27,358	10,985	14,114	14,114	20
4611100 I/F REV-541001 FOR 570008	154,967	38,123	140,000	140,000	20
4611103 I/F REV-570006 FOR 430001	1,000,000	0	0	0	10

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4611104 I/F REV CSA982 FOR 180321	0	0	0	0	142
4611105 I/F REV-260005 FOR 430001	341,191	50,547	0	0	10
4611108 I/F REV-321 FOR 320002	0	0	0	0	10
4611109 I/F REV-570004 FOR 320001	20,372	19,619	26,000	26,000	10
4611110 I/F REV-440001 FOR 180213	0	0	0	0	142
4611112 I/F REV-440001 FOR 180229	0	0	0	0	146
4611113 I/F REV-450001 FOR 170022	98,070	0	0	0	41
4611114 I/F REV-450001 FOR 170023	62,200	0	0	0	41
4611115 I/F REV-180002 FOR 180004	0	0	0	0	143
4611116 WEL-I/F REV 320004-570001	870	0	0	0	20
4611117 I/F REV-F-0030 FOR 440001	3,935	0	0	0	10
4611118 I/F REV-F-160 FOR 541002		15,869		0	10
4611119 I/F REV-570006 FOR 540001	0	69,083	80,000	0	10
4611120 I/F REV-550001 FOR 320002	0	529,628	292,024	339,041	10
4611121 I/F REV-180103 FOR 170025	0	878,058	0	0	41
4611122 I/F REV-180002 FOR 170025	300,000	0	0	0	41
4611123 I/F REV-180004 FOR 180704	1,050	0	0	0	142
4611124 I/F REV-F-0160 FOR 541001	0	0	0	0	10
4611125 I/F REV 180 CDBG	1,050	0	0	0	10
4611126 I/F REV-757 FOR 360003	0	19,952	25,000	25,000	10
4611129 I/F REV-570004 FOR STOP	0	0	55,878	55,878	10
4611130 PW-CSA 114 FOR PROJ 5784		561		0	30
4611132 I/F REV-D.A. TO 550001 CS		3,383		0	25
4611133 I/F REV CSD 172/440001		444		0	10
4611134 I/F REV FROM PUBLIC WORKS			0	400,000	41
4611183 EMERGENCY SERVICES FEES	9,141	0	0	0	10
4611201 LEGAL - COUNTY COUNSEL	72,883	44,710	70,000	70,000	10
4611202 LEGAL- DISTRICT ATTORNEY	49,141	31,724	53,000	53,000	10
4611205 PUBLIC DEFENDER REIMB	227,445	213,868	190,000	190,000	10
4611210 DA-NSF CHECK PROG FEES	69,138	121,531	82,231	121,532	10
4611215 DA-CHLD ABD RECOVERY CHGS	4,375	527	0	0	10
4611700 SUBDIVISIONS	145,212	179,515	120,000	120,000	10
4611740 PW TRANSPORT SYS-ENTERPR	93,565	47,651	50,538	50,538	131
4612080 LIME SADDLE PROJ - F1490		9,895		0	80
4612099 AG-WEIGHTS&MEASURES FEES	45,674	44,773	38,000	38,000	10
4612100 AG-AGRICULTURE FEES	24,899	18,821	23,000	23,000	10
4612105 AGRICULTURE -TRAPPER FEES	3,000	4,360	3,500	3,500	10
4612315 SHER DEVELOPMENT FEES	78,500	5,000	0	0	10
4612315 SHER DEVELOPMENT FEES	0	7,908	0	0	41
4612317 CIVIL PROCESS-SHERIFF	77,061	93,909	88,000	88,000	10
4612319 F&G ENVIRONMENT	4,850	5,850	6,516	6,516	10
4612325 SHER-CIVIL EQUIP F-1217	3,423	0	12,000	12,000	10
4612326 SHERIFF VEH MAINT.	0	0	35,000	35,000	10
4612503 CONSOLIDATED COURT FEES	259,559	344,345	280,000	280,000	10
4612505 TRAFFIC SCHOOL FEES	733,441	743,489	640,000	640,000	10
4612507 ENHANCED COLLECTION FEES	217,895	255,356	243,455	243,455	10
4612509 SMALL CLAIMS ADVISOR PRGM	10,908	11,411	10,000	10,000	10
4612511 COURT FEES/COSTS-SUP CT	5,000	5,820	0	0	10
4612514 CTS-PC1214.1 ASSESSMENTS	260,557	346,752	200,000	200,000	10
4612701 ESTATE FEES-PUB ADMIN	130,126	51,178	25,000	25,000	20
4612703 ESTATE COSTS-WI8009-PA	38,008	39,979	50,000	50,000	20
4612705 ESTATE FEES-PUB GUARDIAN	69,118	68,046	90,000	90,000	20

COUNTY OF BUTTE
 State of California
 ANALYSIS OF REVENUE BY SOURCE
 BUDGET FOR FISCAL YEAR 2002-2003

REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4612707 ESTATE COSTS-WI8009-PG	52,334	42,083	50,000	50,000	20
4612750 INDIGENT BURIAL TRUST FUND	22,837	13,199	0	0	20
4613502 LAW ENF-TRANSPORTATION	3,954	3,525	2,600	2,600	10
4613503 LAW ENF-RECORDS & IDENT	35,182	44,461	40,000	40,000	10
4613505 BOOKING FEES	100,838	74,608	100,000	100,000	10
4613506 SHERIFF-SWAP ADMIN FEES	74,083	57,919	60,000	60,000	10
4613507 SHER - INMATE MEDICAL FEE	0	0	5,000	5,000	10
4613700 RECORDER- GC 27361.4 FEES	109,818	143,560	126,761	126,761	10
4613701 RECORDING FEES-RECORDER	337,146	454,135	357,810	357,810	10
4613702 RECORD'G-INVOLUNTARY LIEN	6,167	5,901	7,569	7,569	10
4613703 RECORDING-PUBLIC HEALTH	71,323	85,666	77,000	77,000	10
4613704 RECORDING-SYSTEMS FEES	158,600	101,506	179,600	163,529	10
4613705 20-DAY COMPLETION NOTICES	414	580	390	390	10
4613706 RECORDING-MICROGRAPHICS	23,300	5,079	70,000	70,000	10
4613708 RCDR-VITAL RECORDS F-1465	1,300	0	30,000	30,000	10
4613709 PH-MAA/TCM CONS HOST FEES		22,000			10
4613803 NON-ROAD PW REIMBURSEMENT	110,498	36,736	20,000	20,000	30
4613805 STREET FEES - CHICO	130,576	80,402	439,748	439,748	30
4613900 ROAD & STREET	16,378	25,410	32,560	32,560	30
4614301 PUBLIC HEALTH FEES	2,289	1,517	1,000	1,000	10
4614302 PUBLIC HEALTH-FAMILY PLAN	1,267	72	1,000	1,000	10
4614303 PUBLIC HEALTH-LAB FEES	12,710	14,043	14,000	14,000	10
4614304 PUBLIC HEALTH-CHDP REIMB	0	0	0	0	10
4614306 PUBLIC HEALTH-CLINICS	180,568	201,507	215,000	215,000	10
4614307 PUBLIC HEALTH-CCS REIMB	1,988	3,677	2,500	2,500	10
4614308 PH-CFC COMM SERV AGRMNT	78,556	126,338	140,000	140,000	10
4614310 PH-MANGINI LITIGAT GRANT	36,081	5,996	0	0	10
4614311 PH-CHILD PASS SEAT TRUST	18,429	15,597	12,000	12,000	10
4614312 CHLDRN & FAM COMM GRANTS	0	45,342	490,000	490,000	10
4614312 CHLDRN & FAM COMM GRANTS	0	16,720	171,669	171,669	110
4614313 PH-VITAL RCDS TRUST F1283	0	29,725	20,000	20,000	10
4614701 MENTAL HEALTH-PATIENT FEE	35,417	51,452	50,000	50,000	10
4614702 MENTAL HEALTH-ADS MISC	9,500	73,293	0	0	10
4614703 MENTAL HEALTH-ADS COUNSEL	4,805	3,524	5,000	5,000	10
4614704 MENTAL HEALTH-PATIENT INS	86,508	184,194	130,000	130,000	10
4614706 MH-MEDICARE-PARTIAL HOSP	0	0	0	0	10
4614707 MENTAL HEALTH-MEDI-CARE	48,859	48,770	100,000	100,000	10
4614709 MENTAL HEALTH-OTHER	60,913	41,262	40,000	40,000	10
4614710 MENTAL HEALTH-OTHER ALC	42,553	39,855	40,000	40,000	10
4614715 MH - VICTOR TREATMENT CTR	0	0	0	0	10
4614716 MH-PEN OCAP AGREEMENT	74,287	146,927	0	0	10
4614717 PROP 36-COURT SERVICE FEE	0	20,105	50,000	50,000	10
4614718 GRT VALLEY CTR - LEGACI GT			0	16,875	10
4614901 ENVIRONMENTAL HEALTH FEES	811,107	792,997	825,000	825,000	10
4614902 E H - SOLID WASTE ENF FEE	0	2,045	0	0	10
4616105 JUVENILE HALL CONTRACTS	0	0	0	0	10
4616106 JUVENILE HALL-JH/PB DFNDR	34,815	37,418	42,750	42,750	10
4616109 MH-IMD SSI/SSP	61,327	77,470	70,000	70,000	10
4616600 LIBRARY FINES	40,466	46,373	43,000	43,000	110
4617195 PROBATION - DRUG TEST FEES		67,383			10
4617201 PRODUCTS OF DATA PROCESS	1,540	3,025	1,700	1,700	10
4617203 ENVIRONMENTAL CONSULTANT	29,840	0	0	0	10

COUNTY OF BUTTE
 State of California
 ANALYSIS OF REVENUE BY SOURCE
 BUDGET FOR FISCAL YEAR 2002-2003

REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4617204 CCS PATERNITY TESTS	10,370	13,480	0	0	10
4617205 PROBATION REIMBURSEMENT	235,622	210,842	231,811	231,811	10
4617206 PUBLIC SERVICE VEHICLE	11,398	11,196	10,000	10,000	10
4617207 PROBATION-ESP MONITER FEE	6,461	2,087	0	0	10
4617209 SHERIFF-TAXABLE SERVICES	2,476	3,341	2,500	2,500	10
4617210 ELECTRONIC SURVEILLANCE	82,344	65,438	70,000	70,000	10
4617211 AUDITOR TAX SECTION FEES	905	5,775	1,000	1,000	10
4617212 ACCOUNTING 53079-AUDITOR	10,347	5,116	8,000	8,000	10
4617214 INVESTMENT SERVICES-AUD	16,327	24,498	20,000	20,000	10
4617215 MICROFILM - RECORDER	0	0	0	0	10
4617216 TREASURY COSTS	316,407	418,792	417,504	417,504	10
4617217 CENTRAL COLLECTION FEES	33,847	23,521	15,000	15,000	10
4617218 TREAS-COMP FINE COLL PRGM	204,204	351,509	260,000	296,517	10
4617219 TREASURY COSTS-WELFARE	24,514	23,204	21,600	21,600	10
4617220 BOND SERVICE FEES-TREAS	309	279	0	0	10
4617221 ROAD ABANDONMENT	4,053	424	0	0	30
4617222 CHILD AB-2994	36,333	3,337	6,667	6,667	10
4617223 MISCELLANEOUS SERVICES	33,866	30,402	29,374	29,374	10
4617223 MISCELLANEOUS SERVICES	3,218	3,471	0	0	20
4617223 MISCELLANEOUS SERVICES	0	0	0	0	90
4617230 LAFCO FILING FEES	38,208	0	0	0	10
4617235 CLERK OF BOARD-FEES	2,265	2,527	1,500	1,500	10
4617240 FIRE-PLANNING APPLIC FEES	23,392	33,573	28,788	28,788	100
4617241 PLANNING-ALUC APPLIC FEES		3,996			10
4617265 W CHICO FIRE STA #43	0	28,536	28,536	28,536	100
4617266 BATTALION 6 WATER TENDER			92,070	92,070	
4617270 D.A.-UPRR-FTHR RIVER CNYN		25,000	0	0	10
4617275 DA/FIRE PG&E SETTLEMENT	(132,500)	(64,436)	0	0	10
4617275 DA/FIRE PG&E SETTLEMENT	67,484	0	56,387	56,337	100
4630002 PW ADMIN INTERFUND	268,151	463,030	431,888	431,888	30
4630003 PW MAPPING INTERFUND	18,744	10,703	22,122	22,122	30
4630004 PW ENGINEERING INTERFUND	0	0	105,000	105,000	30
4630005 PW STORES INTERFUND	0	0	0	0	30
4630025 PW FA LABOR INTERFUND	0	0	0	0	30
4630099 PW INVENTORY INTERFUND	873,494	639,304	882,000	882,000	30
4630397 PW EQ MAINT INTERFUND	0	0	0	0	30
4630398 OTHER EQ MAINT INTERFUND	(1,856)	0	0	0	30
4635002 HCD-INTERFUND	84,695	0	0	0	30
TOTAL CHARGES FOR SERVICES	18,999,394	19,475,000	19,789,695	20,862,142	
MISCELLANEOUS REVENUES					
4710700 PRIOR YEAR REVENUE	0	4,975	0	0	10
4711294 ROCK CR FLOOD PROJ-F1294	0	58,166	0	0	10
4711392 PROB DRUG TEST CST F-1392	1,000	0	20,000	20,000	10
4711396 JUV HALL SPEC PROJ F-1396	0	0	23,948	23,948	10
4711400 AUCTION PROCEEDS/NON FA	11,934	0	0	0	10
4711500 SALE OF NON FIXED ASSETS	4,625	0	0	0	30
4711900 OTHER SALES	350	323	0	0	10
4711900 OTHER SALES	54,203	5,861	10,000	10,000	30
4711900 OTHER SALES	76,126	0	35,000	35,000	80
4711900 OTHER SALES	430	0	0	0	110

COUNTY OF BUTTE
 State of California
 ANALYSIS OF REVENUE BY SOURCE
 BUDGET FOR FISCAL YEAR 2002-2003

REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4711904 RECORDER'S COPY SALES	100,596	98,290	121,062	121,062	10
4711910 COPY SALES	6,360	4,671	1,000	1,000	10
4711910 COPY SALES	1,727	1,796	0	0	30
4711910 COPY SALES		34			80
4711910 COPY SALES	0	0	0	0	90
4711910 COPY SALES	0	0	0	0	100
4712103 SO ORO CTR-CAL ENDOW GRNT	0	600,091	0	0	41
4712103 SO ORO CTR-CAL ENDOW GRNT	20,500	32,860	0	0	142
4712104 SO ORO CTR-SIERRA HEALTH	70,000	110,000	0	0	41
4712105 SO ORO CTR-CAA CONTRIB	0	334,728	0	0	41
4712106 SO ORO CTR-ORO RDA CONTRIB	0	192,187	0	0	41
4712309 LIB-GATES LEARNING FDN GR	0	0	0	0	110
4712315 NO VALLEY COMM FDN HYI GT		13,000			10
4712410 LIBRARY-BREAST CANCER GRT	0	3,040	0	0	110
4712509 SALVAGE	162	120	0	0	30
4712510 PAPER SALVAGE	2,088	1,234	1,500	1,500	10
4712511 DA - DRUG SEIZURES	0	0	0	46,119	10
4712513 SHERIFF-DRUG SEIZURES	53,801	0	0	0	10
4712514 MISC-INMATE WELFARE FUND	198,914	123,118	0	30,000	10
4712514 MISC-INMATE WELFARE FUND	0	0	0	0	42
4712517 INSURANCE-3RD PARTY REIM	0	20	0	0	10
4712517 INSURANCE-3RD PARTY REIM	(10,798)	31,659	10,000	10,000	30
4712520 COLL-INSURANCE REIMB	28,131	10,285	0	0	10
4712520 COLL-INSURANCE REIMB	374	0	0	0	20
4712523 MISCELLANEOUS REVENUE	60,210	54,895	5,000	5,000	10
4712523 MISCELLANEOUS REVENUE	700	182	0	0	20
4712523 MISCELLANEOUS REVENUE		5,181			25
4712523 MISCELLANEOUS REVENUE	2,859	17,583	0	0	30
4712523 MISCELLANEOUS REVENUE	830	432	564	564	90
4712523 MISCELLANEOUS REVENUE	90	0	0	0	110
4712523 MISCELLANEOUS REVENUE	0	3,640	0	0	142
4712524 HCD-PGRM INC FROM RLF 245			0	60,000	41
4712524 HCD-MISC INCOME 1985-86		65,000			143
4712525 ESCHEATED UNCLAIMED MONEY	3,209	2,862	0	0	10
4712526 SHER-HELICOPTER TR F-1054	70,000	44,013	44,000	44,000	10
4712528 ENERGY RETROFIT FROM 7210	354,012	355,000	354,013	354,013	10
4712529 MH-SIERRA HLTH FDN GRANT	8,000	0	0	0	10
4712531 REIMB OF PRIOR YEAR EXP	12,269	34,883	0	73,000	10
4712531 REIMB OF PRIOR YEAR EXP	334	2,033	0	0	20
4712531 REIMB OF PRIOR YEAR EXP		15			25
4712531 REIMB OF PRIOR YEAR EXP	3,147	387	0	0	30
4712531 REIMB OF PRIOR YEAR EXP	0	0	0	0	41
4712531 REIMB OF PRIOR YEAR EXP	1,305	0	0	0	80
4712531 REIMB OF PRIOR YEAR EXP	0	0	0	0	90
4712531 REIMB OF PRIOR YEAR EXP		527			100
4712531 REIMB OF PRIOR YEAR EXP	0	965	0	0	110
4712531 REIMB OF PRIOR YEAR EXP	38,777	0	0	0	131
4712531 REIMB OF PRIOR YEAR EXP	9	0	0	0	140
4712531 REIMB OF PRIOR YEAR EXP	35,225	0	0	0	146
4712533 TOT CONTRIB-PVT PARTIES	8,277	5,021	0	0	10
4712534 FIRE-COMM COST SHARE	66,108	102,298	94,485	94,485	100
4712535 CONTRIBUTIONS-PVT PARTIES	31,622	86,225	250	250	10

COUNTY OF BUTTE
 State of California
 ANALYSIS OF REVENUE BY SOURCE
 BUDGET FOR FISCAL YEAR 2002-2003

REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4712535 CONTRIBUTIONS-PVT PARTIES	0	17,504	37,180	43,052	20
4712535 CONTRIBUTIONS-PVT PARTIES	78,441	55,854	75,000	75,000	100
4712535 CONTRIBUTIONS-PVT PARTIES	41,756	5,867	0	0	110
4712536 CONTRIBUTIONS-MH-HERE	350	0	600	600	10
4712537 CONTRIB HCD DEPT 180103	0	0	0	0	142
4712539 HCD 94-STBG 784 LOAN RPMT	0	0	0	0	139
4712539 HCD 94-STBG 784 LOAN RPMT	13,370	12,659	12,000	12,000	143
4712540 HUD-POST 83-84 LOAN RPMTS	20,757	34,740	17,500	17,500	140
4712541 HCD 88-STBG 274 LOAN RPMT	0	0	0	0	141
4712541 HCD 88-STBG 274 LOAN RPMT	23,367	23,872	21,000	21,000	143
4712542 HUD-84-85 LOAN REPAYMENTS	20,192	43,124	0	0	140
4712542 HUD-84-85 LOAN REPAYMENTS	0	0	0	0	141
4712542 HUD-84-85 LOAN REPAYMENTS	0	0	18,375	18,375	143
4712543 HCD 85-STBG 138 LOAN RPMT	0	0	0	0	141
4712543 HCD 85-STBG 138 LOAN RPMT	7,223	8,801	6,500	6,500	143
4712544 HCD 90-STBG 490 LOAN RPMT	65,514	36,436	13,200	13,200	143
4712544 HCD 90-STBG 490 LOAN RPMT	0	0	0	0	145
4712546 HCD LOAN REPAYMENTS	35,285	41,777	30,000	30,000	143
4712547 HUD-PRE 83-84 LOAN RPMTS	12,737	12,462	0	0	140
4712547 HUD-PRE 83-84 LOAN RPMTS	0	0	12,000	12,000	143
4712548 HCD 92-STBG 599 LOAN RPMT	18,533	11,146	10,000	10,000	143
4712548 HCD 92-STBG 599 LOAN RPMT	0	0	0	0	147
4712549 HCD 93-STBG 687 LOAN RPMT	11,589	55,395	11,000	11,000	143
4712549 HCD 93-STBG 687 LOAN RPMT	0	0	0	0	149
4712550 HCD 98-STBG 1229 LOAN RPY	1,000	4,000	0	0	10
4712551 HCD 98-STBG 1229 LOAN RPY	3,508	5,539	2,600	2,600	143
4713000 TOBACCO SETTLEMENT FUNDS	2,110,056	2,455,067	2,405,000	2,405,000	10
4713050 JUDGEMENTS & SETTLEMENTS		20,875			10
4715790 TFR FROM T/E SUSP F-5790	150,000	0	0	0	10
TOTAL MISCELLANEOUS REVENUES	3,931,183	5,252,718	3,392,777	3,607,768	
OTHER FINANCING SOURCES					
4810010 OPERATING TRANSFERS	(7,048,599)	(6,082,147)	(9,895,002)	(10,412,498)	10
4810020 OPERATING TRSF-GEN/WELF	0	0	4,470,074	4,587,217	20
4810030 OPERATING TRF-ROAD	13,251	0	0	0	30
4810041 OPERATING TRF - GEN/CAP	2,951,908	894,178	220,000	331,000	41
4810042 OPERATING TRF-GEN/EQ REPL	451,321	457,000	466,019	466,019	42
4810050 OPER TRF OUT-F0050		(594,732)			50
4810080 OPERATING TRSF-GEN/WATER	256,892	312,755	396,138	398,134	80
4810090 OPERATING TRF-BLDG INSP	288,613	299,783	430,156	521,725	90
4810100 OPERATING TRSF-GEN/FIRE	2,511,597	3,226,773	3,091,089	3,234,580	100
4810110 OPERATING TRSF-LIBRARY	575,017	889,993	821,526	873,823	110
4810138 OPERATING TRSF-HCD 138	0	0	0	0	138
4810139 OPERATING TRANSFER F-139	0	0	0	0	139
4810140 OPERATING TRSF-HCD 140	0	0	0	0	140
4810141 OPERATING TRSFS - HCD 141	0	0	0	0	141
4810143 OPERATING TRSFS - HCD 143	0	0	0	0	143
4810144 OPERATING TRSF-HCD 144	0	0	0	0	144
4810145 OPERATING TRSFS - HCD 145	0	0	0	0	145
4810147 OPERATING TRSFS - HCD 147	0	0	0	0	147
4810149 OPERATING TRSFS - HCD 149	0	0	0	0	149

COUNTY OF BUTTE
 State of California
 ANALYSIS OF REVENUE BY SOURCE
 BUDGET FOR FISCAL YEAR 2002-2003

REVENUE CLASSIFICATION (1)	ACTUAL REV 2000-01 (3)	ACTUAL REV 2001-02 (5)	RECOMMENDED 2002-03 (4)	ADOPTED 2002-03 (5)	FUND
4810237 I/F TFR-UT TAX TO EQ REPL	0	0	0	0	42
4810360 I/F TFR - SHER TO EQ REPL	140,995	238,196	318,364	318,364	42
4810362 I/F TFR-SHER COPS/EQ REPL	226,945	188,398	158,980	158,980	42
4810363 I/F TFR-JAIL COPS/EQ REPL	50,000	47,056	50,000	50,000	42
4810430 I/F TFR-COPS TO PROB-JJ	0	594,732	736,888	736,888	10
4810450 I/F TFR - FIRE TO EQ REPL	54,588	78,335	102,409	102,409	42
4815010 AUCTION PROCEED/FA	2,290	14,461	0	0	10
4815010 AUCTION PROCEED/FA	540	2,963	0	0	20
4815010 AUCTION PROCEED/FA	185	9,063	0	0	30
4815010 AUCTION PROCEED/FA	0	0	0	0	90
4815010 AUCTION PROCEED/FA	220	0	0	0	100
4829000 FUND EQUITY TRANSFER	0	(15,000)	0	0	10
4829000 FUND EQUITY TRANSFER	0	0	0	0	43
4829000 FUND EQUITY TRANSFER	(92,970)	(100,000)	0	0	100
TOTAL OTHER FINANCING SOURCES	382,793	461,807	1,366,641	1,366,641	
REVENUE GRAND TOTAL	244,448,489	273,960,006	273,613,438	275,124,845	

STATE OF CALIFORNIA
 ANALYSIS OF CURRENT PROPERTY TAXES AND ASSESSED VALUATION
 FOR FISCAL YEAR 2002-2003

SCHEDULE 6

COUNTY FUNDS (1)	Current Secured Property Taxes			Current Unsecured Property Taxes				
	Apportionment from Countywide Tax Rate (2)	Voter approved debt Rate (3)	Amount (4)	Total Secured (5)	Apportionment from Countywide Tax Rate (6)	Voter approved debt Rate (7)	Amount (8)	Total Unsecured (9)
General	7,373,770			7,373,770	370,800			370,800
Fire Protection	5,480,259			5,480,259	320,289			320,289
Library	553,110			553,110	31,930			31,930
Total	13,407,139			13,407,139	723,019			723,019

COUNTYWIDE TAX BASE

(10)	Locally Assessed (11)	State Assessed (12)	Total Secured (13)	Unsecured Roll (14)	Total Secured and Unsecured (15)
Land	3,765,562,971	30,728,119	3,796,291,090	21,776,576	3,818,067,666
Improvements	6,563,814,831	425,602,652	6,989,417,483	296,668,224	7,286,085,707
Personal Property	341,243,609	93,312,681	434,556,290	322,236,714	756,793,004
Total Assessed Valuation	10,670,621,411	549,643,452	11,220,264,863	640,681,514	11,860,946,377
LESS EXEMPTIONS:					
Homeowners	289,149,120	0	289,149,120	324,465	289,473,585
Other	385,126,986	0	385,126,986	13,322,867	398,449,853
Total Assessed Valuation	9,996,345,305	549,643,452	10,545,988,757	627,034,182	11,173,022,939
LESS ALLOWANCE FOR:					
DELINQUENCIES	0	0	0	(25,081,367)	(25,081,367)
LESS UNITARY ADJUSTMENT					
(Adjusted valuation for estimated Tax Revenue Computation)	9,996,345,305	549,643,452	10,545,988,757	601,952,815	11,147,941,572

COUNTY OF BUTTE
STATE OF CALIFORNIA
SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION AND FUND
FOR FISCAL YEAR 2002-2003

STATE CONTROLLER
COUNTY BUDGET ACT
(1986)

COUNTY BUDGET FORM
SCHEDULE 7

DESCRIPTION	Actual 2000-01	Actual Estimated X_ 2001-02	Recommended 2002-2003	Approved/ Adopted by the Board of Supervisors 2002-2003
(1)	(2)	(3)	(4)	(5)
SUMMARIZATION BY FUNCTION				
General	24,975,771	14,365,290	13,226,889	14,495,254
Public Protection	62,163,178	61,722,912	67,101,857	68,191,062
Public Ways & Facilities	16,351,506	29,351,479	16,447,348	16,648,096
Health & Sanitation	43,059,184	53,391,694	58,188,755	56,288,567
Public Assistance	99,770,251	111,094,818	127,253,355	126,609,724
Education	1,942,617	2,253,847	2,380,486	2,559,033
Recreation	342,500	309,489	305,095	306,135
Total Specific Financing Uses	248,605,007	272,489,529	284,903,785	285,097,871
Appropriation for Contingencies	0	10,987,464	4,231,811	7,689,358
Subtotal	248,605,007	283,476,993	289,135,596	292,787,229
Provision for Reserves & Designations	1,528,238	461,354	930,249	2,346,851
TOTAL FINANCING REQUIREMENTS	250,133,245	283,938,347	290,065,845	295,134,080

SUMMARIZATION BY FUND				
COUNTYWIDE FUNDS				
F-10 General	103,901,470	126,268,784	127,588,390	130,399,943
F-20 Welfare	99,488,412	101,270,592	117,313,955	116,667,253
F-25 Child Support Services	0	9,336,815	9,488,072	9,555,727
F-30 Road Operations	15,974,542	28,789,132	15,958,855	16,548,299
F-41 Capital Projects	14,917,043	1,188,609	225,815	796,815
F-42 Equipment Replacement	2,176,191	1,163,522	1,195,772	1,544,137
F-43 ISF Equipment Replacement	0	0	1,019,514	2,057,308
F-50 State COPS Program	481,871	404,757	1,030,918	1,030,918
F-80 Water Services	567,467	430,892	961,204	963,200
F-110 Library	1,727,607	2,052,120	2,145,465	2,323,710
F-150 Fish & Game	98,302	59,298	23,676	63,372
TOTAL COUNTYWIDE	239,332,905	270,964,521	276,951,636	281,950,682
LESS THAN COUNTYWIDE FUNDS				
F-90 Building Inspection	1,495,900	1,466,226	1,578,222	1,725,560
F-100 Fire Protection	8,713,502	9,526,694	10,428,456	10,353,538
F-131 Local Transportation - Transit	376,965	746,452	488,493	485,247
F-138/F-149 HCD FUNDS	213,973	1,234,454	619,038	619,053
LESS THAN COUNTYWIDE FUNDS	10,800,340	12,973,826	13,114,209	13,183,398
TOTAL FINANCING REQUIREMENTS	250,133,245	283,938,347	290,065,845	295,134,080

COUNTY OF BUTTE
 State of California
 SUMMARY OF COUNTY BUDGET REQUIREMENTS
 BUDGET FOR THE FISCAL YEAR 2002-2003

-----TITLE-----	ACTUAL 2000-01	ESTIMATED 2001-02	RECOMMENDED 2002-03	ADOPTED 2002-03	FUND
BD OF SUPS - DISTRICT 1	0	84,336	89,206	89,056	10
BD OF SUPS - DISTRICT 2	0	89,656	99,316	99,264	10
BD OF SUPS - DISTRICT 3	0	90,894	96,316	96,265	10
BD OF SUPS - DISTRICT 4	0	98,415	101,627	101,551	10
BD OF SUPS - DISTRICT 5	0	87,318	92,517	92,416	10
BD OF SUPS - SHARED COSTS	0	755,850	827,465	865,801	10
ADMINISTRATIVE OFFICE	1,107,352	1,177,093	1,329,006	1,516,423	10
CLERK OF THE BOARD	194,657	201,153	192,730	193,395	10
GENERAL SERVICES ADMIN	65,678	73,005	37,467	282,660	10
TOTAL LEGISLATIVE & ADMIN	1,367,688	2,657,720	2,865,650	3,336,831	10
AUDITOR/CONTROLLER	1,192,692	1,375,153	1,509,036	1,532,152	10
PURCHASING	121,614	121,419	144,486	144,853	10
TREASURER-TAX COLLECTOR	1,476,802	1,454,905	1,514,995	1,569,432	10
ASSESSOR	2,719,493	2,851,783	2,981,418	3,052,640	10
TAX & REVENUE ANTIC.NOTES	231,026	275,000	0	0	10
TOTAL FINANCE	5,741,627	6,078,260	6,149,935	6,299,077	10
PERSONNEL	351,601	515,050	538,636	549,317	10
TOTAL PERSONNEL	351,601	515,050	538,636	549,317	10
COUNTY COUNSEL	322,291	506,287	474,926	507,038	10
TOTAL COUNSEL	322,291	506,287	474,926	507,038	10
ELECTIONS	884,753	916,186	970,735	977,555	10
TOTAL ELECTIONS	884,753	916,186	970,735	977,555	10
DATA COMMUNICATIONS PROJ	0	0	0	31,000	41
GROUNDS MAINT STORAGE	67,112	10,266	0	0	41
CENTERVILLE FIRE STATION	0	0	0	0	41
MAIN JAIL REMODEL PROJECT	57	0	0	0	41
JUVENILE HALL RENOVATION	-5	0	0	0	41
SHER DISPATCH CTR/911 COM	545	0	55	55	41
NEW JUVENILE HALL	10,775,128	473,912	5,638	5,638	41
FIRE STATION 74 PROJECT	192,200	0	122	122	41
FINANCIAL SYSTEM UPGRADE	224,178	0	0	0	41
FIRE-STATION 45	0	0	0	0	41
FIRE-STATION 33	43,826	0	0	0	41
SO OROVILLE COMMUNITY CTR	3,614,002	329,431	0	60,000	41
SHERIFF EVIDENCE STOR FAC	0	50,000	0	0	41
FIRE STAT 42 RELOCATION	0	325,000	0	80,000	41
ATTENDANCE TRACKING SYSTM	0	0	220,000	220,000	41
CHICO PUBLIC WORKS YARD	0	0	0	400,000	41

COUNTY OF BUTTE
 State of California
 SUMMARY OF COUNTY BUDGET REQUIREMENTS
 BUDGET FOR THE FISCAL YEAR 2002-2003

-----TITLE-----	ACTUAL 2000-01	ESTIMATED 2001-02	RECOMMENDED 2002-03	ADOPTED 2002-03	FUND
TOTAL PLANT AQUISITIONS	14,917,042	1,188,609	225,815	796,815	41
HUD LOANS-FED PROJ INCOME	8,437	75,050	0	0	140
HCD - REVOLVING LOAN FUND	95,699	352,300	619,038	619,053	143
97-STBG-1103	99,629	779,204	0	0	142
HCD 97-STBG-1201 GRANT	920	0	0	0	142
HCD 98-STBG-1229	816	0	0	0	146
HCD 98-STBG-1321	57	0	0	0	142
HCD 98- EDBG 619	340	900	0	0	142
HCD00-EDBG-704 BUS RETENT	8,075	27,000	0	0	142
HCD 95-STBG-960 GRANT	0	0	0	0	142
PUBLIC WORKS GEN SERVICES	228,024	127,243	135,522	135,522	10
SPCL GRANT REQUIR.- CAA	18,808	21,984	21,230	21,230	10
CONTRIB. TO OTHER AGNCYS.	307,283	302,937	0	0	10
ISF EQUIPMENT REPLACEMENT	0	0	501,536	510,785	43
RETIRED EMP BENFTS.	23,303	28,000	35,000	35,000	10
UNALLOCATED A-87	245,366	434,547	334,853	353,018	10
ENERGY RETRO CAP LEASE PM	354,012	354,013	354,013	354,013	10
UTILITY TAX TRANSFER	0	0	0	0	10
TOTAL OTHER GENERAL	1,390,769	2,503,178	2,001,192	2,028,621	10
TOTAL GENERAL GOVERNMENT	24,975,771	14,365,290	13,226,889	14,495,254	10
GRAND JURY	41,156	61,779	60,535	60,703	10
NEW COURT CAP LEASE PMTS	489,626	494,415	497,165	497,165	10
COUNTY SHARE/TRIAL COURTS	2,022,651	2,203,584	2,099,483	2,101,838	10
DISTRICT ATT. - CRIMINAL	3,684,981	4,598,947	4,662,566	5,230,555	10
CHILD SUPP INVESTIGATIONS	6,996,818	609,281	292,024	339,041	10
DIST ATTY CHILD ABDUCT U.	227,508	324,835	320,907	352,071	10
DA-GRANTS	953,825	575,099	847,706	867,085	10
DA-WELFARE FRAUD INVEST.	1,329,402	1,411,130	1,584,127	1,585,797	10
DIST. ATTY. - STATE COPS	180,049	73,750	67,525	67,525	50
PUBLIC DEFENDER	2,145,227	2,412,017	2,349,139	2,359,139	10
TOTAL JUDICIAL	18,071,242	12,764,837	12,781,177	13,460,919	10
SHERIFF-EQUIP REPLACEMENT	423,553	386,616	405,645	405,645	42
SHERIFF-CORONER ADMIN.	3,605,840	3,662,520	4,063,035	4,103,647	10
SHERIFF-CORONER OPERATION	6,311,757	6,563,746	7,195,399	7,206,215	10
SHERIFF-FED HIRING SUPP.	135,853	0	0	0	10
SHERIFF-L.L.E.B. GRANT	5,242	0	0	0	10
SHER-RURAL CNTY SUPPLEMNT	0	500,000	500,000	502,346	10
SHERIFF-SPECIAL ENFORCE.	803,915	934,451	980,713	1,204,251	10
SHERIFF-NARC. TASK FORCE	93,471	96,796	109,888	109,957	10
SHER-CLEEP-HIGH TCH EQUIP	22,917	0	72	72	10
PY - OCJP YOUTH LINKS	0	0	0	0	10
SHERIFF-STATE COPS-ENF.	226,945	199,647	158,980	158,980	50

COUNTY OF BUTTE
 State of California
 SUMMARY OF COUNTY BUDGET REQUIREMENTS
 BUDGET FOR THE FISCAL YEAR 2002-2003

-----TITLE-----	ACTUAL 2000-01	ESTIMATED 2001-02	RECOMMENDED 2002-03	ADOPTED 2002-03	FUND
TOTAL POLICE PROTECTION	11,629,493	12,343,776	13,413,732	13,691,113	50
SHERIFF-CORONER INCARC.	8,765,894	9,646,050	10,363,257	10,487,655	10
SHERIFF-MIOCR GRANT	0	0	974,491	972,028	10
JAIL-CONSENT DECREE	96,991	118,301	133,834	133,880	10
SHERIFF-STATE COPS-JAIL	74,877	75,970	67,525	67,525	50
JUVENILE HALL GEN	2,085,275	2,235,242	3,279,630	3,160,227	10
PROBATION VCTM WTS	183,701	187,488	209,722	209,655	10
PROBATION GEN. SERVICES	4,876,694	6,470,270	5,584,183	5,571,756	10
PROBATION BD/CONT	115,950	171,019	232,126	232,256	10
PROB - JUV JUSTICE PLAN	0	0	736,888	736,888	50
TOTAL DETENTION & CORRECTIONS	16,199,381	18,904,340	21,581,656	21,571,870	50
FIRE - EQUIP REPLACEMENT	307,173	345,807	377,856	377,856	42
FIRE PROT.-REG. SERV.	7,830,513	8,527,929	9,048,403	9,056,388	100
FIRE PROT.-VOL. PRGRM	650,552	873,673	698,105	699,559	100
FIRE - ANCILLARY SERVICES	92,899	125,092	625,561	541,254	100
POWER LINE INSPECT PRGM	139,538	0	56,387	56,337	100
TOTAL FIRE PROTECTION	9,020,675	9,872,501	10,806,312	10,731,394	100
DEVELOPMENT SERVICES	517,951	416,802	472,499	501,674	10
BUILDING INSPECTION	1,495,900	1,466,226	1,578,222	1,725,560	90
SUBDIV. INSPECTION	345,992	581,630	434,872	428,439	10
AGRI. GENERAL SERV.	1,265,408	1,419,768	1,456,490	1,521,765	10
TOTAL PROTECTIVE INSPECTION	3,625,251	3,884,426	3,942,083	4,177,438	10
EMERGENCY SERVICES	152,735	172,001	144,999	144,428	10
WATER SERVICES	567,467	430,892	961,204	963,200	80
RECORDER	833,877	951,655	1,060,528	1,030,961	10
PLANNING COMM. GEN. SERV	955,257	1,319,459	1,371,495	1,380,872	10
PLAN. COM. LOC. AG. FORM	298,054	210,175	162,450	162,450	10
ANIMAL CONTROL	530,071	550,941	588,040	588,232	10
PUBLIC GUARDIAN	0	0	0	0	10
FISH & GAME COMMISSION	15,529	22,664	23,676	23,680	150
WELFARE-PUBLIC GUARDIAN	264,146	295,245	264,505	264,505	20
TOTAL OTHER PROTECTION	3,617,136	3,953,032	4,576,897	4,558,328	20
TOTAL PUBLIC PROTECTION	62,163,178	61,722,912	67,101,857	68,191,062	20
PW-ADMINISTRATION	0	0	0	0	30
PW-GENERAL ADMINISTRATION	612,909	1,410,009	868,992	894,170	30
TOTAL ADMINISTRATION	612,909	1,410,009	868,992	894,170	30
PW-CONSTRUCT&MAINTENANCE	13,249,269	26,007,097	13,486,292	13,586,437	30

COUNTY OF BUTTE
State of California
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 2002-2003

-----TITLE-----	ACTUAL 2000-01	ESTIMATED 2001-02	RECOMMENDED 2002-03	ADOPTED 2002-03	FUND
TOTAL ROAD & BRIDGE CONST.	13,249,269	26,007,097	13,486,292	13,586,437	30
PW-SHOP AND STORES	2,112,364	1,187,921	1,603,571	1,682,242	30
TOTAL INVENTORIES	2,112,364	1,187,921	1,603,571	1,682,242	30
PW-TRANSIT-SYSTEM OPER	376,965	746,452	488,493	485,247	131
TOTAL TRANSPORTATION SYSTEMS	376,965	746,452	488,493	485,247	131
TOTAL PUBLIC WAYS & FACILITIES	16,351,506	29,351,479	16,447,348	16,648,096	131
PUBLIC HEALTH GEN SERV	7,627,688	9,821,127	11,623,155	11,656,095	10
PBLC HLTH CNTY MED SERV	6,629,026	6,673,626	6,667,756	6,667,756	10
TOTAL PUBLIC HEALTH	14,256,715	16,494,753	18,290,911	18,323,851	10
PBLC HLTH ENVIRON HEALTH	1,458,330	1,627,597	1,687,371	1,688,794	10
TOTAL SANITATION	1,458,330	1,627,597	1,687,371	1,688,794	10
MENTAL HEALTH GEN SERV	24,479,261	30,792,221	33,686,502	31,703,499	10
M H-SUBSTANCE ABUSE PROG	2,864,879	3,446,093	3,135,897	3,182,736	10
BH-PROP 36 DRUG TREATMENT	0	1,031,030	1,388,074	1,389,687	10
TOTAL MENTAL HEALTH	27,344,139	35,269,344	38,210,473	36,275,922	10
TOTAL HEALTH & SANITATION	43,059,184	53,391,694	58,188,755	56,288,567	10
CHILD SUPPORT SERVICES	0	9,336,815	9,488,072	9,555,727	25
CHILDRENS TRUST FD AB2994	30,000	114,673	30,000	30,000	10
WELFARE DOM VIOLENCE	22,800	28,000	28,000	28,000	10
WELFARE CHILD ABUSE PREV	152,072	155,000	155,000	155,000	10
WELFARE-FPSP-CAV PROGRAM	56,250	0	0	0	20
JOB CREATION INVT FND GRT	0	0	0	0	10
WELF-LONG TERM CARE GRANT	35,199	64,740	64,740	0	10
WELFARE ADMINISTRATION	196,249	7,945,394	13,094,199	13,864,240	20
WELFARE - ELIGIBILITY	9,217,529	8,084,505	8,630,540	8,689,040	20
WELFARE PROTECTIVE SERV.	10,754,471	9,344,932	9,513,533	10,053,195	20
WELFARE CALWORKS PROGRAM	17,685,780	11,708,141	12,349,743	10,334,838	20
TOTAL ADMINISTRATION	38,150,349	46,782,200	53,353,827	52,710,040	20
WELFARE AIDS	60,031,056	62,312,375	71,881,435	71,881,435	20
WELFARE - SED-FOSTER CARE	695,622	700,000	700,000	700,000	20
WELFARE GENERAL RELIEF	587,312	880,000	880,000	880,000	20
TOTAL AID TO PERSONS	61,313,990	63,892,375	73,461,435	73,461,435	20

COUNTY OF BUTTE
 State of California
 SUMMARY OF COUNTY BUDGET REQUIREMENTS
 BUDGET FOR THE FISCAL YEAR 2002-2003

-----TITLE-----	ACTUAL 2000-01	ESTIMATED 2001-02	RECOMMENDED 2002-03	ADOPTED 2002-03	FUND
INSTITUTIONAL/CORRECTION.	156,281	250,884	250,728	250,728	10
JUVENILE COURT WARDS	1,642	2,003	2,002	2,002	10
TOTAL CARE OF COURT WARDS	157,923	252,887	252,730	252,730	10
VETERAN'S SERVICE OFFICER	147,989	167,356	185,363	185,519	10
TOTAL VETERANS SERVICE OFFICER	147,989	167,356	185,363	185,519	10
TOTAL PUBLIC ASSISTANCE	99,770,251	111,094,818	127,253,355	126,609,724	10
LIBRARIES-LITERACY GRANT	97,403	146,498	305,903	342,042	110
LIBRARIES	1,630,204	1,905,622	1,839,562	1,981,668	110
TOTAL LIBRARIES	1,727,606	2,052,120	2,145,465	2,323,710	110
FARM & HOME ADVISOR	215,011	201,727	235,021	235,323	10
TOTAL AGRICULTURE	215,011	201,727	235,021	235,323	10
TOTAL EDUCATION	1,942,617	2,253,847	2,380,486	2,559,033	10
BUTTE MEADOWS REC. GRANT	30,769	41,455	42,468	42,468	10
TOTAL BUTTE MEADOWS REC GRANT	30,769	41,455	42,468	42,468	10
VETERAN'S MEMORIAL HALLS	311,731	268,034	262,627	263,667	10
TOTAL VETERAN'S MEMORIAL HALLS	311,731	268,034	262,627	263,667	10
TOTAL RECREATION	342,500	309,489	305,095	306,135	10
TOTAL SPECIFIC EXPENDITURE REQUIREMENTS	248,605,008	272,489,529	284,903,785	285,097,871	
APPROPRIATION FOR CONTINGENCIES					
GENERAL FUND	0	10,741,590	4,231,811	7,303,908	0010
ROAD FUND	0	184,105	0	385,450	0030
STATE COPS PROGRAM FUND	0	55,390	0	0	0050
TRANSIT FUND	0	6,379	0	0	0131
TOTAL APPROP FOR CONTINGENCIES	0	10,987,464	4,231,811	7,689,358	
TOTAL FINANCING USES	248,605,008	283,476,993	289,135,596	292,787,229	
PROVISIONS FOR RESERVES/DESIGNATIONS					

COUNTY OF BUTTE
 State of California
 SUMMARY OF COUNTY BUDGET REQUIREMENTS
 BUDGET FOR THE FISCAL YEAR 2002-2003

-----TITLE-----	ACTUAL 2000-01	ESTIMATED 2001-02	RECOMMENDED 2002-03	ADOPTED 2002-03	FUND
CAPITAL PROJECTS FND	0	0	0		0041
EQUIPMENT REPLACEMENT FUND	1,445,465	431,099	412,271	760,636	0042
ISF EQUIPMENT REPLACEMENT FUND	0	0	517,978	1,546,523	0043
STATE COPS PROGRAM FUND	0	0	0		0050
TRANSIT FUND	0	0	0		0131
FISH & GAME COMMISSION FUND	82,773	30,255	0	39,692	0150
TOTAL PROVISIONS FOR RES/DESIGN	1,528,238	461,354	930,249	2,346,851	
TOTAL FINANCING REQUIREMENTS	250,133,246	283,938,347	290,065,845	295,134,080	

COUNTY OF BUTTE
STATE OF CALIFORNIA
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY FUNCTION
FOR FISCAL YEAR 2002-2003

STATE CONTROLLER
COUNTY BUDGET ACT
(1986)

COUNTY BUDGET FORM
SCHEDULE 8A

BUDGET UNITS (Grouped by Function and Activity)	Actual 2000-01	Actual Estimated _X 2001-02	Recommended 2002-2003	Approved/ Adopted by the Board of Supervisors 2002-2003
(1)	(2)	(3)	(4)	(5)
REANALYSIS OF BUDGET				
Salary & Benefits	89,956,202	100,573,861	114,617,380	116,499,676
Services & Supplies	67,165,333	89,879,254	79,626,772	77,181,132
Other Charges	73,052,948	77,336,434	85,440,491	86,167,050
Fixed Assets				
Land	0	675,000	0	0
Structures & Improvements	14,708,196	585,170	400,000	557,917
Equipment	3,601,840	2,837,198	2,702,141	2,564,165
Total Fixed Assets	18,310,036	4,097,368	3,102,141	3,122,082
Direct Costs	248,484,519	271,886,917	282,786,784	282,969,940
Other Financing Uses	120,489	602,612	2,117,001	2,127,931
Appropriation for Contingencies	0	10,987,464	4,231,811	7,689,358
Total Expenditure Requirements	248,605,008	283,476,993	289,135,596	292,787,229
Provisions for Reserves/Designations	1,528,238	461,354	930,249	2,346,851
TOTAL FINANCING REQUIREMENTS	250,133,246	283,938,347	290,065,845	295,134,080

BUDGET CODE 170013

UNIT TITLE - GROUNDS MAINT STORAGE

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	356	0	0	0	0
TOTAL	OTHER CHARGES	356	0	0	0	0
562	FIXED ASSETS - STR & IMP	66,756	10,266	0	0	0
TOTAL	FIXED ASSETS	66,756	10,266	0	0	0
TOTAL	FIXED ASSETS	67,112	10,266	0	0	0
TOTAL	GROUNDS MAINT STORAGE	67,112	10,266	0	0	0

BUDGET CODE 170015

UNIT TITLE - MAIN JAIL RENODEL PROJECT

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	57	0	0	0	0
TOTAL	OTHER CHARGES	57	0	0	0	0
TOTAL	OTHER CHARGES	57	0	0	0	0
TOTAL	MAIN JAIL RENODEL PROJECT	57	0	0	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT AQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	-5	0	0	0	0
TOTAL	OTHER CHARGES	-5	0	0	0	0
TOTAL	OTHER CHARGES	-5	0	0	0	0
TOTAL	JUVENILE HALL RENOVATION	-5	0	0	0	0

BUDGET CODE 170017

UNIT TITLE - SHER DISPATCH CTR/911 COM

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENBITURES	545	0	55	55	55
TOTAL	OTHER CHARGES	545	0	55	55	55
TOTAL	OTHER CHARGES	545	0	55	55	55
TOTAL	SHER DISPATCH CTR/911 COM	545	0	55	55	55

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 16 - PLANT ACQUISITIONS
 FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	33,291	22,412	5,638	5,638	5,638
TOTAL	OTHER CHARGES	33,291	22,412	5,638	5,638	5,638
562	FIXED ASSETS - STR & IMP	10,741,837	0	0	0	0
563	FIXED ASSETS-EQUIPMENT	0	451,500	0	0	0
TOTAL	FIXED ASSETS	10,741,837	451,500	0	0	0
TOTAL	FIXED ASSETS	10,775,128	473,912	5,638	5,638	5,638
TOTAL	NEW JUVENILE HALL	10,775,128	473,912	5,638	5,638	5,638

BUDGET CODE 170019

UNIT TITLE - FIRE STATION 74 PROJECT

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	359	0	122	122	122
TOTAL	OTHER CHARGES	359	0	122	122	122
562	FIXED ASSETS - STR & IMP	191,641	0	0	0	0
TOTAL	FIXED ASSETS	191,641	0	0	0	0
TOTAL	FIXED ASSETS	192,200	0	122	122	122
TOTAL	FIRE STATION 74 PROJECT	192,200	0	122	122	122

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	54	0	0	0	0
TOTAL	OTHER CHARGES	54	0	0	0	0
563	FIXED ASSETS-EQUIPMENT	224,124	0	0	0	0
TOTAL	FIXED ASSETS	224,124	0	0	0	0
TOTAL	FIXED ASSETS	224,178	0	0	0	0
TOTAL	FINANCIAL SYSTEM UPGRADE	224,178	0	0	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEME 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
562	FIXED ASSETS - STR & IMP	43,826	0	0	0	0
TOTAL	FIXED ASSETS	43,826	0	0	0	0
TOTAL	FIXED ASSETS	43,826	0	0	0	0
TOTAL	FIRE-STATION 33	43,826	0	0	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
362	FIXED ASSETS - STR & IMP	0	50,000	0	0	0
TOTAL	FIXED ASSETS	0	50,000	0	0	0
TOTAL	FIXED ASSETS	0	50,000	0	0	0
TOTAL	SHERIFF EVIDENCE STOR FAC	0	50,000	0	0	0

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 17 - OTHER GENERAL
 FUND - 0140 - HUD LOANS FED PROJ INCOME

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
327	GENERAL INSURANCE	13	23	0	0	0
336	PROF & SPECIALIZED SERV	0	0	0	0	0
341	SPECIAL DEPARTMENTAL EXPN	15	69,183	0	0	0
TOTAL	SERVICES & SUPPLIES	28	69,206	0	0	0
554	INTERFUND EXPENDITURES	8,409	5,844	0	0	0
557	RIGHT OF WAY ACQUISITIONS	0	0	0	0	0
TOTAL	OTHER CHARGES	8,409	5,844	0	0	0
562	FIXED ASSETS - STR & INP	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	8,437	75,050	0	0	0
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	0	0	0	0
TOTAL	INDIRECT	0	0	0	0	0
TOTAL	HUD LOANS-FED PROJ INCOME	8,437	75,050	0	0	0

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 17 - OTHER GENERAL
 FUND - 0142 - CDBG PROGRAM GRANTS

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
535	OFFICE EXPENSE	2,419	0	0	0	0
536	PROF & SPECIALIZED SERV	56,725	39,235	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	8,985	0	0	0	0
TOTAL	SERVICES & SUPPLIES	68,129	39,235	0	0	0
554	INTERFUND EXPENDITURES	31,500	739,949	0	0	0
TOTAL	OTHER CHARGES	31,500	739,949	0	0	0
TOTAL	OTHER CHARGES	99,629	779,204	0	0	0
TOTAL	97-STBC-1103	99,629	779,204	0	0	0

BUDGET CODE 180201

UNIT TITLE - HCD 97-STBG-1201 GRANT

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0142 - CDBG PROGRAM GRANTS

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	920	0	0	0	0
TOTAL	OTHER CHARGES	920	0	0	0	0
TOTAL	OTHER CHARGES	920	0	0	0	0
TOTAL	HCD 97-STBG-1201 GRANT	920	0	0	0	0

BUDGET CODE 180229

UNIT TITLE - HCD 98-STBC-1229

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0146 - HCD 98-STBC-1229 F0146

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	816	0	0	0	0
TOTAL	OTHER CHARGES	816	0	0	0	0
TOTAL	OTHER CHARGES	816	0	0	0	0
TOTAL	HCD 98-STBC-1229	816	0	0	0	0

BUDGET CODE 180321

UNIT TITLE - HCD 98-STBC-1321

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0142 - CDBG PROGRAM GRANTS

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	57	0	0	0	0
TOTAL	OTHER CHARGES	57	0	0	0	0
TOTAL	OTHER CHARGES	57	0	0	0	0
TOTAL	HCD 98-STBC-1321	57	0	0	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0142 - CDBG PROGRAM GRANTS

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	340	900	0	0	0
TOTAL	OTHER CHARGES	340	900	0	0	0
TOTAL	OTHER CHARGES	340	900	0	0	0
TOTAL	HCD 98- EDBG 619	340	900	0	0	0

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 17 - OTHER GENERAL
 FUND - 0142 - COBG PROGRAM GRANTS

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
536	PROF & SPECIALIZED SERV	8,000	27,000	0	0	0
TOTAL	SERVICES & SUPPLIES	8,000	27,000	0	0	0
304	INTERFUND EXPENDITURES	75	0	0	0	0
TOTAL	OTHER CHARGES	75	0	0	0	0
TOTAL	OTHER CHARGES	8,075	27,000	0	0	0
TOTAL	HCD00-EDBG-704 BUS RETENT	8,075	27,000	0	0	0

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 17 - OTHER GENERAL
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
352	CONTRIB TO OTHER AGENCIES	305,639	300,700	1,878,197	0	0
354	INTERFUND EXPENDITURES	0	0	0	0	0
TOTAL	OTHER CHARGES	305,639	300,700	1,878,197	0	0
TOTAL	OTHER CHARGES	305,639	300,700	1,878,197	0	0
571	SUPPORT SERVICES ALLOC	1,644	2,237	1,986	0	0
TOTAL	OTHER FINANCING USES	1,644	2,237	1,986	0	0
TOTAL	INDIRECT	1,644	2,237	1,986	0	0
TOTAL	CONTRIB. TO OTHER AGENCYS.	307,283	302,937	1,880,183	0	0

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 12 - FINANCE
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
555	INTEREST EXPENSE	231,026	275,000	0	0	0
TOTAL	OTHER CHARGES	231,026	275,000	0	0	0
TOTAL	OTHER CHARGES	231,026	275,000	0	0	0
571	SUPPORT SERVICES ALLOC	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	0	0	0	0
TOTAL	INDIRECT	0	0	0	0	0
TOTAL	TAX & REVENUE ANTIC.NOTES	231,026	275,000	0	0	0

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 22 - POLICE PROTECTION
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	82,190	0	0	0	0
514	OVERTIME	12,369	0	0	0	0
518	EMPLOYEE BENEFITS	31,034	0	0	0	0
TOTAL	SALARIES & EMPLOYEE BENE	125,593	0	0	0	0
522	CLOTHING & PERSONAL SUPPL	229	0	0	0	0
523	COMMUNICATIONS	-1,316	0	0	0	0
527	GENERAL INSURANCE	98	0	0	0	0
530	MAINTENANCE-EQUIPMENT	50	0	0	0	0
540	SMALL TOOLS & INSTRUMENTS	0	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	0	0	0	0	0
542	DATA PROCESSING	3	0	0	0	0
543	TRANSPORTATION & TRAVEL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	-937	0	0	0	0
554	INTERFUND EXPENDITURES	8,942	0	0	0	0
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	8,942	0	0	0	0
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	133,399	0	0	0	0
571	SUPPORT SERVICES ALLOC	2,234	0	0	0	0
TOTAL	OTHER FINANCING USES	2,234	0	0	0	0
TOTAL	INDIRECT	2,234	0	0	0	0
TOTAL	SHERIFF-FED HIRING SUPP.	135,833	0	0	0	0

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 22 - POLICE PROTECTION
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	0	0	0	0	0
312	EXTRA HELP	0	0	0	0	0
314	OVERTIME	0	0	0	0	0
318	EMPLOYEE BENEFITS	0	0	0	0	0
TOTAL	SALARIES & EMPLOYEE BENE	0	0	0	0	0
522	CLOTHING & PERSONAL SUPPL	0	0	0	0	0
523	COMMUNICATIONS	3,234	0	0	0	0
527	GENERAL INSURANCE	0	0	0	0	0
530	MAINTENANCE-EQUIPMENT	0	0	0	0	0
535	OFFICE EXPENSE	0	0	0	0	0
540	SMALL TOOLS & INSTRUMENTS	0	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	0	0	0	0	0
542	DATA PROCESSING	0	0	0	0	0
543	TRANSPORTATION & TRAVEL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	3,234	0	0	0	0
554	INTERFUND EXPENDITURES	0	0	0	0	0
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
TOTAL	OTHER CHARGES	3,234	0	0	0	0
571	SUPPORT SERVICES ALLOC	8	0	0	0	0
TOTAL	OTHER FINANCING USES	8	0	0	0	0
TOTAL	INDIRECT	8	0	0	0	0
TOTAL	SHERIFF-L.L.E.B. GRANT	5,242	0	0	0	0

BUDGET CODE 560005

UNIT TITLE - WELFARE-FPSP-CAU PROGRAM

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 51 - ADMINISTRATION
FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
536	PROF & SPECIALIZED SERV	56,250	0	0	0	0
TOTAL	SERVICES & SUPPLIES	56,250	0	0	0	0
TOTAL	SERVICES & SUPPLIES	56,250	0	0	0	0
TOTAL	WELFARE-FPSP-CAU PROGRAM	56,250	0	0	0	0

BUDGET CODE 690050

UNIT TITLE - APP./CONT. SPPL LAW ENF

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 8 - CONTINGENCIES & RESERVES
ACTIVITY - 1 - GENERAL GOVERNMENT
FUND - 0050 - SPPL LAW ENF.SUCS F0050

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
	INDIRECT	0	40,283	0	0	0
TOTAL	APPROP FOR CONTINGENCIES	0	40,283	0	0	0
TOTAL	INDIRECT	0	40,283	0	0	0
TOTAL	APP./CONT. SPPL LAW ENF	0	40,283	0	0	0

BOARD OF SUPERVISORS

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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Board of Supervisors - Summary

010.000 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 363,230	\$ 407,475	\$ 407,475	\$ 407,726
SERVICES & SUPPLIES	\$ 233,130	\$ 251,869	\$ 251,869	\$ 251,897
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 610,109	\$ 647,103	\$ 647,103	\$ 684,730
SUBTOTAL APPROPRIATIONS	\$ 1,206,469	\$ 1,306,447	\$ 1,306,447	\$ 1,344,353
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 1,206,469	\$ 1,306,447	\$ 1,306,447	\$ 1,344,353

ALLOCATED POSITIONS	10	10	10	10
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Mission Statement

Butte County's elected and appointed officials and employees are committed to providing service, with dignity and respect, which promotes an optimal quality of life for all County residents.

Department Consists of the Following Budget Units

- 010.001 District 1
- 010.002 District 2
- 010.003 District 3
- 010.004 District 4
- 010.005 District 5
- 010.006 Shared Expenses

010.001 - Board of Supervisors-District 1

010.001					
MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED	
APPROPRIATIONS					
SALARIES & BENEFITS	\$ 65,040	\$ 70,908	\$ 70,908	\$ 70,908	
SERVICES & SUPPLIES	\$ 19,296	\$ 18,298	\$ 18,298	\$ 18,148	
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -	
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL APPROPRIATIONS	\$ 84,336	\$ 89,206	\$ 89,206	\$ 89,056	
REVENUES	\$ -	\$ -	\$ -	\$ -	
NET COUNTY COSTS	\$ 84,336	\$ 89,206	\$ 89,206	\$ 89,056	

ALLOCATED POSITIONS	2	2	2	2
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Statement of Purpose

The Board of Supervisors serves as the governing body of the County of Butte, with powers and duties as defined and regulated by State law and provisions of the Butte County Charter. The Board of Supervisors appoints the Chief Administrative Officer and all appointed department heads to carry out their missions and goals consistent with Board policies and directions. The Board establishes the level of services for all County departments through adoption of the budget, including those departments managed by elected department heads, state employees within the Fire Department and Farm and Home Advisor, and the Probation Department, whose department head is appointed by the Superior Courts. The Board also serves as the governing body of numerous special districts with individual members serving on intergovernmental committees, commissions, and policy making bodies.

Chief Administrative Officer's Recommendation

This budget unit provides operational funding for the District 1 Supervisor's office. The recommended budget funds salaries and benefits, office expenses, transportation and travel, data processing and communications, such as telephone charges. Amounts recommended are based on an analysis of historical costs within all five supervisorial districts.

010.001 - Board of Supervisors-District 1

Board Action

Minor adjustments were made to move internet charges from Communications to Data Processing line items resulting in a minor reduction in internal service charges.

010.002 – Board of Supervisors–District 2

010.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 70,360	\$ 81,018	\$ 81,018	\$ 81,018
SERVICES & SUPPLIES	\$ 19,296	\$ 18,298	\$ 18,298	\$ 18,246
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 89,656	\$ 99,316	\$ 99,316	\$ 99,264
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 89,656	\$ 99,316	\$ 99,316	\$ 99,264

ALLOCATED POSITIONS	2	2	2	2
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Statement of Purpose

The Board of Supervisors serves as the governing body of the County of Butte, with powers and duties as defined and regulated by State law and provisions of the Butte County Charter. The Board of Supervisors appoints the Chief Administrative Officer and all appointed department heads to carry out their missions and goals consistent with Board policies and directions. The Board establishes the level of services for all County departments through adoption of the budget, including those departments managed by elected department heads, state employees within the Fire Department and Farm and Home Advisor, and the Probation Department, whose department head is appointed by the Superior Courts. The Board also serves as the governing body of numerous special districts with individual members serving on intergovernmental committees, commissions, and policy making bodies.

Chief Administrative Officer's Recommendation

This budget unit provides operational funding for the District 2 Supervisor's office. The recommended budget funds salaries and benefits, office expenses, transportation and travel, data processing and communications, such as telephone charges. Amounts recommended are based on an analysis of historical costs within all five supervisorial districts.

010.002 – Board of Supervisors–District 2

Board Action

Minor adjustments were made to move internet charges from Communications to Data Processing line items resulting in a minor reduction in internal service charges.

010.003 - Board of Supervisors-District 3

010.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 71,598	\$ 78,018	\$ 78,018	\$ 78,018
SERVICES & SUPPLIES	\$ 19,296	\$ 18,298	\$ 18,298	\$ 18,247
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 90,894	\$ 96,316	\$ 96,316	\$ 96,265
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 90,894	\$ 96,316	\$ 96,316	\$ 96,265

ALLOCATED POSITIONS	2	2	2	2
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Statement of Purpose

The Board of Supervisors serves as the governing body of the County of Butte, with powers and duties as defined and regulated by State law and provisions of the Butte County Charter. The Board of Supervisors appoints the Chief Administrative Officer and all appointed department heads to carry out their missions and goals consistent with Board policies and directions. The Board establishes the level of services for all County departments through adoption of the budget, including those departments managed by elected department heads, state employees within the Fire Department and Farm and Home Advisor, and the Probation Department, whose department head is appointed by the Superior Courts. The Board also serves as the governing body of numerous special districts with individual members serving on intergovernmental committees, commissions, and policy-making bodies.

Chief Administrative Officer's Recommendation

This budget unit provides operational funding for the District 3 Supervisor's office. The recommended budget funds salaries and benefits, office expenses, transportation and travel, data processing and communications, such as telephone charges. Amounts recommended are based on an analysis of historical costs within all five supervisorial districts.

010.003 - Board of Supervisors-District 3

Board Action

Minor adjustments were made to move internet charges from Communications to Data Processing line items resulting in a minor reduction in internal service charges.

010.004 - Board of Supervisors-District 4

010.004 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 76,619	\$ 83,329	\$ 83,329	\$ 83,329
SERVICES & SUPPLIES	\$ 21,796	\$ 18,298	\$ 18,298	\$ 18,222
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 98,415	\$ 101,627	\$ 101,627	\$ 101,551
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 98,415	\$ 101,627	\$ 101,627	\$ 101,551

ALLOCATED POSITIONS	2	2	2	2
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Statement of Purpose

The Board of Supervisors serves as the governing body of the County of Butte, with powers and duties as defined and regulated by State law and provisions of the Butte County Charter. The Board of Supervisors appoints the Chief Administrative Officer and all appointed department heads to carry out their missions and goals consistent with Board policies and directions. The Board establishes the level of services for all County departments through adoption of the budget, including those departments managed by elected department heads, state employees within the Fire Department and Farm and Home Advisor, and the Probation Department, whose department head is appointed by the Superior Courts. The Board also serves as the governing body of numerous special districts with individual members serving on intergovernmental committees, commissions, and policy making bodies.

Chief Administrative Officer's Recommendation

This budget unit provides operational funding for the District 4 Supervisor's office. The recommended budget funds salaries and benefits, office expenses, transportation and travel, data processing and communications, such as telephone charges. Amounts recommended are based on an analysis of historical costs within all five supervisorial districts.

010.004 - Board of Supervisors-District 4

Board Action

Minor adjustments were made to move internet charges from Communications to Data Processing line items resulting in a minor reduction in internal service charges.

010.005 - Board of Supervisors-District 5

010.005 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 68,022	\$ 74,219	\$ 74,219	\$ 74,219
SERVICES & SUPPLIES	\$ 19,296	\$ 18,298	\$ 18,298	\$ 18,197
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 87,318	\$ 92,517	\$ 92,517	\$ 92,416
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 87,318	\$ 92,517	\$ 92,517	\$ 92,416

ALLOCATED POSITIONS	2	2	2	2
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Statement of Purpose

The Board of Supervisors serves as the governing body of the County of Butte, with powers and duties as defined and regulated by State law and provisions of the Butte County Charter. The Board of Supervisors appoints the Chief Administrative Officer and all appointed department heads to carry out their missions and goals consistent with Board policies and directions. The Board establishes the level of services for all County departments through adoption of the budget, including those departments managed by elected department heads, state employees within the Fire Department and Farm and Home Advisor, and the Probation Department, whose department head is appointed by the Superior Courts. The Board also serves as the governing body of numerous special districts with individual members serving on intergovernmental committees, commissions, and policy making bodies.

Chief Administrative Officer's Recommendation

This budget unit provides operational funding for the District 5 Supervisor's office. The recommended budget funds salaries and benefits, office expenses, transportation and travel, data processing and communications, such as telephone charges. Amounts recommended are based on an analysis of historical costs within all five supervisorial districts.

010.005 - Board of Supervisors-District 5

Board Action

Minor adjustments were made to move internet charges from Communications to Data Processing line items resulting in a minor reduction in internal service charges.

010.006 - Board of Supervisors-Shared Expenses

Board Action

Allocated costs for County Counsel services was adjusted to reflect new professionals unit collective bargaining agreements, and minor adjustments were made to various line items for changes in internet charges, duplicating cost increases resulting from a new copier contract, and increases in insurance premiums, including Workers' Compensation.

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 11 - LEGISLATIVE & ADMIN
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	53,911	56,669	56,669	56,669
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	0	11,129	14,239	14,239	14,239
TOTAL	SALARIES & EMPLOYEE BENE	0	65,040	70,908	70,908	70,908
523	COMMUNICATIONS	0	3,173	3,200	3,200	3,038
526	HOUSEHOLD EXPENSE	0	0	0	0	0
530	MAINTENANCE-EQUIPMENT	0	400	400	400	400
531	MAINT-STRUCTURES, IMP&MDS	0	0	0	0	0
535	OFFICE EXPENSE	0	3,430	2,715	2,715	2,715
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
542	DATA PROCESSING	0	1,299	903	903	915
543	TRANSPORTATION & TRAVEL	0	10,994	11,080	11,080	11,080
544	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	19,296	18,298	18,298	18,148
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	84,336	89,206	89,206	89,056
TOTAL	BD OF SUPS - DISTRICT 1	0	84,336	89,206	89,206	89,056

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 11 - LEGISLATIVE & ADMIN
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	36,267	39,272	39,272	39,272
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	0	14,093	21,746	21,746	21,746
TOTAL	SALARIES & EMPLOYEE BENE	0	70,360	81,018	81,018	81,018
523	COMMUNICATIONS	0	3,173	3,200	3,200	3,136
526	HOUSEHOLD EXPENSE	0	0	0	0	0
530	MAINTENANCE-EQUIPMENT	0	400	400	400	400
531	MAINT-STRUCTURES, IMPROVDS	0	0	0	0	0
535	OFFICE EXPENSE	0	3,430	2,715	2,715	2,715
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
542	DATA PROCESSING	0	1,299	903	903	915
543	TRANSPORTATION & TRAVEL	0	10,994	11,080	11,080	11,080
544	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	19,296	18,298	18,298	18,246
543	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	89,656	99,316	99,316	99,264
TOTAL	BD OF SUPS - DISTRICT 2	0	89,656	99,316	99,316	99,264

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 7 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 11 - LEGISLATIVE & ADMIN
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	59,630	62,857	62,857	62,857
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	0	11,968	15,161	15,161	15,161
TOTAL	SALARIES & EMPLOYEE BENE	0	71,598	78,018	78,018	78,018
523	COMMUNICATIONS	0	3,173	3,200	3,200	3,137
526	HOUSEHOLD EXPENSE	0	0	0	0	0
530	MAINTENANCE-EQUIPMENT	0	400	400	400	400
531	MAINT-STRUCTURES, IMPRGMDS	0	0	0	0	0
535	OFFICE EXPENSE	0	3,430	2,715	2,715	2,715
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
542	DATA PROCESSING	0	1,299	903	903	915
543	TRANSPORTATION & TRAVEL	0	10,994	11,080	11,080	11,080
544	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	19,296	18,298	18,298	18,247
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	90,894	96,316	96,316	96,263
TOTAL	BD OF SUPS - DISTRICT 3	0	90,894	96,316	96,316	96,263

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 11 - LEGISLATIVE & ADMIN
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	56,716	61,323	61,323	61,323
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	0	19,903	22,006	22,006	22,006
TOTAL	SALARIES & EMPLOYEE BENE	0	76,619	83,329	83,329	83,329
523	COMMUNICATIONS	0	3,173	3,200	3,200	3,112
526	HOUSEHOLD EXPENSE	0	0	0	0	0
530	MAINTENANCE-EQUIPMENT	0	400	400	400	400
531	MAINT-STRUCTURES, IMP&GND	0	0	0	0	0
535	OFFICE EXPENSE	0	5,930	2,715	2,715	2,715
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
542	DATA PROCESSING	0	1,299	903	903	915
543	TRANSPORTATION & TRAVEL	0	10,994	11,080	11,080	11,080
544	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	21,796	18,298	18,298	18,222
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	98,415	101,627	101,627	101,551
TOTAL	HD OF SUPS - DISTRICT 4	0	98,415	101,627	101,627	101,551

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 11 - LEGISLATIVE & ADMIN
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	56,492	59,553	59,553	59,553
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	0	11,530	14,666	14,666	14,666
TOTAL	SALARIES & EMPLOYEE BENE	0	68,022	74,219	74,219	74,219
523	COMMUNICATIONS	0	3,173	3,200	3,200	3,087
526	HOUSEHOLD EXPENSE	0	0	0	0	0
530	MAINTENANCE-EQUIPMENT	0	400	400	400	400
531	MAINT-STRUCTURES, IMP&MDS	0	0	0	0	0
535	OFFICE EXPENSE	0	3,430	2,715	2,715	2,715
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
542	DATA PROCESSING	0	1,299	903	903	915
543	TRANSPORTATION & TRAVEL	0	10,994	11,080	11,080	11,080
544	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	19,296	18,298	18,298	18,197
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	87,318	92,517	92,517	92,416
TOTAL	BD OF SUPS - DISTRICT 5	0	87,318	92,517	92,517	92,416

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 11 - LEGISLATIVE & ADMIN
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
518	EMPLOYEE BENEFITS	0	11,591	19,983	19,983	20,234
TOTAL	SALARIES & EMPLOYEE BENE	0	11,591	19,983	19,983	20,234
523	COMMUNICATIONS	0	384	661	661	626
526	HOUSEHOLD EXPENSE	0	11,759	12,091	12,091	12,091
527	GENERAL INSURANCE	0	42,352	45,859	45,859	45,981
530	MAINTENANCE-EQUIPMENT	0	1,000	3,000	3,000	3,000
531	MAINT-STRUCTURES, INP&GND	0	14,160	20,606	20,606	20,606
533	MEMBERSHIPS	0	16,000	12,500	12,500	12,500
535	OFFICE EXPENSE	0	7,482	10,926	10,926	11,297
536	PROF & SPECIALIZED SERV	0	20,400	26,700	26,700	26,700
541	SPECIAL DEPARTMENTAL EXPN	0	2,000	2,900	2,900	2,900
542	DATA PROCESSING	0	0	6,944	6,944	6,944
543	TRANSPORTATION & TRAVEL	0	0	25	25	25
544	UTILITIES	0	18,613	18,167	18,167	18,167
TOTAL	SERVICES & SUPPLIES	0	134,150	160,379	160,379	160,837
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	145,741	180,362	180,362	181,071
571	SUPPORT SERVICES ALLOC	0	610,109	647,103	647,103	684,730
TOTAL	OTHER FINANCING USES	0	610,109	647,103	647,103	684,730
TOTAL	INDIRECT	0	610,109	647,103	647,103	684,730
TOTAL	RD OF SUPS - SHARED COSTS	0	755,650	827,465	827,465	865,801

ADMINISTRATIVE OFFICE

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
	Administrative Office - Department Summary	100
	Department Goals	102
020.001	Administrative Office	124
020.002	Clerk of the Board	128
	<u>General Services</u> *	
020.003	General Services Administration.....	130
060.002	Purchasing	134
060.003	Emergency Services	137
605.001	Veteran's Services	140
641.001	Veteran's Memorial Halls	143
	Budget Unit Expenditure Details (Schedule 9's).....	145

* *General Services I.S.F. budget units* located behind the Internal Service Funds tab are not included in the Administrative Office Department Summary table:

710.001	General Liability Insurance
711.001	Workers' Compensation Insurance
712.001	Unemployment Insurance
714.001	Behavioral Health Malpractice Insurance
715.001	Transit Vehicle Insurance
716.001	Miscellaneous Insurance
720.001	Facilities Services
721.001	Utilities Clearing
722.001	Central Services – Motor Pool
723.001	Central Duplicating
724.001	Central Stores

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MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,662,612	\$ 1,680,755	\$ 1,679,840	\$ 1,712,978
SERVICES & SUPPLIES	\$ 1,032,378	\$ 935,700	\$ 935,700	\$ 1,292,145
OTHER CHARGES	\$ (40,583)	\$ 2,000	\$ (43,565)	\$ (43,565)
FIXED ASSETS	\$ 10,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (535,385)	\$ (268,334)	\$ (192,241)	\$ (230,613)
SUBTOTAL APPROPRIATIONS	\$ 2,129,022	\$ 2,350,121	\$ 2,379,734	\$ 2,730,945
REVENUES	\$ 796,450	\$ 609,845	\$ 590,181	\$ 590,181
NET COUNTY COSTS	\$ 1,332,572	\$ 1,740,276	\$ 1,789,553	\$ 2,140,764

ALLOCATED POSITIONS	91.75*	91.75*	91.75*	91.75*
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Mission Statement

The Chief Administrative Officer serves the Board of Supervisors as the chief administrative officer of County operations and as a major policy advisor. The Administrator's staff provides support to the Chief Administrative Officer's role and assists in providing leadership to the County organization. Under the Board's policy guidance, our decisions and recommendations reflect a consultative approach to those affected to reach cost-effective results or conflict resolution, in an environment of change.

The Chief Administrative Office is a responsive, ethical, conscientious, high-energy office driven by values of excellent customer service and continuous performance improvement. We are dedicated to managerial leadership, teamwork, and individual professional excellence. We serve as a proactive catalyst to cultivate and inspire the best in staff performance and value our employees as our greatest asset. We perform for the public's welfare in a climate of open communication, respect and dignity for everyone.

Department Consists of the Following Budget Units

Administrative Office

- 020.001 Administrative Office
- 020.002 Clerk of the Board

General Services*

- 020.003 General Services Administration
- 060.002 Purchasing
- 060.003 Emergency Services
- 605.001 Veterans Services
- 641.001 Veterans Memorial Halls

** General Services I.S.F. Budget Units are located under the I.S.F. tab near the back of the budget, however I.S.F. Allocated Positions are included in the above total.*

DEPARTMENT: Administration

KEY AREA OF RESPONSIBILITY: Customer Service

BOARD OBJECTIVE # 1 Develop and implement a Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain departmental continuous customer service improvement program through June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quality of Report.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Update customer service team by November 2002.2. Review services for accuracy and relevance by December 2002.3. Review standards for accuracy and relevance by December 2002.4. Revisit point of service survey by June 2003.5. Ensure that all employees, including new employees, complete Customer Service I & II training by June 2003.

DEPARTMENT:

Administration

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze annual service group utilizing the 7-step method and implement recommendations by June 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none"> * <i>Quality of Report.</i> * <i>Improvements implemented and in process.</i> 	<ol style="list-style-type: none"> 1. Identify the service(s) to be analyzed by December 2002. 2. Define the purpose of the service(s) in narrative form by January 2003. 3. Flow chart the process and identify bottlenecks by January 2003. 4. Evaluate the service based upon departmental customer service standards by January 2003. 5. Identify internal and external environmental barriers by January 2003. 6. Identify learning gaps by March 2003. 7. Complete analysis of where bottlenecks and needed efficiencies and corrections are identified, proceed to define and implement improvements by June 2003. 8. Identify next service to be analyzed by June 2003.
<p>Implement the short term goals expressed by the Board of Supervisors in reorganizing the Development Services Department by June 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none"> * <i>Implementation Progress.</i> * <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Present final report to the Board of Supervisors identifying implementation options and providing recommendations for reorganization of the Development Services Department by March 15, 2002. 2. Coordinate working group with affected County departments by May 2002 to identify and consider issues in the following areas: personnel, budget, legal, and other related matters. 3. Ensure sustained leadership in Development Services through the extension of interim contracts. 4. Coordinate the hiring of a new Development Services Director by September 2002. 5. Develop and submit a draft implementation plan to the Board of Supervisors by December 2002. 6. Incorporate details of reorganization into the FY 2003-04 budget process.

DEPARTMENT:

Administration

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Maintain the fiscal integrity of Butte County by leading the County team in the renegotiation of redevelopment agreements with the City of Chico and negotiation of redevelopment agreements with the Cities of Gridley and Paradise.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Quality of Proposals.</i> * <i>Tax Increment Growth.</i> * <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Where formation or amendment of project area is occurring during fiscal year 2002-03: <ol style="list-style-type: none"> a. Conduct financial analysis of tax increment revenue to determine impact(s) on County GPR. b. Assess potential projects in unincorporated area where redevelopment funding is an option. c. Develop County proposals with Board. d. Conduct negotiations with redevelopment agency(ies) toward mutually beneficial agreement(s).
<p>Implement a process to ensure utilization of the Board's agenda transmittal preparation procedures by June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>% of Departments Trained.</i> * <i>Completion of Policy.</i> * <i>Reduction in the number of non-compliance incidents.</i> 	<ol style="list-style-type: none"> 1. Develop written policies, procedures and instructions for agenda transmittal process by October 2002. 2. Conduct training by December 2002. 3. Maintain a log by department of non-compliance with procedures. 4. Transmittal of log summary to the CAO for action.
<p>Engender public understanding and confidence in Butte County government by coordinating responses to the 2002/2003 Grand Jury report and make appropriate recommendations to the Board of Supervisors by September 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Quality of Report.</i> * <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Pursuant to Penal Code Section 925, provide Grand Jury with a copy of the prior fiscal year's audit reports for Butte County by February 28, 2002. 2. Disseminate copies of the Grand Jury Final Report to appropriate County departments with instruction by July 12, 2002.

DEPARTMENT: Administration

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 2 Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
	<p>(continued...)</p> <ol style="list-style-type: none">3. In coordination with the Courts, periodically monitor the status of County departments' responses to the Grand Jury through August 2002.4. If applicable, prepare a response for the Administrative Office and transmit the response to Grand Jury by August 29, 2002.5. In coordination with the Chair of the Board, draft the Board of Supervisors' response to the Grand Jury.6. Transmit Board of Supervisors' response to the Grand Jury by September 27, 2002.
<p>Renew cable franchise agreements by July 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Expectations Performed.</i>* <i>Quality of County Proposal.</i>* <i>Renewal of Cable Franchise Agreements by July 2003.</i>	<ol style="list-style-type: none">1. Retain outside counsel/consultant to provide technical services for renewal of the County's three cable TV franchise agreements.2. Work with outside counsel and County Counsel to develop a plan for implementing the Board approved strategy for renewal of the cable TV franchise agreements by January 2003.3. Meet with AT&T representatives with outside counsel and negotiate terms and conditions for renewal of the County's cable TV franchise agreements by June 2003.4. Present draft agreement to the Board of Supervisors for consideration by July 2003.
<p>Develop and implement a methodology for the tracking and monitoring of contracts by June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Establish responsibility for contract monitoring within the organization by December 2002.2. Develop and submit a draft policy governing contracts to the Board of Supervisors by February 2003.3. Ensure that all departments are informed of the new policy and trained in its use by April 2003.4. Ensure implementation of the tracking system by June 2003.

DEPARTMENT:

Administration

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Develop a comprehensive strategy to implement the Chico Urban Area Nitrate Compliance Program, including financing of the improvements, by June 2003.</p> <p><u>Measurement:</u> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none"> 1. Complete program financial modeling, in collaboration with the City of Chico and the Redevelopment Agency, by August 2002. 2. Develop an ordinance, with assistance from Butte County Environmental Health, to codify Nitrate Compliance Plan by July 2002, bring to Board of Supervisors by September 2002. 3. Prepare necessary documentation to expand the powers of CSA 114 to implement the oversight monitoring program by October 2002. 4. Develop and adopt necessary agreements with City of Chico by February 2003. 5. Present SRF loan application to Board for adoption by March 2003. 6. Submit SRF loan application to State Water Resources Control Board by April 2003. 7. Conduct public meetings, as necessary, to explain program developments, ongoing. 8. Prepare a new Web Site for the Chico Urban Area Nitrate Compliance Program by December 2002.
<p>Review and implement procedures to make the Board's agenda more accessible to the public and others, including production of the agenda in an electronic format and improvements to the County's Web Site to enable access to agenda material on-line.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none"> 1. Survey other agencies (cities/counties) and review their approach to publishing agenda material on their Web Site, including review of their web site, by December 2002. 2. Coordinating with Information Systems, research and determine any additional hardware/software necessary to effect web-based publication of agenda materials by March 2003. 3. Design and implement a user friendly approach that enables a lay person easy access to agenda materials by May 2003. 4. Begin publication of agenda materials for the Board of Supervisors meetings by June 2003.

DEPARTMENT:

Administration

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a five-year strategic plan by December 2002.</p> <p><u>Measurement:</u> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none">1. Develop a vision statement that provides an image of the department's desired vision by September 2002.2. Determine a list of values that lays out the belief system for the department by September 2002.3. Determine a list of principles that spell out how the department does its work by September 2002.4. Create one mission statement which represents all three divisions of the Administrative Office by November 2002.
	<ol style="list-style-type: none">5. Determine components of a five-year plan and identify what data is necessary to obtain or develop each component by January 2003.6. Determine the level and source of resources needed to complete the plan by February 2003.

DEPARTMENT: Administration

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 4 Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication process to improve countywide communications by June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quality of Report.</i>* <i>% of Employees Trained.</i>* <i>Comments from others/survey results.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Update and identify the Administrative Office's internal customers to be included in final report (completed December 2001).2. Identify to whom the Administrative Office is an internal customer (completed December 2001).3. Define the Administrative Office's internal customers' needs (completed December 2001).4. Define the Administrative Office's needs as an internal customer by June 30, 2002.5. Establish written policy and procedures on routine communication by June 2003.6. Identify what constitutes a critical countywide communication issue for the Administrative Office by June 2003.7. Establish written policy and procedures for critical/emergency communications for the Administrative Office by June 2003.8. Post general emergency procedures on County Intranet by June 2003.
<p>Oversee the design and completion of the GIS implementation plan by January 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Expectations Performed.</i>* <i>Quality of GIS implementation plan.</i>	<ol style="list-style-type: none">1. Consult with affected County departments to develop a Policy Statement for Butte County's Geographic Information System (GIS).2. Present a draft Policy Statement to the Board of Supervisors for consideration by April 2002.3. Work with Development Services and the Information Systems Policy Committee (ISPC) to form a working group with the responsibility to oversee the design and completion of the GIS implementation plan by January 2003.

DEPARTMENT:

Administration

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Develop individual professional development plans for Administrative Office management personnel by June 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Completion of Plans.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Hold annual performance evaluation meetings.2. Review performance goals and expectations for each employee.3. Analyze skill and knowledge gaps.4. Determine employee goals.5. Identify and seek training to meet identified needs.
<p>Review Pay for Performance Policy and Procedures and make recommendations to the Board of Supervisors to improve the pay plan by September 2002.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Review current policy and procedures to ensure that evaluations are conducted in an objective manner and focused on the Board's key objectives.2. Review and recommend changes to the policy and procedures with affected department heads.3. Submit recommended changes to the Board of Supervisors for adoption by September 2002.
<p>Complete all performance evaluations of appointed department heads and make Pay for Performance salary recommendations to the Board of Supervisors by June 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Qualitative adequacy of justification for recommendations.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Work with department heads and Board Subcommittee to establish goals for the 2002/03 fiscal year and review those goals with the Board of Supervisors by June 2002.2. Review progress towards accomplishment of goals with department heads on a quarterly basis.3. Prepare evaluations of department head job performance, in conformance with Board policy, and review those evaluations with department heads by March 2003.4. Review final drafts of performance evaluations with Board Subcommittee for presentation to the Board of Supervisors by May 2003.

DEPARTMENT: Administration

KEY AREA OF RESPONSIBILITY: Human Resources

BOARD OBJECTIVE # 5 Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
	<p>(continued)</p> <ol style="list-style-type: none">5. Work with department heads and Board Subcommittee to establish goals for the 2002/03 fiscal year and review those goals with the Board of Supervisors by May 2003.6. Submit Pay for Performance salary adjustments to the Board for adoption by June 2003.

DEPARTMENT: Administration

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Prepare and present FY 2002-03 Proposed Budget to Board of Supervisors by June 24, 2002.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Balanced Proposed Budget.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Hold Budget Kick-Off Meeting and distribute Instructions by January 2003.2. Department Goals & Performance Expectations finalized by March 2003.3. Budget meetings held with departments and CAO recommendations for balanced budget formulated by April 2003.4. CAO recommendations for a balanced budget formulated by May 2003.5. Two-Year Fiscal Forecast updated based on CAO budget recommendations by May 2003.6. Proposed Budget compiled, printed and distributed by June, 2003.7. Present Proposed Budget to Board on June 24, 2003.
<p>Maximize fees to offset the the cost of the Clerk of the Board by June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Quality of Report.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Review County's current fee schedule for the Clerk of the Board activities by September 2002.2. Obtain fee schedules from other counties by December 2002.3. Analyze fees for comparison of costs incurred to fees charged by March 2003.4. Prepare report to provide recommendations on fees by June 2003.

DEPARTMENT: Administration

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Prepare Final Budget recommendations to Board of Supervisors by September 2002.</p> <p><u>Measurement:</u> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none">1. Distribute Instructions to Departments by July 2002, including directions from Board from Final Budget Hearings.2. Review requested adjustments, hold meetings with requesting departments, and finalize CAO recommended Final Budget Adjustments by July 2002.3. Update 2-Year Fiscal Forecast, including CAO recommended adjustments, by July 2002.4. Finalize and print Final Budget Hearing materials by August 2002.
<p>Prepare final report and recommendations on Budget Savings Incentive Program to the Board of Supervisors by December 2002.</p> <p><u>Measurement:</u> * <i>Expectations Performed.</i> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Work with Management Council to analyze program and provide recommendations on possible changes to Board by October 2002.2. Distribute instructions to County departments and conduct informational meeting on Savings Incentive Program (SIP) by October 2002.3. Work with County departments on SIP calculations.4. Submit report to the Board establishing incentive payments for each County department by November 2002.5. Work with County departments to develop expenditure plans. Submit report to the Board with budget transfer to appropriate incentive payments to County departments by December 2002.

DEPARTMENT:

Administration

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Prepare and present a final Periodic Fiscal Status Report to Board by March 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Quality of Report.</i> * <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Update and distribute report instructions to departments by December 2002. 2. Prepare County Operating Fund Summaries and Revenue Status reports by January 2003. 3. Prepare 2-Year Fiscal Forecast by January 2003. 4. Review and finalize department reports by January 2003. 5. Compile and print overall Periodic Report by January 2003. 6. Present Periodic Report to Board by first meeting in February 2003.
<p>Ensure that major capital projects (the new Juvenile Hall, Southside Oroville Community Center, and remodeling of #42 and #3 County Center Drive) meet completion deadlines.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Weekly construction team meetings.</i> * <i>Issuance of Notice of Completion.</i> 	<ol style="list-style-type: none"> 1. Monitor progress monthly based on construction schedule to ensure on-time completion of project. 2. Hold weekly construction team meetings to guide construction. 3. Where warranted, advise Board of any construction schedule changes. 4. Issue Notice of Completion upon completion of each major capital project.
<p>Maintain positive account balances through June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Positive account balances maintained.</i> 	<ol style="list-style-type: none"> 1. Monitor accounts on a continuous basis to ensure funds are available within an account prior to making expenditures.

DEPARTMENT: Administration

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Identify options to develop a long range financial strategy for the County by June 2003.</p> <p><i>Measurement:</i> <i>* Expectations Performed.</i></p>	<ol style="list-style-type: none">1. Identify participants in preparation of options.2. Identify criteria and scope of work.3. Identify resources required and a plan to assess benefits and feasibility to obtain those resources.

DEPARTMENT: Administration

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 7 Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Submit final Legislative Platform to Board by December 2002.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none">* <i>Inclusion of legislation proposals from departments and Board.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Prepare letters to departments initiating the new legislative session by September 2002.2. Set date for County's lobbyist to appear before Board of Supervisors to provide a summary of the past legislative session and a preview of the upcoming session by September 2002.3. Set date for County's lobbyist to meet or talk with Department Heads to obtain their proposals for inclusion within the County's Legislative Platform by October 2002.4. Take draft Legislative Platform to Board of Supervisors by December 2002.5. Take final platform to Board of Supervisors by January 2003.6. Provide copies of final Legislative Platform to Department Heads and members of the County's Legislative Delegation by January 2003.
<p>Centralize, direct, monitor and report all countywide legislative activities as set forth in the legislative platform through June 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none">* <i>Quality of Platform.</i>* <i>Speed with which the items get to the Board.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Formalize the process for bringing forward legislative issues to the Board for action by October 2003.2. Direct actions of lobbyist(s) to safeguard County general purpose revenue and other legislative platform goals through July 2003.3. Respond to requests for information by County lobbyists and statewide organizations in cooperation with County departments on an ongoing basis through June 2003.4. Provide a legislative update to the Board of Supervisors at each Board meeting through June 2003.

DEPARTMENT:

General Services

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Increase accessibility and functionality of all forms required by customers no later than June 30, 2003.</p> <p><u>Measurement :</u> * % of customer completed forms that have been posted to the backbone.</p>	<ol style="list-style-type: none"> 1. Review all General Service departments' forms that must be completed by customers by June 30, 2002. 2. Update forms and convert them to a format to permit completion of the forms on a personal computer whenever possible by September 30, 2002. 3. Post online versions in the General Services folder on the County backbone by June 30, 2003.
<p>Facilities Services will decrease the number of outstanding work requests and complete maintenance requests in a more timely manner by completing 50% of all work requests within 2 weeks; 75% in 4 weeks; and 100% in 8 weeks during FY 2002-03.</p> <p><u>Measurement :</u> * Compile weekly reports of number of work orders taken and completed, taking into consideration the number of personnel and employee hours available during that week (holidays, vacation, sick leave, etc.).</p>	<ol style="list-style-type: none"> 1. Structured review of all outstanding work orders during FY 2002-03. 2. Outsourcing all non-maintenance projects to private sector by contracting the design and accomplishment of projects to reduce the backlog of maintenance requests during FY 2002-03.

DEPARTMENT: General Services

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 2 Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Evaluate the online safety training launched in October 2001 by December 31, 2002. (www.buttecountysafety.net).</p> <p><i>Measurement :</i> * <i>Employee questionnaire ratings and comments.</i></p>	<ol style="list-style-type: none">1. Develop and distribute an evaluation form to measure safety training knowledge for the employees enrolled in the online safety training by September 30, 2002.2. Analyze returned surveys to determine training effectiveness by December 31, 2002.
<p>Analyze Services provided by Central Duplicating and Risk Management & Safety, utilizing the 7-step method, and implement by June 30, 2003.</p> <p><i>Measurement :</i> * <i>Quality of analysis and recommendations.</i></p>	<ol style="list-style-type: none">1. Identify the services to be analyzed in each department by July 1, 2002.2. Define the purpose of each service in narrative form by revisiting and updating the mission statements by August 1, 2002.3. Flow chart the service process to identify bottlenecks by September 1, 2002.4. Evaluate each service based upon departmental customer service standards by October 1, 2002.5. Identify internal and external environmental barriers and learning gaps by December 1, 2001.6. Recommend improvements to service delivery by March 1, 2003.7. Implement improvements to service delivery by June 30, 2003.

DEPARTMENT:

General Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Improve customer service by 10% in General Services by July 30, 2003.</p> <p><i><u>Measurement :</u></i></p> <ul style="list-style-type: none"><i>* 95% rating of good or better on promptness and overall performance.</i><i>* 100% of surveys rating employee courtesy at good or better.</i>	<ol style="list-style-type: none">1. Develop a survey to measure courtesy, timeliness and effectiveness by August 30, 2002.2. Send customer service surveys to 20% of General Services customers during FY 2002-03.3. Analyze survey findings to determine strengths and weaknesses by December 30, 2002.4. Modify procedures, based on the analysis of findings, to improve customer service by July 30, 2003.

DEPARTMENT: General Services

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 3 Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Systematically analyze each division under the umbrella of General Services:</p> <ul style="list-style-type: none">. Purchasing. Motor Pool. Central Duplicating. Risk Management & Safety. Central Stores. Emergency Services. Veteran's Services. Facilities Services. General Services Administration <p>Utilize the 7-step method as outlined in Board Objective #2 and implement improvements by June 30, 2005.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i></p>	<p><u>Initial:</u></p> <ol style="list-style-type: none">1. Completed analysis of Purchasing Services on July 30, 2001.2. Initiated analysis of Motor Pool on December 5, 2001; completion by June 30, 2002.3. Complete analysis of Central Duplicating by June 30, 2002.4. Complete analysis of Risk Management & Safety and Central Stores by June 30, 2003.5. Complete analysis of Emergency Services and Veteran's Services by June 30, 2004.6. Complete analysis of Facilities Services and General Services Administration by June 30, 2005.
<p>Obtain grants to upgrade Memorial Halls by June 30, 2008.</p> <p><u>Measurement:</u> * <i>Amount of revenue secured.</i></p>	<ol style="list-style-type: none">1. Determine facility improvements needed by June 2002.2. Identify possible grant sources by June 30, 2003.3. Apply for grants by June 30, 2004.

DEPARTMENT:

General Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and distribute communication tools for each General Services department to improve county-wide communications by June 30, 2003.</p> <p><i><u>Measurement:</u></i></p> <ul style="list-style-type: none">* <i>Completeness of manual.</i>* <i>Comments from user departments.</i>	<ol style="list-style-type: none">1. Create a "General Services" folder on the County backbone containing subfolders for each of the General Services departments, which will include all electronic forms required to obtain services from each department, by March 1, 2003.2. Review and update the Policies & Procedures manual for each of the following service departments by March 1, 2003.<ul style="list-style-type: none">. Purchasing Services. Motor Pool. Facilities Services. Safety. Risk Management. Emergency Services3. Develop a Policy & Procedures Manual for the following service departments by March 1, 2003.<ul style="list-style-type: none">. Central Duplicating. Central Stores. Veteran's Services4. Distribute Policy & Procedures Manuals to internal customer departments by April 1, 2003.5. Train customers regarding new or revised procedures by June 30, 2003.

DEPARTMENT:

General Services

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Reduce error rate on County agreements 50% by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Quality of training received.</i> * <i>% of identified employees trained.</i> * <i>Quality of contracting tools.</i> 	<ol style="list-style-type: none"> 1. Update existing policies and procedure for agreements and provide contracting tools for customers by December 31, 2002. 2. Obtain Board of Supervisors' approval of revised policies and procedures for County agreements by February 28, 2003. 3. Identify and train 90% of employees who would benefit from training in contracts and agreements by March 31, 2002.
	<ol style="list-style-type: none"> 4. Identify a training curriculum that fully addresses County instruments by April 30, 2002. 5. Complete training for all applicable employees by June 30, 2003. 6. Measure training effectiveness by improved quality of County agreements to reduce error rate by 50% by June 30, 2003.
<p>Evaluate skill levels and determine training needs for all General Services employees by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Employee evaluation contains training requirements.</i> 	<ol style="list-style-type: none"> 1. Through annual employee evaluations, as well as observations and conversations with others, determine skill levels and assign training per individual needs by June 30, 2003.

DEPARTMENT: General Services

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Identify possible revenue sources in the form of grants by June 30, 2003, to upgrade the Memorial Halls.</p> <p><i>Measurement:</i> * Obtain grant information.</p>	<ol style="list-style-type: none">1. Solicit grant information from various federal, state and local agencies by June 30, 2003.
<p>All General Services budget units to achieve required expenditure savings for FY 2002-03.</p> <p><i>Measurement:</i> * Mid-year and Year-end status report.</p>	<ol style="list-style-type: none">1. Review monthly expenditure reports to track spending levels on a monthly basis.2. Identify ways to reduce expenditures on a monthly basis during FY 2002-03.
<p>Ensure receipt of all budgeted revenue for all General Services budget units for FY 2002-03.</p> <p><i>Measurement:</i> * Mid-year and Year-end status report.</p>	<ol style="list-style-type: none">1. Track Veteran's Services State revenue on a monthly basis during FY 2002-03.2. Track Emergency Services State and Federal revenue on a monthly basis during FY 2002-03.

DEPARTMENT:

General Services

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Review all pending workers' compensation legislation during 2002-03 and recommend support by the Board of Supervisors for legislation that increases injured workers' benefits in those cases where such increases are offset by structural changes to the workers' compensation system.</p>	<ol style="list-style-type: none">1. Monitor legislation affecting the worker's compensation system.2. Solicit Board of Supervisor support for letter writing campaigns when requested by the CSAC-EIA legislative lobbyist and/or the County lobbyist during FY 2002-03.
<p><u>Measurement :</u> <i>* Passage of legislation that increases workers' compensation benefits, but makes meaningful changes to help reduce employer workers' compensation costs.</i></p>	

020.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 962,435	\$ 973,656	\$ 973,741	\$ 1,000,945
SERVICES & SUPPLIES	\$ 410,547	\$ 466,929	\$ 466,929	\$ 627,142
OTHER CHARGES	\$ (26,523)	\$ -	\$ (28,608)	\$ (28,608)
FIXED ASSETS	\$ 6,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (200,866)	\$ (83,392)	\$ -	\$ (83,056)
SUBTOTAL APPROPRIATIONS	\$ 1,151,593	\$ 1,357,193	\$ 1,412,062	\$ 1,516,423
REVENUES	\$ 470,060	\$ 298,728	\$ 279,064	\$ 279,064
NET COUNTY COSTS	\$ 681,533	\$ 1,058,465	\$ 1,132,998	\$ 1,237,359

ALLOCATED POSITIONS	12	12	12	12
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Statement of Purpose

The Chief Administrative Office serves the Board of Supervisors, County departments and employees, the public and other governmental jurisdictions in carrying out the policies of the Board of Supervisors and in providing leadership, management and budgetary oversight to County departments to ensure the most cost-effective administration of County government.

Continuous Improvement Service Delivery

To guide the continuous performance improvement of County departments, the Board of Supervisors established four key areas of responsibility in which departments are to focus goals and performance expectations, including customer service, fiscal, operations and human resources. The Chief Administrative Office, in its role as guide and advisor to County departments, assisted the departments in developing goals and performance expectations that have been reviewed by a subcommittee of the Board and incorporated into this budget document. The department goals that are located throughout the budget represent the efforts to be taken by County departments toward continuous performance improvement in fiscal year 2002-2003.

The goals of the Chief Administrative Office encompass many operational areas that span County departments and jurisdictional boundaries, some of which are described below:

- The Board of Supervisors approved a reorganization plan for the Development Services Department that will be implemented over the next year. The CAO is coordinating a working group with affected County departments to develop an implementation plan for the reorganization. The CAO will also ensure that leadership is sustained within the department through extension of interim contracts while the hiring of a new department head is coordinated.
 - The monitoring of contracts between the County, its departments and outside agencies/companies/individuals, is essential to ensure contracts are being written, processed and monitored in an efficient and effective manner. The CAO will develop and implement a methodology for tracking and monitoring of contracts, establish responsibility for contract monitoring, and train all departments on the new policy governing outside contracts.
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- Establishing a process to ensure the Board's agenda transmittal preparation procedures are available to all County departments and the public will help to minimize complications that may impact the timely consideration of items requiring Board of Supervisor approval. Written policies, procedures and instructions will be developed and training offered to County departments to assist in the development of agenda items.
 - There are currently three redevelopment project areas within the County, one in Oroville and two in the Chico Urban Area. The Cities of Gridley and Paradise are in the process of forming two new redevelopment project areas, each having financial impacts on the County. The CAO will maintain the fiscal integrity of the County by leading the County team in renegotiating agreements with the City of Chico and negotiating new agreements with the Cities of Gridley and Paradise.
 - The Chico Urban Area Nitrate Compliance Program addresses the need for sewer service connections in lieu of septic system usage in order to reduce contamination of the community's water supply. The CAO will develop a comprehensive strategy to implement the Nitrate Compliance Program, including financial modeling to fund the improvements, application to the State for revolving loan funds, and putting in place any necessary agreements with the City of Chico to implement the program.
 - The County currently has three cable TV franchise agreements that require renewal this fiscal year. The CAO will work with outside legal counsel and County Counsel to develop a plan for implementing the Board approved strategy for renewal of the cable TV franchise agreements.

- Excellent customer service is a high priority in the Chief Administrative Office, which includes making agenda information more accessible to the public and County departments. The CAO and Clerk of the Board will design and implement improvements to the County's web site, including production of the agenda in electronic format that will allow easy access to agenda materials on-line.
- A Geographical Information System (GIS) can be used by several agencies for a variety of purposes, including planning and development studies and activities, property assessment, funding and grant application information, transportation planning, etc. The CAO will consult with affected County departments to develop a GIS policy for Board approval, and subsequently form a working group to prepare an implementation plan for a coordinated GIS within the County.

In addition to the above operational goals, a key fiscal goal of the CAO is to direct and monitor all countywide legislative activities through the course of the year. Legislative activity is particularly important this year given the need for direct and effective action to preclude potential State budget impacts on the County as the Legislature moves to close a \$24 billion State budget deficit.

Other fiscal goals to be accomplished by the department include developing the County's proposed and final budgets, providing a mid-year financial report to the Board, reviewing the existing savings incentive program and making recommendations to the Board for any potential changes. Performance expectations for each of these goals involve the development and coordination of many processes and timelines that involve all County departments. An additional fiscal goal of the CAO will be to identify options to develop a long-range financial strategy for the County.

The Chief Administrative Office is dedicated to providing overall management of the County by serving as a proactive catalyst in bringing departments together to create an effective, leading edge organization.

Department Budget Request

The department's budget request supports the current staffing and operations of the office. Funding is requested to conduct an analysis of the Public Defender contract, to provide financial and legal consultants on redevelopment matters, to purchase a new switch for the department's server, and to cover memberships in California State Association of Counties, International City Managers Association and National Association of Counties.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$1,412,062, which excludes intrafund transfers. This represents a 23% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget provides an increase to fund the full year cost of bargaining unit agreements, to fund an analysis of the Public Defender contract, to purchase an expanded switch for the department's server, ergonomic office chairs, and contract services for redevelopment and lobbying efforts of the County.

Board Action

Funding to conduct a user fee study and a development impact fee study was added to the Professional Services account in the amount of \$140,000. An additional \$20,000 was added to purchase an internet-based grants locator system, referred to as eCivis, for all departments to utilize in researching and seeking grant funds. Minor adjustments were made by the Auditor's Office in internal service funds, and salaries and benefits were increased for pay-for-performance and bargaining unit agreements.

020.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 105,860	\$ 107,837	\$ 107,837	\$ 107,837
SERVICES & SUPPLIES	\$ 91,451	\$ 82,489	\$ 82,489	\$ 83,140
OTHER CHARGES	\$ (4,207)	\$ -	\$ (4,067)	\$ (4,067)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 8,049	\$ 6,471	\$ 6,471	\$ 6,485
SUBTOTAL APPROPRIATIONS	\$ 201,153	\$ 196,797	\$ 192,730	\$ 193,395
REVENUES	\$ 26,141	\$ 15,000	\$ 15,000	\$ 15,000
NET COUNTY COSTS	\$ 175,012	\$ 181,797	\$ 177,730	\$ 178,395

ALLOCATED POSITIONS	2	2	2	2
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Statement of Purpose

The Clerk of the Board is responsible for the public records of the Board of Supervisors. The Clerk of the Board serves the public, the Board of Supervisors, and County departments by preparing the Board's agendas and minutes, managing the Assessment Appeals process, and maintaining the legal documents of the Board of Supervisors.

Continuous Improvement Service Delivery

The Board of Supervisors is the governing body for Butte County, as well as special districts within the County. The Board exercises the legislative, administrative, and appellate powers prescribed to it by the California State Constitution and Statues, as well as the Butte County Charter. The Clerk of the Board (COB) serves as staff in support of those functions. The COB acts as the liaison between the public, County departments, and outside agencies and the Board of Supervisors. Through the preparation and distribution of the agenda and minutes, the COB informs County citizens of issues facing their governing body. The COB is also responsible for managing the Assessment Appeals application process, maintaining the historical records of the Board, maintaining and directing publication of the County Code, and

maintaining the Board's Appointments Registry. Four years ago, the Clerk of the Board began a project to restore and microfilm the Board of Supervisors' Minutes Journals dating back to the 1850's to preserve and safeguard the vital historical information of the County. The COB budget includes a request to continue the preservation of an additional 15 volumes within Fiscal Year 2002-2003. This fiscal year represents the last fiscal year of this preservation process. Over the last two years, the COB website has grown in the information it provides to the public. Currently, the site contains meeting information, agendas, minutes, district information, the Appointments Registry, and public hearing notices. It is also currently hosting a copy of the Chico Urban Area Nitrate Compliance Plan. It is anticipated that the site will continue to grow over the next few years to provide additional information in the areas of Assessment Appeals and general Board information. Additionally, the COB began a project to reformat and digitize the Butte County Code, and this information will be available online in the next six months as well.

Departmental Budget Request

The department's budget request support the current staffing and operations of the office. Funding is requested to continue the preservation of the Board's historical records, to fund legal publication, to print the Butte County Code supplements, to provide off-site storage of microfilm, to provide maintenance agreement for the department's records retrieval system, and to cover the cost of memberships to the California Clerk of the Board of Supervisors Association, the National Notary Association, and the California Records Managers Association.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$186,259, which excludes intrafund transfers. This represents a 3.6% decrease from the FY 2001-02 Final Budget direct expenditures. The recommended budget supports the department's budget as requested.

Board Action

Various adjustments were made in line items for changes in internet charges, duplicating increases resulting from a new copier contract, and insurance premium increases, including Workers' Compensation.

020.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 166,835	\$ 145,048	\$ 145,048	\$ 150,218
SERVICES & SUPPLIES	\$ 170,379	\$ 19,405	\$ 19,405	\$ 214,428
OTHER CHARGES	\$ (2,382)	\$ -	\$ (2,668)	\$ (2,668)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (261,827)	\$ (124,318)	\$ (124,318)	\$ (79,318)
SUBTOTAL APPROPRIATIONS	\$ 73,005	\$ 40,135	\$ 37,467	\$ 282,660
REVENUES	\$ 73,005	\$ 37,467	\$ 37,467	\$ 37,467
NET COUNTY COSTS	\$ -	\$ 2,668	\$ -	\$ 245,193

ALLOCATED POSITIONS	2	2	2	2
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Statement of Purpose

This budget provides for the management and support of the General Services Administration (GSA) in Butte County. GSA is a support service activity under the Chief Administrative Officer and is responsible for the management of all support service offices and divisions.

Continuous Improvement Service Delivery

The support service delivery system operated by General Services includes:

- **Administration.** Provides administrative and fiscal support for the General Services Administration.
- **Purchasing Services.** Establishes criteria for standardization of equipment and materials that are utilized by many different departments. Handles the purchase/rental and sale/disposal of all personal property on behalf of the County.
- **Emergency Services.** Develops planned responses to emergency situations/natural disasters and coordinates implementation of plans between County departments and other governmental units and private agencies. Serves as a public information/education resource on how to prepare for natural disasters.

- ***Property Management.*** Handles the purchase, acquisition, lease or sale of real property on behalf of the County. Maintains an inventory of all real property owned by, leased by, or leased to the County. Makes recommendations for the acquisition, sale, or disposal of real property in the County's best interest.
- ***Capital Improvements.*** Handles the planning, design, and construction of buildings and facilities needed by the County to provide for the efficient and cost effective service to the citizenry.
- ***Veteran's Service Office.*** Provides assistance to veterans and their dependents in filing claims against the federal government for compensation and pensions. Approves and schedules use of the County-owned veterans memorial halls, and collects rents/deposits.
- ***Risk Management and Safety.*** Controls risks to the County through a cost-effective balance of retaining losses, transferring losses to commercial insurance carriers and loss prevention activities. Manages, coordinates, and directs safety hazard situations of County facilities and employees.
- ***Facilities Services.*** Provides maintenance and security of assigned County-owned or leased properties and facilities. Designs and constructs special equipment as required to meet specific needs. Participates in planning and acceptance of new constructions and remodeling of County-owned facilities. Provides grounds maintenance and custodial support of assigned owned properties and facilities.
- ***Motor Pool.*** Operates and maintains a limited fleet of vehicles for departmental use on an as-needed basis.
- ***Duplicating (Print Shop).*** Handles duplication, printing, and contract services of County forms and publications. Coordinates the lease and maintenance of all County convenience copy machines.
- ***Storeroom and Mail Systems.*** Operates a central warehouse of common use supply items. Provides an interdepartmental courier and message service between all County facilities. Provides a centralized collection and mailing operation for outgoing U.S. Mail. Acts as the surplus equipment clearinghouse for the redistribution of County assets between departments.

Specific details of the service delivery system for these activities are presented in the individual budget units within the budget document.

The General Services Director served as the construction manager for the new South Oroville Community Center, a 24,000 square foot multi-faceted building located on Lower Wyandotte Avenue, which was successfully completed within budget in FY 2001-02.

Construction of the new Juvenile Hall, which was begun in FY 2001-02 under the coordination of the General Services Director, is expected to be completed in FY 2002-03. The 60,000 square foot facility will house 120 beds at a cost of \$12 million.

Paul McIntosh, CAO 020.003 – General Services Administration

In FY 2002-03, the General Services Director will coordinate construction activities for the expansion and partial remodel of the Oroville Courthouse. The State of California has earmarked nearly \$2 million dollars to expand the courthouse by two courtrooms and add two new judges to the bench. Superior Court will spend \$680,000 to remodel a portion of the old Courthouse.

Further, in FY 2002-03, General Services Administration will:

- Seek grants for Memorial Hall improvements.
- Update Policies & Procedures manuals for all divisions, and make most forms available electronically on the County intranet for General Services customers.
- Continue indexing county-owned cemeteries, as well as cataloging all county-owned property.
- Analyze the services provided by the Motor Pool, Duplicating, and Risk Management & Safety for possible improvements to service delivery.
- Train operating departments on preparation of solicitations and agreements.
- Evaluate online safety training.
- Improve customer service in all divisions by 10%.
- Continue to track monthly expenditures and revenues, implementing savings strategies.

Departmental Budget Request

The staffing level remains at 2.0 FTE.

In FY 2001-02, the department added an Administrative Analyst position to assist the General Services Director in budget formulation and analysis, developing performance expectations for the various budget units, developing agenda items, tracking building leases, preparing grants and assisting in the processing of contracts and agreements. It is necessary for the new staff to consume office supplies and require equipment maintenance on an ongoing basis, and to require training in various areas of county government and customer service. Therefore, a budget expansion request has been prepared for additional miscellaneous office expense in the amount of \$400, additional equipment maintenance in the amount of \$500, training in the amount of \$500, and fuel costs in the amount of \$100.

Also, in FY 2001-02, the General Services Director retired and a new Director was hired. To adequately address the complexity of the functions of the position, it is necessary that the new Director obtain additional training in real estate processes, and attend additional meetings of the California County General Services Association. Funding is also requested for attendance at the annual conference and seminars of the California Association of Public Purchasing Officials (CAPPO). To this end, a budget expansion request has been prepared for additional membership expense for CAPPO in the amount of \$100, and for conference and fuel expenses in the amount of \$2,400.

Paul McIntosh, CAO 020.003 – General Services Administration

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$173,047, which excludes intrafund transfers. This represents a 51.7% decrease over the FY 2001-02 Final Budget level of direct expenditures. This recommendation maintains existing levels of service. The decrease is due to budgeted costs related to General Services' relocation to 3 County Center Drive during FY 2001-02.

Board Action

Increased Professional and Specialized Services by a total of \$195,000 to develop a Facilities Master Plan (\$175,000), and for government center signage (\$20,000); adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

**060.002 - Purchasing
General Services**

Paul McIntosh, CAO

060.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 212,943	\$ 225,314	\$ 225,314	\$ 225,902
SERVICES & SUPPLIES	\$ 32,252	\$ 40,166	\$ 40,166	\$ 40,305
OTHER CHARGES	\$ (4,148)	\$ -	\$ (4,585)	\$ (4,585)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (119,228)	\$ (116,681)	\$ (116,409)	\$ (116,769)
SUBTOTAL APPROPRIATIONS	\$ 121,819	\$ 148,799	\$ 144,486	\$ 144,853
REVENUES	\$ 121,419	\$ 144,486	\$ 144,486	\$ 144,853
NET COUNTY COSTS	\$ 400	\$ 4,313	\$ -	\$ -

ALLOCATED POSITIONS	4	4	4	4
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Statement of Purpose

The Purchasing Services Office is a division of General Services and is responsible for the operation of a centralized purchasing function serving all County departments. The office also controls the disposition of surplus equipment, maintains vehicle ownership records and licenses for all County vehicles, and coordinates the activities of the motor pool.

Continuous Improvement Service Delivery

The Purchasing Services Office directs the purchasing activities of the County. The office staff purchases equipment, products, vehicles, machinery, office furniture, and office supplies at the best possible price. The staff works with departments in developing clear and concise written specifications for merchandise and services to meet their needs. They develop "Invitations for Bid", "Requests for Quotations", and "Requests for Proposals" as the case may be. They open and evaluate bids, and together with operating departments, make recommendations for the award of purchase orders or agreements.

Paul McIntosh, CAO

They monitor legislation that might impact purchasing policy, and initiate changes and modifications to the purchasing ordinance and Purchasing Policy and Procedure Manual, which describes the method of purchasing actions in the County.

The office is responsible for performing the following services in support of County departments:

- Develop and maintain supplier lists, supplier catalogs, telephone directories, and other consumer information subscriptions.
- Receives requisitions for “cash only” purchases from suppliers who will not accept purchase orders or extend credit to the County, such as Costco, Staples, Office Max, and others.
- Receives requisitions, writes checks, and maintains journals for use in distributing costs for petty cash acquisitions, all postage purchased by the County, Stores ISF, and Motor Pool.
- Coordinates the submittal of applications and issuance of American Express Corporate Cards to employees.
- Arranges for the disposal of surplus property through public sales and auctions.
- Coordinates the gathering and listing of surplus property.
- Performs all registration of County vehicles and licensing functions at the time of purchase and when taken out of service.
- Coordinates the maintenance and operation of the central motor pool fleet, schedules use of the vehicles, and prepares journals for allocation of costs.

In FY 2001-02, Purchasing Services was an advocate of the County-wide credit system (CAL-Card) for ease in acquiring local goods, and assisted the Auditor in preparing for its implementation. When the card system is fully utilized, it will allow for greater use by departments in purchasing from local small businesses that have previously been reluctant to extend credit to the County because of cash flow problems.

The process of identifying applicable commodities and entering long-term blanket purchase agreements will be continued. The award of blanket purchase agreements has continuously reduced prices for supplies and simplified the ordering process.

The bid status will continue to be posted on the County Intranet so departments can monitor to determine the status of major purchases.

The status of unencumbered purchase orders will continue to be reported and sent to affected departments to provide feedback in the award of purchase orders caused by encumbrance delays.

Paul McIntosh, CAO

In FY 2002-03, the department anticipates implementation of an interactive purchase order system that can interface with the Auditor's financial management system. It is expected this system will be in full operation and all personnel will be trained in its use by November 2002.

The implementation of an e-procurement program is anticipated and will be extended to other public agencies within the County. This will provide a no-cost method of placing bids on the Internet in anticipation of developing more competitive markets in the acquisition of goods.

To improve intra-county communication, staff will meet with each County department's purchasing staff throughout the year to review purchasing policies and procedures.

Departmental Budget Request

The full-time staffing will remain at 4.0 FTE

There are no requests beyond the base budget.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$260,895, which excludes intrafund transfers. This represents an 8.2% increase over the FY 2001-02 Final Budget level of direct expenditures. This recommendation maintains a status quo budget, per the department's request. The increase is due primarily to personnel costs associated with collective bargaining agreements.

Board Action

None.

060.003 – Emergency Services

Paul McIntosh, CAO

General Services

060.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 87,305	\$ 94,210	\$ 94,210	\$ 94,270
SERVICES & SUPPLIES	\$ 38,148	\$ 32,670	\$ 32,670	\$ 32,025
OTHER CHARGES	\$ (442)	\$ 2,000	\$ (393)	\$ (393)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 21,051	\$ 26,083	\$ 18,512	\$ 18,526
SUBTOTAL APPROPRIATIONS	\$ 146,062	\$ 154,963	\$ 144,999	\$ 144,428
REVENUES	\$ 36,818	\$ 36,707	\$ 36,707	\$ 36,707
NET COUNTY COSTS	\$ 109,244	\$ 118,256	\$ 108,292	\$ 107,721

ALLOCATED POSITIONS	1.75	1.75	1.75	1.75
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Statement of Purpose

The Emergency Services Office is a division of General Services and is responsible for the preparation and carrying out of plans to protect persons and property within the County in the event of an emergency, and to provide for the coordination of emergency services within the County.

Continuous Improvement Service Delivery

The Office of Emergency Services is charged with establishing and maintaining emergency management functions for the County of Butte and for the Butte County Operational Area (both incorporated and unincorporated areas of the county). Emergency Management has four modes: (1) Preparation; (2) Response; (3) Recovery; and (4) Mitigation.

Preparation is concerned with training, plan preparation, and exercises for all personnel that have a role in emergency management. Training has revolved around the Standardized Emergency Management System (SEMS) as required by state law. Currently, the Sheriff's Office, Butte County Fire, and Butte County Public Works have trained personnel, with

continuing training of new hires. Additional advanced SEMS training has been provided to Administration, General Services, and Public Works. Training has been provided to the incorporated areas, Red Cross, school districts and other special districts within the County. Other training for various emergency management functions has been provided as needed.

Response consists of support for field response agencies, accessing State and Federal resources as needed, and establishing a unified strategic policy for emergency management functions, as dictated by changing disaster conditions. This office has opened the Emergency Operations Center (EOC) seven times since December 1994. The Emergency Services Officer acts as the EOC Manager and as the Deputy Director of Emergency Services during declared states of local emergency. The Board Chair serves as the Director of Emergency Services. The Butte County Operational Area has received very positive assessments for the operation of the EOC, during past events, from the Governor's Office of Emergency Services.

Recovery is the process where the County, the incorporated areas, and special districts are able to reimburse funds used for emergency responses during disasters. Working with Public Works, the Sheriff's Office, and Butte County Fire, this office has developed a computer-based system to aid in the recovery of eligible funds from the Federal Emergency Management Agency (FEMA) and from the State of California. This system has proved to be very successful, and has been adopted by 16 counties in California and one county in the State of Nevada. Basically, Butte County has been able to recover 100% of eligible disaster costs. This translates to about 96% of the County's costs, the loss being that emergency responders normal hours are not eligible for recovery.

Mitigation should never be confused with Response or Recovery. Mitigation may consist of repairing damages, but in a way that the damages will not reoccur, given similar conditions. The Butte County emergency management organization has been very aggressive in this area. Many construction projects have been accomplished that have mitigated damages from fire and floods. An example would be the \$1,200,000 repair of the Parrot-Phelan facility on Butte Creek. This project was completed without the net expenditure of any County funds. Many other similar projects have been completed using the Natural Resources Conservation Service, the U.S. Army Corp of Engineers, and the State Department of Water Resources. Mitigation has also been used to solve problems that do not necessarily involve disaster damages. The HUD-funded drainage projects in Palermo and Chico would be examples of this type of mitigation. Presently, Emergency Services is involved in five other proposed flood-related mitigation projects. At the direction of the Board of Supervisors, this office is presently working with Federal and State agencies to develop regional and local mitigation projects that will enhance protection for Butte County citizens.

Given the present staffing of the Office of Emergency Services, and given the present commitment to long-term mitigation projects, it is unlikely that much can be done to increase

product output. However, an effort continues to improve the efficiency of providing those services. This includes:

- Examine the delivery of service by the Office of Emergency Services to determine areas of potential service improvement.
- Continue maximizing the use of available technology provided by the County to improve communication.
- Continue with every conservation effort available to reduce the cost of office expenses.

Departmental Budget Request

No staffing changes are being requested. The staffing level remains at 1.75 FTE.

The only request above the base budget is for fuel purchases to travel to the State capitol for special flood control projects initiated by the Board of Supervisors.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$126,487, which excludes intrafund transfers. This represents a 1.2% increase over the FY 2001-02 Final Budget level of direct expenditures.

Board Action

None.

**605.001 – Veteran’s Services
General Services**

Paul McIntosh, CAO

605.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 127,234	\$ 134,690	\$ 133,690	\$ 133,806
SERVICES & SUPPLIES	\$ 32,833	\$ 42,781	\$ 42,781	\$ 42,805
OTHER CHARGES	\$ (2,881)	\$ -	\$ (3,244)	\$ (3,244)
FIXED ASSETS	\$ 4,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 6,170	\$ 12,136	\$ 12,136	\$ 12,152
SUBTOTAL APPROPRIATIONS	\$ 167,356	\$ 189,607	\$ 185,363	\$ 185,519
REVENUES	\$ 48,507	\$ 48,507	\$ 48,507	\$ 48,507
NET COUNTY COSTS	\$ 118,849	\$ 141,100	\$ 136,856	\$ 137,012

ALLOCATED POSITIONS	3	3	3	3
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Statement of Purpose

The Veterans Services Office provides assistance to veterans and their dependents in filing claims against the federal government for compensation, pension, and other benefits and services. The office also coordinates scheduling of transportation of veterans to appointments at various VA medical facilities. The office rents and schedules the use of the County’s five memorial halls.

Continuous Improvement Service Delivery

The Butte County Veterans Services Office is an office provided by the Board of Supervisors to assist veterans, their dependents and survivors, and the general public in obtaining benefits from Federal, State, and local agencies administering programs for veterans. The following services are offered:

- *Information and referral services for the following:*
 - ◆ Employment
 - ◆ Public assistance
 - ◆ Veterans Administration medical care
 - ◆ Social Security

Paul McIntosh, CAO

- *Assistance in the preparation of applications for:*
 - ◆ Compensation (service connected injuries or disease).
 - ◆ Re-open compensation for re-evaluation increase.
 - ◆ Dependency indemnity compensation (survivors annuity based upon service connected death).
 - ◆ Veteran's pension.
 - ◆ Death pension (for survivors of vets who died of non-service connected disability).
 - ◆ Dependent allowances.
 - ◆ Housebound and aid and attendance allowance.
 - ◆ State Veterans Homes.
 - ◆ Requests for military records and decorations.
 - ◆ Discharge upgrade and correction of military records.
 - ◆ Vocational rehabilitation.
 - ◆ Transportation to and from VA medical facilities.
 - ◆ Home loans.

- ◆ College fee waiver program for dependents of service connected disabled veterans.
- ◆ Life insurance.
- ◆ Burial benefits.
- *Comprehensive benefit counseling.*
- *Claim preparation and submission.*
- *Claim follow-up to ensure final decision.*
- *Initiate and develop appeals when appropriate.*
- *Networking with Federal, State, and local agencies.*
- *Participate in community-based events and holiday programs to promote and support veterans programs, benefits and issues.*

The addition of a veterans services representative to staff last year permitted the Veterans Services Office greater opportunity to perform outreach to promote the availability of benefits to veterans who might not otherwise have knowledge of programs that meet their special needs, and provide the option of home visits to veterans and dependents who otherwise cannot travel to the Chico office.

The Veterans Services Representatives will obtain State and National Certification through attendance at accreditation training, which is sponsored by the U.S. Department of Veterans Affairs (VA) and the California Department of Veterans Affairs (CDVA). This accreditation secures a portion of the funding for the Office.

This year, outreach to Oroville and South County veterans will increase due to a cooperative agreement with Feather River Tribal Health to perform interviews and hold workshops with the public at their new facility on 5th Avenue in Oroville.

The Veterans Services Office will continue with efforts to attract eligible student veterans to participate in the Work Study Program. This program offers a federal stipend to students who perform valuable work in support to the Veterans Services Office through reception activities, typing of general correspondence and filing of records.

The upgrade of the Vet-Pro computer system from a DOS-based application to a Windows version in FY 2001-02 has dramatically expanded performance of the system through ease of access and use. Vet-Pro for Windows provides connectivity to applications such as MS Word, MS Excel and other Microsoft platform applications. This has increased the speed and versatility with which benefit applications are processed and reports are generated. Staff training in the program’s features will continue throughout FY 2002-03 in order to utilize the program to its fullest extent.

Departmental Budget Request

The full-time staffing will remain at 3.0 FTE. The office staff is augmented by three to five part-time work study students who are paid by the Federal Veterans Administration.

The budget includes \$3,000 for transportation and travel, which permits the staff to attend training sessions sponsored by California Association of County Veterans Services Officers (CACVSO). The staff receives specialized training about veterans programs and procedures. They are tested, and if successful, they obtain a certification status for which the County is awarded by maintaining current funding levels.

Funding in the amount of \$1,000 above the base budget amount is requested to allow for the increased use of extra-help staff. Due to successful community outreach, each year the Veterans Services Officer spends more time out of the office. Further, the scope of work the student veterans perform is limited, and their short tenure in the Office prohibits the training necessary to assist staff sufficiently.

Chief Administrative Officer’s Recommendation

The total recommended level of direct expenditures for this budget unit is \$173,227, which excludes intrafund transfers. This represents a 7.5% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase is due to major maintenance costs budgeted in FY 2002-03 for a planned roof replacement on the County building that houses the Veteran’s Service Office.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers’ Compensation and other insurance premiums.

641.001 - Veteran's Memorial Hall**Paul McIntosh, CAO****General Services**

641.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 256,768	\$ 251,260	\$ 251,260	\$ 252,300
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 11,266	\$ 11,367	\$ 11,367	\$ 11,367
SUBTOTAL APPROPRIATIONS	\$ 268,034	\$ 262,627	\$ 262,627	\$ 263,667
REVENUES	\$ 20,500	\$ 28,950	\$ 28,950	\$ 28,950
NET COUNTY COSTS	\$ 247,534	\$ 233,677	\$ 233,677	\$ 234,717

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Veteran's Memorial Halls are located in the communities of Biggs, Chico, Gridley, Oroville and Paradise. The operation of the halls is governed by the California Military and Veterans Code and applicable law. In addition to providing for free use of the halls for veteran's organization and patriotic meetings, the halls are available for rent by veteran groups and the general public for other purposes. The Durham Memorial Hall was deeded to the Durham Recreation and Park District in FY 1996-97.

Continuous Improvement Service Delivery

Reservations for rental of the memorial halls are arranged through the Butte County Veteran's Service Office located in Chico. They receive the rental revenue, security deposits, insurance certificates, and enter into the agreements for private sector use. The Veteran's Service Officer also coordinates the calendar for use of the halls by veteran groups.

The location and description of the halls are:

<u>Memorial Hall</u>	<u>Address</u>	<u>Sq. Ft.</u>	<u>Year Built</u>
Biggs	280 B Street	6,197	1948
Chico	910 Esplanade	17,886	1927
Gridley	249 Sycamore St.	12,894	1926
Oroville	2374 Montgomery St.	24,659	1926
Paradise	6550 Skyway	14,226	1927

The physical appearance of the halls is reflective of the era in which they were built. No program has ever been undertaken, to our knowledge, to remodel the halls so they are more esthetically appealing to potential renters. The reasons are two-fold:

- The financial condition of the County has precluded expending monies on less than essential government services.
- The cost of modernizing the halls is not financially feasible, given the small amount of revenue generated from the rentals. Rental income does not come close to even offsetting ongoing operational costs.

Due to the restrictions on revenue, it is unlikely any improvements will be made concerning the Veteran’s Halls during FY 2002-03.

Departmental Budget Request

The base budget request is comprised substantially of an accumulation of Internal Service Fund (ISF) cost center expenses. The exception is a small stipend to reimburse the Veteran’s Service Officer when he has the opportunity to travel to and inspect the halls.

No budget expansion requests will be submitted.

Chief Administrative Officer’s Recommendation

The total recommended level of direct expenditures for this budget unit is \$251,260, which excludes intrafund transfers. This represents a 2.1% decrease over the FY 2001-02 Final Budget level of direct expenditures.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges and increased insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 11 - LEGISLATIVE & ADMIN
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	726,445	784,218	759,133	759,218	781,945
512	EXTRA HELP	3,229	5,000	5,000	5,000	5,000
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	192,773	173,217	209,523	209,523	214,000
TOTAL	SALARIES & EMPLOYEE BENE	882,447	962,435	973,656	973,741	1,000,945
523	COMMUNICATIONS	12,269	13,507	13,796	13,796	13,059
526	HOUSEHOLD EXPENSE	4,413	4,682	6,830	6,830	6,830
527	GENERAL INSURANCE	350	710	855	855	951
530	MAINTENANCE-EQUIPMENT	532	1,000	1,000	1,000	1,000
531	MAINT-STRUCTURES, IMP&MDS	27,814	7,289	7,898	7,898	7,898
533	MEMBERSHIPS	2,079	5,437	5,347	5,347	5,347
535	OFFICE EXPENSE	44,101	29,786	33,585	33,585	34,383
536	PROF & SPECIALIZED SERV	206,434	297,500	325,000	325,000	485,000
538	RENTS & LEASES-BUILDINGS	0	120	0	0	0
541	SPECIAL DEPARTMENTAL EXPH	127	25,000	5,000	5,000	5,000
542	DATA PROCESSING	8,313	12,928	8,945	8,945	9,001
543	TRANSPORTATION & TRAVEL	17,825	29,552	50,032	50,032	50,032
544	UTILITIES	6,738	8,536	8,641	8,641	8,641
TOTAL	SERVICES & SUPPLIES	330,994	436,047	466,929	466,929	627,142
559	REQUIRED EXPEND SAVINGS	0	-26,523	0	-28,608	-28,608
TOTAL	OTHER CHARGES	0	-26,523	0	-28,608	-28,608
563	FIXED ASSETS-EQUIPMENT	46,056	6,000	0	0	0
TOTAL	FIXED ASSETS	46,056	6,000	0	0	0
TOTAL	FIXED ASSETS	1,259,497	1,377,959	1,440,585	1,412,062	1,599,479
571	SUPPORT SERVICES ALLOC	70,263	68,627	65,880	65,880	65,880
572	ALLOC COSTS TRANSF A-87	-222,408	-269,493	-149,272	-148,936	-148,936
TOTAL	OTHER FINANCING USES	-152,145	-200,866	-83,392	-83,056	-83,056
TOTAL	INDIRECT	-152,145	-200,866	-83,392	-83,056	-83,056
TOTAL	ADMINISTRATIVE OFFICE	1,107,352	1,177,093	1,357,193	1,329,006	1,516,423

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 11 - LEGISLATIVE & ADMIN
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	79,111	79,685	84,192	84,192	84,192
512	EXTRA HELP	0	4,326	0	0	0
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	23,478	21,849	23,643	23,643	23,643
TOTAL	SALARIES & EMPLOYEE BENE	102,589	105,860	107,837	107,837	107,837
523	COMMUNICATIONS	377	402	457	457	432
526	HOUSEHOLD EXPENSE	958	1,015	1,194	1,194	1,194
527	GENERAL INSURANCE	83	135	179	179	197
530	MAINTENANCE-EQUIPMENT	445	6,200	8,320	8,320	8,320
531	MAINT-STRUCTURES, INP&GNDS	2,126	1,789	1,618	1,618	1,693
533	MEMBERSHIPS	181	425	375	375	375
535	OFFICE EXPENSE	13,724	16,771	11,435	11,435	12,007
536	PROF & SPECIALIZED SERV	20,151	33,700	28,000	28,000	28,000
537	PUBLICATIONS & LEGAL NOTI	22,555	25,000	25,000	25,000	25,000
541	SPECIAL DEPARTMENTAL EXPM	26	200	300	300	300
542	DATA PROCESSING	918	1,126	903	903	914
543	TRANSPORTATION & TRAVEL	1,407	2,919	2,986	2,986	2,986
544	UTILITIES	1,396	1,769	1,722	1,722	1,722
TOTAL	SERVICES & SUPPLIES	64,345	91,451	82,489	82,489	83,140
559	REQUIRED EXPEND SAVINGS	0	-4,207	0	-4,067	-4,067
TOTAL	OTHER CHARGES	0	-4,207	0	-4,067	-4,067
563	FIXED ASSETS-EQUIPMENT	24,476	0	0	0	0
TOTAL	FIXED ASSETS	24,476	0	0	0	0
TOTAL	FIXED ASSETS	191,411	193,104	190,326	186,259	186,910
571	SUPPORT SERVICES ALLOC	3,247	8,049	6,471	6,471	6,485
TOTAL	OTHER FINANCING USES	3,247	8,049	6,471	6,471	6,485
TOTAL	INDIRECT	3,247	8,049	6,471	6,471	6,485
TOTAL	CLERK OF THE BOARD	194,657	201,153	196,797	192,730	193,395

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 11 - LEGISLATIVE & ADMIN
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	83,314	111,321	113,840	113,840	120,187
318	EMPLOYEE BENEFITS	15,473	55,314	29,208	29,208	30,831
TOTAL	SALARIES & EMPLOYEE BENE	98,986	166,835	145,048	145,048	150,218
323	COMMUNICATIONS	379	13,443	813	813	770
326	HOUSEHOLD EXPENSE	217	231	1,753	1,753	1,753
327	GENERAL INSURANCE	37	59	234	234	249
330	MAINTENANCE-EQUIPMENT	43	300	1,000	1,000	1,000
331	MAINT-STRUCTURES, IMP&MDS	257	47,298	1,879	1,879	1,879
333	MEMBERSHIPS	100	100	200	200	200
335	OFFICE EXPENSE	3,992	101,020	1,615	1,615	1,649
336	PROF & SPECIALIZED SERV	600	3,500	1,500	1,500	196,500
342	DATA PROCESSING	991	1,126	1,465	1,465	1,482
343	TRANSPORTATION & TRAVEL	1,375	3,102	6,147	6,147	6,147
344	UTILITIES	0	0	2,799	2,799	2,799
TOTAL	SERVICES & SUPPLIES	10,193	170,379	19,405	19,405	214,428
559	REQUIRED EXPEND SAVINGS	0	-2,382	0	-2,668	-2,668
TOTAL	OTHER CHARGES	0	-2,382	0	-2,668	-2,668
563	FIXED ASSETS-EQUIPMENT	6,115	0	0	0	0
TOTAL	FIXED ASSETS	6,115	0	0	0	0
TOTAL	FIXED ASSETS	115,294	334,832	144,453	161,785	361,978
571	SUPPORT SERVICES ALLOC	5,555	3,855	12,905	12,905	12,905
572	ALLOC COSTS TRANSF A-87	-55,171	-265,682	-137,223	-137,223	-92,223
TOTAL	OTHER FINANCING USES	-49,616	-261,827	-124,318	-124,318	-79,318
TOTAL	INDIRECT	-49,616	-261,827	-124,318	-124,318	-79,318
TOTAL	GENERAL SERVICES ADMIN	65,678	73,005	40,135	37,467	282,660

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 12 - FINANCE
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	147,376	163,566	168,337	168,337	168,337
518	EMPLOYEE BENEFITS	45,033	48,977	56,977	56,977	57,565
TOTAL	SALARIES & EMPLOYEE BENE	192,409	212,543	225,314	225,314	225,902
523	COMMUNICATIONS	3,086	3,626	3,853	3,853	3,647
526	HOUSEHOLD EXPENSE	1,940	2,058	4,287	4,287	4,287
527	GENERAL INSURANCE	164	270	362	362	399
530	MAINTENANCE-EQUIPMENT	0	810	755	755	755
531	MAINT-STRUCTURES, INF&GNDS	4,049	3,338	4,884	4,884	4,884
533	MEMBERSHIPS	90	270	375	375	375
535	OFFICE EXPENSE	8,416	10,895	11,647	11,647	11,933
537	PUBLICATIONS & LEGAL NOTI	419	500	500	500	500
542	DATA PROCESSING	2,084	2,719	2,169	2,169	2,191
543	TRANSPORTATION & TRAVEL	5,350	4,710	5,266	5,266	5,266
544	UTILITIES	2,823	3,056	6,068	6,068	6,068
TOTAL	SERVICES & SUPPLIES	28,421	32,252	40,166	40,166	40,305
559	REQUIRED EXPEND SAVINGS	0	-4,148	0	-4,585	-4,585
TOTAL	OTHER CHARGES	0	-4,148	0	-4,585	-4,585
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	220,830	240,647	265,480	260,895	261,622
571	SUPPORT SERVICES ALLOC	16,383	14,290	16,360	16,360	16,360
572	ALLOC COSTS TRANSF A-87	-115,599	-133,518	-133,041	-132,769	-133,129
TOTAL	OTHER FINANCING USES	-99,216	-119,228	-116,681	-116,409	-116,769
TOTAL	INDIRECT	-99,216	-119,228	-116,681	-116,409	-116,769
TOTAL	PURCHASING	121,614	121,419	148,799	144,486	144,853

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 26 - OTHER PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	65,608	66,196	70,946	70,946	70,946
312	EXTRA HELP	0	0	0	0	0
314	OVERTIME	0	0	0	0	0
318	EMPLOYEE BENEFITS	19,768	21,109	23,264	23,264	23,324
TOTAL	SALARIES & EMPLOYEE BENE	85,376	87,305	94,210	94,210	94,270
323	COMMUNICATIONS	14,566	16,848	13,898	13,898	13,156
326	HOUSEHOLD EXPENSE	844	895	776	776	776
327	GENERAL INSURANCE	139	214	270	270	289
330	MAINTENANCE-EQUIPMENT	0	1,000	1,000	1,000	1,000
331	MAINT-STRUCTURES, IMP&MDS	2,369	2,110	1,626	1,626	1,626
333	MEMBERSHIPS	50	75	75	75	75
335	OFFICE EXPENSE	2,552	6,984	4,567	4,567	4,634
336	PROF & SPECIALIZED SERV	0	0	0	0	0
337	PUBLICATIONS & LEGAL NOTI	0	0	0	0	0
339	RENTS & LEASES-EQUIPMENT	1,100	1,200	1,200	1,200	1,200
341	SPECIAL DEPARTMENTAL EXPN	25,391	18,368	0	0	0
342	DATA PROCESSING	955	1,410	959	959	970
343	TRANSPORTATION & TRAVEL	4,711	3,808	4,964	4,964	4,964
344	UTILITIES	2,505	3,604	3,335	3,335	3,335
TOTAL	SERVICES & SUPPLIES	55,183	56,516	32,670	32,670	32,025
354	INTERFUND EXPENDITURES	2,274	2,000	2,000	2,000	2,000
359	REQUIRED EXPEND SAVINGS	0	-2,442	0	-2,393	-2,393
TOTAL	OTHER CHARGES	2,274	-442	2,000	-393	-393
363	FIXED ASSETS-EQUIPMENT	3,244	0	0	0	0
TOTAL	FIXED ASSETS	3,244	0	0	0	0
TOTAL	FIXED ASSETS	146,077	143,379	128,880	126,487	125,902
571	SUPPORT SERVICES ALLOC	6,658	21,051	18,512	18,512	18,526
573	DIRECT SERVICE TRANSFERS	0	7,571	7,571	0	0
TOTAL	OTHER FINANCING USES	6,658	28,622	26,083	18,512	18,526
TOTAL	INDIRECT	6,658	28,622	26,083	18,512	18,526
TOTAL	EMERGENCY SERVICES	152,735	172,001	154,963	144,999	144,428

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 54 - VETERANS SERVICE OFFICER
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	85,781	97,758	99,071	99,071	99,071
512	EXTRA HELP	2,377	5,000	6,000	5,000	5,000
518	EMPLOYEE BENEFITS	25,728	24,476	29,619	29,619	29,735
TOTAL	SALARIES & EMPLOYEE BENE	113,886	127,234	134,690	133,690	133,806
523	COMMUNICATIONS	1,783	2,474	2,467	2,467	2,335
526	HOUSEHOLD EXPENSE	2,905	2,995	3,522	3,522	3,522
527	GENERAL INSURANCE	86	194	261	261	285
530	MAINTENANCE-EQUIPMENT	1,475	3,300	3,300	3,300	3,300
531	MAINT-STRUCTURES, INP&CHDS	5,840	3,694	12,856	12,856	12,856
533	MEMBERSHIPS	350	350	350	350	350
535	OFFICE EXPENSE	6,351	7,271	7,127	7,127	7,242
536	PROF & SPECIALIZED SERV	0	2,400	0	0	0
542	DATA PROCESSING	2,014	1,125	2,628	2,628	2,645
543	TRANSPORTATION & TRAVEL	4,534	3,876	5,047	5,047	5,047
544	UTILITIES	4,584	5,154	5,223	5,223	5,223
TOTAL	SERVICES & SUPPLIES	29,922	32,833	42,781	42,781	42,805
559	REQUIRED EXPEND SAVINGS	0	-2,881	0	-3,244	-3,244
TOTAL	OTHER CHARGES	0	-2,881	0	-3,244	-3,244
563	FIXED ASSETS-EQUIPMENT	0	4,000	0	0	0
TOTAL	FIXED ASSETS	0	4,000	0	0	0
TOTAL	FIXED ASSETS	143,808	161,186	177,471	173,227	173,367
571	SUPPORT SERVICES ALLOC	4,181	6,170	12,136	12,136	12,152
TOTAL	OTHER FINANCING USES	4,181	6,170	12,136	12,136	12,152
TOTAL	INDIRECT	4,181	6,170	12,136	12,136	12,152
TOTAL	VETERAN'S SERVICE OFFICER	147,989	167,356	189,607	185,363	185,519

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 7 - RECREATION
 ACTIVITY - 71 - VETERAN'S MEMORIAL HALLS
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-01	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
523	COMMUNICATIONS	2,370	2,486	2,718	2,718	2,572
526	HOUSEHOLD EXPENSE	83,564	87,323	99,970	99,970	99,970
527	GENERAL INSURANCE	1,112	1,981	3,439	3,439	4,625
530	MAINTENANCE-EQUIPMENT	0	0	0	0	0
531	MAINT-STRUCTURES, IMPROVMS	172,559	117,409	107,179	107,179	107,179
535	OFFICE EXPENSE	17,624	5,950	0	0	0
543	TRANSPORTATION & TRAVEL	0	100	100	100	100
544	UTILITIES	29,870	41,319	37,854	37,854	37,854
TOTAL	SERVICES & SUPPLIES	307,099	256,768	251,260	251,260	252,300
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
TOTAL	OTHER CHARGES	307,099	256,768	251,260	251,260	252,300
571	SUPPORT SERVICES ALLOC	4,632	11,266	11,367	11,367	11,367
TOTAL	OTHER FINANCING USES	4,632	11,266	11,367	11,367	11,367
TOTAL	INDIRECT	4,632	11,266	11,367	11,367	11,367
TOTAL	VETERAN'S MEMORIAL HALLS	311,731	268,034	262,627	262,627	263,667

AGRICULTURE

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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460.001	Agriculture.....	161
	Budget Unit Expenditure Details (Schedule 9).....	166

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460.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,176,737	\$ 1,216,904	\$ 1,186,713	\$ 1,227,903
SERVICES & SUPPLIES	\$ 204,228	\$ 275,100	\$ 249,832	\$ 268,380
OTHER CHARGES	\$ (7,015)	\$ 5,610	\$ (19,185)	\$ (13,795)
FIXED ASSETS	\$ -	\$ 100,000	\$ 18,000	\$ 18,000
INTRA-FUND TRANSFERS	\$ 22,395	\$ 43,525	\$ 21,130	\$ 21,277
SUBTOTAL APPROPRIATIONS	\$ 1,396,345	\$ 1,641,139	\$ 1,456,490	\$ 1,521,765
REVENUES	\$ 627,918	\$ 650,000	\$ 650,000	\$ 688,352
NET COUNTY COSTS	\$ 768,427	\$ 991,139	\$ 806,490	\$ 833,413

ALLOCATED POSITIONS	19	18.5	18.5	18.5
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Mission Statement

Protect and perpetuate Agriculture, the #1 industry in Butte County, by ensuring a safe and healthy agricultural product.

Promote and provide confidence of buyers and sellers by ensuring fairness in local, national and international trade.

Protect and promote the well being of all our customers and our community through the fair, equitable application of agricultural and weights & measures standards, emphasizing education and cooperation, including the use of technology to enhance customer service.

Department Consists of the Following Budget Unit

- 460.001 Agriculture Department

DEPARTMENT: Agriculture

KEY AREA OF RESPONSIBILITY: Customer Service

BOARD OBJECTIVE # 1 Develop and implement a Countywide customer Service program.

Department Goals	Performance Expectations
<p>Maintain continuous improvement program through June 30, 2003.</p> <p><i><u>Measurement:</u></i></p> <p><i>* Quality and accuracy of services reported in survey results.</i></p>	<p><u>Continuous Improvement:</u></p> <ol style="list-style-type: none">1. Update customer service team by June 30, 2002.2. Review services for relevancy by December 15, 2002.3. Review standards for accuracy and relevance by December 15, 2002.4. Review point of service survey by February 1, 2003.5. Train all employees in Customer Service I (Courteous/Helpful) and II (Conflict/Resolution) by January 31, 2003.

DEPARTMENT: Agriculture

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 2 Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze annual service group utilizing the 7-step method and implement by November 30, 2002.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Identify the service(s) to be analyzed by September 30, 2002.2. Define the purpose(s) of the services in narrative form by October 15, 2002.3. Flow chart the process and identify the bottlenecks by October 31, 2002.4. Evaluate the service based upon departmental standards by October 31, 2002.5. Identify the internal and environmental barriers by November 30, 2002.6. Identify the learning gaps by November 30, 2002.7. Recommend improvement to service delivery by January 31, 2003.
<p>Reduce customer complaints by 20% by February 1, 2003.</p> <p><u>Measurement :</u> * <i>Quality of complaint report .</i> * <i>% of employees trained in customer service.</i></p>	<ol style="list-style-type: none">1. Maintain complaint log and compile mid-year report by November 30, 2002, itemizing complaints received and responded to. Establish an initial database by June 30, 2002.

DEPARTMENT:

Agriculture

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a 5-year plan by March 15, 2003, estimating the County resource needs in the following key categories:</p> <ul style="list-style-type: none">. Customer Service. Operational. Human Resources. Fiscal	<p><u>Initial:</u></p> <ol style="list-style-type: none">1. Review and develop, as needed, department vision, mission and values by October 31, 2002.2. Initiate identification and of key policies and procedures by November 30, 2002.3. Establish key activity indicators for target graphs by November 30, 2002.4. Establish a process to develop product and services flowcharts by December 31, 2002.5. Establish a process to identify internal and external customers and correlate the department products and services with these customers by January 31, 2003.
<p><u>Measurement:</u> * <i>Quality of 5-year plan.</i></p>	<ol style="list-style-type: none">6. Identification of goals, performance expectations and performance measurements for the last, current and future years based on the activity indicators and existing of known legislative mandates by February 28, 2003.7. Initiate analysis to provide projected annual budgets based on service projections and correlations of respective anticipated costs with projected budgets and revenues by March 31, 2003.8. Establish a process for annual review of 5-year plan and identification of what data is necessary for improving the plan by April 30, 2003.

DEPARTMENT: Agriculture

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 4 Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication process to improve countywide communications by March 31, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Quality of Report.</i>* <i>% of employees trained.</i>* <i>Comments from others/survey results.</i>	<ol style="list-style-type: none">1. Review current intra-county information available by this department to other departments, including "AgNotes" by September 30, 2002.2. Identify to whom we are an internal customer by September 30, 2002.3. Define your internal customers' needs by October 31, 2002.4. Define your needs as an internal customer by October 31, 2002.5. Establish a written policy on routine communication standard operating procedures by September 30, 2002.6. Establish a policy which incorporates a definition of what constitutes a critical issue in our department by September 30, 2002.7. Provide a departmental newsletter "AgNotes" to internal customers starting April 15, 2002, on a bi-monthly basis. Departmental web-site will also be updated bi-monthly.
<p>Develop long term strategy for the potential Agricultural Center.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Provide strategy updates to the the Board of Supervisors as required.</i>	<ol style="list-style-type: none">1. Meet with Board of Supervisor's sub-committee to discuss future course of action, including County legislative platform issues by May 31, 2002.

DEPARTMENT:

Agriculture

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Improve employee performance through training and non-training solutions. Prepare a human resources improvement strategy by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Quality of Records.</i> * <i>% of staffing training needs met.</i> * <i>Quality of strategy incorporated into 5-year plan.</i> 	<p><u>Initial:</u></p> <ol style="list-style-type: none"> 1. Develop a personal growth program for each employee which builds upon personnel evaluation and employee's career objectives by August 31, 2002. 2. Develop annual record for proof of training to be placed in employee's records by June 30, 2002. 3. Develop an annual training program by identifying staff needs by December 31, 2002. 4. Assign training coordinator within the department by June 30, 2002. 5. Incorporate customer service standards in the employee's performance evaluation process based upon customer service standards by January 1, 2003.

DEPARTMENT: Agriculture

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop a strategy by December 31, 2002, to enhance revenues, reduce costs and conform with the Board of Supervisors' adopted financial management strategies.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quality of Strategy.</i>* <i>Realized Savings.</i>* <i>Level of enhanced revenues.</i>	<p><u>Initial:</u></p> <ol style="list-style-type: none">1. Identify and maximize opportunities to cover departmental and support activity costs from restricted revenues by December 31, 2002.2. Identify and review fee schedules, as appropriate, to assure reasonable and full cost recovery by January 31, 2003.3. Develop a plan by January 15, 2003, to achieve department's Required Expenditure Savings (RES) goal as established by the adopted county budget.4. Analyze costs associated with communication devices, including pagers and cell phones, and develop a plan to reduce these costs by October 30, 2002.
<p>Maintain positive account balances in all budget unit accounts through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Maintenance of positive account balance.</i>	<p><u>Continuous Improvement:</u></p> <ol style="list-style-type: none">1. Submit quarterly report to Administrative Office on account balances and corrective actions on deficit accounts.2. Monitor accounts on a regular basis to ensure funds are available within an account prior to making an expenditure.

DEPARTMENT:

Agriculture

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop strategy to realize as much revenues as possible in existing programs and increase program efficiencies.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Collect 100% of annual device registration fees.</i>* <i>Inspect 100% of the retail gasoline station nozzles for the vapor recovery inspection program contract.</i>* <i>Inspect 100% of the rice fields to verify certification for the Rice Straw Disease Burn Program.</i>* <i>Complete 100% of the pre-site application inspections to full funding from the Pesticide Regulatory Program contract.</i>	<p><u>Continuous Improvement:</u></p> <ol style="list-style-type: none">1. Collect 80% of registration fees by February 15, 2003.2. Complete 50% of nozzles inspections by January 15, 2003.3. Complete 75% of field inspections by August 30, 2003.4. Complete 50% of pre-site inspections by January 30, 2003.

DEPARTMENT: Agriculture

KEY AREA OF RESPONSIBILITY: Fiscal-Legislative

BOARD OBJECTIVE # 7 Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Develop and recommend departmental legislative strategies to protect and improve County general purpose revenue by September 30, 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Timely identification of legislative issues.</i>* <i>Number of bills monitored.</i>* <i>Success of bills proposed.</i>	<p><u>Initial:</u></p> <ol style="list-style-type: none">1. Participate in County and California Agricultural Commissioner and Sealer's Association efforts to identify potential legislative actions that may impact departmental actions by February 28, 2003.2. Develop and facilitate actions to develop response strategies to counter proposed legislation by March 31, 2003.3. Work with appropriate entities to develop legislation that would improve the department's fiscal and operational abilities by September 30, 2002.4. Provide legislative strategies to be included within the Board's legislative platform by October 31, 2002.
<p>Maintain continuous improvement program.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quality of proposed strategies.</i>	<p><u>Continuous Improvement:</u></p> <ol style="list-style-type: none">1. Annual review and summary of proposed legislative strategies by September 30, 2003.

460.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,176,737	\$ 1,216,904	\$ 1,186,713	\$ 1,227,903
SERVICES & SUPPLIES	\$ 204,228	\$ 275,100	\$ 249,832	\$ 268,380
OTHER CHARGES	\$ (7,015)	\$ 5,610	\$ (19,185)	\$ (13,795)
FIXED ASSETS	\$ -	\$ 100,000	\$ 18,000	\$ 18,000
INTRA-FUND TRANSFERS	\$ 22,395	\$ 43,525	\$ 21,130	\$ 21,277
SUBTOTAL APPROPRIATIONS	\$ 1,396,345	\$ 1,641,139	\$ 1,456,490	\$ 1,521,765
REVENUES	\$ 627,918	\$ 650,000	\$ 650,000	\$ 688,352
NET COUNTY COSTS	\$ 768,427	\$ 991,139	\$ 806,490	\$ 833,413

ALLOCATED POSITIONS	19	18.5	18.5	18.5
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Statement of Purpose

The Agricultural Commissioner is responsible for countywide enforcement of agricultural laws and regulations as stated by the California Food and Agricultural Code, California Code of Regulations and California Business and Professions Code. The Agricultural Commissioner also serves as the Director of Weights and Measures and supervises the contractual functions of Predatory Animal Control.

The Department's purpose is to protect and perpetuate agriculture in Butte County by ensuring the availability of safe and healthy products. The Department actively promotes and provides confidence in the market place by ensuring fairness to both sellers and buyers by the equitable application of agricultural and weights and measures standards, including the use of new technology to enhance customer service.

Continuous Improvement Service Delivery

The Agriculture Department provides the local delivery system for state mandated and local county programs for agriculture and weights and measures. The Agricultural Commissioner

serves at the direction of the County Board of Supervisors, the Secretary of California Department of Food and Agriculture, and the Director of the California Department of Pesticide Regulation.

This year, the Department will be responsible for two projects that pose a serious potential threat to our local agricultural industry-foreign animal diseases, i.e. foot and mouth disease and Mediterranean fruit fly. Both of these efforts are in response to national and state issues that could affect us locally. We also are working on important issues that have policy and economic implications regarding agriculture and future commerce, such as new water quality objectives in the Sacramento River for diazinon or helping the olive industry address their most serious pest- the olive fruit fly.

The department will be working with the California Department of Food and Agriculture and the Office of Emergency services to implement a new local emergency planning guide and implementation plan for any potential foreign animal disease outbreak. Butte County has been selected as a potential pilot county to provide a training exercise for all involved agencies. This is an important biosecurity issue that the Governor's office has asked CDFA and OES to cooperate on and coordinate with local agencies to provide an organized response plan.

In response to a find in Butte County of dead Mediterranean fruit fly maggots in imported Clementine mandarins from Spain, our department will be placing special insect detection traps in potential host fruit this season. We will also be increasing trap numbers for melon fly and Oriental fruit fly in response to the potential pest outbreak threat to our crops.

The Glassywinged sharpshooter program will be continued with increased efficiency this year. Last year, we were able to change our methods of control to materials that required fewer applications per season and that provided fewer concerns to the property owners and public. At the end of the season, survey results showed that we had apparently not only reduced the spread of the pest, but had contained the infestation to two sites. The initial survey had shown the pest present on at least eleven properties. The project will also be provided with support from the California Conservation Corps for survey work.

This past year, the Agricultural Commissioner was charged with supervising the new Conditional Rice Straw Disease burn program. A coordinated burn permit program was established with the Butte County Air Quality Management District. Our department implemented a very successful program that provided training for Pest Control Advisors and growers, conducted on-site field inspection for 11% of the rice fields in the program and provided certification over-sight for all rice fields requiring approval to be put on the ready to burn list. . This will be the second year of a two-year program and program costs will be reduced significantly due to developed program efficiencies.

Our department has been very supportive of the olive industry's efforts to deal with the new infestation of olive fruit fly. The olive fruit fly is the most serious pest of the olive industry worldwide. To date, we have found eight olive fruit flies in Butte County. The local industry is progressing towards the formation of a pest control district. We will be conducting a trapping program this year, which will give growers the ability to determine when to treat for control of the fly. Last year, the Board of Supervisors approved a quarantine, which our department enforces, to protect the industry from in-coming infested olive fruit. As a member of a cooperative committee, our department is also supporting the application for funding that will provide long-term pest management tools for the industry.

The Weights and Measures Division purchased and installed a Bell prover. A Bell prover, which is used to test gas vapor meters, was purchased on a regional basis. This prover allowed us to test meters more efficiently and enabled our laboratory to meet the new state standards for laboratory certification. Last year was the first year that the heavy-capacity weight truck was utilized in a three county regional cooperative program.

The Pesticide Regulatory program this year will be utilizing more of the tools provided by the Geographical Information System (GIS) with specific mapping of fields to provide digitized parcels for issuing pesticide use permits and prepare for the new groundwater protection program. The department will be requesting funds for an extra help person in FY 2002-03 with GIS expertise to carry out this program. This project will require interfacing on a regular basis with other county departments to share expertise and applications of mutual use.

The department will also be more closely involved the Sacramento River Watershed Program, State Regional Water Quality Control and the Department of Pesticide Regulation as water quality objectives in the Sacramento and Feather Rivers are developed. The potential development of a local regulatory program will require our staff input as management practices proceed through the adoption process.

The Butte County Weed Management Area is utilizing existing grants to carry out noxious weed mapping services, public education and interagency cooperation for the control of noxious weeds. Future grants are also being pursued to complete major noxious control projects in the county. An annual project report was produced as part of the program report to the state legislature.

Other programs that will be supported this year by our department also include:

- Work with Development Services on planning issues related to the Agricultural planning issues including Development Review Committee representation and provide staff comments regarding potential implementation of the Agricultural Element.

- Provide staff for special field surveillance and enforcement for the rice pesticide use program, specifically the use of propanil.
- New rice industry certification program that will provide variety identification integrity and address potential rice pest and disease issues.
- Utilize volunteers, interns and extra-help staff to reduce costs in the following programs: Pest detection, GIS programs, clerical assistance, Glassy-winged sharpshooter survey, Farm City Celebration activities.
- Provide “AgNotes” to stakeholders and Board members bi-monthly and provide a web-site with current program activities.
- Provide current information on the web-site regarding potential new pest threats, such as Sudden Oak Death.

Departmental Budget Request

The department base budget request provides the minimum level of funds and resources to maintain existing service levels. The budget expansion requests provide funds for the following:

- Purchase of computer software licenses that the department is required to have to comply with copyright laws.
- “Safety shoe” allowance for general unit employees as per the general unit agreement (MOU) with the county.
- Purchase and replace five vehicles that due to mileage, ergonomics, continued maintenance.
- Install a security gate and fence around the agricultural office at 316 Nelson Avenue in Oroville. Currently, the building has no type of preventative security.
- Remodel of Chico district office to replace falling down ceiling tile, poor lighting, carpet and painting.
- Purchase of a petroleum prover for testing petroleum fuels, this cost would be shared with Colusa & Glenn county, similar to the purchase of the heavy capacity weight truck in which all three counties shared in the purchase of vehicle.
- Allows for \$10,000 for Glassy-winged Sharpshooter (GWSS) pest control activities, which are 100% funded by the GWSS contract.
- Provides for extra help personnel to return clerical support services to the district offices, additionally, provides for extra help engineering aide to conduct GIS activities for the agriculture department.

Chief Administrative Officer's Recommendations

The total recommended level of direct expenditures for this budget unit is \$1,435,360 which excludes intrafund transfers. This represents a 4.5% increase over the FY 2001-02 Final

Budget level of direct expenditures. This recommendation maintains existing service levels, and provides for the replacement of one vehicle with over 160,000 miles, the purchase of computer software and the regional purchase of a petroleum prover.

Board Action

Increased Salaries and Benefits for department head pay-for-performance program; increased various line item expenditures by \$39,752 to carry out duties associated with general pest protection and with the Olive Fruit Fly Pest Detection Program, completely funded by the California Department of Food and Agriculture; increased inter-fund expenditure costs by \$5,390 due to increased vehicle maintenance costs; decreased revenue of \$1,400 to correct treatment of Equipment Replacement Trust Fund; utilized \$5,000 of County dollars to assist olive growers with olive fruit fly trapping costs; adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 25 - PROTECTIVE INSPECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	758,760	863,323	857,927	857,927	869,905
512	EXTRA HELP	35,105	58,126	87,728	58,128	83,365
514	OVERTIME	269	500	500	500	500
518	EMPLOYEE BENEFITS	222,340	254,788	270,749	270,158	274,133
TOTAL	SALARIES & EMPLOYEE BEHE	1,016,673	1,176,737	1,216,904	1,186,713	1,227,903
522	CLOTHING & PERSONAL SUPPL	40	900	900	900	900
523	COMMUNICATIONS	21,204	21,001	23,491	23,491	22,236
526	HOUSEHOLD EXPENSE	13,441	14,108	16,590	16,590	16,590
527	GENERAL INSURANCE	3,920	6,369	7,150	7,150	7,272
530	MAINTENANCE-EQUIPMENT	2,900	7,625	7,625	7,625	7,625
531	MAINT-STRUCTURES, IMPRGND	26,056	24,280	34,458	39,190	39,190
533	MEMBERSHIPS	772	881	881	881	881
535	OFFICE EXPENSE	35,170	26,201	30,836	30,836	34,871
536	PROF & SPECIALIZED SERV	38,269	49,505	49,505	49,505	49,505
537	PUBLICATIONS & LEGAL NOTI	0	200	200	200	200
540	SMALL TOOLS & INSTRUMENTS	74	300	300	300	300
541	SPECIAL DEPARTMENTAL EXPM	17,789	38,749	30,549	20,549	28,049
542	DATA PROCESSING	9,452	10,221	14,500	14,500	14,646
543	TRANSPORTATION & TRAVEL	10,175	18,918	21,768	21,768	29,768
544	UTILITIES	12,678	18,193	16,347	16,347	16,347
TOTAL	SERVICES & SUPPLIES	211,938	237,651	275,100	249,832	268,380
554	INTERFUND EXPENDITURES	20,663	5,610	5,610	5,610	11,000
559	REQUIRED EXPEND SAVINGS	0	-22,625	0	-24,795	-24,795
TOTAL	OTHER CHARGES	20,663	-17,015	5,610	-19,185	-13,795
563	FIXED ASSETS-EQUIPMENT	0	0	100,000	18,000	18,000
TOTAL	FIXED ASSETS	0	0	100,000	18,000	18,000
TOTAL	FIXED ASSETS	1,249,275	1,397,373	1,397,614	1,435,360	1,500,488
571	SUPPORT SERVICES ALLOC	16,133	22,395	43,525	21,130	21,277
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	16,133	22,395	43,525	21,130	21,277
TOTAL	INDIRECT	16,133	22,395	43,525	21,130	21,277
TOTAL	AGRI. GENERAL SERV.	1,265,408	1,419,768	1,641,139	1,456,490	1,521,765

ASSESSOR

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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	Department Goals	168
080.001	Assessor.....	176
	Budget Unit Expenditure Details (Schedule 9).....	180

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080.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 2,500,178	\$ 2,631,829	\$ 2,618,503	\$ 2,635,829
SERVICES & SUPPLIES	\$ 343,736	\$ 424,445	\$ 364,179	\$ 405,689
OTHER CHARGES	\$ (43,064)	\$ 2,000	\$ (48,203)	\$ (48,203)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ 12,000
INTRA-FUND TRANSFERS	\$ 40,833	\$ 46,939	\$ 46,939	\$ 47,325
SUBTOTAL APPROPRIATIONS	\$ 2,841,683	\$ 3,105,213	\$ 2,981,418	\$ 3,052,640
REVENUES	\$ 1,282,856	\$ 1,231,956	\$ 1,231,956	\$ 1,285,456
NET COUNTY COSTS	\$ 1,558,827	\$ 1,873,257	\$ 1,749,462	\$ 1,767,184

ALLOCATED POSITIONS	49	50	49	49
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Mission Statement

The mission of the Assessor’s Department is to perform all property assessment duties that are constitutionally and statutorily directed to the County Assessor. The Assessor’s Department will complete all assessment responsibilities at the least possible cost to the public, in a manner, which is responsive and reflects quality, integrity and fairness.

Department Consists of the Following Budget Unit

- 080.001 Assessor

DEPARTMENT:

Assessor

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain Customer Service program through June 2003.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i></p>	<p><u>Continuous Improvement:</u></p> <ol style="list-style-type: none">1. Update Customer Service Team by November 2002.2. Review services for accuracy and relevancy by December 2002.3. Review standards for accuracy and relevancy by December 2002.4. Revisit point of service survey by June 2003.5. Ensure that all employees complete Customer Service Training I and II by June 2003.

DEPARTMENT:

Assessor

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze annual service group utilizing the 7-step method and implement by June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Quality of Report.</i> * <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Identify the service(s) to be analyzed by December 2002. 2. Define the purpose of the service(s) in narrative form by December 2002. 3. Flow chart the process and identify bottlenecks by December 2002. 4. Evaluate the service based upon departmental customer service standards by December 2002. 5. Identify internal and external environmental barriers by December 2002. 6. Identify learning gaps by March 2003. 7. Recommend improvements to service delivery by June 2003.
<p>Increase by 10% the number of recorded documents processed within 90 days of recording date by June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Flow chart the document process by August 2002. 2. Determine bottlenecks in process by October 2002. 3. Develop written policy by December 2002. 4. Train staff by February 2003. 5. Implement by June 2003.
<p>Achieve 100% accuracy on our Department of Finance service goals thereby maintaining grant status of AB 719 funds by June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Quality of Plan.</i> * <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Establish liaison to State Department of Finance by June 2001. 2. Establish team to determine attainable goals by December 2002. 3. Establish quarterly projections of goal maintenance by January 2003. 4. Establish emergency team to monitor status, make recommendations, and complete necessary audits and/or appraisals to fulfill goal by June 2003.

DEPARTMENT:

Assessor

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Incrementally review (and adjust if warranted) 100% of State in-lieu claim values.</p> <p><u>Measurement:</u> * <i>Quality of Plan.</i> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none">1. Assign in-lieu claims coordinator by August 2002.2. Develop limited in-lieu value review survey plan by December 2002.3. Pursuant to AB 1011, coordinate with Recorder's Office to receive annual update tracking conservation easements by January 2003.4. Review survey findings to determine feasibility of in-lieu property value adjustment project by March 2003.5. If feasible, revalue 25% (+/- 75 parcels) of in-lieu properties (as of appropriate base year) and recapture escaped value by July 2003.

DEPARTMENT:

Assessor

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a five-year strategic plan by June 2003.</p> <p><u>Measurement:</u> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none">1. Create a mission statement which represents the legislative duties and customer service vision of the Assessor's Office by September 2002.2. Develop a flow chart of how the department does its work by October 2002.3. Determine components of a five-year plan and identify what data/resources/funding is necessary to obtain or develop each component by December 2002.4. Determine the level of resources/funding needed to complete the plan by June 2003.

DEPARTMENT:

Assessor

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication process to improve countywide communication by June 2003</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Quality of Plan.</i> * <i>% of employees trained.</i> * <i>Comments from others/survey results.</i> * <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Advocate communication skills classes for all employees by June 2000 (completed). 2. Identify internal customers by June 2000 (compl). 3. Identify needs of internal customers by January 2002. 4. Develop intra-departmental communication guidelines by November 2002. 5. Develop inter-departmental communication guidelines by November 2002. 6. Plan cross-training communications sessions with "high-involvement" internal customers by December 2002. 7. Establish written policy and procedures on routine communication by June 2003. 8. Identify what constitutes a critical countywide communication issue by June 2003. 9. Establish written policy and procedures for critical/emergency communications by June 2003.
<p>Develop a plan to exchange critical information between Assessor, Tax Collector, Auditor, and Clerk-Recorder by June 2003.</p> <p><u>Measurement:</u></p> <ol style="list-style-type: none"> 1. <i>Quality of Plan.</i> 2. <i>Expectations Performed.</i> 	<ol style="list-style-type: none"> 1. Designate a liaison to contact departments by August 2002. 2. Develop a team from the 4 offices to identify the communication needs of each specific department that must be correlated by January 2003. 3. Establish a written policy and procedures for critical communication needs by June 2003. 4. Establish a team to discuss feasibility of direct computer linkage by June 2003.

DEPARTMENT:

Assessor

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Create professional development plan for employees by June 2003.</p> <p><u>Measurement:</u> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none">1. Assign training coordinator by August 2002.2. Train management staff to include goals and expectations in employee performance evaluations by August 2002.3. Provide State Board of Equalization training format for all qualified new employees by December 2002.4. Provide CA Assessors' Association/ Administrative Services Association training guidelines for all qualified new employees by December 2002.5. Maintain copies of all proof of training certificates in employees' personnel files as received.6. Review performance goals and expectations for each employee by June 2003.7. Analyze skill, knowledge, and gaps by June 2003.8. Identify and seek training to meet identified needs by June 2003.9. All employees attend Customer Service Training classes and career skill development seminars through June 2003.

DEPARTMENT:

Assessor

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop a budget that complies with the BOS's adopted financial management strategies by March 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Quality of Budget Submittal.</i>* <i>Timely completion of each step.</i>	<ol style="list-style-type: none">1. Provide mid-year budget analysis to Administrative Office by January 2003.2. Examine compliance with Savings Percentage Allotments and provide resultant savings strategies to the Administrative Office by January 2003.3. Identify revenue sources and project revenue estimates to the Administrative Office by January 2003.4. Provide salary and benefit projection to the Administrative Office by January 2003.5. Confer with Administrative Office as to budget feedback prior to March 2003.6. Submit full 2003/2004 budget request to the Administrative Office by March 2003.
<p>Maintain positive account balances through June 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Submit quarterly reports to Administrative Office on account balances and corrective action on deficit accounts by September 2002.2. Monitor accounts on a regular basis to ensure funds are available within an account prior to making expenditure by September 2002.
<p>Increase participation in Williamson Act by 10% by June 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Develop Williamson Act information dissemination schedule by August 2002.2. Schedule and conduct informational meetings by August 2002.3. Facilitate streamlined application process by June 2003.

DEPARTMENT:

Assessor

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Develop and recommend departmental legislative strategies to protect and improve county general purpose revenue by December 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Timely identification of legislative issues.</i>* <i>Number of bills monitored.</i>* <i>Success of bill proposed.</i>	<p><u>Initial:</u></p> <ol style="list-style-type: none">1. Establish a contact person to review potential legislative actions that may impinge upon the department by July 2002.2. Develop legislative strategies to improve the department's fiscal and operational abilities by August 2002.3. Develop legislative strategies to negate threatening legislative actions by August 2002.4. Submit legislative strategies to the Administration Office by November 15, 2002, for inclusion in the County's legislative platform.5. Establish a liaison and recommend appropriate legislative strategies to the Northern California Assessor's Association political committee by December 2002.6. Recommend appropriate legislative strategies to the Board of Supervisors by December 2002.
<p>Maintain legislative strategies through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quality of Report.</i>	<p><u>Continuous:</u></p> <ol style="list-style-type: none">1. Review, summarize, rethink, and upgrade legislative strategies through June 30, 2003.

080.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 2,500,178	\$ 2,631,829	\$ 2,618,503	\$ 2,635,829
SERVICES & SUPPLIES	\$ 343,736	\$ 424,445	\$ 364,179	\$ 405,689
OTHER CHARGES	\$ (43,064)	\$ 2,000	\$ (48,203)	\$ (48,203)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ 12,000
INTRA-FUND TRANSFERS	\$ 40,833	\$ 46,939	\$ 46,939	\$ 47,325
SUBTOTAL APPROPRIATIONS	\$ 2,841,683	\$ 3,105,213	\$ 2,981,418	\$ 3,052,640
REVENUES	\$ 1,282,856	\$ 1,231,956	\$ 1,231,956	\$ 1,285,456
NET COUNTY COSTS	\$ 1,558,827	\$ 1,873,257	\$ 1,749,462	\$ 1,767,184

ALLOCATED POSITIONS	49	50	49	49
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Statement of Purpose

The Assessor’s Department includes forty-nine employees. The main office in Oroville, at 25 County Center Drive, has thirty-six employees. Our Chico branch office, at 183 E. 6th Street, has eight employees; and our Paradise workstation, at 747 Elliot Road, has five employees.

The mission of the Assessor’s Department is to perform all property assessment duties that are constitutionally and statutorily directed to the County Assessor. The Assessor’s Department will complete all assessment responsibilities at the least possible cost to the public in a manner which is responsive and reflects quality, integrity and fairness. To accomplish this mission, the Department must complete the tasks identified in the following areas:

- **Secured Roll Maintenance:** Create and maintain detailed, dynamic property maps and records for the purpose of creating an annual assessment roll containing over 91,000 parcels of property; review 56,000 recorded documents and analyze 12,000 that relate to taxable property in Butte County. (\$518,759 and 11.00 positions)
- **Real Property Valuation:** Appraise all property subject to annual valuation; reappraise 5,000 parcels subject to Proposition 8 changes in value; appraise 2,500 parcels with new

- construction and 6,600 parcels subject to change of ownership; review 300 appraisal appeals; and perform 3,000 other appraisals. (\$1,170,866 and 19.00 positions)
- **Unsecured Roll Preparation:** Appraise and enroll all unsecured property representing 13,000 assessments, which are primarily business/agricultural property and fixtures subject to annual reappraisal. (\$240,096 and 4.50 positions)
 - **Supplemental Roll:** Complete multiple, sequential tasks associated with continual enrollment and maintenance to the supplemental assessment roll representing 7,400 parcels and respond to public inquiries resulting from the complex nature of supplemental statutes. (\$376,316 and 6.50 positions)
 - **Exemptions/Exclusion Programs:** To provide forms, determine eligibility, maintain supportive documentation and audit 42,000 annual claims for property tax exemptions. (\$68,256 and 2.00 positions)
 - **Audit Program:** Complete over 50 statutorily mandated property tax audits, and approximately 40 non-mandatory audits. (\$168,405 and 3.00 positions)
 - **Administration:** Process all payroll, personnel and procurement documents; maintain correspondence and production logs; and coordinate preparation of the budget and other administrative reports and projects. (\$222,282 and 3.00 positions) Maintain high standards of productivity in order to retain state grant income (AB 719). The AB 719 program provides funding to enhance property tax administration systems. It includes workload growth since FY 1993-94 in mandatory and non-mandatory audits; Proposition 8 decline in value assessments; canvas of property for new assessments; preparing a defense for each appeals case scheduled by the Assessment Appeals Board, and maximizing completeness and accuracy of the assessment roll. Without AB 719 funding, the Assessor's budget would cause a significant increase in cost to the General Fund. This program has brought our office out of a serious backlog problem. It has allowed us to develop the new Megabyte Property Tax System 2000 on a client server platform. This allows us integration with the Tax Collector and Auditor while providing helpful information to other County departments, reports required by State Board of Equalization, as well as current information utilized by many professionals (special districts, city government, title companies, credit bureaus, fee appraisers, etc.).
 - **Sequentially update all maps via Auto-Cad system.** Several departments and special districts use Geographic Information Systems (GIS) to relate data to parcels. These systems require a seamless base map of the entire county. We create all new parcels in AutoCAD Map, which allows easy update to a GIS base map. We have completed conversion of 33% of our 3300 parcel maps. This allows the creation of parcel overlay maps for zoning, Timber Preserve Zone, California Land Conservation Act parcels, special assessment districts, flood plain, topography, etc. Updates to our maps are provided to various agencies periodically.

Concurrent with completion of requisite tasks, customer service has been and remains a high priority in the Assessor's Office. The Assessor is committed to the principle that each and every citizen is always:

- Treated with courtesy and respect.
- Treated fairly and equitably.
- Provided prompt service and information.
- Given personal and professional attention.
- Provided an opportunity to have his/her suggestions and opinions heard and acted upon
- Fully and factually informed.
- Referred to the appropriate department or individual in a friendly and courteous manner
- Informed as to how their property is being assessed and how to appeal their value.
- To leave the Assessor's Office feeling as though he/she were served in a competent and professional manner.

The Assessor and his staff are dedicated to making accurate and timely assessments of property in order to produce a weekly supplemental assessment roll; and, an annual assessment roll on July 1st, each year.

- This helps taxpayers clearly understand their property tax bill (when delivered timely).
- Helps reduce frustration (and number of assessment appeals), thus reducing workload by reducing amount of time explaining valuations by our staff.
- Reduces the amount of costly roll corrections.
- Allows taxpayers to pay their tax bills timely and taxing entities to receive the proper amount of taxes timely (improves public relations).

We propose to encourage participation in the Williamson Act program. By enlarging the acreage in the program, we accomplish the following objectives:

- Increase revenue to the County General Fund.
- Protect farmland from urban sprawl (residential development).
- Lower tax burden for those participating in the program (guaranteed 10% reduction from their Prop. 13 base value).

This is a great example of a low-cost/no-cost suggestion that would allow both the taxpayer to win (reduce tax liability) while finding a way for our financially strapped Butte County to win (increased state subvention money).

Departmental Budget Request

We request a slight augmentation to our budget in order to:

- Upgrade computers.
- Upgrade workstations.
- Accommodate negotiated pay raises/reclassifications of staff and addition of one draftsman.
- Increase customer service awareness and responsiveness.
- Repair and modernize office as required.
- Allow for aerial purchase fund.
- Reduce time from event date to tax bill issuance.
- Convert to digital record-keeping.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$2,934,479, which excludes intrafund transfers. This represents a 4.4% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates primarily to increased personnel costs associated with collective bargaining agreements. The Assessor's Office is encouraged to consider new revenue sources, other than County General Purpose Revenue, to address needs identified in its expanded budget request.

The Assessor's Office has proposed a funding plan to cover the cost of aerial photographs for the next three years. This proposal should be referred to the newly formed GIS Working Group for consideration and inclusion in the development of a GIS Implementation Plan.

Board Action

Increased Salaries and Benefits for department head pay-for-performance program; increased Professional and Specialized Services \$5,225 for employee training; increased Transportation and Travel \$3,275 for additional travel expenses due to increased outside audit activity; increased Fixed Assets \$12,000 to replace a 1985 4 wheel drive with a used vehicle; increased Equipment Maintenance \$33,000 to provide for computer upgrades and replacement with department trust funds.

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 12 - FINANCE
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	1,791,448	1,681,332	1,981,879	1,992,198	2,004,613
512	EXTRA HELP	42,991	40,000	40,000	40,000	40,000
514	OVERTIME	164	0	0	0	0
518	EMPLOYEE BENEFITS	494,949	370,846	609,950	386,305	591,216
TOTAL	SALARIES & EMPLOYEE BENE	2,329,532	2,492,178	2,631,829	2,618,503	2,635,829
523	COMMUNICATIONS	28,294	38,276	36,395	36,395	34,451
526	HOUSEHOLD EXPENSE	24,294	27,730	32,564	32,564	32,564
527	GENERAL INSURANCE	2,401	3,807	4,988	4,988	5,426
530	MAINTENANCE-EQUIPMENT	39,633	37,386	85,040	45,040	78,040
531	MAINT-STRUCTURES, INP&CHDS	71,040	37,952	40,369	35,190	35,190
533	MEMBERSHIPS	1,200	1,575	1,585	1,585	1,585
535	OFFICE EXPENSE	50,601	48,149	57,356	54,869	56,111
536	PROF & SPECIALIZED SERV	8,813	12,000	18,000	8,000	13,225
538	RENTS & LEASES-BUILDINGS	18,900	18,900	21,600	0	0
541	SPECIAL DEPARTMENTAL EXPN	105	200	0	21,600	21,600
542	DATA PROCESSING	24,168	27,402	23,605	23,605	23,879
543	TRANSPORTATION & TRAVEL	35,156	45,548	52,851	50,451	53,726
544	UTILITIES	39,349	52,611	49,892	49,892	49,892
TOTAL	SERVICES & SUPPLIES	343,953	351,736	424,445	364,179	405,689
554	INTERFUND EXPENDITURES	4,871	4,500	2,000	2,000	2,000
559	REQUIRED EXPEND SAVINGS	0	-47,564	0	-50,203	-50,203
TOTAL	OTHER CHARGES	4,871	-43,064	2,000	-48,203	-48,203
563	FIXED ASSETS-EQUIPMENT	0	10,100	0	0	12,000
TOTAL	FIXED ASSETS	0	10,100	0	0	12,000
TOTAL	FIXED ASSETS	2,678,376	2,810,950	3,058,274	2,934,479	3,005,315
571	SUPPORT SERVICES ALLOC	41,116	40,833	46,939	46,939	47,325
TOTAL	OTHER FINANCING USES	41,116	40,833	46,939	46,939	47,325
TOTAL	INDIRECT	41,116	40,833	46,939	46,939	47,325
TOTAL	ASSESSOR	2,719,493	2,851,783	3,105,213	2,981,418	3,052,640

AUDITOR-CONTROLLER

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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050.001	Auditor-Controller	185
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050.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,740,844	\$ 1,845,261	\$ 1,845,261	\$ 1,866,944
SERVICES & SUPPLIES	\$ 231,993	\$ 250,818	\$ 250,818	\$ 252,251
OTHER CHARGES	\$ (32,379)	\$ -	\$ (35,203)	\$ (35,203)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (565,305)	\$ (553,216)	\$ (551,840)	\$ (551,840)
SUBTOTAL APPROPRIATIONS	\$ 1,375,153	\$ 1,542,863	\$ 1,509,036	\$ 1,532,152
REVENUES	\$ 1,304,451	\$ 1,397,813	\$ 1,399,189	\$ 1,409,277
NET COUNTY COSTS	\$ 70,702	\$ 145,050	\$ 109,847	\$ 122,875

ALLOCATED POSITIONS	38	38	38	38
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Mission Statement

The Auditor-Controller serves as the Chief Financial Officer for the County and is responsible for a variety of fiduciary activities within the County, including the accounting and reporting of all revenues, expenditures, and fund balances. In addition, the Auditor-Controller maintains financial records for various entities, schools, and Special Districts within the County.

Department Consists of the Following Budget Unit

- 050.001 Auditor-Controller

DEPARTMENT:

Auditor-Controller

KEY AREA OF RESPONSIBILITY:

Operations/Customer Service

BOARD OBJECTIVE # 1

Develop and implement a Countywide customer Service program.

Department Goals	Performance Expectations
<p>To purchase and implement a Countywide attendance reporting system that provides for the collection of payroll information from each department on a real time basis.</p> <p>The Payroll Staff will investigate the various systems and meet with vendors to evaluate available products.</p> <p>An action plan would be developed upon selection of product to set up implementation schedule covering all elements of process.</p> <p>The proposed system based on early inquiries would cost around \$200,000 with preliminary calculation of a payback of around two years.</p> <p>The estimated completion date is June 2003.</p> <p><i><u>Measurement :</u></i></p> <p><i>* The ability of inputting attendance information by employee is the best means to evaluate the achievement of this objective.</i></p>	<ol style="list-style-type: none">1. Analysis of current manual process to calculate estimated saving that would be generated from implementation of Attendance Reporting System to determine payback of investment.2. Begin information process with key groups to provide information on the needs for this system and the benefits to all user of payroll system.3. Develop Vendor list and RFP that defines needs of the County to provide system that is user friendly, intregetable with existing payroll/human resources systems.4. Selection of Vendor Product that meets RFP requirements.5. Acquisition of necessary equipment and training all personnel on use and operation of system.

DEPARTMENT:

Auditor-Controller

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>The implementation of an ongoing quarterly Training Program for all users of Accounting Services. The training would be provided in the areas of Financial System usage and reporting Payroll, Accounts Payable, Cost Accounting and Grant Accounting.</p> <p>The Auditor's Staff from each area of expertise would provide the training each quarter.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Survey of Needs by users.</i>* <i>Maintain data on users' questions and areas where repeated inquiries are generated by users.</i>	<ol style="list-style-type: none">1. Develop a Training Program for each specialized area.2. Develop quarterly schedule of users.3. Evaluate training needs by surveying users.

DEPARTMENT:

Auditor-Controller

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>To develop and distribute a Quarterly Financial Report on key financial data. The Report would provide current financial information with historical comparison and trend information of Revenue and Expenditures.</p> <p>The General Accounting Section of the Auditor's staff will develop the quarterly information from available data. The Report will be issued within the following month after the close of quarter.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Survey of Users.</i>* <i>How well we meet the time parameter for issuing the report.</i>	<p>1. To provide timely financial information on the current financial status of the counties revenue and expenditures. The Report will contain summary information along with graphs and historical trend information for comparison with current data.</p>

050.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,740,844	\$ 1,845,261	\$ 1,845,261	\$ 1,866,944
SERVICES & SUPPLIES	\$ 231,993	\$ 250,818	\$ 250,818	\$ 252,251
OTHER CHARGES	\$ (32,379)	\$ -	\$ (35,203)	\$ (35,203)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (565,305)	\$ (553,216)	\$ (551,840)	\$ (551,840)
SUBTOTAL APPROPRIATIONS	\$ 1,375,153	\$ 1,542,863	\$ 1,509,036	\$ 1,532,152
REVENUES	\$ 1,304,451	\$ 1,397,813	\$ 1,399,189	\$ 1,409,277
NET COUNTY COSTS	\$ 70,702	\$ 145,050	\$ 109,847	\$ 122,875

ALLOCATED POSITIONS	38	38	38	38
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Statement of Purpose

As the division responsible for the proper accounting and reporting for all County assets and financial transactions, the General Accounting Division prepares the annual financial statements for the County. An independent auditing firm audits the financial statements annually under the requirements of the Single Audit Act for accuracy and compliance with government and industry standards. The County received an unqualified opinion from the independent audit firm. An unqualified opinion is essential in order for the County to maintain the ability to obtain funding at the most competitive rates and to maintain a positive credit rating, which is necessary for participation in such programs as Cal-Card and qualifying for Tax and Revenue Anticipation Notes. In this fiscal year, we will begin the implementation of the GASB 34 reporting requirements. These new reporting requirements are the most significant change to government accounting in the last twenty-five years.

The Payroll Section is continually challenged to meet bi-weekly payrolls. This challenge is further expanded as we deal with an increased number of bargaining units and memorandums of understanding. In addition, the Payroll Section provides payroll services for the State

Superior Courts of Butte County. The issuance of over 2500 paychecks, maintenance of related payroll records, and compliance with all labor and tax laws continually presents innumerable challenges to the Section.

The Accounts Payable Section has implemented the Cal-Card Program, which provides efficient and streamlined services to Departments in their procurement of essential services and supplies and the processing and payment of invoices. We continue to strive to reduce the number of vendor checks written and to decrease the average turnaround time to process payments.

The Property Tax Division provides services to all agencies in the County that receive Property Tax. The Division continues to address the ever-changing rules dictated by the State Legislature in regards to the property tax process. A major responsibility of the division is the distribution of taxes collected. In FY 2001-02, approximately \$118,000,000 will be distributed to all agencies that are recipients of property taxes collected. The Property Tax Division has also been called upon to assist various Cities in the County that are working to put in place several new Redevelopment Agencies. This process requires a significant increase in the services to those entities in establishing base year calculations and the increased workload related to the distribution and calculation of incremental growth for the RDA's.

The Auditor-Controller's Office is in the process of conversion of our Government Accounting Series Software to the upgraded Open Series Financial Accounting Software. The first phase, which is the implementation of the general ledger, is underway. The first phase involves the rewrite of our Treasurer's Module, which provides our interest apportionment process and the interface with the Auditor's General Ledger. This required extensive testing and has been completed. The second phase will be the implementation of our Payroll Module. This process will be in test mode beginning in July, and we anticipate running in parallel for approximately two pay periods.

Continuous Improvement Service Delivery

The General Purpose Financial Statements will continue to be completed and ready for audit by October 31st. The State Controller's Report will continue to be submitted to the State prior to the September 30th deadline. With the implementation of the State Controllers new reporting Software, the process has become more efficient. The General Accounting section has received the Award for Achieving Excellence in Financial Reporting from the Office of the Controller of the State of California the last two years. The General Accounting Section will be implementing all necessary changes to meet the requirements of GASB 34.

The Payroll Section will continue to work toward increasing participation in the Direct Deposit program for employees. We continue to target a 75% participation rate for the coming year.

The County Cal-Card program was implemented during the last fiscal year, and we will continue to provide on going training of the Program to all Departments. It is our goal to increase participation by all departments in this program during the coming year.

With the implementation of the upgraded financial software, we will be training staff and other personnel in the use of our new financial report writing software. With the enhanced capabilities of this tool we will be reviewing all financial reports for rewrite to improve and develop new and improved financial reports for the County. We are currently providing the Board of Supervisors and County Departments a Quarterly Financial Analysis which will be enhanced using the report writing software.

A quarterly training program will be developed to provide training to all Departments in Accounting Procedures and Processes. This training will include a survey of users to determine areas with most need. Also, an analysis of error frequencies by area will be developed to serve as a guide to determine where training is necessary.

A major goal objective for the coming fiscal year will be to acquire and put into operation an attendance tracking software. This will provide our payroll staff the ability to receive payroll reporting information on a real time basis from our employees. Currently, the information is provided is a manual paper form process, which is slow, inefficient, and results in a high number of errors in each pay period. The errors occur due to severe time constraints caused by our short pay cycle. Departments with 24-hour operations usually are required to estimate time for the last few days of the reporting period. These estimates often result in having to make corrections in the following pay periods. This process results in employees often receiving incorrect paychecks, numerous corrections after actual data is received, and a high level of frustration to both staff and employees. A system of tracking would also be an important tool for each department as well as to the individual employee. Accumulated benefit accruals would be available to provide information for scheduling employee time off, as well as providing the employee an up to date account of all current accrued leave balances.

Departmental Budget Request

The Department's budget request maintains an existing level of services, while reflecting one major request: We are requesting funds in our Fixed Assets Account to acquire and implement the first phase of an attendance reporting and tracking software. This tool would not only provide our Payroll Section with an essential system for reporting of payroll information for more accurately producing paychecks, it will provide each County department with current payroll accrual information that would assist in scheduling and staffing in the County. With the online capabilities available the employee would also have up-to-date information on all leave balance information. This is a significant investment of County

funds. Therefore, it is important to note that the efficiencies a system of this type provide and the improvements in payroll processing, we estimate a payback of less than two years.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$2,060,876, which excludes intrafund transfers. This represents a 6.2% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates primarily to increased personnel costs associated with collective bargaining agreements. The recommended budget maintains existing levels of service. The Administrative Office recognizes the need for an automated attendance reporting and tracking system. Accordingly, a new budget unit has been recommended as part of the FY 2002-03 Proposed Budget to provide appropriation for this need. Please refer to budget unit 170.028 for additional information about the proposed tracking system.

Board Action

Increased Salaries and Benefits for department head pay-for-performance program; adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 12 - FINANCE
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	1,145,431	1,365,113	1,418,095	1,418,095	1,435,394
312	EXTRA HELP	19,187	0	0	0	0
314	OVERTIME	653	0	0	0	0
318	EMPLOYEE BENEFITS	302,854	375,731	427,166	427,166	431,530
TOTAL	SALARIES & EMPLOYEE BEKE	1,468,125	1,740,844	1,845,261	1,845,261	1,866,944
523	COMMUNICATIONS	13,017	14,138	15,869	15,869	15,049
526	HOUSEHOLD EXPENSE	11,779	12,502	14,702	14,702	14,702
527	GENERAL INSURANCE	1,373	2,340	2,770	2,770	2,975
530	MAINTENANCE-EQUIPMENT	64,814	69,400	70,000	70,000	70,000
531	MAINT-STRUCTURES, IMP&MDS	23,592	18,558	20,255	20,255	20,255
533	MEMBERSHIPS	405	400	500	500	500
535	OFFICE EXPENSE	70,635	67,217	76,589	76,589	78,469
536	PROF & SPECIALIZED SERV	5,000	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	0	0	450	450	450
541	SPECIAL DEPARTMENTAL EXPH	0	0	0	0	0
542	DATA PROCESSING	13,810	16,003	14,788	14,788	14,956
543	TRANSPORTATION & TRAVEL	11,621	11,336	14,403	14,403	14,403
544	UTILITIES	17,147	20,099	20,492	20,492	20,492
TOTAL	SERVICES & SUPPLIES	233,193	231,993	250,818	250,818	252,231
559	REQUIRED EXPEND SAVINGS	0	-32,379	0	-35,203	-35,203
TOTAL	OTHER CHARGES	0	-32,379	0	-35,203	-35,203
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	1,701,318	1,940,458	2,096,079	2,060,876	2,083,992
571	SUPPORT SERVICES ALLOC	19,396	20,390	19,375	19,375	19,375
572	ALLOC COSTS TRANSF A-87	-308,022	-365,695	-572,591	-571,215	-571,215
TOTAL	OTHER FINANCING USES	-308,626	-365,305	-553,216	-551,840	-551,840
TOTAL	INDIRECT	-308,626	-365,305	-553,216	-551,840	-551,840
TOTAL	AUDITOR/CONTROLLER	1,192,692	1,375,153	1,542,863	1,509,036	1,532,152



BEHAVIORAL HEALTH

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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541.003	Proposition 36 Drug Treatment	207
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MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 18,554,440	\$ 21,487,622	\$ 21,487,622	\$ 21,567,853
SERVICES & SUPPLIES	\$ 13,062,702	\$ 14,706,653	\$ 14,706,653	\$ 12,833,334
OTHER CHARGES	\$ 951,227	\$ 1,005,706	\$ 1,005,706	\$ 974,030
FIXED ASSETS	\$ 56,500	\$ 50,000	\$ 50,000	\$ -
INTRA-FUND TRANSFERS	\$ 1,106,342	\$ 1,007,492	\$ 960,492	\$ 900,705
SUBTOTAL APPROPRIATIONS	\$ 33,731,211	\$ 38,257,473	\$ 38,210,473	\$ 36,275,922
REVENUES	\$ 33,446,018	\$ 38,005,607	\$ 37,912,778	\$ 35,975,557
NET COUNTY COSTS	\$ 285,193	\$ 251,866	\$ 297,695	\$ 300,365

ALLOCATED POSITIONS	338	378.5	378.5	381.5
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Mission Statement

The mission of the Butte County Behavioral Health Department is to establish a continuum of health promotion and treatment services for individuals and families at-risk of or currently suffering from acute psychological, substance abuse, and/or serious mental illness problems. This will be done through collaboration and partnership with all segments of the community.

It is department's vision that individuals, families, and the community will be empowered to reach their optimum level of wellness.

Department Consists of the Following Budget Units

- 541.001 General Behavioral Health Services
- 541.002 Alcohol & Drug Services
- 541.003 Proposition 36 Drug Treatment

DEPARTMENT:

Behavioral Health

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain continuous improvement program through June 30, 2003.</p> <p><u>Measurement :</u> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Update customer service team by November 1, 2002.2. Review services for effectiveness and relevance by March 31, 2003.3. Review service standards for compliance and relevance by March 31, 2003.4. Revisit point of service survey by June 30, 2002.5. Ensure that all employees complete Customer Service I & II by June 30, 2003.
<p>Implement a training program for all support and front line staff in accurate and effective communication methods by December 31, 2003.</p> <p><u>Measurement :</u> * <i>Report.</i> * <i>Evaluation Tool.</i></p>	<ol style="list-style-type: none">1. The Customer Service Committee will carry out an evaluation of the trainings on an annual basis in writing by June 2003. The Committee will analyze the evaluation.2. The committee will analyze evaluation materials and provide recommendations for improvement by April 30, 2003.3. Training will include:<ol style="list-style-type: none">a. Effective responding to irate or upset customers.b. Coverage schedule development for support and front line staff.
<p>Develop protocol and resource materials for front line staff by December 31, 2002.</p> <p><u>Measurement :</u> * <i>Office protocol guide and Resource binder completed and available for review.</i></p>	<ol style="list-style-type: none">1. Develop an office protocol guide for back-up staff by January 31, 2002.2. Develop and maintain a resource binder to give information on community resources available to consumers by February 28, 2003.

DEPARTMENT:

Behavioral Health

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Reward staff efforts toward achieving positive customer service.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Newsletters.</i> * <i>Completed Evaluations.</i> 	<ol style="list-style-type: none"> 1. Continue ongoing employee recognition process through June 30, 2003, which includes: <ol style="list-style-type: none"> a. Public recognition of service site efforts to implement goals in newsletter and at annual employee recognition ceremony. b. Include customer satisfaction as a component in annual evaluations of staff. c. Complete annual evaluations of staff in a timely manner to reinforce importance of customer service.
<p>Maintain a high level of customer satisfaction.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Customer Satisfaction.</i> * <i>Evaluation of consumer data.</i> 	<ol style="list-style-type: none"> 1. Gathering of customer satisfaction, consumer data as mandated as measured by the Client Standard Questionnaire (CSQ8) and the Youth Satisfaction Report (YSR). 2. 75% of consumers will indicate satisfaction with services provided.
<p>The above goals tie to the Five-Year Master Plan Goals # 1, #6, & #8</p>	

DEPARTMENT:

Behavioral Health

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze expansion of School Based services for youth by June 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * <i>Draft service proposal completed.</i> 	<ol style="list-style-type: none"> 1. Identify scope of desired services expansion. 2. Explore possible expansion of on-site services in Gridley and Palermo Unified School Districts to serve Title IX students pending availability of funds for service expansion by December 31, 2002. 3. Collaborate with a private provider and Palermo Unified School District to draft a proposal to provide school based services to Title IX eligible students at no additional Butte County cost. <p>(Actual expansion of FY 2002/03 services will be dependent upon final State Budget.)</p>
<p>The above goal ties to the Five-Year Master Plan Goals # 4 & #5.</p>	
<p>Expand service access for child and adult divisions by June 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * <i>Annual Report.</i> * <i>Tracking of service access.</i> * <i>Implementation of grant programs.</i> 	<ol style="list-style-type: none"> 1. Expand mobile crisis service to Oroville and Paradise. 2. Increase Service Access by full implementation of new grant programs begun in FY 2001-02 by June 30, 2003.
<p>The above goal ties to the Five-Year Master Plan Goals #1, #2, & #3.</p>	

DEPARTMENT:

Behavioral Health

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Implement & evaluate treatment court programs.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * Annual Report. * Program Evaluations. 	<ol style="list-style-type: none"> 1. Implementation of the following treatment court programs: <ol style="list-style-type: none"> a. Prop 36 --increase individuals served from 200 to 600 people by June 30, 2003. b. FOREST (MIOCR) -- increase individuals served from 3 - 50 by June 30, 2003. c. Hope Court -- maintain present level of service for Juvenile court. d. Drug Court -- reduce individuals served in this program from 150 - 50 by January 31, 2003. 2. Perform annual program evaluations as mandated by funding sources by June 30, 2003.
<p>The above goal ties to the Five-Year Master Plan Goals #4 & #5.</p>	
<p>Analyze annual service group utilizing the 7-step method and implement by June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * Quality of Report. 	<ol style="list-style-type: none"> 1. Identify the services to be analyzed by December 12, 2001. 2. Define the purpose of the service in narrative form by December 12, 2002. 3. Flow chart the process and identify bottlenecks by December 12, 2002. 4. Evaluate the service based upon departmental customer service standards by December 19, 2002. 5. Identify internal and external environmental barriers by December 19, 2002. 6. Identify learning gaps by March 7, 2003. 7. Recommend improvements to service delivery by June 15, 2003.

DEPARTMENT:

Behavioral Health

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Implementation of year two of the Five-Year Master Plan.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * <i>Quality of Report.</i> * <i>Completion of Items 1 - 6.</i> 	<ol style="list-style-type: none"> 1. Disseminate 5-Year Plan Report to community. 2. Solidify capacity of department to establish, maintain, and monitor contracts with community providers. 3. Carry out information systems master planning process and develop 4-year acquisition and implementation plan. 4. Assure financial viability of program and maximize ability to recover Medi-Cal and other insurance payments in a timely fashion. 5. Assure that department human resources staff adequately prepared for Master Plan implementation years 3 - 5. 6. Perform HIPAA gap analysis and prepare implementation plan by October 2002.
<p><i>The above goal ties to the Five-Year Master Plan Goals # 1 - 8.</i></p>	
<p>Update annual Facilities Development Plan to meet needs of Behavioral Health Department through June 30, 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * <i>Adequacy of Plan.</i> 	<ol style="list-style-type: none"> 1. Continue facilities expansion for Chico on Parmac campus. 2. Initiate facilities development for Oroville campus to include expansion of Adult Outpatient on county site and Youth Counseling Center to new site-off campus. 3. Review of recently renovated Gridley facilities. 4. Review of recently expanded Paradise facilities. <p>All necessary expansions and reviews to be completed no later than June 30, 2003.</p>
<p><i>The above goal ties to the Five-Year Master Plan Goal #3.</i></p>	

DEPARTMENT:

Behavioral Health

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Develop plan to meet requirements of HIPAA legislation by October 2002.</p> <p><i><u>Measurement :</u></i></p> <ul style="list-style-type: none">* <i>Completion of tasks 1 - 4.</i>* <i>Quality of Plan.</i>* <i>Waiver Obtained.</i>	<ol style="list-style-type: none">1. Identification of service partners to participate in HIPAA analysis and planning process.2. Completion of HIPAA Gap Analysis by August 2002.3. Submit HIPAA Plan by October 2002.4. Apply for one-year, Federal waiver to delay time of implementation by October 2002.
<p>The above goal ties to the Five-Year Master Plan Goal #6.</p>	

DEPARTMENT:

Behavioral Health

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication process to improve countywide communications by January 2003.</p> <p><i><u>Measurement :</u></i></p> <ul style="list-style-type: none"><i>* Quality of Report.</i><i>* Survey Data.</i><i>* Revisions of MOU's with partners.</i>	<ol style="list-style-type: none">1. Update and identify internal customers to be included in final report by September 2002.2. Identify departmental internal customers by September 2002.3. Define departmental internal customers' needs by October 2003.4. Incorporate policies on routine communications into language of MOUs between departments.5. Will establish a policy which incorporates a definition of what constitutes a critical communication issue for the Behavioral Health Department by January 2003.
<p>This goal ties to the Five-Year Master Plan Goal #5.</p>	

DEPARTMENT: Behavioral Health

KEY AREA OF RESPONSIBILITY: Human Resources

BOARD OBJECTIVE # 5 Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Reduce Employee Vacancy Rate from 15% to 7%.</p> <p><u>Measurement:</u> * <i>Vacancy Rate Report.</i></p>	<ol style="list-style-type: none">1. Coordinate with Human Resources Department to streamline recruitment efforts to better meet department's staffing needs by December 15, 2002.2. Include representative from County office of Human Resources in grant planning and implementation of new service mandates.3. Conduct exit interviews with all staff to assess reasons for leaving employment.4. Based on cumulative results of exit interviews, a list of recommendations for retention will be developed and included in vacancy rate report.
The above goal ties to the Five-Year Master Plan Goal #8.	
<p>Develop and implement a plan for professional growth for employees by September 2002.</p> <p><u>Measurement:</u> * <i>Quality of training opportunities.</i> * <i>Frequency of training opportunities.</i> * <i>Number of employees receiving training.</i></p>	<ol style="list-style-type: none">1. Department will offer annual training program for professional, clerical and support staff to enhance service quality and performance by September 2002.2. Where appropriate, continuing education units will be provided to licensed professional staff.3. Training programs will run from September 2002 to June 2003.4. When available, County Human Resources and other relevant trainings by other departments will be incorporated into the annual training plan.
The above goal ties to the Five-Year Master Plan Goal #8.	

DEPARTMENT: Behavioral Health

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop positions and job descriptions to manage Mental Health Plan by October 31, 2002.</p> <p><u>Measurement :</u> * <i>Completion of job description and hiring of positions.</i></p>	<ol style="list-style-type: none">1. In cooperation with County department of Human Resources complete job description for:<ol style="list-style-type: none">a. Contracts and Grants Monitor (new).b. Quality Assurance Coordinator (new).c. Mental Health Plan Manager (reclass existing position).2. Advertise positions and conduct search for candidates by November 2002.3. Interview and hire candidates by January 31, '2003.
<p>The above goal ties to the Five-Year Master Plan Goal #5.</p>	
<p>Complete Departmental MIS Strategic and Capital Acquisition Plan by January 2003.</p> <p><u>Measurement :</u> * <i>Draft of MIS Strategic Plan.</i></p>	<ol style="list-style-type: none">1. Execute contract with MCPP by March 2002.2. Begin focus groups with users and business partners to assess IS system needs March 2002.3. Develop four-year MIS Master and Capital Acquisition Plan (I/S) by May 2002.4. Plan will include expense and personnel estimates to convert existing data system to current generation MIS system that is Medi-Cal and HIPAA compliant by June 2002.5. Finalize plan and present to Administration by January 2003.
<p>The above goal ties to the Five-Year Master Plan Goals #6 & #7.</p>	
<p>Maintain positive account balances in all budget units through June 30, 2003.</p> <p><u>Measurement :</u> * <i>Annual Cost Report.</i> * <i>Projected Annual Budget.</i> * <i>Submissions to Auditor.</i> * <i>Quarterly Reports to CAO.</i></p>	<ol style="list-style-type: none">1. Submit quarterly reports to County Administration Office on account balances and corrective action to be taken on deficit accounts.2. Monitor accounts and fund balances on a continuous basis to ensure that funds are available within an account prior to making an expenditure <p>Note: (May need to consider nature of Realigned departments which receive funding after having provided services through the mechanism of insurance billing or billings to State. In these departments, funding follows expenditures.)</p>

DEPARTMENT: Behavioral Health

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 7 Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Support maintenance of State Alcohol and Drug funding for youth and adult programs through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Documentation of Participation.</i>* <i>Analyses showing impacts of budget reductions.</i>	<ol style="list-style-type: none">1. Provide staff support and documentation as needed to CADPAC, Waggerman and Associates and the Administrative Office to negotiate with the State Department of Alcohol and Drug Programs and key legislators.2. Develop service and cost impact analyses that show impacts of possible state reductions in funding for FY 2002-03.
<p>Seek restoration of cuts to Special Education Mental Health (100% cut) and Childrens System of Care (10% cut).</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Documentation of Participation.</i>	<ol style="list-style-type: none">1. Provide documentation and staff support as needed to CMHDA, CIMH and the Administrative Office in their negotiations with the State Department of Mental Health and key legislators.2. Serve as chair of state-wide Childrens System of Care Committee with agenda of restoration of funds.
<p>Participation with, or membership in CSAC, CMHDA, CIMH, NASBHD to resolve SB90 audit and claiming rules in favor of counties through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Documentation of Participation.</i>* <i>Successful resolution of claiming rules.</i>	<ol style="list-style-type: none">1. Provide staff support and documentation to assist in resolution efforts with the State Department of Mental Health, Health Care Finance, DMG Maximus and key legislators.
<p>These goals tie to the Five-Year Master Plan Goal #7.</p>	

Bradford R. Luz, Ph.D. 541.001 - General Behavioral Health Services

541.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 16,806,370	\$ 19,464,479	\$ 19,464,479	\$ 19,456,763
SERVICES & SUPPLIES	\$ 11,230,776	\$ 12,899,038	\$ 12,899,038	\$ 11,054,892
OTHER CHARGES	\$ 821,851	\$ 877,451	\$ 877,451	\$ 838,248
FIXED ASSETS	\$ 20,500	\$ 50,000	\$ 50,000	\$ -
INTRA-FUND TRANSFERS	\$ 651,133	\$ 437,534	\$ 395,534	\$ 353,596
SUBTOTAL APPROPRIATIONS	\$ 29,530,630	\$ 33,728,502	\$ 33,686,502	\$ 31,703,499
REVENUES	\$ 29,259,285	\$ 33,465,220	\$ 33,387,388	\$ 31,404,385
NET COUNTY COSTS	\$ 271,345	\$ 263,282	\$ 299,114	\$ 299,114

ALLOCATED POSITIONS	302	340	340	341
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Statement of Purpose

Butte County Department of Behavioral Health (BCDBH) provides a comprehensive continuum of services meeting community needs related to mental health problems. Services provided by the Department may be placed in the following general categories: administrative services, community education and prevention services, client intake and access services, 24-hour residential treatment services, day treatment services, Psychiatric Inpatient, and outpatient treatment services.

The mission of the Department is to establish a wide spectrum of health promotion and treatment services for individuals and families at-risk of, or currently suffering from, acute psychological and/or serious mental illness problems. This will be accomplished through collaboration and partnership with all segments of the community.

Continuous Improvement Service Delivery

BCDBH treatment services are provided by departmental staff, through interdepartmental collaborations, and several local non-County entities. Approximately twenty-five percent of the Department's budget is used to contract for treatment services.

Bradford R. Luz, Ph.D. 541.001 - General Behavioral Health Services

There has been an increase in school-based violence across the country and in Butte County. Because of this, BCDBH has made an effort to support funding for school-based services. Contracting for school-based services is targeted to reach more suicidal, depressed, violent, and at-risk youth identified by school staff. BCDBH's goal is to provide these youth with the services they need. Through Assessment and Screening, Outpatient services, and Intensive Day Treatment, BCDBH expects to reduce CAFAS (Child, Adolescent Functional Assessment Scale) scores, improve school attendance, and reduce violent acts and behavioral problems in schools. It is BCDBH's intent to analyze the expansion of school-based services for youth by June 30, 2003. BCDBH will explore possible expansion of on-site services to Gridley and Palermo Unified School Districts pending availability of funds for service expansion by December 31, 2002. Actual expansion of FY 2002-03 services will be dependent upon the Final State Budget.

One new program BCDBH is undertaking in collaboration with Butte County Sheriff, Butte County Probation, Butte County Superior Court, Butte County District Attorney, Public Defender, and community-based non-profit agencies, is the implementation of the Mentally Ill Offender Crime Reduction Act (MIOCR/FOREST). The Sheriff's Department will receive funding in the amount of \$2,877,498 for the grant period 7/1/01-6/30/04 from the California Board of Corrections under the MIOCR Act for a research program. The program supports locally developed strategies for curbing recidivism among adult mentally ill offenders. It is the objectives of the departments to be fully staffed and fully operational in FY 2002-03.

In FY 2001-02, BCDBH improved collaboration with other County agencies and community providers to better track mutual clients. This has helped to create a seamless system to allow for better servicing of clients. It is BCDBH's intent to continue these partnerships with a level of continuous improvement.

The Butte County Department of Behavioral Health continues to support behavioral health community issues. We are committed to eliminating stigmas surrounding mental illness and to providing services that promote wellness in our community.

Departmental Budget Request

In the FY 2002-03, BCDBH requests to expand services offered to the 0-5 population through funding from Proposition 10 by expanding community based contracted services and the addition of one full-time equivalent position. BCDBH also requests an expansion in leased facilities to better support the needs of the clients by offering both a variety of locations and convenience of location. We are also requesting five additional new positions to support school-based services, contract development and implementation, and quality assurance issues. The department awaits the Governor's final budget and look forward to building new and existing program throughout the County of Butte.

Bradford R. Luz, Ph.D. 541.001 - General Behavioral Health Services

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$33,290,968, which excludes intrafund transfers. This represents a 19.4% increase over the FY 2001-02 Final Budget direct expenditures. A majority of cost increases relate to new grant funded programs, such as the Supportive Housing Program for homeless, AB 2034 Adult System of Care, Children and Families Commission grants and the Mentally Ill Offender Crime Reduction grant, as well as covering the full year costs of new bargaining unit agreements. Five of the nine new positions that are included in the recommended budget are funded specifically from expanded Supportive Housing Program funding. In addition to those five program-specific positions, two Medical Records Technicians and two positions that are critical to the accomplishment of the County's Mental Health Plan are recommended. The recommendation includes \$150,000 in Special Maintenance to create a new lobby, ADA compliant ramp and entrance between 18-A and 18-B County Center to accommodate the needs of the department in expanding their Oroville operations into the portion of the building to be vacated by Public Health. With the expansion of the AB 2034 Program in Oroville, two passenger vans have been included in the recommended budget as Fixed Assets purchases. It should be noted that in addition to new grant funds, budget increases for operational costs are being funded through an additional \$1.5 million in Realignment trust fund usage, as well as an increase in Medi-Cal billings from service expansion.

Board Action

Added 6 new positions and eliminated 5 vacant positions. Adjustments included new program revenue and expenditures for Supportive Housing Grant and TRAC MOU with DESS. Reduced extra help, services and supplies, and contracts due to reduced funding in several programs.

Increased Salaries and Benefits for department head pay for performance program.

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

541.002 – Alcohol & Drug Services

Bradford R. Luz, Ph.D.

Behavioral Health

541.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,456,371	\$ 1,644,413	\$ 1,644,413	\$ 1,732,182
SERVICES & SUPPLIES	\$ 1,432,188	\$ 1,290,161	\$ 1,290,161	\$ 1,259,587
OTHER CHARGES	\$ 83,107	\$ 81,986	\$ 81,986	\$ 89,513
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 197,885	\$ 119,337	\$ 119,337	\$ 101,454
SUBTOTAL APPROPRIATIONS	\$ 3,169,551	\$ 3,135,897	\$ 3,135,897	\$ 3,182,736
REVENUES	\$ 3,155,703	\$ 3,149,643	\$ 3,134,646	\$ 3,181,485
NET COUNTY COSTS	\$ 13,848	\$ (13,746)	\$ 1,251	\$ 1,251

ALLOCATED POSITIONS	29	31	31	33
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Statement of Purpose

The Butte County Department of Behavioral Health (BCDBH) provides a comprehensive continuum of alcohol and drug services meeting community needs related to substance abuse problems. Services provided by the Department may be placed in the following general categories: administration services, community education and prevention services, client intake and access services, 24-hour residential treatment services, day treatment services, Psychiatric Inpatient, and outpatient treatment services.

The department's mission is to establish a wide spectrum of health promotion and treatment services for individuals and families at-risk of, or currently suffering from, alcohol and/or other substance abuse problems. This will be accomplished through collaboration and partnership with all segments of the community.

It is the department's vision that individuals, families, and the community will be empowered to reach their optimum levels of wellness.

Continuous Improvement Service Delivery

Alcohol and drug services are provided by departmental staff, through interdepartmental collaborations, and several local non-County entities. Approximately twenty-eight percent of the Department's budget is used to contract for treatment services.

Treatment Court programs in Alcohol and Drug are an important element of department services. The Treatment Courts consist of Hope Court, Drug Court, FOREST/MIOCR, and Proposition 36. These Treatment Courts follow the Drug Court model coordinating the efforts of the District Attorney's office, the Public Defenders office, the Probation office, and the Court with regard to clients with substance abuse problems. Butte County Department of BCDBH works closely with these departments as well as other community agencies to procure intensive outpatient treatment services and residential placements in a clean and sober living environment. The programs make use of the legal hold and influence of the Court, the case management services, and drug testing capacity of the Probation Department to assist the client with the necessary motivation to choose to participate in and be successful in substance abuse treatment. Substance abuse treatment is offered as an option to incarceration.

A new program that crosses both the Alcohol and Drug and Mental Health areas is the implementation of the Youth Development Crime Prevention grant. The services in this program are performed in collaboration with the Private Industry Council and BCDBH Prevention and Youth Services Units. A Youth Center in Oroville has recently opened with tremendous community response. One of the goals of this program is expanded workforce investment opportunities and is being achieved by the establishment of a youth run business at the center. The grant also allows for increased youth services being offered at the center in the Oroville community. Another goal of the program is expanding youth development principles. This will be achieved by increasing the number of youth participating in policy and program development and increasing the number of staff trained in youth development principles and practices.

Overall, the Butte County Department of Behavioral Health continues to support behavioral health community issues. We are committed to eliminating stigmas surrounding substance abuse and providing services that promote wellness in our community.

Departmental Budget Request

BCDBH is currently not requesting any additional programs in the Alcohol and Drug budget. We await the Governor's final budget and look forward to the ability to support a maintenance of effort budget.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$3,016,560, which excludes intrafund transfers. This represents a 1.3% increase over the FY 2001-02 Final Budget direct

expenditures. The recommended budget supports the department's budget as requested. The recommendation moves one Health Education Specialist position and ancillary costs from this budget unit to the Behavioral Health General Services budget unit where services are being provided. The budget continues providing funding to Public Health for HIV services, to Probation for the Drug Court Partnership, and \$50,000 to Public Health for the Tobacco Prevention and Education Program.

Board Action

Added two Mental Health Workers to assist child welfare families with alcohol and drug services. Interfund transfer from Probation for Drug Court Partnership grant. Increase access to Adult Service programs. Reduced funding for Adult Systems of Care and SDFS programs.

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

541.003 – Proposition 36 Drug Treatment

Bradford R. Luz, Ph.D.

Behavioral Health

541.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 291,699	\$ 378,730	\$ 378,730	\$ 378,908
SERVICES & SUPPLIES	\$ 399,738	\$ 517,454	\$ 517,454	\$ 518,855
OTHER CHARGES	\$ 46,269	\$ 46,269	\$ 46,269	\$ 46,269
FIXED ASSETS	\$ 36,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 257,324	\$ 450,621	\$ 445,621	\$ 445,655
SUBTOTAL APPROPRIATIONS	\$ 1,031,030	\$ 1,393,074	\$ 1,388,074	\$ 1,389,687
REVENUES	\$ 1,031,030	\$ 1,390,744	\$ 1,390,744	\$ 1,389,687
NET COUNTY COSTS	\$ -	\$ 2,330	\$ (2,670)	\$ -

ALLOCATED POSITIONS	7	7.5	7.5	7.5
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Statement of Purpose

The Substance Abuse Crime Prevention Act of 2000 (SACPA) mandates counties to implement substance abuse treatment for non-violent drug dependent criminal offenders. The intent of this measure is to 1) provide appropriate community-based treatment instead of incarceration; 2) to promote health and safety by getting more substance-abusing probationers into recovery; 3) to save taxpayer dollars by reducing convictions and unnecessary incarceration (re-incarceration) of non-violent offenders.

Continuous Improvement Service Delivery

The legislation created a 5-year program in the State of California starting in FY 00/01. The first year of funding statewide was \$60M. Years two through five will be funded at \$120M each. The share for Butte County was \$371,000 in year one, and \$769,422 in years two through five. Legislation provides that the funding be placed in a trust account and that the balance of unused funding may roll over into the next funding year to support services to the mandated population.

Treatment services for the non-violent, drug dependent, criminal offender will be administered by Butte County Department of Behavioral Health (BCDBH). Dollars are provided each county by formula, for the development of community-based treatment services for this

population. Each county will develop a services plan and begin providing services by July 1, 2001. BCDBH staff will work closely with the Courts, District Attorney, Public Defender and Probation Department to identify and accept referrals for treatment under this program. An important program requirement is that the majority of SACPA funds are used for the treatment of drug dependent, non-violent offenders.

In FY 2001-2002, the need for drug testing was addressed in Senate Bill 223. This bill directs counties to implement a plan to be used for substance abuse treatment and testing of SACPA probationers and parolees. All of the SB 223 funds that Butte County receives will be directed, by contract, to the Butte County Probation Department for drug testing.

The SACPA program requires quarterly reporting to the State Department of Alcohol and Drug Programs (SDADP), an annual audit of the service program and other reporting, as the State Department shall deem appropriate. This is a five-year program and a portion of the overall funding is set aside for a formal outcome evaluation to be designed and implemented by the University of California (UC). Counties will be expected to comply with all of the requests generated by the UC evaluation and any request from the SDADP.

Treatment services will include intensive outpatient services, the creation of habilitative day treatment services and the funding of some residential and some clean and sober living services for these clients. Probation services will be contracted to provide case management services to this population during their treatment period. To facilitate the screening, referral, assessment and assignment to treatment, the Behavioral Health Department will work closely with the Courts, Probation, the District Attorney, Public Defender, and the Sheriff's Department.

Departmental Budget Request

In the FY 2002-03 budget, Butte County Department of Behavioral Health (BCDBH) requests the annualization of the contracts implemented last fiscal year. Because the program was in formation in Fiscal Year 2001-02, the budget was based on an estimated 74% implementation objective. BCDBH also requests the addition of one administrative position to be transferred from the 541-001 Mental Health budget unit.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$1,388,074, which excludes intrafund transfers. This represents a 41.3% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget provides full year funding for the County's Proposition 36 program through an additional drawdown from the trust fund in the amount of \$432,078. Court service fees to support the budget have been reduced from an initial estimate of \$175,000 to \$50,000 based on the first-year historical level. This budget unit provides transfers for services to Probation, the District Attorney, Public Defender and the Courts, which represent the County's multi-agency efforts in meeting Proposition 36 requirements.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 43 - MENTAL HEALTH
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	9,399,158	13,104,421	14,241,201	14,241,201	14,284,474
312	EXTRA HELP	1,349,537	893,690	881,548	881,548	802,313
314	OVERTIME	98,656	70,934	92,534	92,534	92,534
318	EMPLOYEE BENEFITS	2,472,966	3,614,074	4,249,196	4,249,196	4,277,442
TOTAL	SALARIES & EMPLOYEE BENE	13,320,318	17,683,119	19,464,479	19,464,479	19,456,763
322	CLOTHING & PERSONAL SUPPL	2,970	14,081	7,992	7,992	6,623
323	COMMUNICATIONS	278,078	316,461	323,602	323,602	343,041
326	HOUSEHOLD EXPENSE	121,154	144,052	182,913	182,913	182,313
327	GENERAL INSURANCE	82,563	143,082	179,586	179,586	134,978
330	MAINTENANCE-EQUIPMENT	96,752	233,187	238,869	238,869	287,869
331	MAINT-STRUCTURES, IMPACHMS	92,489	106,160	330,825	330,825	357,825
332	MEDICAL & DENTAL SUPPLIES	171,991	137,375	135,367	135,367	133,367
333	MEMBERSHIPS	7,534	11,135	11,135	11,135	11,135
335	OFFICE EXPENSE	590,042	576,391	539,876	539,876	515,186
336	PROF & SPECIALIZED SERV	6,617,734	8,112,035	8,607,198	8,607,198	6,888,588
337	PUBLICATIONS & LEGAL NOTI	9,927	11,034	14,034	14,034	14,034
338	RENTS & LEASES-BUILDINGS	790,124	1,100,537	1,373,892	1,373,892	1,243,901
339	RENTS & LEASES-EQUIPMENT	2,692	9,632	11,672	11,672	11,672
340	SMALL TOOLS & INSTRUMENTS	0	100	0	0	0
341	SPECIAL DEPARTMENTAL EXPN	125,670	214,974	164,858	164,858	175,533
342	DATA PROCESSING	189,465	114,913	154,056	154,056	155,960
343	TRANSPORTATION & TRAVEL	248,004	312,402	340,539	340,539	392,323
344	UTILITIES	199,412	254,341	280,624	280,624	280,624
TOTAL	SERVICES & SUPPLIES	9,546,601	11,811,892	12,899,038	12,899,038	11,054,892
551	SUPPORT & CARE OF PERSONS	0	0	0	0	0
551051	PCSP - INDIV PROVIDER	0	0	0	0	0
551052	IRSS - INDIV PROVIDER	0	0	0	0	0
551	SUPPORT & CARE OF PERSONS	171,157	286,804	313,109	313,109	273,906
554	INTERFUND EXPENDITURES	479,537	564,342	564,342	564,342	564,342
556	JUDGEMENTS	25,176	8,900	0	0	0
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	675,870	860,046	877,451	877,451	838,248
563	FIXED ASSETS-EQUIPMENT	174,539	20,500	50,000	50,000	0
TOTAL	FIXED ASSETS	174,539	20,500	50,000	50,000	0
TOTAL	FIXED ASSETS	23,917,329	30,375,557	33,290,968	33,290,968	31,349,903
571	SUPPORT SERVICES ALLOC	375,074	441,322	433,259	433,259	436,321
573	DIRECT SERVICE TRANSFERS	23,257	-24,658	4,275	-37,725	-82,725
574	INTRA DEPARTMENTAL TRFRS	163,601	0	0	0	0
TOTAL	OTHER FINANCING USES	561,932	416,664	437,534	395,534	353,596
TOTAL	INDIRECT	561,932	416,664	437,534	395,534	353,596
TOTAL	MENTAL HEALTH GEN SERV	24,479,261	30,792,221	33,728,502	33,686,502	31,703,499

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 43 - MENTAL HEALTH
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	1,109,169	1,144,121	1,189,344	1,189,344	1,232,316
512	EXTRA HELP	15,110	90,099	81,511	81,511	81,511
514	OVERTIME	6,908	12,278	12,278	12,278	12,278
518	EMPLOYEE BENEFITS	300,657	341,861	361,280	361,280	386,077
TOTAL	SALARIES & EMPLOYEE BENE	1,431,844	1,596,359	1,644,413	1,644,413	1,732,182
523	COMMUNICATIONS	31,028	33,816	40,098	40,098	17,322
526	HOUSEHOLD EXPENSE	704	13,719	11,807	11,807	11,807
527	GENERAL INSURANCE	1,264	2,245	2,106	2,106	2,106
530	MAINTENANCE-EQUIPMENT	14,308	21,860	19,778	19,778	19,778
531	MAINT-STRUCTURES, IMPRGMNTS	14	2,000	2,000	2,000	2,000
532	MEDICAL & DENTAL SUPPLIES	328	2,886	2,886	2,886	2,886
533	MEMBERSHIPS	3,133	6,548	6,548	6,548	6,548
535	OFFICE EXPENSE	46,333	60,828	53,843	53,843	64,519
536	PROF & SPECIALIZED SERV	1,040,837	1,138,388	910,404	910,404	890,818
537	PUBLICATIONS & LEGAL NOTI	508	1,567	1,567	1,567	1,567
538	RENTS & LEASES-BUILDINGS	128,480	146,116	121,933	121,933	121,933
539	RENTS & LEASES-EQUIPMENT	85	425	425	425	425
541	SPECIAL DEPARTMENTAL EXPN	44,233	30,029	24,528	24,528	24,528
542	DATA PROCESSING	12,656	13,616	13,506	13,506	13,668
543	TRANSPORTATION & TRAVEL	41,273	50,346	42,600	42,600	43,550
544	UTILITIES	25,946	44,353	36,132	36,132	36,132
TOTAL	SERVICES & SUPPLIES	1,390,551	1,568,742	1,290,161	1,290,161	1,259,587
551052	INSS - INDIV PROVIDER	0	0	0	0	0
551	SUPPORT & CARE OF PERSONS	5,980	8,107	6,986	6,986	14,513
554	INTERFUND EXPENDITURES	83,866	75,000	75,000	75,000	75,000
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	89,847	83,107	81,986	81,986	89,513
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	2,912,241	3,248,208	3,016,560	3,016,560	3,081,282
571	SUPPORT SERVICES ALLOC	38,464	69,534	41,937	41,937	42,240
573	DIRECT SERVICE TRANSFERS	77,774	128,351	77,400	77,400	59,214
574	INTRA DEPARTMENTAL TRFRS	-163,601	0	0	0	0
TOTAL	OTHER FINANCING USES	-47,363	197,885	119,337	119,337	101,454
TOTAL	INDIRECT	-47,363	197,885	119,337	119,337	101,454
TOTAL	M H-SUBSTANCE ABUSE PROG	2,864,879	3,446,093	3,135,897	3,135,897	3,182,736

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 43 - MENTAL HEALTH
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	209,693	277,637	277,637	277,637
512	EXTRA HELP	0	12,561	12,561	12,561	12,561
514	OVERTIME	0	5,000	5,000	5,000	5,000
518	EMPLOYEE BENEFITS	0	64,445	83,532	83,532	83,710
TOTAL	SALARIES & EMPLOYEE BENE	0	291,699	378,730	378,730	378,908
523	COMMUNICATIONS	0	7,500	1,689	1,689	1,599
526	HOUSEHOLD EXPENSE	0	5,000	5,000	5,000	5,000
527	GENERAL INSURANCE	0	150	359	359	359
530	MAINTENANCE-EQUIPMENT	0	0	0	0	0
533	MEMBERSHIPS	0	0	0	0	0
535	OFFICE EXPENSE	0	39,750	13,000	13,000	14,474
536	PROF & SPECIALIZED SERV	0	307,878	411,999	411,999	411,999
537	PUBLICATIONS & LEGAL NOTI	0	0	0	0	0
538	RENTS & LEASES-BUILDINGS	0	20,610	69,203	69,203	69,203
541	SPECIAL DEPARTMENTAL EXPN	0	6,000	6,000	6,000	6,000
542	DATA PROCESSING	0	2,000	1,354	1,354	1,371
543	TRANSPORTATION & TRAVEL	0	8,850	8,850	8,850	8,850
544	UTILITIES	0	2,000	0	0	0
TOTAL	SERVICES & SUPPLIES	0	399,738	517,454	517,454	518,853
551	SUPPORT & CARE OF PERSONS	0	3,000	3,000	3,000	3,000
554	INTERFUND EXPENDITURES	0	43,269	43,269	43,269	43,269
TOTAL	OTHER CHARGES	0	46,269	46,269	46,269	46,269
563	FIXED ASSETS-EQUIPMENT	0	36,000	0	0	0
TOTAL	FIXED ASSETS	0	36,000	0	0	0
TOTAL	FIXED ASSETS	0	773,706	942,453	942,453	944,032
571	SUPPORT SERVICES ALLOC	0	9,339	11,669	6,669	6,703
573	DIRECT SERVICE TRANSFERS	0	247,985	438,952	438,952	438,952
574	INTRA DEPARTMENTAL TFRS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	257,324	450,621	445,621	445,655
TOTAL	IMBIRECT	0	257,324	450,621	445,621	445,655
TOTAL	BH-PROP 36 DRUG TREATMENT	0	1,031,030	1,393,074	1,388,074	1,389,687



CHILD SUPPORT SERVICES

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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**Child Support Services
Department Summary**

Sharon A. Stone

550.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,886,393	\$ 7,447,160	\$ 7,447,160	\$ 7,307,025
SERVICES & SUPPLIES	\$ 1,572,567	\$ 1,183,796	\$ 1,183,796	\$ 1,362,755
OTHER CHARGES	\$ 785,167	\$ 554,495	\$ 554,495	\$ 583,326
FIXED ASSETS	\$ 133,000	\$ 302,621	\$ 302,621	\$ 302,621
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 9,377,127	\$ 9,488,072	\$ 9,488,072	\$ 9,555,727
REVENUES	\$ 9,377,127	\$ 9,422,382	\$ 9,488,072	\$ 9,468,242
NET COUNTY COSTS	\$ -	\$ 65,690	\$ -	\$ 87,485

ALLOCATED POSITIONS	169	180	180	177
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Mission Statement

The Mission of the Department of Child Support Services is to use resources to establish paternity and child support orders and to collect and distribute child support to families in an effort to enhance the quality of life and self-esteem of children in an efficient, compassionate, and professional manner.

Department Consists of the Following Budget Unit

- 550.001 Child Support Services

DEPARTMENT:

Child Support Services

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Increase contacts between Outreach personnel and community based organizations by 20% and customer contacts by 1% by June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * Outreach Quarterly Report. * Percent of contacts with community-based organizations. 	<ol style="list-style-type: none"> 1. Outreach team will call and schedule meetings and trainings with 20% more community based organizations by June 30, 2003. 2. Outreach team will contact 1% of customers and conduct quality assurance checks by June 30, 2003. 3. The outreach team will prepare a report (quarterly) which will be reviewed by management staff for areas in which improvement can be accomplished. 4. Goals for program improvement will be developed based on the information provided in the quarterly report based on the feedback received from community-based organizations and customers.
<p>Maintain continuous improvement program through June 30, 2003.</p> <p><u>Measurement:</u></p> <p>Quality of Report.</p>	<ol style="list-style-type: none"> 1. Update customer service team by November 1, 2002. 2. Review services for accuracy and relevance by December 31, 2002. 3. Review standards for accuracy and relevance by December 31, 2002. 4. Revisit point of service survey by June 30, 2003. 5. Ensure all new employees complete Customer Service I and II training by December 31, 2002.

DEPARTMENT:

Child Support Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Review and consider the report from Policy Services, Inc., (PSI) for methods which the Department can use to improve service to customers by June 2003.</p> <p><u>Measurement:</u> * <i>Report to CAO.</i></p>	<ol style="list-style-type: none">1. Upon receipt of the PSI Report, conduct a review and provide recommendations to PSI regarding errors perceived in the report by July 31, 2002.2. Develop recommendations and provide with the PSI report to the CAO by October 31, 2002.3. Develop goals and expectations based on the feedback provided by PSI, CAO, and CDCSS for program improvement by March 1, 2003.
<p>Analyze annual service group utilizing the 7-step method and implement by June 2003.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Identify the service(s) to be analyzed by December 21, 2002.2. Define the purpose of the service(s) in the narrative form by December 12, 2002.3. Flow chart the process and identify bottlenecks by December 21, 2002.4. Evaluate the service based upon departmental customer service standards by December 19, 2002.5. Identify internal and external environment barriers by December 19, 2002.6. Identify learning gaps by March 7, 2003.7. Recommend improvements to service delivery by June 15, 2003.
<p>Implement State Quality Assurance Program Improvement (QAPI) Plan components as developed by CDCSS.</p> <p><u>Measurement:</u> * <i>Local Plan Development.</i></p>	<ol style="list-style-type: none">1. Upon completion of the State QAPI Plan (expected December 31, 2002), develop and plan for local implementation.

DEPARTMENT:

Child Support Services

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Develop and implement a 5-year integrated operational plan by June 2003.</p> <p><u>Measurement :</u> * <i>Report to CAO.</i> * <i>Quality of Plan.</i></p>	<ol style="list-style-type: none">1. Conduct meetings to discuss strategic planning based on the PSI report and the goals set by CDCSS for the improvement of the program by August 31, 2002.2. Management will attend trainings designed to improve the knowledge of efficient and effective methods of long term strategic planning by the end of July 2002.3. Determine whether services of a professional facilitator are necessary, and if so, obtain service to assist in the development of a 5-year integrated operational plan by September 30, 2002.4. Assign local staff to state work-groups and committees to ensure CDCSS goals for the future of the child support are known at the local level and incorporated into plan by September 30, 2002.5. Staff assigned to state workgroups and committees will prepare and present reports to management which keeps management advised of the State's goals.6. Hold informational meetings to discuss the draft plan with staff no later than February 28, 2003.7. Present final draft of plan to CAO by June 30, 2003.

DEPARTMENT:

Child Support Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop in all staff a working knowledge and understanding of services provided by all County offices by June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Improved intra-county communication.</i>* <i>Developed Protocol.</i>* <i>Developed Web-Page/Newsletter.</i>	<ol style="list-style-type: none">1. Develop a protocol by December 31, 2002, for providing staff with feedback regarding their interaction with other departments.2. Develop a mechanism for staff to visit other departments to develop an understanding of services provided by those departments.3. Develop methods (i.e.: web-page and/or newsletters) to inform other departments about the function of the new Department of Child Support Services, as well as the department's mission statement.

DEPARTMENT: Child Support Services

KEY AREA OF RESPONSIBILITY: Human Resources

BOARD OBJECTIVE # 5 Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Provide training to all staff in their specific areas of responsibilities by no later than December 31, 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Increased employee retention .</i>* <i>Increased number of trained staff.</i>	<ol style="list-style-type: none">1. Develop a comprehensive new employee training program by December 31, 2002.2. Implement ongoing training for Case Managers by August 31, 2002.3. Identify local and state committees and assign staff to participate by October 15, 2002.
<p>Provide all staff with timely evaluations through June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Increase percent of timely evaluations by 50%.</i>	<ol style="list-style-type: none">1. Perform complete and timely evaluations of all staff so that each staff member knows what is expected of them and how to be successful in their assigned tasks.

DEPARTMENT:

Child Support Services

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Collect a minimum of \$1.50 in child support for every \$1.00 spent through June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quarterly Report.</i>* <i>Increased collection of child support .</i>	<ol style="list-style-type: none">1. Conduct quarterly analysis of monies spent vs. monies collected in child support.2. Develop a plan for improving collection of current child support by December 31, 2002.3. Implement plan to improve collection of current child support by March 31, 2003.4. Develop a plan for improving collection of child support arrears by December 31, 2002.5. Implement plan to improve collection of child support arrears by March 31, 2003.
<p>Maintain positive account balances through June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quarterly Report.</i>* <i>Continual maintained of positive accounts.</i>	<ol style="list-style-type: none">1. Submit quarterly reports to Admin office on account balance and corrective action on deficit accounts.2. Monitor accounts on a continuous basis to ensure funds are available within an account prior to making expenditure.

DEPARTMENT:

Child Support Services

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Maintain State and Federal funding to support 100% of child support services through June 2003.</p> <p><u>Measurement:</u> <i>* Protected General Fund.</i></p>	<ol style="list-style-type: none">1. Attend meetings with State Dept. of Child Support Services at which information will be provided about potential negative impacts to the County general fund.2. Provide information to the Board about issues that may have a negative effect on the County general fund.3. Provide recommendations to resolve the issues affecting the general fund.

550.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,886,393	\$ 7,447,160	\$ 7,447,160	\$ 7,307,025
SERVICES & SUPPLIES	\$ 1,572,567	\$ 1,183,796	\$ 1,183,796	\$ 1,362,755
OTHER CHARGES	\$ 785,167	\$ 554,495	\$ 554,495	\$ 583,326
FIXED ASSETS	\$ 133,000	\$ 302,621	\$ 302,621	\$ 302,621
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 9,377,127	\$ 9,488,072	\$ 9,488,072	\$ 9,555,727
REVENUES	\$ 9,377,127	\$ 9,422,382	\$ 9,488,072	\$ 9,468,242
NET COUNTY COSTS	\$ -	\$ 65,690	\$ -	\$ 87,485

ALLOCATED POSITIONS	169	180	180	177
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Statement of Purpose

The Butte County Department of Child Support Services is the local child support services agency that provides services to help parents meet their mutual obligation to financially support and provide health insurance for their children. The Department serves families and the public interest by locating non custodial parents, establishing parentage, establishing and enforcing court orders for medical, spousal and child support, and by educating the community on the responsibilities of parenthood.

Continuous Improvement Service Delivery

The Department has undergone several major changes in the last fiscal year:

- In July 2001, the Family Support Division of the District Attorney’s Office made the transition to the Department of Child Support Services.
- The Inventory reduction initiative which was discussed in the previous budget document was completed by the end of December 2001. This project was a success, and brought the

department current with huge backlogs accumulated since the computer conversion of March 2000.

- On April 8, 2002, the department integrated its Case Management and Financial Systems onto the same computer platform. This integration will simplify operation of the computer system, and help to streamline production. Adjustment to this upgraded system is still being made.

In Addition, the following program goals have been met:

- Expanded Public Service Unit.
- Enhanced call center.
- A new Voice Response System that provides payment information 24 hours a day, seven days a week.
- Implementation of an Ombudsman Program.
- Implementation of a Complaint Resolution Process.
- Increase in the number of staff devoted to training.
- A new position of Chief Child Support Attorney added and filled.

Starting in October 2001, the department went through a Performance Analysis conducted by Policy Studies Inc. (PSI), a consultant group hired by the State to review the program. While awaiting the final draft of their recommendations, the department is continuing to work on the goal of adjusting staff so that the ratio of case manager to caseload will be more optimal. Additionally, the following departmental goals have been set for the next fiscal year:

- Increase contacts between Outreach personnel and community-based organizations by 20% and customer contacts by 1% by June 30, 2003.
- Maintain the continuous improvement program through June 30, 2003.
- Analyze the annual service group utilizing the 7-step method and implement by June 2003.
- Implement the State Quality Assurance Program Improvement (QAPI) Plan components as developed by CDCSS.
- Develop and implement a 5-year integrated operational plan by June 2003.
- Develop in all staff a working knowledge and understanding of services provided by all county offices by June 2003.
- Provide specific training to all staff in the areas of responsibilities no later than December 31, 2002.
- Provide all staff will receive fair and timely evaluations through June 2003.
- Collect a minimum of \$1.50 in child support for every \$1.00 spent through June 2003.
- Maintain positive account balances through June 2003.
- Maintain state and federal funding to support 100% of child support service through June 2003.

Due to the anticipated need for reorganizing certain aspects of the business functions of the department, upon completing a short range strategic plan (including implementation of appropriate recommendations made by PSI) the department will bring forward a comprehensive plan for the Board's consideration and approval. Possible changes include reclassification of existing positions such as "Customer Service Representatives," "Program Auditors," and "Program Managers."

Department Budget Request

The Departments' budget for FY 2002-03 has been created to provide funding to promote the well being of children and the self-sufficiency of families through the delivery of first-rate child support services and collection activities that contribute to meeting the financial, medical, and emotion needs of children. The Federal government pays 66 percent of the total program costs and also pays a federal incentive based on the statewide performance in five performance categories. To date, State incentive dollars are used to fund the county share of costs that are not covered by the federal participation in the administrative costs and the federal incentive payments. It is anticipated this will continue during this budget year.

Upon anticipation that the Governor's budget will propose a reduction of child support county administrative and electronic data processing allocations, the State Department of Child Support Services (SDCSS) has reduced all counties allocation by five percent. Other considerations used for developing the Departments budget come from the results of an assessment study initiated by SDCSS to identify areas of potential improvement in program performance, management, structure and case processing.

Salaries & Benefits

In addition to annual merit increases, the Department budget reflects an increase in salaries & benefits in the amount of \$312,367.

This will enable the Department to implement organizational changes proposed by the assessment study. The additional positions that have been included in this request includes an Administrative Analyst to prepare all statistical data; an Assistant Director; a management level manager to oversee technical operations; and, an additional Supervising Family Support Case Manager to provide an effective supervisor ratio.

The designation of a Public Information Officer to perform duties under the required Community Outreach initiative is also included in this request.

Upon completion of the Departments' strategic plan; a final organizational structure will be brought before the board for approval and implementation.

Supplies & Services

The request for expenditures for services and supplies has been substantially reduced mainly due to many one-time expenditures being incurred during Fiscal Year 2001/02 totaling \$557,204. This savings was used to fund increases in Salaries & Benefits.

In addition, basic costs were able to be reduced based on historical savings in accounts totaling \$212,290.

Interfund Expenditures

The significant reduction in interfund expenditures, \$292,032, resulted from the reduction of services requested of the District Attorneys office for criminal prosecutions. While the Department will continue to refer appropriate cases for criminal prosecution to the District Attorney Office, it will also focus on other civil means to enforce child support in order to meet the federal guidelines that require all civil remedies be exhausted. This follows the recommendations contained in the assessment study initiated by the SDCSS.

Fixed Assets

The Department requests replacement of its' three year old computer platform with a new model due to KIDZ case management integration. Both accounting & case management applications will now reside on this platform which will increase the overall system load and users accessing this platform. Without the newer model, production would be reduced due to slower system response times.

In addition, we are requesting to replace the current server with three separate servers to ensure safety of data and efficiency of system. This request would provide the Department with a primary domain controller, a backup domain controller and a forms server.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$9,488,0728, which excludes intrafund transfers. This represents a 1% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget supports the department's budget as requested, with the exception of position reclassifications pending the outcome of the State study as well as the Countywide classification study. Five new positions are included in the recommended budget, including a new Assistant Department Head, three new Analysts and one new Supervising Case Manager. Fixed Asset purchases include three new servers and a replacement platform for the department's case management system. This budget is fully funded by Federal and State revenues.

Board Action

Decreased budget due to department rescinding their request for three of the new positions. Added funding for membership in Child Support Directors Association. Added funding for anti-virus software, leadership development, and expenses related to State directed projects. Made various small reductions due to lower funding projections.

Increased Salaries and Benefits for department head pay for performance program.

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 51 - ADMINISTRATION
FUND - 0023 - CHILD SUPPORT SERVICES

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	4,897,231	5,545,209	5,545,209	5,447,742
512	EXTRA HELP	0	283,923	60,700	60,700	60,700
514	OVERTIME	0	98,977	30,000	30,000	30,000
518	EMPLOYEE BENEFITS	0	1,606,262	1,811,251	1,811,251	1,768,583
TOTAL	SALARIES & EMPLOYEE BENE	0	6,886,393	7,447,160	7,447,160	7,307,025
523	COMMUNICATIONS	0	129,635	32,260	32,260	117,640
526	HOUSEHOLD EXPENSE	0	25,160	36,368	36,368	36,368
527	GENERAL INSURANCE	0	16,178	15,730	15,730	15,897
529	JURY & WITNESS EXPENSE	0	3,000	1,000	1,000	1,000
530	MAINTENANCE-EQUIPMENT	0	44,207	32,754	32,754	42,794
531	MAINT-STRUCTURES, IMP&CHDS	0	10,964	5,980	5,980	13,321
533	MEMBERSHIPS	0	18,513	5,733	5,733	18,733
535	OFFICE EXPENSE	0	383,450	246,294	246,294	257,163
536	PROF & SPECIALIZED SERV	0	345,905	241,148	241,148	234,048
537	PUBLICATIONS & LEGAL NOTI	0	5,000	1,000	1,000	1,000
538	RENTS & LEASES-BUILDINGS	0	227,703	178,740	178,740	181,876
539	RENTS & LEASES-EQUIPMENT	0	14,043	9,948	9,948	9,948
541	SPECIAL DEPARTMENTAL EXPN	0	60,474	83,159	83,159	131,473
542	DATA PROCESSING	0	66,864	84,116	84,116	85,146
543	TRANSPORTATION & TRAVEL	0	95,643	131,184	131,184	137,964
544	UTILITIES	0	71,867	78,382	78,382	78,382
TOTAL	SERVICES & SUPPLIES	0	1,520,606	1,183,796	1,183,796	1,362,755
554	INTERFUND EXPENDITURES	0	785,167	554,495	554,495	583,326
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	0	785,167	554,495	554,495	583,326
563	FIXED ASSETS-EQUIPMENT	0	144,649	302,621	302,621	302,621
TOTAL	FIXED ASSETS	0	144,649	302,621	302,621	302,621
TOTAL	FIXED ASSETS	0	9,336,815	9,488,072	9,488,072	9,555,727
TOTAL	CHILD SUPPORT SERVICES	0	9,336,815	9,488,072	9,488,072	9,555,727

CLERK-RECORDER

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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	Department Goals	229
130.001	Elections	236
470.001	Clerk-Recorder	241
	Budget Unit Expenditure Details (Schedule 9's)	245

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MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,060,342	\$ 1,173,277	\$ 1,129,773	\$ 1,170,887
SERVICES & SUPPLIES	\$ 688,980	\$ 790,787	\$ 790,787	\$ 796,666
OTHER CHARGES	\$ (20,448)	\$ -	\$ (21,863)	\$ (21,863)
FIXED ASSETS	\$ 99,700	\$ 84,000	\$ 84,000	\$ 14,000
INTRA-FUND TRANSFERS	\$ 39,267	\$ 48,566	\$ 48,566	\$ 48,826
SUBTOTAL APPROPRIATIONS	\$ 1,867,841	\$ 2,096,630	\$ 2,031,263	\$ 2,008,516
REVENUES	\$ 1,097,626	\$ 1,170,932	\$ 1,237,047	\$ 1,220,976
NET COUNTY COSTS	\$ 770,215	\$ 925,698	\$ 794,216	\$ 787,540

ALLOCATED POSITIONS	20	22	21	21
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Mission Statement

County Clerk-Recorder:

The County Clerk-Recorder's Division, as a Butte County department set up for the protection of persons and property, is committed to providing excellent public service, with dignity and respect to all, while making public records readily accessible.

Elections Division:

The mission of the Elections Division of the County Clerk-Recorder's Office is:

- To uphold the Constitution of the United States, the Constitution of the State of California, and the laws policies and court decisions of federal, state and local jurisdictions;
- To protect and promote public trust and confidence by our conduct of accurate and fair elections in an efficient manner;
- To ensure equal access to the voting process for all eligible citizens in Butte County;

Candace J. Grubbs

**Clerk-Recorder
Department Summary**

- To promote awareness and participation in elections;
- To advocate for changes in legislation that will increase voter participation;
- To provide for all mandated services as the filing official for the Fair Political Practices Commission.

The department will be creating a new mission statement which represents all divisions of the Clerk-Recorder's Office by February 28, 2003.

Department Consists of the Following Budget Units

- 130.001 Elections and Registration
- 470.001 Clerk-Recorder

DEPARTMENT:

County Clerk-Recorder

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Develop training program to promote a safe and positive work environment for employees and customers by June 30, 2003.</p> <p><u>Measurement:</u> * <i>Quality of Program.</i></p>	<ol style="list-style-type: none"> 1. Review training classes available through County. 2. Review educational opportunities available through Butte College. 3. Review classes available from outside consultants. 4. Formulate classes/programs to be utilized.
<p>Maintain continuous improvement through June 30, 2003.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none"> 1. Update customer service team by November 1, 2002. 2. Review results of point of service survey in the areas of promptness, courtesy, efficiency, information, overall customer service, and the average amount of time customers have to wait for service by November 1, 2002. 3. Review services and standards for accuracy and relevance by November 1, 2002. 4. Review results of point of service survey in the areas of promptness, courtesy, efficiency, information, overall customer service, and the average amount of time customers have to wait for service by January 31, 2003. 5. Review services and standards for accuracy and relevance by January 31, 2003. 6. Revisit point of service survey by June 30, 2003.

DEPARTMENT:

County Clerk-Recorder

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze annual service group utilizing the 7-step method and implement by June 30, 2003.</p> <p><u>Measurement:</u> * <i>Quality of report, indexing and imaging.</i></p>	<ol style="list-style-type: none"> 1. Identify the service to be analyzed by July 31, 2002. 2. Define the purpose of the service by July 31, 2002. 3. Identify the steps necessary to deliver the service. 4. Flow chart the process and identify what is working well and why by September 30, 2002. 5. Identify bottlenecks in the process by September 30, 2002. 6. Identify the work environment issues for each bottleneck by September 30, 2002. 7. Identify other barriers to effective delivery of the services by September 30, 2002. 8. Identify how this service interfaces with other departments by December 31, 2002. 9. Identify the nature of the complaints received related to this service by December 31, 2002. 10. Establish that the effectiveness of the service meets the customer service standards by March 7, 2003. 11. Identify learning gaps by March 7, 2003. 12. Recommend improvements to service delivery by June 15, 2003.
<p>Improve access to legal records of births, deaths, and marriages that occur in Butte County; maintain 100% integrity of the records by December 31, 2002.</p> <p><u>Measurement :</u> * <i>% of vital records registered, indexed imaged, and archived within one week of receipt of record.</i></p>	<ol style="list-style-type: none"> 1. Train all staff in correct processing procedures by December 31, 2002. 2. Train all staff on guidelines set forth by the Department of Health Services by December 31, 2002. 3. Keep staff and public informed of legislative changes that effect the purchase or maintenance of vital records - ongoing.

DEPARTMENT:

County Clerk-Recorder

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a five-year strategic plan by December 31, 2002.</p> <p><u>Measurement:</u> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none">1. Develop a vision statement that provides an image of the department's desired vision by October 31, 2002.2. Determine a list of values that lays out the belief system for the department by December 31, 2002.3. Determine a list of principles that spell out how the department does its work by February 28, 2003.4. Create a new mission statement which represents all divisions of the Clerk-Recorder's Office by February 28, 2003.5. Determine components of a five-year plan and identify what data is necessary to obtain or develop each component by March 31, 2003.6. Determine the level and source of resources needed to complete the plan by April 30, 2003.

DEPARTMENT:

County Clerk-Recorder

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop program to increase intra-departmental communications with other departments that directly impact the operational efficiency of Clerk-Recorder functions by December 31, 2002.</p> <p><u><i>Measurement:</i></u> * <i>Quality of Program.</i> * <i>% of Employees Trained.</i> * <i>Expectations Performed.</i></p>	<ol style="list-style-type: none">1. Establish meeting schedule with departments that directly impact Clerk-Recorder workload by December 31, 2002.2. Ensure that employees are updated regarding procedural and legislative changes that impact services provided to the general public - ongoing.
<p>Develop and implement a departmental communication process to improve countywide communications by June 30, 2003.</p> <p><u><i>Measurement:</i></u> * <i>Quality of Program.</i></p>	<ol style="list-style-type: none">1. Establish written policy and procedures on routine communications by June 30, 2003.2. Identify what constitutes a critical countywide communication issue by June 30, 2003.3. Establish written policy and procedures for critical/emergency communications by June 30, 2003.

DEPARTMENT:

County Clerk-Recorder

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Develop professional development plans for all employees by March 31, 2003, to improve employee performance.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Quality of policies and training procedures.</i>* <i>% of employees trained.</i>	<ol style="list-style-type: none">1. Annual review of employee goals at the end of each evaluation period.2. Cross-train all employees - ongoing each year as procedures/laws change.3. Schedule employees to attend various workshops and customer service training sessions- ongoing.
<p>Develop goals for each employee which builds upon their personnel evaluation and professional development by March 31, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Quality of Goals.</i>* <i>% of employees trained.</i>	<ol style="list-style-type: none">1. Annual review of employee goals at the end of each evaluation period.2. Cross-train all employees - ongoing each year as procedures/laws change.3. Employees attend various workshops and customer service training sessions - ongoing.
<p>Develop professional development plans for management personnel by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Completion of Plans.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Hold annual performance evaluation meetings.2. Review performance goals and expectations for each employee.3. Analyze skill and knowledge gaps.4. Determine employee goals.5. Identify and seek training to meet identified needs.

DEPARTMENT:

County Clerk-Recorder

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Review and adjust fee schedules by December 31, 2002, to assure reasonable and full cost recovery.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Level of enhanced revenues.</i>* <i>Quality of Strategy.</i>	<ol style="list-style-type: none">1. Finalize study of costs related to selected fees charged by the Clerk-Recorder and estimates of recommended cost-recovery and proposed fee adjustments to assure reasonable and full cost recovery by March 31, 2002.2. Review revenues collected at end of each month.3. Show quantitative relationships comparing updated results to previous plan at the end of each month.4. Annual review and summary of fiscal goals by June 30, 2003.
<p>Maintain positive account balances through June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Examination of account balances.</i>	<ol style="list-style-type: none">1. Submit quarterly reports to Administrative Office and corrective action on deficit accounts.2. Monitor accounts on a regular basis to ensure funds are available within an account prior to making expenditure.

DEPARTMENT:

County Clerk-Recorder

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Develop and recommend departmental legislative strategies that would improve services, create greater efficiencies in performing mandated services, and/or increase department revenues by March 31, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Timely identification of legislative issues.</i> * <i>Number of bills monitored.</i> * <i>Success of bills proposed.</i> 	<ol style="list-style-type: none"> 1. Actively oppose or seek amendments to legislation that would impair our ability to meet our responsibility to the public, create unfunded mandates, or that would add unreasonable costs to our operations - ongoing. 2. Address specific areas of concern that are appropriate for legislation or state regulation with the County Recorders' Association and the County Clerks' Association legislative committees - ongoing. 3. Establish and maintain close working relationships with members of the Legislature, regulatory agencies, and related industry organizations to further our legislative program - ongoing.
<p>Submit legislative strategies to the Administrative Office by November 15, 2002, for inclusion in the County's legislative platform.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Time of Submission.</i> 	<ol style="list-style-type: none"> 1. Annual review and summary of proposed legislative strategies by November 1, 2002.

130.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 434,094	\$ 507,868	\$ 471,143	\$ 477,497
SERVICES & SUPPLIES	\$ 468,594	\$ 493,211	\$ 493,211	\$ 493,491
OTHER CHARGES	\$ (20,448)	\$ -	\$ (21,863)	\$ (21,863)
FIXED ASSETS	\$ 10,100	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 23,846	\$ 28,244	\$ 28,244	\$ 28,430
SUBTOTAL APPROPRIATIONS	\$ 916,186	\$ 1,029,323	\$ 970,735	\$ 977,555
REVENUES	\$ 170,000	\$ 189,500	\$ 190,015	\$ 190,015
NET COUNTY COSTS	\$ 746,186	\$ 839,823	\$ 780,720	\$ 787,540

ALLOCATED POSITIONS	6.5	7.5	6.5	6.5
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Statement of Purpose

County Clerk-Recorder (Elections Division)

The Elections Division of the County Clerk-Recorder’s Department, by state mandate and county organization, is the primary election service provider and sole voter registration custodian for the citizens of Butte County. Various federal, state and local statutes govern the functions of the Elections Division. These include many unfunded federal and state mandates.

The Elections Division provides four core services:

- Voter registration services – the division is responsible for the voter registration of all eligible citizens and maintenance of the files created through that process.
- Ballot services – these services involve the greatest interaction with the citizens and include the programs of district boundary maintenance, absentee voting, polling place operations, ballot counting, and the official canvass which audits the ballot process.

- **Information services** – dissemination of election information is a major workload component of the division. From compiling and mailing over 120,000 sample ballots each major election, to computer products sold to campaigns, to web-site development, few households in Butte County do not receive some information which originates in this office.
- **Candidate filing/campaign disclosure services** – the Elections Division serves over 250 candidates as they seek public office in a primary or general election. In addition, this division is the filing officer for over 800 Statements of Economic Interest and Campaign Disclosure documents filed annually.

Initiative, recall and referendum petitions also represent a significant workload to the division, which is responsible for processing petitions in an accurate, timely, and cost effective manner.

Who do we serve?

In implementing the countywide Customer Service Program, the Elections Division identified four diverse customer groups, they are:

- ***Butte County citizens*** are the largest group with 114,300 registered voters and approximately 36,561 unregistered eligible citizens. Voter registration, voter information, and related services represent over 70% of the total workload of the division. No user fees can be assessed for these services.
- ***Elected officials, candidates seeking office, and campaign organizations*** represent the second largest customer group. Though many services are provided at no cost, some cost recovery for campaign disclosure information, candidate statements, and candidate filing fees are mandated or allowed by statute. This group, while relatively small, has a significant impact on our workload. Their actions, in particular, drive both the petition process and absentee ballot process.
- ***Government entities***, this office is required to conduct elections on behalf of all school and special districts. Additionally, the five incorporated cities contract with the Elections Division to conduct their elections and utilize the voter registration information. Cost recovery is sought from all districts and cities utilizing our services.
- ***The news media*** represents the final major customer group. The informational services provided are free for the most part; including the media packet provided before every major election.

Continuous Improvement Service Delivery

The FY 2002-03 operational plans for this division continues a balanced approach to enhancing the integrity of elections and increasing the variety of election services to Butte County citizens. This balanced approach to both election integrity and reducing barriers to citizen participation is essential to maintain the division's role as a non-partisan elections administrator and to ensure that all citizens of Butte County receive equal access to the voting process.

Improved Technology

The use of technology provides the path to achieving a portion of the 2002-03 Division's operational plan. While careful investment in proven technological products has allowed the Division to maintain a streamlined staffing structure, an investment in new voting technology will be critical to enhancing the integrity of elections and reducing barriers to voters that are inherent in the current voting system. Surveys from voters in the City of Chico Special Election showed that Touchscreen voting was an *outstanding success*: 97.7% of voters found Touchscreen voting equipment easy to use and 92.4% wanted to use the system for future elections. *The goal to have Touchscreen voting in Butte County by the March 2002 Primary was not achieved as state and federal funding had not become available.*

The Departments' website continues to improve by offering citizens/customers additional features. Staff devoted over 150 hours to website development to allow voters to view the sample ballot facsimile for their address for the March 2002 Primary Election, to provide election results by precinct for all races, to expanded links to other election resources and posting of redistricting information and maps. The *overwhelming success* of the website is evident by the 12,600 hits to the system during a 30 day period (February 10th to March 11th 2002) and by the 35,000 hits logged in 9 months of FY 2001-02.

Goal for 2002-03 is continued improvement of the election website to include training and informational materials for precinct officers and expansion of election information for all citizens especially the youth.

Fiscal

The Elections Division is a general fund department. There is partial state reimbursement for the mandates of voter registration (postage), absentee voting, and handicap accessibility of polling places (SB 90 mandate claims). The primary revenue source for the division for FY 2002-03 is reimbursement by cities, school districts and special districts for the conduct of their elections. Other revenue is generated from candidates, campaigns, and individuals for a variety of services. Revenue varies greatly over a two-year cycle. Though operational expenses for each fiscal year are similar, the revenue is not. Understanding this important two-year revenue cycle is critical to budgeting and administrative planning for the department.

A study of the election service charges was completed in FY 2001-02 and provides the factual data to assure the Elections Division is adequately recovering costs.

Goal for 2002-03 is to complete a cost reimbursement study for elections held for other government entities. The Board adopted the current reimbursement plan in 1988.

Election Quality

Conducting elections is the division's core business. *Completing all election tasks accurately and meeting all statutory deadlines is the division's single most important performance indicator. The division must excel in this area to achieve its mandate to ensure the integrity of elections, promote public confidence and increase voter participation in Butte County elections. The Elections Division met all statutory deadlines and legislative mandates for the March 2002 Primary.*

The 2001-02 goal to develop and implement new methods to improve the registration process, while achieving low-cost or no cost alternatives was accomplished by partnering with the League of Women Voter, various community organization, county agencies and political parties to register eligible citizens. Voter information and registration forms are distributed to interested high school government teachers and the staff has participated in registering voters at local fairs.

Reapportionment and redistricting workload and issues kept the division from achieving a higher level of outreach.

Goal for 2002-03 is to enhance all outreach programs to increase voter participation and use technology to reduce labor cost to process voter registration cards.

The 2001-02 goal to eliminate inactive voters from the roles and create the positive effect of curtailing election postage and printing expenditures for the department as well as for candidates/campaign committee *was partially achieved*. The division contracted with the U.S. Postal Service to acquire electronic change of address files at \$.20 per record verses the cost of \$.55 per booklet to buy back undelivered sample ballot booklets (savings of \$3,759) and a saving of over 450 hours of staff time. The mailing of 59,000 alternate residency cards was not accomplished due to workload constraints brought about by reapportionment and redistricting.

Goal for 2002-03 will be to continue the effort to eliminate inactive votes by the most cost effective and efficient manner.

The 2001-02 goal to acquire a electronic Touchscreen voting system to provide ease in voting, speed the vote counting process and eliminate the risk of election day ballot shortages and

excessive ballot printing costs was not achieved by the March 2002 Primary Election. State funding for new technology did not become a reality until the passage of Proposition 41, Voting Modernization Bond Act of 2002, which allows reimbursement to counties on a 3 to 1 ratio.

Goal for 2002-03 will be to seek funding for electronic Touchscreen voting system.

Departmental Budget Request

The Division's base budget calculation for Fiscal Year 2002-03 is based on a funding level for 2001-02 that is inadequate when compared to the actual expenditures for the Primary Election. Ballot and Voter Pamphlet printing costs will be higher than previous general elections due to the actions of the State Legislature in adopting reapportionment of Assembly, Senate and Congressional District lines for Butte County. Also, the additional expenditure for extra help to provide for the mandate of the 15-day close of registration is not adequately addressed in the base budget. The division's request is for a realistic budget to fund the 2002 General Election and an additional supervisor to perform election cost accounting duties to maximize election cost reimbursement programs and to provide supervision of critical election programs. The department does not request matching funds for a new voting system in the proposed budget, but requests that consideration is given during final budget hearings. The Secretary of State is currently drafting guidelines for distribution of Proposition 41 funds. Congress is currently debating election mandates and funding (S. 565 and H.R. 3295).

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$942,491, which excludes intrafund transfers. This represents a 5.6% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates primarily to personnel costs associated with collective bargaining agreements and increased costs for ballot materials. The recommended budget maintains existing levels of service.

Board Action

Increased Salaries and Benefits for department head pay-for-performance program; adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

470.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 626,248	\$ 665,409	\$ 658,630	\$ 693,390
SERVICES & SUPPLIES	\$ 220,386	\$ 297,576	\$ 297,576	\$ 303,175
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ 89,600	\$ 84,000	\$ 84,000	\$ 14,000
INTRA-FUND TRANSFERS	\$ 15,421	\$ 20,322	\$ 20,322	\$ 20,396
SUBTOTAL APPROPRIATIONS	\$ 951,655	\$ 1,067,307	\$ 1,060,528	\$ 1,030,961
REVENUES	\$ 927,626	\$ 981,432	\$ 1,047,032	\$ 1,030,961
NET COUNTY COSTS	\$ 24,029	\$ 85,875	\$ 13,496	\$ -

ALLOCATED POSITIONS	13.5	14.5	14.5	14.5
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Statement of Purpose

County Clerk-Recorder

This budget unit provides for County Clerk-Recorder functions other than Elections and Voter Registration. The Clerk-Recorder, an elected official, and administrative staff direct office activities relative to public needs in document recordation, vital records, and various legal filings.

Recorder Functions

The County Recorder records real property transactions, financing statements, and maps, and registers all births, deaths, and marriages that occur in the county. All records are optically imaged and retained for public access. Microfilm copies of all documents are retained in off-site storage in the event of a disaster. All records, except those otherwise required by law, are open for public inspection.

Clerk Functions

The County Clerk files/registers fictitious business names, notary publics, process servers, unlawful detainer assistants, legal document assistants, professional photocopiers, oaths of

office for county employees, environmental review documents, marriage licenses, humane officer appointments, powers of attorney for admitted sureties, and other miscellaneous public notices. The County Clerk also serves as a Commissioner of Civil Marriages and, as such, conducts civil marriage ceremonies.

Customer Service

External customers include: attorneys, financial institutions, brides and grooms, businesses, cities, contractors, credit agencies, engineers, state and federal agencies, funeral homes, genealogists, newspapers, notaries, process servers, realtors, special districts, surveyors, and title companies, as well as the general public.

Internal customers include all county departments, in particular: Administration, Assessor, Board of Supervisors, Code Enforcement, County Counsel, Courts, Development Services, District Attorney, Facilities Services, Health Department, Public Works, Sheriff, Treasurer/Tax Collector, Veteran Services, and Welfare.

This office performs all mandated functions of the County Clerk and the County Recorder.

Continuous Improvement Service Delivery

Customer Waiting Time

One of the goals of our customer service program is to offer timely service. We know how important it is to respect and value customer time. We continue to train employees on the importance of acknowledging and greeting customers in a positive manner.

Returning Recorded Documents

Document recording is an intensive process. Each document is reviewed to insure it meets legal requirements and to determine if it is subject to documentary transfer tax. If transfer tax is due, then the property value must be determined and the proper amount of tax must be calculated. Documents are then indexed and imaged. Images of all documents are permanently retained.

Original documents are returned to the customer after the recording process is completed. It is important to return these documents in a timely manner. At the beginning of the fiscal year, documents were mailed back to the customer as time allowed. To eliminate the backlog of return mail, a formal mailing back schedule was created with all employees rotating and sharing the task. Over 56,000 documents have been consistently returned between the fifth and seventh business day after recordation since the beginning of the fiscal year.

Indexed Documents

The County Recorder is charged with protection of the public's property. Part of that charge includes keeping indexes of recorded documents. The purpose of the index is to locate a recorded or filed document. The title of the document, the names of the parties to the document and the serial number of the document are indexed.

California state law allows a surcharge of \$1.00 per document to insure that documents are indexed within two business days of recordation. All documents are currently indexed the same day they are recorded. Records are available to the public at the end of each business day. To better serve our customers, the official record index for Butte County is available from January 1, 1988 to present on the Clerk-Recorder web-site.

Over 56,000 documents have been indexed on the day of recordation since the beginning of the fiscal year.

The overall general objective of the Clerk-Recorder's Office is to provide service to the public in such a way that demonstrates the highest standards of courtesy, efficiency, cost effectiveness, and professionalism.

Departmental Budget Request

The major components of this budget request are to continue record restoration and preservation projects and to maintain the systems for storage and retrieval of documents, from maps to vital record certificates (births, marriages, and deaths).

Included in the request is \$35,000 for a restoration/preservation project for approximately 35 historic naturalization books, as well as \$15,000 to continue with restoration of other historic record books.

Funding is also included for a new departmental server to replace the existing server which is reaching six years of age.

The department is also requesting the addition of one fulltime Senior Account Clerk position. Revenues in excess of \$2.6 million are collected annually and distributed among over 30 revenue codes and trust funds, as well as to various state, county, and city agencies. This position will free up other employees to perform the mandated activities of the office in a timely manner.

The department receives no "county general fund" revenues. Fees are charged for all services provided to members of the public. Surcharge revenues on recording fees generate trust funds used to support record restoration/preservation projects, to purchase fixed assets, and to support specialized computer systems. Surcharges on the sale of vital record

copies support computer programs to issue marriage licenses and to image and preserve all vital records.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,040,206, which excludes intrafund transfers. This represents an 11.1% increase over the Fiscal Year 2001-02 Final Budget level of direct expenditures. The increase relates primarily to appropriation for fixed asset purchases, the addition of one Senior Account Clerk, personnel costs associated with collective bargaining agreements, and appropriation for the preservation of records. A Final Budget Adjustment will be required to balance expenditures with anticipated restricted revenue.

Board Action

Increased Salaries and Benefits for department head pay-for-performance program; adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums; decreased Fixed Assets \$70,000 to eliminate department server that was purchased in FY 2001-02; increased Extra Help and Overtime for peak workload periods, and reduced Recording-System Fees revenue to balance budget with no general purpose revenue contribution.

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 15 - ELECTIONS
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	242,099	257,169	305,859	276,479	281,367
512	EXTRA HELP	94,272	87,300	107,850	107,850	107,850
514	OVERTIME	8,771	9,000	4,000	4,000	4,000
518	EMPLOYEE BENEFITS	72,512	80,625	90,159	82,814	84,280
TOTAL	SALARIES & EMPLOYEE BEKE	417,655	434,094	507,868	471,143	477,497
523	COMMUNICATIONS	9,871	9,225	10,082	10,082	9,544
526	HOUSEHOLD EXPENSE	6,968	7,395	8,697	8,697	8,697
527	GENERAL INSURANCE	331	580	848	848	986
530	MAINTENANCE-EQUIPMENT	1,328	4,150	1,000	1,000	1,000
531	MAINT-STRUCTURES, IMP&MDS	13,633	10,977	9,690	9,690	9,690
533	MEMBERSHIPS	375	415	415	415	415
535	OFFICE EXPENSE	72,440	76,532	78,762	78,762	79,397
536	PROF & SPECIALIZED SERV	52,211	62,250	66,446	66,446	66,446
537	PUBLICATIONS & LEGAL NOTI	2,594	1,400	2,500	2,500	2,500
538	RENTS & LEASES-BUILDINGS	19,944	19,000	20,950	20,950	20,950
541	SPECIAL DEPARTMENTAL EXPH	226,713	246,590	262,590	262,590	262,590
542	DATA PROCESSING	3,036	5,207	3,683	3,683	3,728
543	TRANSPORTATION & TRAVEL	11,480	11,100	13,700	13,700	13,700
544	UTILITIES	11,360	13,773	13,848	13,848	13,848
TOTAL	SERVICES & SUPPLIES	431,483	468,594	493,211	493,211	493,491
559	REQUIRED EXPEND SAVINGS	0	-20,448	0	-21,863	-21,863
TOTAL	OTHER CHARGES	0	-20,448	0	-21,863	-21,863
563	FIXED ASSETS-EQUIPMENT	18,468	10,100	0	0	0
TOTAL	FIXED ASSETS	18,468	10,100	0	0	0
TOTAL	FIXED ASSETS	867,606	892,340	1,001,679	942,491	949,125
571	SUPPORT SERVICES ALLOC	17,147	23,846	28,244	28,244	28,430
TOTAL	OTHER FINANCING USES	17,147	23,846	28,244	28,244	28,430
TOTAL	INDIRECT	17,147	23,846	28,244	28,244	28,430
TOTAL	ELECTIONS	884,753	916,186	1,029,323	970,735	977,555

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 26 - OTHER PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	440,233	470,256	497,006	490,227	505,928
512	EXTRA HELP	2,263	3,000	5,400	5,400	20,000
514	OVERTIME	379	500	500	500	1,500
518	EMPLOYEE BENEFITS	126,944	150,178	162,503	162,503	165,962
TOTAL	SALARIES & EMPLOYEE BENE	569,819	623,934	665,409	658,630	693,390
523	COMMUNICATIONS	12,173	12,408	13,484	13,484	12,764
526	HOUSEHOLD EXPENSE	9,179	9,742	11,456	11,456	11,456
527	GENERAL INSURANCE	728	1,238	1,300	1,300	1,460
530	MAINTENANCE-EQUIPMENT	10,364	20,000	22,390	22,390	22,390
531	MAINT-STRUCTURES, IMP&CND	22,078	14,461	12,764	12,764	12,764
533	MEMBERSHIPS	625	665	1,015	1,015	1,015
535	OFFICE EXPENSE	44,737	105,632	65,075	65,075	68,556
536	PROF & SPECIALIZED SERV	83,639	78,014	113,735	113,735	113,735
538	RENTS & LEASES-BUILDINGS	3,404	4,500	12,625	12,625	12,625
539	RENTS & LEASES-EQUIPMENT	1,732	4,650	5,500	5,500	5,500
541	SPECIAL DEPARTMENTAL EXPN	0	0	0	0	0
542	DATA PROCESSING	7,167	8,804	7,249	7,249	7,327
543	TRANSPORTATION & TRAVEL	8,224	11,843	15,399	15,389	17,989
544	UTILITIES	13,362	14,743	15,594	15,594	15,594
TOTAL	SERVICES & SUPPLIES	217,411	296,700	297,576	297,576	303,175
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
563	FIXED ASSETS-EQUIPMENT	35,798	25,600	84,000	84,000	14,000
TOTAL	FIXED ASSETS	35,798	25,600	84,000	84,000	14,000
TOTAL	FIXED ASSETS	823,028	936,234	1,046,985	1,040,206	1,010,563
571	SUPPORT SERVICES ALLOC	10,849	15,421	20,322	20,322	20,396
TOTAL	OTHER FINANCING USES	10,849	15,421	20,322	20,322	20,396
TOTAL	INDIRECT	10,849	15,421	20,322	20,322	20,396
TOTAL	RECORDER	833,877	951,655	1,067,307	1,060,528	1,030,961

COUNTY COUNSEL

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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100.001	County Counsel.....	257
	Budget Unit Expenditure Details (Schedule 9).....	261

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100.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 847,174	\$ 857,164	\$ 857,165	\$ 964,815
SERVICES & SUPPLIES	\$ 652,876	\$ 709,655	\$ 699,655	\$ 699,534
OTHER CHARGES	\$ (28,823)	\$ -	\$ (34,153)	\$ (34,153)
FIXED ASSETS	\$ 15,504	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (980,444)	\$ (1,047,741)	\$ (1,047,741)	\$ (1,123,158)
SUBTOTAL APPROPRIATIONS	\$ 506,287	\$ 519,078	\$ 474,926	\$ 507,038
REVENUES	\$ 490,783	\$ 474,926	\$ 474,926	\$ 507,038
NET COUNTY COSTS	\$ 15,504	\$ 44,152	\$ -	\$ -

ALLOCATED POSITIONS	11	11	11	11
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Mission Statement

The mission of the Butte County Office of County Counsel is to provide legal representation to Board members, County departments, officials, commissions and county employees regarding civil liability issues and the requirements of federal, state, and local laws and regulations.

Department Consists of the Following Budget Unit

- 100.001 County Counsel

DEPARTMENT:

County Counsel

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a Countywide customer service program.

Department Goals	Performance Expectations
<p>Maintain continuous improvement program through June 30, 2003.</p> <p><u>Measurement:</u> * <i>Customer Service Plan.</i></p>	<ol style="list-style-type: none">1. Update customer service team by November 1, 2002.2. Review services for accuracy and relevance by December 2002.3. Review standards for accuracy and relevance by December 2002.4. Complete point of services survey by June 30, 2002.5. All employees attend Customer Service I/II training by December 2002.

DEPARTMENT:

County Counsel

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Provide responses to 90% of all opinion requests within 30 days by July 1, 2003.</p> <p><u>Measurement:</u> * Percent of timely opinions.</p>	<ol style="list-style-type: none">1. Identify the service to be analyzed by December 12, 2002.2. Define the purpose of the service(s) in narrative form by December 12, 2002.3. Flow chart the process and identify bottlenecks by December 12, 2002.4. Evaluate the service based upon departmental customer service standards by June 2003.5. Identify internal and external environmental barriers by June 2003.6. Identify learning gaps by March 2003.7. Recommend improvements to service delivery by June 15, 2003.
<p>Establish baseline customer service satisfaction rating on opinion requests by July 1, 2003.</p> <p><u>Measurement:</u> * Result of Survey.</p>	<ol style="list-style-type: none">1. Create and distribute survey March 1, 2002.2. Analyze survey by May 15, 2002.3. Incorporate results into service analysis by June 15, 2002.4. Maintain complaint log and submit report by June 15, 2003, itemizing complaints received and responded to.
<p>Establish framework for FERC relicensing settlement.</p> <p><u>Measurement:</u> * Settlement Agreement.</p>	<ol style="list-style-type: none">1. Coordinate with all involved County departments by September 15, 2002.2. Coordinate with all outside counsel and consultants by September 15, 2002.3. Prepare draft outline of settlement agreement by December 15, 2002.4. Present proposed settlement agreement to DWR and State Water Contractors by March 15, 2003.

DEPARTMENT:

County Counsel

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Assist in implementation of Development Services restructuring option as determined by Board through June 30, 2003.</p> <p><u>Measurement :</u> * Completion of legal processes.</p>	<ol style="list-style-type: none">1. Identify and research any legal issues involved in the restructuring.2. Prepare any legal documents or opinions as needed.
<p>Analyze options and feasibility of establishing a standard contracts procedure by June 30, 2003.</p> <p><u>Measurement :</u> * Options Analysis. * Procedure Developed.</p>	<ol style="list-style-type: none">1. Form working group with various departments, including Auditor and Administration by August 15, 2002.2. Assess various contracts used by departments by August 15, 2002.3. Explore options for standardization by December 15, 2002.4. Develop recommendations for improvements in contract documents and procedure for Board approval by April 30, 2003.

DEPARTMENT:

County Counsel

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Develop process for establishing a 5-year plan by June 30, 2003.</p> <p><i>Measurements :</i></p> <p>* Quality of Report.</p>	<ol style="list-style-type: none">1. Determine procedure to ensure that each major existing service is analyzed at least once every 5 years by August 1, 2002.2. Determine potential new program needs by August 1, 2002.3. Estimate personnel, fiscal and fixed assets needed for each service by August 1, 2002.4. Determine existing program data by August 1, 2002.5. Explore avenues to gather projected data by November 1, 2002.6. Determine need for outside consultant by November 1, 2002.7. Identify revenue to support outside assistance by November 1, 2002.8. Develop plan by June 15, 2003.

DEPARTMENT:

County Counsel

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication process to improve countywide communication by June 30, 2003.</p> <p><i>Measurement :</i> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none"> 1. Update and identify internal customers to be included in final report by December 2002. 2. Identify to whom you are an internal customer by April 2003. 3. Define your internal customers' needs by December 2002. 4. Define your needs as an internal customer by March 1, 2003. 5. Establish written policy on routine communication standard operating procedures (SOPs) by April 30, 2003. 6. Establish a written policy which incorporates a definition of what constitutes a critical issue in our department by April 30, 2003. 7. Train internal customers on process 5 and 6 by June 30, 2003.
<p>Reduce exposure to risk/liability by 5% by June 15, 2003.</p> <p><i>Measurement :</i> * <i>Reduction in risk/liability exposure.</i></p>	<ol style="list-style-type: none"> 1. Designate County Counsel Training Officer by April 15, 2002. 2. Research baseline data by June 2002. 3. Identify and prioritize topics for legal compliance with general application to county departments by August 2002. 4. Prepare training curriculums for each selected topic by September 2002, December 2002, and March 2003. 5. Schedule County Counsel training by October 2002, January 2003, and April 2003. 6. Coordinate joint training with county Human Resource department by August 2002.

DEPARTMENT:

County Counsel

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Perform legal audit (visits) to County department heads twice a year to identify and thereby mitigate litigation/liability risks by June 30, 2002.</p> <p><u>Measurement:</u> * Baseline Data.</p>	<ol style="list-style-type: none">1. Prepare a "Notice of Intention" to forward to department heads identifying the purpose of the audit visit, the type of information being sought and the time of year in which those visits shall be scheduled, by June 2002 and December 2002.2. Calendar the visit with department heads 2 weeks in advance.3. Five working days following the audit, prepare in memorandum form a summary of the topics (risks) identified and discussed.4. Within one month of the office visit, provide recommendations/suggestions as to litigation/liability risk mitigation/avoidance to department head.5. Incorporate findings with training needs analysis.

DEPARTMENT:

County Counsel

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Prepare a human resources improvement strategy for non-attorney staff by August 2002.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none">* % of employees trained.* Quality of strategy incorporated into a 5-year plan.	<ol style="list-style-type: none">1. Develop personal growth program for each employee including training which builds upon personnel evaluation and employee's career objectives by December 2002.2. Create/identify a process for integrating new employees by December 2002.3. Prepare a human resources budget (i.e. training, cost estimate, schedule) as a part of the 5-year operational plan by December 2002.4. Provide copies of all proof of training in employees' personnel file by June 2003.5. Assign training schedule by August 2002.
<p>Create a professional growth program for County Counsel attorneys by December 31, 2002.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none">* Professional growth programs established.	<ol style="list-style-type: none">1. Develop personal growth program for each deputy county counsel by December 2002.2. Assign training schedule by August 2002.3. Prepare budget for continuing legal education training and courses for professional advancement by December 2002.4. Conduct review of personal growth program for each attorney twice a year.5. Conduct annual review and summary of training towards professional goals.

DEPARTMENT:

County Counsel

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop a strategy by June 2003 to reduce costs in accordance with the Board of Supervisors adopted financial management strategies.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * Realized savings in outside counsel fees. * Reduction in office costs. 	<ol style="list-style-type: none"> 1. Identify areas where attorney staff can be trained to perform tasks presently performed by outside counsel by June 2002. 2. Improve the review process of outside claims by June 30, 2002. 3. Hire attorney to fill open Chief Deputy position by December 2002 to reduce outside counsel expenses. 4. Develop a plan, by December 2002, to achieve department's Required Expenditure Savings (RES) goal as established by the adopted County budget. 5. Analyze department's non-productive salary and benefit costs, such as workers compensation and the use of sick leave, and establish department goals to reduce costs in those areas by June 2002.
<p>Maintain positive account balances throughout Fiscal Year 2002-03.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * Positive account balances. 	<ol style="list-style-type: none"> 1. Submit quarterly report to Administration office on account balance and corrective actions on deficit accounts. 2. Monitor accounts on a continuous basis to ensure funds are available within an account prior to making expenditure.

DEPARTMENT: County Counsel

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 7 Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Analyze relevant CSAC/County Counsel Association legislative/legal alerts with potential budgetary impact on county revenues and liabilities through June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* Legislative alerts analyzed.* Quality of strategies.	<ol style="list-style-type: none">1. Analyze CSAC/County Counsel Association alerts that may ultimately cause fiscal strain or liability to County departments on a bi-annual basis beginning June 30, 2002.2. Recommend legislative strategies to be included within the Board's legislative goals on a bi-annual basis beginning January 15, 2003.3. Submit Board of Supervisors' legislative goals to County Counsel Association for consideration as developed beginning fiscal year 2003-04.4. Participate as amicus in support of challenges to legislation with detrimental fiscal impact to County as they occur.

100.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 847,174	\$ 857,164	\$ 857,165	\$ 964,815
SERVICES & SUPPLIES	\$ 652,876	\$ 709,655	\$ 699,655	\$ 699,534
OTHER CHARGES	\$ (28,823)	\$ -	\$ (34,153)	\$ (34,153)
FIXED ASSETS	\$ 15,504	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (980,444)	\$ (1,047,741)	\$ (1,047,741)	\$ (1,123,158)
SUBTOTAL APPROPRIATIONS	\$ 506,287	\$ 519,078	\$ 474,926	\$ 507,038
REVENUES	\$ 490,783	\$ 474,926	\$ 474,926	\$ 507,038
NET COUNTY COSTS	\$ 15,504	\$ 44,152	\$ -	\$ -
ALLOCATED POSITIONS	11	11	11	11

Statement of Purpose

The County Counsel’s Office, currently consisting of six full time attorneys, one paralegal, and three office staff, serves as chief legal counsel to the Board of Supervisors, County departments, some special districts of the County, the Butte County Association of Governments, and boards and commissions created by the Board of Supervisors.

The in-house attorneys handle tasks such as: providing routine advice on legal matters, reviewing and approving contracts, representing County departments in administrative hearings, personnel arbitrations, providing representation in court at jail writ hearings, bail matters, Pitchess hearings, subpoenas and other related matters, and overseeing and participating in all litigation in which the County or a representative or employee of the County is a party. The County Counsel contracts with private firms to provide representation in matters which require knowledge of specific areas of law pertinent to special issues and lawsuits.

Continuous Improvement Service Delivery

During the past year, the County Counsel’s office has focused on recruitment, consolidation and strengthening its services and its relations with other County departments by proactively

providing advice on issues of concern and legal compliance. It has offered individual meetings with Department Heads to address questions and concerns, implemented front counter customer surveys, expanded office hours to accommodate after hours appointments, and utilized a database to track incoming requests and office workloads. Through intense recruitment efforts the County Counsel's Office was able to hire two new Deputy County Counsels. This has positively impacted the ability to achieve department goals and has increased the already high level of efficiency established by staff.

Use of database technology has allowed the County Counsel's office to track performance measures, specifically the timely review of contracts, responses to opinion requests, and miscellaneous action requests. The County Counsel's Office has achieved and exceeded the goals set during the previous year in each of these areas of service.

The County Counsel's Office is continuing to look at ways to increase the turnaround time in contract review, response to opinion requests, and activity requests. In that regard, County Counsel's Office has used a portion of its Savings Incentive Program Funds achieved during the 2000-2001 Fiscal Year to purchase new computers. The upgrade in computers and computer software associated therewith will provide an even greater opportunity for a faster and more efficient work by staff. The ultimate goal is to achieve 100% timeliness on all services requested of the County Counsel's Office.

Additionally, with the hiring and training of two new deputy county counsels a program has been established to embark on countywide training in areas of litigation, risk liability, civil rights, and personnel issues. Training has already been provided in conjunction with the Human Resources Department. It is the goal of County Counsel's Office to provide additional training solely presented by the County Counsel's Office which will deal not only with legal subjects but also with practical on the job tools for dealing with ways to avoid legal controversies before they arise. With other funds available through the Savings Incentive Program, the County Counsel's Office has purchased a projector, laptop computer, and Power Point Software Programs to assist in conducting the training. Staff has already received instruction in the use of this software and equipment and is already in the process of preparing the initial training sessions.

Two specific major performance issues during the coming year will be the FERC Relicensing Process at Lake Oroville and the implementation of Development Services restructuring as determined by the Board of Supervisors. County Counsel's Office will be assisting in providing a framework and plan to achieve successful results in both endeavors. County Counsel's Office will also have a lead role in identifying and researching any legal issues and in helping to formulate a plan to achieve the desired results.

Customer Service Surveys were distributed to all department heads, both elected and appointed, and to all assistant and administrative staff that use County Counsel Office services on any significant basis to judge customer ratings. The major categories for response included professionalism, accuracy of information, and problem resolution. To date, responses to County Counsel's Surveys rated the services provided as Excellent or Good at ninety-five percent (95%).

In order to meet performance targets in FY 2002-2003, the following actions will be taken by the County Counsel's Office:

- Continue recruitment in order to fill one remaining vacant position.
- Work in conjunction with Administration and the Auditor's office to continue training on the contract review process for other County Departments.
- Expand proactive training to County departments on ever changing legal issues and legal compliance.
- Expand the use of our current technological resources in order to expedite routine work and notify staff of upcoming dates and deadlines.
- Modify existing databases in order to have information more readily available to all staff.
- Review and update when appropriate all forms currently on the backbone to facilitate ease of use.
- Continue customer surveys and collecting statistical data necessary for identifying customer needs and developing further performance measurement.

Departmental Budget Request

The Department's budget proposal maintains an existing level of services, while reflecting two major requests: first, maintaining the 536 Professional and Special Services account to meet anticipated needs; and secondly, additional funding for the FERC relicensing process and General Plan review and update process in accordance with the Board of Supervisors' direction.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$1,522,667, which excludes intrafund transfers. This represents a 12.3% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget supports the addition of \$100,000 in new appropriation within professional services, along with a \$30,000 transfer of appropriation from the Water Department, to provide outside legal services to assist in the Federal Energy Regulatory Commission relicensing of Lake Oroville.

Board Action

Adjustments were made within Salaries and Benefits to fund increases under the new professionals unit agreement and pay-for-performance program. Minor adjustments were made in various line items for changes in internet charges, duplicating increases resulting from a new copier contract, and insurance premium increases, including Workers' Compensation.

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 14 - COUNSEL
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	522,744	689,610	681,682	681,682	774,242
512	EXTRA HELP	14,974	0	4,000	4,000	4,000
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	133,909	157,564	171,483	171,483	186,573
TOTAL	SALARIES & EMPLOYEE BENE	671,627	847,174	857,164	857,165	964,815
523	COMMUNICATIONS	8,127	12,038	10,292	10,292	9,742
526	HOUSEHOLD EXPENSE	5,194	5,512	6,483	6,483	6,483
527	GENERAL INSURANCE	841	788	895	895	986
530	MAINTENANCE-EQUIPMENT	436	330	150	150	150
531	MAINT-STRUCTURES, IMP&CNDS	10,162	8,184	7,694	7,694	7,694
533	MEMBERSHIPS	6,925	12,153	12,153	12,153	12,153
535	OFFICE EXPENSE	29,792	30,669	29,111	29,111	29,393
536	PROF & SPECIALIZED SERV	337,182	542,615	604,212	594,212	594,212
537	PUBLICATIONS & LEGAL NOTI	3,905	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPH	0	0	0	0	0
542	DATA PROCESSING	6,101	7,464	5,724	5,724	5,780
543	TRANSPORTATION & TRAVEL	14,783	23,525	23,615	23,615	23,615
544	UTILITIES	7,561	9,578	9,326	9,326	9,326
TOTAL	SERVICES & SUPPLIES	431,008	652,876	709,655	699,655	699,534
559	REQUIRED EXPEND SAVINGS	0	-28,823	0	-34,153	-34,153
TOTAL	OTHER CHARGES	0	-28,823	0	-34,153	-34,153
563	FIXED ASSETS-EQUIPMENT	21,958	15,504	0	0	0
TOTAL	FIXED ASSETS	21,958	15,504	0	0	0
TOTAL	FIXED ASSETS	1,124,594	1,486,731	1,566,819	1,522,667	1,630,196
571	SUPPORT SERVICES ALLOC	12,158	15,011	13,838	13,838	13,838
572	ALLOC COSTS TRANSF A-87	-814,460	-995,455	-1,061,579	-1,061,579	-1,136,996
TOTAL	OTHER FINANCING USES	-802,302	-980,444	-1,047,741	-1,047,741	-1,123,158
TOTAL	INDIRECT	-802,302	-980,444	-1,047,741	-1,047,741	-1,123,158
TOTAL	COUNTY COUNSEL	322,291	506,287	519,078	474,926	507,038

DEVELOPMENT SERVICES

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 2,255,820	\$ 2,643,593	\$ 2,431,133	\$ 2,493,834
SERVICES & SUPPLIES	\$ 485,699	\$ 1,301,965	\$ 754,723	\$ 857,645
OTHER CHARGES	\$ 65,540	\$ 108,369	\$ 85,308	\$ 85,387
FIXED ASSETS	\$ 20,000	\$ 65,000	\$ 20,000	\$ 40,000
INTRA-FUND TRANSFERS	\$ 125,340	\$ 131,052	\$ 131,052	\$ 131,240
SUBTOTAL APPROPRIATIONS	\$ 2,952,399	\$ 4,249,979	\$ 3,422,216	\$ 3,608,106
REVENUES	\$ 1,287,600	\$ 1,346,066	\$ 1,373,870	\$ 1,373,870
NET COUNTY COSTS	\$ 1,664,799	\$ 2,903,913	\$ 2,048,346	\$ 2,234,236

ALLOCATED POSITIONS	41	50	42	44
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Mission Statement

- *Guide and Assist* in the orderly development of Butte County by providing quality planning, plan checking, building inspection, code compliance and public information services.
- *Work Cooperatively* with the County's elected officials and other County departments to carry forward the County's adopted plans, policies and program.
- *Foster Public Understanding* of development-related requirements, issues and opportunities through public outreach and education, participation in community groups, building industry organizations (and other forums) and enhance public access to information.
- *Meet the Service Needs* of clients and the public.

Yvonne Christopher, Director

***Development Services
Department Summary***

Department Consists of the Following Budget Units

- 440.001 General Development Services
- 440.002 Building Inspection
- 480.001 Planning Division

DEPARTMENT:

Development Services

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain a continuous improvement program through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Customer Comment Forms.</i>* <i>Feedback from Customer Committee.</i>* <i>Quality of Report.</i>	<ol style="list-style-type: none">1. Update the Customer Service Team by November 1, 2002.2. Review services for accuracy and relevance by December 1, 2002.3. Review standards for accuracy and relevance by December 1, 2002.4. Revisit point of service by June 30, 2003.5. Ensure all employees complete Customer Service I and II training by June 30, 2003.

DEPARTMENT:

Development Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Develop a training program to assure that service delivery conforms with all applicable rules, laws, and regulations governing such services by December 2002.</p> <p><i>Measurement :</i> * <i>Documentation of Training.</i></p>	<ol style="list-style-type: none">1. Identify new rules, laws, regulations, and statutes that will be applied to existing service delivery systems and develop training materials by November 2002.2. Train all staff and incorporate new processes by March 2003.
<p>Analyze annual service group utilizing the 7-step method and implement recommendations by June 30, 2003.</p> <p><i>Measurement :</i> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Identify the service(s) to be analyzed by December 2002.2. Define the purpose of the service(s) in narrative form by December 2002.3. Flow chart the process and identify bottlenecks by December 2002.4. Evaluate the service based upon departmental customer service standards by December 2002.5. Identify internal and external environmental barriers by December 2002.6. Identify learning gaps by March 2003.7. Recommend improvements to service delivery by June 2003.

DEPARTMENT:

Development Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Implement the Board of Supervisors' directed reorganization of the Development Services Department by June 2003.</p> <p><i><u>Measurement :</u></i> <i>* List of short-term improvements showing timeline reductions.</i></p>	<ol style="list-style-type: none">1. Participate in working group with affected County departments by April 2002 to identify and consider issues in the following areas: personnel, budget, legal, and other related matters.2. Develop and implement short-term strategies to stabilize the Department and to improve services provided by December 2002.3. Develop a draft implementation plan by December 2002.4. Incorporate details of reorganization into the FY 2003-04 budget process.5. Implement reorganization by June 2003.
<p>Develop and implement a plan to update County's General Plan by July 2004.</p> <p><i><u>Measurement :</u></i> <i>* Completion of General Plan Update meeting established timelines.</i></p>	<ol style="list-style-type: none">1. Department and County Counsel's office will prepare an Update to facilitate further amendments to the General Plan by August 2002.2. The Department will work with Water & Resource Conservation Department to update the Conservation Element by December 2003.3. The Department will work with Public Works and BCAG to update the Circulation Element by December 2003.4. The Department will work with BCAG and others to update the Housing Element by December 2003.5. The Department will commence updating Other Elements of the General Plan if funds are provided in the FY 2002-03 Annual County Budget by July 2004.

DEPARTMENT:

Development Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Develop and implement a plan to prepare an environmental impact report for the Research and Business Park project by July 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Completion of EIR for Research & Business Park by July 2003.</i>	<ol style="list-style-type: none">1. Contract with a private firm to prepare the preliminary investigation for an appropriate approach to the EIR by June 2002.2. Enter into a final contract with a private firm to prepare and complete the EIR by July 2003.
<p>Implement the new Building Permit System by December 2002.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Conversion Completed.</i>* <i>Tables built and verified.</i>	<ol style="list-style-type: none">1. Assessor information conversion by June 2002.2. Build zoning and flood plain data files.3. De-bug and update compositions.4. Verify that fee tables operate properly.5. Train users and Administrator by October 2002.6. Run parallel systems in rehearsal mode by November 2002.7. Go "Live" by December 2002.

DEPARTMENT:

Development Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a 5-year strategy plan by December 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Planning Phase Completed.</i>* <i>Timely completion of next step.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Develop a new organizational structure to facilitate the overall customer service objectives.2. Develop a vision statement that provides an image of the department's desired vision by September 2002.3. Determine a list of values that lays out the belief system for the department by September 2002.4. Determine a list of principles that spell out how the department does its work by September 2002.5. Create one mission statement which represents all three divisions of the Administrative Office by October 2002.6. Determine components of a 5-year plan and identify what data is necessary to obtain or or develop each component by December 2002.7. Determine the level and source of resources needed to complete the plan by February 2003.
<p>Develop and implement strategies to stabilize the organization and enhance service.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Planning Phase Completed.</i>* <i>Timely completion of next step.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Utilize Permit Application Checklist.2. Pre-application Review Committee.3. Expedited Permit.4. Review fees-Utilize multiple year approach for fee revision.5. Review internal processes and communications procedures to seek increased efficiency-seek shortcuts.6. Identify employee training needs.7. Boost clerical staff to relieve senior level planning.8. Review the physical facility layout in Oroville and Chico.

DEPARTMENT: Development Services

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 3 Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
	<p>(continued...)</p> <ul style="list-style-type: none">9. Ensure that adequate staffing comes with new assignments.10. Actively initiate General Plan clean-up.11. Update Development Services' Job Descriptions.12. Review merger procedures addressing permits on multiple lots.13. Review process for addressing legal lot conformance requirements.

DEPARTMENT: Development Services

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 4 Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Implement policy on routine communications and Standard Operating Procedures to enhance communications within the department as well as communications with other departments by June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Percent of employees trained.</i>* <i>Quality of Policy.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Identify inter-departmental relationships (Public Works, Assessor, Environmental Health). (October 2002)2. Identify intra-county services received and offered. (October 2002)3. Define departmental needs as an internal customer. (October 2002)4. Establish a written policy on routine communication and Standard Operating Procedures. (December 2002)5. Identify what constitutes a critical countywide communication issue for the Development Services office by June 2003.6. Establish written policy and procedures for critical/emergency communications for the Development Services Department by June 2003.7. Distribute policy to departments that share relationships with Development Services.8. Schedule training for all employees on new policies and procedures.

DEPARTMENT:

Development Services

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Develop individual professional development plans for management personnel by June 30, 2003.</p> <p><i><u>Measurement :</u></i> <i>* Completion of Plans.</i></p>	<ol style="list-style-type: none">1. Hold annual performance evaluation meetings.2. Review performance goals and expectations for each employee.3. Analyze skill and knowledge gaps.4. Determine employee goals.5. Identify and seek training to meet identified needs.
<p>Develop a cross-training program for clerical personnel by June 2003.</p> <p><i><u>Measurement :</u></i> <i>* Completion of cross-training program.</i></p>	<ol style="list-style-type: none">1. Develop a cross-training program for clerical personnel for the existing DDS Director and future Directors to provide adequate coverage of workload.

DEPARTMENT: Development Services

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop and implement systems for management to review and approve purchase requests and to review the monthly status of both expenditures and revenue budgets on an ongoing basis.</p> <p><u>Measurement :</u> * <i>Department will abide by their budget and achieve the required expenditure savings.</i></p>	<p>1. On an ongoing basis, the Director will review departmental purchase requests and budget expenditures and revenues with the Department's Administrative Analyst III.</p>
<p>Analyze and adjust Fee Schedule to collect appropriate fees for services.</p> <p><u>Measurement :</u> * <i>Data will be collected and presented for Board consideration.</i></p>	<p>1. Analysis of the current Fee Schedule. 2. Analysis of historical revenue and expenditures. 3. Analysis of current "value" table utilized by Building. 4. Analysis of personnel costs/time of service delivery. a. Introduce revised Fee Schedule for the for the Board's consideration by June 2002. b. Update Fee Schedule information for the public and other County departments by July 2002. 5. Department will bill for all billable services.</p>
<p>Maintain positive account balances through June 30, 2003.</p> <p><u>Measurement :</u> * <i>Positive account balances maintained.</i></p>	<p>1. Submit quarterly reports to the Administrative Office on account balances and corrective action on deficit accounts. 2. Monitor accounts on a regular basis to ensure funds are available within an account prior to making an expenditure.</p>

DEPARTMENT:

Development Services

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
Develop and recommend departmental legislative strategies to protect and improve County General Purpose Revenue by November 15, 2002.	<ol style="list-style-type: none">1. Participate in (groups/associations) to identify potential legislative actions that may impact the department through June 2003.2. Develop and facilitate recommended actions to support or oppose legislation by October 2002.3. Work with appropriate entities to develop legislation that would achieve the department's fiscal and/or operations goals.4. Submit legislative strategies to Administrative Office by November 15, 2002, for inclusion in the County's legislative platform.

Yvonne Christopher, Director

**440.001 - General
Development Services**

440.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 250,336	\$ 312,302	\$ 297,527	\$ 297,654
SERVICES & SUPPLIES	\$ 117,434	\$ 126,832	\$ 113,590	\$ 142,596
OTHER CHARGES	\$ (4,917)	\$ -	\$ (7,871)	\$ (7,871)
FIXED ASSETS	\$ -	\$ 25,000	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 53,949	\$ 83,155	\$ 69,253	\$ 69,295
SUBTOTAL APPROPRIATIONS	\$ 416,802	\$ 547,289	\$ 472,499	\$ 501,674
REVENUES	\$ 57,000	\$ 57,000	\$ 70,902	\$ 70,902
NET COUNTY COSTS	\$ 359,802	\$ 490,289	\$ 401,597	\$ 430,772

ALLOCATED POSITIONS	4	6	5	5
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Statement of Purpose

This budget unit oversees the consolidated development services - Building Inspection (440.002), and Planning (480.001) and provides planning and development guidance to the Board of Supervisors, other County agencies and citizens seeking building and planning permits. The Director also serves as the County Planning Director.

Continuous Improvement Service Delivery

Department administration provides department-wide support for: department personnel records, including tracking and recording performance evaluations, processing of payroll, budget preparation, review, and control, and contract administration. Other important work areas include in-house computer assistance, preparation of recommendations for the yearly CDBG application, department workload studies and preparation and development of ordinances pertinent to the department.

The primary focus for the upcoming year involves streamlining the Department's permit system to reduce the time between application and issuance of permits, implementation of the Permits electronic permit processing system and enhancing the department WEB presence.

The Permits system will allow for more efficient permit application, tracking and reporting. Enhancements to the department website will provide for some level of permit application as well as reporting to the applicants and the public on the status of a permit within the processing system. The ability to have 24-hour access to certain department services will also be provided via the website.

In view of the Board's decision on March 15th concerning the reorganization of the Development Services Department, a major effort will be undertaken to begin the implementation phase of reorganization.

Departmental Budget Request

Increased funding for clerical staff is requested in this budget. Clerical staff is needed to manage a backlog of work and keep current with the ongoing workload. Plan Application Assistants would be relieved of clerical duties and could focus on the plan application process and internal training to expedite the process. Support would also be directed towards administrative and fiscal functions (optimizing revenue collection, tracking of expenditures). Funding for locating computer servers with Public Works and sharing of costs to maintain proper room temperature as well as reclaiming office space is requested. Reclaiming office space is absolutely essential. A file archival and access system is being requested to reclaim needed office space and provide better access to file information.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$403,246, which excludes intrafund transfers. This represents an 11.1% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates to the addition of one new Office Assistant III, II, I position and increased personnel costs associated with collective bargaining agreements. Anticipated revenues for this budget unit are increased to cover costs associated with the new position. The department is encouraged to work with the Public Works Department to finalize plans and shared costs for the computer server room. The recommended budget includes \$50,000 in Professional & Specialized Services for the County's Nuisance Abatement Program.

Board Action

Various line items were adjusted for changes in the Internet charges, copier contract charges, and increased Workers' Compensation and other insurance premiums. An increase of \$11,500 was made in Professional Services to fully fund the Interim Director of Development Services contract. An increase of \$15,000 was made within Special Maintenance to fund a cooperative project with Public Works to co-locate computer servers. Office expense was increased by \$1,715 to purchase computer software for project tracking, billing and report writing.

**440.002 – Building Inspection
Development Services**

Yvonne Christopher, Director

440.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,264,648	\$ 1,409,970	\$ 1,329,696	\$ 1,391,505
SERVICES & SUPPLIES	\$ 143,293	\$ 194,485	\$ 159,485	\$ 224,935
OTHER CHARGES	\$ 58,285	\$ 79,869	\$ 69,041	\$ 69,120
FIXED ASSETS	\$ -	\$ 40,000	\$ 20,000	\$ 40,000
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 1,466,226	\$ 1,724,324	\$ 1,578,222	\$ 1,725,560
REVENUES	\$ 1,095,600	\$ 1,148,066	\$ 1,148,066	\$ 1,203,835
NET COUNTY COSTS	\$ 370,626	\$ 576,258	\$ 430,156	\$ 521,725

ALLOCATED POSITIONS	23	26	23	25
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Statement of Purpose

Building Inspection, a Division of Development Services, serves a customer base that includes owner-builders, contractors, and citizens who live in or use structures built in unincorporated Butte County. The Building Division mission is a dual one: first, provide for the timely review of all building permit applications; and, ensure that the end user is provided with a safe structure through enforcement of the provisions of the State Building Standards Code pertaining to the erection, construction, reconstruction, movement, enlargement, conversion, alteration, repair, and removal or demolition of all structures as mandated by State Law (13146,17960 Health & Safety Code). Additionally, the Building Division enforces Title 25 requirements for the installation of utilities and mobile homes within the unincorporated areas of Butte County. The Code Enforcement section of the Building Division investigates complaints and issues citations for violation of Butte County Code. The Building Division includes a main office in Oroville and a branch office in Chico serving the north county area.

Continuous Improvement Service Delivery

The Department instituted a number of significant changes that improved building permit issuance. Among the most significant are:

Yvonne Christopher, Director

- A preliminary plan check review by a qualified Plan Checker at the time of application and early site plan review.
- Any glaring omissions are identified at the counter and all non-building related issues are cleared within 5 days of receipt of a building permit application or request for site plan review.
- This allows the plan check review to be confined to Building Code related issues.
- These changes allow building permits to be issued at the time of initial plan check or after the first re-check if the applicant is diligent responding to the plan check comments.

Cross-trained Plan Application Assistants have improved customer service at the counter. They have affected more efficient use of the Planner and Building Inspector assigned to the counter by assisting applicants and queries with appropriate research.

Departmental Budget Request

Funding has been requested for an increase in personnel to address the volume and alleviate identified bottlenecks in the increasingly complex plan check process. Support staff is requested to more optimally utilize Building Inspectors who now perform all the clerical functions at the Chico site and to support Code Enforcement with their clerical needs, especially with the implementation of the Nuisance and Vehicle Abatement Ordinances. There is an ongoing budget need for planned replacement of site inspection vehicles and a related fuel allowance. The budget also addresses funding for office equipment required for moving the location of the Chico office at the request of the City of Chico.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,578,222, which excludes intrafund transfers. This represents a 7.6% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates to personnel costs associated with collective bargaining agreements and fixed asset appropriation for the purchase of one vehicle. Consideration of new positions requested by the department should be accompanied by the implementation of a fee study. The recommended budget maintains existing levels of service.

Board Action

Two positions were added to implement the new nuisance/vehicle abatement program, including one Code Enforcement Officer and one Office Assistant. Adjustments were made for ancillary costs of the new positions, including office equipment and furniture, and a new vehicle for the Code Enforcement Officer. Building inspection fees was adjusted to reflect the historical level received over the prior two fiscal years. An increase of \$15,000 was made in Extra Help to provide interim assistance to address a backlog in the permit application

**440.002 - Building Inspection
Development Services**

Yvonne Christopher, Director

process. An increase of \$50,000 was made in Professional Services to fund a contract for in-house assistance in plan checking. The Rents/Leases line item was increased by \$6,300 to fully fund the rental of office space within the Chico Municipal Center. Other minor adjustments were made within various line items for changes in internet charges, duplicating costs resulting from a new contract for copier machines, and increased insurance premiums, including Workers' Compensation.

**480.001 – Planning Division
Development Services**

Yvonne Christopher, Director

480.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 740,836	\$ 921,321	\$ 803,910	\$ 804,675
SERVICES & SUPPLIES	\$ 224,972	\$ 980,648	\$ 481,648	\$ 490,114
OTHER CHARGES	\$ 12,172	\$ 28,500	\$ 24,138	\$ 24,138
FIXED ASSETS	\$ 20,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 71,391	\$ 47,897	\$ 61,799	\$ 61,945
SUBTOTAL APPROPRIATIONS	\$ 1,069,371	\$ 1,978,366	\$ 1,371,495	\$ 1,380,872
REVENUES	\$ 135,000	\$ 141,000	\$ 154,902	\$ 154,902
NET COUNTY COSTS	\$ 934,371	\$ 1,837,366	\$ 1,216,593	\$ 1,225,970

ALLOCATED POSITIONS	14	18	14	14
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Statement of Purpose

The Planning Division provides staff support for the Board of Supervisors, Planning Commission, Airport Land Use Commission, Development Review Committee, and Planning Manager Meeting. In addition, the Planning Division is responsible for developing land use plans, processing land use permits, General Plan Amendment, and making land use related recommendations to the various committees and commissions it serves.

Continuous Improvement Service Delivery

The Planning Division began tracking the number and types of permits received that require some form of discretionary approval by a decision-making body. Discretionary approval generally means that the decision-making body (Board of Supervisors, Planning Commission, Development Review Committee) has the ability to approve or deny a request based on information they receive through staff recommendations and input from citizens. The goal of the Planning Division is to ensure that fully developed proposals with a complete analysis are presented to the decision-making bodies in a reasonably short time period.

Yvonne Christopher, Director

The Planning Division is also engaged in steps to update and make the County General Plan and Zoning Ordinance user-friendly. This effort will require ongoing public hearings and meetings to ensure that all citizens have the opportunity to make their opinions known.

To accomplish the desired results, the Planning Division will:

- Maintain an electronic system to track the processing of discretionary permits.
- Prepare for appropriate steps for the General Plan Update.
- Implement the Board's direction with regard to the Research and Business Park Implementation Program.
- Continue to streamline the development review process.

Departmental Budget Request

Current staffing levels are not sufficient to address the volume of applications received. Funding for increased personnel has been requested to allow the Department to conduct efficient and effective planning programs at the current planning level as well as implementation of long range planning programs. Also addressed in this request is funding for the long overdue update of the County General Plan and replacement of a broken phone console with one to meet the Department's current and anticipated future reorganization needs.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,309,696, which excludes intrafund transfers. This represents a 4.9% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates primarily to the addition of \$300,000 in Professional & Specialized Services to partially fund the County's General Plan Update. Specifically, these funds will be used to update the Land Use Element of the General Plan and to perform a related environmental impact report (EIR). Consideration of new positions requested by the department should be accompanied by the implementation of a fee study.

Board Action

Adjustments were made within various line items for changes in internet charges, duplicating costs for a new copier contract, and insurance premiums, including Workers' Compensation.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 25 - PROTECTIVE INSPECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	169,640	133,136	226,635	218,504	218,504
512	EXTRA HELP	0	0	0	0	0
518	EMPLOYEE BENEFITS	41,385	45,540	85,667	79,023	79,150
TOTAL	SALARIES & EMPLOYEE BENE	211,025	178,676	312,302	297,527	297,654
523	COMMUNICATIONS	5,232	1,505	1,920	1,920	1,853
526	HOUSEHOLD EXPENSE	1,448	1,507	1,772	1,772	1,772
527	GENERAL INSURANCE	3,352	9,870	10,097	10,097	10,121
530	MAINTENANCE-EQUIPMENT	7,168	11,562	14,163	14,163	14,663
531	MAINT-STRUCTURES, INF&GNDS	15,323	12,075	18,869	3,869	18,869
533	MEMBERSHIPS	59	400	0	0	0
535	OFFICE EXPENSE	22,069	10,283	14,034	15,792	17,587
536	PROF & SPECIALIZED SERV	143,353	121,660	50,000	50,000	61,500
537	PUBLICATIONS & LEGAL NOTI	4,207	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	0	0	0	0	0
542	DATA PROCESSING	3,833	9,940	5,032	5,032	5,054
543	TRANSPORTATION & TRAVEL	7,131	8,014	7,869	7,869	8,109
544	UTILITIES	1,604	2,270	3,060	3,060	3,060
TOTAL	SERVICES & SUPPLIES	214,860	189,094	126,832	113,590	142,596
554	INTERFUND EXPENDITURES	0	0	0	0	0
559	REQUIRED EXPEND SAVINGS	0	-4,917	0	-7,871	-7,871
TOTAL	OTHER CHARGES	0	-4,917	0	-7,871	-7,871
563	FIXED ASSETS-EQUIPMENT	26,424	0	25,000	0	0
TOTAL	FIXED ASSETS	26,424	0	25,000	0	0
TOTAL	FIXED ASSETS	452,309	362,853	464,134	403,246	432,379
571	SUPPORT SERVICES ALLOC	65,642	53,949	83,155	83,155	83,197
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
574	INTRA DEPARTMENTAL TFRS	0	0	0	-13,902	-13,902
TOTAL	OTHER FINANCING USES	65,642	53,949	83,155	69,253	69,295
TOTAL	INDIRECT	65,642	53,949	83,155	69,253	69,295
TOTAL	DEVELOPMENT SERVICES	517,951	416,802	547,289	472,499	501,674

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 25 - PROTECTIVE INSPECTION
FUND - 0090 - BLDG INSP SPEC REV F 0090

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	944,977	985,027	1,085,576	1,024,738	1,037,404
512	EXTRA HELP	3,055	0	0	0	15,000
514	OVERTIME	147	2,600	2,600	2,600	2,600
518	EMPLOYEE BENEFITS	273,235	277,021	321,794	302,358	316,501
TOTAL	SALARIES & EMPLOYEE BEHE	1,221,413	1,264,648	1,409,970	1,329,696	1,391,505
523	COMMUNICATIONS	11,049	6,735	12,358	12,358	11,698
526	HOUSEHOLD EXPENSE	9,044	9,410	11,066	11,066	11,066
527	GENERAL INSURANCE	13,258	27,593	19,044	19,044	19,107
530	MAINTENANCE-EQUIPMENT	1,541	5,000	5,000	5,000	5,000
531	MAINT-STRUCTURES, INP&CHDS	10,478	11,607	11,863	11,863	11,863
533	MEMBERSHIPS	695	630	680	680	680
535	OFFICE EXPENSE	27,933	29,300	64,231	29,231	38,869
536	PROF & SPECIALIZED SERV	4,054	5,000	5,000	5,000	55,000
538	RENTS & LEASES-BUILDINGS	6,134	6,264	6,264	6,264	12,564
539	RENTS & LEASES-EQUIPMENT	150	300	300	300	300
541	SPECIAL DEPARTMENTAL EXPN	3,453	7,500	7,500	7,500	7,500
542	DATA PROCESSING	9,010	8,062	11,153	11,153	11,282
543	TRANSPORTATION & TRAVEL	29,915	14,000	27,082	27,082	27,082
544	UTILITIES	10,517	11,892	12,924	12,924	12,924
TOTAL	SERVICES & SUPPLIES	137,231	143,293	194,485	139,485	224,935
554	INTERFUND EXPENDITURES	105,137	81,509	79,869	93,771	93,850
559	REQUIRED EXPEND SAVINGS	0	-23,224	0	-24,730	-24,730
TOTAL	OTHER CHARGES	105,137	58,285	79,869	69,041	69,120
563	FIXED ASSETS-EQUIPMENT	32,119	0	40,000	20,000	40,000
TOTAL	FIXED ASSETS	32,119	0	40,000	20,000	40,000
TOTAL	FIXED ASSETS	1,495,900	1,466,226	1,724,324	1,578,222	1,725,560
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	0	0	0	0
TOTAL	INDIRECT	0	0	0	0	0
TOTAL	BUILDING INSPECTION	1,495,900	1,466,226	1,724,324	1,578,222	1,725,560

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 26 - OTHER PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	493,783	502,384	716,663	628,089	628,089
312	EXTRA HELP	20,853	3,753	0	0	0
314	OVERTIME	114	0	0	0	0
318	EMPLOYEE BENEFITS	129,280	162,099	204,636	173,821	176,386
TOTAL	SALARIES & EMPLOYEE BEHE	644,033	668,236	921,321	803,910	804,675
323	COMMUNICATIONS	6,051	7,240	8,092	10,067	12,163
326	HOUSEHOLD EXPENSE	6,713	6,987	8,216	8,216	8,216
327	GENERAL INSURANCE	1,830	2,899	3,072	3,072	3,114
330	MAINTENANCE-EQUIPMENT	6,723	10,000	8,900	8,900	8,900
331	MAINT-STRUCTURES, IMP&CHDS	7,780	8,618	8,809	8,809	8,809
333	MEMBERSHIPS	276	2,200	2,660	2,660	2,660
335	OFFICE EXPENSE	40,631	34,404	36,596	40,621	41,893
336	PROF & SPECIALIZED SERV	125,604	419,547	826,240	341,240	346,240
337	PUBLICATIONS & LEGAL NOTI	8,748	13,456	13,456	13,456	13,456
338	RENTS & LEASES-BUILDINGS	0	0	0	0	0
339	RENTS & LEASES-EQUIPMENT	80	160	160	160	160
341	SPECIAL DEPARTMENTAL EXPM	0	4,290	0	0	0
342	DATA PROCESSING	7,531	8,062	5,310	5,310	5,366
343	TRANSPORTATION & TRAVEL	3,590	20,608	29,368	29,368	29,368
344	UTILITIES	7,809	9,109	9,769	9,769	9,769
TOTAL	SERVICES & SUPPLIES	223,367	547,660	900,648	481,648	490,114
354	INTERFUND EXPENDITURES	29,198	28,500	28,500	30,646	30,646
359	REQUIRED EXPEND SAVINGS	0	-16,328	0	-26,308	-26,308
TOTAL	OTHER CHARGES	29,198	12,172	28,500	24,138	24,138
363	FIXED ASSETS-EQUIPMENT	7,234	20,000	0	0	0
TOTAL	FIXED ASSETS	7,234	20,000	0	0	0
TOTAL	FIXED ASSETS	903,831	1,248,068	1,930,469	1,309,696	1,318,927
371	SUPPORT SERVICES ALLOC	31,406	71,391	47,897	47,897	48,043
374	INTRA DEPARTMENTAL TRFS	0	0	0	13,902	13,902
TOTAL	OTHER FINANCING USES	31,406	71,391	47,897	61,799	61,945
TOTAL	INDIRECT	31,406	71,391	47,897	61,799	61,945
TOTAL	PLANNING COMM. GEN. SERV	955,257	1,319,459	1,978,366	1,371,495	1,380,872

DISTRICT ATTORNEY

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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	Budget Unit Expenditure Details (Schedule 9's)	309

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MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,195,500	\$ 6,976,778	\$ 6,394,992	\$ 7,031,730
SERVICES & SUPPLIES	\$ 1,414,999	\$ 1,436,552	\$ 1,421,545	\$ 1,492,311
OTHER CHARGES	\$ (62,981)	\$ (52,491)	\$ (77,414)	\$ (50,153)
FIXED ASSETS	\$ 3,000	\$ 68,669	\$ 68,669	\$ -
INTRA-FUND TRANSFERS	\$ 42,524	\$ (24,030)	\$ (32,937)	\$ (31,814)
SUBTOTAL APPROPRIATIONS	\$ 7,593,042	\$ 8,405,478	\$ 7,774,855	\$ 8,442,074
REVENUES	\$ 3,390,761	\$ 3,828,387	\$ 3,477,970	\$ 3,793,261
NET COUNTY COSTS	\$ 4,202,281	\$ 4,577,091	\$ 4,296,885	\$ 4,648,813

ALLOCATED POSITIONS	105	112.5	107	106.5
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Mission Statement

To do Justice, as no one is above the Law nor beneath its protection.

Department Consists of the Following Budget Units:

- 320.001 Criminal
- 320.002 Child Support Investigations (CSI)
- 320.003 Child Abduction Unit (CAU)
- 320.004 Grants
- 320.005 Welfare Fraud Unit (WFU)
- 321.001 State COPS

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE #1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Develop and implement a customer service program in alignment with the countywide Customer Service program involving the District Attorney's legal services support staff by June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Team Leaders will attend countywide customer service program.</i> * <i>A report will be completed which evaluates program implementation and customer service performance for legal support services in the District Attorney's office.</i> 	<ol style="list-style-type: none"> 1. Establish Departmental Customer Service Team by August 30, 2003. 2. Team leaders attend County training depending on HR training schedule. 3. Team leaders document external and internal customer needs within 30 days of training. 4. Establish customer service standards NLT 60 days of completion of #3. 5. Implement customer services standards NLT 30 days of completion of #4. 6. Evaluate customer service performance (On-going).
<p>Internet access will be available for county law enforcement agencies to make inquiries into the District Attorney's case management system (DAMION).</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Five law enforcement agencies in the County will have access available to the District Attorney's case management system by December 2002.</i> 	<ol style="list-style-type: none"> 1. Install DAMION terminal server (COMPLETE). 2. Develop procedures for law enforcement agencies NLT September 15, 2003. 3. Develop use agreements, including fee schedule where appropriate. Coincides with #2. 4. Implement use agreements and procedures to begin with completion of agreements/fees as appropriate. 5. Train law enforcement agencies to use. (On-going).

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Delivery of Service improvements will focus on the following activities for internal and external customers; Increase restitution to victims.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Restitution letters sent to all.</i> * <i>Establish baseline data.</i> <i>Amount of restitutions ordered.</i> <i>Amount of collections.</i> <i>Number of violations of probation for non-payment.</i> 	<ol style="list-style-type: none"> 1. Obtain funding and hire a Victim Restitution Program Coordinator (paralegal). Funding would be General Fund and involves budget expansion. 2. Request court ordered restitution at sentencing stage in all applicable cases. On-going. 3. Monitor restitution payments. On-going. 4. Notice defendants of non-payments. On-going. 5. Establish non-payment criteria leading to violation of probation. On-going. 6. Apply criteria for non-payment and notice violation of probation. On-going.
<p>Provide timely notice to facilitate return of their property (evidence) to victims at the conclusion of a case.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Courtesy/release of property letters sent to all applicable victims.</i> * <i>Survey law enforcement agencies on satisfaction with this goal.</i> 	<ol style="list-style-type: none"> 1. Design and send courtesy letters to victims with copies to investigating agency advising that case adjudicated, authorizing release of property (evidence). Goal is to send letters within 14 calendar days of disposition. 2. Monitor that all applicable letters are sent timely.

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Use Internet e-mail to send law enforcement agencies:</p> <ul style="list-style-type: none"> a. Requests for case follow-up activities. b. To serve subpoenas to officers. <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>All requests to law enforcement agencies for case follow-up activities and service of subpoenas to officers are prepared electronically and delivered by e-mail.</i> * <i>Survey prosecutors and law enforcement agencies for satisfaction with new service.</i> 	<ul style="list-style-type: none"> 1. Obtain estimate for program changes to the case management system to generate two new documents to link to e-mail. 2. Identify funding for system changes. 3. Modify system and implement use of new e-mail documents. 4. Coordinate new procedure with all law enforcement agencies.
<p>Reduce the number of case dismissals or pleas accepted to a lower charge because of witnesses not appearing in court due to subpoenas not being served.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Establish and monitor tracking system to include:</i> <ul style="list-style-type: none"> a. <i>Each element of service provided the Subpoena Unit.</i> b. <i>Case outcome impacts, i.e. number of dismissals or pleas accepted at a lower charge and reason.</i> 	<ul style="list-style-type: none"> 1. Conduct analysis to establish the need for Subpoena Service Unit by quantifying incidences where delay in subpoena service has resulted in dismissals, or plea lesser charges. 2. Establish funding for the District Attorney's Subpoena Service Unit staffed by investigative assistant positions in lieu of service by law. 3. Design and implement program to include locator methods, service of subpoenas at a wide range of times and repeat visits if necessary. 4. Coordinate subpoena activities with assigned prosecutor. 5. Arrange or provide transportation to court for victims and witnesses when necessary.

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>The Bad Check Unit will be a permanent function in the Office of the District Attorney.</p> <p><u>Measurement :</u> * <i>Number of existing extra-help staff converted to permanent positions.</i></p>	<ol style="list-style-type: none">1. Update data previously presented to the County Administrative Office showing that the Bad Check Unit is economically beneficial to the community and self-supporting. Data is expected to be available for consideration in the Preliminary Budget.2. The Unit is staffed by extra-help full time staff that should be converted to permanent staff.
<p>Increase attorney case productivity through the use of paralegal services which cost less than additional attorneys.</p> <p><u>Measurement :</u> * <i>Monitor attorney case productivity and paralegal workload.</i></p>	<ol style="list-style-type: none">1. Provide the County Administrative Office with cost/benefit analysis for adding paralegal positions in lieu of attorneys to perform trial preparation directed by attorneys.2. Seek funding.3. Hire paralegal staff.4. Assign caseload and supervision.

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>The 5-year plan for the District Attorney will include the following elements: Streamline process for law enforcement to submit Request for Complaints and accompanying reports to the District Attorney's Office.</p> <p><u>Measurement:</u> * All elements listed in "performance expectations" are fully operational.</p>	<ol style="list-style-type: none"> 1. Obtain funding for system enhancements. 2. Implement digitized submissions from all law enforcement agencies to the District Attorney's Office. 3. Implement digitized transmissions of discovery reports to the defense bar. 4. Implement a Document & Property Tracking System for Discovery Services. 5. Implement a Jail Management/Booking Information Interface with the DA's system for case initiation.
<p>Streamline process for submission of Complaints and Information from the District Attorney's Office to the Courts.</p> <p><u>Measurement:</u> * All elements listed in "performance expectations" are fully operational.</p>	<ol style="list-style-type: none"> 1. Obtain funding for system enhancements. 2. Implement interface between the DA and Courts Automated Information Systems. 3. Implement digitized submissions of court documents from the District Attorney's Office to the Courts.
<p>Participate in implementing a countywide virtual criminal database for use by all county criminal justice agencies.</p> <p><u>Measurement:</u> * A resolution adopted by the Board of Supervisors recognizing the CJIS Executive Committee. * Funds appropriated annually for CJIS priorities.</p>	<ol style="list-style-type: none"> 1. Recommend and influence the establishment of a Criminal Justice Information System (CJIS) Executive Committee to establish countywide justice information systems and justice agency interfaces. 2. Recommend and influence that the Board of Supervisors adopt a resolution recognizing the CJIS Executive Committee as the planning and decision-making body for an Integrated Criminal Justice Information System.

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>To partner with the CAO and the Board of Supervisors to: Create a greater sense of security for the employees at 25 County Center Drive.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Monitor length of time to evacuate building and account for employees.</i> * <i>Survey effectiveness of communications with departments in implementing anti-terrorist measures.</i> 	<ol style="list-style-type: none"> 1. Conduct two building disaster drills per year and coordinate with County Safety Officer: <ol style="list-style-type: none"> a. One drill to focus on disaster (necessitating building evacuation). b. One drill to focus on terrorist threats (necessitating building-wide lockdown). <ol style="list-style-type: none"> (1) Develop distinct alarm system for terrorist threat. 2. Training of building occupants in anti-terrorism responses. 3. Check functionality of alarms during drills.
<p>Improve the County's Workers' Compensation Program by reducing errors, improvement case management, reducing length of time employees are on compensation and getting employees back to work sooner.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Committee established and operational; committee meeting agendas and minutes produced showing progress on problem, clarification and targeted improvements; Committee monitors improvements.</i> 	<ol style="list-style-type: none"> 1. Establish a Workers' Compensation Improvement Committee made up of Risk Management, Human Resources, Auditor-Controller, Safety Officer representatives from departments with higher number of approved cases, County Administrative Office, and employees who have been on Workers' Compensation. 2. Define tasks and timelines for the Committee. 3. Develop improvement targets and strategies for implementation. 4. Implement improvements.

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Develop individual professional development plans for District Attorney staff by June 2003.</p> <p><i>Measurement:</i> * <i>Completion of Plans.</i></p>	<ol style="list-style-type: none">1. Hold annual performance evaluation meetings to start NLT August 30, 2002.2. Review performance goals and expectations with each employee (on-going).3. Identify skill and knowledge gaps (on-going).4. Determine employee goals (on-going).5. Identify training needs; seek funding and implement training (on-going).
<p>Provide a viable supervision structure for management of attorney staff.</p> <p><i>Measurement:</i> * <i>Promotion (reclassification) of 5 supervising attorneys.</i></p>	<ol style="list-style-type: none">1. Update information to the County Administrative Office showing the ineffectiveness of one supervisor for 25 attorneys in two locations. This information should be available for the Preliminary Budget.2. Obtain County Administrative Office recommendation for reclassification/funding for five attorney positions to supervising attorneys for recommendation in the Preliminary Budget.

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget

Department Goals	Performance Expectations
<p>Under leadership of the CAO and Board of Supervisors, to: Establish and maintain a full partnership in the new County Financial System.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * Amount of financial transactions that can be processed on-line. * The extent that the department does not need to maintain subsidiary accounting. * The ease of production of useful reports. * Timeliness of information in the system. * Reduction in staff hours to produce the department budget request and budget reports. 	<ol style="list-style-type: none"> 1. Review the new system for departmental financial transaction and accounting needs. 2. Review the new system for Management Information Reports for department decision-making and efficient and effective production of information needed by the Board of Supervisors. 3. Participate fully in new system training, and ensure completion of policy and procedures manual. 4. Recommend enhancements if the departmental review indicates that the new system functions or reports do not meet the priority needs of the department. 5. Utilize the new system to the fullest.
<p>Continually monitor, manage and realign department budgets as necessary to adhere to county financial policies, hold the department accountable and at the same time enhance budget flexibility for the department to adjust spending according to priorities.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * Departmental budgets updated monthly for positive accounting. * Budget status reports produced monthly for department managers to guide and adjust their spending. 	<ol style="list-style-type: none"> 1. Utilize current county financial management system and departmental subsidiary accounting. 2. Utilize new county financial management system and significantly reduce or eliminate departmental subsidiary accounting. 3. Recommend and influence that the process for department budget realignment be streamlined.

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget

Department Goals	Performance Expectations
<p>Protect County General Funds.</p> <p><u><i>Measurement:</i></u></p> <p><i>* Develop a plan to transition the the prosecution of Environmental and Consumer Protection cases from the current visiting (State) prosecutor to a permanent function in the District Attorney's office.</i></p>	<ol style="list-style-type: none">1. Analyze visiting prosecutor's caseload and non-general fund revenues generated from court-ordered monetary settlements.2. Identify alternatives to transition these case types to a permanent office function upon termination of the State's Visiting Prosecutor Program.

DEPARTMENT:

District Attorney

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Be an active partner with the County for legislation in the interest of the County and Criminal Justice Agencies.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Receive CDAA legislative updates.</i>* <i>Requests to the Board of Supervisors to support or oppose legislation.</i>* <i>Inform entities that the District Attorney is a resource for development of legislative proposals.</i>	<ol style="list-style-type: none">1. Participate in California District Attorneys' Association (CDAA) to facilitate proposals or support legislation in the interest of Butte County.2. Bring legislation to the attention of the Board of Supervisors to support or oppose.3. Act as a resource for the development of county and criminal justice legislative proposals.

320.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 3,865,983	\$ 4,300,262	\$ 4,006,298	\$ 4,506,957
SERVICES & SUPPLIES	\$ 1,055,464	\$ 1,026,807	\$ 1,025,285	\$ 1,100,864
OTHER CHARGES	\$ (77,607)	\$ (81,689)	\$ (84,067)	\$ (79,382)
FIXED ASSETS	\$ 3,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (247,893)	\$ (305,735)	\$ (284,950)	\$ (297,884)
SUBTOTAL APPROPRIATIONS	\$ 4,598,947	\$ 4,939,645	\$ 4,662,566	\$ 5,230,555
REVENUES	\$ 421,900	\$ 384,500	\$ 392,731	\$ 604,166
NET COUNTY COSTS	\$ 4,177,047	\$ 4,555,145	\$ 4,269,835	\$ 4,626,389

ALLOCATED POSITIONS	74.5	81	75.5	79.5
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Statement of Purpose

The District Attorney is the County prosecutor and is responsible for the prosecution of all criminal violations of state and local laws. The District Attorney acts as both a County and a State officer, with certain discretionary powers and duties unique to the position of a State officer. The Board of Supervisors has budgetary authority. In the role of State officer, the District Attorney acts by the authority of and in the name of the People of the State of California. As such, the District Attorney has discretion with respect to prosecution of criminal matters and the management thereof.

Continuous Improvement Service Delivery

The District Attorney reviews all reports from more than 20 law enforcement and regulatory agencies and determines whether or not to file criminal complaints. The number of reviews increases yearly because most agencies enhance, increase, and improve their operations. Even a modest increase in each agency compounds the work load in the District Attorney’s office. The adage “Justice delayed is justice denied” is always accurate; therefore the District Attorney’s “delay reduction project” remains a priority. The performance standard is that all reports must be reviewed within 60 days and a final decision be made on whether to file or not file charges in 90 days. The immediate press of cases already in the courts causes this review

Michael L. Ramsey

process to become delayed as Deputy District Attorneys juggle caseloads and put off reviews in order to attend court. Lack of adequate attorney and support staff, as well as the current court structure, exacerbates the problem. Speedier reviews are an appropriate barometer to the efficiency of staff and the adequacy of resources.

Additionally, the District Attorney is concerned with the number of cases that “slip through the cracks” due to a lack of timely service on subpoenas. Availability of witnesses is obviously crucial to any effective prosecution, and when cases are dismissed because witnesses do not appear, the public suffers grave injustice.

Attorney assignments have been realigned, and cases are assigned in an effort to evenly distribute the number of reports to be read by each attorney.

Nonetheless, realignments alone will not significantly enhance the delay reduction project beyond a certain point, especially when reports from law enforcement agencies grow due to growth within those agencies and jurisdictions. To enable attorneys to devote sufficient time to reviewing police reports, in turn expediting the filing or declining criminal charges, more resources are required.

Successful prosecutions begin with effective investigations. The District Attorney’s Office currently has allocated investigator positions that are both grant and non-grant funded. Investigations completed at the District Attorney Investigator level are more efficient. Rather than each law enforcement agency having an investigator assigned to investigate a particular type of crime on a part time basis, the District Attorney’s Office dedicates investigators to specialty cases. These cases are typically higher profile or require more complex investigations that local agencies do not have the expertise to investigate. The allocated positions include investigators assigned to the Special Victims Unit, comprised of investigators assigned to child abuse, child abduction; domestic violence, elder abuse, drug-endangered children; and the Major Crime Unit, comprised of investigators assigned to trial preparation for major cases such as homicides, criminal conspiracies, financial crimes, worker’s compensation fraud, auto insurance fraud, and marijuana suppression. The District Attorney Investigations Bureau also provides investigative support for the Grand Jury.

Departmental Budget Request

The District Attorney is requesting an increase of \$598,000 for the FY 2002-03 Criminal Division budget.

This consists of approximately \$.4 million in Salaries and Employee Benefits for existing staff offset by some mild decrease in Services and Supplies. The balance of the increase is for additional resources as follows: one Deputy District Attorney, 1.5 FTE Office Assistant I/II/III, three Paralegals, one Senior Account Clerk, and reclassification of five Deputy District Attorneys to Supervising District Attorneys, and the related support services costs. Some of

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the additional costs will be offset by reductions in extra help. The figure above represents the increase with the decreases included; that is the net increase. Included in these are staff to assist with subpoena service on witnesses and converting extra-help personnel in the Bad Check Unit to regular help based on an effective and well established revenue stream.

The benefits of these additional resources are:

- Reducing the individual attorney caseload from 170 to 154 (the “industry standard” is 100 cases per attorney. The residual effects of caseload reduction are more timely disposition of cases, reduced court time, and ultimately reduced criminal activity because of more efficient dispensation of justice.
- Paralegals will further alleviate workload by doing legal research, brief preparation, preparing arrest warrant declarations, assisting in trial preparation, and assisting in victim restitution. These positions will also provide some relief to certain tasks currently performed by investigators.
- The Senior Account Clerk will help to ensure maximum cost recovery, more detailed analysis of day-to-day expenditures, assist in reducing accounting errors, control office supplies, monitor equipment usage and maintenance, and provide for greater office safety.
- The Bad Check Unit (a self-supporting function) will improve its service to merchants and the general public by handling the increasing number of bad checks referred to the District Attorney from existing and new clients using the service. Over the last 12 months, 137 new merchants have availed themselves of this service and the number of bad checks referred has nearly doubled.
- Superior Court consolidation and the proliferation of “therapeutic” courts (Hope Court, Drug Court, Teen Drug Court, Domestic Violence Court, Proposition 36 Court, and the FOREST/Mentally Ill Offender Crime Reduction Court) have dramatically increased workload with programs that are “resource intensive.” Because of the individual attention that each specialty court case receives, each case requires more time and personnel.
- Currently one Assistant District Attorney supervises 24 Deputy District Attorneys, a highly unfavorable supervisor-to-staff ratio. The reclassification of five Deputy District Attorneys to Supervising Deputy District Attorneys will greatly enhance resource management without a loss of caseload ratios as the Supervising Deputy District Attorneys will also have caseload responsibilities.

Chief Administrative Officer’s Recommendation

The total recommended level of direct expenditures for this budget unit is \$4,947,516, which excludes intrafund transfers. This represents a 2.1% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates to increased personnel costs associated with collective bargaining agreements. The recommended budget adds one Office Assistant III, II, I position with increased outside revenues and a decrease to extra help appropriation. Overall, the recommended budget maintains existing service levels.

Michael L. Ramsey

Board Action

Increased Salaries and Benefits by \$460,355 to cover costs related to the Professional Bargaining Unit agreement, department head pay-for-performance, anticipated retirement buyouts, Workers' Compensation premiums, the addition of one Assistant District Attorney position (pursuant to a settlement agreement), and the addition of two Office Assistant III, II, I positions funded with increased revenue from BINTF, increased fees for the Bad Check Unit, and a reduction to Extra Help appropriation. Increased Overtime by \$35,000 to reflect historical expenditure levels. Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and insurance premiums. Increased Maintenance – Equipment to adjust for actual contract costs. Increased Office Expense by \$21,637 using new Local Law Enforcement Block Grant (LLEBG) revenue to purchase DAMION licenses for 10 local law enforcement agencies. Transferred \$46,119 from DA Asset Seizure Trust Fund to partially repay a prior year obligation against the County's General Fund. Transferred \$70,000 from the Criminalistic Lab Trust Fund to reimburse prior year expenses. Other minor adjustments were made to various accounts as shown on the Schedule 9 for this budget unit.

320.002 - Child Support Investigations

Michael L. Ramsey

District Attorney

320.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 495,696	\$ 503,477	\$ 238,304	\$ 244,788
SERVICES & SUPPLIES	\$ 43,261	\$ 41,784	\$ 34,898	\$ 53,929
OTHER CHARGES	\$ -	\$ -	\$ (22,545)	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 70,324	\$ 71,059	\$ 41,367	\$ 40,324
SUBTOTAL APPROPRIATIONS	\$ 609,281	\$ 616,320	\$ 292,024	\$ 339,041
REVENUES	\$ 584,047	\$ 615,585	\$ 292,024	\$ 339,041
NET COUNTY COSTS	\$ 25,234	\$ 735	\$ -	\$ -

ALLOCATED POSITIONS	8.5	8.5	3.5	4
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Statement of Purpose

The District Attorney's Child Support Investigation Unit is responsible: to prevent, detect, and investigate willful failure to pay child support pursuant to statutory law; to assist in the prosecution of child support cases and to arrange for the recoupment of unpaid child support. The District Attorney works in the interest of children by enforcing court ordered child support payments to the custodial parent or other guardian. The custodial parent or guardian not receiving court ordered child support payments because of failure to pay by the non-custodial parent frequently receives some form of interim public assistance. The District Attorney assists taxpayers by pursuing the repayment of this interim assistance.

The District Attorney's vigorous stance of prosecution with those parents who willfully fail to support their children encourages others to pay their child support. This stance is a preventative measure directed towards those parents considering not paying their child support which is not always quantifiable, but is highly effective in convincing parents they should pay support rather than go to jail.

320.002 - Child Support Investigations

Michael L. Ramsey

District Attorney

The Child Support Investigation Unit is funded by the Department of Child Support Services (DCSS) and operates through a Memorandum of Understanding between the two departments.

Continuous Improvement Service Delivery

Many children depend on child support for their care and well-being. In Fiscal Year 1999-2000, a program was created to monitor those who had been convicted of willful failure to pay child support and placed on court probation.. Those who fail to pay in a timely manner are contacted and given notice that their failure to pay is a violation of their probation. Those who continue to fail to pay face arrest and further prosecution. Each dollar collected goes directly to the support of the child or to reimbursement of the County's support of that child.

The goal is to increase the child support collections by continuing to conduct high profile *Failure to Pay Child Support Warrant* sweeps, which typically bring in \$60,000 to \$80,000 in the two weeks following a sweep. The District Attorney's Office will continue its highly successful Probation Collections Program, which garnered over \$1,000,000 in collections for the 2001 calendar year.

Departmental Budget Request

The request for Fiscal Year 2002-03 is a "status quo" request, with no new positions, programs, or services being proposed. The slight increase requested (less than 2%) is primarily the result of Salaries and Employee Benefits increases for existing employees and positions.

At the time of preparation of the preliminary budget, the District Attorney is in discussions with DCSS regarding the level of investigation and prosecution service DCSS is willing to fund.

It is the intent of the District Attorney that any and all costs of these services are fully funded by the State of California and do not adversely impact County General Purpose Revenue. Nonetheless, depending on policy decisions made by DCSS and concurred with by the Board of Supervisors, a loss of law enforcement positions could result.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$250,657, which excludes intrafund transfers. This represents a 53.5% decrease from the FY 2001-02 Final Budget level of direct expenditures. The Child Support Investigation Unit is funded by the Department of Child Support Services (DCSS) and operates through a Plan of Cooperation between the two departments. DCSS has advised that there will be a reduction of services requested of the District Attorney's Office for criminal child support investigations. DCSS and the District Attorney continue to meet to develop a Plan of Cooperation to comply with

320.002 - Child Support Investigations

Michael L. Ramsey

District Attorney

State funding restrictions for FY 2002-03. The Administrative Office will continue to monitor the development of a Plan of Cooperation between the two departments and recommend adjustments for the FY 2002-03 Final Budget to balance the budget with no impact to County General Purpose Revenue. Until this matter is resolved and a budget is approved by the Board of Supervisors, the District Attorney has agreed to suspend the filling of vacancies in his department for the following positions: District Attorney Investigator II, I, and Investigative Assistant.

Board Action

As follow-up to the FY 2002-03 Proposed Budget, the Board of Supervisors approved a salary ordinance amendment on July 23, 2002 deleting the following positions: Three and one-half District Attorney Investigator II, I positions and one Office Assistant III, II, I position. Final Budget adjustments increased revenue by \$47,017 and adjusted various line items to balance with State funding. Significant adjustments include the addition of \$30,000 to Transportation and Travel for extradition costs and/or prisoner transport costs and the addition of \$22,545 to zero-out the Required Expenditure Savings account.

320.003 –Child Abduction

Michael L. Ramsey

District Attorney

320.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 227,406	\$ 218,876	\$ 224,458	\$ 255,662
SERVICES & SUPPLIES	\$ 62,512	\$ 60,818	\$ 60,818	\$ 60,705
OTHER CHARGES	\$ 2,619	\$ 2,619	\$ 2,619	\$ 1,619
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 32,298	\$ 33,012	\$ 33,012	\$ 34,085
SUBTOTAL APPROPRIATIONS	\$ 324,835	\$ 315,325	\$ 320,907	\$ 352,071
REVENUES	\$ 324,835	\$ 314,611	\$ 314,611	\$ 352,071
NET COUNTY COSTS	\$ -	\$ 714	\$ 6,296	\$ -

ALLOCATED POSITIONS	4	4	4	4
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Statement of Purpose

This budget unit addresses recovery of abduction of children where the act is perpetrated by a parent or guardian. State law provides such abductions are the responsibility of the District Attorney, not the local police agency. As a State mandate, the State covers the costs of this activity. The District Attorney works in the interest of the abducted children and court-ordered custodial parents or guardians.

Continuous Improvement Service Delivery

Parents and children involved in child abduction and child visitation are best served when their cases are handled in a timely manner. Since these cases often involve disruption of children's lives, both physically and emotionally, prompt resolution is in the child's best interest. Fiscal Year 2000-01 was chosen as the baseline for measuring how efficiently these cases are handled.

The FY 2000-01 goal of reconfiguring staff duties by converting a clerical position to an Investigative Assistant was accomplished. The Investigative Assistant conducts limited investigations at the direction of an Investigator, assists with searches and recovery efforts in the field for missing and abducted children and is in the process of implementing an outreach

Michael L. Ramsey

program to train local law enforcement officers on the laws relating to parental abductions of children as well as an outreach to service agencies.

Departmental Budget Request

This is a “status quo” budget request with no new positions and no new programs and/or services proposed. Instead the focus will be on continued enhancement of baseline services. Staff re-configurations implement toward the end of FY 2000-01 and implemented fully in FY 2001-02 have enabled this division to maintain quality service and accomplish its objectives.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$287,895, which excludes intrafund transfers. This represents a 1.6% decrease from the FY 2001-02 Final Budget level of direct expenditures. The recommended budget maintains existing levels of service. A Final Budget Adjustment will be required to balance expenditures with anticipated revenue.

Board Action

Salaries and Benefits were increased to correct the distribution of supervisorial costs. Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation premiums. Revenues were increased by \$37,460 for reimbursement of State mandated costs.

320.004 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 511,901	\$ 730,259	\$ 730,259	\$ 750,836
SERVICES & SUPPLIES	\$ 28,057	\$ 78,095	\$ 78,095	\$ 78,097
OTHER CHARGES	\$ -	\$ 14,114	\$ 14,114	\$ 14,114
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 35,141	\$ 25,238	\$ 25,238	\$ 24,038
SUBTOTAL APPROPRIATIONS	\$ 575,099	\$ 847,706	\$ 847,706	\$ 867,085
REVENUES	\$ 575,099	\$ 826,952	\$ 826,952	\$ 846,331
NET COUNTY COSTS	\$ -	\$ 20,754	\$ 20,754	\$ 20,754

ALLOCATED POSITIONS [See 320.001 District Attorney-Criminal Budget]

Statement of Purpose

The District Attorney receives from seven to ten grants a year to assist with funding for the investigation and prosecution of specialized cases. The grants are through the Office of Criminal Justice Planning, the Department of Justice, and the California Department of Insurance. In Fiscal Year 2000-01, the District Attorney’s Office established this budget unit to separate grant funding from general funding in the Criminal Unit budget. This separate “grants” budget has provided for more accurate accounting and streamlined audits.

Continuous Improvement Service Delivery

Each grant awarded to the District Attorney is appropriated to this budget unit with a project number. The project number is used for all expenditures relating to that grant. This has reduced the time for administrative staff to prepare the claims for reimbursement. No allocated positions are shown in this budget unit. The grant funds appropriated to salaries and benefits pays for salaries of positions in the other District Attorney’s operational units.

Michael L. Ramsey

This allows for more flexibility in utilization of personnel, coping with peak workloads, and alleviating scheduling problems in services that are driven by “as needed” circumstances.

This budget unit is based upon grants awarded to the Office of the District Attorney.

Departmental Budget Request

This is a “status quo” budget requests and continues special investigation and prosecution efforts in the areas of spousal abuse, statutory rape, elder abuse, violence against women, automobile insurance fraud, workers’ compensation fraud, drug endangered children, and specific attention and services for mentally ill offenders in coordination with the Department of Behavioral Health.

Chief Administrative Officer’s Recommendation

The total recommended level of direct expenditures for this budget unit is \$822,468, which excludes intrafund transfers. ~~This represents a 43.9% increase over the FY 2001-02 Final Budget level of direct expenditures.~~ During FY 2001-02, the Board of Supervisors approved the appropriation of unanticipated grant revenue to this budget unit for insurance fraud programs and continuation of the Drug Endangered Program. The recommended budget allows for the continuation of these programs.

Board Action

Adjustments were made to Salaries and Benefits to balance appropriation with grant revenue. Other minor adjustments were made to various accounts as shown on the schedule 9. Total grant revenues were increased by \$19,379.

320.005 – Welfare Fraud**Michael L. Ramsey****District Attorney**

320.005	2001-2002	2002-2003	2002-2003	2002-2003
MAJOR ACCOUNT CLASSIFICATIONS	FINAL BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,094,514	\$ 1,223,904	\$ 1,195,673	\$ 1,273,487
SERVICES & SUPPLIES	\$ 151,981	\$ 155,408	\$ 155,408	\$ 131,675
OTHER CHARGES	\$ 11,981	\$ 11,981	\$ 11,981	\$ 13,012
FIXED ASSETS	\$ -	\$ 68,669	\$ 68,669	\$ -
INTRA-FUND TRANSFERS	\$ 152,654	\$ 152,396	\$ 152,396	\$ 167,623
SUBTOTAL APPROPRIATIONS	\$ 1,411,130	\$ 1,612,358	\$ 1,584,127	\$ 1,585,797
REVENUES	\$ 1,411,130	\$ 1,612,615	\$ 1,584,127	\$ 1,584,127
NET COUNTY COSTS	\$ -	\$ (257)	\$ -	\$ 1,670

ALLOCATED POSITIONS	18	18	18	19
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Statement of Purpose

The District Attorney's Welfare Fraud Unit is responsible for: preventing, detecting, and investigating public assistance fraud pursuant to statutory law; assisting in the prosecution of welfare fraud cases; arranging to recoup fraudulently obtained public assistance.

The Welfare Fraud Unit is funded by the Department of Employment and Social Services (DESS) and operated through a Memorandum of Understanding between the two departments. The County cost of the program is included within the DESS budget.

Continuous Improvement Service Delivery

The Welfare Fraud Unit conducts public assistance fraud investigations referred to them by the DESS and by private citizens. These are often complex financial investigations requiring many man-hours to complete. Prior to Fiscal Year 2000-01, the average number of the cases completed in comparison to those referred was 74%. Based on the addition of an Investigative Assistant in the previous Fiscal Year, the average number of cases completed compared to those referred was 85%.

Michael L. Ramsey

District Attorney

Departmental Budget Request

While there is an increase of just \$100,000 in this budget request, it is fully contained with Salaries and Employee Benefits of existing positions and personnel. No new programs and/or services are anticipated.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,431,731, which excludes intrafund transfers. This represents a 13.8% increase over the FY 2001-02 Final Budget level of direct expenditures. As noted by the department, the increase relates to increased personnel costs associated with collective bargaining agreements. The recommended budget maintains existing levels of service.

Board Action

Various line item adjustments were made to balance the budget with the allocation of funds from the Employment and Social Services Department. Increases to Salary and Benefits and the Intra Departmental Transfers account were offset by the elimination of four vehicles (Fixed Assets) and a decrease of \$20,484 to the Transportation & Travel account.

321.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 73,724	\$ 73,640	\$ 67,041	\$ 67,041
OTHER CHARGES	\$ 26	\$ 484	\$ 484	\$ 484
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 73,750	\$ 74,124	\$ 67,525	\$ 67,525
REVENUES	\$ 73,750	\$ 74,124	\$ 67,525	\$ 67,525
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Citizens' Option for Public Safety Program (COPS), established by the State Legislature effective July 1996, is set forth in Chapter 6.7, Section 30061-30065 of the Government Code. Under this program, law enforcement, prosecution and the jail are eligible to receive grant funds, which are appropriated yearly by the State Budget Act. The statutes require 12 ½% allocated to the County Sheriff for jails, 12 ½% to the District Attorney for prosecution and 75% to the County and Cities within the County for frontline law enforcement. Section 30061 also requires the County to establish a Supplemental Law Enforcement Services Fund (SLESF) to receive all amounts allocated to the County for COPS (Fund 0050). COPS grants are to be used for supplemental funding, not to supplant funding of items assumed by the General Fund prior to the COPS legislation. Appropriate expenses for the COPS funds are personnel, services/supplies and equipment.

Board Action

None.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - JUDICIAL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	2,412,297	2,983,282	3,157,586	3,031,560	3,364,962
512	EXTRA HELP	66,998	43,650	147,491	29,760	35,064
514	OVERTIME	28,339	10,000	34,534	10,000	45,000
518	EMPLOYEE BENEFITS	784,776	829,051	960,651	934,978	1,061,931
TOTAL	SALARIES & EMPLOYEE BENE	3,212,320	3,865,983	4,300,262	4,006,298	4,506,957
523	COMMUNICATIONS	80,488	90,602	96,662	96,662	91,501
526	HOUSEHOLD EXPENSE	22,998	28,072	50,639	50,639	50,639
527	GENERAL INSURANCE	49,423	108,325	83,612	83,612	84,222
529	JURY & WITNESS EXPENSE	4,223	4,500	4,500	4,500	4,500
530	MAINTENANCE-EQUIPMENT	36,989	59,596	14,599	14,599	46,215
531	MAINT-STRUCTURES, IMPAVMS	60,789	97,208	55,677	55,677	55,677
533	MEMBERSHIPS	10,943	12,085	12,865	12,085	12,085
535	OFFICE EXPENSE	165,770	214,964	235,398	219,656	243,711
536	PROF & SPECIALIZED SERV	138,185	169,660	169,660	184,660	208,660
537	PUBLICATIONS & LEGAL NOTI	3,320	5,500	5,500	5,500	5,500
538	RENTS & LEASES-BUILDINGS	0	6,394	11,394	11,394	11,394
539	RENTS & LEASES-EQUIPMENT	18,582	26,640	26,640	26,640	26,640
540	SMALL TOOLS & INSTRUMENTS	53	228	228	228	228
541	SPECIAL DEPARTMENTAL EXPM	20,566	58,453	58,453	58,453	58,453
542	DATA PROCESSING	36,959	40,163	41,654	41,654	42,113
543	TRANSPORTATION & TRAVEL	39,028	79,481	81,912	81,912	81,912
544	UTILITIES	33,681	53,593	77,414	77,414	77,414
TOTAL	SERVICES & SUPPLIES	721,997	1,055,464	1,026,807	1,025,285	1,100,864
554	INTERFUND EXPENDITURES	25,096	6,786	6,786	6,786	11,471
559	REQUIRED EXPEND SAVINGS	0	-84,393	-88,475	-90,853	-90,853
TOTAL	OTHER CHARGES	25,096	-77,607	-81,689	-84,067	-79,382
563	FIXED ASSETS-EQUIPMENT	0	3,000	0	0	0
TOTAL	FIXED ASSETS	0	3,000	0	0	0
TOTAL	FIXED ASSETS	3,959,413	4,846,840	5,245,380	4,947,516	5,528,439
571	SUPPORT SERVICES ALLOC	74,647	126,047	108,037	108,037	108,717
573	DIRECT SERVICE TRANSFERS	0	-154,440	-169,034	-177,941	-177,941
574	INTRA DEPARTMENTAL TFRS	-349,079	-219,500	-244,738	-215,046	-228,660
TOTAL	OTHER FINANCING USES	-274,432	-247,893	-305,735	-284,950	-297,884
TOTAL	INDIRECT	-274,432	-247,893	-305,735	-284,950	-297,884
TOTAL	DISTRICT ATT. - CRIMINAL	3,684,981	4,598,947	4,939,645	4,662,566	5,230,555

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - JUDICIAL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	3,670,970	358,231	383,572	163,437	168,836
512	EXTRA HELP	319,047	0	0	0	0
514	OVERTIME	142,470	2,186	2,186	968	6,743
518	EMPLOYEE BENEFITS	1,128,815	135,279	117,719	73,899	69,209
TOTAL	SALARIES & EMPLOYEE BENE	5,261,302	495,696	503,477	238,304	244,788
522	CLOTHING & PERSONAL SUPPL	0	0	0	0	0
523	COMMUNICATIONS	128,196	12,617	11,560	11,560	10,943
526	HOUSEHOLD EXPENSE	29,214	0	0	0	0
527	GENERAL INSURANCE	8,218	1,000	512	512	512
529	JURY & WITNESS EXPENSE	0	0	0	0	0
530	MAINTENANCE-EQUIPMENT	21,802	2,000	2,000	2,000	0
531	MAINT-STRUCTURES, IMP&MDS	11,500	0	0	0	0
533	MEMBERSHIPS	13,112	0	0	0	0
535	OFFICE EXPENSE	344,696	1,640	1,223	1,223	662
536	PROF & SPECIALIZED SERV	180,918	0	0	0	0
537	PUBLICATIONS & LEGAL MOTI	70	0	0	0	0
538	RENTS & LEASES-BUILDINGS	160,438	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	2,054	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	74,393	8,654	8,654	8,654	3,900
542	DATA PROCESSING	69,000	3,277	4,062	4,062	4,112
543	TRANSPORTATION & TRAVEL	85,460	14,073	13,773	6,887	33,800
544	UTILITIES	60,872	0	0	0	0
TOTAL	SERVICES & SUPPLIES	1,189,964	43,261	41,784	34,898	53,929
554	INTERFUND EXPENDITURES	17,951	0	0	0	0
559	REQUIRED EXPEND SAVINGS	0	0	0	-22,545	0
TOTAL	OTHER CHARGES	17,951	0	0	-22,545	0
563	FIXED ASSETS-EQUIPMENT	104,442	0	0	0	0
TOTAL	FIXED ASSETS	104,442	0	0	0	0
TOTAL	FIXED ASSETS	6,573,660	538,957	545,261	250,657	298,717
571	SUPPORT SERVICES ALLOC	179,033	10,940	11,675	11,675	11,844
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
574	INTRA DEPARTMENTAL TRFRS	244,125	59,384	59,384	29,692	28,480
TOTAL	OTHER FINANCING USES	423,158	70,324	71,059	41,367	40,324
TOTAL	INDIRECT	423,158	70,324	71,059	41,367	40,324
TOTAL	CHILD SUPP INVESTIGATIONS	6,996,818	609,281	616,320	292,024	339,041

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - JUDICIAL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	125,831	138,237	132,385	132,385	165,661
512	EXTRA HELP	354	18,862	18,862	18,862	18,862
514	OVERTIME	1,183	0	902	902	902
518	EMPLOYEE BENEFITS	44,520	50,307	46,727	52,309	70,237
TOTAL	SALARIES & EMPLOYEE BENE	171,890	227,406	218,876	224,458	235,662
523	COMMUNICATIONS	2,656	3,694	2,952	2,952	2,794
527	GENERAL INSURANCE	242	353	423	423	423
529	JURY & WITNESS EXPENSE	0	0	0	0	0
530	MAINTENANCE-EQUIPMENT	165	200	0	0	0
533	MEMBERSHIPS	75	120	120	120	120
535	OFFICE EXPENSE	8,333	1,921	1,232	1,232	1,235
536	PROF & SPECIALIZED SERV	998	4,000	4,000	4,000	4,000
537	PUBLICATIONS & LEGAL NOTI	0	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	13,866	14,665	14,665	14,665	14,665
541	SPECIAL DEPARTMENTAL EXPN	676	3,960	3,960	3,960	3,960
542	DATA PROCESSING	1,833	2,015	1,805	1,805	1,827
543	TRANSPORTATION & TRAVEL	7,343	31,582	31,661	31,661	31,661
TOTAL	SERVICES & SUPPLIES	36,187	62,512	60,818	60,818	60,705
554	INTERFUND EXPENDITURES	3,178	2,619	2,619	2,619	1,619
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	3,178	2,619	2,619	2,619	1,619
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	211,255	292,537	282,313	287,895	317,986
571	SUPPORT SERVICES ALLOC	3,535	5,053	5,767	5,767	5,843
574	INTRA DEPARTMENTAL TFRS	12,719	27,245	27,245	27,245	28,242
TOTAL	OTHER FINANCING USES	16,253	32,298	33,012	33,012	34,085
TOTAL	INDIRECT	16,253	32,298	33,012	33,012	34,085
TOTAL	DIST ATTY CHILD ABDUCT U.	227,508	324,835	315,325	320,907	352,071

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - JUDICIAL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	557,310	354,619	544,555	544,555	554,091
512	EXTRA HELP	72,694	83,810	30,800	30,800	30,800
514	OVERTIME	7,404	1,354	12,149	12,149	12,149
518	EMPLOYEE BENEFITS	147,426	100,843	142,755	142,755	153,796
TOTAL	SALARIES & EMPLOYEE BEHE	784,834	540,626	730,259	730,259	750,836
522	CLOTHING & PERSONAL SUPPL	0	0	0	0	0
523	COMMUNICATIONS	6,081	2,300	0	0	0
526	HOUSEHOLD EXPENSE	3,588	897	0	0	0
527	GENERAL INSURANCE	1,620	405	0	0	0
529	JURY & WITNESS EXPENSE	0	1,365	0	0	0
530	MAINTENANCE-EQUIPMENT	3,587	500	1,900	1,900	1,900
531	MAINT-STRUCTURES, INP&GNDS	3,570	1,190	0	0	0
533	MEMBERSHIPS	0	0	0	0	0
535	OFFICE EXPENSE	37,332	7,961	17,130	17,130	17,130
536	PROF & SPECIALIZED SERV	12,056	0	6,625	6,625	6,625
537	PUBLICATIONS & LEGAL NOTI	0	0	0	0	0
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	11,699	7,040	7,040	7,040	7,040
540	SMALL TOOLS & INSTRUMENTS	0	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	5,771	710	12,544	12,544	12,544
542	DATA PROCESSING	0	0	0	0	0
543	TRANSPORTATION & TRAVEL	21,421	6,802	32,856	32,856	32,856
544	UTILITIES	5,380	1,760	0	0	0
TOTAL	SERVICES & SUPPLIES	112,104	30,930	78,095	78,095	78,097
554	INTERFUND EXPENDITURES	28,227	0	14,114	14,114	14,114
TOTAL	OTHER CHARGES	28,227	0	14,114	14,114	14,114
563	FIXED ASSETS-EQUIPMENT	2,789	0	0	0	0
TOTAL	FIXED ASSETS	2,789	0	0	0	0
TOTAL	FIXED ASSETS	927,954	571,556	822,468	822,468	843,047
571	SUPPORT SERVICES ALLOC	9,627	35,141	0	0	0
573	DIRECT SERVICE TRANSFERS	0	-31,598	0	0	0
574	INTRA DEPARTMENTAL TFRS	16,244	0	25,238	25,238	24,038
TOTAL	OTHER FINANCING USES	25,871	3,543	25,238	25,238	24,038
TOTAL	INDIRECT	25,871	3,543	25,238	25,238	24,038
TOTAL	DA-GRANTS	933,825	575,099	847,706	847,706	867,085

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - JUDICIAL
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	716,085	752,934	871,345	832,663	834,333
512	EXTRA HELP	8,092	14,000	14,000	14,000	19,564
514	OVERTIME	13,278	16,430	16,430	16,591	16,591
518	EMPLOYEE BENEFITS	285,662	311,150	322,129	332,419	402,999
TOTAL	SALARIES & EMPLOYEE BENE	1,023,117	1,094,514	1,223,904	1,195,673	1,273,487
523	COMMUNICATIONS	27,307	21,479	27,057	27,057	25,612
527	GENERAL INSURANCE	17,168	41,024	40,241	40,241	40,241
529	JURY & WITNESS EXPENSE	0	200	0	0	0
530	MAINTENANCE-EQUIPMENT	1,883	9,500	11,000	11,000	6,734
533	MEMBERSHIPS	763	855	500	500	520
535	OFFICE EXPENSE	11,868	7,796	6,496	6,496	3,765
536	PROF & SPECIALIZED SERV	4,168	7,625	6,000	6,000	3,000
541	SPECIAL DEPARTMENTAL EXPN	6,143	17,385	10,000	10,000	16,182
542	DATA PROCESSING	7,858	6,550	10,236	10,236	10,337
543	TRANSPORTATION & TRAVEL	16,605	39,567	43,878	43,878	25,284
TOTAL	SERVICES & SUPPLIES	93,765	151,981	155,408	155,408	131,675
554	INTERFUND EXPENDITURES	20,382	11,981	11,981	11,981	13,012
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	20,382	11,981	11,981	11,981	13,012
563	FIXED ASSETS-EQUIPMENT	101,588	0	68,669	68,669	0
TOTAL	FIXED ASSETS	101,588	0	68,669	68,669	0
TOTAL	FIXED ASSETS	1,238,853	1,258,476	1,459,962	1,431,731	1,418,174
571	SUPPORT SERVICES ALLOC	14,357	19,783	19,525	19,525	19,723
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
574	INTRA DEPARTMENTAL TFRS	75,992	132,871	132,871	132,871	147,900
TOTAL	OTHER FINANCING USES	90,349	152,654	152,396	152,396	167,623
TOTAL	INDIRECT	90,349	152,654	152,396	152,396	167,623
TOTAL	DA-WELFARE FRAUD INVEST.	1,329,402	1,411,130	1,612,358	1,584,127	1,585,797

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - JUDICIAL
 FUND - 0030 - SPPL LAW ENF. SUCS F0030

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
535	OFFICE EXPENSE	146,276	43,874	53,640	53,640	53,640
536	PROF & SPECIALIZED SERV	0	20,000	20,000	13,401	13,401
TOTAL	SERVICES & SUPPLIES	146,276	63,874	73,640	67,041	67,041
554	INTERFUND EXPENDITURES	562	26	484	484	484
TOTAL	OTHER CHARGES	562	26	484	484	484
563	FIXED ASSETS-EQUIPMENT	33,210	9,850	0	0	0
TOTAL	FIXED ASSETS	33,210	9,850	0	0	0
TOTAL	FIXED ASSETS	180,049	73,750	74,124	67,525	67,525
TOTAL	DIST. ATTY. - STATE COPS	180,049	73,750	74,124	67,525	67,525

EMPLOYMENT & SOCIAL SERVICES

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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**Employment & Social Services
Department Summary**

Patricia Cragar

MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 23,624,855	\$ 24,751,795	\$ 24,740,380	\$ 25,458,576
SERVICES & SUPPLIES	\$ 13,440,820	\$ 13,793,239	\$ 13,773,239	\$ 12,042,484
OTHER CHARGES	\$ 69,346,054	\$ 78,843,336	\$ 78,843,336	\$ 79,209,193
FIXED ASSETS	\$ 192,500	\$ 170,000	\$ 170,000	\$ 170,000
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 106,604,229	\$ 117,558,370	\$ 117,526,955	\$ 116,880,253
REVENUES	\$ 104,357,430	\$ 113,336,882	\$ 113,056,882	\$ 112,293,036
NET COUNTY COSTS	\$ 2,246,799	\$ 4,221,488	\$ 4,470,073	\$ 4,587,217

ALLOCATED POSITIONS	560	569	569	569
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Mission Statement

We administer employment and social services, preserving the dignity of children, families, and adults.

Department Consists of the Following Budget Units

- 560.001 Children's Trust Fund
- 560.003 Domestic Violence Grant
- 560.004 Child Abuse Prevention
- 560.007 Long Term Care Grant
- 570.001 Employment & Social Services Administration
- 570.003 Other Public Assistance
- 570.004 Social Services
- 570.006 CalWORKs
- 570.008 Public Guardian
- 580.001 Public Aids Payments
- 581.001 SED Payments
- 590.001 General Assistance Payments

DEPARTMENT:

Employment and Social Services

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide customer service program.

Department Goals	Performance Expectations
<p>Analyze customer satisfaction for targeted services by April 1, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Timely completion of all tasks.</i> * <i>Quality of report and recommendations.</i> 	<ol style="list-style-type: none"> 1. Identify client populations to be surveyed for customer satisfaction by September 1, 2002. 2. Design survey instrument by November 1, 2002. 3. Design implementation and evaluation process by December 1, 2002. 4. Conduct survey by February 1, 2003. 5. Prepare a written report for Departmental review by April 1, 2003.
<p>Complete the 2002-2003 Customer Service tasks by June 1, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"> * <i>Accuracy of information given out.</i> * <i>Feedback.</i> * <i>Supervisor evaluations.</i> * <i>Timeliness of identified tasks.</i> 	<ol style="list-style-type: none"> 1. Identify new Team Members by November 1, 2002. 2. Review <u>No-Wrong Door Reference</u> document for accuracy and relevancy biannually in October and April. 3. Review and update Customer Service Standards by February 28, 2003. 4. Use employee evaluations to reinforce and retrain on these standards annually.

DEPARTMENT:

Employment and Social Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Implement and complete a review of mail and case handling processes and implement improvements or efficiencies by March 1, 2003.</p> <p><u>Measurements :</u></p> <ul style="list-style-type: none">* <i>Timely completion of all steps.</i>* <i>Quality of Report.</i>* <i>Revenue neutral or cost savings of recommendation.</i>	<ol style="list-style-type: none">1. Review and map current processes and procedures for mail handling, closed case tracking, and use of off-site long term storage by October 1, 2002.2. Complete a written report by December 1, 2002.3. Implement changes or improvements that are cost neutral or represent a cost reduction by February 1, 2003.4. Refer any additional cost items to the Executive Review Team for possible inclusion in the FY 2003-04 Proposed Budget by February 1, 2003.
<p>Evaluate the need for eliminating, creating, or revising data collection reports used in the delivery of services within CalWORKs.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Timely completion of each step.</i>* <i>Quality of report and recommendations.</i>	<ol style="list-style-type: none">1. Assign responsible team members by August 1, 2002.2. Identify all pertinent reports and data being collected by December 1, 2002.3. Distinguish between mandated and discretionary reports by February 1, 2003.4. Determine need and or requirement for individual reports by May 1, 2003.5. Prepare report with recommendations by July 1, 2003.

DEPARTMENT:

Employment and Social Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a 5-year strategic plan by June 30, 2003. <i>(Applies to all 570 Budget Units)</i></p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Timely completion of each step.</i>* <i>Quality of basis for recommendations.</i>* <i>Quality and utility of the plan.</i>	<ol style="list-style-type: none">1. Determine elements in each Administrative Budget Unit (570's) to be studied over the next 5 years by July 1, 2002. (These elements are subject to change and priority based on changes in Federal/ State law or Board of Supervisor objectives).2. Develop a time line for various steps needed to complete the plan by August 1, 2002.3. Determine level of resources needed to complete the plan by August 1, 2002.4. Determine the need for an outside facilitator/ consultant to assist during the process by August 1, 2002.5. Analyze fiscal impact to the Department in terms of staff and cost, identify sources of revenue available to fund this project by September 1, 2002.6. Secure additional internal staff for the project and execute a contract for outside services if needed, subject to availability of funds by December 1, 2002.7. Develop the plan by June 1, 2003.8. Implement the first phase of the plan by July 1, 2003.

DEPARTMENT:

Employment and Social Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Improve 2 interfaces of intra-departmental communication by July 1, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Timely completion of identified steps.</i> * <i>Products/recommendations aligned with Board objectives.</i> * <i>Effectiveness of new processes.</i> 	<ol style="list-style-type: none"> 1. Assign team members by April 1, 2002. 2. ID all external departments by June 1, 2002. 3. Prepare a written analysis of type and purpose of communication including prioritization based on meeting Board Objectives and Federal and State mandates by September 1, 2002. 4. Complete analysis of current methods of communication and recommend improvements by January 1, 2003. 5. Implement improvements or new processes for at least three areas by April 1, 2003. (Subject to agreement and commitment by the other Departments). 6. Conduct an effectiveness review 6 months following implementation of new/improved processes.
<p>Provide up-to-date department addresses and information for the department/County backbone Address Book by January 1, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Timely completion of all steps.</i> * <i>Accuracy of use.</i> * <i>Feedback.</i> 	<ol style="list-style-type: none"> 1. Assign team members by July 1, 2002. 2. Describe problem and impacts by August 1, 2002. 3. Identify points of entry and positions that will provide timely updates to the Address Book by August 1, 2002. 4. Provide a comprehensive update by January 1, 2003.

DEPARTMENT:

Employment and Social Services

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Submit a proposal to the Butte County Policy Council to develop an intra-departmental database of all Butte County children in foster care placements by October 1, 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Timely completion of identified steps.</i>* <i>Quality of report and recommendations.</i>	<ol style="list-style-type: none">1. Develop a multi-department team consisting of members from the major child serving/placing agencies in Butte County, (DESS Childrens Services, CalWORKs, Probation, Behavioral Health, and the Office of Education), to assess the need for a placement database by November 1, 2001.2. Assemble a team made up of DESS Information Systems and County Information Systems to assess current resources, (both internal and external), to develop the placement database by December 1, 2001.3. Submit a memo to the Policy Council to advise them of this need by February 1, 2002.4. Prepare a status paper addressing multi-departmental needs and benefits this database would provide, including a listing of data and reports that each department could access by April 1, 2002.5. Provide cost estimates for database development by County staff or an outside vendor by August 1, 2002.6. Identify staff who will provide for ongoing updates, report development, and maintenance by September 1, 2002.7. Submit report to Policy Council by October 1, 2002.

DEPARTMENT:

Employment and Social Services

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Complete the third year of the Department's supervisory development project by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"><i>* Timely completion of all tasks.</i><i>* Supervisor input and evaluations of relevance and quality of training.</i>	<ol style="list-style-type: none">1. Analyze the prior two year supervisory training curriculum by April 30, 2002.2. Identify and assess various curriculums for 2002-03 by July 1, 2002.3. Select curriculum and provider and begin training by January 1, 2003.4. Complete third year series by June 30, 2003.

DEPARTMENT:

Employment and Social Services

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Evaluate and redesign the fee structure for Public Guardian/Public Administrator to increase revenues by July 1, 2003.</p> <p><i><u>Measurement:</u></i></p> <ul style="list-style-type: none">* <i>Timely completion of all steps.</i>* <i>Quality of written reports.</i>* <i>Feedback.</i>* <i>Degree of revenue enhancement.</i>	<ol style="list-style-type: none">1. Review California Probate Code fee guidelines by April 1, 2002.2. Survey the fee structures of PG/PA Offices in comparable counties by April 1, 2002.3. Consult with County Counsel regarding local Superior Court practices for fee for services of a guardian or probate administrator of an estate by July 1, 2002.4. Consult with presiding Superior Court Probate Judge regarding the merits of various allowable fee structure assessments and maximum allowable fees by July 1, 2002.5. Develop proposed fee structure by October 1, 2002.6. Submit proposed fee structure to Superior Court by November 1, 2002.7. Review and implement any recommendations from the Superior Court regarding changes in the fee structure within 30 days of receipt.

DEPARTMENT:

Employment and Social Services

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Develop three recommendations for the annual Legislative Platform that either :</p> <ul style="list-style-type: none">a. improve program flexibility without increasing cost orb. increase subvented funds available for mandated or voluntary services orc. reduce program requirements without reducing program benefits <p><u>Measurement :</u></p> <ul style="list-style-type: none"><i>* Timely completion.</i><i>* Revenue neutral or enhancing.</i><i>* Quality and completeness of recommendations.</i><i>* In alignment with CWDA and</i><i>* CSAC directives in addition to local strategies.</i>	<ul style="list-style-type: none">1. Compile program recommendations by August 1, 2002.2. Make three recommendations for inclusion in the County annual Legislative Platform by October 1, 2002.3. Recommendations forwarded to CAO's Office by November 1, 2002.

**560.001 – Children’s Trust Fund
Employment & Social Services**

Patricia Cragar

560.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
REVENUES	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This trust fund was established in response to the provisions of AB 2994 (1982). A surcharge of \$4.00 for certified copies of birth certificates has been in effect since January 1, 1983. AB 2994 specifically limited the use of County Children’s Trust Fund monies for child abuse and neglect prevention and intervention programs operated by private nonprofit organizations.

In addition to revenue described above, the Federal government matches up to one-half the amount collected for birth certificate surcharges. This revenue is distributed to counties as the Community Based Family Resource Grant (CBFRG), formerly known as the Federal Challenge Grant. Prior to 1998-99, this revenue has been appropriated to 560.002.

Continuous Improvement Service Delivery

In years past, contracted services have been provided by the Parent Education Network (PEN), a nonprofit organization located in the Chico area. PEN has operated a single program funding services to families to prevent child abuse and neglect. The Children’s Trust Fund is regulated by Welfare and Institutions Codes 18965-18971 that require that these funds be used to strengthen the local child abuse prevention councils. As per this legislation the Children’s

**560.001 – Children's Trust Fund
Employment & Social Services**

Patricia Cragar

Trust Fund monies will be contracted to the Butte County Child Abuse Prevention Council. Some of the activities of the council will include: community workshops, activities to strengthen the membership of the council, public awareness campaigns related to child abuse and the Frank Watters Fund.

To improve results in FY 2002-03, the department will increase public awareness of the effects of child abuse in our community, training for community and professionals, and increase awareness of the Frank Watters Fund.

Departmental Budget Request

The Department's budget request represents a status quo budget.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$30,000, which excludes intrafund transfers. This represents a 0% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget supports the department's budget as requested.

Board Action

None.

**560.003 – Domestic Violence
Employment & Social Services**

Patricia Cragar

560.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
REVENUES	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

Butte County Department of Employment and Social Services is the recipient of revenue from marriage license fees, mandated to be used for the prevention of domestic violence. The Department directed the responsibility and revenue to Catalyst Domestic Violence Services, which has implemented and operates a Domestic Violence Program, as required by Section 18249 of the California Welfare & Institutions Code.

Continuous Improvement Service Delivery

Via contractual agreement, Catalyst provides the following basic services to victims of domestic violence and their children:

- Shelter on a 24-hour a day, seven (7) days a week basis.
- Switchboard phone line, 24-hours a day, seven days a week, for crisis calls.
- Temporary housing and kitchen facilities for food preparation.
- Psychological support through professional and/or peer counseling.

**560.003 – Domestic Violence
Employment & Social Services**

Patricia Cragar

- Referral to existing services in the community and follow-up on the outcome of the referrals.
- A drop-in center to assist victims of domestic violence who have not yet made the decision to leave their homes, or who have found other shelter but who have a need for support services.
- Arrangements for school age children to continue their education during the stay at the center.
- Emergency transportation to the shelter, and when appropriate, arrangements with local law enforcement for assistance in providing such transportation.

In addition to the above mentioned services, when possible, and in conjunction with already existing community services, Catalyst shall provide a method to obtain the following services for victims of domestic violence:

- Medical care.
- Legal advocacy and referral.
- Psychological support and counseling.
- Information regarding re-education, marriage and family counseling, job counseling and training programs, housing referrals and other available social services.

Catalyst will continue its collaborative efforts with community agencies in providing a variety of services to benefit victims of domestic violence and their children. Some of their innovative projects include:

- * Pattern Changing Workshop for women in recovery.
- * A domestic violence advocate to work directly with the police department and 24 hour response team.
- * Domestic violence training for juvenile crime prevention.
- * Comprehensive education and prevention program.

Departmental Budget Request

The Department of Social Welfare requests approval to renew this contract for Fiscal Year 2002-03 in the amount of \$22,800.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$22,800, which excludes intrafund transfers. This represents a 0% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget supports the department's budget as requested.

Patricia Cragar

**560.003 – Domestic Violence
Employment & Social Services**

Board Action

None.

**560.004 – Child Abuse Prevention
Employment & Social Services**

Patricia Cragar

560.004 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000
REVENUES	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Child Abuse Prevention, Intervention, and Treatment Program (CAPIT) was established pursuant to AB 1733, which added Sections 18962 and 18963 of the Welfare and Institutions Code. In 1998, AB 2770 amended Welfare and Institutions Code Section 39.18960 to encourage the funding of agencies addressing the needs of families with children at high risk of abuse and neglect, specifically to children 5 years of age or younger or who are victims of crime.

Priority for funding is for prevention programs through nonprofit agencies that provide high quality home visiting programs based on research of base models of best practice.

Continuous Improvement Service Delivery

As in years past, this program continues to be administered via contract with the Parent Education Network (PEN). Services provided include in-home parent education services as well as parent education support groups. The Fiscal Year 2002-03 is the beginning of a new three-year cycle of CAPIT funding. In addition to the programs at PEN, the CAPIT funding will also be awarded to Youth for Change. They will be providing an in-home parent

**560.004 – Child Abuse Prevention
Employment & Social Services**

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education program that emphasizes connecting families with already existing community based services.

To meet the mandates of AB 2779, this funding continues to provide parent education services. Families receive child development services and are assessed and linked to community and employment services.

PEN and Youth for Change will expand their connections with already established community based organizations and will work with families to create natural supports to reduce child abuse and neglect issues.

Departmental Budget Request

The Department requests approval to complete contracts for Fiscal Year 2002-03 with Youth for Change (\$36,310) and Parent Education Network (\$75,689).

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$155,000, which excludes intrafund transfers. This represents a 0% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget supports the department's budget as requested.

Board Action

None.

570.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,890,808	\$ 7,362,614	\$ 7,362,344	\$ 8,080,540
SERVICES & SUPPLIES	\$ 4,922,349	\$ 4,327,787	\$ 4,327,787	\$ 4,373,885
OTHER CHARGES	\$ 1,274,073	\$ 1,245,568	\$ 1,245,568	\$ 1,251,315
FIXED ASSETS	\$ 188,000	\$ 158,500	\$ 158,500	\$ 158,500
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 13,275,230	\$ 13,094,469	\$ 13,094,199	\$ 13,864,240
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	174	176	176	176
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Statement of Purpose

The Department of Social Welfare, Administration is responsible for providing administrative, clerical, and logistical support for the Department. The services provided by this branch support the Program staff and their operations of the Department in their accomplishment of Federal and State mandates. The services provided are based on administrative functions which include, Human Resources, Civil Rights, Fiscal and Contract Administration, Accounting Services, State and local hearings, Staff Development, Reception Services, Information Systems, Clerical, and Records, Mail and Supply units.

Continuous Improvement Service Delivery

Welfare Administration has continued to provide services to both the public and to program staff, the administrative staff are generally the first point of contact for the public seeking services and benefits, staff provide initial information, guidance and direct clients toward the various programs that will best fit their needs. Administrative staff also provide a dual function support to the Department by supporting such typing and clerical support directly programs directly to program and providing overall generic administrative services to the department. Accomplishments for the year include:

- Conducted continuous cross training of support staff in a variety of positions that allow management to fill personnel vacancies to preclude support interruptions to programs.
- Provided fiscal assistance to program staff management to ensure the maximum use of funding allocations.
- Was a partner with the Public Health Department in the development of leasing a new headquarters building for Department management in Oroville, this will allow the Department to vacate all county owned buildings.
- Created an Internet site for the department that can be accessed through the County WEB page.
- Worked with the Department's Children's Services staff in the evaluation of vendors and connecting a fingerprint system to the Department of Justice to meet screening requirements of Foster Care parents.
- In conjunction with the California Department of Social Services, established a site connection and services for the Children's Services Program to conduct training on the CWS/CMS system.
- Took the lead in a workgroup format to identify data and voice cable needs for the new DESS administration building being shared with Public Health and the Private Industry Council.
- Coordinated and moved a large staff into a new CEC without disruption to service delivery. Staff experienced little or no inconvenience during the move. At one time during the transition we operated two facilities without increasing staff.
- All Stock Clerk Couriers were sent to training in driving simulators at Butte College. These are the same simulators used to train law enforcement. The purpose was to provide to our employees an added edge for safety and to reduce personal risk and liability to the County.
- A large amount of antiquated and surplus furniture and office equipment was disposed through a joint effort with the Purchasing department. This freed up #42 County Center Drive allowing the Probation Department to move into the building.
- Provided office ergonomic training to nearly 300 staff. This was contracted through Enloe Hospital and was rolled out over several days at the new Oroville CEC. This training is intended to provide heightened awareness to work environment issues and to mitigate workstation and office furniture related injuries and claims.
- Began a shared facility arrangement with the Information Systems Department to make more efficient use of space and minimize duplication of computer training labs.

Administrative Services plans the following:

- Fiscal administration will continue to work with program management to improve the Department's budgeting process to maximize funding resources.
- Department Administration will continue to provide formal training for Program Managers and line Supervisors in the personnel management policies and practices, this is to ensure that supervisory staff can carry out Department polices in a consistent manner.

- Continue to report to program staff on budget appropriations, and the availability of funding allocations. Allowing management to make expenditure decisions that are within requirements, timely, and result in a seamless process from determining what service is needed, acquisition of service and continuing through payment for services rendered.
- During the 2002-03 fiscal year the County is expected to establish the In Home Supportive Service (IHSS) Public Authority as a governmental entity. Departmental Administrative and Fiscal staff will be responsible for the much of the Public Authority's administrative and fiscal functions within the county.
- During the next year, all remaining Department staff will vacated all county buildings, allowing other county Departments to occupy the vacated building space.

Departmental Budget Request

For Fiscal Year 2002-03, DESS Administration is requesting 2 new positions. Requested is an Administrative Analyst for fiscal and contracts administration, for 2002-03 the position is budgeted for 6 months. Primary responsibilities for this position will be the fiscal and administrative duties for the Public Authority. When the Board of Supervisors establishes the Public Authority governmental unit in Fiscal Year 2002-03, there will a number of fiscal, contractual and administrative duties to be managed, as a matter of efficiencies the Administrative Unit of the Department will enter into contractual agreement for those functions.

The Department budget requests \$210,500 in fixed assets for Fiscal Year 2002-03.

- Among them is an order picker for the supply and storage staff, this lift device will alleviate staff from using a ladder to lift storage boxes to and from upper shelves.
- An emergency generator is requested for the new administration building, which will allow the Department to continue to provide services during emergencies.
- The Department is again requesting a video conferencing system that will be installed in the Community Employment Centers in Oroville and Chico. The system will be used to conduct joint staff meetings and training classes simultaneously in separate locations without the need for staff to be absent from their work site. This will reduce the time staff must be absent from their work site as well as reducing the cost of travel to and from such meetings.
- The Administrative Services budget request includes funds required to provide the hardware, software, and professional services needed to develop Internet and Intranet applications that will improve access to services by clients as well as electronic communications within the department, between departments, and among partner agencies. In addition, requested funding includes costs for conversion of information systems equipment and software to Windows 2000 in order to be compatible with the State Department of Social Services systems as well as with the County Backbone.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$13,094,199, which excludes intrafund transfers. This represents a 1.7% decrease from the FY 2001-02 Final Budget direct expenditures. The recommended budget funds the full year costs of bargaining unit agreements, which is offset by one-time costs contained in the prior year budget for establishment and funding of new leased facilities in Oroville. The department's remaining Administrative operations will be relocating to the Table Mountain Complex and therefore the Lease – Structures line item has been augmented to reflect this new cost. Two new Administrative Analyst positions have been recommended in order to address increased workload in Child Welfare Services and new workload from establishing the Public Authority. Recommended Fixed Asset purchases include a forklift for storage and retrieval, two color laser printers, two servers, an emergency generator for the new location on Table Mountain Boulevard, and management software.

Board Action

Adjusted employee benefit cost estimate to correct calculation. Added funding for fixed assets including an upgrade to Public Guardian's case management software and a bar coding inventory tracking system for the department.

Increased Salaries and Benefits for department head pay for performance program.

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

**570.003 – Other Public Assistance
Employment & Social Services**

Patricia Cragar

570.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,836,591	\$ 7,374,126	\$ 7,374,126	\$ 7,374,126
SERVICES & SUPPLIES	\$ 447,000	\$ 425,500	\$ 425,500	\$ 484,000
OTHER CHARGES	\$ 800,914	\$ 830,914	\$ 830,914	\$ 830,914
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 8,084,505	\$ 8,630,540	\$ 8,630,540	\$ 8,689,040
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	190	194	194	194
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Statement of Purpose

The Department of Employment and Social Services, Eligibility Services, provides cash aid and other public assistance programs to eligible Butte County residents. Specific programs include: Foster Care (FC), Adoptions Assistance Payments (AAP), KinShip Guardianship Assistance Payment (Kin-GAP), Cash Assistance Program for Immigrants (CAPI), Medi-Cal (MC), Food Stamps (FS), the County Medical Services Program (CMSP), Refugee Assistance (RA), and General Assistance (GA). These programs are administered pursuant to State and Federal regulations with the exception of General Assistance, which, although State mandated, is wholly funded and administered by the County. Eligibility also provides initial intake and continuing eligibility determinations for CalWORKs (California Work Opportunity and Responsibility to Kids). The initial screening for CalWORKs eligibility focuses on the participant and their ability to find employment.

Continuous Improvement Service Delivery

The Foster Care program provides out-of-home care for children at risk of a wide array of physical, emotional, and developmental difficulties. Foster Care workers also carry the adoption assistance payment caseload.

570.003 – Other Public Assistance

Patricia Cragar

Employment & Social Services

- The Foster Care caseload rose from an average of 614 cases in Fiscal Year 2000-01 to an average of 683 in Fiscal Year 2001-02.
- The average number of adoption assistance cases in Fiscal Year 2001-02 is 525.
- Five Eligibility Technicians administer this combined caseload.

Medi-Cal is a health insurance program for individuals and families who are residents of California and who do not have access to private health insurance. Eligibility for this program is based, primarily, on income. The department set a goal last year to increase the number of non-aided Medi-Cal beneficiaries.

- From January 1, 2001 through December 31, 2001, the number of Medi-Cal beneficiaries increased from 16,901 to 22,333. This translates to an average caseload of 7,856 Medi-Cal families assisted per month.
- 17,814 beneficiaries are below the Federal poverty level. This is approximately 20% of the total county population.
- Processed on average 824 new Medi-Cal applications per month.
- Processed 84% of emergency applications within one day of receipt. Non-emergency applications were processed 84% of the time within 45 days of receipt.
- Medi-Cal eligibility requires workers to complete up to 6 separate manual budget determinations for each family member.

The Food Stamp program plays an important part in providing adequate nutrition to lower income persons and families.

- Provided Food Stamp benefits to an average of 16,436 people a month.
- An average of \$1,193,086 is spent monthly from Food Stamp benefits. Most Food Stamps are used locally, benefiting the local economy.

Eligibility

Each case that carries a benefit or entitlement, whether it is Food Stamps or cash aid, requires an initial and a periodic verification of eligibility. This requires a tremendous amount of knowledge, dedication, and resourcefulness from Eligibility staff. In Fiscal Year 2001/2002 through January 2002 the following average numbers of cases were checked for continuing eligibility monthly:

- 4,555 CalWORKs cases.
- 7,528 Food Stamp cases.

Quarterly eligibility reviews for approximately:

- 4,396 County Medical Services Program cases.

**570.003 – Other Public Assistance
Employment & Social Services**

Patricia Cragar

Annual redetermination for approximately:

- 7,850 Medi-Cal cases.

Anticipated improvements include:

Staff Job Retention Effort

Butte County Department of Employment and Social Services/Eligibility will provide improved services by:

A tremendous amount of time and resources is spent on training staff in the intricacies and regulatory requirements of the various programs administered by the department. In an effort to reduce training costs and turnover the department will actively engage in a staff retention program. Critical elements of the program include:

- Survey staff to identify common issues.
- Conduct exit interviews to find out why staff is leaving.
- Compile the results of the surveys and interviews.
- Prepare a program that responds, where possible, to those areas of concern that cause staff to leave.

Departmental Budget Request

The budget request for this unit essentially maintains the status quo. Major components of the funding request include:

- Salary and Benefits.
- Funds for staff training.
- Contract for outside issuance of Food Stamps.
- Funding for the District Attorney to conduct fraud investigations and prosecution.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$8,630,540, which excludes intrafund transfers. This represents a 6.8% increase over the FY 2001-02 Final Budget direct expenditures. The increase reflects the full year costs of new bargaining unit agreements, as well as the full year costs of adding four new Medi-Cal positions in mid-year FY 2001-02. The recommended budget supports the department's budget as requested.

**570.003 – Other Public Assistance
Employment & Social Services**

Patricia Cragar

Board Action

Increased funding for maintenance and operations of the SAWS system.

570.004 - Social Services

Patricia Cragar

Employment & Social Services

570.004	2001-02	2002-03	2002-03	2002-03
MAJOR ACCOUNT CLASSIFICATIONS	FINAL BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,257,928	\$ 6,411,037	\$ 6,399,922	\$ 6,399,922
SERVICES & SUPPLIES	\$ 1,918,455	\$ 1,949,733	\$ 1,929,733	\$ 2,029,285
OTHER CHARGES	\$ 1,058,000	\$ 1,183,878	\$ 1,183,878	\$ 1,623,988
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 9,234,383	\$ 9,544,648	\$ 9,513,533	\$ 10,053,195
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	116	121	121	121
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Statement of Purpose

The Department of Employment and Social Services, Social Services section provides adult and child protective and prevention services. The Children's Services Program assesses and provides services to children at risk of abuse, neglect, or exploitation. The following programs are provided: emergency response, family maintenance, family reunification and permanency planning. The Adult Services Program is charged with meeting the diverse needs of the aged and dependent adult population and provides in-home supportive services, and adult protective services. These services exist pursuant to State and Federal regulations including Federal Title IVE and IVB legislation and State Welfare and Institutions Codes sections.

Continuous Improvement Service Delivery - Children

The Children's Services Program's customers include all children and families in Butte County. The program has many accomplishments that have improved the level of services to clients and have helped to keep children healthy and safe in our communities.

Between 1997 and the early part of 2001, foster care placements in the county decreased in number from a high of nearly 1,000 to a low of 640 in February 2001. Since that time, there has been a gradual increase in foster care placements to the current number of approximately 740 children. This increase can be attributed to a number of factors including: a declining economy and a growing awareness of child abuse and neglect which can result in more reported cases. In addition, Butte County has a slightly higher than average number of children in the 15 to 19 age group compared to the statewide average. These children are more likely to be in long-term foster care placements. Conversely, Butte County has a slightly lower than average number of children in the 0 to 5 age group which indicates that prevention, early intervention and family-focused treatment programs are having a positive impact.

Accomplishments include:

- A contracted 12-bed Emergency Shelter designed to minimize trauma to the child upon removal from the home, and provide an opportunity to conduct a thorough assessment to ensure the most appropriate placement for the child.
- Implementation of Senate Bill 163 Wraparound Program which authorized the flexible use of foster care dollars to provide family based services as an alternative to group home care. Currently there are 10 children and families participating in the program.
- An intensive home-visiting program designed to provide training and support to families to prevent out-of-home placement.
- A multi-agency collaboration (Children's Services, Probation, Behavioral Health, Office of Education and Public Health) designed to assess and treat children in out-of-home care in order to return them home or to a less restrictive family setting.
- A partnership with the Public Health Department and Office of Education to provide public health nurses to assess and monitor health needs of children in out-of-home care, and education personnel to evaluate and advocate for the educational needs of foster children.
- A contract for supervised visitation between children and families, which enables more frequent visits thus increasing the likelihood of successful reunification of the family.

Future challenges include building capacity amongst service providers to meet current demands in a timely manner, particularly in the areas of drug and alcohol services, parenting and life skills training.

Continuous Improvement Service Delivery - Adults

The Adult Services Program encompasses two components, 1) Adult Protective Services and 2) In-Home Supportive Services (IHSS). Both programs are designed to provide services necessary to protect and maintain the elderly and disabled in a safe environment. The Adult Services programs provide services for approximately 2800 elderly and disabled individuals each month (300 of these are Adult Protective Service cases). These numbers will continue to

increase as Butte County's elderly population continues to rise at a faster average than the national averages (19.7% vs. 14.1%). In addition, the IHSS program provides services to approximately 135 children that enable them to be cared for in their home.

Children's Services plans the following:

- **Implementation of "Best Practice Guidelines" for working families to include a family-focused, strengths-based approach to service delivery. The department is requesting two Social Worker III/IV positions whose responsibility will include the facilitation of "Family Team Meetings" whereby the child, family members, emergency shelter personnel, DESS and Behavioral Health staff, and community service providers work together to develop the best case plan for the child.**
- **Development of a contract with the Courts for family mediation services to increase the positive outcomes for children and families through successful resolution of issues by a neutral party.**
- **Development of a contract with Behavioral Health Adult Programs for two Alcohol and Drug Specialists who will act as "service brokers" for substance abusing parents.**
- **Expand contract with Behavioral Health Youth Services for two Mental Health clinicians to attend Family Team Meetings after children are removed from the home to quickly assess the needs of the family and facilitate appropriate and timely delivery of counseling and mental health services.**
- **Establishment of a chapter of the California Youth Connection to provide advisory and peer group support to foster care youth in and leaving the foster care system. (Low Cost/No Cost)**
- **Request the addition of one Administrative Analyst III whose primary responsibility will be collecting, measuring and evaluating performance data in the Child Welfare Programs for the purpose of conformity with national standards, assessing areas that require improvement and gaps in service delivery, conduct quality assurance reviews of individual cases, evaluate contracted service programs, and develop and implement caseload monitoring tools and training for supervisory staff.**
- **Expand contract with the Butte County Office of Education to increase the number of foster care children that receive evaluation and advocacy of their educational needs from education personnel.**
- **Expand contract with Public Health for the addition of two Public Health Nurses to respond with social work staff at the time of initial child abuse referral.**

Adult Services plans the following:

- **Identify ways to increase the numbers of qualified providers willing to participate in the IHSS program.**

Patricia Cragar

Employment & Social Services

- Work closely with identified agencies to coordinate services for our elderly through participation and leadership on the Elder Services Coordinating Council.
- Develop a contract to assist in funding the Elder Services Coordinator position currently funded through a \$100,000 Innovative Planning Grant from the Department of Aging.
- Redirect staff from the Oroville to the Chico office to provide services to Paradise/Magalia community.

Departmental Budget Request

The Department is two new positions at the Social Worker IV level for the 2002-2003 budget year. The incumbents in these positions will act as Placement Specialists with responsibility for organizing and facilitating Response Team Meetings and Family Placement Meetings, following up on referral services, seeking out-of-home placements of children in high level care or placement of children who have been given seven days notice to relocate to another home.

These Social Workers will be aware of the most current openings in foster homes, will know the culture and populations in these homes, and will have an in-depth knowledge of foster parents which will, in turn, reduce the number of times children will be moved from home to home. In addition, these Social Workers will be important in enabling parents to participate in the process and services that will result in children being returned to their parents.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$9,513,533, which excludes intrafund transfers. This represents a 3% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget provides an increase for the full year costs of new bargaining unit agreements, plus the addition of two Social Worker IV positions for organizing and facilitating placements of children in foster care. The recommended budget continues the transfer of funds to Public Health for nursing services to Child Welfare Services, Adult Protective Services and In-Home Supportive Services. In addition, the MOU between the department and Behavioral Health is continued to provide counseling services to Child Welfare Services referrals.

Board Action

Added funding for counseling and supportive services, Public Health support and Behavioral Health support to DESS programs.

570.006 - CalWORKs

Patricia Cragar

Employment & Social Services

570.006 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 3,354,523	\$ 3,352,753	\$ 3,352,723	\$ 3,352,723
SERVICES & SUPPLIES	\$ 5,904,776	\$ 6,838,199	\$ 6,838,199	\$ 4,903,294
OTHER CHARGES	\$ 2,345,692	\$ 2,147,321	\$ 2,147,321	\$ 2,067,321
FIXED ASSETS	\$ 4,500	\$ 11,500	\$ 11,500	\$ 11,500
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 11,609,491	\$ 12,349,773	\$ 12,349,743	\$ 10,334,838
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	75	73	73	73
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Statement of Purpose

The Department of Employment and Social Services, provides all CalWORKs (California Work Opportunity and Responsibility to Kids) eligible residents of Butte County case management services to encourage work. In support of this effort the department provides supportive services that include employment services, childcare, special needs, job search, job training, and community service. The CalWORKs program is employment focused and provides certain income deductions from the cash grant for those individuals who are employed. Clients receive services utilizing an integrated approach from CalWORKs Eligibility, CalWORKs Employment Services, social services, and outside agencies, all designed to move clients from dependency to self-sufficiency at the earliest possible date. CalWORKs also funds and supports activities that encourage economic development, which is essential to the generation of new employment opportunities.

Continuous Improvement Service Delivery

Employment Services

The CalWORKs Employment Services program is designed to prepare cash aid recipients to enter or re-enter the labor force and work toward achieving self-sufficiency. In order to

promote work and work opportunities for CalWORKs participants, Employment Services, as a member of the Butte County Community Employment Centers (CECs) was involved in a number of activities designed to enhance employment prospects within the county. Employment Services and other CEC partners joined with the Chico Chamber of Commerce to sponsor Chico Expo 2001. The Expo provided a link between employers and the community. Employment Services was also involved in job fairs throughout the county that provided job seekers access to a variety of employers and services that help secure employment. Employment Services was also directly involved in recruitment within the CECs. One such recruitment involved the screening of over 900 applicants resulting in job offers to 160 Butte County residents.

Employment Services along with other CEC partners also provides a rapid response service to local businesses that are forced to close. Rapid response is a pro-active approach that seeks to ensure that displaced employees receive information concerning supportive services, retraining, and options and opportunities for other employment.

~~Using CalWORKs Performance Incentive Funding, (Funds paid to counties for successfully moving participants from aid to work.), to further assist in removing barriers to employment, Employment Services solicited and received responses to proposals to provide services that removed barriers to employment. Among those were:~~

- Mentoring services for recently employed CalWORKs participants to help in retaining employment as well as advancing in the job market.
- Obtained services to assist in building child-care capacity within the county to help increase the numbers of licensed child-care providers so that the lack of child-care resources do not prevent people from working.
- Funded a very successful Vocational English program in partnership with Butte College that helps those CalWORKs participants that do not speak English to obtain a work related English skill level quickly that will allow them to participate in the job market.
- Funded a variety of domestic violence programs including education, prevention, and treatment. Domestic violence is a major barrier to obtaining and retaining a job.
- Funded an economic gardening project that resulted in the creation of three new businesses, helped create 12 new jobs, and facilitated the generation of \$2 million dollars in additional revenue to Butte County.
- All agreements funded by Incentive Revenues are performance-based calling for specific outcomes and a sustainability plan. All agreements are staffed with program and fiscal liaisons that meet regularly with the contractor to monitor the agreement(s).

Report Review and Analysis

Butte County Department of Employment and Social Services/CalWORKs will provide improved services by:

- In a continuing effort to improve service delivery and to do it economically, the department has set as a goal for this fiscal year, the review of the different types of reports generated within CalWORKs and Employment Services. Reporting and reports are essential to improving service, maintaining compliance with Federal and State mandates as well as the effective management of the Employment Services program. This review will help ensure that reports are accurate, timely, necessary, and provide the documentation for continued funding.

This review supports Board Objective #2, which asks that the delivery of services in a department be examined to determine potential areas of improvement.

Departmental Budget Request

This budget request will maintain funding at last year's level. Major components of this request include:

- Salary and Benefits.
- Funding for replacement of antiquated office equipment.
- Training funds for outside conferences and other skill enhancement training for staff.
- Funding to support Professional Services. Much of the work done in support of CalWORKs participants is through agreements with other agencies and vendors. This allows the use of existing outside infrastructure rather than building infrastructure within the department.
- Funding to provide ancillary services to CalWORKs participants that assist in removing barriers to self-sufficiency. These services include transportation, assistance in purchasing work and education related supplies, and purchase of appropriate clothing for work.
- Funding for the District Attorney to conduct fraud investigations and prosecution.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$12,349,743, which excludes intrafund transfers. This represents an 8.8% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget funds the full year costs of bargaining unit agreements, provides a transfer to Behavioral Health for CalWORKs services, replaces the high speed printer for SAWS, and funds several contracts for CalWORKs related services.

Patricia Cragar

**570.006 - CalWORKs
Employment & Social Services**

Board Action

Reduced contracted supportive services to CalWORKs participants due to reduced State funding.

570.008 – Public Guardian/Public Administrator

Patricia Cragar

Employment & Social Services

570.008 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 285,005	\$ 251,265	\$ 251,265	\$ 251,265
SERVICES & SUPPLIES	\$ 5,240	\$ 9,020	\$ 9,020	\$ 9,020
OTHER CHARGES	\$ 5,000	\$ 4,220	\$ 4,220	\$ 4,220
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 295,245	\$ 264,505	\$ 264,505	\$ 264,505
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	5	5	5	5
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Statement of Purpose

The California Probate Code provides for the appointment of a guardian or conservator for those unable to care for their needs by reason of age or physical infirmity. The Lanterman-Petris Short (LPS) Act, contained in the Welfare and Institutions Code, governs the appointment of conservators for persons who are mentally ill.

The Public Guardian is appointed when there is no family member or friend able or willing to be the guardian. The goal is to safeguard the lives and property of the conservatees who cannot care for themselves, with the least restriction on their lives.

The role of the Public Administrator is to handle the estates of deceased persons who have no family members to act in that capacity. Duties include the administration and distribution of that person's remaining assets or estate, including providing funds and arranging for cremation if necessary.

570.008 – Public Guardian/Public Administrator
Patricia Cragar **Employment & Social Services**

Continuous Improvement Service Delivery

Since assuming the duties of the program in July 1999 accomplishments include:

- Completion of a backlog of 300+ Public Administrator cases.
 - Application for Medi-Cal reimbursement for services to conservatees through Targeted Cases Management (TCM), a Medicaid Title XIX Federal Financial Participation program.
 - Acquisition and implementation of a state of the art accounting/case management software application that streamlines or automates accounting, TCM billing, fee assessment and collection and case management functions and documentation.
 - Development and implementation of policies and procedures to standardize case management activities.
 - Negotiation of an updated Memorandum of Understanding with Behavioral Health to streamline and improve both programmatic and fiscal operations.
-

The Public Guardian/Public Administrator plans the following:

- Develop a fee schedule that covers the costs of services in a consistent, fair and equitable manner.
- Assess caseload growth trends with the goal of ensuring that all less restrictive alternatives have been attempted for an individual prior to filing with the court for conservatorship.

Departmental Budget Request

Except for salary increases negotiated with the various bargaining units, there are no budget expansions requested at this time.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$264,505, which excludes intrafund transfers. This represents a 11.6% decrease from the FY 2001-02 Final Budget direct expenditures. The decrease is due to a reduction in extra help that was appropriated on a temporary basis until new staffing was approved and backlog addressed. The remainder of the recommended budget remains status quo.

Board Action

Reduction in anticipated Medi-Cal reimbursements for services provided to conservatees.

580.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ 62,312,375	\$ 71,881,435	\$ 71,881,435	\$ 71,881,435
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 62,312,375	\$ 71,881,435	\$ 71,881,435	\$ 71,881,435
REVENUES	\$ 61,614,510	\$ 69,837,961	\$ 69,837,961	\$ 69,522,945
NET COUNTY COSTS	\$ 697,865	\$ 2,043,474	\$ 2,043,474	\$ 2,358,490

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit includes appropriations and expenditures for CalWORKs cash assistance, Foster Care, In-home Supportive Services (IHSS), Aid to Adoptions (AAP), and Refugee Cash Assistance.

Continuous Improvement Service Delivery

Aid to Adoptions:

- Although the costs for this program continues to increase, the rate of increase is less than half of the 2001-2002 fiscal year. The amount requested is \$515,525 greater than the current year's budgeted amount, down from an increase of \$1,112,075 between the 1999-2000 and 2000-2001 fiscal years.
- The change in the nation-wide emphasis on freeing children for adoption at an earlier stage when it is clear that efforts for Family Reunification has little or no chance of succeeding continues to be a major factor in the increased costs.
- The growth in this Aid Program may be one of the reasons that Foster Care costs and caseloads are declining.

Foster Care:

- The amount requested for foster care is an increase of \$2,375,671 from the previous year.
- This increase is due, in part, to two increases in the rates paid to foster families during the current year that will continue into the budget year.
- In past years, a decline in the economy has directly correlated to an increase in the Foster Care caseload. That correlation is evident in the current year and is expected to continue until the economy improves.

CalWORKS:

- The amount requested in the preliminary budget is an increase of \$1,015,149.
- The department is experiencing a statewide trend where those participants who were the most likely employable have been assimilated into the work force.
- The Department is now dealing with participants who are facing more serious barriers to employment.
- These participants continue to receive aid benefits as they work to overcome employment barriers.
- Contributing to the increase in this program is the decline in the economy that has the effect of limiting the number of entry-level jobs available for those participants leaving the program.
- Also effecting the cost of this program are the large number of parents who are employed in entry level or low paying jobs and are still eligible for aid benefits.
- There are also a large number of family cases where the parents are no longer eligible to receive benefits or exempt from CalWORKs requirements, and families headed by non-parent relative caretakers who do not qualify for aid, however children in these cases remain eligible for.

In Home Supportive Services (IHSS):

- Increases in the caseload and service delivery costs for this program continue its increase in a straight line pattern,.
- The requested amount for this program is \$2,256,242 more than the current year.
- One factor that drives the continued increase is the continued growth in the elderly or disabled population who require and qualify IHSS services.
- Also, as IHSS clientele continue to grow older, the number of hours required to provide adequate care increases.
- There were a number of factors effecting the cost per hour of service during the year including:

The statewide minimum wage increase.

The 10% increase in the hourly rate for the contract service mode.

The additional 3% COLA increase authorized by the state for workers providing Individual Provider care.

Departmental Budget Request

- For the Aid to Adoptions Program the amount requested is \$515,525 greater than the current year's budgeted amount.
- For the Foster Care Program the amount requested for foster care is a \$2,375,617 increase from the current years budgeted amount.
- For the CalWORKs Program the amount requested in the preliminary budget is an increase of \$1,015,149.
- For the In-Home Supportive Services Program the requested amount for this program is \$2,256,242 more than the current year.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$71,881,435, which excludes intrafund transfers. This represents a 15%, or \$9.5 million increase over the FY 2001-02 Final Budget direct expenditures. Several factors contribute to the increases that have been experienced throughout FY 2001-02 on which the recommendations for FY 02-03 are based. Those contributors are more fully described above within the department narrative.

A significant mid-year adjustment was made in the Aids budget in FY 01-02 to adjust for increases in the IHSS program. The adjustments resulted in an increased cost within IHSS of \$3.3 million, of which \$1.4 million was additional County cost. The recommended budget for IHSS in FY 02-03 totals \$25.7 million, with a total County cost of \$5.67 million. This represents an overall increase from the prior year final budget of \$5.3 million, or \$1.84 million in County cost.

In addition to the increases in IHSS, placements in foster care have risen consistently over the course of FY 01-02. A comparison of estimated actual payments in FY 01-02 to actual payments in FY 00-01 shows a 13.5% increase, from \$10.6 million to \$12.1 million. The recommended budget assumes an overall increase in Foster Care of 10% above the estimated actuals for FY 01-02. This represents an increase of \$3.7 million, which has a \$1 million County cost, over the prior year final budget.

The Aids budget additionally includes a new County cost of \$81,841 to fund administration of the new IHSS Public Authority. The State and Federal revenues associated with administration of the PA are reflected in the new IHSS budget unit #155, which is located

under a separate tab at the back of the budget document. The Public Authority is a separate entity from the County, similar to Butte County Association of Governments or the Butte County Air Quality District. Therefore, the PA budget is separate from the County's operating budget but included in the back of the document in order to coordinate the funding of IHSS Aids payments within the County's operating budget with the administrative budget for the Public Authority.

Board Action

None.

**590.001 – General Assistance
Employment & Social Services**

Patricia Cragar

Departmental Budget Request

The amount requested is an increase of \$150,000 from the current year's budgeted amount.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$880,000, which excludes intrafund transfers. This represents a 0% increase over the FY 2001-02 Final Budget direct expenditures. The recommended budget is based on three-year historical expenditure levels. It is foreseen the recommended budget will cover the additional costs related to expiration of the County's SB 1033 designation as a distressed county, which will expire at the end of December 2002.

Board Action

None.

BUDGET CODE 560001

UNIT TITLE - CHILDRENS TRUST FD AB2994

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 51 - ADMINISTRATION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
536	PROF & SPECIALIZED SERV	30,000	114,673	30,000	30,000	30,000
TOTAL	SERVICES & SUPPLIES	30,000	114,673	30,000	30,000	30,000
TOTAL	SERVICES & SUPPLIES	30,000	114,673	30,000	30,000	30,000
TOTAL	CHILDRENS TRUST FD AB2994	30,000	114,673	30,000	30,000	30,000

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
 ACTIVITY - 51 - ADMINISTRATION
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
536	PROF & SPECIALIZED SERV	22,000	28,000	28,000	28,000	28,000
TOTAL	SERVICES & SUPPLIES	22,000	28,000	28,000	28,000	28,000
TOTAL	SERVICES & SUPPLIES	22,000	28,000	28,000	28,000	28,000
571	SUPPORT SERVICES ALLOC	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	0	0	0	0
TOTAL	INDIRECT	0	0	0	0	0
TOTAL	WELFARE DOM VIOLENCE	22,000	28,000	28,000	28,000	28,000

BUDGET CODE 560004

UNIT TITLE - WELFARE CHILD ABUSE PREV

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 51 - ADMINISTRATION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
336	PROF & SPECIALIZED SERV	152,012	155,000	155,000	155,000	155,000
TOTAL	SERVICES & SUPPLIES	152,012	155,000	155,000	155,000	155,000
TOTAL	SERVICES & SUPPLIES	152,012	155,000	155,000	155,000	155,000
571	SUPPORT SERVICES ALLOC	60	0	0	0	0
TOTAL	OTHER FINANCING USES	60	0	0	0	0
TOTAL	INDIRECT	60	0	0	0	0
TOTAL	WELFARE CHILD ABUSE PREV	152,072	155,000	155,000	155,000	155,000

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
 ACTIVITY - 51 - ADMINISTRATION
 FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	4,763,937	0	5,717,179	5,717,179	5,731,134
512	EXTRA HELP	40,368	18,000	18,000	18,000	18,000
514	OVERTIME	52,759	5,000	5,000	5,000	5,000
518	EMPLOYEE BENEFITS	1,682,836	1,339,972	1,622,435	1,622,165	2,326,406
TOTAL	SALARIES & EMPLOYEE BENE	6,539,900	1,362,972	7,362,614	7,362,344	8,680,540
523	COMMUNICATIONS	520,726	706,228	575,274	575,274	545,394
526	HOUSEHOLD EXPENSE	215,134	303,444	242,168	242,168	242,168
527	GENERAL INSURANCE	47,141	48,014	65,141	65,141	65,694
529	JURY & WITNESS EXPENSE	1,050	600	600	600	600
530	MAINTENANCE-EQUIPMENT	83,862	112,789	111,289	111,289	111,289
531	MAINT-STRUCTURES, IMPROVMS	290,740	139,792	5,000	5,000	5,000
533	MEMBERSHIPS	14,126	15,962	15,962	15,962	15,962
535	OFFICE EXPENSE	804,372	1,196,570	1,085,872	1,085,872	1,113,160
536	PROF & SPECIALIZED SERV	168,073	237,423	173,348	173,348	173,348
537	PUBLICATIONS & LEGAL NOTI	1,347	5,000	5,000	5,000	5,000
538	RENTS & LEASES-BUILDINGS	515,535	917,732	1,112,482	1,112,482	1,157,482
539	RENTS & LEASES-EQUIPMENT	38,325	44,180	16,880	16,880	16,880
541	SPECIAL DEPARTMENTAL EXPN	3,328	30,000	10,000	10,000	10,000
542	DATA PROCESSING	251,899	306,290	254,870	254,870	258,007
543	TRANSPORTATION & TRAVEL	278,165	276,293	278,657	278,657	278,657
544	UTILITIES	197,688	380,032	375,244	375,244	375,244
TOTAL	SERVICES & SUPPLIES	3,431,711	4,920,349	4,327,787	4,327,787	4,373,885
554	INTERFUND EXPENDITURES	888,333	1,274,073	1,245,568	1,245,568	1,251,315
TOTAL	OTHER CHARGES	888,333	1,274,073	1,245,568	1,245,568	1,251,315
563	FIXED ASSETS-EQUIPMENT	206,134	188,000	158,500	158,500	158,500
TOTAL	FIXED ASSETS	206,134	188,000	158,500	158,500	158,500
TOTAL	FIXED ASSETS	11,066,079	7,945,394	13,094,469	13,094,199	13,864,240
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
574	INTRA DEPARTMENTAL TRFRS	-10,869,830	0	0	0	0
TOTAL	OTHER FINANCING USES	-10,869,830	0	0	0	0
TOTAL	INDIRECT	-10,869,830	0	0	0	0
TOTAL	WELFARE ADMINISTRATION	196,249	7,945,394	13,094,469	13,094,199	13,864,240

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
 ACTIVITY - 51 - ADMINISTRATION
 FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	4,237,673	5,262,939	5,611,912	5,611,912	5,611,912
512	EXTRA HELP	88,138	22,500	22,500	22,500	22,500
514	OVERTIME	147,936	10,000	10,000	10,000	10,000
518	EMPLOYEE BENEFITS	1,264,254	1,541,132	1,729,714	1,729,714	1,729,714
TOTAL	SALARIES & EMPLOYEE BENE	5,738,002	6,836,591	7,374,126	7,374,126	7,374,126
536	PROF & SPECIALIZED SERV	37,591	35,000	35,000	35,000	35,000
541	SPECIAL DEPARTMENTAL EXPN	351,542	362,000	332,000	332,000	332,000
542	DATA PROCESSING	0	50,000	58,500	58,500	117,000
TOTAL	SERVICES & SUPPLIES	389,134	447,000	425,500	425,500	484,000
554	INTERFUND EXPENDITURES	692,739	800,914	830,914	830,914	830,914
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	692,739	800,914	830,914	830,914	830,914
TOTAL	OTHER CHARGES	6,839,875	8,084,505	8,630,540	8,630,540	8,689,040
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
574	INTRA DEPARTMENTAL TFRS	2,377,654	0	0	0	0
TOTAL	OTHER FINANCING USES	2,377,654	0	0	0	0
TOTAL	INDIRECT	2,377,654	0	0	0	0
TOTAL	WELFARE - ELIGIBILITY	9,217,329	8,084,505	8,630,540	8,630,540	8,689,040

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
 ACTIVITY - 51 - ADMINISTRATION
 FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	4,283,849	4,689,799	4,878,426	4,878,426	4,878,426
512	EXTRA HELP	26,211	18,000	18,000	18,000	18,000
514	OVERTIME	288,688	130,000	205,000	205,000	205,000
518	EMPLOYEE BENEFITS	1,064,637	1,420,129	1,309,611	1,298,496	1,298,496
TOTAL	SALARIES & EMPLOYEE BENE	5,583,305	6,257,928	6,411,037	6,399,922	6,399,922
530	MAINTENANCE-EQUIPMENT	13,277	14,700	18,900	18,900	18,900
535	OFFICE EXPENSE	73,782	10,000	10,000	10,000	10,000
536	PROF & SPECIALIZED SERV	1,387,357	1,820,104	1,712,047	1,712,047	1,811,599
537	PUBLICATIONS & LEGAL NOTI	80	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	0	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	75,175	180,000	206,586	186,586	186,586
542	DATA PROCESSING	0	4,200	2,200	2,200	2,200
TOTAL	SERVICES & SUPPLIES	1,549,672	2,029,004	1,949,733	1,929,733	2,029,285
554	INTERFUND EXPENDITURES	905,260	1,058,000	1,128,000	1,128,000	1,568,110
TOTAL	OTHER CHARGES	905,260	1,058,000	1,128,000	1,128,000	1,568,110
554	INTERFUND EXPENDITURES	0	0	55,878	55,878	55,878
TOTAL	SERVICES & SUPPLIES	0	0	55,878	55,878	55,878
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
TOTAL	OTHER CHARGES	8,038,237	9,344,932	9,544,648	9,513,533	10,053,195
574	INTRA DEPARTMENTAL TRFRS	2,716,234	0	0	0	0
TOTAL	OTHER FINANCING USES	2,716,234	0	0	0	0
TOTAL	INDIRECT	2,716,234	0	0	0	0
TOTAL	WELFARE PROTECTIVE SERV.	10,754,471	9,344,932	9,544,648	9,513,533	10,053,195

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
 ACTIVITY - 51 - ADMINISTRATION
 FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	2,339,290	2,526,729	2,586,996	2,586,966	2,586,966
512	EXTRA HELP	11,776	4,500	4,500	4,500	4,500
514	OVERTIME	54,516	44,170	22,000	22,000	22,000
518	EMPLOYEE BENEFITS	607,780	779,124	739,257	739,257	739,257
TOTAL	SALARIES & EMPLOYEE BENE	3,013,362	3,354,523	3,352,753	3,352,723	3,352,723
523	COMMUNICATIONS	6,819	0	0	0	0
530	MAINTENANCE-EQUIPMENT	4,600	45,000	45,000	45,000	45,000
535	OFFICE EXPENSE	239,398	35,000	33,000	33,000	33,000
536	PROF & SPECIALIZED SERV	3,216,801	5,791,697	6,666,699	6,666,699	4,673,294
537	PUBLICATIONS & LEGAL NOTI	0	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPM	34,722	81,729	35,000	35,000	35,000
542	DATA PROCESSING	0	50,000	58,500	58,500	117,000
TOTAL	SERVICES & SUPPLIES	5,522,340	6,003,426	6,838,199	6,838,199	4,903,294
554	INTERFUND EXPENDITURES	2,741,824	2,345,692	2,147,321	2,147,321	2,067,321
TOTAL	OTHER CHARGES	2,741,824	2,345,692	2,147,321	2,147,321	2,067,321
563	FIXED ASSETS-EQUIPMENT	700,016	4,500	11,500	11,500	11,500
TOTAL	FIXED ASSETS	700,016	4,500	11,500	11,500	11,500
TOTAL	FIXED ASSETS	11,977,542	11,708,141	12,349,773	12,349,743	10,334,838
574	INTRA DEPARTMENTAL TRFS	5,708,238	0	0	0	0
TOTAL	OTHER FINANCING USES	5,708,238	0	0	0	0
TOTAL	INDIRECT	5,708,238	0	0	0	0
TOTAL	WELFARE CALWORKS PROGRAM	17,685,780	11,708,141	12,349,773	12,349,743	10,334,838

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 26 - OTHER PROTECTION
 FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	144,203	208,531	200,842	200,842	200,842
512	EXTRA HELP	10,232	16,000	0	0	0
514	OVERTIME	71	0	3,000	3,000	3,000
518	EMPLOYEE BENEFITS	36,837	60,474	47,423	47,423	47,423
TOTAL	SALARIES & EMPLOYEE BENE	191,346	285,005	251,265	251,265	251,265
523	COMMUNICATIONS	0	0	0	0	0
529	JURY & WITNESS EXPENSE	0	523	523	523	523
536	PROF & SPECIALIZED SERV	2,496	3,240	8,240	8,240	8,240
537	PUBLICATIONS & LEGAL NOTI	0	255	255	255	255
TOTAL	SERVICES & SUPPLIES	2,496	6,020	9,020	9,020	9,020
551	SUPPORT & CARE OF PERSONS	2,600	4,220	4,220	4,220	4,220
554	INTERFUND EXPENDITURES	0	0	0	0	0
TOTAL	OTHER CHARGES	2,600	4,220	4,220	4,220	4,220
TOTAL	OTHER CHARGES	196,442	295,243	264,505	264,505	264,505
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
574	INTRA DEPARTMENTAL TRFRS	67,704	0	0	0	0
TOTAL	OTHER FINANCING USES	67,704	0	0	0	0
TOTAL	INDIRECT	67,704	0	0	0	0
TOTAL	WELFARE-PUBLIC GUARDIAN	264,146	295,245	264,505	264,505	264,505

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 3 - PUBLIC ASSISTANCE
 ACTIVITY - 52 - AID TO PERSONS
 FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
551	SUPPORT & CARE OF PERSONS	0	0	0	0	0
551001	REFUGEE ASSISTANCE	976	10,000	10,000	10,000	10,000
551003	ACC - FEDERAL	2,964,345	3,392,075	3,769,806	3,769,806	3,769,806
551004	ACC - NON FEDERAL	206,404	120,000	257,794	257,794	257,794
551005	SERIOUSLY EN. DISTB. CHILDM	446	0	0	0	0
551030	AFDC-FAMILY GROUP	21,731,365	22,495,206	18,062,969	18,062,969	18,062,969
551032	AFDC-FG-STATE	0	0	0	0	0
551033	AFDC-U-STATE	0	0	6,417,345	6,417,345	6,417,345
551034	AFDC-CH SUP RECOUP-FG-FED	0	0	0	0	0
551035	AFDC-UNEMPLOYED	4,634,023	4,772,393	3,802,436	3,802,436	3,802,436
551038	SUPPLEMENTAL CHILD CARE	0	0	0	0	0
551040	FOSTER CARE-NON FEDERAL	1,939,984	1,224,871	2,100,791	2,100,791	2,100,791
551041	FOSTER CARE-NON-FED-SB163	0	647,460	647,640	647,640	647,640
551042	FOSTER CARE-FEDERAL	8,124,684	8,349,692	10,062,471	10,062,471	10,062,471
551043	EMERG ASST-FOSTER CARE	46,759	120,000	0	0	0
551045	WELFARE 4F KINGAP	304,459	300,000	398,344	398,344	398,344
551046	WELFARE 3K EA - CMS	309,643	300,000	674,312	674,312	674,312
551048	TRANSITIONAL CHILD CARE	0	0	0	0	0
551049	INSS CONTRACT	322,068	282,220	75,000	75,000	75,000
551050	PCSP CONTRACT	2,775,929	2,539,998	2,949,000	2,949,000	2,949,000
551051	PCSP - INDIV PROVIDER	11,938,306	15,802,612	15,800,181	15,800,181	15,800,181
551052	INSS - INDIV PROVIDER	4,931,351	1,735,846	6,771,505	6,771,505	6,771,505
351	SUPPORT & CARE OF PERSONS	-419,687	0	0	0	0
552	CONTRIB TO OTHER AGENCIES	0	0	81,841	81,841	81,841
TOTAL	OTHER CHARGES	60,031,056	62,312,375	71,881,435	71,881,435	71,881,435
TOTAL	OTHER CHARGES	60,031,056	62,312,375	71,881,435	71,881,435	71,881,435
TOTAL	WELFARE AIDS	60,031,056	62,312,375	71,881,435	71,881,435	71,881,435

BUDGET CODE 581

UNIT TITLE - WELFARE - SED-FOSTER CARE

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 52 - AID TO PERSONS
FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
351005	SERIOUSLY EN. DISTB. CHILD	695,622	700,000	700,000	700,000	700,000
TOTAL	OTHER CHARGES	695,622	700,000	700,000	700,000	700,000
TOTAL	OTHER CHARGES	695,622	700,000	700,000	700,000	700,000
TOTAL	WELFARE - SED-FOSTER CARE	695,622	700,000	700,000	700,000	700,000

BUDGET CODE 590

UNIT TITLE - WELFARE GENERAL RELIEF

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEMULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 52 - AID TO PERSONS
FUND - 0020 - WELFARE DISB. FUND 0020

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
336	PROF & SPECIALIZED SERV	28,654	30,000	30,000	30,000	30,000
TOTAL	SERVICES & SUPPLIES	28,654	30,000	30,000	30,000	30,000
351	SUPPORT & CARE OF PERSONS	358,658	850,000	850,000	850,000	850,000
TOTAL	OTHER CHARGES	358,658	850,000	850,000	850,000	850,000
TOTAL	OTHER CHARGES	387,312	880,000	880,000	880,000	880,000
TOTAL	WELFARE GENERAL RELIEF	387,312	880,000	880,000	880,000	880,000

FARM & HOME ADVISOR

<i><u>Budget Unit Number</u></i>	<i><u>Name</u></i>	<i><u>Page Number</u></i>
	Farm & Home Advisor - Department Summary	368
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631.001	Farm & Home Advisor	378
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**Farm and Home Advisor
Department Summary**

Bill Olson

631.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 94,947	\$ 113,226	\$ 102,062	\$ 102,125
SERVICES & SUPPLIES	\$ 113,126	\$ 114,620	\$ 114,620	\$ 114,827
OTHER CHARGES	\$ 2,130	\$ 3,674	\$ (1,869)	\$ (1,869)
FIXED ASSETS	\$ -	\$ 23,000	\$ 16,000	\$ 16,000
INTRA-FUND TRANSFERS	\$ 4,571	\$ 4,208	\$ 4,208	\$ 4,240
SUBTOTAL APPROPRIATIONS	\$ 214,774	\$ 258,728	\$ 235,021	\$ 235,323
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 214,774	\$ 258,728	\$ 235,021	\$ 235,323

ALLOCATED POSITIONS	3	3	3	3
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Mission Statement

The departments mission is to serve the people of Butte County through the creation, development and application of knowledge in Agriculture, Natural and Human Resources.

Department Consists of the Following Budget Unit

- 631.001 Farm and Home Advisor

DEPARTMENT: Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY: Customer Service

BOARD OBJECTIVE # 1 Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Continually fulfill the mission of the University of California Cooperative Extension.</p> <p><u>Measurement:</u> * <i>Quality of Dossier (report).</i></p>	<ol style="list-style-type: none">1. Secure adequate county budget and adequate UC resources to fulfill mission of UCCE.2. Conduct research on identified issues annually.3. Provide extension education to clientele annually.4. Participate in University & public service annually.5. Demonstrate professional competence annually.6. Adhere to Affirmative Action Policies annually.7. UC Academic staff provide quality dossier (report) to UC administration documenting research, extension, university and public service and professional competence activities on a staggered basis every 3 years.
<p>Continually improve customer service program through June 30, 2003.</p> <p><u>Measurement:</u> * <i>Quality of customer service binder.</i></p>	<ol style="list-style-type: none">1. Update customer service teams November 2002.2. Review services for accuracy and relevance by December 2002.3. Review standards for accuracy by December 2002.4. Revisit point of service survey by June 2003.5. Ensure that all employees, including new employees, complete Customer Service I and II training by June 2003.
<p>Ensure Department is serving clientele equitably.</p> <p><u>Measurement:</u> * <i>Annual report of clientele contacts.</i></p>	<ol style="list-style-type: none">1. Conduct annual evaluation of clientele contacts by method & group by July 2002.2. Tabulate meeting attendance as meetings occur.3. Tabulate newsletter contacts by June 2002.4. Tabulate telephone contacts by June 20025. Tabulate individual contacts by June 2002.6. Enter data into computer by July 2002.7. Compare to potential clientele by September 2002.

DEPARTMENT: Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY: Customer Service

BOARD OBJECTIVE # 1 Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Conduct Evaluation of educational meetings and customer satisfaction.</p> <p><i>Measurement:</i> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Develop meeting survey by January 2002.2. Distribute survey five times.3. Analyze data by January 2003.4. Incorporate suggestions by July 2003.

DEPARTMENT:

Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze annual service group using the 7-step method and implement by June 2003.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none"> 1. Identify the service to be analyzed by December 1, 2002. 2. Define the purpose of the service in narrative form by December 12, 2002. 3. Flow chart the process and identify bottlenecks by December 12, 2002. 4. Evaluate the service based upon departmental customer service standards by December 19, 2002. 5. Identify internal and external environmental barriers by December 19, 2002. 6. Identify learning gaps by March 7, 2003. 7. Recommend improvements to service delivery by June 15, 2003.
<p>Establish 2001 baseline of youth and volunteer enrollment in 4-H by July 2002.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none"> 1. Document previous 5 years' enrollment by July 2002. 2. Monitor yearly enrollment by March 2003. 3. Report on results of data by July 2003.
<p>Implement a youth and volunteer recruitment program in order to increase youth and volunteer participation in 4-H programs by 5% by July 2003.</p> <p><u>Measurement:</u> * <i>Document number and quality of youth and volunteer recruitment efforts.</i></p>	<ol style="list-style-type: none"> 1. UC provide a Youth Development Advisor in Butte County by July 2002. 2. Conduct youth & volunteer recruitment by September 2002. 3. Create process by June 2002. 4. Implement process by September 2002. 5. Analyze if efforts are working by July 2003.

DEPARTMENT:

Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a 5-year strategic plan by December 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Timely completion of each step.</i> * <i>Planning phase completed.</i> 	<ol style="list-style-type: none"> 1. Develop a vision statement that provides an image of the department's desired vision by September 2002. 2. Determine a list of values that lays out the belief system for the department by September 2002. 3. Determine a list of principles that spell out how the department does its work by September 2002. 4. Review mission statement by September 2002. 5. Determine components of a five-year plan and identify what data is necessary to obtain or develop each component by February 2003. 6. Determine the level and source of resources needed to complete the plan by July 2003.
<p>Establish ongoing vehicle tracking process in order to justify vehicle replacement requests.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Accuracy of Report.</i> * <i>Success of budget request to replace vehicles.</i> * <i>Department has safe, reliable transportation.</i> 	<ol style="list-style-type: none"> 1. Create vehicle tracking process to include vehicle information, mileage and maintenance records by July 1, 2002. 2. Update report quarterly. 3. Submit report to CAO with request for vehicle replacement at 100,000 miles, when submitting annual budget request.

DEPARTMENT:

Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication process to improve countywide communications by June 30, 2003.</p> <p><i><u>Measurement :</u></i></p> <ul style="list-style-type: none"> * <i>Quality of Report.</i> * <i>% of employees trained.</i> 	<ol style="list-style-type: none"> 1. Update and identify the Farm, Home & 4-H Office's internal customers to be included in final report (completed December 2001). 2. Identify to whom Farm, Home & 4-H Office is an internal customer (completed December 2001). 3. Define the Farm, Home & 4-H Office's internal customers' needs (completed December 2001). 4. Define the Farm, Home & 4-H Office's needs as an internal customer by June 30, 2002. 5. Establish written policy and procedures on routine communication by June 30, 2003. 6. Identify what constitutes as a critical countywide communications issue for the Farm, Home & 4-H Office by June 30, 2003. 7. Establish written policy and procedure for critical/emergency communication for the Farm, Home & 4-H Office by June 30, 2003.
<p>Produce a "Biennial Activity Report" to acquaint county departments and administration with CE activities by March 2002.</p> <p><i><u>Measurement :</u></i></p> <ul style="list-style-type: none"> * <i>Complete & disseminate report.</i> 	<ol style="list-style-type: none"> 1. Collect data by January 2002. 2. Write narrative by February 2002. 3. Edit and format by February 2002. 4. Produce report by March 2002. 5. Mail report to Board of Supervisors, CAO and County Department Heads by April 2002.

DEPARTMENT:

Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Attend Management Council Meetings.</p> <p><i><u>Measurement :</u></i></p> <p><i>* Meeting attendance & intra-department communication.</i></p>	<ol style="list-style-type: none">1. Make attendance at management council meetings a high priority.2. Communicate pertinent management council reports to staff.3. Identify areas where our expertise could benefit other county departments.

DEPARTMENT:

Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Improve employee performance through training opportunities and proper classification by job responsibilities.</p> <p><i><u>Measurement:</u></i></p> <ul style="list-style-type: none">* <i>Quality of Records.</i>* <i>% of staff training needs met.</i>	<ol style="list-style-type: none">1. Review classification by job function by March 2002.2. Develop a personal growth program for each employee which builds upon personnel evaluation and employee's career objectives by October 2002.3. Develop annual record for proof of training to be placed in employee's records by March 2003.4. Develop an annual training program by identifying staff needs by July 2003.

DEPARTMENT:

Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop a strategy by July 2003 to reduce costs to conform with the Board of Supervisors adopted financial management strategies.</p> <p><u>Measurement :</u> * <i>Realized Savings.</i></p>	<ol style="list-style-type: none">1. Develop a plan to reduce office supply expenditures by July 2003.2. Analyze department non-productive salary and benefit costs, such as worker compensation and sick leave, and establish departmental goals to reduce costs in these areas by July 2003.3. Analyze costs related to departments use of communication devices such as cell phones and pagers, and develop a plan to reduce costs in these areas by July 2003.
<p>Maintain positive account balance.</p> <p><u>Measurement :</u> * <i>Maintenance of positive accounts.</i></p>	<ol style="list-style-type: none">1. Submit quarterly reports to Administration on account balances and corrective actions taken on deficit accounts.2. Monitor accounts on a regular basis to ensure funds are available within an account prior to making expenditures.

DEPARTMENT:

Farm, Home & 4-H

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Department Head will report to CAO any policy or funding changes within the University of California (UC) that will impact county general purpose revenue support of UC Cooperative Extension in Butte County.</p> <p><i>Measurement :</i></p> <p><i>* Timely reports to CAO of any policy or funding changes within UC.</i></p>	<p>1. Attend UC administrative meeting in order to keep informed of any University policy or funding changes.</p>

631.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 94,947	\$ 113,226	\$ 102,062	\$ 102,125
SERVICES & SUPPLIES	\$ 113,126	\$ 114,620	\$ 114,620	\$ 114,827
OTHER CHARGES	\$ 2,130	\$ 3,674	\$ (1,869)	\$ (1,869)
FIXED ASSETS	\$ -	\$ 23,000	\$ 16,000	\$ 16,000
INTRA-FUND TRANSFERS	\$ 4,571	\$ 4,208	\$ 4,208	\$ 4,240
SUBTOTAL APPROPRIATIONS	\$ 214,774	\$ 258,728	\$ 235,021	\$ 235,323
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 214,774	\$ 258,728	\$ 235,021	\$ 235,323

ALLOCATED POSITIONS	3	3	3	3
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Statement of Purpose

The Farm, Home and 4-H Department is the University of California Cooperative Extension Office in Butte County.

The Farm, Home and 4-H office transfers new information and provides education and skill training to the residents of Butte County. We address economic, quality of life, and environmental issues at the local level related to agriculture, family and consumer science and youth development.

Continuous Improvement Service Delivery

The Farm, Home & 4-H Department is staffed locally by 14 University of California (U.C.) paid employees and three Butte County paid employees. Funding to deliver the department mission is provided by a cooperative agreement between U.C., Federal and County governments and private sources. Private sources (grants, gifts and volunteerism) provide the majority of the funds needed to conduct agricultural research and youth programming.

On an average, we write 30 newsletters each year to an average audience of 500 Butte County clientele per newsletter. We hold 30-35 educational meetings each year for a total audience of 2,000-2,500 Butte County clientele. We are the lead agency providing required “continuing education” training for Butte County Pest Control Advisors (PCA’s) and growers. We reach virtually every PCA and grower in the County who needs continuing education credit. We normally provide between 35-40 hours of continuing education credit each year to 1,170 Butte County clientele who need this credit to continue their various operations. We distribute 500 or more pieces of literature each year to Butte County residents on an array of subjects. Our public service program promotes sound plant health care to the urban community with strong emphasis on integrated pest management principals. Another component of our public service program is to be a resource to 12 other County agencies or groups. We respond to over 4,000 telephone calls for assistance each year and respond to all calls for assistance within 48 hours. Our various Farm, Home and 4-H programs provide educational information to over 20,000 Butte County residents each year. Our educational activities are timely and relevant.

There are 16 research sites in Butte County where grower cooperators allow us to demonstrate environmentally acceptable farming practices on almond, walnut, peach, prune and rice. Work is being done in Butte County on all major crops to develop sustainable cropping systems that promote judicious use of pesticides while maintaining farm profitability and providing protection to the environment. For example: a standard recommended treatment was for orchard growers to apply a pesticide treatment during the winter to kill overwintering pests in their orchard crops. Recently, this practice, which 100% of the growers followed, has been associated with polluting streams and rivers due to pesticide runoff from the orchards. Since this discovery, we have been researching, demonstrating, and educating growers about alternatives to the winter pesticide treatment. This work is being conducted in Butte County on the major orchard crops of almond, walnut, prune, and peach. Results from research have been encouraging and adoption of alternative practices has been steady. Today, about 66% of the orchard growers no longer apply this winter pesticide treatment on an annual basis. This research, conducted by our staff is providing a cleaner environment for the population of Butte County. Additional adoption of alternative pesticide practices will continue as more research is verified and information extended to growers.

We conducted 37 different agricultural research projects on 38 cooperating farmers’ fields to help make Butte County farmers more competitive.

Cost of production is a key factor in crop production. We produced four new cost of production studies in 2001; one for almonds, one for walnuts one for prunes and one for rice. These are very popular publications. To date we have distributed over 400 copies of these publications locally to Butte County growers.

There are 35,000 school-aged children in Butte County. Minority children make up 26% of the school-aged population. Over 30 % of Butte County’s child population is extremely poor.

Butte County's high school drop out rate is the 5th highest in the State. Butte County's unemployment rate is 9 % and in the top 3rd of all California Counties. Our Department currently has one UC paid employee and a portion of one County paid clerical position devoting time to our 4-H youth development program. Our small department can only reach a small percent of Butte County school-aged children. Currently, we are reaching about 800 children or 2.3 % of the school-aged population. In recent years, we have reached as much as 2.4 % of the school-aged population. There are 25 4-H clubs in Butte County. This year, the 4-H program provided leadership training skills to 144 youth, public speaking skill training to 315 youth, and 68 different projects to help develop knowledge and skill training of youth. The 4-H newsletter is distributed 11 times a year to 600 Butte County families. This year, we started 4-H clubs in four limited resource communities.

The Home Economics program reaches over 200 low-income families and over 1,500 school age children. Our adult program focuses on life style changes in improving their nutritional practices and increasing physical fitness. After completing the program participants show a positive change in food resource management, in healthier nutrition practices and food safety. Knowledge gain helps to break the cycle of poverty for families and improvement in overall diet results in the delay or prevention of chronic disease. Our 5-A-Day Power Play program focuses on increasing the consumption of fruit and vegetables and also increasing physical fitness. Through increased knowledge, children, especially those who are educationally or economically at risk, can be helped to establish healthy nutrition habits that will influence their behavior later in life. In addition to nutrition programs, the Home Economics programs offers food safety training to volunteers and has information on food safety and emergency preparedness.

Anticipated improvements include:

To improve results and stability in this Department, two County employees would need to be re-classified from Office Assistant III to Principal Clerk and the other from Office Assistant II to Office Assistant III. This would provide stability in the work force and classify these two employees according to current job functions.

To improve educational meetings a survey will be developed to question attendees about the value of our programs and meeting evaluation.

Currently, there are nearly two employees per office. To improve results, additional office space, which has been approved but not yet realized, would provide a better and more productive work environment.

To improve results with our youth development program, we are beginning the interview process for an additional UC paid 4-H Youth Development Advisor. This person's charge will

initially be to increase enrollment in our youth programs and begin developing a program on “workforce preparation” for school-aged youth.

To allow the existing UC paid advisors to devote more time toward addressing important issues facing the major crops, adults and youth in Butte County, several no-cost and low-cost strategies are being put forward. We will:

- Request the re-classification of two County paid employees in the Department to create stability in the work force and provide classification by job function.
- Request County Administration to support the need of an Urban Horticulture Advisor in Butte County.
- Encourage the new UC Youth Development Advisor to work with the existing 4-H Program Representative to increase enrollment in 4-H youth development programs.
- When the new UC Youth Development Advisor is hired, assign that person to develop a youth program in “Workforce Preparation”.
- Request more office space (done) to provide more individual offices and allow for a better and more productive workplace.
- Request temporary help to prepare a “5-year plan”.

Departmental Budget Request

- Continued support of three County clerical positions (\$100,782).

Of the budget requested over 40 percent is for the three County employees salaries and benefits who receive calls, prepare newsletters, reports, forms, etc and help administer 4-H as outlined in "Continues Improvement Service Delivery". Having three County clerical staff has allowed this department to provide very good customer service. Fewer than three clerical employees cannot keep up with the volume of work generated by customers and provided by this Department.

Our department requires three clerical positions to handle workload and to be able to function when one is on vacation or is sick. Having three clerical employees also allows our department to be open during lunch hours. This is the minimum number of positions required in order for the department to carry out its mission and perform the goals and performance expectations described.

- Reclassification of two clerical positions (+ \$3,400)

The reclassification of an OA II/III to Principal Clerk and an OA II to an OA II/III will only increase our budget by \$3,400 for FY 02-03 and will provide stability in the work force and properly classify employees by job function. Currently the OA II position is a

“training ground” for our department to train the employee before they move on to another department at a higher level. This is both inefficient and costly to our department as well as to the county. While each new OA II spends time learning the procedures of our department there is a negative impact on customer service.

- **Extra Help (+ \$8,200)**

The county is requesting a “5 year plan” while the department has no staff or funds by which to complete a “5 year plan”. To accomplish this county goal the department is requesting “extra help” specifically to prepare a “5 year plan”. This will provide uninterrupted customer service by the current staff while the “5 year plan” is being prepared.

- **Services & Supplies (\$19,164)**

Equipment Maintenance: Needed to keep printer, labeler, folder and other mailing related equipment functioning, in order to carry out our mission.

Outside Purchases: Including paper, ink cartridges, replacement equipment, etc., is adequately funded at current level to carry out our mission, goals and performance expectations.

Special Department Expenses: Including film and developing, used for our educational programs need to be adequately funded.

Transportation and Fuel: Need to be adequately funded for advisors to carry out our mission of conducting on-farm research and to educate clientele.

- **Interfund – Road (\$2,130)**

This account covers the routine and non-routine maintenances of eight county vehicles. Adequate maintenance of these vehicles is necessary for safe and reliable transportation, which allows advisors to fulfill the departments mission and goals.

- **Increase Interfund-Road Account (+1,544)**

The department’s Interfund-Road account is inadequate to meet the current needs of vehicle maintenance. The department is requesting an additional \$1,544 (from \$2,130 to \$3,674) to cover the current rate of vehicle maintenance expense on eight vehicles.

- **Fixed Assets (+\$23,000)**

There was no Fixed Asset request in the FY 2001-02 budget. This year's request includes the replacement of a 1993 Mercury Topaz with 130,000 miles on it. This is a high maintenance vehicle that needs replacing. The department is requesting a van valued at \$23,000 as the replacement vehicle. A van has long been needed by this department in order to transport screens, PA systems, AV equipment, etc., to various meeting sites around the county. Currently, the department must make two to three round trips to provide the equipment to set up many meetings.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$230,813, which excludes intrafund transfers. This represents a 9.8% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase is due primarily to personnel costs associated with collective bargaining agreements, and the recommended appropriation of \$16,000 for the replacement of a high mileage vehicle.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 6 - EDUCATION
ACTIVITY - 62 - AGRICULTURE
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	62,724	67,909	86,684	75,520	75,520
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	21,837	27,038	26,542	26,542	26,605
TOTAL	SALARIES & EMPLOYEE BENE	84,561	94,947	113,226	102,062	102,125
523	COMMUNICATIONS	8,457	9,919	9,004	9,004	8,523
526	HOUSEHOLD EXPENSE	10,327	11,025	10,028	10,028	10,028
527	GENERAL INSURANCE	740	922	1,401	1,401	1,526
530	MAINTENANCE-EQUIPMENT	784	3,340	3,340	3,340	3,340
531	RENT-STRUCTURES, INP&GMS	43,719	30,975	36,066	36,066	36,066
535	OFFICE EXPENSE	9,364	14,720	15,143	15,143	15,684
541	SPECIAL DEPARTMENTAL EXPN	3,092	1,300	1,300	1,300	1,300
542	DATA PROCESSING	3,954	3,915	4,911	4,911	4,933
543	TRANSPORTATION & TRAVEL	1,745	7,690	7,744	7,744	7,744
544	UTILITIES	12,985	16,273	17,683	17,683	17,683
TOTAL	SERVICES & SUPPLIES	95,167	100,079	114,620	114,620	114,827
554	INTERFUND EXPENDITURES	6,410	2,130	3,674	3,674	3,674
559	REQUIRED EXPEND SAVINGS	0	0	0	-5,543	-5,543
TOTAL	OTHER CHARGES	6,410	2,130	3,674	-1,869	-1,869
563	FIXED ASSETS-EQUIPMENT	25,070	0	23,000	16,000	16,000
TOTAL	FIXED ASSETS	25,070	0	23,000	16,000	16,000
TOTAL	FIXED ASSETS	211,209	197,156	234,520	230,813	231,083
571	SUPPORT SERVICES ALLOC	3,802	4,571	4,208	4,208	4,240
TOTAL	OTHER FINANCING USES	3,802	4,571	4,208	4,208	4,240
TOTAL	INDIRECT	3,802	4,571	4,208	4,208	4,240
TOTAL	FARM & HOME ADVISOR	215,011	201,727	258,728	235,021	235,323

FIRE

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 47,082	\$ 47,765	\$ 47,491	\$ 48,948
SERVICES & SUPPLIES	\$ 8,869,369	\$ 12,254,205	\$ 10,010,157	\$ 10,018,089
OTHER CHARGES	\$ 255,819	\$ 312,184	\$ 71,475	\$ 71,495
FIXED ASSETS	\$ 407,730	\$ 236,760	\$ 574,760	\$ 490,453
INTRA-FUND TRANSFERS	\$ 78,335	\$ 102,409	\$ 102,409	\$ 102,409
SUBTOTAL APPROPRIATIONS	\$ 9,658,335	\$ 12,953,323	\$ 10,806,292	\$ 10,731,394
REVENUES	\$ 6,113,694	\$ 7,306,019	\$ 7,337,367	\$ 7,119,008
NET COUNTY COSTS	\$ 3,544,641	\$ 5,647,304	\$ 3,468,925	\$ 3,612,386

ALLOCATED POSITIONS	0	0	0	0
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Mission Statement

We are highly trained professionals, who protect the people of Butte County, their lives, property and livelihood, from fire and other threats to life safety in a caring and professional manner.

Department Consists of the Following Budget Units

- 175.002 Equipment Replacement Fund
- 450.001 Fire Protection/Regular Services
- 450.002 Fire Protection/Volunteer Program
- 450.003 Fire Protection/Ancillary Services
- 450.004 Fire Protection/Power Line Inspection

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Customer Service

BOARD OBJECTIVE # 1 Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain continuous improvement program through June 30, 2003.</p> <p><i>Measurement :</i> * Number percent of surveys increased.</p>	<ol style="list-style-type: none">1. Update Customer Service Team by November 1, 2002.2. Review services for accuracy and relevance by December, 2002.3. Review standards for accuracy and relevance by December 2002.4. Revisit point of service surveys by June 2003.
<p>Increase participation of external survey by 50% by June 30, 2003.</p> <p><i>Measurement :</i> * By the number of surveys received.</p>	<ol style="list-style-type: none">1. Each front line prevention and front office employee shall administer 10 surveys per year.

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 2 Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze annual service group utilizing the 7-step method and implement by June 30, 2003.</p> <p><u>Measurement:</u> * <i>Customer Service Team to analyze service quality and problems.</i></p>	<ol style="list-style-type: none">1. Identify the services to be analyzed by December 2002.2. Define the purpose of the service(s) in a narrative form by December 2002.3. Flow chart the process and identify bottlenecks by January 2003.4. Evaluate the service based upon departmental customer service by January 2003.5. Identify internal and external environmental barriers by March 2003.6. Identify learning gaps by April 2003.7. Recommend improvements to service delivery by June 2003.
<p>Reduce the incidence of unwanted fires in Butte County by 5% over the five year average by June 2007.</p> <p><u>Measurement :</u> * <i>Standards Updated.</i> * <i>Data Collection</i></p>	<ol style="list-style-type: none">1. Based on direction provided by the Board of Supervisors (BOS) Resolution #01-151, work closely with Development Services to develop a proposal to adopt national standards for building construction within the wildland urban interface zone by December 2001.2. Provide the draft proposal to the Board by January 2003.3. Establish a tracking system to collect and analyze data on fires and effectiveness of updated standards by January 2003.

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 2 Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze and report on proposed shift of funding in State Responsibility Areas to the County by June 30, 2003.</p> <p><i>Measurement:</i> * <i>Fund shift does not occur.</i></p>	<ol style="list-style-type: none">1. Work in cooperation with the Administrative Office to assess and measure impacts of proposed fund shift contained in Governor's Budget by July 30, 2002.2. Consult with other chiefs in CDF who are dealing with this impact and seek their guidance in establishing a course of action by August 30, 2002.3. Through the California Fire Chief's Association, join in developing strategies to minimize the impact of this fund shift proposal by September 30, 2002.
<p>Update the Fire Safety component of the Safety Element of County General Plan.</p> <p><i>Measurement:</i> * <i>Safety Element of the general plan is updated.</i></p>	<ol style="list-style-type: none">1. Work cooperatively with Development Services in developing draft language for incorporation into the Safety Element by August 1, 2002.2. Present the draft language to the Planning Commission for consideration and approval by October 31, 2002.3. Present the approved draft Safety Element to the Board of Supervisors for final approval by November 30, 2002.

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 2 Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Reduce the loss of life on medical emergencies by improving pre-hospital care through assessment of a firefighter/paramedic program on engine companies.</p> <p><u>Measurement:</u> * <i>Benefit Assessment.</i> * <i>Grant Funding explored/obtained.</i></p>	<ol style="list-style-type: none">1. Work cooperatively with the County Health Officer and assess the benefits of a firefighter/paramedic pilot program by July 31, 2002.2. With Board approval, seek grant funding to support the program.3. If grant funding is obtained, implement a pilot program to test and demonstrate the effectiveness of a firefighter/paramedic program in Butte County by January 1, 2003.4. Report on the effectiveness of the pilot program in reducing mortality and morbidity in Butte County by June 30, 2003.
<p>Prepare to obtain accreditation of the Butte County Fire Department through National Fire Service Accreditation Board by 2005.</p> <p><u>Measurement:</u> * <i>Timely completion of data collection.</i></p>	<ol style="list-style-type: none">1. Identify the accreditation process team by June 2002.2. Provide training in the accreditation process to the team by August 2002 and the department by September 2002.3. Collection of data in support of accreditation by June 2003.

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 3 Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Deliver a draft 5-year Operational Plan to the Board of Supervisors by January 2003.</p> <p><u>Measurement:</u> * <i>Quality of the 5-year plan.</i></p>	<ol style="list-style-type: none">1. Summarize historical, existing, and projected data by July 2002.2. Summarize by August 2002 the existing major programs and potential new program needs required by Local, State and Federal agencies.3. Complete summarizing by September 2002 estimated personnel, fiscal and fixed assets needs.4. Presentation of executive summary to Board by November 2002.5. Present 5-year plan to Board by January 2003.
<p>Develop and incorporate into the 5-year Operational Plan a 5-Year Capital Improvement Program to address infrastructure needs.</p> <p><u>Measurement:</u> * <i>Completed CIP incorporated into Operational Plan.</i></p>	<ol style="list-style-type: none">1. Develop a list of the major infrastructure needs of the Fire Department and the estimated costs of each project by September 2002.2. In collaboration with the Auditor and Administrative Departments, explore possible funding strategies by October 2002.3. Incorporate 5-Year CIP into 5-Year Operational Plan and present to the Board by January 2003.

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 4 Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication process to improve countywide communication by December 2002.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Quality of report on communications.</i>* <i>Quality of policies and procedures.</i>	<ol style="list-style-type: none">1. By service, identify the internal customers to be included in the final report by department by September 2002.2. Identify to whom you are an internal customer by department by September 2002.3. Identify specific needs of who or what in each department by October 2002.4. Identify specific needs as an internal customer by October 2002.5. By service, identify how it currently works, what works and what doesn't by November 2002.6. Establish written policy on routine intra-county communications standard operating procedures by December 2002.7. Establish a policy which incorporates a definition of what constitutes a critical issue in the Fire Department by June 2003.

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Human Resources

BOARD OBJECTIVE # 5 Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Establish appropriate training tracks for all employees through June 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Number of new employees and current employees receiving training.</i>* <i>% of employees trained.</i>	<ol style="list-style-type: none">1. Develop personal growth program for each employee which builds upon personnel evaluation and employee's career objectives by June 2003.2. Create/identify a process for integrating new employees by July 2002.3. Prepare a human resources budget for training, cost estimates and schedules by June 2003.4. Provide copies of all proof of training in employees' personnel files as training is completed.5. Assign training coordination within the department by January 2003.

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop and implement a strategy to enhance restricted revenues, reduce costs, and conform with the Board of Supervisors adopted financial management strategies by June 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none">* <i>Quality of Strategy.</i>* <i>Realized Savings.</i>* <i>Level of enhanced revenues.</i>	<ol style="list-style-type: none">1. Identify and maximize opportunities to cover departmental and support activity costs from restricted revenues by June 2002.2. Identify and review fee schedules, as appropriate, to assure reasonable and full cost recovery by September 2002.3. Develop a plan to achieve sufficient savings in the adopted budget to fully fund the Cost Share Program as identified in Butte County Resolutions 94-110 and 93-131.4. Analyze department's non-productive salary and benefit costs, such as workers' compensation and the use of sick leave, and establish department goals to reduce costs in those areas by December 2002.5. Review and summarize fiscal goals by February 2003.6. Conduct a "Mid-year Analysis" at the end of the first and second quarters and monthly thereafter through fiscal year 2002-03.7. Analyze services and costs to determine where efficiencies and costs can be reduced by June 2003.
<p>Maintain positive balances in all accounts through June 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none">* <i>Maintenance of positive account balance.</i>	<ol style="list-style-type: none">1. Submit quarterly report to Administrative Office on account balances and corrective actions on deficit accounts.2. Monitor accounts on a regular basis to ensure funds are available within an account prior to making an expenditure.

DEPARTMENT: Fire Department

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 7 Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Develop and recommend departmental legislative strategies to protect and improve County general purpose revenue by December 2002.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Timely identification of legislative issues.</i>* <i>Success of Bills proposed.</i>	<ol style="list-style-type: none">1. Identify potential legislative actions that may ultimately cause a fiscal strain by May 2002.2. By June 2002, develop proposed strategies to counteract potential legislative actions that may threaten County and/or general purpose resources.3. Seek opportunities and develop, as appropriate, proposed legislative strategies to improve the department's fiscal and operational abilities by October 2002.4. Recommend legislative strategies to be included within the Board's legislative platform by November 2002.

175.002 - Equipment Replacement-Fire

175.002								
MAJOR ACCOUNT CLASSIFICATIONS		2001-2002 FINAL BUDGET		2002-2003 DEPARTMENT REQUEST		2002-2003 CAO RECOMMEND		2002-2003 FINAL ADOPTED
APPROPRIATIONS								
SALARIES & BENEFITS	\$	-	\$	-	\$	-	\$	-
SERVICES & SUPPLIES	\$	-	\$	-	\$	-	\$	-
OTHER CHARGES	\$	807	\$	2,856	\$	2,836	\$	2,856
FIXED ASSETS	\$	345,000	\$	-	\$	375,000	\$	375,000
INTRA-FUND TRANSFERS	\$	-					\$	-
SUBTOTAL APPROPRIATIONS	\$	345,807	\$	2,856	\$	377,836	\$	377,856
REVENUES	\$	-	\$	-	\$	-	\$	-
NET COUNTY COSTS	\$	345,807	\$	2,856	\$	377,836	\$	377,856

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Equipment Replacement-Fire budget unit was established in FY 1998-99 to provide for the planned purchase and replacement of certain capital equipment for the County's Fire Department.

Continuous Improvement Service Delivery

The Equipment Replacement-Fire budget unit is currently restricted to the purchase/lease of fire engines and the purchase of fire department vehicles, while at the same time establishing appropriations within the departmental operating budget to contribute toward the future replacement of equipment acquired through this budget unit. Purchases within this budget unit are funded with County general purpose revenue.

Chief Administrative Officer's Recommendation

In FY 2001-02, five new fire engines were leased in lieu of a direct purchase of one new engine. In addition to the lease payment on the five new fire engines, the recommended budget supports the purchase of one Command Officer response vehicle and one utility vehicle.

175.002 - Equipment Replacement-Fire

Board Action

None.

450.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 8,238,094	\$ 11,128,727	\$ 8,887,649	\$ 8,895,634
OTHER CHARGES	\$ 211,500	\$ 254,704	\$ 58,345	\$ 58,345
FIXED ASSETS	\$ -	\$ 37,000	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 78,335	\$ 102,409	\$ 102,409	\$ 102,409
SUBTOTAL APPROPRIATIONS	\$ 8,527,929	\$ 11,522,840	\$ 9,048,403	\$ 9,056,388
REVENUES	\$ 6,006,492	\$ 6,595,536	\$ 6,626,884	\$ 6,626,884
NET COUNTY COSTS	\$ 2,521,437	\$ 4,927,304	\$ 2,421,519	\$ 2,429,504

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

Butte County Fire Rescue is made up of over 200 career and seasonal state employees, over 250 citizen volunteers, and almost 100 people assigned to the Butte Fire Center. We are citizens of Oroville, Chico, Paradise, Gridley, Biggs and rural areas of Butte County, as well as other areas as distant as Davis and Mt. Shasta. We are chief officers, fire captains, engineers and firefighters. We specialize in emergency command center operations, fire prevention, hazardous materials response, and technical rescue. We are divers on the drowning accident response team, fire planners, vegetation management program managers, training officers and critical incident stress responders.

We are the men and women of the Butte County Fire/Rescue and we come from every economic and ethnic background. We are native born and foreign born, we are college educated and working to get a GED. We train in human relations and human fire causes. We mentor our new employees and encourage our seasoned employees to learn more.

We respond to every type of emergency call whether it's an elderly person that awoke during the night to a spouse with a heart attack, or someone who tried silencing a spouse with domestic violence. We go to brush fires, timber fires, and house fires. We help frantic mothers who pull a child from a pool by giving pre-arrival medical instruction, and we pull patients from wrecked vehicles without causing further injuries to the victims. We spot fires from lookouts and we respond when called on 911.

Out of 42 stations, we operate 64 engines, one ladder truck, two heavy rescues, 16 water tenders, and two bulldozers with transports. We operate a myriad of other apparatus from an air tanker and air attack to rescue squads and a breathing support unit. We rescue kids from swollen, swift running creeks and rivers and sometimes we recover bodies from those same rivers. We give oxygen, hope, and comfort. We squirt water, move dirt, and drop retardant, each year we spend 20+ million dollars of state, local and federal funds to accomplish this task.

In the large sense, we serve the over 33 million people of California. More directly, we serve the 200,000 or so citizens of Butte County. Even more specifically, the 102,000 people living outside the cities in Butte County, the 5,500 living in Gridley, and the 2,700 living in Biggs. Through boundary drops, dispatch, auto aid and mutual aid agreements, we also serve Oroville, Paradise, Chico, and all surrounding counties.

Continuous Improvement Service Delivery

The future of this fire department will be successful as long as we maintain adequate funding for the infrastructure, equipment, supplies and people we need; as long as the people continue to be top notch, participate in their futures, and perform up to expectations, and as long as performance measures are reasonable, realistic, and measurable. Over the 70-year history, the Butte County Fire Department has strived to provide the citizens of Butte County the best possible and most up to date services available. This has been made possible through growth and expansion supported by the Board of Supervisors as the County's population grew and demand for services changed. In the past 70 years, the department has evolved from a small 5-station fire department operation in the 30's to Butte County Fire Rescue's 42 stations all risk fire department.

One goal is to reach Fire Department Accreditation. The Fire Accreditation International Council conducts a study of the Fire Department program and accredits departments based on results of the study. Another is to develop a firefighter paramedic response on career staffed engines. We need to reduce the incidence of unwanted fires, improve customer service, update the safety element of the general plan, secure funding for infrastructure needs, train personnel and stay within budget.

To assist in achieving these goals the department made the following significant changes for FY 2001-02 and identified additional needs for the future.

- The Fire Department will continue to respond to every call for assistance.
- The Fire Department will continue to provide employees with training to maintain current skills and develop new ones, improving our customer services.
- The Fire Department has identified customer service as its top priority during the 2001-02 fiscal year. Our customer base is identified as: the public at large, other government agencies, county agencies, fire department functions and personnel.
- The need to continue to make purchases of newer apparatus reducing the average age of our fleet, causing less down time and improving response time.
- A Chief Officer workload study and analysis identified the need for additional Chief Officers. During 2001-02 Budget we asked to hire 1 additional Battalion Chief to reduce Chief Officer workloads, this is still our top priority for Fiscal Year 2002-03.
- In Fiscal Year 2001-02 the Board authorized the replacement of (6) seasonal firefighters with career firefighters, reducing personnel turn over and improving skill levels of career staff. The second of a four year phase of converting the firefighter I's to firefighter II's will happen during this budget year.

Departmental Budget Request

- Request an additional Battalion Chief to be funded for 4 months per year. This position to be 1/3 funded by the City of Biggs and 1/3 funded by the City of Gridley.
- As the County's main hospital health providers change their advance life support strategies, the Fire Department needs to implement Firefighter Paramedic's on engine companies. A pilot program is envisioned for FY 2002-03.
- Request authorization to hire (2) additional Fire Apparatus Engineers to staff additional fire equipment at two of our high volume stations located in Kelly Ridge and North Chico.
- Request to upgrade a clerical position to Executive Secretary to meet the needs of the County Fire Chief.
- In the 2001-02 Fire Department's budget the Board authorized the purchase of land to relocate the North Chico Fire Station. The funding to construct that fire station is the next major infrastructure need of the fire department.
- Request two hire (2) additional dispatch clerks to better staff the Emergency Command Center for night coverage due to ever increasing incident load.
- Request authorization to hire a Captain Fire Investigator for County-wide arson investigations.
- Remodel the Upper Ridge Fire Station to provide privacy and additional living space for firefighters.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$8,945,994, which excludes intrafund transfers. This represents a 5% increase over the FY 2001-02 Final Budget direct expenditures. The increase reflects the State agreements with its bargaining units for employee wage and benefit increases totaling \$411,000. Given the County's fiscal constraints and limited general purpose revenue, the Administrative Office recommendation was able to provide continued full funding of the current fire contract with the State, however was not able to fund eight budget expansion requests totaling almost \$2.5 million. The recommendation continues to provide \$225,000 in Special Departmental Expense for life/safety rescue equipment and ropes, replacement fire hose, replacement medical aid supplies and safety clothing, training, instructional materials and tuition, fire support tools and supplies, North and South division fire supplies, computer replacements, replacement breathing apparatus, mobile radios, ladder replacement, and several other necessary equipment and supplies.

In addition, the Fire Department Equipment Replacement budget unit provides \$375,000 for the continued lease of five new fire engines, and the purchase of one new Command Officer Response Vehicle and one Utility Vehicle.

Board Action

A \$20,000 increase was made within Special Maintenance Projects to provide the roof repair and exterior paint critically needed at the Palermo Fire Station. Other various minor adjustments were made for increases in internet charges, duplicating costs resulting from a new copier contract, and insurance premium increases, including Workers' Compensation.

450.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 47,082	\$ 47,765	\$ 47,491	\$ 48,948
SERVICES & SUPPLIES	\$ 615,339	\$ 643,199	\$ 640,320	\$ 640,317
OTHER CHARGES	\$ 43,512	\$ 53,806	\$ 10,294	\$ 10,294
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 705,933	\$ 744,770	\$ 698,105	\$ 699,559
REVENUES	\$ 28,536	\$ 28,536	\$ 28,536	\$ 28,536
NET COUNTY COSTS	\$ 677,397	\$ 716,234	\$ 669,569	\$ 671,023

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Butte County Volunteer Firefighter Program is made up of 460 citizen volunteer men and women. There are 19 volunteer fire companies that respond throughout their Butte County communities to help in all the various incidents.

They administer CPR, direct traffic, extricate people from wrecked cars, fight fire, and respond to public assists within the boundaries of their response area. They train in medical assists, emergency medical technician, swift water rescue, extrication, defibrillation, patient care, wildland and structural firefighting, and all other fire department basic operations.

Butte County provides the supervision, workers compensation, protective gear, pagers, maintenance of fire apparatus, basic fire equipment, volunteer reimbursement stipend, Hepatitis "B" shots, fit testing physicals, fuel, and the purchase of a disability/life insurance policy in the event a volunteer should be injured.

Continuous Improvement Service Delivery

The volunteers are an integral part of the Butte County Fire Department. They provide first response to fires and medical emergencies in remote areas of the County and augment career fire fighters in more urbanized areas.

There are 19 volunteer fire companies that operate 24 engines, 16 water tenders, 14 squads, 2 heavy rescues, 1 breathing support vehicle, 1 utility vehicle, and 1 communications vehicle.

The future of the volunteer companies will be successful as long as we are able to recruit and retain a sufficient number of qualified volunteers, maintain adequate funding for the equipment, supplies, and people we need. The Community Cost Share Trust Fund provides the volunteers with a 50/50 match of funds for the purchase of new equipment. This tool has provided them with valuable up to date apparatus for the benefit of the citizens they serve.

With the Community Cost Share Trust Fund the volunteers will be able to continue to purchase new and updated equipment. We are exploring various avenues that address the struggle in recruiting and retaining volunteer strength.

Departmental Budget Request

The department submitted a status quo budget request.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$698,105, which excludes intrafund transfers. This represents a 5.5% decrease from the FY 2001-02 Final Budget direct expenditures. The decrease is the result of a reduction in interfund expenditures. The recommendation continues to fund the volunteer services budget at the prior year level.

Board Action

Minor adjustments were made to various line items for increases in internet charges and insurance premiums, including Workers' Compensation.

450.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 15,936	\$ 425,801	\$ 425,801	\$ 425,801
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ 62,730	\$ 199,760	\$ 199,760	\$ 115,453
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 78,666	\$ 625,561	\$ 625,561	\$ 541,254
REVENUES	\$ 78,666	\$ 625,560	\$ 625,560	\$ 407,201
NET COUNTY COSTS	\$ -	\$ 1	\$ 1	\$ 134,053

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit is designed to provide for appropriations that are outside the scope of the regular and volunteer fire protection budget units.

Continuous Improvement Service Delivery

The Fire Protection-Ancillary Services budget unit is used to cover grant funds through the Office of Traffic Safety, Volunteer Fire Assistance, and FEMA grants for firefighting equipment.

There are no County employees assigned to this budget unit.

Departmental Budget Request

- Office of Traffic Safety Grant – to purchase extrication equipment.
- Office of Traffic Safety Grant – to purchase a new rescue squad.
- Volunteer Fire Assistance Grant – to purchase pagers.

- FEMA (Fire Act Grant) – to purchase personal protective equipment.
- FEMA (Fire Act Grant) – to purchase Kenwood apparatus radios.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$625,561, which excludes intrafund transfers. This represents a 695% increase over the FY 2001-02 Final Budget direct expenditures. The grant programs recommended within this budget unit will provide radios, pagers, protective equipment and extrication equipment. The recommendation assumes full funding will be obtained for each grant program and final budget adjustments may be necessary to adjust to actual grant awards.

Board Action

A reduction of \$84,307 was made in Fixed Assets per notification by the State that an Office of Traffic Safety grant to fund a new rescue squad was not received. Revenue adjustments were made in various grant funds to provide the required County match.

450.004 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ 56,478	\$ 56,387	\$ 56,337
OTHER CHARGES	\$ -	\$ 818	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ -	\$ 57,296	\$ 56,387	\$ 56,337
REVENUES	\$ -	\$ 56,387	\$ 56,387	\$ 56,337
NET COUNTY COSTS	\$ -	\$ 909	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Power Line Inspection provides for inspection and monitoring of vegetation and other obstructions around power lines. This program provides staff, equipment, and support services used to eliminate potential fire hazards. This program was made possible as a result of a summary judgment against PG&E. The primary beneficiaries of this program are the citizens of Butte County.

Continuous Improvement Service Delivery

Our Fire Prevention Specialist detects and reports conditions of non-compliance with laws, rules, and regulations regarding tree to power line and power pole clearance as well as support costs. The County of Butte and PG&E negotiated the continuance of this program into its fourth year. By continued inspection of the power lines and noting hazards, the prevention of power line-related fires would decrease and improve the level of protection the residents receive.

Bill Sager 450.004 - Fire Protection-Power Line Inspection

The program will continue to meet its goal to detect and report conditions of non-compliance.

Departmental Budget Request

The requested budget is at no cost to the County because the revenue for the funding comes from a summary judgment. By continuing this program, the County will continue to receive inspections and note violations to further protect the residents from fire hazards.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$56,387, which excludes intrafund transfers. There were no appropriations made within this budget unit in the FY 2001-02 Final Budget. The recommended budget supports the department's budget as requested.

Board Action

~~Minor adjustments were made within various internal service funds for internet charges and other allocated costs.~~

BUDGET CODE 175002

UNIT TITLE - FIRE - EQUIP REPLACEMENT

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEME 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 24 - FIRE PROTECTION
FUND - 0042 - EQUIPMENT REPLACEMENT

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	994	807	2,856	2,856	2,856
TOTAL	OTHER CHARGES	994	807	2,856	2,856	2,856
563	FIXED ASSETS-EQUIPMENT	306,178	345,000	0	375,000	375,000
TOTAL	FIXED ASSETS	306,178	345,000	0	375,000	375,000
TOTAL	FIXED ASSETS	307,173	345,807	2,856	377,856	377,856
TOTAL	FIRE - EQUIP REPLACEMENT	307,173	345,807	2,856	377,856	377,856

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 24 - FIRE PROTECTION
FUND - 0100 - FIRE PROTECTION FUND 0100

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
523	COMMUNICATIONS	106,431	118,385	120,820	120,820	106,219
526	HOUSEHOLD EXPENSE	39,252	30,677	30,849	30,849	30,849
527	GENERAL INSURANCE	8,424	12,436	14,864	14,864	16,039
530	MAINTENANCE-EQUIPMENT	123,646	162,930	162,930	162,930	162,930
531	MAINT-STRUCTURES, INP&MDS	52,034	73,713	1,919,612	89,612	109,612
533	MEMBERSHIPS	605	700	700	700	700
535	OFFICE EXPENSE	40,021	36,001	40,505	40,505	41,849
536	PROF & SPECIALIZED SERV	6,819,753	7,322,959	8,358,284	7,947,206	7,947,206
538	RENTS & LEASES-BUILDINGS	21,601	25,201	21,901	21,901	21,901
539	RENTS & LEASES-EQUIPMENT	829	1,500	1,500	1,500	1,500
540	SMALL TOOLS & INSTRUMENTS	6,635	7,700	7,700	7,700	7,700
541	SPECIAL DEPARTMENTAL EXPH	203,129	265,051	265,051	265,051	265,051
542	DATA PROCESSING	2,582	2,139	5,513	5,513	5,580
543	TRANSPORTATION & TRAVEL	59,561	77,500	77,500	77,500	77,500
544	UTILITIES	83,233	101,202	100,998	100,998	100,998
TOTAL	SERVICES & SUPPLIES	7,567,737	8,238,094	11,128,727	8,887,649	8,895,634
554	INTERFUND EXPENDITURES	203,771	211,500	254,704	58,345	58,345
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	203,771	211,500	254,704	58,345	58,345
563	FIXED ASSETS-EQUIPMENT	4,417	0	37,000	0	0
TOTAL	FIXED ASSETS	4,417	0	37,000	0	0
TOTAL	FIXED ASSETS	7,775,925	8,449,594	11,420,431	8,945,994	8,953,979
575	I/F TFR-EQUIP REPL FUND	54,588	78,333	102,409	102,409	102,409
TOTAL	OTHER FINANCING USES	54,588	78,333	102,409	102,409	102,409
TOTAL	INDIRECT	54,588	78,333	102,409	102,409	102,409
TOTAL	FIRE PROT.-REG. SERV.	7,830,513	8,527,929	11,522,840	9,048,403	9,056,388

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 24 - FIRE PROTECTION
 FUND - 0100 - FIRE PROTECTION FUND 0100

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
512	EXTRA HELP	11,154	18,913	18,913	18,913	18,913
518	EMPLOYEE BENEFITS	32,818	28,169	28,852	28,578	30,035
TOTAL	SALARIES & EMPLOYEE BENE	43,972	47,082	47,765	47,491	48,948
523	COMMUNICATIONS	0	4,187	38	38	35
526	HOUSEHOLD EXPENSE	0	3,000	3,000	3,000	3,000
527	GENERAL INSURANCE	4,079	23,087	42,334	42,334	42,334
530	MAINTENANCE-EQUIPMENT	89,665	116,000	116,000	116,000	116,000
531	MAINT-STRUCTURES, IMPROVMS	24,081	20,000	20,391	20,000	20,000
533	MEMBERSHIPS	781	1,000	1,000	1,000	1,000
535	OFFICE EXPENSE	2,739	17,488	17,488	15,000	15,000
538	RENTS & LEASES-BUILDINGS	28,941	44,768	47,368	47,368	47,368
541	SPECIAL DEPARTMENTAL EXPN	127,553	229,309	224,060	224,060	224,060
543	TRANSPORTATION & TRAVEL	126,604	171,500	171,500	171,500	171,500
544	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	404,445	630,339	643,199	640,320	640,317
554	INTERFUND EXPENDITURES	21,076	43,512	53,806	10,294	10,294
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	21,076	43,512	53,806	10,294	10,294
563	FIXED ASSETS-EQUIPMENT	181,059	152,740	0	0	0
TOTAL	FIXED ASSETS	181,059	152,740	0	0	0
TOTAL	FIXED ASSETS	650,552	873,673	744,770	698,105	699,559
TOTAL	FIRE PROT. VOL. PRGRM	650,552	873,673	744,770	698,105	699,559

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 24 - FIRE PROTECTION
 FUND - 0100 - FIRE PROTECTION FUND 0100

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
541	SPECIAL DEPARTMENTAL EXPH	0	15,936	425,801	425,801	425,801
543	TRANSPORTATION & TRAVEL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	15,936	425,801	425,801	425,801
554	INTERFUND EXPENDITURES	34	0	0	0	0
TOTAL	OTHER CHARGES	34	0	0	0	0
563	FIXED ASSETS-EQUIPMENT	92,865	109,156	199,760	199,760	115,453
TOTAL	FIXED ASSETS	92,865	109,156	199,760	199,760	115,453
TOTAL	FIXED ASSETS	92,899	125,092	625,561	625,561	541,254
TOTAL	FIRE - ANCILLARY SERVICES	92,899	125,092	625,561	625,561	541,254

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 24 - FIRE PROTECTION
 FUND - 0100 - FIRE PROTECTION FUND 0100

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
523	COMMUNICATIONS	1,014	0	1,000	942	892
527	GENERAL INSURANCE	111	0	200	167	167
530	MAINTENANCE-EQUIPMENT	738	0	0	0	0
535	OFFICE EXPENSE	0	0	0	0	0
536	PROF & SPECIALIZED SERV	131,587	0	35,278	35,278	35,278
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
540	SMALL TOOLS & INSTRUMENTS	0	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	728	0	0	0	0
543	TRANSPORTATION & TRAVEL	4,905	0	0	0	0
TOTAL	SERVICES & SUPPLIES	139,064	0	36,478	36,387	36,337
554	INTERFUND EXPENDITURES	454	0	818	0	0
TOTAL	OTHER CHARGES	454	0	818	0	0
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	139,538	0	57,296	36,387	36,337
TOTAL	POWER LINE INSPECT PRGM	139,538	0	57,296	36,387	36,337

HUMAN RESOURCES

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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090.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 667,057	\$ 694,912	\$ 694,912	\$ 714,878
SERVICES & SUPPLIES	\$ 315,141	\$ 475,035	\$ 472,902	\$ 474,298
OTHER CHARGES	\$ 19,232	\$ -	\$ (23,875)	\$ (23,875)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (486,380)	\$ (605,303)	\$ (605,303)	\$ (615,984)
SUBTOTAL APPROPRIATIONS	\$ 515,050	\$ 564,644	\$ 538,636	\$ 549,317
REVENUES	\$ 473,135	\$ 538,636	\$ 538,636	\$ 549,317
NET COUNTY COSTS	\$ 41,915	\$ 26,008	\$ -	\$ -

ALLOCATED POSITIONS	12	12	12	12
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Mission Statement

The mission of the Department of Human Resources is to provide County employees, members of the public, and County departments with strategic human resource services that are professional, timely, and reliable.

Department Consists of the Following Budget Unit

- 090.001 Human Resources

DEPARTMENT: Human Resources

KEY AREA OF RESPONSIBILITY: Customer Service

BOARD OBJECTIVE # 1 Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain continuous improvement program in alignment with the Countywide Customer Service program through June 30, 2003.</p> <p><i>Measurement :</i> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Update customer service team by November 1, 2002.2. Review services for accuracy and relevance by December 12, 2002.3. Review standards for accuracy and relevance by December 12, 2002.4. Revisit point of service survey by June 30, 2003.5. Ensure that all employees complete Customer Service I & II training by June 30, 2003.
<p>Plan and provide the Countywide Customer Service Program through June 30, 2003.</p> <p><i>Measurement :</i> * <i>Training schedule established.</i> * <i>Trainings implemented.</i></p>	<ol style="list-style-type: none">1. In coordination with the Administrative Office, identify and define training needs of staff within County departments by December 31, 2002.2. Seek training proposals, curriculum and schedules from qualified trainers by April 1, 2003.3. Coordinate and commence implementation of trainings by June 30, 2003.

DEPARTMENT:

Human Resources

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze 2002/03 recruitment appeal process by utilizing the 7-step method to reduce recruitment appeals by 10% by June 30, 2003.</p> <p><u>Measurement :</u> * <i>Result of baseline study compared to study after implementation of Customer Service Team recommendations.</i></p>	<ol style="list-style-type: none">1. Conduct baseline survey on recruitment appeals process by October 1, 2002.2. Maintain complaint log itemizing complaints received and responded to through September 30, 2002.3. Flow chart the process and identify bottlenecks by December 12, 2002.4. Evaluate the service based upon departmental customer service standards by December 2002.5. Identify internal and external environmental barriers by December 2002.6. Identify learning gaps by March 7, 2002.7. Implement improvements to service delivery by January 2003.8. Analyze data to determine effectiveness of appeal reduction efforts by June 30, 2003.
<p>Assist in implementation of Development Services restructuring through June 30, 2003.</p> <p><u>Measurement :</u> * <i>Completion of process.</i></p>	<ol style="list-style-type: none">1. Identify and assist in all human resources related processes involved in the restructuring of Development Services by June 30, 2003.<ol style="list-style-type: none">a. Identify issues that must be met and conferred upon with the unions.b. Conduct and monitor meet and confer progress.c. Make reports and recommendations to Administration concerning issues surrounding meet and confer issues.

DEPARTMENT:

Human Resources

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Implement plan to reduce grievances that advance to the HR department by 5% by seeking to resolve grievances at the earliest possible level.</p> <p><u>Measurement:</u> * % reduction in grievances.</p>	<ol style="list-style-type: none">1. Offer monthly training to all employees to provide information necessary to take good faith actions and improve employer/employee relations.2. Train department heads on grievance processing and resolution by October 2002.3. Analyze previous 3 year Countywide grievance filings by department (number per capita, by issue, by division, by employee) by August 2002.4. Monitor grievance filings by department (number per capita, by issue, by division, by employee) on a monthly basis.5. Corrolate training and following procedures with reduction of grievances that advance to HR by department.

DEPARTMENT: Human Resources

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 3 Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Establish a draft 5-year plan by June 2003.</p> <p><i>Measurement:</i> * <i>Quality of 5-year plan.</i></p>	<ol style="list-style-type: none">1. Analyze and prioritize existing department needs and services, incorporating Board of Supervisors objectives, and as required by local, state and federal agencies by December 30, 2002.2. Summarize historical, existing, and projected departmental data by major service group by September 1, 2002.3. Estimate personnel, fiscal and fixed assets needed for each service by December 31, 2002.4. Analyze internal and external environmental impact on the five-year plan.5. Complete plan by June 30, 2003.

DEPARTMENT:

Human Resources

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement an HR communication process to improve countywide communication by June 30, 2003.</p> <p><i>Measurement :</i> * <i>Quality of Policy.</i></p>	<ol style="list-style-type: none">1. Update internal customers by January 1, 2003.2. Update to whom the department is an internal customer by January 1, 2003.3. Update the department's internal customers' needs by January 1, 2003.4. Update the department's needs as an internal customer by December 1, 2003.5. Establish written policy on routine communication standard operating procedures by February 1, 2003.6. Establish a written policy incorporating a definition of what constitutes a critical issue in the HR department by January 1, 2003.7. Distribute policy to internal customers by March 1, 2003.
<p>Establishing an article on Human Resources matters to appear in each County "Voice" by June 2003.</p> <p><i>Measurement :</i> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Create outline of proposed format by April 30, 2003, to include:<ol style="list-style-type: none">a. Article contentb. Contributorsc. Frequencyd. Editorial responsibilities

DEPARTMENT: Human Resources

KEY AREA OF RESPONSIBILITY: Human Resources

BOARD OBJECTIVE # 5 Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Develop and implement a plan for professional growth for each management employee by June 1, 2003.</p> <p><u>Measurement:</u> * <i>Number of personal growth plans developed and implemented.</i></p>	<ol style="list-style-type: none">1. Identify employee strengths and weaknesses by utilizing performance evaluations, direct observation, comments from others, and employee career objectives by February 2003.2. Prepare a human resources budget that identifies training needs, cost estimates, and schedule by March 2003.3. Identify training opportunities for individual employees by beginning of fiscal year 2003-04.4. Provide copies of proof of training in all employee personnel files throughout FY 2003-04.
<p>Assess the benefits and feasibility of an employee recognition program by June 2003.</p> <p><u>Measurement:</u> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none">1. Obtain background information from other jurisdictions having implemented or considered an employee recognition program by December 31, 2002.2. Identify benefits, issues, constraints and options by March 2003.3. Present findings and recommendations to Management Council by May 30, 2003.
<p>Arrange for training of members of the Butte Risk Assessment Team (BRAT) on risk assessment and de-escalation by December 31, 2002.</p> <p><u>Measurement:</u> * <i>BRAT members trained.</i> * <i>Evaluations completed.</i></p>	<ol style="list-style-type: none">1. Work with Safety Officer to identify a training vendor by July 31, 2002.2. Schedule training session(s) with members of BRAT by September 1, 2002.3. Distribute evaluation document to BRAT members receiving training to assess effectiveness and potential for additional training needs by February 28, 2003.

DEPARTMENT:

Human Resources

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop policy by March 2003 for photocopy charges in connection with personnel file copying (multiple copies) and request for public records.</p> <p><u>Measurement:</u> * Realized reimbursement not currently being collected.</p>	<ol style="list-style-type: none">1. Identify possible fee schedules to assure reasonable cost recovery by January 2003.2. Analyze costs related to staff time and department's use of office supplies and print shop to document basis for fees.3. Draft policy for photocopy charges by February 2003.4. Obtain legal review by March 2003.5. Implement policy within department.
<p>Maintain positive account balances through June 30, 2003.</p> <p><u>Measurement:</u> * Maintenance of positive account balances.</p>	<ol style="list-style-type: none">1. Submit quarterly report to Administrative Office on account balances and corrective actions on deficit accounts.2. Monitor accounts on continuous basis to ensure funds are available within an account prior to making expenditures.

DEPARTMENT:

Human Resources

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Monitor legislative proposals affecting labor relations and employee benefits as they move through the legislature.</p> <p><u><i>Measurement:</i></u> <i>* Quality of Report.</i></p>	<p>1. Report as necessary to Board of Supervisors on potential impact of bills being proposed.</p>

090.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 667,057	\$ 694,912	\$ 694,912	\$ 714,878
SERVICES & SUPPLIES	\$ 315,141	\$ 475,035	\$ 472,902	\$ 474,298
OTHER CHARGES	\$ 19,232	\$ -	\$ (23,875)	\$ (23,875)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (486,380)	\$ (605,303)	\$ (605,303)	\$ (615,984)
SUBTOTAL APPROPRIATIONS	\$ 515,050	\$ 564,644	\$ 538,636	\$ 549,317
REVENUES	\$ 473,135	\$ 538,636	\$ 538,636	\$ 549,317
NET COUNTY COSTS	\$ 41,915	\$ 26,008	\$ -	\$ -

ALLOCATED POSITIONS	12	12	12	12
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Statement of Purpose

The Human Resources Department is responsible for providing human resource services to all County departments in a manner which ensures compliance with the statutory requirements of the County merit system rules and state and federal employment laws. Human resource services provided include:

- Recruitment of new employees.
- Testing and certification of qualified job applicants.
- Development and modification of employee compensation plans, class specifications, employee leave programs.
- Administration of budgeted position control.
- Administration of negotiated employee benefit programs, including coordination of retirement with CalPERS.
- Staff support to the negotiation and administration of Memoranda of Understanding with recognized labor organizations.
- Advice and consultation to departments regarding County personnel rules, including all disciplinary actions.

- Administration of the County's affirmative action and assessment plan, including compliance monitoring.
- Development and implementation of County-wide training program for all employees and appointed or elected department heads regarding human resource and employment law compliance issues.

Continuous Improvement Service Delivery

The Human Resources Department's purpose is to provide County employees, departments, and candidates for employment with human resource services that include recruitment, classification/compensation, labor relations, and training in order to attract and retain highly skilled employees.

Over the past five years, County staff has grown significantly, which increases the need for more proactive and timely recruitments, in order to insure that County departments can operate at full staffing. With the addition of staff in other departments comes an increased demand on Human Resources staff expertise and consultation on a variety of human relation issues such as non-discrimination, discipline, appropriate performance appraisals, and employee counseling. This in turn takes time away from the critical activity of recruitments.

The FY 02-03 target for the Human Resources Department is to maintain the current turn around time of 31 days from the day a position is flown to the day a list is certified to departments. This area is one of continual assessment for areas that can be improved and over the last several years has gone from an average turnaround time of 84 to days to the current time of 31. Monthly task team meetings are held involving department staff to analyze internal systems and streamline the overall process of conducting a recruitment and establishing the process for determining qualifications and eligibility for placement on a list.

In order to ensure a smoothly operating system and one in which departments have access to recruitment lists in a timely manner, the Human Resources Department will be working more closely with departments to:

- Partner with departments to pre-plan for anticipated vacancies.
- Conduct biannual or quarterly recruitments for positions that are used County-wide on a high volume basis (such as Office Assistant classification).
- Provide training to targeted staff on Human Resources Department recruitment processes so that, with understanding of the process departments can better anticipate the length to fill a vacancy.
- Partner with departments on position needs to ensure that advertisements are directed to the appropriate audience.

- Encourage greater department participation in Job Fairs where viable candidates may be encouraged to apply for County vacancies.
- Assess and implement an improved process for ranking of eligible candidates to provide departments with individuals that have the highest and most relevant skill sets.
- Conduct annual survey of County departments to assess strengths and weaknesses with the Human Resources Department to either correct or maintain current standards.
- Encourage departments to conduct semi-annual staffing needs assessment.

Departmental Budget Request

Although the number of bargaining units has increased by nearly 45% the department is not asking for additional staff to handle the increased workload brought about by the increase in workload these additional units have created. Funding is being requested, however, to be able to flexibly promote existing staff in order to appropriately compensate for the type of duties being assigned in relation to the increased labor relations responsibilities.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$1,143,939, which excludes intrafund transfers. This represents a 16% increase over the FY 2001-02 Final Budget direct expenditures. The increase is predominately due to the following two items: Salaries and Benefits were increased to reflect the full year cost of new bargaining unit agreements; and a \$200,000 appropriation has been included in the Professional Services line item to fund a countywide reclassification study pursuant to the new bargaining unit agreements.

Board Action

Increased Salaries and Benefits for department head pay-for-performance program.

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 13 - PERSONNEL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	420,904	514,788	526,779	526,779	543,217
512	EXTRA HELP	9,522	2,500	2,500	2,500	2,500
514	OVERTIME	1,258	2,500	0	0	0
518	EMPLOYEE BENEFITS	108,000	147,269	165,633	165,633	169,161
TOTAL	SALARIES & EMPLOYEE BENEFITS	539,683	667,057	694,912	694,912	714,878
523	COMMUNICATIONS	9,561	11,956	10,592	10,592	10,026
526	HOUSEHOLD EXPENSE	7,264	7,709	9,470	9,470	9,470
527	GENERAL INSURANCE	625	1,035	1,397	1,397	1,529
530	MAINTENANCE-EQUIPMENT	1,150	1,646	1,646	1,646	1,646
531	MAINT-STRUCTURES, IMP&MDS	14,211	43,970	10,552	10,552	10,552
533	MEMBERSHIPS	817	857	1,150	1,150	1,150
535	OFFICE EXPENSE	44,304	46,993	43,104	43,104	44,844
536	PROF & SPECIALIZED SERV	106,490	141,165	334,300	334,300	334,300
537	PUBLICATIONS & LEGAL NOTI	4,994	16,420	18,553	16,420	16,420
541	SPECIAL DEPARTMENTAL EXPN	749	1,670	1,680	1,680	1,680
542	DATA PROCESSING	8,083	11,028	10,157	10,157	10,247
543	TRANSPORTATION & TRAVEL	8,519	17,772	19,458	19,458	19,458
544	UTILITIES	10,573	12,920	12,976	12,976	12,976
TOTAL	SERVICES & SUPPLIES	217,341	315,141	475,035	472,902	474,298
559	REQUIRED EXPEND SAVINGS	0	19,232	0	-23,875	-23,875
TOTAL	OTHER CHARGES	0	19,232	0	-23,875	-23,875
563	FIXED ASSETS-EQUIPMENT	11,868	0	0	0	0
TOTAL	FIXED ASSETS	11,868	0	0	0	0
TOTAL	FIXED ASSETS	768,891	1,001,430	1,169,947	1,143,939	1,165,301
571	SUPPORT SERVICES ALLOC	32,629	33,424	38,077	38,077	38,077
572	ALLOC COSTS TRANSF A-87	-449,919	-519,804	-643,380	-643,380	-654,061
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	-417,291	-486,380	-605,303	-605,303	-615,984
TOTAL	INDIRECT	-417,291	-486,380	-605,303	-605,303	-615,984
TOTAL	PERSONNEL	351,601	515,050	564,644	538,636	549,317

LIBRARY

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MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,220,100	\$ 1,400,390	\$ 1,310,390	\$ 1,430,903
SERVICES & SUPPLIES	\$ 772,263	\$ 696,379	\$ 696,379	\$ 753,648
OTHER CHARGES	\$ (2,817)	\$ 79,800	\$ 2,790	\$ 3,253
FIXED ASSETS	\$ -	\$ -	\$ 135,906	\$ 135,906
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 1,989,546	\$ 2,176,569	\$ 2,145,465	\$ 2,323,710
REVENUES	\$ 543,482	\$ 496,346	\$ 625,099	\$ 751,047
NET COUNTY COSTS	\$ 1,446,064	\$ 1,680,223	\$ 1,520,366	\$ 1,572,663

ALLOCATED POSITIONS	26.5	31.25	31.25	31.25
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Mission Statement

The mission of the Butte County Library is to provide all individuals, regardless of age, ethnic background, educational or economic level, with free access to ideas, information, and technology.

Department Consists of the Following Budget Units

- 629.001 Library Literacy
- 630.001 Library

DEPARTMENT:

Libraries

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

**Develop and implement a Countywide
Customer Service program.**

Department Goals	Performance Expectations
<p>Maintain continuous improvement program through FY 2002-03.</p> <p><i><u>Measurement :</u></i> <i>* Quality of Report.</i></p>	<ol style="list-style-type: none">1. Update customer service team by November 1, 2002.2. Review services for accuracy and relevance by December 12, 2002.3. Review standards for accuracy and relevance by December 12, 2002.4. Revisit point of service survey by June 30, 2003.

DEPARTMENT:

Libraries

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze annual service group utilizing 7-step method and implement by June 30, 2002.</p> <p><i>Measurement:</i> * <i>Quality of Report.</i></p>	<ol style="list-style-type: none"> 1. Identify service(s) to be analyzed by December 12, 2002. 2. Define the purpose of the service(s) in narrative form by December 12, 2002. 3. Flow chart the process and identify bottlenecks by December 12, 2002. 4. Evaluate the service based upon departmental customer service standards by March 15, 2003. 5. Identify internal and external environmental barriers by March 15, 2003. 6. Identify learning gaps by March 22, 2003. 7. Recommend improvements to service delivery by June 15, 2003.
<p>Reduce customer complaints by 10% by July 31, 2002.</p> <p><i>Measurement:</i> * <i>% of employees trained in customer service.</i> * <i>% of complaints reduced.</i></p>	<ol style="list-style-type: none"> 1. Incorporate customer service standards in the employees' performance evaluation process based upon customer service standards by May 1, 2002. 2. Train all employees in at least one Customer Service class by July 31, 2002. 3. Maintain complaint log and submit a report by September 30, 2002, itemizing complaints about services received and responded to, and how complaints have been reduced during the past year.

DEPARTMENT: Libraries

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 3 Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a five-year strategic plan by December 2002.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Timely completion of each step.</i>* <i>Planning phase completed.</i>	<ol style="list-style-type: none">1. Develop mission and vision statements by September 15, 2002.2. Identify key policies and procedures by October 30, 2002.3. Determine components of a five-year plan and identify what data is necessary to obtain or develop each component by December 2002.4. Determine the level and source of resources needed to complete the plan by February 2003.

DEPARTMENT:

Libraries

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a plan to enhance inter-agency communications between the Library Literacy program and County social service and criminal justice programs to provide improved services and create literacy funding opportunities.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Number of Contacts.</i>* <i>Quality of presentation materials.</i>	<ol style="list-style-type: none">1. Create list of appropriate agencies to contact by July 1, 2002.2. Develop an oral presentation appropriate for staff meetings by September 15, 2002.3. Develop written materials describing Literacy services available to agencies and their clients by October 1, 2002.
<p>Develop and implement a plan to promote Library services to other County departments and employees.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Quality of communications.</i>* <i>Comments from others/survey reports.</i>	<ol style="list-style-type: none">1. Assess which services would be appropriate for promotion by August 15, 2002.2. Provide at least two articles about library services for the "County Voice" by February 2003.

DEPARTMENT:

Libraries

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Improve employee performance through training and non-training solutions. Prepare a human resources improvement strategy by May 1, 2002.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none"><i>* % of staff trained.</i><i>* Quality of policies and training procedures.</i>	<ol style="list-style-type: none">1. Identify potential sources of staff training programs and continually monitor opportunities for training.2. Create a process for integrating new employees by April 1, 2002.3. Place copies of all proof of training in employees' personnel files beginning March 2002.4. Assign training coordination within the department by April 1, 2002.

DEPARTMENT:

Libraries

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop plan to enhance revenue for the Library and Literacy programs to replace and/or enhance General Purpose revenue.</p> <p><u>Measurement:</u> * % of grant proposals funded. * % of increase in outside revenue.</p>	<ol style="list-style-type: none">1. Identify potential sources of revenue by May 1, 2002.2. Contact agencies to subscribe to mailing lists to be notified of opportunities to apply for new or recurring funding by May 15, 2002.3. Create matrix of dates to check on grant opportunities and due dates for proposals by and due dates for proposals by May 15, 2002.
<p>Develop comprehensive plan to purchase routine Library supplies by July 1, 2002.</p> <p><u>Measurement:</u> * % costs reduction.</p>	<ol style="list-style-type: none">1. Create comprehensive list of library supplies and average quantities used each year by August 1, 2002.2. Review price breaks by quantity and determine most advantageous purchase amounts by August 15, 2002.3. Create purchasing schedule to take advantage of price breaks and assure adequate supply of materials by September 1, 2002.
<p>Maintain positive account balances in all budget unit accounts through June 30, 2003.</p> <p><u>Measurement:</u> Maintenance of positive account balances</p>	<ol style="list-style-type: none">1. Submit quarterly reports to the Administrative Office on account balances and corrective actions on deficit accounts.2. Monitor accounts on an ongoing basis to ensure funds are available within an account prior to making expenditures.

DEPARTMENT:

Libraries

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Develop and recommend legislative strategies to support efforts to achieve full funding of the Public Library Fund by May 1, 2002.</p> <p><u>Measurement:</u> * % increase in the Public Library Fund.</p>	<ol style="list-style-type: none">1. Monitor messages from the California Library Association concerning State budget negotiations on a continuous basis.2. Encourage the Board of Supervisors to send letters in support of increases in PLF by May 15, 2002.3. Encourage the Friends of the Library groups to send letters to the Governor and the Legislature in support of PLF by May 15, 2002.4. Write letters to the Governor and the Legislature in support of full funding for PLF by May 15, 2002.
<p>Develop and recommend legislative strategies to support a reversal of the ERAF shift for county libraries by July 1, 2002.</p> <p><u>Measurement:</u> * Success in passing legislation.</p>	<ol style="list-style-type: none">1. Support petition drive of the Friends of the Library which is aimed at supporting legislative efforts by April 1, 2002.2. When legislation is resubmitted, encourage the Board of Supervisors to send a letter in support of the effort.3. Write letters in support to the Governor and legislators when requested by author of bill.4. Encourage the Friends of the Library to write letters in support of the legislation when requested by author of bill.

629.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 86,382	\$ 132,371	\$ 132,371	\$ 153,822
SERVICES & SUPPLIES	\$ 24,428	\$ 31,373	\$ 31,373	\$ 45,898
OTHER CHARGES	\$ 1,066	\$ 12,289	\$ 6,253	\$ 6,416
FIXED ASSETS	\$ -	\$ -	\$ 135,906	\$ 135,906
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 111,876	\$ 176,033	\$ 305,903	\$ 342,042
REVENUES	\$ 48,028	\$ 85,875	\$ 221,781	\$ 257,729
NET COUNTY COSTS	\$ 63,848	\$ 90,158	\$ 84,122	\$ 84,313

ALLOCATED POSITIONS	1.5	3.25	3.25	3.25
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Statement of Purpose

The Library Literacy Services Department consists of the following programs:

- A. Adult Reading Program (ARP)
- B. Families for Literacy (FFL) Program
- C. Bi-lingual Families for Literacy Program (BFFL) and
- D. English Language Literacy Intensive (ELLI) program.

The ARP Program recruits, trains and matches volunteers to tutor functionally illiterate adults on a one-to-one basis. Since 1986, the program has helped adults with limited literacy skills qualify for employment for the first time in their lives, gain a better job, or get off welfare.

The FFL Program was implemented in 1991. It provides additional literacy services to learners and their families. This program allows the learners and their families the opportunity to experience the value and joy of reading as a family activity firsthand. It has proven to be effective in increasing the participant's self-esteem and provides crucial intervention in the intergenerational cycle of illiteracy. All literacy services, books and materials are provided free to the learners and their families.

The BFFL was implemented in December 2000. The focus remains primarily the same as the FFL program, however it targets the underserved Hispanic population, in addition to providing outreach library and literacy services to schools and child-care providers of pre-school aged children.

The ELLI program began as a pilot program in FY 2000-01. It is a state funded collaborative between the literacy program and the Thermalito School District. ELLI is designed to increase English Literacy skills in a focus group of Hmong students and their parents at a local elementary school in Oroville.

Continuous Improvement Service Delivery

There continues to be a noted increase in the number of learners referred from Courts, Probation, HeadStart, and other social service agencies. Additionally, population growth, especially in the migrant communities in the County, has caused an increased need to provide literacy services to this under-served population. The Bilingual FFL program and outreach services have brought in an increase of well over 300% participants into the program.

A full-time Library Literacy Specialist and a part-time Library Assistant is responsible for the administration of the Literacy Department. The County primarily funds the ARP, with matched funding from the California State Library (CSL) Act grant.

The FFL Program has been primarily funded by the CSLA grant. However, during Fiscal Year 2001-02, partial funds were also awarded from the Butte County Children and Families Commission (BCCFC). As a result of receiving this funding, the FFL Coordinator's position was made a regular help ¾ term position as it is currently being staff by the same individual who also coordinates the ELLI program.

One major accomplishment of the Literacy Department during the FY 2001-02 is that we received additional funding from the BCCFC to increase the bilingual coordinator's position to full-time, in addition to being able to purchase a library literacy van. The van will allow the literacy program the opportunity to provide library and literacy services in the Hispanic community and outlying areas of the county to underserved preschoolers and their caregivers/families. Until the van is ordered and delivered, the bilingual coordinator will still provide services to organizations that services preschoolers, especially in the Hispanic community. The bilingual program has been well received. During the summer of 2001, the bilingual coordinator also implemented a new reading and family literacy program, which is held at the Durham branch library. It has been very successful.

Another accomplishment is that we are still the only Library Literacy program selected by the CSL to work with elementary Hmong students and their families in an after-school program designed to help increase the students' English language development skills in order to raise

Stanford 9 test scores. This program will be 100% funded by the California State Library through FY 2002-03.

The ARP and FFL Programs are amongst the longest State-funded literacy programs in California and have often been used as a successful model for new programs through the California State Library. It is not unusual for the literacy staff to serve as mentors for staff of new library literacy programs.

What would help to improve services provided by the Library Literacy Department is to secure on-going funding for all literacy programs. This will provide more financial stability and permit us to maintain program integrity, and enhance literacy programs/services. It will also assist us towards accommodating the growth of eligible program participants in the County.

Restricted revenue serves as a major source of funding for literacy program. The County contributes most of the funding for the ARP, which is matched by the State Library. Unfortunately, the County's contribution has remained near the same levels since 1999. The amount of learners is expected to increase by at least 35% during FY 2001-02. Additional support would help to offset the recent salary and COLA increases, as well as being able to purchase adequate supplies and student materials/resources. Increased County support would also leverage more matched funding from the State library.

A top priority for the Library Literacy Department is to continue pursuing additional funding from outside sources in order to maintain funding to accommodate the increase in programs and services. We will also pursue the possibility of working with other County agencies that refer students to the reading program to provide student materials or monetary donations. The literacy program will recruit and train tutors throughout the County. This will assist the programs by having enough tutors who are needed to accommodate the increased number of learners and their families who are restricted by specific geographic and literacy challenges. Certain areas of the County, such as Chico, Oroville and Gridley have a higher incidence of learners and quite often, there is a waiting list for new learners who need to be matched with tutors. The City of Gridley, in particular has been very difficult to recruit tutors.

Departmental Budget Request

The base budget provides support for the ARP at the essentially the same level since 1999. However, increased costs for salaries and COLA have added some additional costs to Fiscal Year 2002-03 in personnel. The amount of money the County contributes to the ARP affects the amount of funding, which is matched by the State Library. If annual increases are not factored in the personnel category, it leaves the program in a deficit of several thousand dollars, which can severely impact the services of the ARP. Additionally, since the Library Assistant hours are part-time, over-time hours are usually requested for this position so

necessary hours can be used for preparation of tutor training and for the increased administration duties which are associated with serving an increased number of children and families. All other literacy programs, including extra-help staff are being funded through the California State Library and the Butte County Children and Families Commission.

530- Equipment Maintenance – Provides services for typewriter repair and for software updates and a technical support agreement for the Literacy Pro Systems which is a database used for tracking and maintaining statistics on tutor and learners in the County who are enrolled in the reading program.

533- Memberships - California Literacy, Inc./Laubach Literacy membership provides discounts on the price of instructional materials from New Readers Press, certification training, workshops for volunteers, and subscriptions to training publications. The Northern California Literacy Coalition promotes community awareness, provides access to a regional resource library, and offers reduced rates for member attendance at training workshops. The Grant and Resource Center member benefits include discounts on all workshops and seminars as well as access to the Center's library and newsletter which provides valuable information regarding possible sources of funding.

535.201 – Office Expense/Outside Purchases – Provides for essential office and administrative supplies needed to run literacy programs.

536- Professional and Specialized Services- Provides Hmong translator services for the ELLI program.

541- Special Departmental Expenses- Provide for expenses for instructional material, references resources, learner materials, children's books, story time supplies, outreach promotional items and other literacy-related necessities.

543- Transportation and Travel - Funding for this category provides automobile allowance to story times, state/regional meetings, trainings and conferences, learner assessments and tutor consultations.

563- Fixed Assets – Is included in this year's budget expansion request for purchasing a library literacy van. The literacy program was awarded funding for this program from the BCCFC as a subcontractor for Home Health Agency Plus, Inc (Chico). The van will be used to provide library, literacy and safety programs and services for low-income preschooler and their caregivers through Butte County, especially those who are geographically separated.

The literacy staff is augmented by over 35-trained volunteers who provide tutoring, assist with story times and other administrative activities associated with literacy programs and

services. The reading program would not exist if these dedicated volunteers did not provide tutoring services for learners.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$305,903 which excludes intrafund transfers. This represents a 173% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase is due to grant funding provided to purchase and operate a literacy van from the Butte County Children and Families Commission as a subcontractor for Home Health Agency Plus, Inc (Chico).

Board Action

Increased various line item expenditures by \$13,148 for unspent English Language Literacy Intensive (ELLI) grant funds from FY 2001-02. The Literacy program received permission to re-budget the funds due to the delay in the award from the California State Library. Increased various line item expenditures by \$22,800 for FY 2002-03 ELLI grant; adjusted various line items for changes to Pacific Bell Internet charges, and increased cost of new copier contract.

630.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,133,718	\$ 1,268,019	\$ 1,178,019	\$ 1,277,081
SERVICES & SUPPLIES	\$ 747,835	\$ 665,006	\$ 665,006	\$ 707,750
OTHER CHARGES	\$ (3,883)	\$ 67,511	\$ (3,463)	\$ (3,163)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 1,877,670	\$ 2,000,536	\$ 1,839,562	\$ 1,981,668
REVENUES	\$ 495,454	\$ 410,471	\$ 403,318	\$ 493,318
NET COUNTY COSTS	\$ 1,382,216	\$ 1,590,065	\$ 1,436,244	\$ 1,488,350

ALLOCATED POSITIONS	25	28	28	28
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Statement of Purpose

The Library serves as both a continuing education and a recreational center for the citizens of Butte County. Unlike other library facilities in the County, it is available for use and circulates its materials to everyone without fees or a requirement for academic or professional affiliation. The citizens of the County utilize the Library for information, culture, recreation, and to enhance and continue their education. The Library provides programs for people of all ages.

Continuous Improvement Service Delivery

The services provided by the Library fall into five categories. Reference services assists patrons with the catalog and in locating informational resources in addition to supervising use of the public access computers; the Children’s program produces ongoing story-times and the Summer Reading Program, provides reader’s advisory, and handles class visits to the Library; Circulation is responsible for all aspects of the circulation of library materials, including holds, overdues, collection of fines, interlibrary loans, and periodicals; the Technical Services division manages the cataloging of library materials as well as the ordering process, the preparation

for circulation, and the repair of damaged materials; Administration maintains the Library accounts, prepares correspondence, and writes reports as well as developing policies and working with other County departments, the Friends of the Library, the Library Advisory Board, the Libraries Foundation, and other outside groups; and the Public Meeting Rooms provide a place for other County agencies and community groups to hold meetings and training sessions.

The Library is experiencing a continuous increase in demand for services. During FY 2000-01 there was a 4.7% increase in circulation of library materials, a 7.8% increase in reference questions, a 33% increase in author/title requests, and a 23% increase in library users. In October 2001 the Chico Branch expanded their open hour schedule from 35 to 60 hours per week, which has resulted in a circulation increase of 27% over the period of October to December 2001 compared to the same months in 2000.

A grant to the Oroville Branch from the Breast Cancer Partnership allowed the Library to enhance the collection in the area of breast cancer information and provided funds for speakers on that topic as well as training for women on using the Internet to access health information.

The Library Long Range Planning Committee completed a strategic planning document and presented their findings to the Board of Supervisors at their meeting of December 20, 2001. The next step in the process is to appoint a Library Advisory Board, which will have the task of recommending long term financing options to provide adequate library services to the County's residents as well as other duties, such as maintaining the currency of the strategic plan.

The Library's purpose for existence is to provide direct services to the County's residents. Virtually all dollars in the Library's budget are utilized for direct services to the public, with the exception of those funds that are used to reimburse other County agencies for necessary services and to provide essential administrative and technical support.

Departmental Budget Request

The base budget provides for the same basic level of service and open hours schedule that the Library has maintained since January 1999, with the exception of the extension of hours at the Chico Branch beginning in October 2001, which is being funded by the City of Chico. The current schedule is 60 hours in Chico and 35 hours each in Oroville and Paradise in addition to 30 hours in Gridley, 9 hours in Durham, and 6 hours in Biggs.

Currently, the circulation is near the maximum amount that the present staffing allows, particularly in Oroville and Paradise. The situation has been somewhat mitigated in Chico

courtesy of the allotment from the City, but the branch is still understaffed for the demand. It is very common to see lines at the circulation desk and patrons waiting to use the public access computers. Sometimes it is even difficult to find an empty chair to sit in or an available spot in the parking lot.

The extra help allotment is absolutely essential in order to maintain the current open hours schedule. The staff is already stretched very thin at the three large branches, Gridley requires two people to allow for lunch and dinner hours, and Durham and Biggs are one person operations. Without extra help funds to provide substitutes, the small branches would have to close, and some services, including reference, would not be available at the larger branches during staff absences. Additionally, the lack of staff would lengthen already existing lines of patrons waiting to check out books.

Unfortunately, because the staff is not really adequate for the amount of circulation that transpires, it is necessary to utilize extra help to assist with routine tasks, such as check in. The Library relies heavily on volunteers (9 FTE per year countywide) and Green Thumb workers, but they are not always sufficient to bridge the gap between the number of regular staff and the demand. We rely on Green Thumb workers, who work 20 hours per week, in Oroville, Chico, and Paradise to do many of these routine tasks. When we lose one of these workers, it leaves a large void in the operation of the branch.

The 530 account (equipment maintenance) provides a minimal amount for typewriter repair. The maintenance contract for Library.Solutions, the Library's online system, is provided for in 530.042. This system is utilized for cataloging, circulation, and the public access catalog.

Office Expense -- Outside Purchase (535.201) contains funding for supplies used in book processing and mending, circulation (barcodes, date due tabs), library cards, children's summer reading program materials, post office box rentals for Durham and Biggs, and toner and ink cartridges for computer printers. There are additional funds budgeted to replace old desk chairs. Three new computers are budgeted to replace those with outdated operating systems.

Professional and specialized services (536) is utilized for purchasing microfilm of the County's newspapers, the monitoring of the Chico Library security system per the County's contract with the Chico Friends of the Library, the Durham and Biggs Branch Internet dial-up accounts, and the maintenance contract for the microfilm reader-printer. It also contains funding of \$250 per position per year for our Green Thumb workers, a small fraction of the value that the Library receives from this federally subsidized program for older, low-income adults.

Special Departmental Expense (541) is the Library's book fund. Funds are divided between periodicals (magazines and newspapers), standing orders (reference materials that are received automatically on an every one, two, or three year basis), and circulating materials. The Public Library Fund supports this account. In recent years it has allowed for the countywide purchase of adult fiction and some children's materials, but it still does not provide adequately for the information and recreational requirements of the library's users. Without the donations of the Friends of the Library and other generous citizens, purchases would be even more limited.

The Transportation and Travel category (543) provides funds to reimburse staff who deliver materials to the Gridley and Biggs Branches, as they are not serviced by the County Courier. It also funds staff travel to meetings at other branch locations and to training meetings. Funds have been allocated for technical training for the Library's Information Systems Technician since he is required to travel between the six branches to maintain the Library's computer network. There is also a small amount budgeted to fund outside workshops for supplemental staff training.

The Library's staff is augmented by the over 200 dedicated volunteers who assist the staff in providing services. They re-shelve books, assist at the circulation desk, work as computer docents, process new books for circulation, aid with story time, and complete many other useful tasks. Without their assistance, the Library could not maintain the current schedule of hours.

The budget expansion request would fund a contract with a library building consultant to assess all of the County's library facilities and make recommendations on additions, expansions, and improvements that are needed to adequately serve the population. The consultant would also make recommendations as to the appropriateness of applying for Proposition 14 funds to address these needs. The Library Long Range Planning Committee recommended that this step be taken as part of their report submitted to the Board of Supervisors in December 2001.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,839,562, which excludes intrafund transfers. This represents a 2.7% decrease over the FY 2001-02 Final Budget level of direct expenditures. The decrease is due primarily to two reasons; major maintenance costs for re-roofing and air conditioning replacement work that was performed during FY 2001-02; and, the undetermined status of the City of Chico funding. \$30,000 in revenue and corresponding expenditures has been recommended in the 2002-03 Proposed Budget, as per the existing agreement with the City (which runs through September 30, 2002).

Board Action

Increased Salaries, Benefits, Extra Help and Overtime by a total of \$90,000 in order to increase hours of operation at the Chico branch of the Library from 35-60 hours per week, utilizing supplemental funding provided by the City of Chico; utilized \$37,121 of County funds for HVAC replacement at the Chico branch of the Library; increased Salaries and Benefits for department head pay-for-performance program; adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 6 - EDUCATION
ACTIVITY - 61 - LIBRARIES
FUND - 0110 - LIBRARIES FUND 0110

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	51,600	64,381	96,012	96,012	113,430
512	EXTRA HELP	17,187	25,241	5,283	5,283	8,916
514	OVERTIME	1,753	1,758	2,163	2,163	2,163
518	EMPLOYEE BENEFITS	11,543	16,159	28,913	28,913	29,313
TOTAL	SALARIES & EMPLOYEE BEHE	82,082	107,539	132,371	132,371	153,822
527	GENERAL INSURANCE	49	78	256	256	256
530	MAINTENANCE-EQUIPMENT	239	499	499	499	499
533	MEMBERSHIPS	355	295	225	225	225
535	OFFICE EXPENSE	559	3,990	4,620	4,620	5,398
536	PROF & SPECIALIZED SERV	1,592	9,596	7,000	7,000	13,685
541	SPECIAL DEPARTMENTAL EXPN	8,490	17,592	15,292	15,292	21,882
542	DATA PROCESSING	2	254	0	0	0
543	TRANSPORTATION & TRAVEL	1,839	4,720	3,481	3,481	3,933
TOTAL	SERVICES & SUPPLIES	13,146	37,024	31,373	31,373	45,898
554	INTERFUND EXPENDITURES	2,175	3,725	12,289	8,564	8,727
559	REQUIRED EXPEND SAVINGS	0	-1,790	0	-2,311	-2,311
TOTAL	OTHER CHARGES	2,175	1,935	12,289	6,253	6,416
563	FIXED ASSETS-EQUIPMENT	0	0	0	135,906	135,906
TOTAL	FIXED ASSETS	0	0	0	135,906	135,906
TOTAL	FIXED ASSETS	97,403	146,498	176,833	305,903	342,042
TOTAL	LIBRARIES-LITERACY GRANT	97,403	146,498	176,833	305,903	342,042

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 6 - EDUCATION
ACTIVITY - 61 - LIBRARIES
FUND - 0110 - LIBRARIES FUND 0110

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	688,131	804,829	862,732	816,790	870,234
512	EXTRA HELP	49,472	67,332	65,465	47,643	68,616
514	OVERTIME	0	13,550	12,303	4,728	10,578
518	EMPLOYEE BENEFITS	201,977	248,007	327,519	308,858	327,633
TOTAL	SALARIES & EMPLOYEE BENE	939,580	1,133,718	1,268,019	1,178,019	1,277,081
523	COMMUNICATIONS	41,277	36,381	37,353	37,353	39,322
526	HOUSEHOLD EXPENSE	97,441	101,013	118,790	118,790	118,790
527	GENERAL INSURANCE	4,069	7,014	11,248	11,248	14,433
530	MAINTENANCE-EQUIPMENT	15,383	19,526	18,350	18,350	18,350
531	MAINT-STRUCTURES, IMPROVMS	103,309	191,248	90,451	90,451	90,451
535	OFFICE EXPENSE	70,490	53,948	55,441	55,441	92,941
536	PROF & SPECIALIZED SERV	3,413	4,960	5,730	5,730	5,730
537	PUBLICATIONS & LEGAL NOTI	439	1,000	0	0	0
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	0	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	200,932	195,616	191,804	191,804	191,804
542	DATA PROCESSING	10,246	26,658	13,728	13,728	13,818
543	TRANSPORTATION & TRAVEL	2,629	2,600	5,250	5,250	5,250
544	UTILITIES	91,886	135,823	116,861	116,861	116,861
TOTAL	SERVICES & SUPPLIES	641,514	775,787	665,006	665,006	707,750
554	INTERFUND EXPENDITURES	28,814	33,354	67,511	34,157	34,457
559	REQUIRED EXPEND SAVINGS	0	-37,237	0	-37,620	-37,620
TOTAL	OTHER CHARGES	28,814	-3,883	67,511	-3,463	-3,163
563	FIXED ASSETS-EQUIPMENT	20,295	0	0	0	0
TOTAL	FIXED ASSETS	20,295	0	0	0	0
TOTAL	FIXED ASSETS	1,630,204	1,905,622	2,000,536	1,839,562	1,981,668
TOTAL	LIBRARIES	1,630,204	1,905,622	2,000,536	1,839,562	1,981,668

PROBATION

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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	Department Goals	447
420.001	Juvenile Hall	454
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MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,001,091	\$ 7,524,191	\$ 7,011,350	\$ 6,825,328
SERVICES & SUPPLIES	\$ 2,488,497	\$ 3,069,326	\$ 3,025,226	\$ 3,059,815
OTHER CHARGES	\$ 150,769	\$ 278,500	\$ 90,389	\$ 90,389
FIXED ASSETS	\$ 44,840	\$ 41,185	\$ 41,185	\$ 41,185
INTRA-FUND TRANSFERS	\$ (147,934)	\$ 55,490	\$ 127,129	\$ 146,795
SUBTOTAL APPROPRIATIONS	\$ 8,537,263	\$ 10,968,692	\$ 10,295,279	\$ 10,163,512
REVENUES	\$ 2,783,765	\$ 4,061,749	\$ 4,097,663	\$ 4,079,396
NET COUNTY COSTS	\$ 5,753,498	\$ 6,906,943	\$ 6,197,616	\$ 6,084,116

ALLOCATED POSITIONS	135.75	171.25	166.25	163.75
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Mission Statement

The Butte County Probation Department exists to provide the citizens of our county a balanced, focused range of fiscally responsible corrections and public safety services. To meet the needs of the public and our clientele, the officers and staff of this department dedicate themselves to the following goals:

Court Services:

To provide the Court with thorough, unbiased reports and recommendations, based on objective analysis and current law.

Juvenile Detention Services:

To establish and support a local juvenile detention system which utilizes the assessment of risk, eliminates unnecessary detention, provides a safe and humane institutional environment, incorporates policies and practices respecting the dignity of residents, and demonstrates a level of care and public safety awareness which serves as a model to other jurisdictions.

Victim Services:

To provide an active advocacy in support of victims' rights as a dominating priority in the department's philosophy and operations.

Supervision Services:

To provide prioritized, goal-oriented supervision services that emphasize public protection, accountability, and effecting positive, meaningful change in those individuals being supervised.

Community Involvement:

To work together with members of the public and with private agencies to increase the quality and availability of services to meet the changing needs of the citizens and communities in our county.

Professional Standards:

To provide through the hiring, training and staff development functions of the department, officers and staff who are capable of meeting the many challenges facing corrections today, and toward continuing to earn and maintain the trust bestowed on us by the public and Court.

Department Consists of the Following Budget Units

- 420.001 Juvenile Hall
- 430.0006 Victim/Witness
- 430.001 General Probation Services
- 430.0087 Board of Control Grant
- 431.001 Juvenile Justice Plan
- 602.001 Institutional and Correctional (Payments)
- 603.001 Juvenile Court Ward (Payments)

DEPARTMENT:

Probation

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Provide adequate staff through June 30, 2003, to constitute a viable customer service team to participate in the ongoing development of the County Customer Service Plan.</p> <p><u>Measurement :</u> * <i>Compliance as evaluated by the Administrative Office.</i></p>	<ol style="list-style-type: none">1. Assigned departmental Customer Service Team members will attend all scheduled meetings and trainings presented by the County's Administrative Customer Service Team by June 30, 2003.2. The departmental Customer Service Team will complete all assigned Administrative assignments through June 30, 2003.
<p>Expose 100% of departmental staff to departmental and County Customer Service Plan by June 30, 2003.</p> <p><u>Measurement :</u> * <i>Attendance rosters from departmental presentations.</i></p>	<ol style="list-style-type: none">1. Departmental presentations will be provided to all staff by June 30, 2003.
<p>Train 100% of employees to basic customer service performance level by June 30, 2003.</p> <p><u>Measurement :</u> * <i>Implementation of added standard.</i> * <i>Quality of Survey.</i></p>	<ol style="list-style-type: none">1. Add specific "customer service" category to annual employee performance evaluation with all employees rating at least "meets standard" by June 30, 2003.2. Revisit point of entry survey by June 30, 2003.

DEPARTMENT: Probation

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 2 Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Implement the Juvenile Probation and Institution modules of Synovation by June 30, 2003.</p> <p><u>Measurement :</u> <i>* Juvenile Probation and Institution modules of Synovation system functioning at 100%.</i></p>	<ol style="list-style-type: none">1. Develop annual approach and timeline for implementation by May 30, 2002.2. Transfer CADI database to Synovation by January 31, 2003.3. Sample integrity of data transfer by March 31, 2003.4. All staff adequately trained to use the system to its full potential by June 30, 2003.

DEPARTMENT:

Probation

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Develop and implement a plan with the Human Resources department to maximize recruitment of qualified candidates by June 30, 2003.</p> <p><u>Measurement :</u></p> <p><i>* Reduce the current Probation Officer vacancy rate by 50% in FY 2002-03.</i></p>	<ol style="list-style-type: none">1. Re-evaluate current minimum standards to maximize qualified candidates while ensuring quality of departmental staff by June 30, 2003.2. Explore options to expedite the law enforcement background process by June 30, 2003.3. Evaluate job flyer and make improvements to attract more interested candidates by June 30, 2003.4. Evaluate pre-interview screening methods during initial testing phase by June 30, 2003.
<p>Complete the planning phase of developing a five-year plan by June 30, 2003.</p> <p><u>Measurement :</u></p> <p><i>* Timely completion of each step.</i></p> <p><i>* Five-year plan planning phase successfully completed.</i></p>	<ol style="list-style-type: none">1. Re-evaluate the department's vision statement by October 1, 2002.2. Determine components of a five-year plan and determine what data is necessary to develop each component by January 31, 2003.3. Determine the level and source of resources needed to complete the plan by June 30, 2003.

DEPARTMENT:

Probation

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication policy to improve intra-county communication by June 30, 2003.</p> <p><i><u>Measurement:</u></i> <i>* Internal and external customer survey.</i></p>	<ol style="list-style-type: none">1. Update internal and external departmental customers by December 2002.2. Re-evaluate internal and external customer needs by December 2002.3. Define Probation Department needs as an internal customer by March 2003.4. Establish a written policy on routine telephone, voice mail, e-mail, and message communication by June 30, 2003.

DEPARTMENT:

Probation

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Implement ongoing professional development plans for all employees by June 30, 2003.</p> <p><u>Measurement :</u></p> <p><i>* 100% of employees receive ongoing training and successful State Board of Corrections compliance audit.</i></p>	<ol style="list-style-type: none">1. Compile and update a computer database of available training, both STC and non-STC, and make it available to all employees.2. Empower supervisors, in conjunction with their staff, to identify appropriate ongoing training.3. Identify low/no cost training or local training to further reduce cost. Arrange collaborative training with other departments or agencies to further reduce costs.4. Continue to certify instructors within the department to provide ongoing required annual or periodic training courses.5. Arrange collaborative training with other departments or agencies to further reduce costs.

DEPARTMENT: Probation

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop and implement a plan between the Probation and Employment & Social Services departments to identify and develop strategies to effect eligibility determination measures over which either department might have influence by June 30, 2003.</p> <p><i>Measurement:</i></p> <p><i>* Total IV-E reimbursement increases from \$315,000 in FY 2001-02 to \$390,000 in FY 2002-03.</i></p>	<p>1. Establish a workgroup in conjunction with the Employment & Social Services department to examine the reasons for the decline in the Federal Eligibility Rate by \$75,000.</p>

DEPARTMENT: Probation

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 7 **Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.**

Department Goals	Performance Expectations
<p>Periodically develop and recommend department legislative strategies to protect and enhance County General Purpose Revenue through June 30, 2003.</p> <p><u>Measurement :</u> * <i>Administrative Office.</i></p>	<ol style="list-style-type: none">1. Participate in groups or associations to identify potential legislative actions that may impact the department through June 30, 2003.2. Develop and facilitate recommended actions to support or oppose legislation through June 30, 2003.

420.001 – Juvenile Hall**John Wardell, Probation Officer****Probation Department**

420.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,631,149	\$ 2,284,361	\$ 2,275,861	\$ 2,154,005
SERVICES & SUPPLIES	\$ 600,288	\$ 979,633	\$ 979,633	\$ 981,546
OTHER CHARGES	\$ (42,118)	\$ 2,500	\$ (61,027)	\$ (61,027)
FIXED ASSETS	\$ -	\$ 41,185	\$ 41,185	\$ 41,185
INTRA-FUND TRANSFERS	\$ 45,923	\$ 43,978	\$ 43,978	\$ 44,518
SUBTOTAL APPROPRIATIONS	\$ 2,235,242	\$ 3,351,657	\$ 3,279,630	\$ 3,160,227
REVENUES	\$ 109,000	\$ 133,000	\$ 133,000	\$ 133,000
NET COUNTY COSTS	\$ 2,126,242	\$ 3,218,657	\$ 3,146,630	\$ 3,027,227

ALLOCATED POSITIONS	34	55.5	55.5	55.5
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Statement of Purpose

This budget unit provides for the operation and maintenance of the County's Juvenile Hall facility and youth programs. This local juvenile detention system utilizes the assessment of risk, eliminates unnecessary detention, provides a safe and humane institutional environment, incorporates policies and practices respecting the dignity of residents, and demonstrates a level of care and public safety awareness which serves as a model to other jurisdictions. Minors complete daily chores, attend school within the facility year-round, and engage in individual and large group sessions - some of which are provided by community-based organizations. Minors arrested for a crime by a law enforcement officer may be detained at the Juvenile Hall. Minors are also detained at the Juvenile Hall by the Juvenile Court judge pending case disposition and/or transportation to another facility. Minors can also be committed to the Juvenile Hall by the Juvenile Court judge as part of a case disposition.

Continuous Improvement Service Delivery

The Juvenile Hall is operated by the Probation Department. The Department is immersed in the pre-construction and construction phase of a new 120-bed facility, which will help address the anticipated need of up to 180 beds in future years.

Juvenile Hall's 60-bed capacity is stretched to accommodate the over 1,100 admissions in Calendar Year 2000, our second highest annual total ever. The average daily population in the year 2000 was 63.4. We experienced 158 days of crowding compared to just 46 days two years ago. Both the Electronic Monitoring Program (EMP) and the County Center Day School helped to prevent even higher crowding levels, as did our intake point system that allowed 104 non-violent offenders to be released on special Home Supervision status after intake. Additional Probation Officers would permit more children to be supervised under the EMP program, lessening the crowding in Juvenile Hall.

An accredited school program is offered and provided to all residents housed in Juvenile Hall. Table Mountain School operates on a year-round basis under the direction of the Butte County Office of Education. When the in-house population goes much above 53, the minors are out of class desk space and so must utilize school hallways, or instruction is provided in the living units. BCOE hired additional instructors to help ensure that minors were enrolled in a timely manner.

Title 15 of the California Code of Regulations sets the minimum standards for juvenile facilities in the State. There are standards in such areas as education, health services and medical care, classification, recreation, programming of minors, hiring and training of staff. Documented inspections or reports are obtained from the Juvenile Court, Juvenile Justice Commission, Grand Jury, Health Administrator, State Fire Marshall, and building inspector. The facility is noted to be in compliance with these standards, though, for example, we are unable to meet the requirement of minimum space (100 square feet) for double-occupancy rooms. We do utilize specialized plastic bunks to provide off-the-floor sleeping for minors who must share the same 63 square feet. The Board of Corrections' biennial inspection is due in 2001, and there are to be some policy manual amendments to meet the demands of new standards which went into effect February 2001.

A significant adjunct to our programming continues in the form of after-school classes and programs. Individual, small and large group sessions are regularly scheduled for and provided by several county or community-based organizations, including Public Health (regular AIDS testing and health education), Rape Crisis Center, Women's Catalyst, Victim Offender Mediation Center, Narcotics Anonymous, and North Valley Catholic Social Services. Through Chico State's Students in Free Enterprise (SIFE), mentors are provided who work with minors in Juvenile Hall to increase literacy, economic, and social skills. Additional funding would allow for some of these community-based organizations to provide additional classes.

The Foster Grandparent Program remains active. We had up to five foster grandparents working in the facility in 2000. They each spend about 20 hours per week with us for over 3,600 hours in 2000. Finding senior citizens who want and are able to participate in this program rather than their wanting to be assigned to elementary schools is challenging.

John Wardell, Probation Officer

Staff training was enhanced when we sent an employee for special training to become a trainer for Weaponless Defense Training, and other staff received training to provide in-house training in the use of OC pepper spray, CPR/First Aid and Bloodborne Pathogens training. The subsequent in-house training saves money, is more streamlined to our needs, and allows for frequent training updates. Maintaining safety and security is vital, and constant vigilance and training help to ensure that we continue to have no in-custody deaths or serious injury for staff or minors, and also that there are no escapes from the institution which put both the minor and the public at risk. Retaining staff who become trainers is important, so there is often a need to send additional staff to these training for trainers' courses to ensure that the in-house education is maintained.

The department hopes to acquire integrated case management software which will provide us integration with the main office of Probation, which will help to provide for more and ready statistics, help us to better measure our outputs, and will also help us as we program individual minors.

Juvenile Hall has many new or inexperienced employees, and uses many Extra Help employees. Initial training for all employees, which we have expanded to include more extra help employees, and regular classes in areas such as how to teach anger management classes, knowing signs and symptoms of suicidal ideation, restorative justice, recognizing illegal drugs and their effects, recognizing signs of alcohol abuse, and recognizing gang identifiers help to augment skills for all levels of employees. Increased efforts in training for all employees will cost a little more, since in a 24-hour institution, much of the training requires overtime, but it will increase the professionalism to which services are provided to the minors. It is not acceptable to simply have minors just "sit and serve time", and more intense programming can come about with increased training for all staff.

A more intense recruitment of candidates will be needed to secure staff. This will be accomplished by continued participation in career fairs, by contacting instructors via email, letters and phone calls so that current staff can speak in college classes, and posting flyers at the local colleges and print ads will help to provide the staffing needs we require. Recruitment efforts will be scheduled throughout the year, with special emphasis and incentives given within the department to "pass the word" about the employment opportunities here.

Departmental Budget Request

By law, minimum staffing levels will be required to be maintained as the new facility begins operations, so we will need the ability to hire two additional FTE Juvenile Hall Counselor II; 17 FTE Juvenile Hall Counselor I; .5 FTE Senior Cook; two FTE Office Assistant II; and reclassify the Principal Clerk position to an Administrative Services Assistant because she will be supervising three other people. Also needed will be the necessary costs associated with the

John Wardell, Probation Officer

increased population, i.e. food, cleaning and household supplies, clothing and other miscellaneous supplies. There will also be increased medical costs as a result of a new medical services contract, as well as increased hiring and training costs as new personnel are hired. Additional vehicles are also needed to replace existing aging vans and to meet the transportation demand that the increased population will require.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$3,235,652, which excludes intrafund transfers. This represents a 47.8% increase over the FY 2001-02 Final Budget direct expenditures. The recommendation includes appropriation for staffing and operation costs related to the new Juvenile Hall facility expected to open in October 2002. The recommended budget also includes appropriation for the replacement of two vehicles with high mileage.

Board Action

Reduced Salaries and Benefits by \$125,399 due to delayed opening of the new Juvenile Hall facility. Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

430.0006 – Victim Witness

John Wardell, Probation Officer

Probation Department

430.0006 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 156,504	\$ 162,596	\$ 162,596	\$ 162,699
SERVICES & SUPPLIES	\$ 22,926	\$ 36,834	\$ 36,834	\$ 36,600
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ 8,840	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ 10,292	\$ 10,292	\$ 10,356
SUBTOTAL APPROPRIATIONS	\$ 188,270	\$ 209,722	\$ 209,722	\$ 209,655
REVENUES	\$ 188,270	\$ 208,270	\$ 209,722	\$ 209,655
NET COUNTY COSTS	\$ -	\$ 1,452	\$ -	\$ -

ALLOCATED POSITIONS	4	4	4	4
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Statement of Purpose

The Butte County Victim Witness Assistance Program, as directed by the California Legislature, exists to aid crime victims with personal, emotional, and financial assistance in their time of need so as to cope with the complexities of the criminal justice system, and to make them, as much as possible, as whole as before their victimization.

Continuous Improvement Service Delivery

- During Fiscal Year 2001-2002, the Butte County Victim Witness Program (Office of Criminal Justice Planning budgeted unit) continued to provide a wide range of personal services to the county's crime victims. Personal services included crisis intervention, community presentations to law enforcement and the community, keeping victims apprised of their court status, notifying employers of victim concerns, escorting of victims/witnesses to court, and assisting in the preparation of application forms.
- During 2001-2002 advocates will have escorted about 150 victims and witnesses to court for various criminal hearings. Obstacles to the program's effectiveness appear minimal although personnel feel that a closer working relationship with prosecuting attorneys could

result in improved services for victims who often struggle through the criminal court process. Therefore, advocate personnel will strive for a closer relationship with prosecutors regarding criminal court matters.

- **An integral activity of the center is making the community aware of the County's victim services. This fiscal year, the center has arranged for billboards in each major city of the county to advertise services available to victims of crime. They were erected during April 2002 to coincide with National Crime Victims Month. April 23 has been designated as the day for the annual Victims March on the Capitol in Sacramento. Local personnel will have participated. Additionally, Butte County Center personnel took part in the annual Spring Fair at the Chico Mall and will provide an exhibit and informational table at the annual Silver Dollar Fair.**
- **Victim Witness will continue to increase outreach to community service groups as well as the County's social service agencies. The local center will continue to make available services in offices in outlying cities. The Center has moved into the Family Resource Center in Paradise where a victim witness advocate will strive to spend a portion of at least two days a week, along with normal outreach at the Paradise Police Department.**
- **Additionally, Assistance Center personnel will continue to increase their face-to-face contact with crime victims not only to make access to services easier, but to also promote the feeling of personal "one on one customer service" with each client.**
- **A major activity of the local center is that of escorting victims to court. Victim Witness personnel will strive to increase the amount of court escorts so as to offer each and every victim the opportunity to present their case to the judge, thereby strengthening the feeling that in their case, "justice has been served."**
- **The California Victim Compensation Board budgeted portion of the local Victim Assistant Center will continue to strive for completion of all processed bills and claims within 10 days of receipt.**
- **The California Compensation Board has mandated that all "Joint Powers Counties" personnel, as well as their own claims personnel will continue to bring down the backlog of claims to be processed. The local center claims specialists will continue to assist the "Board" in this endeavor, while at the same time, continue to maintain the efficiency of the local center to not only diminish the backlog, but also improve on it's existing production output.**

Departmental Budget Request

The Department has submitted a “status quo” budget request to meet the plans of the Office of Criminal Justice Planning. This grant has been predetermined for Fiscal Year 2002-2003 and is virtually the same as the previous year. The OCJP grant that funds the personal services aspect of the program has been determined to be \$188,270 for Fiscal Year 2002-2003, with an additional expected “roll-over” of approximately \$20,000 unspent on the grant from prior years. Zero matching funds are required from Butte County to maintain this program.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$199,430, which excludes intrafund transfers. This represents an 11.6% increase over the FY 2001-02 Final Budget direct expenditures. The recommendation provides for a status quo budget as requested by the Department.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

430.001 - General Probation

John Wardell, Probation Officer

Services

430.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 4,056,260	\$ 4,955,857	\$ 4,451,516	\$ 4,387,168
SERVICES & SUPPLIES	\$ 1,856,090	\$ 1,947,272	\$ 1,903,172	\$ 1,936,043
OTHER CHARGES	\$ (59,113)	\$ 24,000	\$ (100,584)	\$ (100,584)
FIXED ASSETS	\$ 36,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ (199,392)	\$ (741,560)	\$ (669,921)	\$ (650,871)
SUBTOTAL APPROPRIATIONS	\$ 5,689,845	\$ 6,185,569	\$ 5,584,183	\$ 5,571,756
REVENUES	\$ 2,335,495	\$ 2,751,979	\$ 2,785,927	\$ 2,767,597
NET COUNTY COSTS	\$ 3,354,350	\$ 3,433,590	\$ 2,798,256	\$ 2,804,159

ALLOCATED POSITIONS	95.25	109.25	104.25	101.75
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Statement of Purpose

Probation is a public safety agency that provides a variety of services to the community, schools, law enforcement, and the Court. Probation participates fully in prevention, education, intervention, and suppression services within the local community.

Mandated by the Penal Code, the Probation Department will prepare over 1900 original and supplemental reports on juvenile and adult offenders awaiting sentencing, for the Butte County Superior Court. Another 1500 various juvenile court reports will be prepared to track progress and compliance of juveniles on probation. Hundreds of petitions, violations of probation, memos, and other court information will also be prepared on juvenile and adult offenders.

The Probation Department will supervise over 2,700 juvenile and adult offenders on release within the community through a variety of different strategies. Juvenile probation officers are co-located in various schools within the county or assigned to geographic areas. Adult probation officers carry specialized caseloads comprised of offenders convicted of domestic violence, sex offenses, drug offenses, gang offenses, and driving under the influence (multiple

John Wardell, Probation Officer

or felony.) Other caseloads identify the most serious crimes or dangerous offenders in the North and South County areas. The department also provides case management in collaborative programs with the Butte County Behavioral Health and Sheriff's Departments. Within this group, there is also a banked/administrative caseload of over 600 adult probationers, most of whom are felons.

In summary, the Butte County Probation Department exists to provide the citizens of our county a balanced, focused range of fiscally responsible Court, corrections, and public safety services.

Continuous Improvement Service Delivery

The Probation Department continues to participate as a member of the Butte Interagency Narcotics Taskforce and is the lead agency in the Butte Anti-Drug and Gang Suppression Unit, one of the most effective suppression teams in the County.

~~The Probation Department also continues to participate in the probation/police officer teams assigned to specific schools in the County. The County Center Day School, a collaborative effort between Probation, Sheriff, Behavioral Health, and the Butte County Office of~~

Education continues to serve a population of 25 at-risk youth in an educational environment short of detention, and also serves to reduce overcrowding in the Juvenile Hall. Probation is also a member of the SB 933 Interagency Placement Committee and the SB 163 Wrap Services Team, both dealing with minors in out-of-home placements and minors receiving enhanced service within the community to prevent out-of-home placements, at a significant cost savings to the County.

The Probation Department oversees the Butte County Victim/Witness Assistance Program and provides local service in the communities where the majority of the clients live, increasing its level of service and convenience to the client.

Because of reductions in funding, the Butte County Drug Court Program is being reduced from 250 clients, and from a two track to one track, minimum 18-month program serving 100 clients, and designed to help non-violent drug offenders on formal probation. The program addresses the participant's chemical dependency and provides them an opportunity to become clean and sober, productive citizens in the community through intensive supervision by the Court, counseling, urine testing, mandatory education, life skills training, home visits, and intensive case management services provided by the Probation Department.

With the passage of Proposition 36 last year, first time, nonviolent drug offenders were mandated the option of treatment in lieu of jail time, starting in July 2001. The Probation

John Wardell, Probation Officer

Department, in collaboration with the Department of Behavioral Health, the District Attorney, and the Court designed a program to effectively deal with this new law. This program identifies, assesses, and treats these offenders, while the Probation Department provides supervision, drug testing, and case management. The department is currently supervising approximately 130 Proposition 36 clients with the expectation that base will increase and stabilize at approximately 475–500 clients in the next twelve months.

In February 2002, the Family Bridges program, a collaborative effort between the Probation and Behavioral Health Departments, funded by a one-time pass through allocation from the State of \$500,000, began to accept clients. This program was patterned after a successful project in Chico, designed for young, first-time, nonviolent juvenile probationers or offenders, who have a history of substance abuse and/or mental health issues. Behavioral Health will provide counseling and treatment, while the Probation Department will provide supervision and case management for the anticipated 100 offenders and their families in Paradise and Oroville. Utilizing the appropriation from the State as seed money, it is hoped this program will become self-sufficient through billings to Medi-Cal for the services provided.

After the passage of AB 1913, now known as the Juvenile Justice Crime Prevention Act, the Probation Department, under the oversight of Butte County's Juvenile Justice Coordinating Council, became the lead agency in developing a Multi-Agency Juvenile Justice Plan that identified unmet needs within Butte County. After developing the plan, the county's allocation of \$720,000 was distributed amongst several agencies and Community Based Organizations. Services were commenced during the second quarter of FY 2001-02. Earlier this calendar year, the sunset clause in this legislation was removed, and it appears this allocation will continue indefinitely as long as appropriate services are continued and the county remains in compliance with the established regulations.

The Probation Department is also a member of the Forensic Research Team (FOREST), a collaborative effort between the Sheriff, Behavioral Health, Probation, District Attorney, and the Court, and establishes a Butte County Mental Health Court. The department will provide two probation officers who will provide case management to the anticipated 75 offenders to be served.

The Probation Department continues to operate the 60-bed Butte County Juvenile Hall, providing care and custody of minors arrested for law or probation violations, or committed by the Court, many times under challenging conditions of overcrowding and outdated equipment. Construction of a new 120-bed juvenile hall has begun and is expected to be completed in the last quarter of 2002. Staffing has been secured to initially open the facility at 80 beds, and then increase the capacity as the demographic needs increase.

John Wardell, Probation Officer

The Probation Department continues to operate a juvenile electronic monitoring program (EMP.) The EMP is capable of monitoring 50 minors, but has been limited to 25-30 because of staffing shortages. The EMP allows release of some non-violent minors from the juvenile hall, reducing overcrowding. It also provides transitional supervision for minors returning from group home placement, and additional dispositional options short of detention for the Court.

Synovation, an integrated case management system, is in the process of being implemented within the department. Over the next few months, the "Juvenile Probation/Institution" module will be brought on-line. This state of the art system will allow complex overview and supervision of the newly constructed juvenile hall, record input and sharing between the juvenile hall and main office probation, and the ability to automate statistical gathering and generation of many required reports. In the main office, case management will be enhanced with the ability to effectively track all minors on probation, including demographics, personal information, terms and conditions of probation, court appearances, and other valuable information. It will also have the ability to automatically generate a variety of statistical reports necessary in this day and age to appropriately report on grant-funded programs. Additionally, it will provide the necessary statistical information to allow our department, and the many other departments, agencies, and Community Based Organizations that rely on statistics from our department, to effectively compete for new grant funds. Synovation is a modular program, and later this year the department hopes to add the "Adult" module that will similarly automate case management in the adult realm.

The Probation Department has planned, engineered, and begun the remodeling of a new office building. This building will provide the additional required space to alleviate the current need of placing two to four officers in single offices, enhance the reception of clients and the public, and increase safety. The current constraint of facilities compromises our ability to provide timely face-to-face or telephone reception, interview, and program or treatment of many clients, and negatively impacts customer service. The completion of this project and the anticipated move should occur near the beginning of FY 2002-03.

The Butte County Probation Department, as do many other probation departments within the State, continues to struggle with recruiting the required number of officers. The Department has been in a virtual state of continuous recruitment for the last few years, and has had ongoing vacancies of sworn officers of 20% to 25%. Many applicants are unqualified or unable to pass the rigorous peace officer background check, which includes polygraph, psychological, and medical exams. Low wages and compensation, and the lack of peace officer "safety" retirement found in other relatively close or surrounding counties results in an inability to compete with those other counties, and the loss of applicants or trained employees to other counties and State or Federal agencies. This lack of officers has manifested itself in open positions, an increase in the rate of continuances requested because of an inability to complete court reports within the prescribed timelines, unattended or large, unmanageable

John Wardell, Probation Officer

caseloads, and a reduction of field services. All the while, officers who remain with the Department struggle to keep up with the most urgent day-to-day matters.

While continuous recruiting of staff has become the norm, the Probation Department will continue to participate in job fairs, and posting job flyers at the local State University and Butte Community College. Probation will continue its intern/volunteer program with the State University and Butte Community College, and recruit from those who have benefited from the experience and training. Probation Technicians are being utilized to the greatest extent allowable to perform duties not specific to the peace officer designation. Finally, the department continues to explore ways to enhance the recruitment process by fine-tuning candidate requirements and shortening the length of time for background checks, and psychological and medical evaluations. Without adequate staffing levels, the mission of the Probation Department is severely compromised, as is public safety.

Departmental Budget Request

Considering the above challenges, and the fact that a significant effort is being made to fill the vacant Probation Officer positions, the Probation Department is requesting that additional support personnel be hired to assist with the growth of the department. Specifically, two Office Assistants who will assist other clerical staff and reduce their overtime; an Administrative Analyst to perform the human resources function currently being done by a Clerical Support Supervisor; an Information Systems Tech to support the one full-time Information Systems Analyst; and a Supervisor – Clerical Support Services to supervise the adult clerical staff.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$6,254,104, which excludes intrafund transfers. This represents an 11.2% decrease from the FY 2001-02 Final Budget level of direct expenditures. In May 2002, there were a total of 26 vacancies for allocated positions assigned to this budget unit. These vacant positions include 15 Probation Officer III, II, I positions, 9 Probation Technician positions, and 2 administrative support positions. Most of these positions have been vacant for at least the past six months.

The Administrative Office recognizes the Probation Department's effort to fill these positions. However, in consideration of Butte County's fiscal constraints, a vacancy factor has been applied to projected salary and benefit savings. The recommended budget assumes that one-half of the 14 vacant Probation Officer and Probation Technician positions will remain vacant for one-half of the year. This equates to a 25% projected salary and benefit savings for these 14 positions. The Administrative Office will continue to monitor the Probation Department's vacancy rate and determine if Final Budget adjustments are warranted.

John Wardell, Probation Officer

Board Action

Reduced Salaries and Benefits by \$30,000 and reduced corresponding revenue for the North County Community School Coverage/SOAR Program. Reduced Salaries and Benefits by \$40,000 and reduced corresponding revenue for Truancy Coverage. Reduced Professional & Specialized Services and related revenue by \$18,186 for drug testing funds per agreement with the Behavioral Health Department. Increased Office Expense by \$43,273 to purchase case management software with a corresponding increased revenues from the Local Law Enforcement Block Grant (LLEBG). Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

430.0087 – Board of Control Grant**John Wardell, Probation Officer****Probation Department**

430.0087	2001-2002	2002-2003	2002-2003	2002-2003
MAJOR ACCOUNT CLASSIFICATIONS	FINAL BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 157,178	\$ 121,377	\$ 121,377	\$ 121,456
SERVICES & SUPPLIES	\$ 9,193	\$ 105,587	\$ 105,587	\$ 105,626
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 4,648	\$ 5,162	\$ 5,162	\$ 5,174
SUBTOTAL APPROPRIATIONS	\$ 171,019	\$ 232,126	\$ 232,126	\$ 232,256
REVENUES	\$ 151,000	\$ 231,612	\$ 232,126	\$ 232,256
NET COUNTY COSTS	\$ 20,019	\$ 514	\$ -	\$ -

ALLOCATED POSITIONS	2.5	2.5	2.5	2.5
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Statement of Purpose

The Butte County Victim Witness Assistance Program, as directed by the California Legislature, exists to aid crime victims with personal, emotional, and financial assistance in their time of need so as to cope with the complexities of the criminal justice system, and to hopefully make them as whole as before their victimization.

Continuous Improvement Service Delivery

- During Fiscal Year 2001-02 the program, partially budgeted by the California Victim Compensation Board, will have received about 2483 referrals from county police agencies alleging various violent crimes for which Victim Witness provides services. These initial referrals resulted in the local assistance center processing 840 initial claims and 1868 bills for all new and existing victim clients.
- The program was able to process at least 95% of all claims it received in 10 days or less. Additionally, because of a system-wide backlog in the processing of claims, the local Butte County center also processed over 250 additional claims for San Joaquin and Los Angeles

430.0087 – Board of Control Grant

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counties. This additional work, along with its normal workload, resulted in the local office processing claims totaling over \$700,000.

- The Reader is respectfully referred to the Victim Witness 430.0006 portion of this report for those items which might normally be included in this section of this report.

Departmental Budget Request

The Department has submitted a “status quo” budget request to meet the plans of the State Victim Compensation and Government Claims Board. This grant has been predetermined for Fiscal Year 2002-2003 and is virtually the same as the previous year. The “Board” grant (430.0087) has been determined to be \$131,612 for Fiscal Year 2002-03, plus an additional \$100,000 for victim relocation expenses. Zero matching funds are required from Butte County to maintain this program.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$226,964, which excludes intrafund transfers. This represents a 36.4% increase over the FY 2001-02 Final Budget direct expenditures. The recommendation provides for a status quo budget as requested by the Department.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

431.001 – Juvenile Justice Plan

John Wardell, Probation Officer

Probation Department

431.001						
MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED		
APPROPRIATIONS						
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ 736,888	\$ 736,888	\$ 736,888	\$ 736,888	\$ 736,888
SUBTOTAL APPROPRIATIONS	\$ -	\$ 736,888	\$ 736,888	\$ 736,888	\$ 736,888	\$ 736,888
REVENUES	\$ -	\$ 736,888	\$ 736,888	\$ 736,888	\$ 736,888	\$ 736,888
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

After the passage of AB 1913, now known as the Juvenile Justice Crime Prevention Act, the Probation Department, under the oversight of Butte County’s Juvenile Justice Coordinating Council, became the lead agency in developing a Multi-Agency Juvenile Justice Plan that identified unmet needs within Butte County. This budget unit utilizes restricted JJCPA Funds in the Governor’s 2002-03 budget, and utilized funds from previous years’ allocation. These funds are transferred to and expended from the Probation Department’s General Services Budget (budget unit 430.001).

Board Action

None.

602.001 - Institutional and Correctional (Payments)

John Wardell, Probation Officer

Probation Department

602.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 884	\$ 728	\$ 728	\$ 728
SUBTOTAL APPROPRIATIONS	\$ 250,884	\$ 250,728	\$ 250,728	\$ 250,728
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 250,884	\$ 250,728	\$ 250,728	\$ 250,728

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The purpose of this budget unit is to properly care for, maintain and treat persons placed in the California Youth Authority by the County. The matter of disposition is within the discretion of the Court, subject to complying with the applicable statutes and case law.

Board Action

None.

603.001 - Juvenile Court Ward (Payments)

John Wardell, Probation Officer

Probation Department

603.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 3	\$ 2	\$ 2	\$ 2
SUBTOTAL APPROPRIATIONS	\$ 2,003	\$ 2,002	\$ 2,002	\$ 2,002
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 2,003	\$ 2,002	\$ 2,002	\$ 2,002

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit provides for minors who are removed from the control of their parents or guardians by the Butte County Juvenile Court and placed in private homes or other facilities. The Butte County Department of Employment and Social Services has the responsibility of funding most of these placements except when welfare money cannot be used, such as minors who are receiving compensation from Social Security and/or Veterans Administration. Then, it is necessary for the Probation Department to pay for these placements and reimburse the County, if other funds are received. Funds are also utilized per Court Order for California Youth Authority diagnostic evaluations.

Board Action

None.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 23 - DETENTION & CORRECTIONS
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	986,825	1,134,467	1,589,814	1,606,314	1,517,628
512	EXTRA HELP	163,783	100,000	100,000	75,000	75,000
514	OVERTIME	21,086	25,000	25,000	25,000	25,000
518	EMPLOYEE BENEFITS	293,145	371,682	569,547	569,547	536,377
TOTAL	SALARIES & EMPLOYEE BENE	1,464,839	1,631,149	2,284,361	2,275,861	2,154,005
522	CLOTHING & PERSONAL SUPPL	11,647	15,262	19,071	19,071	19,071
523	COMMUNICATIONS	19,039	14,588	17,125	17,125	16,211
525	FOOD	96,555	101,000	129,578	129,578	129,578
526	HOUSEHOLD EXPENSE	39,054	39,533	49,195	49,195	49,195
527	GENERAL INSURANCE	1,872	3,157	9,024	9,024	11,365
530	MAINTENANCE-EQUIPMENT	3,895	8,500	11,761	11,761	11,761
531	MAINT-STRUCTURES, IMPROVMS	84,337	80,012	207,515	207,515	207,515
532	MEDICAL & DENTAL SUPPLIES	886	1,250	1,597	1,597	1,597
535	OFFICE EXPENSE	13,459	40,002	26,530	26,530	26,977
536	PROF & SPECIALIZED SERV	132,275	159,875	212,000	212,000	212,000
537	PUBLICATIONS & LEGAL NOTI	167	0	350	350	350
539	RENTS & LEASES-EQUIPMENT	2,588	2,559	2,900	2,900	2,900
541	SPECIAL DEPARTMENTAL EXPN	10,277	7,441	9,508	9,508	9,508
542	DATA PROCESSING	3,143	3,444	3,863	3,863	3,902
543	TRANSPORTATION & TRAVEL	6,317	7,878	11,010	11,010	11,010
544	UTILITIES	89,913	115,787	268,606	268,606	268,606
TOTAL	SERVICES & SUPPLIES	515,624	600,288	979,633	979,633	981,546
551	SUPPORT & CARE OF PERSONS	71,880	0	0	0	0
554	INTERFUND EXPENDITURES	1,839	0	2,500	2,500	2,500
559	REQUIRED EXPEND SAVINGS	0	-42,118	0	-63,527	-63,527
TOTAL	OTHER CHARGES	73,719	-42,118	2,500	-61,027	-61,027
563	FIXED ASSETS-EQUIPMENT	8	0	41,185	41,185	41,185
TOTAL	FIXED ASSETS	8	0	41,185	41,185	41,185
TOTAL	FIXED ASSETS	2,054,190	2,189,319	3,307,679	3,235,652	3,115,709
571	SUPPORT SERVICES ALLOC	31,064	45,923	43,978	43,978	44,518
573	DIRECT SERVICE TRANSFERS	20	0	0	0	0
TOTAL	OTHER FINANCING USES	31,084	45,923	43,978	43,978	44,518
TOTAL	INDIRECT	31,084	45,923	43,978	43,978	44,518
TOTAL	JUVENILE HALL GEN	2,085,275	2,235,242	3,351,657	3,279,630	3,160,227

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 23 - DETENTION & CORRECTIONS
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	95,183	117,217	123,031	123,031	123,031
512	EXTRA HELP	18,599	0	0	0	0
514	OVERTIME	720	0	0	0	0
518	EMPLOYEE BENEFITS	27,866	39,287	39,565	39,565	39,668
TOTAL	SALARIES & EMPLOYEE BENE	142,368	156,504	162,596	162,596	162,699
523	COMMUNICATIONS	6,508	7,179	7,919	7,919	7,496
526	HOUSEHOLD EXPENSE	713	761	1,085	1,085	1,085
527	GENERAL INSURANCE	218	320	311	311	316
530	MAINTENANCE-EQUIPMENT	0	200	500	500	500
531	MAINT-STRUCTURES, IMP&GND	2,567	939	1,163	1,163	1,163
533	MEMBERSHIPS	25	25	25	25	25
535	OFFICE EXPENSE	15,914	4,518	10,604	10,604	10,788
538	RENTS & LEASES-BUILDINGS	600	811	811	811	811
541	SPECIAL DEPARTMENTAL EXPM	2,431	3,324	7,742	7,742	7,742
542	DATA PROCESSING	2	0	0	0	0
543	TRANSPORTATION & TRAVEL	3,883	2,943	5,587	5,587	5,587
544	UTILITIES	897	1,124	1,087	1,087	1,087
TOTAL	SERVICES & SUPPLIES	33,757	22,144	36,834	36,834	36,600
554	INTERFUND EXPENDITURES	-73	0	0	0	0
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	-73	0	0	0	0
TOTAL	OTHER CHARGES	176,052	178,648	199,430	199,430	199,299
571	SUPPORT SERVICES ALLOC	7,649	8,840	10,292	10,292	10,356
TOTAL	OTHER FINANCING USES	7,649	8,840	10,292	10,292	10,356
TOTAL	INDIRECT	7,649	8,840	10,292	10,292	10,356
TOTAL	PROBATION UCTH WTS	183,701	187,488	209,722	209,722	209,655

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 23 - DETENTION & CORRECTIONS
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	2,330,511	3,308,870	3,642,586	3,280,175	3,226,775
512	EXTRA HELP	154,520	43,537	48,537	43,537	43,537
514	OVERTIME	109,081	16,615	51,725	16,615	16,615
518	EMPLOYEE BENEFITS	672,038	1,047,459	1,213,009	1,111,189	1,100,241
TOTAL	SALARIES & EMPLOYEE BENE	3,266,151	4,416,481	4,955,857	4,451,516	4,387,168
522	CLOTHING & PERSONAL SUPPL	647	1,500	1,500	1,500	1,500
523	COMMUNICATIONS	80,087	95,678	85,335	85,335	80,779
526	HOUSEHOLD EXPENSE	28,698	30,729	77,284	77,284	77,284
527	GENERAL INSURANCE	10,447	19,337	20,468	20,468	20,867
530	MAINTENANCE-EQUIPMENT	8,365	11,000	32,950	32,950	32,950
531	MAINT-STRUCTURES, IMP&GDS	511,738	422,823	96,741	96,741	96,741
533	MEMBERSHIPS	11,674	6,425	5,475	5,475	5,475
535	OFFICE EXPENSE	96,028	587,849	169,685	127,985	174,242
536	PROF & SPECIALIZED SERV	402,326	1,094,658	1,031,632	1,031,632	1,013,446
537	PUBLICATIONS & LEGAL NOTI	251	500	500	500	500
538	RENTS & LEASES-BUILDINGS	30,083	48,249	45,052	45,052	40,000
539	RENTS & LEASES-EQUIPMENT	27,678	26,356	74,616	74,616	83,263
540	SMALL TOOLS & INSTRUMENTS	871	1,000	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	35,320	58,500	56,169	53,769	56,182
542	DATA PROCESSING	49,280	64,843	58,353	58,353	58,353
543	TRANSPORTATION & TRAVEL	110,389	144,088	135,492	135,492	138,441
544	UTILITIES	39,048	48,076	56,020	56,020	56,020
TOTAL	SERVICES & SUPPLIES	1,442,931	2,661,811	1,947,272	1,903,172	1,936,043
554	INTERFUND EXPENDITURES	27,504	30,750	24,000	24,000	24,000
559	REQUIRED EXPEND SAVINGS	0	-104,863	0	-124,584	-124,584
TOTAL	OTHER CHARGES	27,504	-74,113	24,000	-100,584	-100,584
563	FIXED ASSETS-EQUIPMENT	43,595	39,500	0	0	0
TOTAL	FIXED ASSETS	43,595	39,500	0	0	0
TOTAL	FIXED ASSETS	4,780,182	7,043,679	6,927,129	6,254,104	6,222,627
571	SUPPORT SERVICES ALLOC	100,571	110,013	135,265	135,265	136,129
573	DIRECT SERVICE TRANSFERS	-4,058	-683,422	-876,825	-805,186	-787,000
TOTAL	OTHER FINANCING USES	96,513	-573,409	-741,560	-669,921	-650,871
TOTAL	INDIRECT	96,513	-573,409	-741,560	-669,921	-650,871
TOTAL	PROBATION GEN. SERVICES	4,876,694	6,470,270	6,185,569	5,584,183	5,571,756

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 23 - DETENTION & CORRECTIONS
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	72,282	89,314	91,244	91,244	91,244
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	825	0	0	0	0
518	EMPLOYEE BENEFITS	21,320	27,864	30,133	30,133	30,212
TOTAL	SALARIES & EMPLOYEE BEHE	94,628	117,178	121,377	121,377	121,456
523	COMMUNICATIONS	362	389	300	300	284
527	GENERAL INSURANCE	81	130	192	192	192
530	MAINTENANCE-EQUIPMENT	0	500	250	250	250
535	OFFICE EXPENSE	7,071	3,434	1,857	1,857	1,912
541	SPECIAL DEPARTMENTAL EXPM	9,613	40,000	100,000	100,000	100,000
542	DATA PROCESSING	2	0	0	0	0
543	TRANSPORTATION & TRAVEL	72	4,740	2,988	2,988	2,988
TOTAL	SERVICES & SUPPLIES	17,202	49,193	105,587	105,587	105,626
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
TOTAL	OTHER CHARGES	111,830	166,371	226,964	226,964	227,082
571	SUPPORT SERVICES ALLOC	4,120	4,648	5,162	5,162	5,174
TOTAL	OTHER FINANCING USES	4,120	4,648	5,162	5,162	5,174
TOTAL	INDIRECT	4,120	4,648	5,162	5,162	5,174
TOTAL	PROBATION BD/CONT	115,950	171,019	232,126	232,126	232,256

BUDGET CODE 431

UNIT TITLE - PROB - JUV JUSTICE PLAN

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 23 - DETENTION & CORRECTIONS
FUND - 0030 - SPPL LAW ENF.SUCS F0030

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
	INDIRECT	0	0	736,888	736,888	736,888
TOTAL	OTHER FINANCING USES	0	0	736,888	736,888	736,888
TOTAL	INDIRECT	0	0	736,888	736,888	736,888
TOTAL	PROB - JUV JUSTICE PLAN	0	0	736,888	736,888	736,888

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
 ACTIVITY - 53 - CARE OF COURT WARDS
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
536	PROF & SPECIALIZED SERV	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
551	SUPPORT & CARE OF PERSONS	155,681	250,000	250,000	250,000	250,000
TOTAL	OTHER CHARGES	155,681	250,000	250,000	250,000	250,000
TOTAL	OTHER CHARGES	155,681	250,000	250,000	250,000	250,000
571	SUPPORT SERVICES ALLOC	600	884	728	728	728
TOTAL	OTHER FINANCING USES	600	884	728	728	728
TOTAL	INDIRECT	600	884	728	728	728
TOTAL	INSTITUTIONAL/CORRECTION.	156,281	250,884	250,728	250,728	250,728

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 3 - PUBLIC ASSISTANCE
 ACTIVITY - 33 - CARE OF COURT WARDS
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
351	SUPPORT & CARE OF PERSONS	1,641	2,000	2,000	2,000	2,000
354	INTERFUND EXPENDITURES	0	0	0	0	0
TOTAL	OTHER CHARGES	1,641	2,000	2,000	2,000	2,000
TOTAL	OTHER CHARGES	1,641	2,000	2,000	2,000	2,000
571	SUPPORT SERVICES ALLOC	2	3	2	2	2
TOTAL	OTHER FINANCING USES	2	3	2	2	2
TOTAL	INDIRECT	2	3	2	2	2
TOTAL	JUVENILE COURT WARDS	1,642	2,003	2,002	2,002	2,002

PUBLIC HEALTH

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
	Public Health - Department Summary	479
	Department Goals	480
490.001	Animal Control	488
540.001	General Public Health Services	490
540.002	County Medical Services Program	493
540.003	Environmental Health	495
	Budget Unit Expenditure Details (Schedule 9's)	497

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MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 7,968,021	\$ 9,094,495	\$ 9,094,495	\$ 9,117,486
SERVICES & SUPPLIES	\$ 10,151,744	\$ 10,968,872	\$ 10,968,872	\$ 10,973,035
OTHER CHARGES	\$ 290,936	\$ 426,000	\$ 413,688	\$ 346,688
FIXED ASSETS	\$ 72,814	\$ 76,000	\$ 76,000	\$ 76,000
INTRA-FUND TRANSFERS	\$ 52,575	\$ 13,267	\$ 13,267	\$ 87,668
SUBTOTAL APPROPRIATIONS	\$ 18,536,090	\$ 20,578,634	\$ 20,566,322	\$ 20,600,877
REVENUES	\$ 17,681,434	\$ 19,475,134	\$ 19,676,464	\$ 19,710,827
NET COUNTY COSTS	\$ 854,656	\$ 1,103,500	\$ 889,858	\$ 890,050

ALLOCATED POSITIONS	162.3	169.3	169.3	171.8
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Mission Statement

The mission of Butte County Department of Public Health is to protect the public through promoting individual, community and environmental health.

Our goals are to:

- Encourage communities and individuals to assume primary responsibility for adopting lifestyles conducive to optimum health.
- Prevent the spread and complication of disease, disability, injury, and/or premature death.
- Survey the health needs of the community and provide leadership in creating a healthful environment.

Department Consists of the Following Budget Units

- 490.001 Animal Control
- 540.001 General Public Health Services
- 540.002 County Medical Services Program
- 540.003 Environmental Health

DEPARTMENT:

Public Health Department

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain continuous improvement program through June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none"><i>* % of staff attending trainings.</i><i>* Level and quality of customer service input.</i><i>* Timely submission and quality of customer service report.</i>	<ol style="list-style-type: none">1. Update customer service team by December 1, 2002.2. Analyze service delivery activities and update standards by May 1, 2003.3. Provide customer service training opportunities for staff who interact with public by June 30, 2003.4. Solicit customer input using suggestion boxes at all public counters by June 30, 2003.

DEPARTMENT:

Public Health Department

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze the delivery of clinical services to enhance efficiency by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Clinical error rate.</i>* <i>Quality of recommendations.</i>	<ol style="list-style-type: none">1. Review operational policies and procedures, including patient flow, work coordination, productivity and patient outcome April 1, 2003.2. Conduct medical quality assurance reviews by April 1, 2003.3. Flow chart the process and identify bottlenecks by April 1, 2003.4. Evaluate the delivery system based upon clinical standards by April 30, 2003.5. Identify internal and external environmental barriers by April 30, 2003.6. Identify service delivery gaps by April 30, 2003.7. Recommend improvements to service delivery by June 30, 2003.
<p>Achieve a client satisfaction rating of 100% through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Client satisfaction rating.</i>* <i>% increase in client encounters.</i>* <i>% of clinical staff trained in "teamwork" philosophy.</i>* <i>Clinical error rate.</i>* <i>% of bilingual/bicultural staff.</i>* <i>Quality of Report.</i>	<ol style="list-style-type: none">1. Provide specialized staff training by September 30, 2002, to develop stronger "teamwork" philosophy and reduce error rate.2. Provide clinic services that are culturally and linguistically appropriate by December 1, 2002.3. Administer survey and report on findings by June 30, 2003.

DEPARTMENT:

Public Health Department

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Assist in implementation of Development Services restructuring as it relates to Environmental Health through June 30, 2003.</p> <p><u>Measurement :</u> * <i>Successful completion of departmental restructuring.</i></p>	<ol style="list-style-type: none">1. Identify all Environmental Health issues and departmental issues involved in the restructuring by July 1, 2002.2. Analyze impacts on department and provide recommendations for resolution by September 30, 2002.3. Maintain internal and external communication to ensure smooth transition or change through June 30, 2003.4. Provide departmental assistance and support throughout the restructuring process.
<p>Secure provider contract(s) for pre-hospital ambulance services by September 30, 2002.</p> <p><u>Measurement :</u> * <i>Completion of contract(s).</i></p>	<ol style="list-style-type: none">1. Prepare a timeline for each exclusive operating area by August 1, 2002.2. Solicit requests for proposals from qualified providers by September 1, 2002.3. Finalize provider contract(s) by September 30, 2002.
<p>Develop and implement a Bioterrorism Response Plan by June 30, 2003.</p> <p><u>Measurement :</u> * <i>Creation of Plan.</i> * <i>Number of staff trained .</i></p>	<ol style="list-style-type: none">1. Work with the Office of Emergency Services, Sheriff and Fire to identify plan components by January 1, 2003.2. Research the availability of other county plans by January 1, 2003.3. Complete written plan by April 1, 2003.4. Conduct staff training by June 30, 2003.

DEPARTMENT: Public Health Department

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 3 Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Prepare and submit a 5-year plan by June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Completion of Tasks.</i>* <i>Quality of Documents.</i>	<p><u>Initial</u></p> <ol style="list-style-type: none">1. Develop the process and timeline by June 30, 2002.2. Create a draft template, outlining the major plan components by June 30, 2002.3. Establish historical statistical baselines and data trends by June 30, 2002.4. Conduct a needs assessment identifying service needs, gaps and resources by January 1, 2003.5. Conduct clinical/financial analysis by March 1, 2003.6. Solicit input from community partners by March 1, 2003.7. Identify service goals, objectives and outcomes by April 1, 2003.8. Develop implementation action plan by April 30, 2003.9. Prepare draft departmental 5-year plan by June 1, 2003.

DEPARTMENT:

Public Health Department

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication plan by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Forum Creation.</i>* <i>Employee satisfaction surveys.</i>* <i>% increase of staff with e-mail access.</i>* <i>Construction of web page.</i>* <i>Creation of bulletin board.</i>	<p><u>Initial</u></p> <ol style="list-style-type: none">1. Establish communication forums at all levels of the department by December 1, 2002.2. Identify purpose and expected outcomes for each forum; establish annual meeting schedules by January 1, 2003.3. Increase email access and training to staff by June 30, 2003.4. Analyze the cost-benefit of providing additional staff cell phones and pagers by June 30, 2003.5. Design/start construction of departmental web page by January 1, 2003.6. Establish a central employee information bulletin board at the new Table Mountain administrative facility by July 1, 2002.

DEPARTMENT: Public Health Department

KEY AREA OF RESPONSIBILITY: Human Resources

BOARD OBJECTIVE # 5 Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Enhance employee work-related growth, performance and job satisfaction by June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Level of employee involvement in "Take Action" program.</i>* <i>% of classifications converted to flexibly staffed.</i>* <i>Number of staff attending trainings.</i>	<ol style="list-style-type: none">1. Implement the "Take Action" employee wellness program by May 15, 2002.2. Maximize upward mobility opportunities by creating/converting classifications to flexibly staffed by June 30, 2003.3. Provide training and work responsibilities to develop/enhance employee job-skills and abilities by June 30, 2003.
<p>Strengthen the supervisor-employee work relationship.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Staff turnover rate.</i>* <i>Number and status of grievances.</i>* <i>Employee satisfaction rating.</i>* <i>Documented reasons for leaving.</i>* <i>% of employee evaluations completed.</i>	<ol style="list-style-type: none">1. Use training opportunities and resources to strengthen supervisor-employee work relationships by June 30, 2003.2. Conduct exit interviews with each employee to solicit ideas for improving work environment by June 30, 2003.3. Conduct timely performance evaluations in accordance with personnel rules by June 30, 2003.

DEPARTMENT:

Public Health Department

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Continue the documented trend of enhancing departmental revenues, absorbing increased operational costs, and achieving planned growth while operating within the County's mandated "maintenance of effort" by June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Level of enhanced revenues.</i>* <i>Documented absorption of new costs.</i>	<ol style="list-style-type: none">1. Maximize non-county revenue by identifying State categorical grants, enhancing third party reimbursements and specialized claiming opportunities such as SB90 by June 30, 2003.2. Review departmental costs, identify "billable" units of service, update fee schedules and prepare a modified Public Health Fee Ordinance for Board approval by June 30, 2003.3. Analyze expenditure patterns to isolate potential cost overruns and establish fiscal interventions to correct by June 30, 2003.
<p>Maintain positive account balances in all budget units through June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Maintenance of positive balances.</i>	<ol style="list-style-type: none">1. Submit quarterly report to Administration Office on account balances and corrective actions on deficit accounts.2. Monitor accounts on a continuous basis to ensure funds are available within an account prior to making an expenditure.

DEPARTMENT: Public Health Department

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 7 Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Develop and recommend legislative strategies to promote and protect the public's health and safety without negative impact on County resources by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Number of bills monitored.</i>* <i>Timeliness of actions taken in support or opposition.</i>* <i>Legislation passed with appropriated funding.</i>	<ol style="list-style-type: none">1. Support legislative actions which provide adequate funding for new state mandates by June 30, 2003.2. Monitor health-related legislation which impacts local government, establish criteria for support or opposition by June 30, 2003.3. Inform County administration of legislative priorities established by the County Health Executives Association of California (CHEAC) by January 1, 2003.4. Seek Board approval of or opposition to pending legislation which impacts County government by June 30, 2003.

**490.001 – Animal Control
Public Health**

Gary M. House

490.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 283,073	\$ 293,709	\$ 293,709	\$ 293,924
SERVICES & SUPPLIES	\$ 241,893	\$ 263,540	\$ 263,540	\$ 263,409
OTHER CHARGES	\$ (5,064)	\$ 3,000	\$ (9,312)	\$ (9,312)
FIXED ASSETS	\$ 16,000	\$ 20,000	\$ 20,000	\$ 20,000
INTRA-FUND TRANSFERS	\$ 16,936	\$ 20,103	\$ 20,103	\$ 20,211
SUBTOTAL APPROPRIATIONS	\$ 552,838	\$ 600,352	\$ 588,040	\$ 588,232
REVENUES	\$ 422,490	\$ 422,490	\$ 422,490	\$ 422,490
NET COUNTY COSTS	\$ 130,348	\$ 177,862	\$ 165,550	\$ 165,742

ALLOCATED POSITIONS	6.5	6.5	6.5	6.5
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Statement of Purpose

The Animal Control program exists as a division of the Department of Public Health to provide education, investigation, quarantine and enforcement services to County residents in order to reduce the incidence of animal bites to humans.

Continuous Improvement Service Delivery

Butte County is a rabies endemic. In Calendar Year 2001, the Public Health Laboratory identified 60 rabid animals. The higher the number of rabid cases, the greater the possibility of human contact with the potentially fatal virus. To prevent this human exposure to the rabies virus, the Department has sponsored rabies vaccination clinics where pet owners vaccinate their animals. In addition, the Department has attempted to reduce public rabies exposure through school-based education. Over 1,000 elementary school children have received this rabies education, and as a result, the number of reported animal bites in Butte County has declined by 9% over the past 12 months.

Gary M. House

Even though efforts have been made to provide adequate sheltering, rabies vaccination clinics and school-based education, the financial resources for the Animal Control Program are severely strained by escalating costs and a steady decline in CSA 164 and licensing revenues. Employee absenteeism, which greatly impacts service delivery is somewhat constant, due to work related injuries and manpower shortage.

Departmental Budget Request

The Department's Base Budget request reflects a status quo level of services. The Budget Expansion request includes the replacement of one, high mileage vehicle and an increase of \$15,000 for additional sheltering expenses.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$567,937, which excludes intrafund transfers. This represents a 6% increase over the FY 2001-02 Final Budget direct expenditures. The Animal Control Division will be relocating with the other Public Health functions to the new offices on Mira Loma Drive in Oroville. The budget provides an increase in Leases – Buildings of \$22,800 to fund new lease space. The recommendation additionally supports the replacement of one pick-up truck having over 120,000 miles.

Board Action

Increased Salaries and Benefits for department head pay-for-performance program.

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

540.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,357,057	\$ 7,443,136	\$ 7,443,136	\$ 7,464,683
SERVICES & SUPPLIES	\$ 3,285,296	\$ 4,056,672	\$ 4,056,672	\$ 4,060,989
OTHER CHARGES	\$ 7,000	\$ 134,000	\$ 134,000	\$ 67,000
FIXED ASSETS	\$ 40,814	\$ 40,000	\$ 40,000	\$ 40,000
INTRA-FUND TRANSFERS	\$ (8,138)	\$ (50,653)	\$ (50,653)	\$ 23,423
SUBTOTAL APPROPRIATIONS	\$ 9,682,029	\$ 11,623,155	\$ 11,623,155	\$ 11,656,095
REVENUES	\$ 9,682,029	\$ 11,319,443	\$ 11,321,651	\$ 11,354,591
NET COUNTY COSTS	\$ -	\$ 303,712	\$ 301,504	\$ 301,504

ALLOCATED POSITIONS	123.5	137	137	139.5
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Statement of Purpose

The Department of Public Health exists to protect the public through the promotion of individual, community, and environmental health in order to achieve optimum health, safety and well-being for all residents.

Continuous Improvement Service Delivery

There is a growing uninsured/underinsured population in California. Low income and indigent populations are experiencing significant access barriers to health care services. All too often, these individuals find themselves seeking high-cost treatment services at hospital emergency rooms. As an alternative, the Department of Public Health provides a comprehensive array of low cost/no cost preventive health care services. We actively seek to provide our services to individuals with limited resources, with a primary focus on individual health promotion and disease prevention. With the expansion of clinical services at the new Table Mountain Public Health Clinic, the Department now averages 2,600 client encounters each month, which represents a 37% increase from the prior year. In addition, the "Wellness to Work" and the "Disease Case Management" projects provide integrated, prevention-based,

pre-hospital health care services for 400+ Cal-Works recipients and indigent individuals. In terms of senior health care, the Department assisted in the development of the Butte County Elder Services Coordinating Council and the Active Aging Community Task Force. Both programs provided services to keep seniors healthy and independent of institutionalized care.

In an effort to promote efficiency and manage growth, the Department will consolidate numerous office sites into the new Table Mountain Administration Office Building by the middle of May 2002. One-stop centralization allows for better service delivery to the public.

Keeping children fully immunized continues to be a priority for the Public Health Department and for our community partners. The Department has successfully secured Proposition 10 funding for a three year project to develop a countywide immunization registry. This automated registry is now functioning in all Public Health Clinics, and its use will be expanded to community medical providers in the near future.

In Fiscal Year 2002-03, the Department will continue to focus on prevention and health promotion activities, including a "Visiting Infants and Parents" program, development of a County Bioterrorism Response Plan, and securing provider contracts for pre-hospital ambulance services. These activities will require strong collaborative efforts with other County departments and with community partners. Recruiting and retraining qualified staff will be a key component to our success.

Departmental Budget Request

The Targeted Case Management program has been expanded to include services provided by the Public Guardian division of Social Services and selected community based organizations. Full year expenditures for the new Mira Loma building have been included. This space will house nursing, health education, environmental and public health administrative staff. The increasing treatment, diagnosis, therapy and case management expenses needed to serve children eligible under the California Children Services (CCS) program have been included.

The Department budget request includes the addition of a clerical supervisor and a therapy aide for the CCS program. Two nursing positions and a public health assistant have been added as sunset positions with funding from the California Children and Families Commission. A generator has been requested to provide emergency back-up service at the Mira Loma building.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$11,673,808, which excludes intrafund transfers. This represents a 34.5% increase over the FY 2001-02 Final Budget direct

expenditures. The recommendation supports the department's budget as requested, which is fully funded by outside revenues with the exception of the mandated maintenance of effort within all Public Health budget units. The recommended budget adds five new positions, three of which are sunset positions that will expire with the term of the grant funding through the County's Children and Families Commission. The new Visiting Infants and Parents (VIP) program will provide home visits and education to 500 pregnant women and their families throughout the County. The remaining two new positions will provide therapy assistance and clerical supervision within the growing California Children Services Program.

The recommended budget provides an additional \$485,000 in funding within Leases – Structures for relocation of Public Health offices at County Center Drive to the new building on Mira Loma Drive in Oroville (next to the Community Employment Center on Table Mountain Boulevard). An additional \$40,000 has been recommended in Fixed Assets to purchase a back-up generator for the Mira Loma site.

Board Action

Added a Public Health Assistant I/II position and a 50% Public Health Nutritionist position, and correspondingly reduced extra help staff allocations. Added the fixed asset purchase of a 4-door sedan for use with the Women, Infants and Children program.

Increased appropriation to purchase items for the Active Aging Program. Increased appropriation to cover the costs of MOU with the Sheriff's Department for tobacco control enforcement. Adjustments related to agreement with DESS for provision of nursing and testing support for adult and children's services. Decrease in the transfer of MAA/TCM funds to DESS. Decrease in System of Care funds from Behavioral Health.

Increased Salaries and Benefits for department head pay-for-performance program.

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

540.002 – County Medical Services Program

Gary M. House

Public Health

540.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 6,410,203	\$ 6,410,203	\$ 6,410,203	\$ 6,410,203
OTHER CHARGES	\$ 251,000	\$ 251,000	\$ 251,000	\$ 251,000
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 12,423	\$ 6,553	\$ 6,553	\$ 6,553
SUBTOTAL APPROPRIATIONS	\$ 6,673,626	\$ 6,667,756	\$ 6,667,756	\$ 6,667,756
REVENUES	\$ 6,200,593	\$ 6,200,593	\$ 6,200,593	\$ 6,200,593
NET COUNTY COSTS	\$ 473,033	\$ 467,163	\$ 467,163	\$ 467,163

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The County Medical Services Program (CMSP) exists to provide diagnosis, treatment, and case management to indigents in order to achieve optimum health and well-being.

Continuous Improvement Service Delivery

The Medical Services budget includes an allocation to cover the anticipated medical indigent expenses necessary to meet the County's obligation under Section 17000 of the Welfare and Institutions Code. This budget additionally provides for a contract with Northern California Emergency Medical Services, Incorporated, to function as the Local EMS Agency and to administer payments to hospitals and physicians utilizing SB12/612 EMS Trust Funds collected from a surcharge on moving violations.

The County contracts to participate in the County Medical Services Program (CMSP). The program provides services annually to 3,400 clients who are uninsured, indigent, and in need of medical services. The private medical community, public clinics and hospitals provide the medical services to the eligible clients and then bill CMSP for reimbursement.

540.002 – County Medical Services Program

Gary M. House

Public Health

The CMSP participating counties pool their funds and make payments for the services provided. The program has been able to develop a reserve account, to increase provider payments and to increase the benefits available under the program.

The top priority for this program is to insure that the funding levels are appropriate to provide the needed services. The Department actively participates in the CMSP Governing Board sub-committee to insure that:

- Proper reserves are in place.
- Case management services are utilized to reduce potential high cost cases.
- There are appropriate levels of State financial participation.
- Proper reimbursement rates exist for providers.
- Clients are linked to available providers.

Departmental Budget Request

This budget amount is based on 77.7476% of Realignment Public Health revenue, including Motor Vehicle and Sales Tax revenue, up to the maximum amount required to be deposited in the County Medical Services Program (CMSP) Fund pursuant to Sections 16809 (j)(1)(C)(2) and (3) of the Welfare and Institutions Code. In order to participate in the program, the County is mandated to fund a CMSP participation fee in the amount of \$459,610. Continued active participation in the program will insure that indigent people receive needed medical services.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$6,661,203, which excludes intrafund transfers. This represents less than a 2/10ths of 1% decrease from the FY 2001-02 Final Budget direct expenditures. The recommendation supports the department's budget as requested.

Board Action

None.

540.003 – Environmental Health

Gary M. House

Public Health

540.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,327,891	\$ 1,357,650	\$ 1,357,650	\$ 1,358,879
SERVICES & SUPPLIES	\$ 214,352	\$ 238,457	\$ 238,457	\$ 238,434
OTHER CHARGES	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000
FIXED ASSETS	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
INTRA-FUND TRANSFERS	\$ 31,354	\$ 37,264	\$ 37,264	\$ 37,481
SUBTOTAL APPROPRIATIONS	\$ 1,627,597	\$ 1,687,371	\$ 1,687,371	\$ 1,688,794
REVENUES	\$ 1,376,322	\$ 1,532,608	\$ 1,731,730	\$ 1,733,153
NET COUNTY COSTS	\$ 251,275	\$ 154,763	\$ (44,359)	\$ (44,359)

ALLOCATED POSITIONS	25.8	25.8	25.8	25.8
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Statement of Purpose

The Environmental Health Program exists as a division of the Department of Public Health to provide education, inspections, and enforcement services to County residents in order to protect the health of the community and to meet State laws and County ordinances.

Continuous Improvement Service Delivery

Butte County residents are entitled to clean and sanitary food facilities, and should not have to worry about, nor personally experience, food-related illnesses. The incidence of the food-borne illnesses/diseases in Butte County is sporadic, but more importantly, can be reduced through the observance of basic sanitary practices. Educational training regarding the proper handling and preparation of food will prevent most food-related illnesses. In addition to existing food safety regulations, State law now requires food facilities to have at least one staff member who has completed training and received a food handler certificate. In Fiscal Year 2001-02, the Environmental Health Division provided 6 training sessions to 198 employees of county food facilities, with a 92% "pass" rate. As a result of this training, the percentage of food facilities with appropriately trained staff has increased by 10% from the prior year.

More bilingual environmental health staff are needed to communicate with non-English speaking owners.

A major objective of FY 2002-03 will be the restructuring of the Development Services Department, particularly as it relates to the well and septic functions of the Environmental Health Division. Implementation of a fully integrated model will include the identification and resolution of fiscal, personnel and legal issues. A timeline schedule, with assigned tasks, will be incorporated to address these issues.

Departmental Budget Request

The Department budget reflects a status quo level of services and funding with the exception of a request to replace one older, high mileage vehicle.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$1,650,107, which excludes intrafund transfers. This represents a 3.4% increase over the FY 2001-02 Final Budget direct expenditures. The recommendation supports the department's budget as requested, which provides an increase to cover the full year cost of bargaining unit agreements and an appropriation in Fixed Assets in the amount of \$16,000 to replace one high mileage vehicle.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 26 - OTHER PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-01	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	199,092	201,007	210,790	210,790	210,790
512	EXTRA HELP	0	6,000	6,000	6,000	6,000
514	OVERTIME	2,987	4,000	4,000	4,000	4,000
518	EMPLOYEE BENEFITS	68,077	71,266	72,919	72,919	73,134
TOTAL	SALARIES & EMPLOYEE BENE	270,157	283,073	293,709	293,709	293,924
522	CLOTHING & PERSONAL SUPPL	225	1,000	2,000	2,000	2,000
523	COMMUNICATIONS	7,673	8,031	9,221	9,221	8,729
526	HOUSEHOLD EXPENSE	1,962	1,046	0	0	0
527	GENERAL INSURANCE	395	586	699	699	699
530	MAINTENANCE-EQUIPMENT	506	1,132	1,300	1,300	1,300
531	MAINT-STRUCTURES, IMPROVMS	6,222	2,277	0	0	0
532	MEDICAL & DENTAL SUPPLIES	0	500	500	500	500
533	MEMBERSHIPS	35	300	300	300	300
535	OFFICE EXPENSE	11,438	9,754	11,881	11,881	12,242
536	PROF & SPECIALIZED SERV	177,125	199,600	197,669	197,669	197,669
538	RENTS & LEASES-BUILDINGS	0	0	22,800	22,800	22,800
540	SMALL TOOLS & INSTRUMENTS	0	1,500	1,500	1,500	1,500
541	SPECIAL DEPARTMENTAL EXPH	9,704	7,400	7,000	7,000	7,000
542	DATA PROCESSING	5	1,000	1,000	1,000	1,000
543	TRANSPORTATION & TRAVEL	6,581	5,070	7,670	7,670	7,670
TOTAL	SERVICES & SUPPLIES	221,871	239,996	263,540	263,540	263,409
554	INTERFUND EXPENDITURES	4,938	6,000	3,000	3,000	3,000
559	REQUIRED EXPEND SAVINGS	0	-11,064	0	-12,312	-12,312
TOTAL	OTHER CHARGES	4,938	-5,064	3,000	-9,312	-9,312
563	FIXED ASSETS-EQUIPMENT	16,651	16,000	20,000	20,000	20,000
TOTAL	FIXED ASSETS	16,651	16,000	20,000	20,000	20,000
TOTAL	FIXED ASSETS	513,637	534,005	580,249	567,937	568,021
571	SUPPORT SERVICES ALLOC	6,434	6,936	10,103	10,103	10,211
573	DIRECT SERVICE TRANSFERS	10,000	10,000	10,000	10,000	10,000
574	INTRA DEPARTMENTAL TFRS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	16,434	16,936	20,103	20,103	20,211
TOTAL	INDIRECT	16,434	16,936	20,103	20,103	20,211
TOTAL	ANIMAL CONTROL	530,071	530,941	600,352	588,040	588,232

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 41 - PUBLIC HEALTH
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	4,021,357	4,783,293	5,662,845	5,662,845	5,710,176
512	EXTRA HELP	204,404	234,274	200,000	200,000	157,477
514	OVERTIME	29,220	5,000	10,000	10,000	10,000
518	EMPLOYEE BENEFITS	1,049,010	1,344,490	1,570,291	1,570,291	1,587,030
TOTAL	SALARIES & EMPLOYEE BENE	5,304,190	6,367,057	7,443,136	7,443,136	7,464,683
523	COMMUNICATIONS	75,105	107,802	85,974	85,974	81,384
525	FOOD	11	500	500	500	500
526	HOUSEHOLD EXPENSE	50,302	70,455	35,547	35,547	35,547
527	GENERAL INSURANCE	13,342	47,724	57,189	57,189	64,000
530	MAINTENANCE-EQUIPMENT	7,845	11,500	13,500	13,500	13,500
531	MAINT-STRUCTURES, IMP&MDS	128,871	150,072	29,518	29,518	29,518
532	MEDICAL & DENTAL SUPPLIES	197,066	228,000	220,000	220,000	220,000
533	MEMBERSHIPS	7,020	6,110	6,510	6,510	6,510
535	OFFICE EXPENSE	273,817	289,660	303,227	303,227	307,272
536	PROF & SPECIALIZED SERU	1,866,693	1,896,815	2,282,000	2,282,000	2,271,541
537	PUBLICATIONS & LEGAL NOTI	1,118	1,500	1,500	1,500	1,500
538	RENTS & LEASES-BUILDINGS	102,860	265,000	645,000	645,000	645,000
539	RENTS & LEASES-EQUIPMENT	433	1,800	7,800	7,800	7,800
540	SMALL TOOLS & INSTRUMENTS	159	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	80,615	73,647	99,000	99,000	107,000
542	DATA PROCESSING	46,416	38,189	67,439	67,439	67,949
543	TRANSPORTATION & TRAVEL	110,983	114,581	143,106	143,106	143,106
544	UTILITIES	67,108	116,239	58,862	58,862	58,862
TOTAL	SERVICES & SUPPLIES	2,229,764	3,411,594	4,036,672	4,036,672	4,060,989
554	INTERFUND EXPENDITURES	4,376	7,000	134,000	134,000	67,000
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	4,376	7,000	134,000	134,000	67,000
563	FIXED ASSETS-EQUIPMENT	31,044	43,614	40,000	40,000	40,000
TOTAL	FIXED ASSETS	31,044	43,614	40,000	40,000	40,000
TOTAL	FIXED ASSETS	7,569,375	9,829,265	11,673,808	11,673,808	11,632,672
571	SUPPORT SERVICES ALLOC	119,727	156,173	167,517	167,517	168,617
573	DIRECT SERVICE TRANSFERS	-46,413	-144,311	-198,170	-198,170	-125,194
574	INTRA DEPARTMENTAL TRFRS	-15,000	-20,000	-20,000	-20,000	-20,000
TOTAL	OTHER FINANCING USES	58,314	-8,138	-50,653	-50,653	23,423
TOTAL	INDIRECT	58,314	-8,138	-50,653	-50,653	23,423
TOTAL	PUBLIC HEALTH GEN SERU	7,627,688	9,821,127	11,623,155	11,623,155	11,636,095

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 41 - PUBLIC HEALTH
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
536	PROF & SPECIALIZED SERV	6,410,203	6,410,203	6,410,203	6,410,203	6,410,203
539	RENTS & LEASES-EQUIPMENT	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	6,410,203	6,410,203	6,410,203	6,410,203	6,410,203
551	SUPPORT & CARE OF PERSONS	0	1,000	1,000	1,000	1,000
552	CONTRIB TO OTHER AGENCIES	212,462	250,000	250,000	250,000	250,000
TOTAL	OTHER CHARGES	212,462	251,000	251,000	251,000	251,000
TOTAL	OTHER CHARGES	6,622,665	6,661,203	6,661,203	6,661,203	6,661,203
571	SUPPORT SERVICES ALLOC	6,361	12,423	6,553	6,553	6,553
TOTAL	OTHER FINANCING USES	6,361	12,423	6,553	6,553	6,553
TOTAL	INDIRECT	6,361	12,423	6,553	6,553	6,553
TOTAL	PBLC HLTH CNTY NED SERV	6,629,026	6,673,626	6,667,756	6,667,756	6,667,756

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 42 - SANITATION
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	935,123	1,011,543	1,031,687	1,031,687	1,031,687
512	EXTRA HELP	1,876	5,000	5,000	5,000	5,000
514	OVERTIME	17,718	5,000	5,000	5,000	5,000
518	EMPLOYEE BENEFITS	299,903	306,346	313,963	313,963	317,192
TOTAL	SALARIES & EMPLOYEE BENE	1,214,621	1,327,891	1,357,650	1,357,650	1,358,879
523	COMMUNICATIONS	12,856	13,279	14,212	14,212	13,433
526	HOUSEHOLD EXPENSE	3,381	3,053	3,590	3,590	3,590
527	GENERAL INSURANCE	4,071	9,335	10,122	10,122	10,149
530	MAINTENANCE-EQUIPMENT	739	4,000	4,000	4,000	4,000
531	MAINT-STRUCTURES, IMP&CNDG	3,931	3,766	3,849	3,849	3,849
532	MEDICAL & DENTAL SUPPLIES	0	0	0	0	0
533	MEMBERSHIPS	893	1,000	1,000	1,000	1,000
535	OFFICE EXPENSE	25,677	59,302	59,481	59,481	60,067
536	PROF & SPECIALIZED SERV	21,498	30,000	30,000	30,000	30,000
537	PUBLICATIONS & LEGAL NOTI	232	500	500	500	500
538	RENTS & LEASES-BUILDINGS	23,077	40,000	53,000	53,000	53,000
540	SMALL TOOLS & INSTRUMENTS	242	2,000	2,000	2,000	2,000
541	SPECIAL DEPARTMENTAL EXPN	16,137	18,000	18,000	18,000	18,000
542	DATA PROCESSING	10,080	9,128	12,608	12,608	12,731
543	TRANSPORTATION & TRAVEL	14,359	16,320	21,281	21,281	21,281
544	UTILITIES	3,900	4,669	4,814	4,814	4,814
TOTAL	SERVICES & SUPPLIES	141,074	214,352	238,437	238,437	238,434
554	INTERFUND EXPENDITURES	43,197	38,000	38,000	38,000	38,000
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	43,197	38,000	38,000	38,000	38,000
363	FIXED ASSETS-EQUIPMENT	33,582	16,000	16,000	16,000	16,000
TOTAL	FIXED ASSETS	33,582	16,000	16,000	16,000	16,000
TOTAL	FIXED ASSETS	1,432,474	1,596,243	1,650,107	1,650,107	1,651,313
571	SUPPORT SERVICES ALLOC	20,856	26,354	27,264	27,264	27,481
573	DIRECT SERVICE TRANSFERS	-10,000	-10,000	-10,000	-10,000	-10,000
574	INTRA DEPARTMENTAL TRFRS	15,000	15,000	20,000	20,000	20,000
TOTAL	OTHER FINANCING USES	25,856	31,354	37,264	37,264	37,481
TOTAL	INDIRECT	25,856	31,354	37,264	37,264	37,481
TOTAL	PBLC HLTH ENVIRON HEALTH	1,458,330	1,627,597	1,687,371	1,687,371	1,688,794

PUBLIC WORKS

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
	Public Works - Department Summary *	501
	Department Goals	502
181.001	General Public Works Services	511
440.004	Subdivision Inspection	513
531.002	Transportation Systems	516
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* *Public Works Enterprise Funds, including Transit and Neal Road Landfill budget units, are located under the Enterprise Funds tab near the back of the budget.*

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MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 6,448,197	\$ 6,695,175	\$ 6,695,175	\$ 6,712,182
SERVICES & SUPPLIES	\$ 20,827,482	\$ 7,381,913	\$ 7,365,558	\$ 7,455,836
OTHER CHARGES	\$ 1,624,495	\$ 1,273,023	\$ 1,273,023	\$ 1,667,109
FIXED ASSETS	\$ 1,117,700	\$ 930,400	\$ 925,000	\$ 617,917
INTRA-FUND TRANSFERS	\$ (623,821)	\$ 768,647	\$ 758,986	\$ 1,144,463
SUBTOTAL APPROPRIATIONS	\$ 29,394,053	\$ 17,049,158	\$ 17,017,742	\$ 17,597,507
REVENUES	\$ 28,800,061	\$ 16,661,915	\$ 16,567,348	\$ 17,153,546
NET COUNTY COSTS	\$ 593,992	\$ 387,243	\$ 450,394	\$ 443,961

ALLOCATED POSITIONS	123.5	123.5	123.5	123.5
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Mission Statement

The Public Works Department exists to serve the public by providing for the construction and maintenance of the Butte County infrastructure, including roads, bridges, land development, solid waste, public transit, county service areas, and county vehicle maintenance. These services will be accomplished in an honest, ethical, forthright and respectful manner in keeping with the goals of the Butte County Board of Supervisors and the laws and regulations governing these activities.

Department Consists of the Following Budget Units

- 181.001 General Public Works Services
- 440.004 Subdivision Inspection
- 531.002 Transportation Systems
- 533.001 Public Works Administration
- 533.002 Maintenance and Construction
- 533.003 Shop and Stores
- 690.030 Appropriations for Contingencies – Roads
- 690.131 Appropriations for Contingencies – Transit
- 751 –759 *Public Works Enterprise Funds*, including Transit and Neal Road Landfill budget units, are located under the Enterprise Funds tab near the back of the budget. Enterprise Funds are *not* included in the Department Summary.

DEPARTMENT:

Public Works

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain continuous improvement of customer service program through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Written report to CAO by June 30, 2003.</i>* <i>Quarterly written progress reports prior to annual report.</i>	<ol style="list-style-type: none">1. Update customer service team by November 2002.2. Review services for accuracy and relevance by December 2002.3. Review standards for accuracy and relevance by December 2002.4. Review and update point of service survey by June 2003.5. Insure all Public Works and Land Development administrative office personnel attend customer service training classes #1 & 2 by June 2003.

DEPARTMENT:

Public Works

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Assist in implementation of Development Services restructuring of operations through June 2003.</p> <p><u>Measurement:</u> * <i>Quarterly reports to CAO's office.</i></p>	<ol style="list-style-type: none"> 1. Identify all internal departmental issues involved in restructuring by August 2002. 2. Analyze impacts on the department and provide recommendations for resolution by October 2002. 3. Maintain internal and external communications to assist in smooth transition through June 2003. 4. Provide departmental assistance in restructuring activities through June 2003.
<p>Evaluate Land Development operations for improved efficiencies for development permits by June 2003.</p> <p><u>Measurement:</u> * <i>Review, report and recommendations to be completed by March 31, 2003.</i></p>	<ol style="list-style-type: none"> 1. Review existing procedure for merger of underlying subdivision lots and develop and recommend improved efficiencies for issuing permits by September 2002. 2. By December 2002, review with County Counsel the possibility of ordinance revisions to allow exemptions similar to BCC 2D-160(b) to apply to all parcels created prior to March 4, 1972.
<p>Proceed to implement Neal Road Landfill Master Plan for improvement of operations through June 2003.</p> <p><u>Measurement:</u> * <i>Design of projects completed.</i> * <i>Bid processes completed and contracts awarded.</i></p>	<ol style="list-style-type: none"> 1. Design new landfill module (module 4) and submit to the Water Board for approval by July 2002. 2. Bid and award contract for excavation of soil for new module (module 4) by August 2002. 3. Bid and award contract to construct new landfill module (module 4). Work to include liner system and leachate collection. 4. Design new leachate pond to protect groundwater and submit to water board for approval by September 2002. 5. Bid and award contract to construct new leachate pond by April 2003. Work will include excavation and liner. 6. Design final closure of eastern 20 acres of module 2 by June 2003.

DEPARTMENT:

Public Works

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Update Capital Improvement Program by June 2003.</p> <p><i><u>Measurement :</u></i> <i>* Revised CIP submitted to Board.</i></p>	<ol style="list-style-type: none">1. Determine projects to be deleted and/or added to plan by December 2003.2. Develop cost estimates for added projects by February 2003.3. Determine revenue sources to fund projects by February 2003.4. Update overall plan to incorporate new information.5. Provide to Board for review/comment/approval by June 2003.

DEPARTMENT:

Public Works

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Prepare and submit a 5-year integrated operational plan by June 2003.</p> <p><u>Measurement :</u> <i>* Plan submitted to CAO's office.</i></p>	<ol style="list-style-type: none">1. Determine whether consultant services are required and/or available, and, if so, obtain services by September 2002.2. Summarize existing major programs for each major work unit in department by November 2002.3. Identify new program needs as required by Local, State and Federal agencies by November 2002.4. Identify funding sources for both existing and proposed programs by January 2003.5. Correlate program, program needs and funding asset needs by March 2003.6. Draft plan complete by April 2003.7. Final plan submitted by June 2003.

DEPARTMENT:

Public Works

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Develop and implement a departmental communication process that will support effective intra-county communication by June 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Expectations Performed.</i>* <i>Written procedures developed.</i>	<ol style="list-style-type: none">1. Train personnel to operate, maintain and update departmental web-pages by September 2002.2. Invite six guest speakers to attend departmental staff meetings to discuss other departmental functions and working relationships. Guest speakers will be scheduled bi-monthly from July 2002 to June 2003.3. Establish a written policy on standard operating procedures for routine communications by December 2002.
	<ol style="list-style-type: none">4. Establish written procedures that identify a departmental critical issue and how to respond by February 2003.

DEPARTMENT:

Public Works

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Improve all employee performance and growth through training and personal development programs by June 2003.</p> <p><u>Measurement :</u> * <i>Training programs developed.</i></p>	<ol style="list-style-type: none">1. Develop a written master training program for all general unit employees by January 2003.2. Develop a written employee training and growth program for all general unit classifications by June 2003.

DEPARTMENT:

Public Works

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Evaluate the cost effectiveness of three Public Works services by June 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * Cost comparisons conducted. * Tracking system and procedure developed. 	<ol style="list-style-type: none"> 1. Complete a cost comparison for the chip seal work provided by Public Works road crews compared to similar work performed by private contractors January 2003. 2. Conduct a cost comparison analysis of vehicle service maintenance work performed by Public Works shop compared to local maintenance shops by June 2003. 3. Develop a tracking system and procedure to maximize reimbursement on State and Federal reimbursable contracts by June 2003.
<p>Maintain positive account balances in all budget units through June 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * Maintenance of positive balances. 	<ol style="list-style-type: none"> 1. Submit quarterly report to Administration Office on account balances and corrective actions on deficit accounts. 2. Monitor accounts on a continuous basis to ensure funds are available prior to making expenditures.
<p>Develop and implement a contract management process to ensure compliance and accountability in all of Public Works administered contracts by June 30, 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * Policy and procedure manual completed. * Expectations Performed. 	<ol style="list-style-type: none"> 1. Develop departmental policy and procedure manual for contracting of goods and services in the department of Public Works by December 2002. 2. Present manual to General Services and CAO's office for approval by January 2003. 3. Train staff on new policy and procedures by February 2003. 4. Review existing contracts and encumbrances and convert to new contract format, if appropriate, by June 2003.

DEPARTMENT: Public Works

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Pursue funding and other potential revenue sources outside the County revenue area by May 2003.</p> <p><u>Measurement :</u> * <i>Number of grant proposals written.</i></p>	<ol style="list-style-type: none">1. Research grants for potential use in county by April 2003.2. Identify at least 3 opportunities for grant or other non-traditional revenue sources for Public Works to increase available funds for projects by April 2003.3. Develop and submit grant proposal, where applicable, by June 2003.

DEPARTMENT:

Public Works

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Monitor legislation to protect and improve revenue sources for funding of department activities through June 2003.</p> <p><i>Measurement:</i> <i>* Report and proposed action to Board.</i></p>	<ol style="list-style-type: none">1. Monitor and identify through CEAC any potential legislative actions that may have fiscal impact on the department through June 30, 2003.2. Seek opportunities and develop, as appropriate, proposed legislative strategies to improve departments fiscal and operational abilities by June 2003.

181.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 13,132	\$ 15,078	\$ 15,078	\$ 15,078
OTHER CHARGES	\$ 113,077	\$ 119,022	\$ 119,022	\$ 119,022
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 1,034	\$ 1,422	\$ 1,422	\$ 1,422
SUBTOTAL APPROPRIATIONS	\$ 127,243	\$ 135,522	\$ 135,522	\$ 135,522
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 127,243	\$ 135,522	\$ 135,522	\$ 135,522

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit provides for the administration of county service areas, street lighting, assessment districts, the State Mining and Reclamation Act, general drainage activities and other activities not otherwise provided for under road operations, subdivision inspection, transportation systems and solid waste management.

Continuous Improvement Service Delivery

There are no direct services provided within this budget unit. Rather, services related to the above non-Road Fund activities are provided by other Public Works budget units which are reimbursed through a direct service transfer from this budget.

Departmental Budget Request

The Department's budget request reflects a status quo budget.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$134,100, which excludes intrafund transfers. This represents a 6.5% increase over the FY 2001-02 Final Budget direct expenditures.

Michael Crump

181.001 – Public Works General Services

Board Action

None.

440.004 - Subdivision Inspection

Michael Crump

Public Works

440.004 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 356,582	\$ 400,449	\$ 400,449	\$ 400,699
SERVICES & SUPPLIES	\$ 24,433	\$ 27,221	\$ 27,221	\$ 27,334
OTHER CHARGES	\$ 170,954	\$ -	\$ -	\$ (6,823)
FIXED ASSETS	\$ 5,000	\$ 5,000	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 9,661	\$ 16,863	\$ 7,202	\$ 7,229
SUBTOTAL APPROPRIATIONS	\$ 566,630	\$ 449,533	\$ 434,872	\$ 428,439
REVENUES	\$ 100,000	\$ 120,000	\$ 120,000	\$ 120,000
NET COUNTY COSTS	\$ 466,630	\$ 329,533	\$ 314,872	\$ 308,439

ALLOCATED POSITIONS	6	6	6	6
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Statement of Purpose

Subdivision Inspection processes assessment districts, certificates of merger and lot line adjustments. It provides checking of all subdivision, parcel map, waiver of parcel map, lot line adjustment, abandonments, and certificate of merger to ensure all conditions with prior creation of lots or movement of property lines. In addition, this unit provides map checking, construction and drainage plan checking, development construction inspection, flood control project coordination with all Local, State and Federal Agencies, provide information for the Local Agency Formation Commission (LAFCO), administration of County Service Areas, and the County Surveyor functions. This section also provides clearance of difficult building permits, private road name determinations, flood zone interpretation, Storm Water Plan development, as well as staff for the Development Review Committee, Proposition 218 Committee and representation at the Planning Commission and Board of Supervisors meetings. Subdivision Inspection is a division under the direction of the Public Works Department. This division of Public Works ensures that development and use of all lands are done in a safe manner to protect both the landowners and the community.

Continuous Improvement Service Delivery

The services delivered by Subdivision Inspection are intended to provide oversight of activities involving the development and use of both public and private lands. The services delivered by this division of Public Works, ensures the development and use of all lands are done in a safe manner, and in compliance with State and County requirements to protect both the landowners and the community. The division has in past years monitored individual tasks identified above to determine the time required to complete the checks and reviews. The specific tasks being monitored during the FY 2002-2003 budget cycle are as follows:

- **The checking of development improvement plans:**
 - The previous goal was to check 90% of improvement plans submitted within 20 working days.
 - The current rate of compliance is 94%.
 - The goal for the upcoming year is to reach 95%.

- **The processing of applications for Lot Line Determinations and Certificates of Merger:**
 - The goal is to begin the processing of the application within 20 working days of submittal.
 - The current rate of compliance is 66%.
 - The goal for the upcoming year is to reach 90%.
- **The checking of maps involving the division of land:**
 - The goal is to check 90% of maps submitted within 20 working days.
 - The current rate of compliance is 67%.
 - The goal for the upcoming year is to reach 90%.

The performance measures ensure the County's support of the development process in order to provide for county growth.

Additional staffing has been provided within the Subdivision Inspection division to assist in addressing the additional workload associated with drainage projects, the administration of the County Service Areas, private road name determinations, flood zone interpretations, Storm Water Program issues, and to ensure timely review of development project processing. The division will continue to work with residents, landowners and local professionals to ensure complete submittals and accurate responses to project comments. The priorities in this year's budget are to ensure staffing resources needed for timely review of both development and drainage/flood control projects.

Departmental Budget Request

Because of the County's commitment to the timely review of both drainage and flood control programs, the no-cost/low-cost activities included in this budget priorities focuses on education and training of staff as well as providing public information and education.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$427,670, which excludes intrafund transfers. This represents a 33.7% decrease from the FY 2001-02 Final Budget direct expenditures. The decrease is a result of a reduction in Interfund Expenditures.

Board Action

The Required Expenditure Savings of \$6,823, which was inadvertently omitted in the proposed budget, was applied to the final budget resulting in an overall reduction in appropriation.

531.002 - Transportation Systems

Michael Crump

Public Works

531.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 42,999	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 7,906	\$ 3,255	\$ 3,255	\$ 9
OTHER CHARGES	\$ 695,547	\$ 485,238	\$ 485,238	\$ 485,238
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 746,452	\$ 488,493	\$ 488,493	\$ 485,247
REVENUES	\$ 746,333	\$ 583,060	\$ 488,493	\$ 485,247
NET COUNTY COSTS	\$ 119	\$ (94,567)	\$ -	\$ -

ALLOCATED POSITIONS	1	0	0	0
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Statement of Purpose

This budget unit provides for the appropriations to cover the County's share of public transportation projects. Public Utilities Code Section 99243 requires all transit-related activities to be accounted for by means of enterprise funds. This budget unit reflects only those portions of activities financed by revenues for which the County is identified as grantee.

Expenditures are generally apportioned among the various transit systems, although actual transfers and billings are determined by time card analysis. These costs are billed directly to the enterprise fund budget for each system. Contributions to the enterprise funds cover the County's portion of the operation cost of the system. Contributions made to the Chico Clipper, Chico Transit System, Gridley Flyer and the Amtrak Depot are listed separately, as these are not administered by the County.

Continuous Improvement Service Delivery

The current administrative activities have been relocated to Butte County Association of Governments based on the recommendations of an interagency transit consolidation committee. The budgetary process, including the distribution of County revenues will

continue to be directed by Public Works, with the assistance of BCAG. Public Works, BCAG and the City of Oroville are currently evaluating Oroville bus routes to create efficiencies and improve service delivery.

Departmental Budget Request

The requested budget includes the County's funding contributions to the Chico Clipper, Chico Area Transit System, Gridley Flyer and the Amtrak Depot. Costs relating to Butte County Transit, Oroville Express and the Oroville Area Transit System are located in their respective enterprise fund accounts. This budget unit also includes the cost for the Paradise Express.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$488,493, which excludes intrafund transfers. This represents a 53% decrease from the FY 2001-02 Final Budget direct expenditures. The reduction is due to the transferring of administrative functions to BCAG which allowed the reduction in staffing within this budget unit. An additional reduction is the result of new negotiated agreements with the cities which put in place a more equitable funding formula based on usage of the transit systems.

Board Action

Transportation system revenues were adjusted to utilize fund balance carryover to support operations. Internal service fund allocations were transferred to the Public Works budget since this budget no longer supports a staff position. Various line items were adjusted to reflect changes in internet charges, duplicating costs, and insurance premiums.

533.001 – Administration**Michael Crump****Public Works**

533.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 574,128	\$ 590,618	\$ 590,618	\$ 596,946
SERVICES & SUPPLIES	\$ 264,947	\$ 173,823	\$ 164,223	\$ 183,021
OTHER CHARGES	\$ 146,534	\$ 114,151	\$ 114,151	\$ 114,203
FIXED ASSETS	\$ 424,400	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 1,410,009	\$ 878,592	\$ 868,992	\$ 894,170
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	9.5	9.5	9.5	9.5
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Statement of Purpose

Public Works Administration budget provides for the administration of the Public Works Department. Approximately forty-five percent of the normal administrative costs are distributed to other Public Works budget units as follows: 15% is charged to General Services (budget 181.001), 10% is charged to Subdivision Inspection (budget unit 440.004), 5% to transportation Systems (budget unit 531.002) and 15% is charged to the Neal Road Landfill Management Fund (enterprise fund 757). The remaining fifty-five percent is funded within this budget unit.

Continuous Improvement Service Delivery

The services provided by the Public Works Administration include operational oversight and fiscal control for all Public Works activities. The process of continuous improvement involves the development of Department goals and methods for measurement of the quality of service including customer service, product quality and fiscal efficiency. The oversight process will assist in identifying resource needs to continuously improve the service delivered to the public.

Departmental Budget Request

The total budget request is \$863,777, which results in no increase over base budget.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$868,992, which excludes intrafund transfers. This represents a 53.5% decrease from the FY 2001-02 Final Budget direct expenditures. The decrease is the result of a reduction in fixed assets from the prior year which included the purchase and establishment of a Public Works Yard in North County. The budget provides an increase for new bargaining unit agreements, otherwise the budget reflects a status quo from the prior fiscal year.

Board Action

Adjustments were made within various line items for changes in Internet charges, increased duplicating costs resulting from a new copier contract, and increased insurance premium costs, including Workers' Compensation. Salaries and benefits were increased to reflect pay-for-performance changes. Computer Maintenance was increased by \$5,000 to provide maintenance of the Cost Accounting Management System (CAMS) for public works projects. Professional Services was increased by \$1,000 to fund the increased cost to prepare the annual State Controller's Report for the Road Fund.

533.002 – Maintenance and Construction

Michael Crump

Public Works

533.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 4,882,371	\$ 5,057,455	\$ 5,057,455	\$ 5,067,414
SERVICES & SUPPLIES	\$ 19,391,060	\$ 6,238,378	\$ 6,231,678	\$ 6,306,074
OTHER CHARGES	\$ 458,983	\$ 530,797	\$ 530,797	\$ 931,587
FIXED ASSETS	\$ 432,900	\$ 916,400	\$ 916,000	\$ 531,000
INTRA-FUND TRANSFERS	\$ -	\$ 750,362	\$ 750,362	\$ 750,362
SUBTOTAL APPROPRIATIONS	\$ 25,165,314	\$ 13,493,392	\$ 13,486,292	\$ 13,586,437
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	94	92	92	92
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Statement of Purpose

The Public Works Maintenance and Construction budget unit combines the engineering & administration, mapping, road & bridge construction, right-of-way acquisition, road & bridge maintenance and road maintenance into this new budget. This budget unit is responsible for all construction and maintenance projects and associated costs including personnel.

Continuous Improvement Service Delivery

The services provided by Public Works Maintenance and Construction includes the preservation of the existing road system and the upgrading and rehabilitation to address current transportation needs. The process of continuous improvement involves ongoing evaluation of the services to identify possible methods of service improvement, resource development needs and service priorities.

Departmental Budget Request

The total budget request is \$12,955,345, including \$4,481,400 for one-time capital project expenditures. These capital project expenditures are funded from special revenues provided through various Federal and State funding sources. A capital project list detailing the proposed projects and the associated funding sources is included following this budget narrative.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$12,735,930, which excludes intrafund transfers. This represents a 126% decrease from the FY 2001-02 Final Budget direct expenditures. The decrease is a result of prior year appropriations having included capital projects funding for high cost bridge replacement projects, as well as project costs that crossed fiscal years. The recommended budget includes the purchase of several fixed asset items that total \$516,000 (please refer to the Fixed Asset list under the Appendix of this budget document). The recommended budget additionally includes \$400,000 in Fixed Assets – Structure and Improvements to establish the North County Public Works Yard.

Board Action

A \$400,000 appropriation was transferred to a capital project budget (170.029) to fund facilities at the new Chico Public Works Yard. An addition of \$60,000 was made within the Construction line item and State Exchange revenue to fully fund the Oak Lawn Reconstruction Project. An increase of \$15,000 was made within Fixed Assets to purchase a new dump truck bed for a 10-yard dump truck. Various line items were adjusted for changes in internet charges, duplicating costs for new copiers, and increased insurance premiums, including Workers' Compensation.

PROPOSED ROAD AND BRIDGE PROJECTS For FY 2002-2003

FY 2002/2003 PROJECT BUDGET ESTIMATES						Funding Program	FUNDING DISTRIBUTION		
PROJECT	CONTR. CONST.	CONTR. CONSULT.	PRELIM. ENGR.	CONST ENGR	TOTAL PROJECT		PROGRAM FUNDS	ROAD FUNDS	OTHER FUNDS
Road Construction Projects									
Oaklawn Avenue Reconstruction (Design & Construction)	250,000	0	5,000	28,500	283,500	Road Fund		100.00%	
W. East Avenue Reconstruction (Environmental & Design)	Const. 03/04	302,000	35,000	0	337,000	Impact Fees			100.00%
West 8th Avenue Reconstruction (Environmental, Design and ROW)	Const. 03/04	22,000	93,000	0	115,000	SB 45	100.00%		
Skyway Widening (Magalia Dam), Phase 1 (Environmental)	Const. Future	0	45,000	0	45,000	Road Fund		100.00%	
Oroville Quincy Highway Reconstruction (ROW engineering)	Const. 03/04		30,000	0	30,000	Road Fund		100.00%	
Keefer Road Reconstruction (Environmental & Design)	Const. 03/04	5,000	65,000	0	70,000	SB 45	100.00%		
Neal Road Reconstruction, Phase 3 (Design, ROW & Construction Contract)	550,000	0	65,000	0	615,000	SB 45	100.00%		
Oroville Bangor Highway Reconstruction (Envir, Design, ROW & Const Contract)	865,000	10,000	125,000	0	1,000,000	SB 45	100.00%		
Southgate Avenue Extension (Route Alignment Study)	Const. Future	15,000	20,000	0	35,000	SB 45	100.00%		
Speedway Avenue Extension (Environmental, Design & ROW)	Const. 03/04	15,000	220,000	0	235,000	SB 45	100.00%		
Entler Avenue Reconstruction (Environmental, Design & ROW)	Const. 03/04	0	69,000	0	69,000	SB 45	100.00%		
Holland Avenue Reconstruction (Environmental, Design & Construction)	350,000	0	25,000	35,000	410,000	Road Fund/ Developer	75.00%		25.00% Developer
Skyway Reconstruction FH171 (Environmental & Design Review)	Const. Future	0	25,000	0	25,000	Road Fund		100.00%	
Road Rehabilitation Projects									
Countywide Local Road Rehab. (Contract) (Environmental, Design & Construction)	500,000	0	10,000	10,000	520,000	Road Fund		100.00%	
Countywide Chipseal (Contract) (Environmental, Design & Construction)	500,000	0	10,000	7,500	517,500	Road Fund		100.00%	
12th Street (Thermalito) Rehabilitation (Construction Engineering Only)	Encum. 01/02	0	0	84,000	84,000	SB 45	100.00%		
Skyway Rehabilitation (Construction Engineering Only)	Encum. 01/02	0	0	100,000	100,000	SB 45	100.00%		
Palermo Road Rehabilitation (Construction Engineering Only)	Encum. 01/02	0	0	25,000	25,000	SB 45	100.00%		
Kennedy Avenue Cul-De-Sac (Design, ROW & Construction)	Maint. Crews	0	20,000	10,000	30,000	Road Fund		100.00%	
Bridge Construction Projects									
River Road Bridge at Big Chico Creek (Elderberry Bush Monitoring)		1,000			1,000	Road Funds		100.00%	
West Sacramento Ave. at Kusal Slough (Construction & CE)	Encum. 01/02			24,000	24,000	HBRR	80.00%	20.00%	
Agua Fria Road at Butte Creek (Design Only)	Const 03/04	Encumb. 00/01	60,000		60,000	HBRR/SB45	100.00%		
Oro Ferry Road Bridge at Sacramento River (Design & Construction-25%)	Const 03/04	50,000	25,000		75,000	HBRR	80.00%		20.00% Seismic
Foothill Road Bridge at Wyman Ravine (Foundation & Environmental)	Not Programmed	20,000	5,000		25,000	HBRR	80.00%	20.00%	
Afton Road Bridge at Cherokee Creek (Bridge Painting)	Const 03/04	13,500	4,500		18,000	HBRR	80.00%	20.00%	
Durham/Dayton Road Bridge at Hamlin Slough (Foundation & Environmental)	Not Programmed	20,000	5,000		25,000	HBRR	80.00%	20.00%	
Midway Bridge at Butte Creek (Foundation & Hydraulics)	Not Programmed	20,000	5,000		25,000	HBRR/SB45	100.00%		

PROPOSED ROAD AND BRIDGE PROJECTS
For FY 2002-2003

FY 2002/2003 PROJECT BUDGET ESTIMATES						Funding Program	FUNDING DISTRIBUTION		
PROJECT	CONTR. CONST.	CONTR. CONSULT.	PRELIM. ENGR.	CONST ENGR	TOTAL PROJECT		PROGRAM FUNDS	ROAD FUNDS	OTHER FUNDS
Miscellaneous Construction									
Ophir Road/Lincoln Blvd. Signal (Design, ROW & Construction)	260,000	0	10,000	26,000	296,000	Road Fund/ Mooretown		89.00%	Dev Contrib. 11.00%
Stirling City Septic Tank Replacement (Const Con 90, Consult 25, PE 10, CE 10)	Funded by CDBG	Funded by CDBG	10,000	10,000	20,000	CDBG P. I./ CSA			100.00%
Skyway/Honeyrun Road Signal (Environmental & Design)	Const. Future	7,500	25,000	0	32,500	Road Fund		100.00%	
E. Gridley Road/Larkin Road Signal (Environmental & Design)	Const. Future	0	20,000	0	20,000	Road Fund		100.00%	
Helltown Road Turnouts (Environmental & Design)	Force Acct	0	5,000	5,000	10,000	Road Fund		100.00%	
2003 Countywide Sidewalk Rehabilitation (Environmental, Design & Construction)	50,000	0	0	10,000	60,000	Road Fund		100.00%	
Bald Rock Road Chip Seal (Environmental & Design)	Const. 03/04	0	15,000	0	15,000	Road Fund		100.00%	
Roadway Illumination HES Grant (Construction Engineering Only)	Encum. 01/02	0	0	10,000	10,000	HES	100.00%		
AQMD Chip Seal (Environmental, Design & Construction)	Maint. Crews	0	5,000	5,000	10,000	Road Fund		Balance	AQMD 50,000
Oaklawn Avenue Sewer Laterals (Const Con 55, Consult 0, PE 5, CE 5)	Funded by CDBG	Funded by CDBG	5,000	5,000	10,000	CDBG P.I.			CDBG P.I. 100.00%
TOTALS	3,325,000	\$501,000	\$1,061,500	\$395,000	\$5,282,500				

533.003 – Shop and Stores

Michael Crump

Public Works

533.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 592,117	\$ 646,653	\$ 646,653	\$ 647,123
SERVICES & SUPPLIES	\$ 1,126,004	\$ 924,158	\$ 924,103	\$ 924,320
OTHER CHARGES	\$ 39,400	\$ 23,815	\$ 23,815	\$ 23,882
FIXED ASSETS	\$ 255,400	\$ 9,000	\$ 9,000	\$ 86,917
INTRA-FUND TRANSFERS	\$ (825,000)	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 1,187,921	\$ 1,603,626	\$ 1,603,571	\$ 1,682,242
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	13	13	13	13
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Statement of Purpose

Shop and Stores budget unit combines the yards and stores, equipment maintenance, and the equipment acquisition budgets into this budget unit. This budget unit is responsible for the acquisition of all Public works equipment, the control of Public Works inventory and the maintenance of all county equipment. The budget includes all materials, equipment and personnel to perform the required tasks indicated above.

Continuous Improvement Service Delivery

The services provided by Public Works Shop and Stores is the maintenance of both the Public Works and County-owned non-Public Works vehicle and equipment fleets. The process of continuous improvement involves the improvement of the maintenance services provided to all County Departments by identifying facilities, equipment and personnel needs to operate a cost effective shop.

Michael Crump

Departmental Budget Request

The total budget request is \$1,590,362, which is an increase of \$9,000 over the base budget service level. The increase is the costs for the replacement of the shop overhead crane chain hoist. No other service level increases are proposed.

Chief Administrative Officer's Recommendation

The total level of direct expenditures for this budget unit is \$1,603,571, which excludes intrafund transfers. This represents a 28% decrease from the FY 2001-02 Final Budget direct expenditures. The decrease is the result of a reduction in Fixed Assets from the prior year which included expansion of the shop at the Oroville Public Works Yard. The recommendation supports the department's budget as requested.

Board Action

Fixed Assets – Facilities was increased by \$77,917 to cover additional construction costs and a vehicle exhaust ventilation system to complete the Oroville shop expansion. Various line items were adjusted for changes in internet charges, increased duplicating costs to fund the new copier contract, and increased insurance premiums, including Workers' Compensation.

Michael Crump 690.030 - Appropriation for Contingencies-Roads

690.030 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 184,105	\$ -	\$ -	\$ 385,450
SUBTOTAL APPROPRIATIONS	\$ 184,105	\$ -	\$ -	\$ 385,450
REVENUES	\$ 184,105	\$ -	\$ -	\$ 385,450
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Appropriation for Contingencies-Road budget unit was established to provide a contingency fund for unexpected expenditures in the road fund during the year.

Continuous Improvement Service Delivery

This budget unit was developed merely to contain contingency funds. There are no County employees assigned to this budget unit.

Departmental Budget Request

Until final fund balance is calculated based on close out of the books in July, a Road Fund contingency is not requested.

Chief Administrative Officer's Recommendation

The recommended budget supports the department's budget as requested.

Michael Crump 690.030 - Appropriation for Contingencies-Roads

Board Action

The Road Fund contingency was established at a level reflecting the remaining Road Funds and fund balance carryover after meeting planned expenditures for this fiscal year.

Michael Crump 690.131 - Appropriation for Contingencies-Transit

690.131	2001-02	2002-03	2002-03	2002-03
MAJOR ACCOUNT CLASSIFICATIONS	FINAL BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 6,379	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 6,379	\$ -	\$ -	\$ -
REVENUES	\$ 6,379	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Appropriation for Contingencies-Transit budget unit was established to provide a contingency fund for unexpected expenditures in transit systems budget units during the year.

Continuous Improvement Service Delivery

This budget unit was developed merely to contain contingency funds. There are no County employees assigned to this budget unit.

Departmental Budget Request

Until final fund balance is calculated based on close out of the books in July, a Transit Fund contingency is not requested.

Chief Administrative Officer's Recommendation

The recommended budget supports the department's budget as requested.

Michael Crump 690.131 - Appropriation for Contingencies-Transit

Board Action

None.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-01	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	0	0	0	0
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	0	0	0	0	0
TOTAL	SALARIES & EMPLOYEE BENE	0	0	0	0	0
523	COMMUNICATIONS	313	0	919	919	919
526	HOUSEHOLD EXPENSE	0	0	0	0	0
527	GENERAL INSURANCE	33	0	0	0	0
530	MAINTENANCE-EQUIPMENT	0	0	0	0	0
531	MAINT-STRUCTURES, INF&CNDS	0	0	0	0	0
535	OFFICE EXPENSE	2,828	313	727	727	727
536	PROF & SPECIALIZED SERV	84,033	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPN	0	0	0	0	0
542	DATA PROCESSING	1	0	0	0	0
544	UTILITIES	9,094	12,819	13,432	13,432	13,432
TOTAL	SERVICES & SUPPLIES	96,302	13,132	15,078	15,078	15,078
554	INTERFUND EXPENDITURES	123,304	113,028	119,022	119,022	119,022
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	123,304	113,028	119,022	119,022	119,022
563	FIXED ASSETS-EQUIPMENT	6,810	49	0	0	0
TOTAL	FIXED ASSETS	6,810	49	0	0	0
TOTAL	FIXED ASSETS	226,416	126,209	134,100	134,100	134,100
571	SUPPORT SERVICES ALLOC	1,608	1,034	1,422	1,422	1,422
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	1,608	1,034	1,422	1,422	1,422
TOTAL	INDIRECT	1,608	1,034	1,422	1,422	1,422
TOTAL	PUBLIC WORKS GEN SERVICES	228,024	127,243	135,522	135,522	135,522

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 25 - PROTECTIVE INSPECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	200,927	279,620	312,782	312,782	312,782
512	EXTRA HELP	0	0	0	0	0
514	OVERTIME	777	2,000	2,000	2,000	2,000
518	EMPLOYEE BENEFITS	50,630	74,962	85,667	85,667	85,917
TOTAL	SALARIES & EMPLOYEE BENE	252,334	356,582	400,449	400,449	400,699
522	CLOTHING & PERSONAL SUPPL	0	5,000	5,000	5,000	5,000
523	COMMUNICATIONS	1,993	1,961	2,407	2,407	2,333
526	HOUSEHOLD EXPENSE	1,783	1,855	2,182	2,182	2,182
527	GENERAL INSURANCE	161	225	416	416	427
530	MAINTENANCE-EQUIPMENT	287	600	600	600	600
531	MAINT-STRUCTURES, INP&CNDS	2,066	2,288	2,339	2,339	2,339
533	MEMBERSHIPS	0	200	200	200	200
535	OFFICE EXPENSE	16,440	5,949	6,068	6,068	6,244
536	PROF & SPECIALIZED SERV	0	15,000	0	0	0
537	PUBLICATIONS & LEGAL NOTI	1,932	2,000	3,500	3,500	3,500
541	SPECIAL DEPARTMENTAL EXPM	0	500	500	500	500
542	DATA PROCESSING	3	0	0	0	0
543	TRANSPORTATION & TRAVEL	1,186	1,400	1,400	1,400	1,400
544	UTILITIES	2,074	2,455	2,609	2,609	2,609
TOTAL	SERVICES & SUPPLIES	27,925	39,433	27,221	27,221	27,334
554	INTERFUND EXPENDITURES	60,013	177,027	0	0	0
559	REQUIRED EXPEND SAVINGS	0	-6,073	0	0	-6,823
TOTAL	OTHER CHARGES	60,013	170,954	0	0	-6,823
563	FIXED ASSETS-EQUIPMENT	0	5,000	5,000	0	0
TOTAL	FIXED ASSETS	0	5,000	5,000	0	0
TOTAL	FIXED ASSETS	340,272	571,969	432,670	427,670	421,210
571	SUPPORT SERVICES ALLOC	5,720	9,661	16,863	7,202	7,229
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
574	INTRA DEPARTMENTAL TFRS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	5,720	9,661	16,863	7,202	7,229
TOTAL	INDIRECT	5,720	9,661	16,863	7,202	7,229
TOTAL	SUBDIV. INSPECTION	345,992	581,630	449,533	434,872	428,439

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
ACTIVITY - 36 - TRANSPORTATION SYSTEMS
FUND - 0131 - TRANSIT-LOCAL TRANSP F0131

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	22,989	31,746	0	0	0
512	EXTRA HELP	0	0	0	0	0
518	EMPLOYEE BENEFITS	6,170	11,253	0	0	0
TOTAL	SALARIES & EMPLOYEE BENE	29,159	42,999	0	0	0
523	COMMUNICATIONS	334	574	475	475	0
526	HOUSEHOLD EXPENSE	477	510	600	600	0
527	GENERAL INSURANCE	35	36	9	9	9
530	MAINTENANCE-EQUIPMENT	0	552	0	0	0
531	MAINT-STRUCTURES, IMPROVMS	568	629	643	643	0
535	OFFICE EXPENSE	340	1,454	416	416	0
541	SPECIAL DEPARTMENTAL EXPN	0	2,000	0	0	0
542	DATA PROCESSING	115	0	0	0	0
543	TRANSPORTATION & TRAVEL	0	1,200	0	0	0
544	UTILITIES	858	931	1,112	1,112	0
TOTAL	SERVICES & SUPPLIES	2,947	7,906	3,235	3,235	9
552	CONTRIB TO OTHER AGENCIES	309,978	661,700	434,700	434,700	434,700
554	INTERFUND EXPENDITURES	34,880	34,726	50,538	50,538	50,538
559	REQUIRED EXPEND SAVINGS	0	-879	0	0	0
TOTAL	OTHER CHARGES	344,858	695,547	485,238	485,238	485,238
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	376,965	746,452	488,493	488,493	485,247
TOTAL	PW-TRANSIT-SYSTEM OPER	376,965	746,452	488,493	488,493	485,247

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
ACTIVITY - 31 - ADMINISTRATION
FUND - 0030 - ROAD OPERATIONS FUND 0030

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	280,097	444,121	443,179	443,179	448,027
512	EXTRA HELP	11,224	0	0	0	0
514	OVERTIME	555	0	0	0	0
518	EMPLOYEE BENEFITS	68,128	130,007	147,439	147,439	148,919
TOTAL	SALARIES & EMPLOYEE BENE	360,004	574,128	590,618	590,618	596,946
523	COMMUNICATIONS	17,266	19,738	20,268	20,268	19,186
526	HOUSEHOLD EXPENSE	13,616	15,908	19,443	19,443	20,043
527	GENERAL INSURANCE	2,932	5,290	5,658	5,658	5,747
530	MAINTENANCE-EQUIPMENT	6,842	11,500	15,500	10,500	15,500
531	MAINT-STRUCTURES, IMP&CHDS	17,008	22,773	18,164	18,164	29,008
533	MEMBERSHIPS	2,036	2,500	2,500	2,500	2,500
535	OFFICE EXPENSE	26,104	29,956	28,693	24,093	25,104
536	PROF & SPECIALIZED SERV	17,000	57,000	2,500	2,500	3,500
539	RENTS & LEASES-EQUIPMENT	430	700	700	700	700
541	SPECIAL DEPARTMENTAL EXPN	5,787	52,000	9,500	9,500	9,500
542	DATA PROCESSING	17,937	21,086	24,396	24,396	24,620
543	TRANSPORTATION & TRAVEL	8,325	22,740	22,740	22,740	22,740
544	UTILITIES	2,904	3,756	3,761	3,761	4,873
TOTAL	SERVICES & SUPPLIES	138,186	264,947	173,823	164,223	183,021
554	INTERFUND EXPENDITURES	114,720	146,534	114,151	114,151	114,203
TOTAL	OTHER CHARGES	114,720	146,534	114,151	114,151	114,203
561	FIXED ASSETS - LAND	0	350,000	0	0	0
562	FIXED ASSETS - STR & IMP	0	0	0	0	0
563	FIXED ASSETS-EQUIPMENT	0	74,400	0	0	0
TOTAL	FIXED ASSETS	0	424,400	0	0	0
TOTAL	FIXED ASSETS	612,909	1,410,009	878,592	868,992	894,170
574	INTRA DEPARTMENTAL TRFRS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	0	0	0	0
TOTAL	INDIRECT	0	0	0	0	0
TOTAL	PW-GENERAL ADMINISTRATION	612,909	1,410,009	878,592	868,992	894,170

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
 ACTIVITY - 32 - ROAD & BRIDGE CONST.
 FUND - 0030 - ROAD OPERATIONS FUND 0030

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	2,847,739	3,483,188	3,463,573	3,463,573	3,463,573
512	EXTRA HELP	189,204	120,000	180,000	180,000	180,000
514	OVERTIME	174,663	140,000	140,000	140,000	140,000
518	EMPLOYEE BENEFITS	964,214	1,139,183	1,271,882	1,271,882	1,281,841
TOTAL	SALARIES & EMPLOYEE BENE	4,175,841	4,882,371	5,057,455	5,057,455	5,067,414
522	CLOTHING & PERSONAL SUPPL	18,473	30,000	37,500	37,500	37,500
523	COMMUNICATIONS	32,063	34,096	50,246	50,246	45,732
524	SUPPLIES FOR REISSUE	1,772,373	2,275,000	1,435,000	1,435,000	1,435,000
526	HOUSEHOLD EXPENSE	947	0	700	0	700
527	GENERAL INSURANCE	122,620	83,669	240,197	240,197	240,197
530	MAINTENANCE-EQUIPMENT	9,893	62,500	26,000	26,000	26,000
531	MAINT-STRUCTURES, IMP&GDS	4,327	11,013	72,947	66,947	66,947
533	MEMBERSHIPS	329	3,000	3,000	3,000	3,000
535	OFFICE EXPENSE	46,890	35,640	35,541	35,541	35,729
536	PROF & SPECIALIZED SERV	1,005,519	726,587	437,200	437,200	437,200
537	PUBLICATIONS & LEGAL NOTI	4,262	4,000	6,000	6,000	6,000
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	6,561	15,000	0	0	0
540	SMALL TOOLS & INSTRUMENTS	30,090	61,160	91,025	91,025	91,025
541	SPECIAL DEPARTMENTAL EXPN	55,485	102,139	361,000	361,000	361,000
542	DATA PROCESSING	6,254	2,015	1,805	1,805	1,827
543	TRANSPORTATION & TRAVEL	17,695	97,000	97,000	97,000	97,000
544	UTILITIES	29,235	47,321	42,217	42,217	60,217
547	ROAD & BRIDGE MAINT	19,283	0	36,000	36,000	36,000
548	RD & BRDG CONSTRUCTION	5,618,002	15,817,703	3,265,000	3,265,000	3,325,000
TOTAL	SERVICES & SUPPLIES	8,820,321	19,407,843	6,238,378	6,231,678	6,306,074
554	INTERFUND EXPENDITURES	180,083	188,983	230,797	230,797	631,587
557	RIGHT OF WAY ACQUISITIONS	15,500	270,000	300,000	300,000	300,000
TOTAL	OTHER CHARGES	195,583	458,983	530,797	530,797	931,587
562	FIXED ASSETS - STR & IMP	0	0	400,000	400,000	0
563	FIXED ASSETS-EQUIPMENT	57,523	432,900	516,400	516,000	531,000
TOTAL	FIXED ASSETS	57,523	432,900	916,400	916,000	531,000
TOTAL	FIXED ASSETS	13,249,269	25,182,097	12,743,030	12,735,930	12,836,075
574	INTRA DEPARTMENTAL TFERS	0	825,000	750,362	750,362	750,362
TOTAL	OTHER FINANCING USES	0	825,000	750,362	750,362	750,362
TOTAL	INDIRECT	0	825,000	750,362	750,362	750,362
TOTAL	PW-CONSTRUCT&MAINTENANCE	13,249,269	26,007,097	13,493,392	13,486,292	13,586,437

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
ACTIVITY - 35 - INVENTORIES
FUND - 0030 - ROAD OPERATIONS FUND 0030

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	469,853	437,684	454,612	454,612	454,612
512	EXTRA HELP	260	30,000	15,000	15,000	15,000
514	OVERTIME	18,039	0	15,000	15,000	15,000
518	EMPLOYEE BENEFITS	132,202	124,433	162,041	162,041	162,511
TOTAL	SALARIES & EMPLOYEE BENE	620,354	592,117	646,653	646,653	647,123
522	CLOTHING & PERSONAL SUPPL	96	500	1,500	1,500	1,500
523	COMMUNICATIONS	9,053	9,869	9,990	9,990	9,457
524	SUPPLIES FOR REISSUE	957,759	902,000	698,000	698,000	698,000
526	HOUSEHOLD EXPENSE	12,289	17,000	18,357	18,357	18,357
527	GENERAL INSURANCE	405	17,607	20,950	20,950	21,403
530	MAINTENANCE-EQUIPMENT	5,732	10,100	10,600	10,600	10,600
531	MAINT-STRUCTURES, IMP&GND	161,111	72,630	57,926	57,926	57,926
533	MEMBERSHIPS	0	0	0	0	0
535	OFFICE EXPENSE	6,840	8,525	7,820	7,820	8,095
536	PROF & SPECIALIZED SERV	764	500	500	500	500
540	SMALL TOOLS & INSTRUMENTS	20,324	28,900	39,000	39,000	39,000
541	SPECIAL DEPARTMENTAL EXPN	1,710	2,000	2,000	2,000	2,000
542	DATA PROCESSING	1,728	2,015	1,805	1,805	1,827
543	TRANSPORTATION & TRAVEL	180	5,043	5,045	5,000	5,000
544	UTILITIES	42,849	49,315	50,665	50,655	50,655
TOTAL	SERVICES & SUPPLIES	1,220,840	1,126,004	924,158	924,103	924,320
554	INTERFUND EXPENDITURES	24,236	39,400	23,815	23,815	23,882
TOTAL	OTHER CHARGES	24,236	39,400	23,815	23,815	23,882
562	FIXED ASSETS - STR & INP	50,420	214,000	0	0	77,917
563	FIXED ASSETS-EQUIPMENT	196,515	41,400	9,000	9,000	9,000
TOTAL	FIXED ASSETS	246,935	255,400	9,000	9,000	86,917
TOTAL	FIXED ASSETS	2,112,364	2,012,921	1,603,626	1,603,571	1,682,242
574	INTRA DEPARTMENTAL TRFRS	0	-825,000	0	0	0
TOTAL	OTHER FINANCING USES	0	-825,000	0	0	0
TOTAL	INDIRECT	0	-825,000	0	0	0
TOTAL	PW-SHOP AND STORES	2,112,364	1,187,921	1,603,626	1,603,571	1,682,242

BUDGET CODE 690030

UNIT TITLE - APP. FOR CONT. ROAD FUND

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 8 - CONTINGENCIES & RESERVES
ACTIVITY - 0 -
FUND - 0030 - ROAD OPERATIONS FUND 0030

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
	INDIRECT	0	184,105	0	0	385,450
TOTAL	APPROP FOR CONTINGENCIES	0	184,105	0	0	385,450
TOTAL	INDIRECT	0	184,105	0	0	385,450
TOTAL	APP. FOR CONT. ROAD FUND	0	184,105	0	0	385,450

BUDGET CODE 690131

UNIT TITLE - APP.FOR CONT.TRANSIT FUND

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 8 - CONTINGENCIES & RESERVES
ACTIVITY - 0 -
FUND - 0131 - TRANSIT-LOCAL TRAMP F0131

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
	FIXED ASSETS	0	6,379	0	0	0
TOTAL	APPROP FOR CONTINGENCIES	0	6,379	0	0	0
TOTAL	INDIRECT	0	6,379	0	0	0
TOTAL	APP.FOR CONT.TRANSIT FUND	0	6,379	0	0	0

SHERIFF-CORONER

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 13,968,515	\$ 16,209,092	\$ 16,038,974	\$ 16,253,817
SERVICES & SUPPLIES	\$ 5,705,181	\$ 6,559,949	\$ 6,646,573	\$ 6,828,812
OTHER CHARGES	\$ 35,236	\$ 292,335	\$ 189,131	\$ 189,131
FIXED ASSETS	\$ 704,474	\$ 475,000	\$ 400,000	\$ 428,000
INTRA-FUND TRANSFERS	\$ 657,733	\$ 1,606,480	\$ 1,678,089	\$ 1,652,369
SUBTOTAL APPROPRIATIONS	\$ 21,071,139	\$ 25,142,856	\$ 24,952,767	\$ 25,352,129
REVENUES	\$ 3,539,313	\$ 4,606,335	\$ 4,982,074	\$ 5,283,326
NET COUNTY COSTS	\$ 17,531,826	\$ 20,536,521	\$ 19,970,693	\$ 20,068,803

ALLOCATED POSITIONS	243	264	258	260
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Mission Statement

The mission of the Butte County Sheriff's Office is to protect and serve the citizens of Butte County by providing vigorous, ethical, efficient law enforcement and to increase public awareness of personal safety and security measures. We will provide humane custody and care for those incarcerated in the County Jail.

In order to accomplish this mission, the Butte County Sheriff's Office will encourage employee professionalism through improved communication and by providing continuous and productive training. The Sheriff's Office is committed to provide a secure and comfortable work environment in which employees are encouraged to take pride in their work and strive for excellence. The Sheriff's Office realizes the importance of individual commitment and recognizes outstanding employee performance.

Department Consists of the Following Budget Units

- 175.001 Equipment Replacement Fund
- 360.001 Sheriff-Coroner Administration
- 360.002 Operations/Patrol

- 360.003 Incarceration (Jail)
- 360.006 Forensic Resource Team
- 360.007 Rural County Supplemental Funding
- 360.008 Special Enforcement
- 360.011 Narcotics Task Force
- 361.001 Jail-Consent Decree
- 362.001 State COPS (Enforcement)
- 363.001 State COPS (Jail)

DEPARTMENT: Sheriff's Office

KEY AREA OF RESPONSIBILITY: Customer Service

BOARD OBJECTIVE # 1 Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Appointment of a PIO (Public Information Officer).</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Retention of PIO.</i>* <i>Accessible PIO via phone and pager.</i>	<ol style="list-style-type: none">1. Hiring of qualified personnel for job classification of Public Information Officer.2. Establish coordination with local media and Community Groups.3. Improve internal communications throughout the Office of the Sheriff.4. Improve external communication.
<p>Front Customer Lobby remodel and additions.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Staff training on Customer Service.</i>* <i>Change in Department handling of customers.</i>* <i>Install P.A. system to allow Dispatch to call back to lobby.</i>* <i>Customer Service surveys to show positive(+) increase in customer satisfaction during budget year 2002-03.</i>	<ol style="list-style-type: none">1. Easier access to customers for service.2. Additional Signage through out the Front Lobby and exterior of building.3. Pay Phone at entrance of main office for customer convenience.4. Status updates to lobby customers.5. Change of procedure of how customer requests for service are handled.

DEPARTMENT:

Sheriff's Office

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Additional Customer Service training on internal customers requests.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Statistical review during budget year 2002-03 showing lowered rejection rate, faster return from D.A. on additional information request forms.</i>* <i>Updated flow chart on submitted reports.</i>	<ol style="list-style-type: none">1. Lower rejection rate from D.A.'s office on submitted cases.2. Lowered workload on investigative staff.3. Expedite additional information request from the District Attorney's Offices.4. Identify time bottlenecks in internal customer requests.5. Re-identify flow of reports internally to see if reports are handled expeditiously throughout reporting structure.

DEPARTMENT: Sheriff's Office

KEY AREA OF RESPONSIBILITY: Operations

BOARD OBJECTIVE # 3 Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>5-year Sheriff's Operations plan.</p> <p><u>Measurement:</u> * Complete 5-year operational plan by end of fiscal year.</p>	<ol style="list-style-type: none">1. Work group formulated within 1 month after budget adopted.2. Work group to meet once each month during budget year.3. Begin and finish preliminary outline of plan by mid-year periodic review.

DEPARTMENT:

Sheriff's Office

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Network and facilitate relationships with other county groups.</p> <p><u><i>Measurement :</i></u> <i>* Productive monthly meetings of Public Safety Analysts.</i></p>	<ol style="list-style-type: none">1. Monthly meetings of Public Safety Analysts for coordination of ongoing budget/accounting problems.2. Identify difficult systems within the county and make recommendations for improvement.3. Develop common internal forms for Public Safety group.4. Improved problem-solving venue.

DEPARTMENT:

Sheriff's Office

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Ability to over-hire critical job classifications Deputy Sheriff, Correctional Officer and Correctional Techs.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Overtime payment decrease.</i>* <i>Less sick leave usage.</i>* <i>Work-related injury claim decrease.</i>	<ol style="list-style-type: none">1. Meet with CAO's Office to change personnel rules and allow Sheriff's Office to over-hire.2. Fewer customer service complaints.3. Provide the personnel necessary to fulfill the department's mission.4. Better service to the community.5. Less staff illness and injury.
<p>Increase non POST funded training for non-sworn Sheriff's personnel.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>County number of staff attending training; mark increase in non-sworn attendance.</i>* <i>Increase in training expended on non-sworn.</i>	<ol style="list-style-type: none">1. Better informed personnel.2. Less turn over of personnel.3. Ensure professional competency in all Sheriff's employees.

DEPARTMENT:

Sheriff's Office

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Increase revenues.</p> <p><i><u>Measurement:</u></i></p> <ul style="list-style-type: none"><i>* Meet with Auditor's Office and assume grant filings appropriate to take over.</i><i>* Show increase in revenue projections for FY 2002-03.</i>	<ol style="list-style-type: none">1. Pursue adjustments to Sheriff Impact fees by negotiating with cities to collect fees.2. Identify and review all fee schedules for possible fee increases.3. Develop internal systems to track all Grant funding and pursue timely quarterly filings with the Auditor.4. Assume responsibility for some quarterly filings from the Auditor's office.

DEPARTMENT: Sheriff's Office

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 7 Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>To be involved in a countywide task force that will monitor pending legislation and review current laws Continuous communication with other agencies involved in similar efforts</p> <p><u>Measurement :</u> *</p>	<p>1. Utilize information to plan, develop and implement sound legislative strategies.</p>

175.001 - Equipment Replacement-Sheriff

175.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ 1,616	\$ 5,645	\$ 5,645	\$ 5,645
FIXED ASSETS	\$ 385,000	\$ 400,000	\$ 400,000	\$ 400,000
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 386,616	\$ 405,645	\$ 405,645	\$ 405,645
REVENUES	\$ 273,000	\$ 308,980	\$ 308,980	\$ 308,980
NET COUNTY COSTS	\$ 113,616	\$ 96,665	\$ 96,665	\$ 96,665

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit was established in FY 1999-00 to provide for and segregate costs of certain capital equipment for the Sheriff's Department.

Continuous Improvement Service Delivery

The Equipment Replacement – Sheriff budget unit is currently restricted to the purchase of vehicles for the Sheriff's Department. It is supported using a combination of restricted State revenue called Citizens Options for Public Safety (COPS) and General Purpose Revenue. In previous years, it also used Utility User Tax revenue. Please reference the Schedule of Fixed Assets found within the Appendix section of this budget document for detail of the Sheriff Department's Fixed Asset appropriation.

There are no County employees assigned to this budget unit.

175.001 - Equipment Replacement-Sheriff

Departmental Budget Request

This budget unit combines a variety of vehicle requests from the Sheriff's Department budget units and will provide a mechanism for acquisition of Sheriff vehicles outside the scope of the Department's operating budget.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$405,645. It should provide sufficient funding for the acquisition of approximately 16 vehicles.

NOTE: It is recommended that the Sheriff use a total of \$400,000 in appropriation for the replacement of vehicles according to priorities within his various budget units not to exceed this amount.

Board Action

None.

360.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 3,188,591	\$ 3,487,246	\$ 3,488,016	\$ 3,513,993
SERVICES & SUPPLIES	\$ 416,073	\$ 467,020	\$ 438,131	\$ 452,227
OTHER CHARGES	\$ (41,744)	\$ 26,190	\$ (39,274)	\$ (39,274)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 144,482	\$ 146,099	\$ 176,162	\$ 176,701
SUBTOTAL APPROPRIATIONS	\$ 3,707,402	\$ 4,126,555	\$ 4,063,035	\$ 4,103,647
REVENUES	\$ 1,150,149	\$ 1,161,735	\$ 1,208,735	\$ 1,213,935
NET COUNTY COSTS	\$ 2,557,253	\$ 2,964,820	\$ 2,854,300	\$ 2,889,712

ALLOCATED POSITIONS	58	63	60	60
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Statement of Purpose

The Administration Division of the Sheriff's Office is comprised of sworn and non-sworn employees who provide services and support to the general public, sheriff employees and other county employees. State law mandates many of the functions performed by the Administration Division, while others are crucial to the overall operation of the Sheriff's Office. Our internal sub-units are:

- **Accounting/Budgets/Payroll:** This unit manages and tracks all budget units, expenditures and payroll working closely with CAO's office, Personnel and the Auditor-Controller.
- **Internal Affairs:** The Internal Affairs Section investigates and makes a finding on the alleged misconduct of Sheriff employees.
- **Staffing Specialist/Backgrounds:** This section is responsible for the recruitment, testing and background investigations of applicants as well as personnel files of employees and works closely with the Personnel Department.
- **Training:** This section develops and implements a yearly training plan for all sworn personnel and deals directly with the State agency, POST.

Many of the following services are provided at a cost to the customer. Our external customer sub-units are:

- **Civil:** The Civil Section provides services to the general public, private sector and the District Attorney's Office. Typical services include small claims, summons, evictions, liens, restraining orders, and court ordered subpoenas.
- **Communications:** The Communications Section operates 24 hours a day 7 days a week. Public Safety Dispatchers receive, document and dispatch emergency personnel to 9-1-1 telephone calls and non-emergent calls for service.
- **Court Security:** The Court Security Section provides for the safe and orderly operation of the State Courts. Assignments in this section include judiciary protection, screening and/or searching the public prior to entry into the courts, and escorting prisoners to and from the courtrooms.
- **Records & Warrants:** The Records & Warrants Section is responsible for the receiving of and data entry of all crime and arrest reports. This section also receives, maintains and attempts service on all arrest warrants issued by the courts. Services provided to the general public include the copying of crime reports, Live Scan fingerprinting, issuance of concealed weapons permits, explosive permits, and criminal history checks.

Continuous Improvement Service Delivery

The Dispatch Center is responsible for fielding both emergent and non-emergent telephone calls from the public as well as tracking and dispatching deputy sheriff's. The center is understaffed given the workload generated by the public as the center fields 30,000 9-1-1 and 150,000 non-emergent calls per year. Standards require the 9-1-1 lines be answered within 3 rings or 10 seconds. Butte County's data indicates approximately 34% of such calls are answered in the 0-5 second time frame. In contrast, the Chico Police Department answers 85% of such calls within 0-5 seconds. The Dispatch Center is in need of three additional dispatchers to attain the industry standard of answering 9-1-1 calls for service. Three dispatchers would allow the center to respond to at least 80% of 9-1-1 calls within 0-5 seconds.

The Records Department is overburdened with workload partially due to the doubling of demand for Live Scan fingerprinting services coupled with an increased workload and staff turnover. Records was forced to reprioritize tasks and drop the necessary function of purging records and collecting fees for the alarm ordinance, as well as postpone the entry of crime statistics. The primary obstacle reducing Records efficiency is a staff shortage to handle the Live Scan processing. With the Records remodel, the space has lent to more efficiency, as all records are located within the same space making information more readily retrievable.

Anticipated Improvements:

- Determine “actual costs” for providing services to the general public and make any appropriate adjustments.
- Consider expanding front lobby hours to better serve the public.
- Attempt to expedite the hiring process.
- With the remodel of the Records Department, we will look for increased efficiency and to capture staff to perform Live Scan functions.
- The Accounting/Budgets/Payroll Department will restructure to allow for more efficient processing of information and monitoring of various budget units.

Departmental Budget Request

The department is requesting the addition of three dispatchers to bring Butte County Dispatch within the industry standard for response to emergency 9-1-1 calls for service.

Chief Administrative Officer’s Recommendation

The total recommended level of direct expenditures for this budget unit is \$3,886,873, which excludes intrafund transfers. This represents a 10.5% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates to increased personnel costs associated with collective bargaining agreements. The recommended budget maintains existing levels of service.

Board Action

Increased Salaries and Benefits to cover costs related department head pay-for-performance and bargaining unit agreements. Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, ongoing costs for the County Watch System, and increased Workers’ Compensation and other insurance premiums. Increased revenue for POST reimbursement related to dispatch training.

**360.002 – Operations
Sheriff-Coroner**

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360.002 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 5,006,736	\$ 5,359,193	\$ 5,374,613	\$ 5,416,269
SERVICES & SUPPLIES	\$ 1,344,693	\$ 1,380,292	\$ 1,380,292	\$ 1,376,648
OTHER CHARGES	\$ 10,176	\$ 210,000	\$ 177,972	\$ 177,972
FIXED ASSETS	\$ 202,141	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ 422,964	\$ 262,522	\$ 235,326
SUBTOTAL APPROPRIATIONS	\$ 6,563,746	\$ 7,372,449	\$ 7,195,399	\$ 7,206,215
REVENUES	\$ 198,000	\$ 344,600	\$ 344,000	\$ 344,000
NET COUNTY COSTS	\$ 6,365,746	\$ 7,027,849	\$ 6,851,399	\$ 6,862,215

ALLOCATED POSITIONS	77	77	77	77
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Statement of Purpose

The Operations Division is the public safety branch of the Butte County Sheriff's Office. The division's mandate is the protection of life and property in the unincorporated areas of Butte County. The Sheriff's Office accomplishes this mandate by maintaining order, enforcing laws, and providing a variety of social services to the residents of Butte County. Bureaus within the Operations Division are:

Patrol Division: Deputy Sheriffs provide uniformed response to calls for service to investigate a variety of activities including misdemeanors, felonies, and other suspicious activities. The Patrol Division conducts follow-up investigations on property and misdemeanor crimes.

The **Coroner's Office** is responsible for investigating deaths by determining the manner and cause of death, notification of next of kin, and care and custody of the decedent's property.

The **Investigation's unit** is responsible for the follow-up investigation of felony crimes with priority granted to crimes against persons. This unit also contains a full-time photographic laboratory capable of processing color crime scene photographs.

The *Gang Unit* provides services to the County by committing two full-time, non-uniformed deputies to investigate gang related activities in the unincorporated areas of Butte County. Additionally, this unit assists with a multi-jurisdictional unit and works with agencies outside of Butte County's jurisdiction.

Evidence Office: The Evidence Office stores and maintains property taken as evidence, coroner's property, and safekeeping. The unit is responsible for processing complex crime scenes and shipping evidence requiring additional processing.

BASS: The Sheriff provides one full-time Deputy Sheriff to the BASS unit (Butte Anti-drug Special Supervision) through the Office of Criminal Justice Programs grant via the Butte County Probation Office. This unit conducts probation searches on individuals who have drug convictions, as well as assists the California Department of Parole. BASS also assists in the investigation of gang activities in other jurisdictions by targeting street level drug users and suppliers. BASS and Butte Interagency Narcotic Task Force (BINTF) work closely on occasion by searching for individuals wanted for felony or misdemeanor violations. Assistance is given to agencies outside Butte County, when requested.

Continuous Improvement Service Delivery

The population of Butte County continues to increase in both incorporated and unincorporated areas and the Sheriff's Office responded to nearly 33,000 calls for service two years ago. Due to a lack of resources in manpower and an investigations unit that has not received staff in ten years, we estimate 20% of the original felony cases filed are fully investigated. This leaves thousands of victims without a proper criminal investigation to bring resolution to their cases. Were we granted the requested staff to properly investigate cases, we would then be given an opportunity to affect a significant change in the community.

Given our current mandates and resources we declare that we have reached the saturation point of the ability to provide improved services at little to no cost.

Departmental Budget Request

The largest change in this budget unit's request is for pathologic services. Our provider, Dr. Resk has increased his fees resulting in an anticipated increase in payments of \$31,600 for autopsy services .

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$6,932,877, which excludes intrafund transfers. This represents a 9.0% increase over the FY 2001-02 Final

Budget level of direct expenditures. The increase relates to increased personnel costs associated with collective bargaining agreements and increased fees for pathologic services. The recommended budget maintains existing levels of service.

Board Action

Increased Extra Help by \$27,976 with the transfer of tobacco enforcement funds from the Public Health Department. Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums. Increased Professional & Specialized Services for unbudgeted hazardous waste disposal.

360.003 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 5,087,023	\$ 6,011,024	\$ 5,978,341	\$ 6,015,565
SERVICES & SUPPLIES	\$ 3,409,147	\$ 4,147,533	\$ 4,208,478	\$ 4,294,879
OTHER CHARGES	\$ 24,000	\$ 20,000	\$ 20,000	\$ 20,000
FIXED ASSETS	\$ 14,000	\$ 75,000	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 127,324	\$ 111,398	\$ 156,438	\$ 157,211
SUBTOTAL APPROPRIATIONS	\$ 8,661,494	\$ 10,364,955	\$ 10,363,257	\$ 10,487,655
REVENUES	\$ 620,250	\$ 686,100	\$ 755,625	\$ 847,625
NET COUNTY COSTS	\$ 8,041,244	\$ 9,678,855	\$ 9,607,632	\$ 9,640,030

ALLOCATED POSITIONS	94	104	104	104
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Statement of Purpose

The Corrections Division of the Sheriff’s Office is mandated by law to provide for the care, safety, security, and welfare of persons incarcerated in County correctional facilities. The Division provides transportation of inmates to: court, medical and dental appointments, and State prisons. The Correctional Facility serves eight law enforcement agencies on a regular basis and numerous other agencies short term. Programs administered by the Correctional Facility include:

- Sheriff’s Work Alternative Program (SWAP).
- Electronic Surveillance Program (ESP).
- Pre-Trial Release Program.
- School/Work Furlough Program.
- Inmate Road Crew Program.
- Sheriff’s Parole.
- Division Training.

Average daily populations of nearly 500 reside at the Correctional Facility with an additional 300 inmates participating in various programs. The County Correctional Facilities operate under a court ordered Consent Decree that governs specific aspects of jail operations.

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Continuous Improvement Service Delivery

As the population of Butte County continues to grow, so, too, does the average daily population and annual bookings of the Correctional Facility. As we push an average daily population of nearly 500 inmates and annual bookings approaching 11,000, we struggle with maintaining service levels and an appropriate ratio of staff-to-inmates. Butte County's mentally ill are an increasing population to the jail that creates new challenges for the staff and the facility.

With law enforcement and corrections facing a statewide shortage of eligible employees, we consider staff retention and safety imperative, coupled with an aggressive recruitment campaign to fill the recently allocated positions that should dramatically reduce overtime expended. Once up to staff, we intend to see significant reductions in overtime.

Departmental Budget Request

With rising medical costs, the jail medical costs continue to increase. We completed a bid process in the spring assuring the county is contracting with the most efficient cost effective medical provider available; however, the cost of providing medical care to inmates has increased over 50%.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$10,206,818, which excludes intrafund transfers. This represents a 15.3% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates to full-year funding for 10 new positions added in FY 2001-02, increased personnel costs associated with collective bargaining agreements, and increased Jail medical costs.

Pursuant to the recommendations of an organizational review of the Jail, the Board of Supervisors authorized the addition of 10 new positions in FY 2001-02, which included eight Correctional Officers and two Correctional Technicians. The organizational review advised that the County was already in compliance with the terms of the existing Superior Court Consent Decree. However, with the addition of 10 new positions, actual overtime costs could be reduced by 50%. Accordingly, recommended appropriation for extra help and overtime is the equivalent of 50% of projected year-end actual costs for FY 2001-02.

Board Action

Added \$25,000 to Extra Help to process Federal Recovery Revenue Program (SCAAP) claims in-house. Increased SCAAP revenue by \$50,000; historically these funds would have been paid to an outside claims administrator. Increased Maintenance – Structures by \$82,996 for Jail facility improvements. Jail improvement costs are partially funded by the transfer of \$30,000 from Inmate Welfare Funds. Adjusted various line items for changes to Pacific Bell internet

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charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums. Increased revenue for landfill contract by \$7,000 and road crew contract by \$5,000 with Public Works Department to reflect the detail of agreements between the departments.

360.006 – Forensic Resource Team

Scott A. Mackenzie

Sheriff-Coroner

360.006					
MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED	
APPROPRIATIONS					
SALARIES & BENEFITS	\$ -	\$ 137,445	\$ 137,777	\$ 137,847	
SERVICES & SUPPLIES	\$ -	\$ 42,024	\$ 108,009	\$ 105,456	
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -	
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	
INTRA-FUND TRANSFERS	\$ -	\$ 800,777	\$ 728,705	\$ 728,725	
SUBTOTAL APPROPRIATIONS	\$ -	\$ 980,246	\$ 974,491	\$ 972,028	
REVENUES	\$ -	\$ 974,491	\$ 974,491	\$ 972,028	
NET COUNTY COSTS	\$ -	\$ 5,755	\$ -	\$ -	

ALLOCATED POSITIONS	0	3	3	3
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Statement of Purpose

This unit is grant funded through the Department of Corrections and is new this year. The project works closely with Behavioral Health, Probation, the District Attorney’s Office, public defender and the courts and is a pilot research study to determine if early intervention and support services causes mentally ill defendants to resolve pending criminal cases, not re-offend with the goal of reducing the number of housing days in the Butte County Jail. The research is intended to provide information to the State of California to guide in the future determination of statewide need for incarceration space and correctional building projects.

Continuous Improvement Service Delivery

The program board of directors meet monthly and discuss issues facing the program. Every meeting resolves issues facing the program and results in improvements to the program. This pilot program will allow for a true measure of those inmates who are mentally ill and qualify for the program. The Butte County Jail is experiencing ever increasing numbers of mentally ill inmates with limited services available. This program will target a portion of the population and intends to affect a change in their life by offering support services to reduce recidivism.

Departmental Budget Request

The Sheriff's Office requests the maximum allowable per the grant.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$245,786, which excludes intrafund transfers. A majority of the appropriation for this budget unit is used to pay for services performed by the Behavioral Health Department. The recommended budget maintains existing levels of service.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges and increased Workers' Compensation premiums.

360.007 - Rural County Supplemental Funding

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Sheriff-Coroner

360.007					
MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED	
APPROPRIATIONS					
SALARIES & BENEFITS	\$ 223,049	\$ 410,334	\$ 405,583	\$ 405,734	
SERVICES & SUPPLIES	\$ 152,340	\$ 78,100	\$ 63,738	\$ 65,887	
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -	
FIXED ASSETS	\$ 100,000	\$ -	\$ -	\$ -	
INTRA-FUND TRANSFERS	\$ 24,611	\$ 10,639	\$ 30,679	\$ 30,725	
SUBTOTAL APPROPRIATIONS	\$ 500,000	\$ 499,073	\$ 500,000	\$ 502,346	
REVENUES	\$ 500,000	\$ 500,000	\$ 500,000	\$ 502,346	
NET COUNTY COSTS	\$ -	\$ (927)	\$ -	\$ -	

ALLOCATED POSITIONS	8	8	8	8
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Statement of Purpose

This unit is under the direction of both the Operations and Administrative Divisions. This budget unit was created in 2001 with Rural County Crime Prevention Act money. This state allocation allowed for the development of a long overdue Information Systems unit of three trained professionals and the ability to increase the staff of Deputy Sheriff's by four positions. Further, a clerk position was created to support operations with the increase in staff.

Continuous Improvement Service Delivery

The creation of our Information Systems unit will allow the three staff members in-house to return to their assigned duties in their respective departments. The new I.S. unit will create new opportunities for the Sheriff's Office to look into formatting and design for criminal and statistical analysis as well as increased efficiency with maintenance issues. The potential for paperless reporting and integrated systems with Dispatch, Records, Jail and Patrol Deputies becomes imminent.

360.007 - Rural County Supplemental Funding

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With the addition of four Deputies and a Clerk, staffing levels for the Operations Division will move closer to appropriate staffing levels for the demands placed on the Sheriff's Office by the Community.

Departmental Budget Request

There are no increases in the budget requested.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$469,321, which excludes intrafund transfers. This represents a 1.3% decrease from the FY 2001-02 Final Budget level of direct expenditures. The recommended budget maintains existing levels of service.

Board Action

Increased revenues by \$2,346 as carryover from FY 2001-02. Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

360.008 - Special Enforcement**Scott A. Mackenzie****Sheriff-Coroner**

360.008	2001-2002	2002-2003	2002-2003	2002-2003
MAJOR ACCOUNT CLASSIFICATIONS	FINAL BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 338,280	\$ 560,181	\$ 510,484	\$ 620,163
SERVICES & SUPPLIES	\$ 334,668	\$ 371,175	\$ 371,175	\$ 456,946
OTHER CHARGES	\$ 1,009	\$ 15,000	\$ (3,779)	\$ (3,779)
FIXED ASSETS	\$ 3,333	\$ -	\$ -	\$ 28,000
INTRA-FUND TRANSFERS	\$ 81,956	\$ 102,833	\$ 102,833	\$ 102,921
SUBTOTAL APPROPRIATIONS	\$ 759,246	\$ 1,049,189	\$ 980,713	\$ 1,204,251
REVENUES	\$ 496,914	\$ 630,429	\$ 663,738	\$ 867,907
NET COUNTY COSTS	\$ 262,332	\$ 418,760	\$ 316,975	\$ 336,344

ALLOCATED POSITIONS	4	4	4	6
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Statement of Purpose

The Special Enforcement Unit (SEU) of the Butte County Sheriff's Office is under the control and direction of the Sheriff's Operation Division. This unit is responsible for the implementation, management and coordination of contracts for specific details with various outside agencies, such as the Office of Criminal Justice Planning (OCJP), State Off-Highway Vehicle Commission (OHV), United States Forest Service (USFS), the Department of Water Resources (DWR), and the Drug Enforcement Administration (DEA). These contracts are described below:

Funding is received from the DEA and OCJP for year round investigation of illegal marijuana growing cultivation sites in the jurisdiction of the Butte County Sheriff's Office. The sworn non-uniformed officers assigned to this unit are responsible for the investigation, processing, and gathering of evidence, and the follow-up and subsequent arrest of persons responsible for the illegal cultivation of marijuana on public and private land, indoor and outdoor garden sites as well as detecting and eradicating illegal marijuana cultivation sites. Additionally, the SEU works cooperatively with other specialized units within the Sheriff's Office, as well as other law enforcement agencies within Butte County.

Department of Water Resources: The SEU receives year round funding via contract with the State of California, Department of Water Resources whereby one uniformed full-time Deputy Sheriff patrols the Oroville Thermalito After bay. The uniformed deputy assigned to the After bay has extensive dive training and responds, when requested, to Search and Rescue call-outs and is actively involved in water safety awareness, education and laws as they pertain to waterways. Further, the deputy enforces all Harbors and Navigation Codes while conducting daily water related duties.

Department of Boating and Waterways: Funding received from DBAW allows two full-time officers to patrol the navigable rivers in the county as well as Lake Oroville. The emphasis of patrol is on water safety and accident prevention.

Off-Highway Vehicle Grant (Jonesville Enforcement): Funding received from California State Parks and Recreation for the snowmobile enforcement of off-highway vehicle laws within the Jonesville/Butte Meadows area of Butte County.

United States Forest Service: The SEU receives funding via three separate contracts with the USFS (Lassen Campground Patrol, Plumas Campground Patrol, and the Cooperative Law Enforcement Agreement)

- Vehicular campground patrol on the *Lassen* National Forest and the *Plumas* National Forest. This contract provides for sworn uniformed Deputy Sheriffs to provide vehicle patrol on the Lassen and the Plumas Forest in designated campgrounds in the high mountainous areas within Butte County. The campground patrol is seasonal and runs from Memorial Day through Labor Day. The enforcement of laws, litter, vandalism, as well as public relations with campers, are just a few of the tasks that the deputy performs.
- The Cooperative Law Enforcement Agreement is a seasonal contract, which provides for non-uniformed sworn personnel on the Lassen and Plumas National Forest to conduct investigations of marijuana cultivation and to stakeout, seize, and arrest persons found conducting illegal activities on USFS land.

Aviation Resources: The Butte County Sheriff's Office, SEU maintains and operates two helicopters and one fixed-wing airplane. The aircraft are primarily used for marijuana reconnaissance and surveillance missions; however, search and rescue missions are given priority. The District Attorney's Office, BINTF, Investigations Unit, Search & Rescue, Planning Department, Communications Department and other law enforcement agencies request aerial operations on occasion.

Scott A. Mackenzie

Continuous Improvement Service Delivery

Butte County has a large amount of accessible backcountry offering opportunity for both recreation and criminal activity. With both activities, the Sheriff's Office performs public services and law enforcement to enhance the safety of backcountry residents and visitors. The SEU seized and destroyed an estimated \$10 million worth of marijuana plants in 2001, as part of the goals and objectives of the OCJP grant.

The unit will continue to perform the services as stated in the various grants and contracts. The unit will track medicinal medical marijuana users in Butte County and continue to receive tips and information for follow-up regarding illegal marijuana activities. SEU will work with the District Attorney's Office to cooperatively pursue successful investigation, arrest and prosecution of illegal marijuana cultivation and sale.

Departmental Budget Request

The Department of Boating and Waterways (DBAW) grant requires the county boat tax money be offered to the grant as county match. The Sheriff's Office requests this practice commence in Fiscal Year 2002-03.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$877,880, which excludes intrafund transfers. This represents a 3.0% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates primarily to increased extra help and overtime costs to qualify the County's match for the FY 2002-03 DBAW Grant. The recommended budget maintains existing levels of service. County General Purpose Revenue contributions have increased by 20.8%, or \$54,643, since the FY 2001-02 Final Budget.

Board Action

Increased revenues for the California Multi-Jurisdictional Methamphetamine Enforcement Team (CAL-MMET) Grant by \$191,838. Added \$72,038 to Salaries and Benefits, \$10,000 to Overtime and \$109,800 to various line items for equipment, supplies and other CAL-MMET program costs. Added \$20,000 to Extra Help to appropriate boat tax revenue to match the DBAW Grant. Increased revenue for the Marijuana Suppression Program; corresponding adjustments were made to various line items including Extra Help and Transportation & Travel. Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

360.011 – Narcotics Task Force

Scott A. Mackenzie

Sheriff-Coroner

360.011 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 73,052	\$ 85,418	\$ 85,908	\$ 85,957
SERVICES & SUPPLIES	\$ 8,364	\$ 8,618	\$ 8,618	\$ 8,633
OTHER CHARGES	\$ 14,153	\$ 15,500	\$ 13,960	\$ 13,960
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 1,227	\$ 1,402	\$ 1,402	\$ 1,407
SUBTOTAL APPROPRIATIONS	\$ 96,796	\$ 110,938	\$ 109,888	\$ 109,957
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 96,796	\$ 110,938	\$ 109,888	\$ 109,957

ALLOCATED POSITIONS	1	1	1	1
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Statement of Purpose

The BINTF budget supports the Butte County Sheriff's Office commitment to a collaborative effort with other local and state law enforcement agencies in combating illegal narcotics in Butte County by providing one sworn non-uniformed Deputy Sheriff. Other law enforcement agencies include the Oroville Police Department, the Chico Police Department, the Paradise Police Department, the California Highway Patrol, the Gridley Police Department, and the Butte County District Attorney's Office, as well as outside resources, which include the Bureau of Narcotic Enforcement, and the Department of Justice. Additionally, this unit works closely with the Drug Endangered Children Program and Butte County Children's Services in an effort to identify and remove endangered children from hazardous conditions where children may be exposed to drugs, drug labs and drug lab by-products.

Continuous Improvement Service Delivery

Despite our best efforts Butte County continues to have problems with clandestine laboratories that pose a serious threat to residents, children, and public service agencies.

Scott A. Mackenzie

Sheriff-Coroner

The Butte County Sheriff's Office will continue to perform the services stated above in cooperation with the aforementioned law enforcement agencies. The Butte County Sheriff's Office will continue to support the County's commitment by providing one sworn non-uniformed Deputy Sheriff to the Butte Interagency Narcotic Task Force in its effort to investigate clandestine laboratories, arrest and convict persons responsible for the labs. To work with the Butte County District Attorney's Office to increase the conviction rate of drug manufactures, traffickers, and users, and to continue on-going participation in the Drug Endangered Children Program by identifying and removing children from situations where hazardous drug labs are located and/or exposure to drugs and their by-products exist.

Departmental Budget Request

The Sheriff's Office requests no expansion plans for this unit.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$108,486, which excludes intrafund transfers. This represents a 13.5% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates to increased personnel costs associated with collective bargaining agreements. The recommended budget maintains existing levels of service.

Board Action

Adjusted various line items for increased cost of new copier contract and increased Workers' Compensation insurance premiums.

361.001 – Jail-Consent Decree

Scott A. Mackenzie

Sheriff-Coroner

361.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 51,784	\$ 158,251	\$ 58,252	\$ 58,289
SERVICES & SUPPLIES	\$ 39,896	\$ 65,187	\$ 68,132	\$ 68,136
OTHER CHARGES	\$ (1,974)	\$ -	\$ (2,918)	\$ (2,918)
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 5,133	\$ 10,368	\$ 10,368	\$ 10,373
SUBTOTAL APPROPRIATIONS	\$ 94,839	\$ 233,806	\$ 133,834	\$ 133,880
REVENUES	0	0	\$ -	\$ -
NET COUNTY COSTS	\$ 94,839	\$ 233,806	\$ 133,834	\$ 133,880

ALLOCATED POSITIONS	1	4	1	1
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Statement of Purpose

The Consent Decree was instituted in the mid-80's to address deficiencies in jail *staffing and* services available to inmates. The budget unit provides operating funds to cover expenditures such as monitoring costs, inmate supplies, the expense of law library usage for inmates, Pre-Trial Release Program, and staff support costs.

Continuous Improvement Service Delivery

The number of bookings has increased annually at a steady rate of 6% with annual bookings expected to reach 11,000 next year. Jail overcrowding is increasingly becoming an issue with the forced pre-release of 29 individuals in 2001. Butte County opted to continue funding the Consent Decree and has visions of reorganization to facilitate a more efficient system of screening candidates for release on their own recognizance (O.R.), as this will alleviate the number of individuals housed. The Pre-Trial Release program is specifically enumerated in the Consent Decree and is currently understaffed and, thus, underutilized.

The Consent Decree budget will continue to provide current services to the inmates of Butte County, as well as a monitoring system of conditions existing at the jail. With an active *and effective Pre-Trial Release* system of screening bookings, the jail population could, potentially,

be reduced, thus lowering costs associated with housing, feeding, clothing, and providing medical services to inmates.

Departmental Budget Request

The Consent Decree staff has remained constant since the creation of the program in the 1980s. The pre-trial release program should operate 24 hours per day 7 days per week to increase efficiency, properly report to the court on inmate status and reduce jail crowding. The Sheriff's Office is requesting three correctional technicians to meet this service level.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$123,466, which excludes intrafund transfers. This represents a 9.1% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates primarily to increased personnel costs associated with collective bargaining agreements and increased Travel & Transportation costs necessary to monitor the conditions of the Jail pursuant to the terms of the Consent Decree. The recommended budget maintains existing levels of service.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation premiums.

362.001 – State COPS (Enforcement)

Scott A. Mackenzie

Sheriff-Coroner

362.001	2001-2002	2002-2003	2002-2003	2002-2003
MAJOR ACCOUNT CLASSIFICATIONS	FINAL BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 223,000	\$ -	\$ 158,980	\$ 158,980
SUBTOTAL APPROPRIATIONS	\$ 223,000	\$ -	\$ 158,980	\$ 158,980
REVENUES	\$ 223,000	\$ -	\$ 158,980	\$ 158,980
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit utilizes restricted funds in the Governor’s 2002-03 budget, and unutilized funds from previous years’ allocation. It comes from the Citizen’s Option for Public Safety (COPS), and is an allocation within the State budget to be used to enhance front line law enforcement.

Departmental Budget Request

No information was submitted by the Sheriff’s Office.

Chief Administrative Officer’s Recommendation

The recommended budget includes funding for two unmarked vehicles and twelve marked vehicles. This budget unit will contribute \$158,980 to the Equipment Replacement budget (budget unit 175.001), coupled with General Purpose Revenue. In all, approximately 16 vehicles can be acquired, including those in the Incarceration (360.003) budget.

Board Action

None.

363.001 – State COPS (Jail)

Scott A. Mackenzie

Sheriff-Coroner

363.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ 28,000	\$ -	\$ 17,525	\$ 17,525
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 50,000	\$ -	\$ 50,000	\$ 50,000
SUBTOTAL APPROPRIATIONS	\$ 78,000	\$ -	\$ 67,525	\$ 67,525
REVENUES	\$ 78,000	\$ -	\$ 67,525	\$ 67,525
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit utilizes restricted funds in the Governor’s 2002-03 budget, and unutilized funds from previous years’ allocation. It comes from the Citizen’s Option for Public Safety (COPS), and is an allocation within the State budget to be used in the County jail.

Departmental Request

No information was submitted by the Sheriff’s Office.

Chief Administrative Officer’s Recommendation

\$50,000 has been recommended in the Equipment Replacement budget (175.001) for the purchase of two vehicles. \$17,525 has been recommended in the Sheriff – Incarceration budget (360.003) to allow for the purchase of the other equipment requested.

Board Action

None.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 22 - POLICE PROTECTION
FUND - 0042 - EQUIPMENT REPLACEMENT

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	3,639	1,616	5,645	5,645	5,645
TOTAL	OTHER CHARGES	3,639	1,616	5,645	5,645	5,645
563	FIXED ASSETS-EQUIPMENT	419,914	385,000	400,000	400,000	400,000
TOTAL	FIXED ASSETS	419,914	385,000	400,000	400,000	400,000
TOTAL	FIXED ASSETS	423,553	386,616	405,645	405,645	405,645
TOTAL	SHERIFF-EQUIP REPLACEMENT	423,553	386,616	405,645	405,645	405,645

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 22 - POLICE PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	1,982,326	2,190,715	2,376,323	2,376,323	2,391,281
512	EXTRA HELP	48,014	15,000	15,000	15,000	15,000
514	OVERTIME	138,604	60,000	60,000	60,000	60,000
518	EMPLOYEE BENEFITS	746,541	865,860	1,035,923	1,036,693	1,047,712
TOTAL	SALARIES & EMPLOYEE BENE	2,915,485	3,131,575	3,487,246	3,488,016	3,513,993
522	CLOTHING & PERSONAL SUPPL	9,115	15,648	15,310	15,310	15,310
523	COMMUNICATIONS	64,953	61,094	70,042	70,042	69,867
525	FOOD	7,192	6,500	6,500	6,500	6,500
526	HOUSEHOLD EXPENSE	3,803	3,500	3,500	3,500	3,500
527	GENERAL INSURANCE	6,147	10,655	11,998	11,998	12,463
530	MAINTENANCE-EQUIPMENT	33,218	46,000	60,400	60,400	60,400
531	MAINT-STRUCTURES, IMP&MDS	62,451	32,949	55,546	30,562	30,562
533	MEMBERSHIPS	3,287	6,194	6,200	6,200	6,200
535	OFFICE EXPENSE	107,151	92,585	79,457	79,457	80,929
536	PROF & SPECIALIZED SERV	45,411	18,875	18,875	18,875	22,775
538	RENTS & LEASES-BUILDINGS	0	1,287	0	0	0
539	RENTS & LEASES-EQUIPMENT	6,576	13	0	0	2,820
540	SMALL TOOLS & INSTRUMENTS	119	0	200	200	200
541	SPECIAL DEPARTMENTAL EXPN	9,648	10,000	10,000	10,000	10,000
542	DATA PROCESSING	27,150	32,878	34,854	34,854	35,268
543	TRANSPORTATION & TRAVEL	23,546	17,760	21,731	17,846	23,046
544	UTILITIES	54,468	72,269	72,387	72,387	72,387
TOTAL	SERVICES & SUPPLIES	464,234	428,207	467,020	438,131	452,227
554	INTERFUND EXPENDITURES	43,706	16,571	26,190	26,190	26,190
559	REQUIRED EXPEND SAVINGS	0	-58,315	0	-65,464	-65,464
TOTAL	OTHER CHARGES	43,706	-41,744	26,190	-39,274	-39,274
563	FIXED ASSETS-EQUIPMENT	44,989	0	0	0	0
TOTAL	FIXED ASSETS	44,989	0	0	0	0
TOTAL	FIXED ASSETS	3,468,415	3,518,038	3,980,456	3,886,873	3,926,946
571	SUPPORT SERVICES ALLOC	108,118	124,440	146,099	146,099	146,638
573	DIRECT SERVICE TRANSFERS	19,286	0	0	0	0
575	I/F TFR-EQUIP REPL FUND	10,021	20,042	0	30,063	30,063
TOTAL	OTHER FINANCING USES	137,425	144,482	146,099	176,162	176,701
TOTAL	INDIRECT	137,425	144,482	146,099	176,162	176,701
TOTAL	SHERIFF-CORONER ADMIN.	3,605,840	3,662,520	4,126,555	4,063,035	4,103,647

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 22 - POLICE PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	3,105,536	3,350,714	3,401,593	3,401,593	3,401,593
512	EXTRA HELP	37,147	40,500	40,500	40,500	68,476
514	OVERTIME	256,676	219,360	219,360	219,360	219,360
518	EMPLOYEE BENEFITS	1,277,365	1,396,162	1,697,740	1,713,160	1,726,840
TOTAL	SALARIES & EMPLOYEE BENE	4,676,723	5,006,736	5,359,193	5,374,613	5,416,269
522	CLOTHING & PERSONAL SUPPL	31,631	30,268	30,289	30,289	30,289
523	COMMUNICATIONS	173,174	144,330	171,125	171,125	161,988
526	HOUSEHOLD EXPENSE	5,232	2,938	2,018	2,018	2,018
527	GENERAL INSURANCE	84,366	174,799	209,047	209,047	209,616
530	MAINTENANCE-EQUIPMENT	57,603	93,700	93,700	93,700	93,700
531	MAINT-STRUCTURES, INP&CMDS	42,951	17,811	25,003	25,003	25,003
533	MEMBERSHIPS	220	600	600	600	600
535	OFFICE EXPENSE	99,946	41,448	44,971	44,971	46,179
536	PROF & SPECIALIZED SERV	239,479	318,675	350,275	350,275	353,509
537	PUBLICATIONS & LEGAL NOTI	328	1,000	500	500	500
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	4,437	5,500	5,500	5,500	5,500
540	SMALL TOOLS & INSTRUMENTS	147	750	750	750	750
541	SPECIAL DEPARTMENTAL EXPM	101,107	131,797	131,767	131,767	131,767
542	DATA PROCESSING	31,173	28,928	38,816	38,816	39,298
543	TRANSPORTATION & TRAVEL	152,972	313,819	222,956	222,956	222,956
544	UTILITIES	48,656	38,330	52,975	52,975	52,975
TOTAL	SERVICES & SUPPLIES	1,073,423	1,344,693	1,380,292	1,380,292	1,376,648
554	INTERFUND EXPENDITURES	335,462	120,000	210,000	300,000	300,000
556	JUDGEMENTS	0	0	0	0	0
559	REQUIRED EXPEND SAVINGS	0	-109,824	0	-122,028	-122,028
TOTAL	OTHER CHARGES	335,462	10,176	210,000	177,972	177,972
562	FIXED ASSETS - STR & IMP	0	0	0	0	0
563	FIXED ASSETS-EQUIPMENT	62,280	0	0	0	0
TOTAL	FIXED ASSETS	62,280	0	0	0	0
TOTAL	FIXED ASSETS	6,147,887	6,361,605	6,949,485	6,932,877	6,970,889
571	SUPPORT SERVICES ALLOC	62,770	93,266	82,736	82,736	83,516
573	DIRECT SERVICE TRANSFERS	0	-44,772	-44,772	-38,558	-66,534
574	INTRA DEPARTMENTAL TRFRS	0	-4,571	0	0	0
575	I/F TRF-EQUIP REPL FUND	101,099	158,218	385,000	218,344	218,344
TOTAL	OTHER FINANCING USES	163,869	202,141	422,964	262,522	235,326
TOTAL	INDIRECT	163,869	202,141	422,964	262,522	235,326
TOTAL	SHERIFF-CORONER OPERATION	6,311,757	6,563,746	7,372,449	7,195,399	7,206,215

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 23 - DETENTION & CORRECTIONS
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	2,873,835	3,227,232	3,666,729	3,666,729	3,666,729
512	EXTRA HELP	137,188	159,550	159,550	86,074	111,074
514	OVERTIME	902,836	422,395	422,395	450,948	450,948
518	EMPLOYEE BENEFITS	1,260,699	1,394,517	1,762,350	1,774,590	1,786,814
TOTAL	SALARIES & EMPLOYEE BENE	5,174,478	5,203,694	6,011,024	5,978,341	6,015,565
522	CLOTHING & PERSONAL SUPPL	147,522	98,680	149,927	149,927	149,927
523	COMMUNICATIONS	57,884	51,547	57,292	57,292	54,233
525	FOOD	765,950	812,198	783,473	783,473	783,473
526	HOUSEHOLD EXPENSE	169,503	169,302	174,761	168,065	168,065
527	GENERAL INSURANCE	37,177	75,229	89,186	89,186	92,577
530	MAINTENANCE-EQUIPMENT	75,000	131,865	135,000	135,000	135,000
531	MAINT-STRUCTURES,INP&GND	403,703	321,725	337,062	337,062	420,058
533	MEMBERSHIPS	161	100	100	100	100
535	OFFICE EXPENSE	65,235	72,780	64,728	74,728	77,230
536	PROF & SPECIALIZED SERV	1,145,234	1,171,710	1,728,000	1,784,116	1,784,116
539	RENTS & LEASES-EQUIPMENT	32,776	40,000	38,100	38,100	38,100
540	SMALL TOOLS & INSTRUMENTS	1,241	1,500	1,500	1,500	1,500
541	SPECIAL DEPARTMENTAL EXPN	53,467	42,600	31,000	38,525	38,525
542	DATA PROCESSING	32,675	21,665	46,038	46,038	46,609
543	TRANSPORTATION & TRAVEL	42,824	52,310	70,340	64,340	64,340
544	UTILITIES	341,923	466,287	441,026	441,026	441,026
TOTAL	SERVICES & SUPPLIES	3,372,276	3,529,498	4,147,533	4,208,478	4,294,879
554	INTERFUND EXPENDITURES	36,990	21,450	20,000	20,000	20,000
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	36,990	21,450	20,000	20,000	20,000
562	FIXED ASSETS - STR & INP	0	7,571	0	0	0
563	FIXED ASSETS-EQUIPMENT	86,971	94,000	75,000	0	0
TOTAL	FIXED ASSETS	86,971	101,571	75,000	0	0
TOTAL	FIXED ASSETS	8,670,715	8,856,213	10,253,557	10,206,819	10,330,444
571	SUPPORT SERVICES ALLOC	70,181	92,305	111,398	111,398	112,171
573	DIRECT SERVICE TRANSFERS	0	662,513	0	0	0
575	I/F TFR-EQUIP REPL FUND	24,998	35,019	0	45,040	45,040
TOTAL	OTHER FINANCING USES	95,179	789,837	111,398	156,438	157,211
TOTAL	INDIRECT	95,179	789,837	111,398	156,438	157,211
TOTAL	SHERIFF-CORONER INCARC.	8,765,894	9,646,050	10,364,955	10,363,257	10,487,655

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 23 - DETENTION & CORRECTIONS
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	0	100,852	100,852	100,852
514	OVERTIME	0	0	3,700	3,700	3,700
518	EMPLOYEE BENEFITS	0	0	32,893	33,225	33,295
TOTAL	SALARIES & EMPLOYEE BEHE	0	0	137,445	137,777	137,847
523	COMMUNICATIONS	0	0	7,882	7,882	5,329
530	MAINTENANCE-EQUIPMENT	0	0	800	800	800
535	OFFICE EXPENSE	0	0	3,000	3,000	3,000
536	PROF & SPECIALIZED SERU	0	0	13,912	85,983	85,983
541	SPECIAL DEPARTMENTAL EXPN	0	0	9,030	2,944	2,944
543	TRANSPORTATION & TRAVEL	0	0	7,400	7,400	7,400
TOTAL	SERVICES & SUPPLIES	0	0	42,024	108,009	105,456
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	179,469	245,786	243,303
571	SUPPORT SERVICES ALLOC	0	0	3,873	3,873	3,893
573	DIRECT SERVICE TRANSFERS	0	0	796,904	724,832	724,832
TOTAL	OTHER FINANCING USES	0	0	800,777	728,705	728,725
TOTAL	INDIRECT	0	0	800,777	728,705	728,725
TOTAL	SHERIFF-MIOCR GRANT	0	0	980,246	974,491	972,028

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 22 - POLICE PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	160,469	287,540	282,994	282,994
514	OVERTIME	0	10,000	10,000	10,000	10,000
518	EMPLOYEE BENEFITS	0	52,584	112,794	112,629	112,780
TOTAL	SALARIES & EMPLOYEE BENE	0	223,049	410,334	405,583	405,734
522	CLOTHING & PERSONAL SUPPL	0	1,120	8,000	8,000	8,000
527	GENERAL INSURANCE	0	0	120	120	2,260
531	MAINT-STRUCTURES, IMPROVMS	0	11,000	0	0	0
533	MEMBERSHIPS	0	0	300	300	300
535	OFFICE EXPENSE	0	7,500	19,000	5,318	5,318
540	SMALL TOOLS & INSTRUMENTS	0	0	500	500	500
541	SPECIAL DEPARTMENTAL EXPN	0	132,720	41,018	40,338	40,338
542	DATA PROCESSING	0	0	1,354	1,354	1,371
543	TRANSPORTATION & TRAVEL	0	0	7,800	7,800	7,800
TOTAL	SERVICES & SUPPLIES	0	152,340	78,100	63,738	65,887
563	FIXED ASSETS-EQUIPMENT	0	100,000	0	0	0
TOTAL	FIXED ASSETS	0	100,000	0	0	0
TOTAL	FIXED ASSETS	0	475,389	488,434	469,321	471,621
571	SUPPORT SERVICES ALLOC	0	0	10,639	10,639	10,685
574	INTRA DEPARTMENTAL TRFRS	0	4,571	0	0	0
575	I/F TRF-EQUIP REPL FUND	0	20,040	0	20,040	20,040
TOTAL	OTHER FINANCING USES	0	24,611	10,639	30,679	30,725
TOTAL	INDIRECT	0	24,611	10,639	30,679	30,725
TOTAL	SHER-RURAL CNTY SUPPLEMNT	0	500,000	499,073	500,000	502,346

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 22 - POLICE PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-01	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	229,890	214,500	228,389	228,388	276,565
512	EXTRA HELP	51,624	64,250	86,749	75,570	102,901
514	OVERTIME	50,254	71,156	122,566	93,390	103,390
518	EMPLOYEE BENEFITS	91,942	80,414	122,477	113,136	137,367
TOTAL	SALARIES & EMPLOYEE BENE	423,711	430,320	560,181	510,484	620,163
522	CLOTHING & PERSONAL SUPPL	2,537	7,378	4,000	4,000	4,500
523	COMMUNICATIONS	17,558	14,819	19,343	19,343	18,510
526	HOUSEHOLD EXPENSE	0	0	0	0	0
527	GENERAL INSURANCE	25,777	37,044	61,541	61,541	61,541
530	MAINTENANCE-EQUIPMENT	52,381	136,214	112,455	112,455	172,455
533	MEMBERSHIPS	180	200	200	200	200
535	OFFICE EXPENSE	5,328	7,193	5,540	5,540	8,044
536	PROF & SPECIALIZED SERV	3,741	0	200	200	200
538	RENTS & LEASES-BUILDINGS	10,040	11,920	13,000	13,000	13,000
539	RENTS & LEASES-EQUIPMENT	1,033	1,310	9,720	9,720	9,720
540	SMALL TOOLS & INSTRUMENTS	3,716	13,021	5,787	5,787	5,787
541	SPECIAL DEPARTMENTAL EXPN	25,031	38,456	25,025	25,025	34,625
542	DATA PROCESSING	4	0	0	0	0
543	TRANSPORTATION & TRAVEL	95,803	127,142	114,364	114,364	128,364
TOTAL	SERVICES & SUPPLIES	243,129	394,697	371,175	371,175	456,946
554	INTERFUND EXPENDITURES	19,686	13,730	15,000	15,000	15,000
559	REQUIRED EXPEND SAVINGS	0	-12,721	0	-18,779	-18,779
TOTAL	OTHER CHARGES	19,686	1,009	15,000	-3,779	-3,779
562	FIXED ASSETS - STR & IMP	0	3,333	0	0	0
563	FIXED ASSETS-EQUIPMENT	100,677	23,136	0	0	28,000
TOTAL	FIXED ASSETS	100,677	26,469	0	0	28,000
TOTAL	FIXED ASSETS	787,203	852,495	946,356	877,880	1,101,330
571	SUPPORT SERVICES ALLOC	11,835	11,699	18,510	18,510	18,598
573	DIRECT SERVICE TRANSFERS	0	65,380	79,446	79,446	79,446
574	INTRA DEPARTMENTAL TFRS	0	0	0	0	0
575	I/F TFR-EQUIP REPL FUND	4,877	4,877	4,877	4,877	4,877
TOTAL	OTHER FINANCING USES	16,712	81,956	102,833	102,833	102,921
TOTAL	INDIRECT	16,712	81,956	102,833	102,833	102,921
TOTAL	SHERIFF-SPECIAL ENFORCE.	803,915	934,451	1,049,189	980,713	1,204,251

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 22 - POLICE PROTECTION
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	44,990	43,500	50,493	50,493	50,493
312	EXTRA HELP	0	0	0	0	0
314	OVERTIME	7,970	9,300	9,300	9,300	9,300
318	EMPLOYEE BENEFITS	18,737	18,232	23,625	26,115	26,164
TOTAL	SALARIES & EMPLOYEE BENE	71,697	73,052	85,418	85,908	85,957
522	CLOTHING & PERSONAL SUPPL	38	250	250	250	250
523	COMMUNICATIONS	0	0	0	0	0
527	GENERAL INSURANCE	912	52	148	148	148
530	MAINTENANCE-EQUIPMENT	994	2,019	2,019	2,019	2,019
535	OFFICE EXPENSE	282	775	933	933	948
540	SMALL TOOLS & INSTRUMENTS	0	968	968	968	968
541	SPECIAL DEPARTMENTAL EXPN	0	2,500	2,500	2,500	2,500
542	DATA PROCESSING	1	0	0	0	0
543	TRANSPORTATION & TRAVEL	836	1,800	1,800	1,800	1,800
TOTAL	SERVICES & SUPPLIES	3,063	8,364	8,618	8,618	8,633
552	CONTRIB TO OTHER AGENCIES	12,500	12,500	12,500	12,500	12,500
554	INTERFUND EXPENDITURES	4,715	3,000	3,000	3,000	3,000
559	REQUIRED EXPEND SAVINGS	0	-1,347	0	-1,540	-1,540
TOTAL	OTHER CHARGES	17,215	14,153	15,500	13,960	13,960
TOTAL	OTHER CHARGES	91,975	95,569	109,536	108,486	108,530
571	SUPPORT SERVICES ALLOC	1,497	1,227	1,402	1,402	1,407
TOTAL	OTHER FINANCING USES	1,497	1,227	1,402	1,402	1,407
TOTAL	INDIRECT	1,497	1,227	1,402	1,402	1,407
TOTAL	SHERIFF-MARC. TASK FORCE	93,471	96,796	110,938	109,888	109,957

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 23 - DETENTION & CORRECTIONS
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	38,676	39,000	111,930	41,054	41,054
512	EXTRA HELP	0	2,500	2,500	2,500	2,500
514	OVERTIME	0	0	0	0	0
518	EMPLOYEE BENEFITS	10,006	10,284	43,821	14,698	14,733
TOTAL	SALARIES & EMPLOYEE WERE	48,682	51,784	158,251	58,252	58,289
522	CLOTHING & PERSONAL SUPPL	0	1,024	4,096	1,024	1,024
523	COMMUNICATIONS	798	877	879	879	832
527	GENERAL INSURANCE	33	52	64	64	64
530	MAINTENANCE-EQUIPMENT	0	600	600	600	600
535	OFFICE EXPENSE	21,473	20,426	21,509	21,509	21,560
536	PROF & SPECIALIZED SERV	6,601	34,362	32,000	32,000	32,000
541	SPECIAL DEPARTMENTAL EXPN	0	0	0	0	0
542	DATA PROCESSING	39	0	36	36	36
543	TRANSPORTATION & TRAVEL	7,356	6,017	5,983	12,000	12,000
TOTAL	SERVICES & SUPPLIES	36,502	63,358	65,187	68,132	68,136
559	REQUIRED EXPEND SAVINGS	0	-1,974	0	-2,918	-2,918
TOTAL	OTHER CHARGES	0	-1,974	0	-2,918	-2,918
TOTAL	OTHER CHARGES	85,184	113,168	223,438	123,466	123,507
571	SUPPORT SERVICES ALLOC	11,807	5,133	10,368	10,368	10,373
TOTAL	OTHER FINANCING USES	11,807	5,133	10,368	10,368	10,373
TOTAL	INDIRECT	11,807	5,133	10,368	10,368	10,373
TOTAL	JAIL-CONSENT DECREE	96,991	118,301	233,806	133,834	133,880

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 22 - POLICE PROTECTION
 FUND - 0030 - SPPL LAW ENF.SUCS F0030

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
534	INTERFUND EXPENDITURES	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
575	I/F YFR-EQUIP REPL FUND	226,945	199,647	0	158,980	158,980
TOTAL	OTHER FINANCING USES	226,945	199,647	0	158,980	158,980
TOTAL	INDIRECT	226,945	199,647	0	158,980	158,980
TOTAL	SHERIFF-STATE COPS-ENF.	226,945	199,647	0	158,980	158,980

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 23 - DETENTION & CORRECTIONS
 FUND - 0050 - SPPL LAW ENF.SUCS F0050

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
531	MAINT-STRUCTURES, INP&MDS	0	0	0	0	0
535	OFFICE EXPENSE	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
554	INTERFUND EXPENDITURES	24,877	28,000	0	17,525	17,525
TOTAL	OTHER CHARGES	24,877	28,000	0	17,525	17,525
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	24,877	28,000	0	17,525	17,525
575	I/F TFR-EQUIP REPL FUND	50,000	47,970	0	50,000	50,000
TOTAL	OTHER FINANCING USES	50,000	47,970	0	50,000	50,000
TOTAL	INDIRECT	50,000	47,970	0	50,000	50,000
TOTAL	SHERIFF-STATE COPS-JAIL	74,877	75,970	0	67,525	67,525

TREASURER-TAX COLLECTOR

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
	Treasurer-Tax Collector - Department Summary	583
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070.001	Treasurer-Tax Collector	593
	Budget Unit Expenditure Details (Schedule 9).....	597

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**Treasurer-Tax Collector
Department Summary**

Dick Puelicher

070.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 968,203	\$ 1,020,192	\$ 1,025,946	\$ 1,070,098
SERVICES & SUPPLIES	\$ 476,122	\$ 495,627	\$ 495,627	\$ 505,912
OTHER CHARGES	\$ (25,662)	\$ 3,000	\$ (27,258)	\$ (27,258)
FIXED ASSETS	\$ 5,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 26,242	\$ 20,678	\$ 20,680	\$ 20,680
SUBTOTAL APPROPRIATIONS	\$ 1,449,905	\$ 1,539,497	\$ 1,514,995	\$ 1,569,432
REVENUES	\$ 929,176	\$ 976,854	\$ 990,514	\$ 1,027,031
NET COUNTY COSTS	\$ 520,729	\$ 562,643	\$ 524,481	\$ 542,401

ALLOCATED POSITIONS	20	20	20	21
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Mission Statement

The primary purpose of our department is to collect, safeguard and productively invest the public's money utilizing prudent and effective financial management strategies. In addition, we provide timely and accurate information to property owners to assist them in meeting their tax obligations. Our department is committed to providing premier customer service at every opportunity.

Our department will revisit our mission statement during the planning phase of developing our five-year strategic plan.

Department Consists of the Following Budget Unit

- 070.001 Treasurer-Tax Collector

DEPARTMENT:

Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service Program.

Department Goals	Performance Expectations
<p>Attendance - Exceed good customer service levels and provide premiere service to our clientele by reducing absenteeism and increasing available work hours to service the public.</p> <p>Reduce calendar year absenteeism by 20% over actual statistics averaged for the previous three year period by December 31, 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>Timecard review.</i> * <i>Sick leave statistics monthly charting.</i> * <i>Quarterly graphing of performance to goal.</i> * <i>Payroll journal bi-weekly reports.</i> * <i>Comparison of attendance average for past three years to achievements year to date.</i> 	<p><u>Initial:</u></p> <ol style="list-style-type: none"> 1. Identify # of productive hours per FTE lost to absenteeism during the past three years by July 1, 2002. 2. The goal will be to improve the 3-year average # of productive hours per FTE lost to absenteeism by 20%. 3. Assign a Tracking Captain to keep all statistics current. Start date August 8, 2002, and monthly thereafter. 4. Assign a Recognition and Rewards Team to formulate Perfect Attendance Award Certificates and special recognition. 5. Equate the improvement in productive hours to the completion of additional job tasks. Reviewed October 1, 2002, and quarterly thereafter. 6. Continue to include sick leave, and its impact on productivity, as part of staff members' performance. 7. Reinforce employee commitment to goal through consistent communication and clear expectations.
<p>Maintain a continuous improvement program through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * <i>% of achievement as compared to previous years' averages.</i> 	<p><u>Continuous Improvement:</u></p> <ol style="list-style-type: none"> 1. Keeping ideas for recognition fresh, fun and upbeat. 2. Recognize achievements monthly at Staff Meetings. 3. Revisit the goals and achievements at Management Meetings to assure tracking mechanisms are current and relevant. Review monthly starting August 1, 2002. 4. Ramp up goals annually to achieve 5-year objectives. Start date to be July 1, 2003, and annually thereafter.

DEPARTMENT: Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY: Customer Service

BOARD OBJECTIVE # 1 Develop and implement a departmental customer service program in alignment with the Countywide Customer Service Program.

Department Goals	Performance Expectations
<p>Maintain a continuous improvement program in alignment with the Countywide Customer Service Program.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Customer Service Team performance.</i>* <i>Customer Service Survey result.</i>* <i>Employee training transcripts.</i>* <i>Employee evaluations.</i>* <i>Superior Customer Service Recognition.</i>* <i>Service analysis improvements and results.</i>	<ol style="list-style-type: none">1. Continue to update our department's customer service binder as needed to reflect changes and additions.2. Attend all Customer Service Team meetings and trainings.3. Send employees to customer service trainings provided by Personnel.4. Continue to incorporate customer service expectations into employee performance goals.5. Continue to recognize department employees for superior customer service.6. Analyze an additional service for improvement by June 30, 2003.7. Continue to implement other customer service improvement programs as directed by the County.

DEPARTMENT:

Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Develop a system to improve the efficiency of our tax bill mailing process and analyze the benefits of mailing the 2002-03 tax bills by 9/13/02, two weeks earlier than the historical norm.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none"> * Accuracy and clarity of the procedure analysis detailing the process. * Improved efficiency. * Tax bill mailing date. * Tax payments generated. * Additional interest earnings generated. * Volume of phone calls/ counter traffic. * Return mail processed. 	<ol style="list-style-type: none"> 1. Using the seven step method outlined in our customer service training, analyze and recommend improvements to our tax bill mailing process by June 10, 2002. 2. Develop deadlines and assign staff to be responsible for each step of the process by June 10, 2002. 3. By May 30, 2002, discuss with the Auditor's Office the steps necessary to obtain Board of Supervisor approval of special assessments on September 10, 2002, two weeks earlier than usual. This approval determines the date we can begin mailing the tax bills. 4. Track the payments generated during the first two weeks of mailing the bills, then monthly thereafter through December 31, 2002, and compare to 2001. 5. Determine the additional interest earnings generated through December 31, 2002, due to the earlier mailing. 6. Track the volume of taxpayer phone calls and counter traffic during the first two weeks after mailing the tax bills and compare to the same period in 2001. This will determine the number of taxpayer questions we were able to handle earlier than the previous year. 7. Track the volume of returned mail processed through October 15, 2002, compared to last year. This will determine the amount of returned mail that was processed earlier than the previous year.

DEPARTMENT:

Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning phase of developing a five-year strategic plan by March 31, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Monthly status reports.</i>* <i>Identification and flow of mission statement components.</i>* <i>Quality of content and composition of agreed upon mission statement.</i>* <i>Task distribution & follow through.</i>* <i>Master binder.</i>* <i>Deadlines met.</i>	<ol style="list-style-type: none">1. Schedule a management meeting by August 31, 2002, to brainstorm priority issues to incorporate into a mission statement.2. Meet with all staff by September 15, 2002, to gather additional ideas to incorporate into the mission statement.3. Narrow the scope of the mission statement and present to the entire staff for finalization and agreement by September 30, 2002.4. Determine the components of our five-year plan by February 28, 2003.5. By February 28, 2003, identify the process, tasks and timeline necessary to develop the five-year plan.6. Distribute responsibility for each task to management team members by March 15, 2003.7. By March 31, 2003, prepare a master binder to track progress toward completing each component of the five-year plan.

DEPARTMENT:

Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Expedite the deposit of checks from various County departments and agencies into interest bearing accounts by December 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Tracking agency compliance.</i>* <i>Compare deposit activity and dollars to prior year statistics.</i>	<ol style="list-style-type: none">1. Develop information packet outlining treasury deposit procedures and resulting benefits to depositor by September 30, 2002.2. Provide an information packet to all agencies and County departments to assist with training new employees on the depositing procedures by October 31, 2002.3. Be available as a speaker to explain the procedures and tout the benefits of increased earnings for their fund.4. Monitor compliance with County depositing procedures.5. Meet with agencies that are out of compliance to review the County's depositing procedures.6. Notify the Auditor of on-going non-compliance problems.

DEPARTMENT:

Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Continue cross training program to ensure back up responsibility for each job accountability in the department by June 30, 2002.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Employee training transcripts.</i>* <i>Proficiency tracking and completion certification.</i>* <i>CBT training and tracking.</i>* <i>Charting of job accountabilities and back up support staff.</i>	<ol style="list-style-type: none">1. Review the chart of job accountabilities and back up support staff by March 31, 2002, and schedule additional cross-training needed to meet our 2001-02 performance goal by June 30, 2002.2. Prepare a proficiency tracking system and provide completion certificates for employees who have been sufficiently cross-trained as support staff by June 30, 2002.3. Update employee transcripts to reflect cross-training by June 30, 2002.
<p>Develop a cross-training program to provide two back up staff for all clerical/accounting duties by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Employee training transcripts.</i>* <i>Proficiency tracking and completion certification</i>* <i>CBT training and tracking.</i>* <i>Charting of job accountabilities and back up support staff.</i>	<ol style="list-style-type: none">1. Update the chart of job accountabilities to include an additional support staff member for all clerical/ accounting duties by August 31, 2002.2. Develop a cross training schedule by August 31, 2002, to achieve the goal.3. Continue to monitor progress by using the proficiency tracking system and provide completion certificates to employees who have been sufficiently cross-trained as additional support staff.4. Maintain certification certificates in employees' field files and recognize cross-training accomplishments in performance evaluations.

DEPARTMENT: Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY: Human Resources

BOARD OBJECTIVE # 5 Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Select and train two more staff members to provide back up support for specified job accountabilities in other sections of the department by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Employee training transcripts.</i>* <i>Proficiency tracking and completion certification.</i>* <i>CBT training and tracking.</i>* <i>Charting of job accountabilities.</i>	<ol style="list-style-type: none">1. Prioritize job accountabilities in need of support from other sections of the department by July 31, 2002.2. Identify two staff members to be cross-trained in those job accountabilities by August 15, 2002.3. Develop a training schedule to achieve the goal by August 31, 2002.
<p>Provide career tracking opportunities for all staff members by June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>One-on-one "How are you doing?"</i>* <i>Performance evaluations.</i>* <i>Training certifications.</i>	<ol style="list-style-type: none">1. Identify and review employee proficiency levels and related training needs when preparing annual evaluations.2. Provide career counseling and upward career mobility opportunities within the department to qualified candidates as positions open up.

DEPARTMENT: Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY: Fiscal

BOARD OBJECTIVE # 6 Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Maintain Treasury earnings of 1% over short term investment rates and the State Local Agency Investment Fund by June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* Dollar value of portfolio managed.* Yield earned.* Earnings apportioned to pooled Treasury funds.* Safety & liquidity review.* Monthly tracking of portfolio performance.* Performance audits by independent CPA firm.	<ol style="list-style-type: none">1. Closely monitor daily cash flows.2. Maintain minimum cash balance in the commercial bank account, allowing excess money to be invested at higher interest rates.3. Maximize deposit balance and interest accrual by: Analyzing and auditing all revenue generation accountabilities for the Property Tax, Central Collections and Treasury sections of the department by June 30, 2003, to assure quick fund deposits and increased earnings.
<p>Continue to monitor our department's budget on a monthly basis to ensure our required expenditure savings goal is achieved by June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* Monthly tracking spreadsheets.* Savings achieved.	<ol style="list-style-type: none">1. Continue to maintain monthly budget tracking spreadsheets detailing expenditures by section and line item category.2. Continue to build the required expenditure savings into the monthly budget analysis spreadsheet to track our progress toward the annual savings goal.3. Monitor accounts on a regular basis to ensure funds are available within an account prior to making an expenditure.

DEPARTMENT:

Treasurer-Tax Collector

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Seek legislative approval of a revised version of SB 2015, which provided matching revenue for any impoverished county that enacted specific revenue enhancements.</p> <p><i><u>Measurement :</u></i> <i>* Approval of new legislation.</i></p>	<ol style="list-style-type: none">1. Prepare support documentation by December 31, 2002.2. Draft legislation to revise SB 2015 by June 30, 2003.3. Coordinate with lobbyists and legislative staff by June 30, 2003.

070.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 968,203	\$ 1,020,192	\$ 1,025,946	\$ 1,070,098
SERVICES & SUPPLIES	\$ 476,122	\$ 495,627	\$ 495,627	\$ 505,912
OTHER CHARGES	\$ (25,662)	\$ 3,000	\$ (27,258)	\$ (27,258)
FIXED ASSETS	\$ 5,000	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 26,242	\$ 20,678	\$ 20,680	\$ 20,680
SUBTOTAL APPROPRIATIONS	\$ 1,449,905	\$ 1,539,497	\$ 1,514,995	\$ 1,569,432
REVENUES	\$ 929,176	\$ 976,854	\$ 990,514	\$ 1,027,031
NET COUNTY COSTS	\$ 520,729	\$ 562,643	\$ 524,481	\$ 542,401

ALLOCATED POSITIONS	20	20	20	21
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Statement of Purpose

The office of the Treasurer-Tax Collector has a broad internal and external customer base. We serve the general public, cities, special districts, school districts and every department within the County. Our department consists of the three divisions - Treasury, Tax Collection and Central Collections. The Treasury Division safeguards and invests funds on behalf of the County, school districts and most special districts. The Treasury Division currently manages an investment portfolio in excess of \$250 million. The Tax Collection Division bills, collects and processes in excess of \$110 million in property taxes annually. The Central Collections Division is the central collection agency for most of the departments within the County, and collects close to \$3 million annually.

Continuous Improvement Service Delivery

FY 2002-03 Department Goals & Expectations

During Fiscal Year 2002-03, the Treasurer-Tax Collector Department will continue to place a high priority on performance measures to improve and maintain new standards for customer

service. We have also developed additional performance goals in line with the Board of Supervisors' objectives for operational efficiency, human resource development and fiscal controls.

In our Department Goals and Expectations document, we have detailed our plans to:

- Reduce absenteeism
- Improve the efficiency of our tax bill mailing process
- Complete the planning phase of developing a five-year strategic plan
- Expedite the deposit of checks from various county departments into interest bearing accounts
- Further cross-train and develop the skills of our employees
- Maintain Treasury earnings of 1% over short term investment rates and the State Local Agency Investment Fund
- Monitor our department's budget on a monthly basis to achieve our annual required expenditure savings
- Seek legislative approval of a revised version of SB2015

The roadmap we have developed to achieve these goals includes performance expectations, timelines, staff accountability and specific measurement tools. The majority of the goals are within our department's control to achieve. However, financial market fluctuations could have an impact on our Treasury earnings goal and the effort to revise SB2015 will require the support of the Board of Supervisors to move forward.

FY 2001-02 Department Goals & Expectations – Progress Report

Our department has made measurable progress toward achieving our performance goals for this fiscal year. In fact, we have surpassed our expectations in three out of four areas. The following is a summary of our current performance measures, our progress as of February 2002 and anticipated results by the end of the fiscal year.

Treasury Earnings

Interest rates were expected to be lower during this fiscal year than the previous one. However, due to the events of September 11th, the decline was far greater than predicted. Although the total Butte County treasury earnings will be less than the previous year, our earnings advantage over the state fund and most other county treasuries will far exceed our estimates. Our strategy to maintain a medium term investment portfolio has proven successful year after year, providing enhanced revenue to all entities maintaining money within the pooled treasury.

Enhanced Collections Program

With the exception of the “number of delinquent court cases assigned,” we are moving full steam ahead on our targeted goals. Because the Court has been slower than anticipated in forwarding to us their backlog of Failure to Appear and Failure to Pay accounts, we have instead honed our skills with regard to writs and seizures. We credit our success in revenue generation to a strong proactive teleconsulting focus and the delegation of most clerical requirements to the accounting section. Additionally, we have added credit card payment options for our customers and the service has resulted in a steady stream of payments. The ability of the Revenue & Reimbursement Officers to stay on the telephone five to six hours a day has made a big difference in our Promise to Pay statistics. We track our performance daily and edge up expectations monthly. We anticipate new achievement highs as we better formulate our Work in Progress Lists and continue our attempts to package accounts together and get Payment in Full.

Customer Service Measure – Attendance

We constantly monitor staffing and cross-training levels in our quest to achieve premiere customer service levels. In a relatively small department, we depend heavily on staff members to be as productive and efficient as possible in their daily work output. Our goal has been, and continues to be, a reduction in the number of productive hours lost to attendance issues as compared to previous calendar year statistics. For the period 01-01-01 through 12-31-01, we have demonstrated a huge performance leap in punctuality, attendance, and increased productivity. A targeted goal of 35.03 hours sick time per full-time equivalent (FTE) was exceeded dramatically by reducing overall absenteeism to 23.21 hours per FTE. With sustained focus and the furtherance of a recognition and rewards program, we anticipate continued success throughout the 2002 calendar year.

Customer Service Measure – Cross-Training

In an effort to improve customer service and provide additional support to our employees, we have committed to cross-training at least one back up staff member for every job accountability in our department by the end of the fiscal year. In reviewing our progress toward the goal, we determined that 140 of the 156 distinct job duties could currently be performed by at least two staff members. We are in the processing of cross-training the additional 16 job accountabilities to reach our goal by the end of June.

Departmental Budget Request

We have developed a budget that falls within our base budget calculation and are not submitting any expansion requests.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,494,315, which excludes intrafund transfers. This represents a 4.6% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates primarily to increased personnel costs associated with collective bargaining agreements. The recommended budget maintains existing levels of service.

Board Action

Increased Salaries and Benefits to provide for department head pay-for-performance program and the addition of one Office Assistant III, II, I; increased Professional and Specialized Services \$5,550 to retain outside consultant services relating to complex collection issues; increased Transportation and Travel \$3,837 for collection agency training; adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 12 - FINANCE
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	663,927	724,439	770,435	770,435	805,047
312	EXTRA HELP	30,257	18,000	18,000	18,000	18,000
314	OVERTIME	12	100	0	0	0
318	EMPLOYEE BENEFITS	197,787	225,664	231,757	237,511	247,051
TOTAL	SALARIES & EMPLOYEE BEKE	891,984	968,203	1,020,192	1,025,946	1,070,098
523	COMMUNICATIONS	17,312	20,287	18,361	18,361	17,381
526	HOUSEHOLD EXPENSE	7,547	8,208	9,578	9,578	9,578
527	GENERAL INSURANCE	887	1,392	1,836	1,836	1,964
530	MAINTENANCE-EQUIPMENT	52,584	78,276	67,025	67,025	67,025
531	MAINT-STRUCTURES, INP&MDS	14,902	11,559	12,193	12,193	12,193
533	MEMBERSHIPS	250	650	575	575	575
535	OFFICE EXPENSE	113,853	123,664	121,916	121,916	123,560
536	PROF & SPECIALIZED SERV	224,802	179,100	213,969	213,969	219,519
537	PUBLICATIONS & LEGAL NOTI	6,544	9,000	10,000	10,000	10,000
541	SPECIAL DEPARTMENTAL EXPN	66	100	0	0	0
542	DATA PROCESSING	8,823	10,112	9,232	9,232	9,358
543	TRANSPORTATION & TRAVEL	8,793	20,000	17,503	17,503	21,340
544	UTILITIES	10,823	13,774	13,419	13,419	13,419
TOTAL	SERVICES & SUPPLIES	467,187	476,122	495,627	495,627	505,912
554	INTERFUND EXPENDITURES	1,657	3,000	3,000	3,000	3,000
559	REQUIRED EXPEND SAVINGS	0	-28,662	0	-30,258	-30,258
TOTAL	OTHER CHARGES	1,657	-25,662	3,000	-27,258	-27,258
563	FIXED ASSETS-EQUIPMENT	90,772	10,000	0	0	0
TOTAL	FIXED ASSETS	90,772	10,000	0	0	0
TOTAL	FIXED ASSETS	1,451,601	1,428,663	1,518,819	1,494,315	1,548,752
571	SUPPORT SERVICES ALLOC	41,713	47,850	45,250	45,250	45,250
572	ALLOC COSTS TRANSF A-87	-16,512	-21,608	-24,572	-24,570	-24,570
573	DIRECT SERVICE TRANSFERS	0	0	0	0	0
TOTAL	OTHER FINANCING USES	25,201	26,242	20,678	20,680	20,680
TOTAL	INDIRECT	25,201	26,242	20,678	20,680	20,680
TOTAL	TREASURER-TAX COLLECTOR	1,476,802	1,454,905	1,539,497	1,514,995	1,569,432

WATER & RESOURCE CONSERVATION

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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	Department Goals	599
441.001	Water & Resource Conservation	607
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**Water and Resource Conservation
Department Summary**

Ed Craddock

441.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 228,798	\$ 240,568	\$ 335,568	\$ 342,561
SERVICES & SUPPLIES	\$ 161,655	\$ 678,783	\$ 597,849	\$ 598,833
OTHER CHARGES	\$ 44,869	\$ 96,913	\$ 27,787	\$ 21,806
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 435,322	\$ 1,016,264	\$ 961,204	\$ 963,200
REVENUES	\$ 41,000	\$ 530,066	\$ 565,066	\$ 565,066
NET COUNTY COSTS	\$ 394,322	\$ 486,198	\$ 396,138	\$ 398,134

ALLOCATED POSITIONS	3	4.5	4.5	4.5
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Mission Statement

To manage and conserve water and other resources for the citizens of Butte County.

Department Consists of the Following Budget Unit

- 441.001 Water and Resource Conservation

DEPARTMENT:

Water & Resource Conservation

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a departmental customer service program in alignment with the Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Maintain departmental continuous customer service improvement program through June 30, 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quality of Report.</i>* <i>Expectations Performed.</i>	<ol style="list-style-type: none">1. Update customer service team by November 2002.2. Review services for accuracy and relevance by December 2002.3. Review standards for accuracy and relevance by December 2002.4. Revisit point of service survey by June 2003.5. Ensure that all employees, including new employees, complete Customer Service I and II by June 30, 2003.
<p>Increase the distribution and content of the Water Solutions newsletter 100% by May 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Newsletter Quality.</i>* <i>Circulation.</i>* <i>Survey Distribution.</i>	<ol style="list-style-type: none">1. Evaluate current content by September 2002.2. Review current mailing list by September 2002.3. Expand content by December 2002.4. Increase readership by January 2003.5. Evaluate costs by February 2003.6. Improve production and delivery efficiency by March 2003.7. Survey readership by April 2003.
<p>Increase the use and content of the department web-site 50% by March 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Web-Site Content.</i>* <i>Web-Site Hits.</i>* <i>E-mail Survey.</i>	<ol style="list-style-type: none">1. Evaluate current home page by August 2002.2. Determine modifications by September 2002.3. Evaluate needs for new pages by October 2002.4. Assess linkages to other sites by November 2002.5. Expand and update site by January 2003.6. Evaluate production efficiency by February 2003.7. Evaluate service in March 2003.

DEPARTMENT:

Water & Resource Conservation

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Analyze annual service group using the 7-step method and implement recommendations by June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Quality of Monitoring Report.</i>* <i>Improvements in Monitoring.</i>	<ol style="list-style-type: none">1. Identification of groundwater level monitoring service to be analyzed by December 2002.2. Define purpose of monitoring in narrative form by December 2002.3. Flow chart annual monitoring process and identify bottlenecks by December 2002.4. Evaluate monitoring program based upon customer service standards by December 2002.5. Identify internal and external environmental barriers by December 2002.6. Identify learning gaps by March 2003.7. Complete analysis of where bottlenecks and needed efficiencies and corrections are identified, proceed to define and implement improvements by June 30, 2003.8. Identify groundwater modeling as next service to be analyzed by June 30, 2003.

DEPARTMENT:

Water & Resource Conservation

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete the planning for a five-year strategic plan by January 2003.</p> <p><i>Measurement :</i></p> <ul style="list-style-type: none">* <i>Plan Outline.</i>* <i>Work Plan.</i>	<ol style="list-style-type: none">1. Develop a vision statement for the department by August 2002.2. Develop a list of values that identifies the department's belief system by September 2002.3. Develop a list of principles that spell out how the department does its work by October 2002.4. Evaluate the department's current mission statement given the identified vision, values, and principles by December 2002.5. Evaluate components of the existing strategic plan and identify needs for improving.6. Develop outline and workplan for completing by January 2003.

DEPARTMENT:

Water & Resource Conservation

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Revitalize Integrated Watershed Task Team of department heads by January 2003.</p> <p><u><i>Measurement:</i></u></p> <ul style="list-style-type: none"><i>* Meeting Agendas.</i><i>* Meeting Summaries.</i>	<ol style="list-style-type: none">1. Re-form the ad hoc committee of appropriate Department heads or designees by July, 2002.2. Re-establish bi-monthly meetings by August 2002.3. Identify major issues requiring collaboration to be agendized by August 2002.4. Prepare e-mail notes from meetings and circulate within two weeks of meeting by September 2002.5. Evaluate quality of meeting agendas and notes by December 2002.6. Institute changes to IWTT by January 2003.

DEPARTMENT:

Water & Resource Conservation

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Review career plan for Manager, Program and Resource Development by June 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Certification Plan.</i>* <i>Certificate Status.</i>	<ol style="list-style-type: none">1. Evaluate remaining course needs for UC Davis certificate in Land Use and Natural Resources by July 2002.2. Develop plan for completion by August 2002.3. Review status by December 2002.4. Re-evaluate plan by June 2003.
<p>Integrate computer training plan for Administrative Assistant into performance review by March 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Training Plan.</i>* <i>Course Status.</i>	<ol style="list-style-type: none">1. Evaluate training needs for use of web-site development, project management, desk-top publishing, and GIS software by July 2002.2. Develop training plan by August 2002.3. Evaluate progress quarterly by October 2002.4. Integrate progress into annual appraisal by March 2003.
<p>Develop and implement training for Watershed Coordinator and Office Assistant hired under grant July 2003.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Training Plan.</i>* <i>Course Completion.</i>	<ol style="list-style-type: none">1. Review training needs including Customer Service I and II by September 2002.2. Develop training plan by October 2002.3. Evaluate quarterly progress beginning January 2003.4. Evaluate annual progress at annual appraisal in July 2003.

DEPARTMENT:

Water & Resource Conservation

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Maintain positive account balances through June 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * <i>Interim Reports.</i> * <i>Final Budget.</i> 	<ol style="list-style-type: none"> 1. Submit quarterly reports to Administration on account balances and corrective actions on deficit accounts by October 2002. 2. Monitor accounts on a monthly basis to ensure funds are available within an account prior to making expenditures by October 2002. 3. Ensure final budget expenditures exceed required savings on June 30, 2003.
<p>Develop a short-term (2-year) fiscal strategy for 5-year plan to maximize in-house revenues and reduce costs from existing grants and contracts by February 2003.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * <i>Proposed 2003-04 Budget.</i> 	<ol style="list-style-type: none"> 1. Evaluate funding sources currently available by November 2002. 2. Maximize external revenues for the FY 2002-03 by January 2003. 3. Minimize expenses for services and supplies on general purpose revenues by February 2003. 4. Reduce reliance on general purpose revenues by 10% by February 2003. 5. Insert in Proposed 2003-04 Budget by April 2003.
<p>Develop medium-term (2-5 year) strategy for five year plan to manage State Water Project (SWP) entitlement to improve revenues by September 30, 2004.</p> <p><i>Measurement:</i></p> <ul style="list-style-type: none"> * <i>Status Reports.</i> * <i>Contracts.</i> 	<p><u>Steps Needed:</u></p> <ol style="list-style-type: none"> 1. Re-evaluate revenue from urban rate reduction credit and turnback pool by December 31, 2002. 2. Examine potential revenue sources for long term leases of SWP entitlement by April 1, 2003. 3. Re-negotiate renewal of long-term contracts with retailers to provide greater revenue by June 1, 2003. 4. Investigate means of securing full entitlement in drought years to stabilize revenue by September 1, 2003. 5. Draft SWP contract for input from Board's Entitlement Subcommittee by January 30, 2004. 6. Complete contract approved by Board and SWP by September 30, 2004.

DEPARTMENT:

Water & Resource Conservation

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Develop long-term (5+ year) vision for upgrading five-year plan and eliminating general purpose revenue for funding long-term Water & Resource Conservation Department by January 31, 2005.</p> <p><u>Measurement :</u></p> <ul style="list-style-type: none">* <i>Status Reports.</i>* <i>New 5-Year Plan.</i>	<p><u>Steps Needed:</u></p> <ol style="list-style-type: none">1. Review short and medium-term progress for increasing outside revenue while controlling by March 1, 2004.2. Evaluate income sources for project feasibility to improve water and related resource management by July 1, 2004.3. Identify long-term staffing and budgetary needs by October 1, 2004.4. Revise 5-year plan to reflect 2005-10 vision by January 31, 2005.

DEPARTMENT:

Water & Resource Conservation

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Develop and recommend legislative strategies to protect and improve County general purpose revenue by June 2003.</p> <p><u><i>Measurement :</i></u> * <i>Legislative Strategies.</i> * <i>Legislation.</i></p>	<ol style="list-style-type: none">1. Participate in groups/associations to identify potential legislative actions that may impact the Department through June 2003.2. Develop and facilitate recommended actions to support or oppose legislation through June 2003.3. Work with appropriate entities to develop legislation that would enhance the Departments fiscal and/or operations goals through June 2003.4. Submit legislative strategies to Administration for inclusion in the County's legislative platform by November 15, 2003.
<p>Create medium-term (2-5 year) funding opportunities in the federal budget (USBR planning grants), and the State budget (SWRCB Phase VIII Sacramento Valley Water Mgmt.) by March 2003.</p> <p><u><i>Measurement :</i></u> * <i>Federal Funds.</i> * <i>State Funds.</i></p>	<ol style="list-style-type: none">1. Provide input for USBR's federal budget through the Ferguson Group to the House Water & Power Committee through August 2002.2. Provide input into DWR state budget through NCWA through September 2002.

441.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 228,798	\$ 240,568	\$ 335,568	\$ 342,561
SERVICES & SUPPLIES	\$ 161,655	\$ 678,783	\$ 597,849	\$ 598,833
OTHER CHARGES	\$ 44,869	\$ 96,913	\$ 27,787	\$ 21,806
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 435,322	\$ 1,016,264	\$ 961,204	\$ 963,200
REVENUES	\$ 41,000	\$ 530,066	\$ 565,066	\$ 565,066
NET COUNTY COSTS	\$ 394,322	\$ 486,198	\$ 396,138	\$ 398,134

ALLOCATED POSITIONS	3	4.5	4.5	4.5
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Statement of Purpose

The Butte County Department of Water and Resource Conservation serves at the pleasure of the Board of Supervisors in cooperation with the Butte County Water Commission. The provision of services to the citizens of the County is largely directed through water related organizations including, Butte Basin Water Users Association, public and private water purveyors, Upper Ridge Coordinating Council, Butte/Sutter Groundwater Users Corporation, Valley Water Protection Association, Butte County Stakeholders Group, and all watershed groups organized within the County.

The wide range of programs carried out by the Department are all part of the Butte County Integrated Watershed and Resource Conservation Program. The program elements include the Management of Chapter 33 of the Butte County Code relating to Groundwater Conservation, gathering and analyzing water resources data, managing the Butte Basin groundwater monitoring network, managing the Butte Basin Groundwater Model, moderating the Paradise Ridge MOU, supporting the Butte County RCD, coordinating watershed activities, and managing the County's State Water Project Entitlement.

Continuous Improvement Service Delivery

The primary service being delivered to the public is through our support of the Butte County Water Commission. Two hundred agenda packets are mailed to the public monthly, with agenda items to recommend to the Board of Supervisors, along with many water information items. In FY 01-02, a public meeting of the Commission was held in December 2002 on the Ridge MOU. Also, support for Ridge water issues was provided by a meeting of the Water Commission's, Ridge Advisory Committee in June 2002. The Water Commission also embarked on an effort to develop Basin Management Objectives for groundwater conservation in February as approved by the Board of Supervisors. The goal is to develop and provide high quality groundwater water drawdown limits to protect all the residents of the County relying on Butte Basin groundwater.

More water information is being made available to the public than ever before. For example, the annual well monitoring report prepared for the Commission in February of each year is now being prepared in a condensed format more suitable for public review. The past two reports will be available on our web-site in May 2002. Our increased customer services are exemplified by the increase in newsletter circulation and reports requested in FY 01-02. Information provided now exceeds over 400 contact per month.

Departmental Budget Request

A major objective of the Department is to locate funding, or in-kind services, to allow most of our data gathering and analytical work to be contracted out. For example, enhanced installation of groundwater monitoring wells in FY 01-02 and completion of the monitoring network in FY 03-04 has been negotiated (services of almost \$400,000 annually). Additionally, new contracts for outside funding of almost \$500,000 over current year will fund watershed coordination, and the development of the Butte county Integrated Watershed and Resource conservation Program in FY 2002-03 and FY 2003-04 .

In order to meet the targets identified for FY 2001-02, the Department will carry out the following primary actions.

- Work toward the completion of the groundwater monitoring network, and using the data generated to develop Basin Management Objectives (BMOs) for all the sub-basins in Butte County. This work will be at no cost to the County, as the California Department of Water Resources has agreed to fund the completion of this work through FY 03-04. Currently, 50 citizens have been introduced to the BMO concept. In FY 2002-03 that will expand to over 100 persons actually working on the development of BMOs in FY 02-03. It is anticipated that at least 100 persons will be necessary to complete the task of developing BMOs for all 17+ sub-basins in the County. The development of BMOs will help the public gain increased confidence in the Groundwater Conservation Chapter of the Butte County Code.

- The Department is committed to bringing in substantial amounts of outside grants, contracts, and in-kind services (such as that mentioned above) into Butte County. The amount has been increasing each fiscal year of its existence, and during FY 02-03 the Department anticipates that this amount to be over 150% of the General Purpose Revenues budgeted.
- The water and resource information generated by the funds is increasing the number of reports requested annually. These reports are in addition to those normally distributed and available on the web-site. The availability of good, high quality data will ensure that water resources management decisions, such as those challenged by 4,000 petitions from concerned citizens, are addressed based on the best available science.
- One of the most important elements of the Butte County Integrated Watershed and Resource conservation Program is the Management of Butte County's State Water Project Contract. During FY 2002-03 the Department will develop alternative strategies with the Water Commission to bring to the Board's entitlement Subcommittee. These strategies will represent long-term programs to eliminate the need for support of the Department with general-purpose revenues.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$961,204, which excludes intrafund transfers. This represents a 123.1% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase relates to the expansion of department programs and services with new grant revenue. The recommended budget includes funding for the addition of one Senior/Associate Planner and one half-time Office Assistant III, II , I position. The recommended budget also includes \$6,000 for the County's contribution to the newly formed Resource Conservation District (RCD).

Board Action

Increased Salaries and Benefits for department head pay-for-performance program.

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

Adjusted to correct double entry and encumbrance with a net effect of reducing total cost by \$5,200.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 26 - OTHER PROTECTION
FUND - 0080 - WATER SERVICES FUND 0080

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	166,315	187,040	193,794	260,294	266,147
512	EXTRA HELP	1,156	1,838	1,838	30,338	30,338
518	EMPLOYEE BENEFITS	35,393	39,920	44,936	44,936	46,076
TOTAL	SALARIES & EMPLOYEE BENE	202,865	228,798	240,568	335,568	342,561
522	CLOTHING & PERSONAL SUPPL	0	0	0	0	0
523	COMMUNICATIONS	3,412	3,766	4,293	4,293	4,063
524	SUPPLIES FOR REISSUE	22,274	35,000	35,000	35,000	35,000
526	HOUSEHOLD EXPENSE	4,115	4,310	6,160	6,160	6,160
527	GENERAL INSURANCE	158	398	508	508	559
530	MAINTENANCE-EQUIPMENT	237	500	500	500	500
531	MAINT-STRUCTURES, INF&CNDS	14,999	10,867	7,103	7,103	7,903
533	MEMBERSHIPS	5,313	5,200	5,200	5,200	5,200
535	OFFICE EXPENSE	12,545	13,142	18,463	18,463	18,798
536	PROF & SPECIALIZED SERV	242,032	50,000	565,000	485,066	485,066
537	PUBLICATIONS & LEGAL NOTI	0	1,600	1,600	1,600	1,600
538	RENTS & LEASES-BUILDINGS	0	0	0	0	0
539	RENTS & LEASES-EQUIPMENT	304	500	500	500	500
540	SMALL TOOLS & INSTRUMENTS	0	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPM	269	4,329	4,329	3,329	3,329
542	DATA PROCESSING	3,229	3,342	3,631	3,631	3,659
543	TRANSPORTATION & TRAVEL	13,529	17,950	18,090	18,090	18,090
544	UTILITIES	5,077	6,321	8,406	8,406	8,406
TOTAL	SERVICES & SUPPLIES	327,492	157,225	678,783	597,849	598,833
552	CONTRIB TO OTHER AGENCIES	0	0	6,000	6,000	6,000
554	INTERFUND EXPENDITURES	37,110	53,157	90,913	44,756	38,775
559	REQUIRED EXPEND SAVINGS	0	-8,288	0	-22,969	-22,969
TOTAL	OTHER CHARGES	37,110	44,869	96,913	27,787	21,806
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	567,467	430,892	1,016,264	961,204	963,200
TOTAL	WATER SERVICES	567,467	430,892	1,016,264	961,204	963,200



MISCELLANEOUS BUDGET UNITS

<u>Budget Unit Number</u>	<u>Name</u>	<u>Page Number</u>
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170.027	Capital Project – Fire Station 42 Relocation	614
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170.012 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -		\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ 31,000	\$ 31,000	\$ 31,000
SUBTOTAL APPROPRIATIONS	\$ -	\$ 31,000	\$ 31,000	\$ 31,000
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ 31,000	\$ 31,000	\$ 31,000

ALLOCATED POSITIONS	0	0	0	0
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Board Action

Appropriation for the completion of the Communications fiber optic conduit near the new Juvenile Hall was approved by the Board of Supervisors with FY 2002-03 Final Budget Adjustments. It was necessary to complete the conduit prior to the completion of the new Juvenile Hall.

170.025 – South Oroville Community Center

Paul McIntosh, CAO

Capital Improvements

170.025						
MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED		
APPROPRIATIONS						
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -		
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -		
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -		
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -		60,000
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -		-
SUBTOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ -		60,000
REVENUES	\$ -	\$ -	\$ -	\$ -		60,000
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -		-

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

In late 2000-2001, the Board of Supervisors awarded the construction bid for the South Oroville Community Center to be located at 2959 Lower Wyandotte Road. The building is to be multi-use to meet the needs of south county residents and is comprised of approximately 24,000 square feet. The low construction bid for the project was \$3,463,963. The combined construction and associated utility-related cost is \$3,581,003, which was appropriated in Fiscal Year 2000-01. \$29,431 was recommended in Fiscal Year 2001-02 to cover support service department costs.

There are several funding sources for the South Oroville Community Center that include: U.S. Economic Development Administration, \$1,324,894; California Endowment, \$500,000; Sierra Health Foundation, \$180,000; Community Action Agency, \$316,675; Oroville Redevelopment Agency, \$267,187; State of California – Community Development Block Grant (CDBG), \$630,247; Long’s Foundation, \$50,000; Greater Oroville Senior Organization (GOSO), \$12,000; and, County Program Income, \$300,000.

170.025 – South Oroville Community Center

Paul McIntosh, CAO

Capital Improvements

Board Action

Increased fixed assets \$60,000 to appropriate Housing and Community Development revenue. Transfers will be made when invoices are received for payment and the proper line item appropriation within the budget unit is identified.

170.027 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ 80,000
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 80,000
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ 80,000

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

Station 42 is presently located in a temporary trailer facility on Frontier Circle that was established twenty-one years ago. Relocation of Station 42 to property on the northeast side of Eaton Road and Highway 99 is critical to the Chico Urban Fire Protection Plan and will provide improved conditions for the personnel. The existing farmhouse on the property selected for relocating Station 42 will serve as the temporary station facility until a new station can be built.

Board Action

Increased Fixed Assets - Structures and Improvements \$80,000 for architectural and engineering services on the design of the new fire station.

180.004 – Housing & Community Development
Yvonne Christopher, Director **Revolving Loan Fund**

180.004 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 330,757	\$ 487,024	\$ 487,024	\$ 487,039
OTHER CHARGES	\$ 21,543	\$ 132,014	\$ 132,014	\$ 132,014
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 352,300	\$ 619,038	\$ 619,038	\$ 619,053
REVENUES	\$ 352,300	\$ 619,038	\$ 619,038	\$ 619,038
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ 15

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit represents Housing and Community Development program income from existing Housing and Community Development rehabilitation loans. Payments on loans are used to service additional loans for housing rehabilitation and other activities that benefit citizens with low and moderate incomes in Butte County.

Board Action

A minor adjustment was made for increased insurance premiums.

**182.004 – Special Grant
Requirements-CAA**

Yvonne Christopher, Director

182.004 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 21,738	\$ 21,130	\$ 21,130	\$ 21,130
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 246	\$ 100	\$ 100	\$ 100
SUBTOTAL APPROPRIATIONS	\$ 21,984	\$ 21,230	\$ 21,230	\$ 21,230
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 21,984	\$ 21,230	\$ 21,230	\$ 21,230

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit reflects the County's voluntary in-kind contribution to the Community Action Agency Program. The County provides general insurance, maintenance of County-owned buildings and utilities.

Board Action

None.

184.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -		\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ -	\$ 1,878,197	\$ 501,536	\$ 510,785
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ -	\$ 1,878,197	\$ 501,536	\$ 510,785
REVENUES	\$ -	\$ -	\$ 501,536	\$ 510,785
NET COUNTY COSTS	\$ -	\$ 1,878,197	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

Changes required by Governmental Accounting Standards Board Statement 34 (GASB 34) provided for the elimination of the 183.001 Contributions to Other Agencies budget unit. ISF Equipment Replacement is a new budget unit that has been established for the purpose of financing the purchase of fixed assets for the Internal Service Funds (ISF). The purchases will be financed through a loan of funds from the ISF Equipment Replacement Fund to the various ISF funds requiring fixed asset acquisitions. The loans will be repaid by the ISF funds with revenues from charges for depreciation expense against the fixed assets, which will be allocated out to benefiting departments.

Please reference the fixed asset listing for further detail on the ISF budget units' fixed asset purchases.

Board Action

Increased Contributions to Other Agencies \$9,249 to replace obsolete Indoor Air Quality equipment utilized by the Safety Officer.

211.001 - Retired Employee Benefits

211.001						
MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED		
APPROPRIATIONS						
SALARIES & BENEFITS	\$ 28,000	\$ 35,000	\$ 35,000	\$ 35,000		
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -		
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -		
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -		
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -		
SUBTOTAL APPROPRIATIONS	\$ 28,000	\$ 35,000	\$ 35,000	\$ 35,000		
REVENUES	\$ -	\$ -	\$ -	\$ -		
NET COUNTY COSTS	\$ 28,000	\$ 35,000	\$ 35,000	\$ 35,000		

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit covers health insurance for retired elected, appointed officials and retired employees having ten continuous years' service who have retired in good standing, pursuant to Section 13.9 of the Personnel Rules.

Board Action

None.

224.001 - Unallocated-A87 Costs

224.001							
MAJOR ACCOUNT CLASSIFICATIONS		2001-2002 FINAL BUDGET		2002-2003 DEPARTMENT REQUEST		2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS							
SALARIES & BENEFITS	\$	-	\$	-	\$	-	\$ 250
SERVICES & SUPPLIES	\$	158,422	\$	230,874	\$	230,874	\$ 244,795
OTHER CHARGES	\$	-	\$	-	\$	-	\$ -
FIXED ASSETS	\$	-	\$	-	\$	-	\$ -
INTRA-FUND TRANSFERS	\$	282,320	\$	103,979	\$	103,979	\$ 107,973
SUBTOTAL APPROPRIATIONS	\$	440,742	\$	334,853	\$	334,853	\$ 353,018
REVENUES	\$	-	\$	-	\$	-	\$ -
NET COUNTY COSTS	\$	440,742	\$	334,853	\$	334,853	\$ 353,018

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit covers the estimated costs of support service departments which are not allocated to operating departments, as well as costs received from various clearing accounts and internal service fund budgets that are awaiting allocation during final budget hearings. During budget finalization, this unit is adjusted per cost allocation requirements.

Board Action

Adjusts various operating and service costs, which are not allocated to operating budget units. Total net adjustment equates to \$18,165.

230.001 - Grand Jury

230.001								
MAJOR ACCOUNT CLASSIFICATIONS		2001-2002 FINAL BUDGET		2002-2003 DEPARTMENT REQUEST		2002-2003 CAO RECOMMEND		2002-2003 FINAL ADOPTED
APPROPRIATIONS								
SALARIES & BENEFITS	\$	-	\$	-	\$	-	\$	-
SERVICES & SUPPLIES	\$	54,458	\$	53,786	\$	53,686	\$	53,854
OTHER CHARGES	\$	-	\$	-	\$	-	\$	-
FIXED ASSETS	\$	-	\$	-	\$	-	\$	-
INTRA-FUND TRANSFERS	\$	7,321	\$	6,849	\$	6,849	\$	6,849
SUBTOTAL APPROPRIATIONS	\$	61,779	\$	60,635	\$	60,535	\$	60,703
REVENUES	\$	-			\$	-	\$	-
NET COUNTY COSTS	\$	61,779	\$	60,635	\$	60,535	\$	60,703

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

Article 2, Section 23, of the Constitution of California provides that one or more grand juries shall be drawn and summoned at least once a year in each county. The Superior Court selects a panel each year from which the 19 Grand Jury members are impaneled. The Grand Jury functions are varied and include, but are not limited to, investigation and reporting on the operations, accounts, and records of the officers, departments, or functions of the county. The Grand Jury may inquire into the willful or corrupt misconduct within other public offices within the county. The Grand Jury may be asked to listen to evidence presented by the District Attorney, or Attorney General, on criminal matters and judge if there is sufficient evidence to present an indictment to the Superior Court. The duties and powers of the Grand Jury include, but are not limited to, Penal Code Section 914 through Section 939.1.

Continuous Improvement Service Delivery

The full Grand Jury meets at least once a month. Grand Jury members serve on various committees. When a public complaint received by the Grand Jury is determined to be within its review authority, it is assigned to a committee for investigation. The committee then report

back to the entire Grand Jury as to its findings. The Grand Jury's mandated investigation functions are also performed by the committees, who then report their findings to the full Grand Jury. The findings may result in publication in a Grand Jury Report. The reports are now published in local newspapers to provide greater access to their findings. Except when required by a court, Grand Jurors are prohibited from disclosing any evidence presented to the Grand Jury, how any Grand Juror has voted, or anything a Grand Juror has said regarding a matter before them.

The 2002-2003 Grand Jury will be impaneled in July 2002. Their goals and priorities will be established thereafter.

Departmental Budget Request

The Grand Jury budget request anticipates the expenditure of funds for communications, per diem and mileage of grand jurors and potential witnesses, office supplies, outside legal counsel, and other professional services, and publication costs of Grand Jury Reports. The Fiscal Year 1999-2000 budget established an allocation for the cost of publishing the Grand Jury Report and Comments in local newspapers. Since that time, the Grand Jury budget has been sufficient to meet its needs. Activities of the Grand Jury cannot be limited or curtailed by budget deficiencies.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$53,686, which excludes intrafund transfers. This represents a 1.4% decrease over the FY 2001-02 Final Budget level of direct expenditures.

Board Action

A minor adjustment was made to the Duplicating account for copy machine cost increases resulting from a new copier contract.

234.001 - Energy Retrofit Capital Lease Program

234.001								
MAJOR ACCOUNT CLASSIFICATIONS		2001-2002 FINAL BUDGET		2002-2003 DEPARTMENT REQUEST		2002-2003 CAO RECOMMEND		2002-2003 FINAL ADOPTED
APPROPRIATIONS								
SALARIES & BENEFITS	\$	-	\$	-	\$	-	\$	-
SERVICES & SUPPLIES	\$	-	\$	-	\$	-	\$	-
OTHER CHARGES	\$	354,013	\$	354,013	\$	354,013	\$	354,013
FIXED ASSETS	\$	-	\$	-	\$	-	\$	-
INTRA-FUND TRANSFERS	\$	-	\$	-	\$	-	\$	-
SUBTOTAL APPROPRIATIONS	\$	354,013	\$	354,013	\$	354,013	\$	354,013
REVENUES	\$	354,013	\$	354,013	\$	354,013	\$	354,013
NET COUNTY COSTS	\$	-	\$	-	\$	-	\$	-

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit accounts for semi-annual principal and interest payments of the capital lease for the Energy Retrofit Program. Funding is derived through charges made to the departments that have benefited from the retrofit.

Board Action

None.

235.001 - Court Facilities Lease Payments

235.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
OTHER CHARGES	\$ 489,415	\$ 492,165	\$ 492,165	\$ 492,165
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 494,415	\$ 497,165	\$ 497,165	\$ 497,165
REVENUES	\$ 494,415	\$ 497,165	\$ 497,165	\$ 497,165
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget provides an appropriation to meet the County's obligation of debt service on the Certificates of Participation issued to finance the court facility at One Court Street. Funding comes from certain State imposed penalties on parking and other offenses. The fund is monitored throughout the year to ensure sufficient cash flow to meet obligations.

Board Action

None.

**249.001 – Superior Courts of California,
County of Butte-Obligations**

Sharol Strickland

249.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 628,919	\$ 526,638	\$ 526,638	\$ 528,993
OTHER CHARGES	\$ 1,567,052	\$ 1,567,052	\$ 1,567,052	\$ 1,567,052
FIXED ASSETS	\$ -			\$ -
INTRA-FUND TRANSFERS	\$ 7,613	\$ 5,793	\$ 5,793	\$ 5,793
SUBTOTAL APPROPRIATIONS	\$ 2,203,584	\$ 2,099,483	\$ 2,099,483	\$ 2,101,838
REVENUES	\$ 1,393,455	\$ 2,374,655	\$ 1,378,455	\$ 1,378,455
NET COUNTY COSTS	\$ 810,129	\$ (275,172)	\$ 721,028	\$ 723,383

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The Superior Courts of California, County of Butte – Obligations budget unit was established to provide appropriations for the County to meet its obligations to court operations as provided in the Trial Court Funding Act of 1997 (AB 233).

Continuous Improvement Service Delivery

The County is required to make payments to the State based on specifically identified fine revenues in FY 1994-95. The County is also responsible for the cost of certain Court related functions, such as collections, identified as “Non Rule 810” (California Rules of Court) functions. Finally, the County is required to provide facilities for the Court, along with some associated costs.

There are no County employees assigned to this budget unit.

**249.001 – Superior Courts of California,
County of Butte-Obligations**

Sharol Strickland

Departmental Budget Request

This request meets the statutory contributions in “Contributions to Other Agencies”, and covers anticipated expenses related to the facility and collection efforts that the State does not pay.

Chief Administrative Officer’s Recommendation

The major portion of the request, \$1,217,052, is set by statute. The balance is the estimated facilities-related expenses and the anticipated cost of Court efforts on collections.

Board Action

Increased General Insurance by \$2,355 for increased insurance premiums.

340.001 - Public Defender

340.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 2,402,696	\$ 2,403,331	\$ 2,403,331	\$ 2,413,331
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 9,321	\$ (54,192)	\$ (54,192)	\$ (54,192)
SUBTOTAL APPROPRIATIONS	\$ 2,412,017	\$ 2,349,139	\$ 2,349,139	\$ 2,359,139
REVENUES	\$ 531,500	\$ 437,000	\$ 437,000	\$ 437,000
NET COUNTY COSTS	\$ 1,880,517	\$ 1,912,139	\$ 1,912,139	\$ 1,922,139

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

Butte County is required by law to provide legal assistance to citizens in certain matters when they are determined to be indigent. The County pays the cost of this service. The County contracts with a consortium of fifteen private attorneys to provide public defender services.

Continuous Improvement Service Delivery

Federal and State constitutions require providing competent counsel to indigent clients in criminal cases. In California, the adopted test for determining competency of counsel in criminal cases is that of "a reasonably competent attorney action as a conscientious, diligent advocate." In order to meet this standard, it is necessary to provide a system with sufficient funding to guarantee that the attorney has the time and staff to act competently.

There are no County employees assigned to this budget unit.

Departmental Budget Request

The requested budget provides for all contract attorneys per the agreed upon adjustments as well as investigative services, miscellaneous indigent defense services such as interpreters, lab tests, expert witnesses, conflict cases, and the expense of providing services in cases involving civil “holds” for sexually violent predators.

Chief Administrative Officer’s Recommendation

The total recommended level of direct expenditures for this budget unit is \$2,349,139, which excludes intrafund transfers. This represents a 2.6% decrease from the FY 2001-02 Final Budget level of direct expenditures. The recommended budget meets the statutory requirements and covers anticipated expenses related to the provision of legal assistance for indigent citizens.

Board Action

Added \$10,000 to Professional & Specialized Services to cover a revised projection in costs.

510.001 – Butte Meadows

Paul McIntosh, CAO

Recreation Grant

510.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 35,073	\$ 35,000	\$ 35,000	\$ 35,000
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 6,382	\$ 7,468	\$ 7,468	\$ 7,468
SUBTOTAL APPROPRIATIONS	\$ 41,455	\$ 42,468	\$ 42,468	\$ 42,468
REVENUES	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
NET COUNTY COSTS	\$ 6,455	\$ 7,468	\$ 7,468	\$ 7,468

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

This budget unit covers activities funded by the State of California Department of Parks and Recreation Off-Highway Vehicle grant. The purpose of the grant was twofold: 1) to acquire a snow tractor to be used in the grooming of trails for snowmobilers; and 2) to provide an ongoing amount of funds each year to plow snow from Butte Meadows to a staging area for access to winter recreation activities in the Plumas and Lassen National Forests.

The grant requires an annual 25% match, which is provided through in-kind services by the Butte Meadows Hillsliders Snowmobile Club. The County has an operational agreement with the club covering all aspects of the grant.

Continuous Improvement Service Delivery

Prior to each fiscal year, the County submits a competitive grant application to the State Department of Parks and Recreation. The basis for the FY 2002-03 grant application is to provide funding to cover the cost of snow removal from Humboldt Road between Butte Meadows and Jonesville, where a parking area has been constructed by the U.S. Forest Service. This allows winter recreationalists access to areas that have groomed trails for snowmobile enthusiasts. The grant also allows for maintenance of a County-owned snow

**510.001 – Butte Meadows
Recreation Grant**

Paul McIntosh, CAO

tractor. The snow removal, maintenance, and grooming of trails is performed by the Butte Meadows Hillsliders Snowmobile Club through an agreement with the County. Without the grant funding from the State of California, the services offered could not be provided.

In FY 2002-03, the services provided will remain status quo, in as much as funding will allow. Also, the amount of snow removal is entirely dependent on the severity of winter storms, which can vary from year to year.

Departmental Budget Request

The direct expenditure portion of the budget request represents the costs associated with the Butte Meadows Hillsliders Snowmobile Club covering snow removal services and maintenance of the County-owned snow tractor.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is 35,000, which excludes intrafund transfers. This represents no increase over the FY 2001-02 Final Budget level of direct expenditures. This budget unit is funded primarily by outside revenue.

Board Action

None.

**520.001 – Fish & Game
Commission**

Paul McIntosh, CAO (Contact)

520.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 21,051	\$ 22,790	\$ 22,790	\$ 22,794
OTHER CHARGES	\$ 1,613	\$ 886	\$ 886	\$ 886
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 22,664	\$ 23,676	\$ 23,676	\$ 23,680
REVENUES	\$ 22,664	\$ 23,676	\$ 23,676	\$ 23,680
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The purpose of the Commission is to carry out the policies of the California Department of Fish and Game and to advise the Board of Supervisors on the propagation of fish and game within the County. The Commission also sets policy for the expenditure of the County's share of fish and game fine money

Continuous Improvement Service Delivery

The Fish and Game Commission was established by the Board of Supervisors on August 7, 1940, and reformed pursuant to Resolution 82-182. The Commission is appointed by the Board of Supervisors and consists of five members representing each of the County's supervisorial districts. The commission meets quarterly to recommend the County's conservation projects and items of equipment. The Board of Supervisors has appointed a volunteer secretary to coordinate the day-to-day affairs of the Commission.

Eight Butte County Fish & Game Commission Grants were awarded for local wildlife preservation or restoration projects to various public or private, non-profit agencies within the County.

Paul McIntosh, CAO (Contact)

Departmental Budget Request

The requested budget maintains existing service levels for the activities of the Butte County Fish and Game Commission.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$23,676, which excludes intrafund transfers. This represents a 4.5% increase over the FY 2001-02 Final Budget level of direct expenditures.

Board Action

None.

690.010 - Appropriation for Contingencies-General

690.010 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ -	\$ -	\$ -	\$ -
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ 10,741,590	\$ 3,000,000	\$ 4,231,811	\$ 7,303,908
SUBTOTAL APPROPRIATIONS	\$ 10,741,590	\$ 3,000,000	\$ 4,231,811	\$ 7,303,908
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ 10,741,590	\$ 3,000,000	\$ 4,231,811	\$ 7,303,908

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The purpose of this budget unit is to budget for contingencies, or in other words, to set money aside for unforeseen needs within the budget year. The funding of this budget unit has been improved in the last few years and, consistent with budget strategies into the future, there will be an attempt to maintain a level that is at least three percent of the General Fund. "Prudent fiscal management" suggests at least 3 percent is an acceptable level of contingencies. Transfers from this budget unit to any other budget unit for specific "unanticipated contingencies" require a four-fifths vote of the Board of Supervisors.

<u>Year</u>	<u>Percent of Total Budget</u>	<u>Percent of General Fund</u>
1989-90	0.5%	1.6%
1990-91	0.3%	0.9%
1991-92	0.3%	0.8%
1992-93	0.2%	0.6%
1993-94	0.2%	0.7%

690.010 - Appropriation for Contingencies-General

<u>Year</u>	<u>Percent of Total Budget</u>	<u>Percent of General Fund</u>
1994-95	0.0%	0.0%
1995-96	0.5%	1.6%
1996-97	0.6%	1.7%
1997-98	1.4%	3.9%
1998-99	0.5%	1.2%
1999-00	1.3%	3.2%
2000-01	1.4%	3.1%
2001-02	3.8%	8.8%
2002-03	2.5%	5.6%

Board Action

Increased this budget unit by \$4,231,811. Improved Fund Balance allowed for increases in various Operating Budgets with the residual coming to Appropriations for Contingencies.

BUDGET CODE 170012

UNIT TITLE - DATA COMMUNICATIONS PROJ

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
523	COMMUNICATIONS	0	0	0	0	31,000
TOTAL	SERVICES & SUPPLIES	0	0	0	0	31,000
TOTAL	SERVICES & SUPPLIES	0	0	0	0	31,000
TOTAL	DATA COMMUNICATIONS PROJ	0	0	0	0	31,000

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 16 - PLANT ACQUISITIONS
 FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
554	INTERFUND EXPENDITURES	287	29,431	0	0	0
TOTAL	OTHER CHARGES	287	29,431	0	0	0
562	FIXED ASSETS - STR & IMP	3,613,715	300,000	0	0	0
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	60,000
TOTAL	FIXED ASSETS	3,613,715	300,000	0	0	60,000
TOTAL	FIXED ASSETS	3,614,002	329,431	0	0	60,000
TOTAL	SO OROVILLE COMMUNITY CTR	3,614,002	329,431	0	0	60,000

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
561	FIXED ASSETS - LAND	0	325,000	0	0	0
562	FIXED ASSETS - STR & IMP	0	0	0	0	80,000
TOTAL	FIXED ASSETS	0	325,000	0	0	80,000
TOTAL	FIXED ASSETS	0	325,000	0	0	80,000
TOTAL	FIRE STAT 42 RELOCATION	0	325,000	0	0	80,000

BUDGET CODE 170028

UNIT TITLE - ATTENDANCE TRACKING SYSTR

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT AQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
563	FIXED ASSETS-EQUIPMENT	0	0	220,000	220,000	220,000
TOTAL	FIXED ASSETS	0	0	220,000	220,000	220,000
TOTAL	FIXED ASSETS	0	0	220,000	220,000	220,000
TOTAL	ATTENDANCE TRACKING SYSTR	0	0	220,000	220,000	220,000

BUDGET CODE 170029

UNIT TITLE - CHICO PUBLIC WORKS YARD

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 16 - PLANT ACQUISITIONS
FUND - 0041 - CAPITAL PROJECT FUND 0041

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
362	FIXED ASSETS - STR & IMP	0	0	0	0	400,000
TOTAL	FIXED ASSETS	0	0	0	0	400,000
TOTAL	FIXED ASSETS	0	0	0	0	400,000
TOTAL	CHICO PUBLIC WORKS YARD	0	0	0	0	400,000

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0143 - HCD-PROG INCOME LOAN FUND

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
327	GENERAL INSURANCE	0	0	43	43	38
333	OFFICE EXPENSE	0	0	0	0	0
336	PROF & SPECIALIZED SERU	1,500	50,000	36,481	36,481	36,481
337	PUBLICATIONS & LEGAL NOTI	208	220	300	300	300
341	SPECIAL DEPARTMENTAL EXPN	73,708	280,337	450,000	450,000	450,000
343	TRANSPORTATION & TRAVEL	0	0	200	200	200
TOTAL	SERVICES & SUPPLIES	77,417	330,757	487,024	487,024	487,039
352	CONTRIB TO OTHER AGENCIES	0	0	0	0	0
354	INTERFUND EXPENDITURES	18,282	21,543	132,014	132,014	132,014
TOTAL	OTHER CHARGES	18,282	21,543	132,014	132,014	132,014
TOTAL	OTHER CHARGES	95,699	352,300	619,038	619,038	619,053
TOTAL	HCD - REVOLVING LOAN FUND	95,699	352,300	619,038	619,038	619,053

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 17 - OTHER GENERAL
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000- 1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
326	HOUSEHOLD EXPENSE	1,612	0	0	0	0
331	MAINT-STRUCTURES, IMPAGHDS	8,322	9,219	9,423	9,423	9,423
535	OFFICE EXPENSE	249	245	268	268	268
544	UTILITIES	8,558	12,274	11,439	11,439	11,439
TOTAL	SERVICES & SUPPLIES	18,742	21,738	21,130	21,130	21,130
TOTAL	SERVICES & SUPPLIES	18,742	21,738	21,130	21,130	21,130
571	SUPPORT SERVICES ALLOC	66	246	100	100	100
TOTAL	OTHER FINANCING USES	66	246	100	100	100
TOTAL	INDIRECT	66	246	100	100	100
TOTAL	SPCL GRANT REQUIR.- CAA	18,808	21,984	21,230	21,230	21,230

BUDGET CODE 184

UNIT TITLE - ISF EQUIPMENT REPLACEMENT

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0043 - ISF EQUIPMENT REPLACEMENT

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
552	CONTRIB TO OTHER AGENCIES	0	0	0	499,558	508,799
554	INTERFUND EXPENBITURES	0	0	0	1,986	1,986
TOTAL	OTHER CHARGES	0	0	0	501,536	510,785
TOTAL	OTHER CHARGES	0	0	0	501,536	510,785
TOTAL	ISF EQUIPMENT REPLACEMENT	0	0	0	501,536	510,785

BUDGET CODE 211

UNIT TITLE - RETIRED EMP BENFTS.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
518	EMPLOYEE BENEFITS	23,303	28,000	35,000	35,000	35,000
TOTAL	SALARIES & EMPLOYEE BENE	23,303	28,000	35,000	35,000	35,000
TOTAL	SALARIES & EMPLOYEE BENE	23,303	28,000	35,000	35,000	35,000
571	SUPPORT SERVICES ALLOC	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	0	0	0	0
TOTAL	INDIRECT	0	0	0	0	0
TOTAL	RETIRED EMP BENFTS.	23,303	28,000	35,000	35,000	35,000

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
ACTIVITY - 17 - OTHER GENERAL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	0	0	0	0
518	EMPLOYEE BENEFITS	0	0	0	0	230
TOTAL	SALARIES & EMPLOYEE BENE	0	0	0	0	230
523	COMMUNICATIONS	0	0	0	0	0
526	HOUSEHOLD EXPENSE	6,547	7,001	12,221	12,221	12,221
527	GENERAL INSURANCE	5,843	20,794	24,857	24,857	27,334
531	MAINT-STRUCTURES, IMP&MDS	166,810	113,111	183,558	183,558	187,512
535	OFFICE EXPENSE	0	507	0	0	1,016
542	DATA PROCESSING	2	10,753	0	0	6,474
544	UTILITIES	0	0	10,238	10,238	10,238
TOTAL	SERVICES & SUPPLIES	179,201	152,166	230,874	230,874	244,795
554	INTERFUND EXPENDITURES	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
562	FIXED ASSETS - STR & IMP	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	179,201	152,166	230,874	230,874	245,045
571	SUPPORT SERVICES ALLOC	66,165	282,381	103,979	103,979	107,973
572	ALLOC COSTS TRANSF A-87	0	0	0	0	0
TOTAL	OTHER FINANCING USES	66,165	282,381	103,979	103,979	107,973
TOTAL	INDIRECT	66,165	282,381	103,979	103,979	107,973
TOTAL	UNALLOCATED A-87	245,366	434,547	334,853	334,853	333,018

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - JUDICIAL
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
523	COMMUNICATIONS	3	300	0	0	0
529	JURY & WITNESS EXPENSE	25,382	35,100	35,100	35,000	35,000
535	OFFICE EXPENSE	907	4,000	3,636	3,636	3,804
536	PROF & SPECIALIZED SERV	825	6,500	6,500	6,500	6,500
537	PUBLICATIONS & LEGAL MOTI	8,550	8,550	8,550	8,550	8,550
TOTAL	SERVICES & SUPPLIES	35,667	54,458	53,786	53,686	53,854
TOTAL	SERVICES & SUPPLIES	35,667	54,458	53,786	53,686	53,854
571	SUPPORT SERVICES ALLOC	5,489	7,321	6,849	6,849	6,849
TOTAL	OTHER FINANCING USES	5,489	7,321	6,849	6,849	6,849
TOTAL	INDIRECT	5,489	7,321	6,849	6,849	6,849
TOTAL	GRAND JURY	41,156	61,779	60,635	60,535	60,703

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 1 - GENERAL GOVERNMENT
 ACTIVITY - 17 - OTHER GENERAL
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
553	DEBT PAYMENT	354,012	354,013	354,013	354,013	354,013
TOTAL	OTHER CHARGES	354,012	354,013	354,013	354,013	354,013
TOTAL	OTHER CHARGES	354,012	354,013	354,013	354,013	354,013
TOTAL	ENERGY RETRO CAP LEASE PH	354,012	354,013	354,013	354,013	354,013

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - JUDICIAL
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
536	PROF & SPECIALIZED SERV	3,643	5,000	5,000	5,000	5,000
TOTAL	SERVICES & SUPPLIES	3,643	5,000	5,000	5,000	5,000
533	DEBT PAYMENT	485,983	489,415	492,165	492,165	492,165
TOTAL	OTHER CHARGES	485,983	489,415	492,165	492,165	492,165
TOTAL	OTHER CHARGES	489,626	494,415	497,165	497,165	497,165
571	SUPPORT SERVICES ALLOC	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	0	0	0	0
TOTAL	INDIRECT	0	0	0	0	0
TOTAL	NEW COURT CAP LEASE PNTS	489,626	494,415	497,165	497,165	497,165

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - JUDICIAL
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
327	GENERAL INSURANCE	2,405	42,818	6,828	6,828	9,183
531	MAINT-STRUCTURES, IMP&MDS	225,502	258,601	226,534	226,534	226,534
536	PROF & SPECIALIZED SERV	0	0	0	0	0
544	UTILITIES	226,726	327,500	293,276	293,276	293,276
TOTAL	SERVICES & SUPPLIES	434,634	628,919	526,638	526,638	528,993
352	CONTRIB TO OTHER AGENCIES	1,321,694	1,217,052	1,217,052	1,217,052	1,217,052
354	INTERFUND EXPENDITURES	241,300	350,000	350,000	350,000	350,000
TOTAL	OTHER CHARGES	1,562,994	1,567,052	1,567,052	1,567,052	1,567,052
TOTAL	OTHER CHARGES	2,017,627	2,195,971	2,093,690	2,093,690	2,096,045
571	SUPPORT SERVICES ALLOC	5,023	7,613	5,793	5,793	5,793
TOTAL	OTHER FINANCING USES	5,023	7,613	5,793	5,793	5,793
TOTAL	INDIRECT	5,023	7,613	5,793	5,793	5,793
TOTAL	COUNTY SHARE/TRIAL COURTS	2,022,651	2,203,584	2,099,483	2,099,483	2,101,838

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - JUDICIAL
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
536	PROF & SPECIALIZED SERV	2,139,330	2,432,696	2,403,331	2,403,331	2,413,331
TOTAL	SERVICES & SUPPLIES	2,139,330	2,432,696	2,403,331	2,403,331	2,413,331
TOTAL	SERVICES & SUPPLIES	2,139,330	2,432,696	2,403,331	2,403,331	2,413,331
571	SUPPORT SERVICES ALLOC	5,897	9,321	8,858	8,858	8,858
573	DIRECT SERVICE TRANSFERS	0	-30,000	-63,050	-63,050	-63,050
TOTAL	OTHER FINANCING USES	5,897	-20,679	-54,192	-54,192	-54,192
TOTAL	INDIRECT	5,897	-20,679	-54,192	-54,192	-54,192
TOTAL	PUBLIC DEFENDER	2,145,227	2,412,017	2,349,139	2,349,139	2,359,139

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 26 - OTHER PROTECTION
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
311	SALARIES & WAGES - REG	0	0	0	0	0
TOTAL	SALARIES & EMPLOYEE BENE	0	0	0	0	0
535	OFFICE EXPENSE	0	0	0	0	0
543	TRANSPORTATION & TRAVEL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
552	CONTRIB TO OTHER AGENCIES	298,054	210,175	162,450	162,450	162,450
TOTAL	OTHER CHARGES	298,054	210,175	162,450	162,450	162,450
TOTAL	OTHER CHARGES	298,054	210,175	162,450	162,450	162,450
571	SUPPORT SERVICES ALLOC	0	0	0	0	0
TOTAL	OTHER FINANCING USES	0	0	0	0	0
TOTAL	INDIRECT	0	0	0	0	0
TOTAL	PLAN. COM. LOC. AG. FORM	298,054	210,175	162,450	162,450	162,450

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 7 - RECREATION
 ACTIVITY - 70 - BUTTE MEADOWS REC GRANT
 FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
327	GENERAL INSURANCE	56	73	0	0	0
336	PROF & SPECIALIZED SERV	26,338	35,000	35,000	35,000	35,000
TOTAL	SERVICES & SUPPLIES	26,614	35,073	35,000	35,000	35,000
363	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	26,614	35,073	35,000	35,000	35,000
371	SUPPORT SERVICES ALLOC	4,156	6,382	7,468	7,468	7,468
TOTAL	OTHER FINANCING USES	4,156	6,382	7,468	7,468	7,468
TOTAL	INDIRECT	4,156	6,382	7,468	7,468	7,468
TOTAL	BUTTE MEADOWS REC. GRANT	30,769	41,455	42,468	42,468	42,468

COUNTY OF BUTTE
 STATE OF CALIFORNIA
 BUDGET UNIT EXPENDITURE DETAIL
 SCHEDULE 9 2002-03

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 26 - OTHER PROTECTION
 FUND - 0150 - FISH & GAME FUND 0150

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
527	GENERAL INSURANCE	669	880	1,004	1,004	1,004
530	MAINTENANCE-EQUIPMENT	194	1,500	1,500	1,500	1,500
535	OFFICE EXPENSE	397	1,171	1,286	1,286	1,290
536	PROF & SPECIALIZED SERV	12,330	13,500	15,000	15,000	15,000
541	SPECIAL DEPARTMENTAL EXPN	0	1,000	1,000	1,000	1,000
543	TRANSPORTATION & TRAVEL	784	3,000	3,000	3,000	3,000
TOTAL	SERVICES & SUPPLIES	14,373	21,051	22,790	22,790	22,794
554	INTERFUND EXPENDITURES	1,156	1,613	886	886	886
559	REQUIRED EXPEND SAVINGS	0	0	0	0	0
TOTAL	OTHER CHARGES	1,156	1,613	886	886	886
563	FIXED ASSETS-EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	FIXED ASSETS	15,329	22,664	23,676	23,676	23,680
TOTAL	FISH & GAME COMMISSION	15,329	22,664	23,676	23,676	23,680

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 8 - CONTINGENCIES & RESERVES
ACTIVITY - 0 -
FUND - 0010 - COUNTY GENERAL FUND 0010

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
	INDIRECT	0	10,483,806	3,000,000	4,231,811	7,303,908
TOTAL	APPROP FOR CONTINGENCIES	0	10,483,806	3,000,000	4,231,811	7,303,908
TOTAL	INDIRECT	0	10,483,806	3,000,000	4,231,811	7,303,908
TOTAL	APP. FOR CONT. GEN FUND	0	10,483,806	3,000,000	4,231,811	7,303,908

POSITION ALLOCATIONS

<u><i>Name</i></u>	<u><i>Page Number</i></u>
Schedule of New Positions Requested and Recommended	656
Position Allocations by Budget Unit	658
Salary Ordinance and Position Allocation	670

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County of Butte FY 2002-03 Final Budget
SCHEDULE OF NEW POSITIONS REQUESTED AND RECOMMENDED

Budget Unit #	Department Name	ADDED COSTS			Full Year Cost	CAO RECOM.	Position Title
		Salaries	Benefits	Total Rqstd			
070.001	Treasurer-Tax Collector	20,400	6,230	26,630	26,630	26,630	Office Assistant III, II, I
080.001	Assessor	20,622	8,838	29,460	37,264	0	One Cadastral Drafting Technician or Drafting Aide
130.001	Clerk-Recorder Elections	29,380	7,345	36,725	45,832	0	One Staff Services Systems Specialist
320.001	District Attorney - Criminal	52,124	11,291	63,415	72,229	0	One Deputy District Attorney
		16,010	7,119	23,129	30,838	0	One Senior Account Clerk
		8,288	1,214	9,502	12,669	0	One half Office Assistant
		67,275	24,528	91,803	122,442	0	Three Paralegals
		48,747	22,611	71,358	95,144	71,358	Three Office Assistant III, II, I
360.001	Sheriff - Services	41,318	15,981	57,299	114,597	0	Three Public Safety Dispatch positions
361.001	Sheriff - Consent Decree	72,930	32,274	105,204	113,677	0	Three Correctional Technicians
420.001	Probation - Juvenile Hall	48,412	18,702	67,114	76,698	67,114	Two Juvenile Hall Counselor II's
		372,436	153,051	525,487	600,525	525,487	Seventeen JH.Counselor I's
		10,317	4,405	14,722	16,899	14,722	One-half Senior Cook
		32,488	16,286	48,774	55,736	48,774	Two Office Assistant III, II, I
430.001	Probation - General	15,750	6,031	21,781	38,500	0	One Information Systems Technician
		19,581	6,595	26,176	46,081	0	One Administrative Analyst
		21,040	10,548	31,588	55,736	0	One Office Assistant II
		11,566	5,433	16,999	29,995	0	One Office Assistant III
		16,398	6,111	22,509	39,722	0	One Supervisor - Clerical Support Services
440.001	Development Services-Adm.	11,692	5,692	17,384	28,869	23,304	One Office Assistant III, II, I
		11,692	5,692	17,384	28,869	0	One Office Assistant III, II, I
440.002	Building Division	27,908	8,052	35,960	59,814	0	One Assistant Plan Check Engineer
		23,384	11,384	34,768	57,738	0	Two Office Assistant III, II, I's
		20,420	6,776	27,196	47,877	27,196	One Code Enforcement Officer
		12,246	5,774	18,020	29,929	18,020	One Office Assistant III, II, I
441.001	Water & Resource Conserv.	57,204	14,153	71,357	71,357	71,357	One Senior Planner, Associate Planner (position to end 6/30/04)
		10,200	6,632	16,832	16,832	16,832	One half-time Office Assistant III, II, I (position to end 6/30/04)
470.001	Clerk - Recorder	12,726	8,417	21,143	31,161	21,143	Senior Account Clerk
480.001	Planning Division	49,984	15,092	65,076	106,548	0	Two Associate Planners
		28,454	8,133	36,587	60,860	0	One Senior Planner
		12,246	5,774	18,020	29,929	0	One Secretary I, Office Assistant
540.001	Public Health - General	32,000	8,960	40,960	40,960	40,960	One Supervisor Clerical Support Services
		28,000	7,840	35,840	35,840	35,840	One Occupational/Physical Therapist Assistant
		91,780	25,698	117,478	117,478	117,478	Two Public Health Nurse III, II, I (sunset position)
		14,080	3,661	17,741	35,482	17,741	One Public Health Nutritionist (50%)
		19,668	5,114	24,782	49,564	24,782	One Public Health Assistant II, I
		22,200	6,216	28,416	28,416	28,416	One Public Health Assistant II, I (sunset position)
541.001	Behavioral Health - General	28,067	7,532	35,599	71,198	35,599	One Clinical Program Manager (Quality Assurance)
		29,952	7,818	37,770	75,540	37,770	One Contracts and Grants Monitor position
		23,790	10,085	33,875	33,875	33,875	One Medical Records Technician II, I
		11,895	5,118	17,013	34,026	17,013	One Medical Records Technician II, I
		94,458	35,932	130,390	130,390	130,390	Three MH Worker/Counselor/Sr. Counselors
		21,229	6,549	27,778	55,556	27,778	Information Systems Analyst I/II
		79,560	25,590	105,150	105,150	105,150	Two MH Clinician I/II

County of Butte FY 2002-03 Final Budget
SCHEDULE OF NEW POSITIONS REQUESTED AND RECOMMENDED

Budget Unit #	Department Name	ADDED COSTS			Full Year Cost	CAO RECOM.	Position Title
		Salaries	Benefits	Total Rqstd.			
550.001	Behavioral Health - A&D Child Support Services	62,972	23,688	86,660	86,660	86,660	Two MH Worker/Counselor/Sr. Counselors
		73,836	17,597	91,433	91,433	0	One Assistant Child Support Services Director
		83,952	25,528	109,480	109,480	109,480	Two Administrative Analyst III's
		34,560	11,746	46,306	46,306	0	One Administrative Analyst I
		36,276	12,006	48,282	48,282	0	One Supervising Family Support Case Manager
570.001	DESS - Administration	48,808	12,526	61,334	122,668	122,668	Two Administrative Analyst III's
570.004	DESS - Social Services	41,585	11,115	52,700	105,400	105,400	Two Social Worker IV, III's
720.001	Facilities Services	41,014	12,637	53,651	0	0	One Facilities Services Project Specialist
		35,694	12,209	47,903	0	0	Building Craftworker III
TOTALS		2,138,214	755,099	2,893,313	3,598,071	1,982,307	

COUNTY OF BUTTE
POSITION ALLOCATIONS BY BUDGET UNIT
FY 2002-03



CLASSIFICATION TITLE	FY 2001-02 YEAR END POSITION ALLOCATIONS	FY 2002-03 CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
010.001 BOARD OF SUPERVISORS-DISTRICT 1		
Board of Supervisors' Member	1	0
Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide	1	0
	<u>2</u>	<u>0</u>
010.002 BOARD OF SUPERVISORS-DISTRICT 2		
Board of Supervisors' Member	1	0
Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide	1	0
	<u>2</u>	<u>0</u>
010.003 BOARD OF SUPERVISORS-DISTRICT 3		
Board of Supervisors' Member	1	0
Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide	1	0
	<u>2</u>	<u>0</u>
010.004 BOARD OF SUPERVISORS-DISTRICT 4		
Board of Supervisors' Member	1	0
Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide	1	0
	<u>2</u>	<u>0</u>
010.005 BOARD OF SUPERVISORS-DISTRICT 5		
Board of Supervisors' Member	1	0
Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide	1	0
	<u>2</u>	<u>0</u>
020.001 ADMINISTRATIVE OFFICE		
Chief Administrative Officer	1	0
Assistant Chief Administrative Officer	1	0
Deputy Administrative Officer or Principal Analyst or Administrative Analyst III	3	0
Deputy Administrative Officer or Principal Analyst or Administrative Analyst III, II	2	0
Manager - Program Resource and Development	1	0
Executive Secretary to the Chief Administrative Officer	1	0
Office Assistant III, II, I	1	0
Supervisor-Staff Support Services	1	0
Administrative Services Assistant or Principal Clerk	1	0
	<u>12</u>	<u>0</u>
020.002 CLERK OF THE BOARD		
Assistant Clerk to the Board of Supervisors II, I	1	0
Board/Administrative Support Services Assistant or Administrative Services Assistant	1	0
	<u>2</u>	<u>0</u>
020.003 GENERAL SERVICES ADMINISTRATION		
General Services Director	1	0
Administrative Analyst II, I	1	0
	<u>2</u>	<u>0</u>
050.001 AUDITOR-CONTROLLER		
Auditor-Controller	1	0
Assistant Auditor-Controller	2	0
Supervisor - Accounting	4	0
Auditor - Accountant III	1	0
Auditor - Accountant III, II	2	0
Auditor-Accountant III, II, I	1	0
Auditor - Accountant II, I or Accounting Specialist	13	0
Administrative Services Assistant	1	0
Accounting Specialist, Senior Account Clerk, or Account Clerk	13	0
	<u>38</u>	<u>0</u>

CLASSIFICATION TITLE	FY 2001-02 YEAR END POSITION ALLOCATIONS	FY 2002-03 CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
060.002 PURCHASING		
Manager - Purchasing Services	1	0
Buyer III, II, I	2	0
Specialist - Purchasing/Emergency Services	1	0
	<u>4</u>	<u>0</u>
060.003 EMERGENCY SERVICES		
Emergency Services Officer	1	0
Office Assistant II, I	0.75	0
	<u>1.75</u>	<u>0</u>
070.001 TREASURER-TAX COLLECTOR		
Treasurer-Tax Collector	1	0
Assistant Treasurer - Cash Management	1	0
Assistant Treasurer-Tax Collector: Taxes & Revenue	1	0
Principal Cashier/Investment Officer	1	0
Supervisor - Property Taxes	1	0
Supervisor - Collections	1	0
Supervisor - Staff Support Services	1	0
Revenue & Reimbursement Officer II, I	3	0
Accounting Specialist	1	0
Information Systems Technician III, II, I	1	0
Accounting Specialist or Senior Account Clerk or Account Clerk	7	0
Office Assistant III, II, I	1	1
	<u>20</u>	<u>1</u>
080.001 ASSESSOR		
Assessor	1	0
Assistant Assessor	1	0
Assessment Systems and Standards Officer	1	0
Supervisor - Auditor-Appraiser	1	0
Supervisor - Appraiser	3	0
Senior Appraiser	2	0
Senior Appraiser or Appraiser III	1	0
Auditor - Appraiser III, II, I	1	0
Auditor - Appraiser II, I	2	0
Appraiser III, II, I or Appraisal Specialist	12	0
Supervisor - Assessment Officer	1	0
Senior Cadastral Drafting Technician	1	0
Cadastral Drafting Technician or Drafting Aide	2	0
Supervisor - Staff Support Services	1	0
Information Systems Analyst III, II, I	1	0
Staff Services Systems Specialist	1	0
Appraisal Specialist or Assessment Clerk III, II	4	0
Secretary I or Administrative Services Assistant	1	0
Assessment Clerk III, II	3	0
Assessment Clerk II, I	8	0
Office Assistant II, I	1	0
	<u>49</u>	<u>0</u>
090.001 HUMAN RESOURCES		
Director - Human Resources	1	0
Assistant Director - Human Resources	1	0
Personnel Analyst III, II, I	5	0
Personnel Specialist	2	0
Administrative Services Assistant	1	0
Secretary II, I or Office Assistant III, II, I	1	0
Office Assistant II, I	1	0
	<u>12</u>	<u>0</u>
100.001 COUNTY COUNSEL		
County Counsel	1	0
Assistant County Counsel	1	0
Chief Deputy County Counsel	1	0
Deputy County Counsel IV, III, II, I	3	0
Deputy County Counsel III, II, I	1	0
Staff Services Systems Specialist	1	0
Paralegal	1	0
Legal Secretary II, I	2	0
	<u>11</u>	<u>0</u>

CLASSIFICATION TITLE	FY 2001-02 YEAR END POSITION ALLOCATIONS	FY 2002-03 CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
130.001 ELECTIONS		
Clerk - Recorder	0.5	0
Assistant County Clerk-Registrar of Voters	1	0
Administrative Services Assistant	0.5	0
Information Systems Analyst II, I	0.5	0
Deputy County Clerk-Elections III, II, I	4	0
	<u>6.5</u>	<u>0</u>
320.001 DISTRICT ATTORNEY-CRIMINAL		
District Attorney	1	0
Assistant District Attorney	2	1
Director-District Attorney Administration	1	0
Deputy District Attorney IV, III, II, I	20	0
Deputy District Attorney IV, III, II, I (position to expire 06-30-03)	1	0
Deputy District Attorney IV, III, II, I (position to end 06-30-04)	1	0
Information Systems Analyst III	1	0
Information Systems Analyst I	1	0
Information Systems Technician II, I	1	0
District Attorney Chief Investigator	1	0
District Attorney Assistant Chief Investigator	1	0
District Attorney Senior Investigator	2	0
District Attorney Investigator II, I	7	0
District Attorney Investigator II, I (position to end 12-30-02)	1	0
District Attorney Investigator II, I (position to end 06-30-03)	1.5	0
District Attorney Investigator II (position to end 06-30-05)	1	0
Administrative Analyst II, I	1	0
Investigative Assistant	1	0
Investigative Assistant (position to end 06-30-03)	1	0
Mental Health Counselor (term position to end 06-30-03)	1	0
Supervisor - Legal Secretarial Services	1	0
Supervisor - Clerical Support Services	1	0
Supervising Legal Secretary	3	0
Staffing Specialist	1	0
Paralegal (position to end 12-31-02)	1	0
Legal Secretary II, I	2	0
Legal Secretary II, I (position to expire 06-30-03)	0.5	0
Legal Secretary II, I (position to end 06-30-05)	1	0
Legal Secretary II, I or Legal Typist Clerk	9	0
Legal Secretary I or Legal Typist Clerk	1	0
Legal Typist Clerk or Office Assistant III (position to end 6-30-03)	1	0
Receptionist	1	0
Legal Typist Clerk or Office Assistant III, II, I	1.5	0
Office Assistant III, II, I	4	3
	<u>75.5</u>	<u>4</u>
320.002 DISTRICT ATTORNEY-FAMILY SUPPORT INVESTIGATIONS		
District Attorney Senior Investigator	1	0
District Attorney Investigator II, I	4.5	-3.5
Investigative Assistant	2	0
Office Assistant III, II, I	1	-1
	<u>8.5</u>	<u>-4.5</u>
320.003 DISTRICT ATTORNEY-CHILD ABDUCTION		
District Attorney Investigator II, I	2	0
Legal Secretary II, I or Legal Typist Clerk	1	0
Investigative Assistant	1	0
	<u>4</u>	<u>0</u>
320.005 DISTRICT ATTORNEY-WELFARE FRAUD		
District Attorney Assistant Chief Investigator	1	0
District Attorney Senior Investigator	2	0
District Attorney Investigator II, I	9	0
District Attorney Investigator II, I (position to end 12-31-02)	0	1
Investigative Assistant	2	0
Office Assistant III, II, I	4	0
	<u>18</u>	<u>1</u>

CLASSIFICATION TITLE	FY 2001-02	FY 2002-03
	YEAR END POSITION ALLOCATIONS	CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
360.001 SHERIFF-CORONER ADMINISTRATION		
Sheriff-Coroner	1	0
Undersheriff (At Will)	1	0
Principal Analyst	1	0
Sheriff's Lieutenant	1	0
Sheriff's Sergeant	4	0
Deputy Sheriff	19	0
Deputy Sheriff (term position to end 6-30-03)	1	0
Crime Prevention Coordinator/Public Information Officer	1	0
Supervising Dispatcher	2	0
Public Safety Dispatcher	6	0
Public Safety Dispatcher or Public Safety Dispatcher Trainee	5	0
Pub. Safety Dispatcher/Pub. Safety Dispatcher Trainee (term position to end 06/30/03)	2	0
Supervisor-Staff Support Services or Supervisor-Clerical Support Svcs.	1	0
Supervisor - Sheriff's Records and Warrants	1	0
Auditor-Accountant II, I	1	0
Sheriff's Warrant Officer	1	0
Staffing Specialist	1	0
Administrative Services Assistant	1	0
Sheriff's Clerk III, II	3	0
Sheriff's Clerk II, I	6	0
Sheriff's Clerk II, I (term position to end 06-30-03)	1	0
	<u>60</u>	<u>0</u>
360.002 SHERIFF-CORONER-OPERATIONS/PATROL		
Sheriff's Captain	1	0
Sheriff's Lieutenant	3	0
Sheriff's Sergeant	10	0
Deputy Sheriff	40	0
Deputy Sheriff or Deputy Sheriff Trainee	15	0
Evidence Photographic Technician	1	0
Evidence Processor	2	0
Sheriff's Clerk III	1	0
Sheriff's Clerk III, II	2	0
Sheriff's Clerk II, I	2	0
	<u>77</u>	<u>0</u>
360.003 SHERIFF-CORONER-INCARCERATION		
Sheriff's Captain	1	0
Corrections Lieutenant	3	0
Correctional Sergeant	7	0
Correctional Officer	62	0
Supervisor - Food Services	1	0
Senior Cook or Cook	2	0
Cook	3	0
Correctional Technician	20	0
Sheriff's Clerk III	2	0
Sheriff's Clerk II, I	3	0
	<u>104</u>	<u>0</u>
360.006 SHERIFF-CORONER-FORENSIC SERVICES TEAM		
Deputy Sheriff (position to end 06-30-04)	2	0
Administrative Analyst I (position to end 06-30-04)	1	0
	<u>3</u>	<u>0</u>
360.007 SHERIFF-CORONER-RURAL COUNTY SUPPLEMENTAL FUNDING		
Information Systems Analyst II, I	1	0
Information Systems Technician II, I	2	0
Deputy Sheriff	4	0
Sheriff's Clerk III, II	1	0
	<u>8</u>	<u>0</u>
360.008 SHERIFF-CORONER-SPECIAL ENFORCEMENT UNIT		
Sheriff's Sergeant	1	0
Deputy Sheriff	2	0
Deputy Sheriff (position to end 06-30-03)	1	0
Deputy Sheriff (position to end 10-31-04)	1	0
Sheriff's Clerk III, II	1	0
	<u>6</u>	<u>0</u>

CLASSIFICATION TITLE	FY 2001-02 YEAR END POSITION ALLOCATIONS	FY 2002-03 CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
360.011 SHERIFF-CORONER - B.I.N.T.F.		
Deputy Sheriff	1	0
	<u>1</u>	<u>0</u>
361.001 SHERIFF-CORONER - CONSENT DECREE		
Specialist - Pre-Trial Release Program	1	0
	<u>1</u>	<u>0</u>
420.001 PROBATION - JUVENILE HALL		
Superintendent - Juvenile Hall	1	0
Supervisor - Juvenile Hall	1	0
Supervising Juvenile Hall Counselor	6	0
Juvenile Hall Counselor II, I	22	19
Supervising Cook	1	0.5
Senior Cook	1.5	0
Principal Clerk	1	0
Office Assistant III, II, I	0.5	2
	<u>34</u>	<u>21.5</u>
430.001 PROBATION GENERAL SERVICES		
Chief Probation Officer	1	0
Assistant Chief Probation Officer	1	0
Principal Analyst	1	0
Program Manager - Probation	1	0
Supervising Probation Officer	6	0
Supervising Probation Officer (position to end 06-30-03)	1	0
Probation Officer III, II, I (term position to end 06-30-02)	1	-1
Probation Officer III, II, I (position to end 06-30-03)	3	0
Probation Officer III, II, I (position to end 06-30-04)	2	0
Probation Officer III, II, I	48	-2
Probation Technician	10.5	-0.5
Probation Technician (position to end 06-30-03)	2	0
Administrative Analyst III, II, I	3	0
Supervisor - Clerical Support Services	1	0
Supervisor - Staff Support Services	1	0
Information Systems Analyst II, I or Information Systems Technician III	1	0
Information Systems Technician III, II, I	0	1
Secretary II	1	0
Legal Secretary I	2	0
Legal Secretary I or Legal Typist Clerk	6	0
Auditor-Accountant II, I (position to end 06-30-03)	1	0
Accounting Specialist	1	0
Legal Typist Clerk or Office Assistant III, II, I	2	0
Legal Typist Clerk	2	0
Receptionist, Legal Typist Clerk, or Legal Secretary I	1	0
Office Assistant III, II, I	1	0
Office Assistant II, I	1	0
Office Assistant III, II, I (position to end 06-30-03)	1	0
Office Assistant III, II, I (term position to end 06-30-03)	0.75	0
Office Assistant III, II, I (position to end 06-30-04)	1	0
	<u>104.25</u>	<u>-2.5</u>
430.0006 PROBATION - VICTIM WITNESS GRANT		
Supervising Probation Officer	1	0
Probation Technician	2.5	0
Legal Secretary I, Legal Typist Clerk, or Office Assistant III	0.5	0
	<u>4</u>	<u>0</u>
430.0087 PROBATION - BOARD OF CONTROL GRANT		
Auditor-Accountant II, I or Accounting Specialist	1.5	0
Legal Secretary I, Legal Typist Clerk, or Office Assistant III	(2 @ 50%)	0
	<u>2.5</u>	<u>0</u>
440.001 DEVELOPMENT SERVICES		
Director - Development Services	1	0
Principal Analyst or Administrative Analyst III, II	1	0
Information Systems Technician III, II, I	1	0
Supervisor - Clerical Support Services or Administrative Services Assistant	1	0
Office Assistant III, II, I	0	1
	<u>4</u>	<u>1</u>

CLASSIFICATION TITLE	FY 2001-02 YEAR END POSITION ALLOCATIONS	FY 2002-03 CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
440.002 DEVELOPMENT SERVICES - BUILDING INSPECTION		
Manager - Building Inspector	1	0
Plan Check Engineer	1	0
Chief Building Inspector	1	0
Supervising Building Inspector	1	0
Supervisor - Staff Support Services	1	0
Building Inspector III, II, I	11	0
Lead - Code Enforcement Officer or Code Enforcement Officer	1	0
Code Enforcement Officer	2	1
Plan Application Assistant II, I	3	0
Office Assistant III, II, I	1	1
	<u>23</u>	<u>2</u>
440.004 PUBLIC WORKS - SUBDIVISION INSPECTION		
Deputy Director of Public Works Land Development	1	0
Associate Civil Engineer, Associate Engineer, or Assistant Engineer	1	0
Associate Surveyor	1	0
Associate Surveyor or Assistant Surveyor	1	0
Administrative Analyst II	1	0
Office Assistant III, II, I	1	0
	<u>6</u>	<u>0</u>
441.001 WATER AND RESOURCE CONSERVATION		
Director-Water and Resource Conservation	1	0
Manager - Program Resource and Development	1	0
Senior Planner or Associate Planner (Position to end 6/30/04)	0	1
Administrative Services Assistant	1	0
Office Assistant III, II, I	0	0.5
	<u>3</u>	<u>1.5</u>
460.001 AGRICULTURAL DEPARTMENT		
Agricultural Commissioner/Director - Weights and Measures	1	0
Assistant Agricultural Commissioner/Weights and Measures	1	0
Deputy Agricultural Commissioner	2	0
Deputy Director of Weights and Measures	1	0
Supervisor - Agricultural Biologist	2	0
Weights & Measures Inspector/Agricultural Biologist III, II, I	8	0
Weights & Measures Inspector/Agricultural Biologist II, I (term position to end 06/30/03)	1	-0.5
Administrative Services Assistant	1	0
Office Assistant II, I	2	0
	<u>19</u>	<u>-0.5</u>
470.001 CLERK-RECORDER		
Clerk - Recorder	0.5	0
Assistant County Clerk-Recorder	1	0
Information Systems Analyst II, I	0.5	0
Senior Staff Services Systems Specialist or Staff Services Systems Specialist	1	0
Administrative Services Assistant	0.5	0
Deputy County Clerk-Recorder III, II, I	10	0
Senior Account Clerk	0	1
	<u>13.5</u>	<u>1</u>
480.001 DEVELOPMENT SERVICES - PLANNING		
Principal Planner	2	0
Senior Planner or Associate Planner	3	0
Geographic Information System (G.I.S.) Manager	1	0
Associate Planner or Assistant Planner	2	0
Planning Technician II, I	2	0
Planning/Administrative Support Services Assistant	1	0
Secretary I or Office Assistant III	1	0
Plan Application Assistant II, I	1	0
Office Assistant III, II, I	1	0
	<u>14</u>	<u>0</u>
480.004 LOCAL AGENCY FORMATION COMMISSION (LAFCo)		
LAFCo Executive Officer	1	0
Senior Planner	1	0
Administrative Analyst II, I	1	0
LAFCo/Administrative Support Services Assistant	1	0
Office Assistant III, II, I	1	0
	<u>5</u>	<u>0</u>

CLASSIFICATION TITLE	FY 2001-02 YEAR END POSITION ALLOCATIONS	FY 2002-03 CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
490.001 PUBLIC HEALTH - ANIMAL CONTROL		
Supervisor - Animal Control	1	0
Animal Control Officer	4	0
Office Assistant III, II, I	1.5	0
	<u>6.5</u>	<u>0</u>
531.002 PUBLIC WORKS - TRANSPORTATION SYSTEMS		
Transportation Systems Specialist	1	-1
	<u>1</u>	<u>-1</u>
533.001 PUBLIC WORKS - GENERAL ADMINISTRATION		
Director - Public Works	1	0
Assistant Director - Public Works	1	0
Staff Services Systems Specialist	1	0
Supervisor - Clerical Support Services	1	0
Auditor - Accountant III, II, I	1	0
Administrative Analyst II, I	1	0
Information Systems Technician III, II, I	1	0
Secretary I or Office Assistant III	1	0
Secretary I or Office Assistant III, II, I	0.5	0
Inventory/Invoice Coordinator	1	0
	<u>9.5</u>	<u>0</u>
533.002 PUBLIC WORKS - CONSTRUCTION AND MAINTENANCE		
Senior Civil Engineer, Associate Civil Engineer, or Associate Engineer	2	0
Associate Civil Engineer, Associate Engineer, or Assistant Engineer	5	0
Associate Engineer	1	0
Assistant Engineer or Junior Engineer	3	0
Assistant Engineer or Engineering Technician III, II, I	1	0
Road Superintendent	1	0
Associate Surveyor or Assistant Surveyor	1	0
Assistant Surveyor or Engineering Technician III, II, I	1	0
Survey Party Chief	2	0
Supervising Road Maintenance Worker	6	0
Supervising Bridge Maintenance Worker	1	0
Supervising Traffic Control Worker	1	0
Superintendent - Flood Control and Drainage Districts	1	0
Engineering Technician III, II, I	6	0
Engineering Technician II	1	0
Engineering Technician I or Engineering Aide II	2	0
Engineering Aide II, I	3	0
Lead - Road Maintenance Worker	6	0
Lead - Bridge Maintenance Worker	1	0
Lead - Traffic Control Worker	1	0
Lead - Flood Control/Tree Trimmer	1	0
Road Maintenance Worker III	14	0
Bridge Maintenance Worker III	2	0
Traffic Control Worker III	2	0
Road Maintenance Worker II, I	13	0
Bridge Maintenance Worker II, I	2	0
Traffic Control Worker II, I	3	0
Tree Trimmer-Climber II, I	2	0
Tree Trimmer-Climber I or Road Maintenance Worker I	1	0
Road Maintenance Worker I or Road Maintenance Aide	6	0
	<u>92</u>	<u>0</u>
533.003 PUBLIC WORKS - SHOPS AND STORES		
Supervisor - Fleet Services/Store Operations	1	0
Lead - Heavy Equipment Mechanic	1	0
Lead - Fabricator Welder/Mechanic	1	0
Heavy Equipment Mechanic	4	0
Heavy Equipment Mechanic or Equipment Mechanic	2	0
Equipment Mechanic or Vehicle Services Worker	1	0
Vehicle Services Worker or Road Maintenance Aide	1	0
Inventory/Invoice Coordinator	1	0
Courier/Stock Clerk	1	0
	<u>13</u>	<u>0</u>

CLASSIFICATION TITLE	FY 2001-02	FY 2002-03
	YEAR END POSITION ALLOCATIONS	CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
540.001 PUBLIC HEALTH - GENERAL SERVICES		
Director - Public Health	1	0
Health Officer	1	0
Assistant Director - Public Health Administration	1	0
Director of Public Health Nursing	1	0
Director of Public Health Laboratory or Public Health Microbiologist	1	0
Director of Health Education	1	0
Program Manager - Butte County Children & Families Commission (position to end 06/30/03)	1	0
Supervisor - Public Health Nurse	4	0
Supervisor - Public Health Nutritionist	1	0
Supervising Health Education Specialist	2	0
Public Health Nurse Practitioner or Public Health Nurse III, II, I	2.5	0
Public Health Microbiologist	1	0
Public Health Nurse III, II, I	27.5	0
Public Health Nurse III, II, I (position to end 12-31-04)	3	0
Public Health Nurse III, II, I (position to end 6-30-03)	0	2
Public Health Nurse III, II, I (position to end 03-31-03)	1	0
Public Health Nurse II (term position to end 12-31-02)	1	0
Staff Nurse III, II, I or Licensed Vocational Nurse	6	0
Public Health Nutritionist	2	0.5
Nutrition Assistant III, II, I	9	0
Health Education Specialist III, II, I	12	0
Social Worker II	1	0
Public Health Assistant II, I	9	1
Public Health Assistant II, I (position to end 12-31-04)	1	0
Public Health Assistant II, I (position to end 6-30-03)	0	1
Public Health Assistant II, I (position to end 12-31-02)	1	0
Public Health Laboratory Technician or Public Health Laboratory Aide	1	0
Occupational/Physical Therapist Assistant	1	1
Administrative Analyst III, II	1	0
Administrative Analyst III, II, I	1	1
Administrative Analyst III, II, I (position to end 06-30-03)	1	0
Information Systems Analyst III, II, I	2	0
Information Systems Analyst III, II, I (position to end 12-31-04)	1	0
Information Systems Technician III, II, I	1	0
Clinic Manager	2	0
Supervisor - Staff Support Services or Administrative Services Assistant	1	0
Supervisor - Clerical Support Services	1	1
Administrative Services Assistant (term position to end 06-30-02)	1	0
Medical Records Technician II, I	14	0
Medical Records Technician II, I (position to end 12-31-04)	1	0
Accounting Specialist, Senior Account Clerk or Account Clerk	4	0
Recordable Document Examiner II, I	1	0
Principal Clerk or Office Assistant III	1	0
Courier/Stock Clerk	1	0
Office Assistant III, II, I	5	0
	<u>132</u>	<u>7.5</u>
540.003 PUBLIC HEALTH - ENVIRONMENTAL HEALTH		
Director of Environmental Health	1	0
Program Manager - Environmental Health	2	0
Supervisor - Environmental Health	3	0
Environmental Health Specialist III, II, I	1	0
Environmental Health Specialist III, II	5	0
Environmental Health Specialist II, I	7.8	0
Principal Clerk	2	0
Accounting Specialist	1	0
Office Assistant III, II, I	3	0
	<u>25.8</u>	<u>0</u>
541.001 BEHAVIORAL HEALTH - GENERAL SERVICES		
Director - Behavioral Health	1	0
Assistant Mental Health Director	2	0
Psychiatrist	2.5	0
Manager - Program Resource and Development	1	0
Supervising Psychologist	1	0
Psychologist II, I	3	0
Assistant Mental Health Director - Administration	1	0
Manager - Mental Health Facility	1	0
Clinical Program Manager	11	1
Program Manager - Community Services	3	1
Program Manager - Staff Services	1	0
Contracts and Grants Monitor	0	1

CLASSIFICATION TITLE	FY 2001-02	FY 2002-03
	YEAR END POSITION ALLOCATIONS	CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
Supervisor - Mental Health Nurse	4	0
Supervisor - Mental Health Nurse or Staff Nurse III	2	0
Supervisor - Mental Health Clinician	13	0
Supervisor - Mental Health Clinician (position to end 06-30-04)	1	0
Supervisor - Mental Health Counselor	2	0
Mental Health Clinician II, I	65.5	2
Mental Health Clinician II, I (term positions to end 6-30-02)	4	0
Mental Health Clinician II, I (positions to end 6-30-04)	3	0
Mental Health Clinician I	1	0
Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker	84	3
Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker (positions to end 6-30-04)	6.5	0
Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker (positions to end 6-30-03)	4	0
Senior Mental Health Counselor or Mental Health Counselor Mental Health Counselor	1	0
Mental Health Counselor	1	0
Mental Health Counselor or Mental Health Worker	1	0
Staff Nurse III, II, I	4	1
Forensic Services Coordinator	1	0
Senior Psychiatric Technician	7	0
Psychiatric Technician	8	0
Supervisor - Accounting	2	0
Supervisor - Billing	1	0
Supervisor - Staff Support Services	3	0
Supervising Health Education Specialist	1	0
Supervisor - Clerical Support Services	1	0
Administrative Analyst III, II, I	3	0
Administrative Analyst II, I	2	0
Senior Staff Services Systems Specialist	1	0
Staff Services Systems Specialist	1	0
Information Systems Analyst III, II, I	3	-1
Information Systems Analysts II, I	0	1
Information Systems Analyst II	1	0
Health Education Specialist II, I	6	1
Administrative Services Assistant	3	0
Principal Clerk	2	0
Principal Clerk or Office Assistant III, II, I	1	0
Information Systems Technician III, II, I	3	0
Information Systems Technician II, I	2	0
Medical Records Technician II, I	23	2
Medical Records Technician II, I (position to end 06-30-04)	1.5	0
Medical Records Technician II, J (term position to end 06-30-02)	1	0
Courier/Stock Clerk	1	0
Auditor-Accountant II, I	6	0
Accounting Specialist, Senior Account Clerk or Account Clerk	12	0
Accounting Specialist, Senior Account Clerk or Account Clerk (position to end 06/30/04)	1	0
Office Assistant III, II, I	7	0
Office Assistant II, I	2	0
	<hr/>	<hr/>
	331	12

541.002 BEHAVIORAL HEALTH - SUBSTANCE ABUSE SERVICES

Clinical Program Manager	1	0
Program Manager - Community Services	1	0
Mental Health Clinician II, I	3	0
Mental Health Clinician II, I (2 @ 50%)	1	0
Supervisor - Mental Health Counselor	1	0
Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker	8	2
Supervisor - Mental Health Nurse or Staff Nurse III	1	0
Supervisor - Accounting	1	0
Supervising Health Education Specialist	1	0
Supervising Health Education Specialist (position to end 06-30-04)	1	0
Health Education Specialist II (position to end 06-30-04)	2	0
Health Education Specialist II, I	4	-1
Information Systems Analyst III, II, I	1	0
Auditor-Accountant II, I	1	0
Administrative Services Assistant	1	0
Principal Clerk	1	0
Medical Records Technician II, I	1	0
Accounting Specialist, Senior Account Clerk, or Account Clerk	1	0
Office Assistant III, II, I	1	0
	<hr/>	<hr/>
	32	1

CLASSIFICATION TITLE	FY 2001-02 YEAR END POSITION ALLOCATIONS	FY 2002-03 CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
541.003 BEHAVIORAL HEALTH - PROPOSITION 36 DRUG TREATMENT		
Supervisor - Mental Health Clinician	0.5	0
Supervisor - Mental Health Counselor	1	0
Mental Health Clinician II, I	1	0
Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker	3	0
Administrative Analyst III, II, I	0	1
Medical Records Technician II, I	1	0
	<u>6.5</u>	<u>1</u>
550.001 CHILD SUPPORT SERVICES		
Director - Child Support Services	1	0
Chief Child Support Attorney	1	0
Child Support Attorney IV, III, II, I	5	0
Supervisor - Accounting	1	0
Supervisor - Family Support Services	1	0
Supervising Family Support Case Manager	9	0
Information Systems Analyst III	1	0
Information Systems Analyst III, II, I	1	0
Information Systems Analyst II, I	1	0
Auditor - Accountant II, I	6	0
Administrative Analyst III, II, I	4	2
Paralegal	2	0
Family Support Case Manager III	2	0
Family Support Case Manager III, II, I	73	0
Information Systems Technician III, II, I	1	0
Information Systems Technician II, I	2	0
Receptionist	2	0
Accounting Specialist or Senior Account Clerk	3	0
Accounting Specialist, Senior Account Clerk, or Account Clerk	17	0
Legal Secretary II, I	4	0
Courier/Stock Clerk	1	0
Administrative Services Assistant	4	0
Office Assistant III, II, I	33	0
	<u>175</u>	<u>2</u>
570.001 EMPLOYMENT AND SOCIAL SERVICES - ADMINISTRATION		
Director - Employment and Social Services	1	0
Assistant Director - Employment and Social Services	3	0
Program Manager - Employment and Social Services	12	0
Principal Analyst or Administrative Analyst III, II, I	1	0
Administrative Analyst III	8	2
Administrative Analyst II	1	0
Supervisor-Clerical Support Services	10	0
Information Systems Analyst III, II, I	8	0
Information Systems Technician III, II, I	4	0
Social Services Staff Development Officer	1	0
Social Worker III, II	2	0
Employment and Eligibility Training Officer	1	0
Senior Employment and Eligibility Technician	2	0
Supervisor-Staff Support Services	2	0
Paralegal	3	0
Administrative Services Assistant	2	0
Secretary II, I	3	0
Revenue & Reimbursement Officer I	3	0
Principal Clerk	1	0
Social Services Aide	9	0
Accounting Specialist, Senior Account Clerk or Account Clerk	1	0
Legal Typist Clerk	9	0
Senior Account Clerk or Account Clerk	22	0
Courier/Stock Clerk	5	0
Office Assistant III	1	0
Office Assistant III, II, I	42	0
Account Clerk or Office Assistant II, I	5	0
Office Assistant II, I	11	0
	<u>173</u>	<u>2</u>
570.003 EMPLOYMENT AND SOCIAL SERVICES - ELIGIBILITY		
Employment and Eligibility Supervisor	20	0
Senior Employment and Eligibility Technician	28	0
Eligibility Technician II, I	76	0
Employment and Eligibility Technician	70	0
	<u>194</u>	<u>0</u>

CLASSIFICATION TITLE	FY 2001-02 YEAR END POSITION ALLOCATIONS	FY 2002-03 CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
570.004 EMPLOYMENT AND SOCIAL SERVICES - SOCIAL SERVICES		
Social Worker Supervisor II	15	0
Social Worker IV	2	2
Social Worker IV, III	97	0
Social Worker III, II	3	0
Social Worker III, II, I	2	0
	119	2
570.006 EMPLOYMENT AND SOCIAL SERVICES - CalWORKS		
Employment Services Supervisor	9	0
Employment Case Manager III	40	0
Employment Case Manager II	24	0
	73	0
570.008 EMPLOYMENT AND SOCIAL SERVICES - PUBLIC GUARDIAN		
Supervisor - Public Guardian/Public Administrator	1	0
Deputy Public Guardian/Public Administrator I	3	0
Deputy Public Guardian/Public Administrator II, I	1	0
	5	0
605.001 VETERAN' SERVICES		
Veteran's Service Officer	1	0
Veteran's Service Representative	2	0
	3	0
629.001 LIBRARY - LITERACY GRANT		
Library Literacy Specialist	1	0
Library Assistant III (position to end 06-30-03)	0.75	0
Library Assistant II (position to end 06-30-03)	1	0
Library Assistant II, I	0.5	0
	3.25	0
630.001 LIBRARY		
Director - Libraries	1	0
Librarian III, II, I	3	0
Librarian II	1	0
Information Systems Technician I	1	0
Library Assistant III	6	0
Library Assistant III, II	1	0
Library Assistant II, I	9	0
Library Assistant I (position to end 09-30-02)	4	-1
Secretary II, I	1	0
Office Assistant III, II, I	2	0
	29	-1
631.001 FARM AND HOME ADVISOR		
Administrative Services Assistant	1	0
Office Assistant III, II, I	1	0
Office Assistant II, I	1	0
	3	0
704.001 INFORMATION SYSTEMS		
Director - Information Systems	1	0
Information Systems Analyst III, II, I	4	0
Information Systems Technician III, II, I	3	0
Information Systems Technician II	1	0
Administrative Services Assistant	1	0
	10	0
710.001 GENERAL LIABILITY INSURANCE (Self-Insurance)		
Risk Manager	1	0
Safety Officer	1	0
Administrative Services Assistant or Principal Clerk	1	0
	3	0

CLASSIFICATION TITLE	FY 2001-02	FY 2002-03
	YEAR END POSITION ALLOCATIONS	CAO RECOMMENDED PLUS FINAL BUDGET ACTIONS
720.001 FACILITIES SERVICES		
Manager - Facilities	1	0
Superintendent - Buildings and Grounds	1	0
Facilities Project Specialist	1	0
Supervisor - Building Crafts Worker	1	0
Supervisor - Grounds Maintenance	1	0
Supervisor - Janitor Services	1	0
Lead - Building Crafts Worker or Building Crafts Worker III	2	0
Building Crafts Worker III, II, I	10	0
Lead - Janitor	3	0
Grounds Maintenance Worker I	5	0
Janitor	12	0
Administrative Services Assistant	1	0
Senior Account Clerk	1	0
Office Assistant II, I	1	0
	<u>41</u>	<u>0</u>
723.001 CENTRAL DUPLICATING		
Graphics Communication Officer	1	0
Offset Duplicating Machine Operator II, I	2	0
	<u>3</u>	<u>0</u>
724.001 CENTRAL STORES		
Supervising Storekeeper	1	0
Courier/Stock Clerk	1	0
	<u>2</u>	<u>0</u>
725.001 CENTRAL COMMUNICATIONS		
Manager - Telecommunications Center	1	0
Administrative Analyst III, II, I	1	0
Telecommunications Technician	3	0
Specialist - Telephone Communication Systems	1	0
Office Assistant III, II, I	2	0
	<u>8</u>	<u>0</u>
757 NEAL ROAD SANITARY LANDFILL MANAGEMENT (Enterprise Fund)		
Solid Waste Manager	1	0
Recycling Coordinator II, I	1	0
Associate Civil Engineer, Associate Engineer, Assistant Engineer, or Junior Engineer	1	0
	<u>3</u>	<u>0</u>
TOTAL ALLOCATED POSITIONS	2,263.05	51.00

COUNTY OF BUTTE



SALARY ORDINANCE

AND

POSITION ALLOCATION

EFFECTIVE SEPTEMBER 10, 2002

PREPARED BY:

**BUTTE COUNTY DEPARTMENT OF HUMAN RESOURCES
25 COUNTY CENTER DRIVE
OROVILLE, CA 95965-3387
(530) 538-7651**

**AN ORDINANCE FIXING THE COMPENSATION OF OFFICERS
AND EMPLOYEES OF THE COUNTY OF BUTTE**

The Board of Supervisors of the County of Butte ordains as follows:

SECTION 1: SALARIES AND SHORT TITLE. The salaries and number of positions of the officers and employees of the County of Butte are fixed and determined as hereinafter set forth, and this Ordinance shall be known as the “Salary Ordinance”.

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SECTION 2: ALLOCATED POSITIONS

THE NUMBER OF POSITIONS AUTHORIZED FOR EACH DEPARTMENT OR BUDGET UNIT ARE SET FORTH IN THE FOLLOWING SECTIONS. DEPARTMENT HEADS SHALL APPOINT EMPLOYEES IN ACCORDANCE WITH THE MERIT SYSTEM ORDINANCE AND RESOLUTION.

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 3: 010-001 DISTRICT 1	
1	Board of Supervisors' Member
<u>1</u>	Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide
2	
SECTION 4: 010-002 DISTRICT 2	
1	Board of Supervisors' Member
<u>1</u>	Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide
2	
SECTION 5: 010-003 DISTRICT 3	
1	Board of Supervisors' Member
<u>1</u>	Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide
2	
SECTION 6: 010-004 DISTRICT 4	
1	Board of Supervisors' Member
<u>1</u>	Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide
2	
SECTION 7: 010-005 DISTRICT 5	
1	Board of Supervisors' Member
<u>1</u>	Supervisor's Administrative Assistant II, I or Supervisor's Clerical Aide
2	
SECTION 8: 020-001 ADMINISTRATIVE	
1	Chief Administrative Officer
1	Assistant Chief Administrative Officer
3	Deputy Administrative Officer or Principal Analyst or Administrative Analyst III
2	Deputy Administrative Officer or Principal Analyst or Administrative Analyst III, II, I
1	Manager - Program Resource and Development
1	Executive Secretary to the Chief Administrative Officer
1	Office Assistant III, II, I
1	Supervisor - Staff Support Services or Administrative Services Assistant
<u>1</u>	Administrative Services Assistant or Principal Clerk
12	
SECTION 9: 020-002 ADMINISTRATIVE - CLERK OF THE BOARD	
1	Assistant Clerk to the Board of Supervisors II, I
<u>1</u>	Board/Administrative Support Services Assistant or Administrative Services Assistant
2	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 10: 020-003 ADMINISTRATIVE - GENERAL SERVICES ADMINISTRATION	
1	General Services Director
1	Administrative Analyst II, I
2	
SECTION 11: 050-001 AUDITOR-CONTROLLER	
1	Auditor-Controller
2	Assistant Auditor-Controller
4	Supervisor - Accounting
1	Auditor - Accountant III
2	Auditor - Accountant III, II
1	Auditor-Accountant III, II, I
13	Auditor - Accountant II, I or Accounting Specialist
1	Administrative Services Assistant
13	Accounting Specialist, Senior Account Clerk, or Account Clerk
38	
SECTION 12: 060-002 ADMINISTRATIVE - PURCHASING	
1	Manager - Purchasing Services
2	Buyer III, II, I
1	Specialist - Purchasing/Emergency Services
4	
SECTION 13: 060-003 ADMINISTRATIVE - EMERGENCY SERVICES	
1	Emergency Services Officer
0.75	Office Assistant II, I
1.75	
SECTION 14: 070-001 TREASURER-TAX COLLECTOR	
1	Treasurer-Tax Collector
1	Assistant Treasurer - Cash Management
1	Assistant Treasurer-Tax Collector: Taxes & Revenue
1	Principal Cashier/Investment Officer
1	Supervisor - Property Taxes
1	Supervisor - Collections
1	Supervisor - Clerical Support Services
3	Revenue & Reimbursement Officer II, I
1	Accounting Specialist
1	Information Systems Technician III, II, I
7	Accounting Specialist or Senior Account Clerk or Account Clerk
2	Office Assistant III, II, I
21	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 15: 080-001 ASSESSOR	
1	Assessor
1	Assistant Assessor
1	Assessment Systems and Standards Officer
1	Supervisor - Auditor-Appraiser
3	Supervisor - Appraiser
2	Senior Appraiser
1	Senior Appraiser or Appraiser III
1	Auditor - Appraiser III, II, I
2	Auditor - Appraiser II, I
12	Appraiser III, II, I or Appraisal Specialist
1	Supervisor - Assessment Officer
1	Senior Cadastral Drafting Technician
2	Cadastral Drafting Technician or Drafting Aide
1	Supervisor - Staff Support Services
1	Information Systems Analyst III, II, I
1	Staff Services Systems Specialist
4	Appraisal Specialist or Assessment Clerk III, II
1	Secretary I or Administrative Services Assistant
3	Assessment Clerk III, II
8	Assessment Clerk II, I
1	Office Assistant II, I
49	
SECTION 16: 090-001 HUMAN RESOURCES	
1	Director - Human Resources
1	Assistant Director - Human Resources
5	Personnel Analyst III, II, I
2	Personnel Specialist
1	Administrative Services Assistant
1	Secretary II, I or Office Assistant III, II, I
1	Office Assistant II, I
12	
SECTION 17: 100-001 COUNTY COUNSEL	
1	County Counsel
1	Assistant County Counsel
1	Chief Deputy County Counsel
3	Deputy County Counsel IV, III, II, I
1	Deputy County Counsel III, II, I
1	Staff Services Systems Specialist
1	Paralegal
2	Legal Secretary II, I
11	
SECTION 18: 130-001 COUNTY CLERK - ELECTIONS AND REGISTRATION	
0.5	Clerk - Recorder
1	Assistant County Clerk-Registrar of Voters
0.5	Administrative Services Assistant
0.5	Information Systems Analyst II, I
4	Deputy County Clerk-Elections III, II, I
6.5	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 19: 320-001 DISTRICT ATTORNEY - CRIMINAL	
1	District Attorney
3	Assistant District Attorney
1	Director-District Attorney Administration
20	Deputy District Attorney IV, III, II, I
1	Deputy District Attorney IV, III, II, I (position to end 06-30-03)
1	Deputy District Attorney IV, III, II, I (position to end 06-30-04)
1	Information Systems Analyst III
1	Information Systems Analyst I
1	Information Systems Technician II, I
1	District Attorney Chief Investigator
1	District Attorney Assistant Chief Investigator
2	District Attorney Senior Investigator
7	District Attorney Investigator II, I
1	District Attorney Investigator II, I (position to end 12-30-02)
1.5	District Attorney Investigator II, I (position to end 06-30-03)
1	District Attorney Investigator II (position to end 06-30-05)
1	Administrative Analyst II, I
1	Investigative Assistant
1	Investigative Assistant (term position to end 6-30-03)
1	Mental Health Counselor (term position to end 06-30-03)
1	Supervisor - Legal Secretarial Services
1	Supervisor - Clerical Support Services
3	Supervising Legal Secretary
1	Staffing Specialist
2	Legal Secretary II, I
0.5	Legal Secretary II, I (position to end 06-30-03)
1	Legal Secretary II, I (position to end 06-30-05)
9	Legal Secretary II, I or Legal Typist Clerk
1	Legal Secretary I or Legal Typist Clerk
1	Legal Typist Clerk or Office Assistant III (position to end 6-30-03)
1	Paralegal (position to end 12-31-02)
1	Receptionist
1.5	Legal Typist Clerk or Office Assistant III, II, I
7	Office Assistant III, II, I
<u>79.5</u>	
SECTION 20: 320-002 DISTRICT ATTORNEY - CHILD SUPPORT INVESTIGATIONS	
1	District Attorney Senior Investigator
1	District Attorney Investigator II, I
<u>2</u>	Investigative Assistant
4	
SECTION 21: 320-003 DISTRICT ATTORNEY - CHILD ABDUCTION	
2	District Attorney Investigator II, I
1	Legal Secretary II, I or Legal Typist Clerk
<u>1</u>	Investigative Assistant
4	
SECTION 22: 320-005 DISTRICT ATTORNEY - WELFARE FRAUD	
1	District Attorney Assistant Chief Investigator
2	District Attorney Senior Investigator
9	District Attorney Investigator II, I
1	District Attorney Investigator II, I (position to end 12-31-02)
2	Investigative Assistant
<u>4</u>	Office Assistant III, II, I
19	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 23: 360-001 SHERIFF-CORONER - SERVICES	
1	Sheriff-Coroner
1	Undersheriff (At Will)
1	Principal Analyst
1	Sheriff's Lieutenant
4	Sheriff's Sergeant
19	Deputy Sheriff
1	Deputy Sheriff (term position to end 6-30-03)
1	Crime Prevention Coordinator/Public Information Officer
2	Supervising Dispatcher
6	Public Safety Dispatcher
5	Public Safety Dispatcher or Public Safety Dispatcher Trainee
2	Public Safety Dispatcher or Public Safety Dispatcher Trainee (position to end 06-30-03)
1	Supervisor - Staff Support Services or Supervisor-Clerical Support Services
1	Supervisor - Sheriff's Records and Warrants
1	Auditor-Accountant II, I
1	Sheriff's Warrant Officer
1	Staffing Specialist
1	Administrative Services Assistant
3	Sheriff's Clerk III, II
6	Sheriff's Clerk II, II, I
1	Sheriff's Clerk II, I (position to end 06-30-03)
60	
SECTION 24: 360-002 SHERIFF-CORONER - OPERATIONS	
1	Sheriff's Captain
3	Sheriff's Lieutenant
10	Sheriff's Sergeant
40	Deputy Sheriff
15	Deputy Sheriff or Deputy Sheriff Trainee
1	Evidence Photographic Technician
2	Evidence Processor
1	Sheriff's Clerk III
2	Sheriff's Clerk III, II
2	Sheriff's Clerk III, II, I
77	
SECTION 25: 360-003 SHERIFF-CORONER - CORRECTIONS	
1	Sheriff's Captain
3	Corrections Lieutenant
7	Correctional Sergeant
62	Correctional Officer
1	Supervisor - Food Services
2	Senior Cook or Cook
3	Cook
20	Correctional Technician
2	Sheriff's Clerk III
3	Sheriff's Clerk III, II, I
104	
SECTION 26: 360-006 SHERIFF-CORONER - FORENSIC SERVICES TEAM	
2	Deputy Sheriff (position to end 06-30-04)
1	Administrative Analyst I (position to end 06-30-04)
3	
SECTION 27: 360-007 SHERIFF-CORONER - RURAL COUNTY SUPPLEMENTAL FUNDING	
1	Information Systems Analyst II, I
2	Information Systems Technician II, I
4	Deputy Sheriff
1	Sheriff's Clerk III, II
8	

ALLOCATED POSITIONS

**NUMBER OF
POSITIONS
ALLOCATED**

CLASSIFICATION TITLE

SECTION 28: 360-008 SHERIFF-CORONER - SPECIAL ENFORCEMENT UNIT

1	Sheriff's Sergeant
2	Deputy Sheriff
1	Deputy Sheriff (position to end 10-31-04)
1	Deputy Sheriff (position to end 06-30-03)
1	Sheriff's Clerk III, II
<u>6</u>	

SECTION 29: 360-011 SHERIFF-CORONER - B.I.N.T.F.

<u>1</u>	Deputy Sheriff
1	

SECTION 30: 361-001 SHERIFF-CORONER - CONSENT DECREE

<u>1</u>	Specialist - Pre-Trial Release Program
1	

SECTION 31: 420-001 PROBATION - JUVENILE HALL

1	Superintendent - Juvenile Hall
1	Supervisor - Juvenile Hall
6	Supervising Juvenile Hall Counselor
22	Juvenile Hall Counselor II, I
1	Supervising Cook
1.5	Senior Cook
1	Principal Clerk
0.5	Office Assistant III, II, I
<u>34</u>	

SECTION 32: 430-001 PROBATION

1	Chief Probation Officer
1	Assistant Chief Probation Officer
1	Principal Analyst
1	Program Manager - Probation
6	Supervising Probation Officer
1	Supervising Probation Officer (position to end 06-30-03)
3	Probation Officer III, II, I (position to end 06-30-03)
2	Probation Officer III, II, I (position to end 06-30-04)
46	Probation Officer III, II, I
10	Probation Technician
2	Probation Technician (position to end 06-30-03)
3	Administrative Analyst III, II, I
1	Supervisor - Clerical Support Services
1	Supervisor - Staff Support Services
1	Information Systems Analyst II, I or Information Systems Technician III
1	Information Systems Technician III, II, I
1	Secretary II
2	Legal Secretary I
6	Legal Secretary I or Legal Typist Clerk
1	Auditor-Accountant II, I (position to end 06-30-03)
1	Accounting Specialist
2	Legal Typist Clerk or Office Assistant III, II, I
2	Legal Typist Clerk
1	Receptionist, Legal Typist Clerk, or Legal Secretary I
1	Office Assistant III, II, I
1	Office Assistant II, I
1.75	Office Assistant III, II, I (position to end 06-30-03)
1	Office Assistant III, II, I (position to end 06-30-04)
<u>101.75</u>	

ALLOCATED POSITIONS

**NUMBER OF
POSITIONS
ALLOCATED**

CLASSIFICATION TITLE

SECTION 33: 430-0006 PROBATION - VICTIM WITNESS GRANT

1	Supervising Probation Officer
2.5	Probation Technician
0.5	Legal Secretary I, Legal Typist Clerk, or Office Assistant III
<hr/> 4	

SECTION 34: 430-0087 PROBATION - BOARD OF CONTROL GRANT

1.5	Auditor-Accountant II, I or Accounting Specialist
(2 @ 50%)	Legal Secretary I, Legal Typist Clerk, or Office Assistant III
<hr/> 2.5	

SECTION 35: 440-001 DEVELOPMENT SERVICES

1	Director - Development Services
1	Principal Analyst or Administrative Analyst III, II
1	Information Systems Technician III, II, I
1	Supervisor - Clerical Support Services or Administrative Services Assistant
1	Office Assistant III, II, I
<hr/> 5	

SECTION 36: 440-002 DEVELOPMENT SERVICES - BUILDING INSPECTION

1	Manager - Building Inspector
1	Plan Check Engineer
1	Chief Building Inspector
1	Supervising Building Inspector
1	Supervisor - Staff Support Services
11	Building Inspector III, II, I
1	Lead - Code Enforcement Officer or Code Enforcement Officer
3	Code Enforcement Officer
3	Plan Application Assistant II, I
2	Office Assistant III, II, I
<hr/> 25	

SECTION 37: 440-004 PUBLIC WORKS - SUBDIVISION INSPECTION

1	Deputy Director of Public Works Land Development
1	Associate Civil Engineer, Associate Engineer, or Assistant Engineer
1	Associate Surveyor
1	Associate Surveyor or Assistant Surveyor
1	Administrative Analyst II
1	Office Assistant III, II, I
<hr/> 6	

SECTION 38: 441-001 WATER AND RESOURCE CONSERVATION

1	Director-Water and Resource Conservation
1	Manager - Program Resource and Development
1	Senior Planner or Associate Planner (position to end 06-30-04)
1	Administrative Services Assistant
0.5	Office Assistant III, II, I (position to end 06-30-04)
<hr/> 4.5	

SECTION 39: 460-001 AGRICULTURAL

1	Agricultural Commissioner/Director - Weights and Measures
1	Assistant Agricultural Commissioner/Weights and Measures
2	Deputy Agricultural Commissioner
1	Deputy Director of Weights and Measures
2	Supervisor - Agricultural Biologist
8	Weights & Measures Inspector/Agricultural Biologist III, II, I
0.5	Weights & Measures Inspector/Agricultural Biologist III, II, I (term position to end 06/30/03)
1	Administrative Services Assistant
2	Office Assistant III, II, I
<hr/> 18.5	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 40: 470-001 COUNTY CLERK - RECORDER	
0.5	Clerk - Recorder
1	Assistant County Clerk-Recorder
0.5	Information Systems Analyst II, I
1	Senior Staff Services Systems Specialist or Staff Services Systems Specialist
0.5	Administrative Services Assistant
10	Deputy County Clerk-Recorder III, II, I
1	Senior Account Clerk
<u>14.5</u>	
SECTION 41: 480-001 DEVELOPMENT SERVICES - PLANNING	
2	Principal Planner
3	Senior Planner or Associate Planner
1	Geographic Information System (G.I.S.) Manager
2	Associate Planner or Assistant Planner
2	Planning Technician II, I
1	Planning/Administrative Support Services Assistant
1	Secretary I or Office Assistant III
1	Plan Application Assistant II, I
1	Office Assistant III, II, I
<u>14</u>	
SECTION 42: 480-004 LOCAL AGENCY FORMATION COMMISSION (LAFCo)	
1	LAFCo Executive Officer
1	Senior Planner
1	Administrative Analyst II, I
1	LAFCo/Administrative Support Services Assistant
1	Office Assistant III, II, I
<u>5</u>	
SECTION 43: 490-001 PUBLIC HEALTH - RABIES CONTROL	
1	Supervisor - Animal Control
4	Animal Control Officer
1.5	Office Assistant III, II, I
<u>6.5</u>	
SECTION 44: 533-001 PUBLIC WORKS - GENERAL ADMINISTRATION	
1	Director - Public Works
1	Assistant Director - Public Works
1	Staff Services Systems Specialist
1	Supervisor - Clerical Support Services
1	Auditor - Accountant III, II, I
1	Administrative Analyst II, I
1	Information Systems Technician III, II, I
1	Secretary I or Office Assistant III
0.5	Secretary I or Office Assistant III, II, I
1	Inventory/Invoice Coordinator
<u>9.5</u>	

ALLOCATED POSITIONS

**NUMBER OF
POSITIONS
ALLOCATED**

CLASSIFICATION TITLE

SECTION 45: 533-002 PUBLIC WORKS - CONSTRUCTION AND MAINTENANCE

2	Senior Civil Engineer, Associate Civil Engineer, or Associate Engineer
5	Associate Civil Engineer, Associate Engineer, or Assistant Engineer
1	Associate Engineer
3	Assistant Engineer or Junior Engineer
1	Assistant Engineer or Engineering Technician III, II, I
1	Road Superintendent
1	Associate Surveyor or Assistant Surveyor
1	Assistant Surveyor or Engineering Technician III, II, I
2	Survey Party Chief
6	Supervising Road Maintenance Worker
1	Supervising Bridge Maintenance Worker
1	Supervising Traffic Control Worker
1	Superintendent - Flood Control and Drainage Districts
6	Engineering Technician III, II, I
1	Engineering Technician II
2	Engineering Technician I or Engineering Aide II
3	Engineering Aide II, I
6	Lead - Road Maintenance Worker
1	Lead - Bridge Maintenance Worker
1	Lead - Traffic Control Worker
1	Lead - Flood Control/Tree Trimmer
14	Road Maintenance Worker III
2	Bridge Maintenance Worker III
2	Traffic Control Worker III
13	Road Maintenance Worker II, I
2	Bridge Maintenance Worker II, I
3	Traffic Control Worker II, I
2	Tree Trimmer-Climber II, I
1	Tree Trimmer-Climber I or Road Maintenance Worker I
8	Road Maintenance Worker I or Road Maintenance Aide
<hr/>	
92	

SECTION 46: 533-003 PUBLIC WORKS - SHOP AND STORES

1	Supervisor - Fleet Services/Store Operations
1	Lead - Heavy Equipment Mechanic
1	Lead - Fabricator Welder/Mechanic
4	Heavy Equipment Mechanic
2	Heavy Equipment Mechanic or Equipment Mechanic
1	Equipment Mechanic or Vehicle Services Worker
1	Vehicle Services Worker or Road Maintenance Aide
1	Inventory/Invoice Coordinator
1	Courier/Stock Clerk
<hr/>	
13	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 47: 540-001 PUBLIC HEALTH - GENERAL SERVICES	
1	Director - Public Health
1	Health Officer
1	Assistant Director - Public Health Administration
1	Director of Public Health Nursing
1	Director of Public Health Laboratory or Public Health Microbiologist
1	Director of Health Education
1	Program Manager - Butte County Children & Families Commission (position to end 06/30/03)
4	Supervisor - Public Health Nurse
1	Supervisor - Public Health Nutritionist
2	Supervisor - Health Education Specialist
2.5	Public Health Nurse Practitioner or Public Health Nurse III, II, I
1	Public Health Microbiologist
25	Public Health Nurse III, II, I
(5 @ 50%)	Public Health Nurse III, II, I
3	Public Health Nurse III, II, I (position to end 12-31-04)
2	Public Health Nurse III, II, I (position to end 06-30-03)
1	Public Health Nurse III, II, I (position to end 03-31-03)
1	Public Health Nurse II (position to end 12-31-02)
6	Staff Nurse III, II, I or Licensed Vocational Nurse
2	Public Health Nutritionist
9	Nutrition Assistant III, II, I
11	Health Education Specialist III, II, I
(2 @ 50%)	Health Education Specialist III, II, I
1	Social Worker II
9	Public Health Assistant II, I
1	Public Health Assistant II, I (position to end 12-31-04)
1	Public Health Assistant II, I (position to end 06-30-03)
1	Public Health Assistant II, I (position to end 12-31-02)
1	Public Health Laboratory Technician or Public Health Laboratory Aide
2	Occupational/Physical Therapist Assistant
1	Administrative Analyst III, II
2	Administrative Analyst III, II, I
1	Administrative Analyst III, II, I (position to end 06-30-03)
2	Information Systems Analyst III, II, I
1	Information Systems Analyst III, II, I (position to end 12-31-04)
1	Information Systems Technician III, II, I
2	Clinic Manager
1	Supervisor - Staff Support Services or Administrative Services Assistant
2	Supervisor - Clerical Support Services
1	Administrative Services Assistant (position to end 06-30-03)
14	Medical Records Technician II, I
1	Medical Records Technician II, I (position to end 12-31-04)
4	Accounting Specialist, Senior Account Clerk or Account Clerk
1	Recordable Document Examiner II, I
1	Principal Clerk or Office Assistant III
1	Courier/Stock Clerk
4	Office Assistant III, II, I
(2 @ 50%)	Office Assistant III, II, I
138	
SECTION 48: 540-003 PUBLIC HEALTH - ENVIRONMENTAL HEALTH	
1	Director of Environmental Health
2	Program Manager - Environmental Health
3	Supervisor - Environmental Health
1	Environmental Health Specialist III, II, I
5	Environmental Health Specialist III, II
7.8	Environmental Health Specialist II, I
2	Principal Clerk
1	Accounting Specialist
2	Office Assistant III, II, I
(2 @ 50%)	Office Assistant III, II, I
25.8	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 49: 541-001 BEHAVIORAL HEALTH - GENERAL SERVICES	
1	Director - Behavioral Health
2	Assistant Mental Health Director
2.5	Psychiatrist
1	Manager - Program Resource and Development
1	Supervising Psychologist
3	Psychologist II, I
1	Assistant Mental Health Director - Administration
1	Manager - Mental Health Facility
12	Clinical Program Manager
4	Program Manager - Community Services
1	Program Manager - Staff Services
4	Supervisor - Mental Health Nurse
2	Supervisor - Mental Health Nurse or Staff Nurse III
13	Supervisor - Mental Health Clinician
1	Supervisor - Mental Health Counselor (position to end 06-30-04)
2	Supervisor - Mental Health Counselor
67.5	Mental Health Clinician II, I
4	Mental Health Clinician II, I (positions to end 6-30-03)
3	Mental Health Clinician II, I (positions to end 6-30-04)
1	Mental Health Clinician I
86	Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker
(2 @ 50%)	Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker
4	Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker (positions to end 6-30-03)
6.5	Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker (positions to end 6-30-04)
1	Senior Mental Health Counselor or Mental Health Counselor
1	Mental Health Counselor
1	Mental Health Counselor or Mental Health Worker
4	Staff Nurse III, II, I
1	Forensic Services Coordinator
7	Senior Psychiatric Technician
8	Psychiatric Technician
2	Supervisor - Accounting
1	Supervisor - Billing
3	Supervisor - Staff Support Services
1	Supervisor - Health Education Specialist
1	Supervisor - Clerical Support Services
2	Administrative Analyst III, II, I
2	Administrative Analyst II, I
1	Senior Staff Services Systems Specialist
1	Staff Services Systems Specialist
3	Information Systems Analyst III, II, I
1	Information Systems Analyst II - Health Education Specialist II, I
7	Health Education Specialist II, I
3	Administrative Services Assistant
2	Principal Clerk
1	Principal Clerk or Office Assistant III, II, I
3	Information Systems Technician III, II, I
2	Information Systems Technician II, I
24	Medical Records Technician II, I
1.5	Medical Records Technician II, I (position to end 06-30-04)
1	Medical Records Technician II, I (position to end 06-30-03)
1	Courier/Stock Clerk
6	Auditor-Accountant II, I
12	Accounting Specialist, Senior Account Clerk or Account Clerk
1	Accounting Specialist, Senior Account Clerk or Account Clerk (position to end 06-30-04)
7	Office Assistant III, II, I
2	Office Assistant II, I

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ALLOCATED POSITIONS

**NUMBER OF
POSITIONS
ALLOCATED**

CLASSIFICATION TITLE

SECTION 50: 541-002 BEHAVIORAL HEALTH - SUBSTANCE ABUSE SERVICES

1	Clinical Program Manager
1	Program Manager - Community Services
3	Mental Health Clinician II, I
(2 @ 50%)	Mental Health Clinician II, I
1	Supervisor - Mental Health Counselor
10	Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker
1	Supervisor - Mental Health Nurse or Staff Nurse III
1	Supervisor - Accounting
1	Supervisor - Health Education Specialist
1	Supervisor - Health Education Specialist (position to end 06-30-04)
2	Health Education Specialist II (position to end 06-30-04)
3	Health Education Specialist II, I
1	Information Systems Analyst III, II, I
1	Auditor-Accountant II, I
1	Administrative Services Assistant
1	Principal Clerk
1	Medical Records Technician II, I
1	Accounting Specialist, Senior Account Clerk, or Account Clerk
1	Office Assistant III, II, I
<hr/>	
33	

SECTION 51: 541-003 BEHAVIORAL HEALTH - DRUG TREATMENT

0.5	Supervisor - Mental Health Clinician
1	Supervisor - Mental Health Counselor
1	Mental Health Clinician II, I
1	Administrative Analyst III, II, I
3	Senior Mental Health Counselor or Mental Health Counselor or Mental Health Worker
1	Medical Records Technician II, I
<hr/>	
7.5	

SECTION 52: 550-001 CHILD SUPPORT SERVICES

1	Director - Child Support Services
1	Chief Child Support Attorney
5	Child Support Attorney IV, III, II, I
1	Supervisor - Accounting
1	Supervisor - Family Support Services
9	Supervising Family Support Case Manager
1	Information Systems Analyst III
1	Information Systems Analyst III, II, I
1	Information Systems Analyst II, I
6	Auditor - Accountant II, I
6	Administrative Analyst III, II, I
2	Paralegal
2	Family Support Case Manager III
73	Family Support Case Manager III, II, I
1	Information Systems Technician III, II, I
2	Information Systems Technician II, I
2	Receptionist
3	Accounting Specialist or Senior Account Clerk
17	Accounting Specialist, Senior Account Clerk, or Account Clerk
4	Legal Secretary II, I
1	Courier/Stock Clerk
4	Administrative Services Assistant
<hr/>	
33	Office Assistant III, II, I
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177	

ALLOCATED POSITIONS

**NUMBER OF
POSITIONS
ALLOCATED**

CLASSIFICATION TITLE

SECTION 53: 570-001 EMPLOYMENT AND SOCIAL SERVICES - ADMINISTRATION

1	Director - Employment and Social Services
3	Assistant Director - Employment and Social Services
12	Program Manager - Employment and Social Services
1	Principal Analyst or Administrative Analyst III, II, I
8	Administrative Analyst III
1	Administrative Analyst III, II
10	Supervisor-Clerical Support Services
8	Information Systems Analyst III, II, I
4	Information Systems Technician III, II, I
1	Social Services Staff Development Officer
2	Social Worker III, II
1	Employment and Eligibility Training Officer
2	Senior Employment and Eligibility Technician
2	Supervisor-Staff Support Services
3	Paralegal
2	Administrative Services Assistant
3	Secretary II, I
3	Revenue & Reimbursement Officer I
1	Principal Clerk
9	Social Services Aide
1	Accounting Specialist, Senior Account Clerk or Account Clerk
9	Legal Typist Clerk
22	Senior Account Clerk or Account Clerk
5	Courier/Stock Clerk
1	Office Assistant III
42	Office Assistant III, II, I
5	Account Clerk or Office Assistant II, I
11	Office Assistant II, I
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SECTION 54: 570-003 EMPLOYMENT AND SOCIAL SERVICES - ELIGIBILITY

20	Employment and Eligibility Supervisor
28	Senior Employment and Eligibility Technician
76	Eligibility Technician II, I
70	Employment and Eligibility Technician
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194	

SECTION 55: 570-004 EMPLOYMENT AND SOCIAL SERVICES - SERVICES

15	Social Worker Supervisor II
2	Social Worker IV
97	Social Worker IV, III
3	Social Worker III, II
2	Social Worker III, II, I
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119	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 56: 570-006 EMPLOYMENT AND SOCIAL SERVICES - CalWORKs	
9	Employment Services Supervisor
40	Employment Case Manager III
24	Employment Case Manager II
73	
SECTION 57: 570-008 EMPLOYMENT AND SOCIAL SERVICES - PUBLIC GUARDIAN	
1	Supervisor - Public Guardian/Public Administrator
3	Deputy Public Guardian/Public Administrator I
1	Deputy Public Guardian/Public Administrator II, I
5	
SECTION 58: 605-001 ADMINISTRATIVE - VETERANS' SERVICE OFFICE	
1	Veteran's Service Officer
2	Veteran's Service Representative
3	
SECTION 59: 629-001 LIBRARY - LITERACY GRANT	
1	Library Literacy Specialist
0.75	Library Assistant III (position to end 06-30-03)
1	Library Assistant II (position to end 06-30-03)
0.5	Library Assistant II, I
3.25	
SECTION 60: 630-001 LIBRARY	
1	Director - Libraries
3	Librarian III, II, I
1	Librarian II
1	Information Systems Technician I
6	Library Assistant III
1	Library Assistant III, II
9	Library Assistant II, I
3	Library Assistant I (position to end 09-30-03)
1	Secretary II, I
2	Office Assistant III, II, I
28	
SECTION 61: 631-001 FARM AND HOME ADVISOR	
1	Administrative Services Assistant
1	Office Assistant III, II, I
1	Office Assistant II, I
3	
SECTION 62: 704-000 INFORMATION SYSTEMS	
1	Director - Information Systems
4	Information Systems Analyst III, II, I
3	Information Systems Technician III, II, I
1	Information Systems Technician II
1	Administrative Services Assistant
10	

ALLOCATED POSITIONS

NUMBER OF POSITIONS ALLOCATED	CLASSIFICATION TITLE
SECTION 63: 710-001 ADMINISTRATIVE - SELF-INSURANCE	
1	Risk Manager
1	Safety Officer
<u>1</u>	Administrative Services Assistant or Principal Clerk
3	
SECTION 64: 720-001 ADMINISTRATIVE - FACILITIES SERVICES	
1	Manager - Facilities
1	Superintendent - Buildings and Grounds
1	Facilities Project Specialist
1	Supervisor - Building Crafts Worker
1	Supervisor - Grounds Maintenance
1	Supervisor - Janitor Services
2	Lead - Building Crafts Worker or Building Crafts Worker III
10	Building Crafts Worker III, II, I
3	Lead - Janitor
5	Grounds Maintenance Worker I
12	Janitor
1	Administrative Services Assistant
1	Senior Account Clerk
<u>1</u>	Office Assistant II, I
41	
SECTION 65: 723-001 ADMINISTRATIVE - CENTRAL DUPLICATING	
1	Graphics Communication Officer
<u>2</u>	Offset Duplicating Machine Operator II, I
3	
SECTION 66: 724-001 ADMINISTRATIVE - CENTRAL STORES	
1	Supervising Storekeeper
<u>1</u>	Courier/Stock Clerk
2	
SECTION 67: 725-001 ADMINISTRATIVE - CENTRAL COMMUNICATIONS	
1	Manager - Telecommunications Center
1	Administrative Analyst III, II, I
3	Telecommunications Technician
1	Specialist - Telephone Communication Systems
<u>2</u>	Office Assistant III, II, I
8	
SECTION 68: 757-001 NEAL ROAD SANITARY LANDFILL (MANAGEMENT)	
1	Solid Waste Manager
1	Recycling Coordinator II, I
<u>1</u>	Associate Civil Engineer, Associate Engineer, Assistant Engineer, or Junior Engineer
3	
2,283.05	TOTAL ALLOCATED POSITIONS

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SE N 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE A
BUTTE COUNTY CORRECTIONAL OFFICERS' ASSOCIATION - GENERAL UNIT CLASSIFICATIONS
(Effective 04-13-02)

Hourly Rate					Bi-Weekly Rate					Monthly Equivalent		Class Code	Classification Title
Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5		
\$15.16	\$15.92	\$16.71	\$17.55	\$18.43	\$1,213	\$1,273	\$1,337	\$1,404	\$1,474	\$2,628	\$3,194	5102	Correctional Officer
\$13.01	\$13.86	\$14.34	\$15.06	\$15.81	\$1,041	\$1,093	\$1,147	\$1,205	\$1,265	\$2,254	\$2,740	5100	Correctional Technician

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE B
BUTTE COUNTY CORRECTIONAL OFFICERS ASSOCIATION - SUPERVISORY UNIT CLASSIFICATIONS
(Effective 04-13-02)

Hourly Rate					Bi-Weekly Rate					Monthly Equivalent		Class Code	Classification Title
Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5		
\$18.73	\$19.67	\$20.65	\$21.68	\$22.76	\$1,498	\$1,573	\$1,652	\$1,734	\$1,821	\$3,246	\$3,946	5011	Correctional Sergeant
\$22.39	\$23.51	\$24.69	\$26.92	\$27.22	\$1,791	\$1,881	\$1,975	\$2,074	\$2,177	\$3,881	\$4,718	5010	Corrections Lieutenant

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE C
GENERAL UNIT CLASSIFICATIONS
(Effective 09-29-01)

Step 1	Step 2	Hourly-Rate				Step 5	Step 1	Step 2	Bi-Weekly Rate				Step 5	Monthly Rate		Class	Classification Title
		Step 3	Step 4	Step 5	Step 6				Step 1	Step 2	Step 3	Step 4		Step 1	Step 5		
\$9.20	\$9.66	\$10.15	\$10.66	\$11.18	\$11.73	\$736	\$952	\$1,000	\$1,050	\$1,102	\$852	\$895	\$1,995	\$1,995	2110	Account Clerk	
\$11.34	\$11.90	\$12.50	\$13.12	\$13.78	\$14.47	\$907	\$982	\$1,022	\$1,050	\$1,102	\$852	\$895	\$1,995	\$1,995	2112	Account Specialist	
\$10.95	\$11.49	\$12.07	\$12.67	\$13.31	\$13.99	\$876	\$920	\$965	\$1,014	\$1,064	\$814	\$857	\$1,897	\$2,306	2110	Agricultural/Weights and Measures Inspector	
\$14.19	\$14.90	\$15.64	\$16.42	\$17.25	\$18.13	\$1,135	\$1,192	\$1,251	\$1,314	\$1,380	\$1,034	\$1,080	\$2,459	\$2,989	6211	Animal Control Officer	
\$12.99	\$13.63	\$14.32	\$15.03	\$15.78	\$16.57	\$1,039	\$1,091	\$1,145	\$1,203	\$1,263	\$923	\$969	\$2,251	\$2,796	1320	Appraisal Specialist	
\$14.33	\$15.05	\$15.80	\$16.59	\$17.42	\$18.29	\$1,146	\$1,204	\$1,264	\$1,327	\$1,393	\$1,032	\$1,080	\$2,484	\$3,019	1321	Appraiser I	
\$15.75	\$16.54	\$17.37	\$18.24	\$19.15	\$20.10	\$1,260	\$1,323	\$1,390	\$1,459	\$1,532	\$1,165	\$1,215	\$2,731	\$3,319	1322	Appraiser II	
\$17.41	\$18.28	\$19.19	\$20.15	\$21.16	\$22.21	\$1,393	\$1,462	\$1,535	\$1,612	\$1,693	\$1,299	\$1,351	\$3,017	\$3,667	1323	Appraiser III	
\$10.41	\$10.93	\$11.48	\$12.06	\$12.66	\$13.29	\$833	\$875	\$919	\$964	\$1,013	\$744	\$789	\$1,805	\$2,194	2210	Assessment Clerk I	
\$11.45	\$12.02	\$12.62	\$13.25	\$13.92	\$14.64	\$916	\$962	\$1,010	\$1,060	\$1,113	\$800	\$847	\$1,985	\$2,412	2211	Assessment Clerk II	
\$12.65	\$13.28	\$13.95	\$14.64	\$15.38	\$16.16	\$1,012	\$1,063	\$1,116	\$1,172	\$1,230	\$899	\$947	\$2,193	\$2,665	2212	Assessment Clerk III	
\$14.47	\$15.20	\$15.96	\$16.76	\$17.59	\$18.47	\$1,158	\$1,216	\$1,277	\$1,340	\$1,407	\$1,034	\$1,083	\$2,509	\$3,049	1111	Auditor-Accountant I	
\$15.99	\$16.79	\$17.63	\$18.51	\$19.44	\$20.41	\$1,279	\$1,343	\$1,410	\$1,481	\$1,555	\$1,172	\$1,222	\$2,772	\$3,369	1112	Auditor-Accountant II	
\$15.29	\$16.05	\$16.86	\$17.70	\$18.59	\$19.52	\$1,223	\$1,284	\$1,349	\$1,416	\$1,487	\$1,103	\$1,154	\$2,650	\$3,221	1310	Auditor-Appraiser I	
\$16.89	\$17.74	\$18.63	\$19.56	\$20.53	\$21.55	\$1,352	\$1,419	\$1,490	\$1,565	\$1,643	\$1,259	\$1,311	\$2,928	\$3,559	1311	Auditor-Appraiser II	
\$18.57	\$19.50	\$20.48	\$21.50	\$22.58	\$23.71	\$1,486	\$1,560	\$1,638	\$1,720	\$1,806	\$1,416	\$1,469	\$3,219	\$3,913	1312	Auditor-Appraiser III	
\$10.73	\$11.27	\$11.83	\$12.42	\$13.04	\$13.69	\$856	\$901	\$946	\$994	\$1,043	\$774	\$819	\$1,860	\$2,251	4641	Bridge Maintenance Worker I	
\$11.86	\$12.45	\$13.07	\$13.72	\$14.41	\$15.14	\$948	\$996	\$1,046	\$1,098	\$1,153	\$829	\$874	\$2,055	\$2,498	4642	Bridge Maintenance Worker II	
\$13.10	\$13.75	\$14.44	\$15.16	\$15.92	\$16.71	\$1,048	\$1,100	\$1,155	\$1,213	\$1,274	\$900	\$945	\$2,271	\$2,760	4643	Bridge Maintenance Worker III	
\$13.68	\$14.21	\$14.77	\$15.36	\$15.98	\$16.64	\$854	\$897	\$942	\$989	\$1,038	\$769	\$814	\$1,851	\$2,250	4210	Building Crafts Worker I	
\$11.74	\$12.33	\$12.94	\$13.59	\$14.27	\$14.97	\$939	\$986	\$1,035	\$1,087	\$1,141	\$817	\$862	\$2,035	\$2,473	4211	Building Crafts Worker II	
\$15.06	\$15.82	\$16.61	\$17.44	\$18.31	\$19.22	\$1,205	\$1,265	\$1,329	\$1,395	\$1,465	\$1,083	\$1,138	\$2,611	\$3,174	4212	Building Crafts Worker III	
\$17.06	\$17.92	\$18.81	\$19.75	\$20.74	\$21.77	\$1,365	\$1,433	\$1,505	\$1,580	\$1,659	\$1,276	\$1,332	\$2,958	\$3,595	3711	Building Inspector I	
\$18.76	\$19.70	\$20.68	\$21.72	\$22.80	\$23.92	\$1,501	\$1,576	\$1,655	\$1,737	\$1,824	\$1,441	\$1,498	\$3,252	\$3,952	3712	Building Inspector II	
\$13.76	\$14.47	\$15.20	\$15.96	\$16.75	\$17.58	\$1,103	\$1,158	\$1,216	\$1,276	\$1,340	\$1,000	\$1,057	\$2,389	\$2,904	3342	Catastrial Drafting Technician	
\$17.32	\$18.19	\$19.10	\$20.05	\$21.05	\$22.09	\$1,386	\$1,455	\$1,528	\$1,604	\$1,684	\$1,300	\$1,357	\$3,002	\$3,649	3730	Code Enforcement Officer	
\$10.21	\$10.72	\$11.25	\$11.82	\$12.41	\$13.02	\$817	\$858	\$900	\$945	\$993	\$724	\$771	\$1,769	\$2,151	4410	Cook	
\$10.01	\$10.51	\$11.03	\$11.58	\$12.16	\$12.77	\$801	\$841	\$883	\$927	\$973	\$704	\$751	\$1,735	\$2,108	2714	Courier/Stock Clerk	
\$12.90	\$13.55	\$14.23	\$14.94	\$15.69	\$16.47	\$1,032	\$1,084	\$1,138	\$1,195	\$1,255	\$886	\$943	\$2,237	\$2,719	5800	Crime Prevention Officer	
\$10.46	\$10.99	\$11.53	\$12.11	\$12.72	\$13.36	\$937	\$979	\$1,023	\$1,069	\$1,117	\$807	\$854	\$1,813	\$2,204	1114	Deputy County Clerk-Elections I	
\$12.03	\$12.64	\$13.27	\$13.93	\$14.63	\$15.37	\$963	\$1,011	\$1,061	\$1,114	\$1,170	\$854	\$901	\$2,086	\$2,535	1115	Deputy County Clerk-Elections II	
\$13.84	\$14.53	\$15.25	\$16.02	\$16.82	\$17.66	\$1,107	\$1,162	\$1,220	\$1,281	\$1,345	\$923	\$970	\$2,398	\$2,915	1116	Deputy County Clerk-Elections III	
\$10.46	\$10.99	\$11.53	\$12.11	\$12.72	\$13.36	\$837	\$879	\$923	\$969	\$1,017	\$748	\$795	\$1,813	\$2,204	2230	Deputy County Clerk-Recorder I	
\$12.03	\$12.64	\$13.27	\$13.93	\$14.63	\$15.37	\$963	\$1,011	\$1,061	\$1,114	\$1,170	\$854	\$901	\$2,086	\$2,535	2231	Deputy County Clerk-Recorder II	
\$13.84	\$14.53	\$15.25	\$16.02	\$16.82	\$17.66	\$1,107	\$1,162	\$1,220	\$1,281	\$1,345	\$923	\$970	\$2,398	\$2,915	2232	Deputy County Clerk-Recorder III	
\$11.07	\$11.62	\$12.20	\$12.81	\$13.45	\$14.11	\$885	\$930	\$976	\$1,025	\$1,076	\$807	\$854	\$1,918	\$2,332	3340	Drafting Aide	
\$14.44	\$15.11	\$15.81	\$16.55	\$17.33	\$18.14	\$1,075	\$1,129	\$1,185	\$1,244	\$1,307	\$945	\$992	\$2,329	\$2,831	3310	Engineering Aide I	
\$14.85	\$15.59	\$16.37	\$17.19	\$18.05	\$18.95	\$1,188	\$1,247	\$1,310	\$1,375	\$1,444	\$1,061	\$1,118	\$2,573	\$3,128	3311	Engineering Aide II	
\$17.24	\$18.10	\$19.01	\$19.96	\$20.95	\$22.00	\$1,378	\$1,448	\$1,520	\$1,596	\$1,676	\$1,292	\$1,350	\$3,088	\$3,632	3320	Engineering Technician I	
\$19.05	\$20.00	\$21.00	\$22.05	\$23.15	\$24.30	\$1,524	\$1,600	\$1,680	\$1,764	\$1,852	\$1,469	\$1,527	\$3,301	\$4,013	3321	Engineering Technician II	
\$20.96	\$22.01	\$23.11	\$24.26	\$25.47	\$26.74	\$1,677	\$1,760	\$1,848	\$1,941	\$2,038	\$1,654	\$1,712	\$3,633	\$4,416	3322	Engineering Technician III	
\$14.99	\$15.74	\$16.52	\$17.35	\$18.22	\$19.14	\$1,199	\$1,259	\$1,322	\$1,388	\$1,457	\$1,074	\$1,132	\$2,598	\$3,158	6205	Environmental Health Specialist I	
\$16.56	\$17.39	\$18.26	\$19.17	\$20.13	\$21.14	\$1,325	\$1,391	\$1,461	\$1,534	\$1,610	\$1,226	\$1,284	\$2,870	\$3,489	6204	Environmental Health Specialist II	
\$18.21	\$19.12	\$20.07	\$21.08	\$22.13	\$23.23	\$1,455	\$1,529	\$1,606	\$1,686	\$1,770	\$1,386	\$1,444	\$3,156	\$3,836	6203	Environmental Health Specialist III	
\$13.03	\$13.98	\$14.67	\$15.41	\$16.18	\$17.00	\$1,065	\$1,118	\$1,174	\$1,233	\$1,294	\$920	\$977	\$2,307	\$2,804	6206	Environmental Health Technician	
\$15.06	\$15.82	\$16.61	\$17.44	\$18.31	\$19.22	\$1,205	\$1,265	\$1,329	\$1,395	\$1,465	\$1,081	\$1,138	\$2,611	\$3,174	4312	Equipment Mechanic	
\$13.03	\$13.69	\$14.37	\$15.09	\$15.84	\$16.63	\$1,043	\$1,095	\$1,150	\$1,207	\$1,267	\$893	\$940	\$2,259	\$2,746	4312	Evidence Photographic Technician	
\$15.06	\$15.82	\$16.61	\$17.44	\$18.31	\$19.22	\$1,205	\$1,265	\$1,329	\$1,395	\$1,465	\$1,081	\$1,138	\$2,611	\$3,174	5701	Evidence Processor	
\$13.03	\$13.69	\$14.37	\$15.09	\$15.84	\$16.63	\$1,043	\$1,095	\$1,150	\$1,207	\$1,267	\$893	\$940	\$2,259	\$2,746	5700	Family Support Case Manager I	
\$11.62	\$12.20	\$12.81	\$13.45	\$14.13	\$14.84	\$930	\$976	\$1,025	\$1,076	\$1,130	\$760	\$807	\$2,014	\$2,449	2240	Family Support Case Manager II	
\$12.84	\$13.48	\$14.16	\$14.86	\$15.61	\$16.40	\$1,027	\$1,079	\$1,133	\$1,189	\$1,249	\$870	\$920	\$2,226	\$2,705	2241	Family Support Case Manager III	

SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE C
GENERAL UNIT CLASSIFICATIONS
(Effective 09-29-01)

Step 1	Hourly Rate					Bi-Weekly Rate					Monthly Rate		Class Code	Classification Title
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5		
	\$14.12	\$14.82	\$15.56	\$16.34	\$17.16	\$1,129	\$1,186	\$1,245	\$1,307	\$1,373	\$2,447	\$2,974		
\$20.21	\$21.22	\$22.28	\$23.40	\$24.57	\$1,617	\$1,698	\$1,783	\$1,872	\$1,965	\$3,504	\$4,259	6330	Forensic Services Coordinator	
\$10.84	\$11.38	\$11.95	\$12.55	\$13.17	\$867	\$910	\$956	\$1,004	\$1,054	\$1,879	\$2,283	4520	Grounds Maintenance Worker I	
\$12.59	\$13.22	\$13.88	\$14.57	\$15.30	\$1,007	\$1,057	\$1,110	\$1,166	\$1,224	\$2,182	\$2,652	4522	Grounds Maintenance Worker II	
\$12.97	\$13.62	\$14.30	\$15.01	\$15.76	\$1,038	\$1,089	\$1,144	\$1,201	\$1,261	\$2,248	\$2,733	6401	Health Education Specialist I	
\$15.28	\$16.47	\$17.29	\$18.16	\$19.06	\$1,141	\$1,198	\$1,258	\$1,320	\$1,387	\$2,472	\$3,004	6402	Health Education Specialist II	
\$14.26	\$14.97	\$15.72	\$16.51	\$17.33	\$1,141	\$1,198	\$1,258	\$1,320	\$1,387	\$2,472	\$3,004	6403	Health Education Specialist III	
\$13.36	\$14.03	\$14.73	\$15.47	\$16.24	\$1,069	\$1,122	\$1,179	\$1,237	\$1,299	\$2,316	\$2,815	7810	Information Systems Technician I	
\$15.44	\$16.22	\$17.03	\$17.88	\$18.77	\$1,235	\$1,297	\$1,362	\$1,430	\$1,502	\$2,677	\$3,254	7811	Information Systems Technician II	
\$11.56	\$12.14	\$12.75	\$13.39	\$14.06	\$925	\$971	\$1,020	\$1,071	\$1,124	\$2,004	\$2,436	2717	Inventory/Invoice Coordinator	
\$12.16	\$12.76	\$13.40	\$14.07	\$14.77	\$972	\$1,021	\$1,072	\$1,126	\$1,182	\$2,107	\$2,561	5305	Investigative Assistant	
\$9.33	\$9.80	\$10.29	\$10.80	\$11.34	\$747	\$784	\$823	\$864	\$907	\$1,618	\$1,966	4110	Janitor	
\$14.33	\$15.05	\$15.80	\$16.59	\$17.42	\$1,146	\$1,204	\$1,264	\$1,327	\$1,393	\$2,484	\$3,019	4644	Lead - Bridge Maintenance Worker	
\$16.64	\$17.47	\$18.35	\$19.27	\$20.23	\$1,331	\$1,398	\$1,468	\$1,541	\$1,618	\$2,885	\$3,506	4215	Lead - Building Crafts Worker	
\$19.04	\$19.99	\$20.99	\$22.04	\$23.15	\$1,523	\$1,600	\$1,679	\$1,763	\$1,852	\$3,301	\$4,012	3731	Lead - Code Enforcement Officer	
\$15.06	\$15.82	\$16.61	\$17.44	\$18.31	\$1,205	\$1,265	\$1,329	\$1,395	\$1,465	\$2,611	\$3,174	4316	Lead - Fabricator-Welder/Mechanic	
\$14.33	\$15.05	\$15.80	\$16.59	\$17.42	\$1,146	\$1,204	\$1,264	\$1,327	\$1,393	\$2,484	\$3,019	4533	Lead - Flood Control/Tree Trimmer	
\$11.92	\$12.51	\$13.14	\$13.79	\$14.48	\$953	\$1,001	\$1,051	\$1,103	\$1,159	\$2,065	\$2,510	4521	Lead - Grounds Maintenance	
\$16.56	\$17.39	\$18.26	\$19.17	\$20.13	\$1,325	\$1,391	\$1,461	\$1,534	\$1,610	\$2,870	\$3,489	4315	Lead - Heavy Equipment Mechanic	
\$10.31	\$10.83	\$11.37	\$11.94	\$12.53	\$825	\$866	\$909	\$955	\$1,003	\$1,787	\$2,172	4111	Lead - Janitor	
\$14.33	\$15.05	\$15.80	\$16.59	\$17.42	\$1,146	\$1,204	\$1,264	\$1,327	\$1,393	\$2,484	\$3,019	4614	Lead - Road Maintenance Worker	
\$10.62	\$11.16	\$11.71	\$12.30	\$12.91	\$850	\$892	\$937	\$984	\$1,033	\$1,841	\$2,238	2410	Legal Typist Clerk	
\$9.59	\$10.07	\$10.57	\$11.10	\$11.66	\$767	\$806	\$846	\$888	\$933	\$1,663	\$2,021	2220	Library Assistant I	
\$10.54	\$11.07	\$11.63	\$12.21	\$12.82	\$844	\$886	\$930	\$977	\$1,025	\$1,828	\$2,222	2221	Library Assistant II	
\$11.71	\$12.29	\$12.91	\$13.55	\$14.23	\$937	\$984	\$1,033	\$1,084	\$1,139	\$2,030	\$2,467	2222	Library Assistant III	
\$15.22	\$15.98	\$16.78	\$17.62	\$18.50	\$1,218	\$1,279	\$1,343	\$1,410	\$1,480	\$2,638	\$3,207	6619	Licensed Vocational Nurse	
\$8.48	\$8.90	\$9.35	\$9.82	\$10.31	\$678	\$712	\$748	\$785	\$825	\$1,470	\$1,787	2710	Mail Clerk	
\$11.44	\$12.01	\$12.61	\$13.24	\$13.90	\$915	\$961	\$1,009	\$1,059	\$1,112	\$1,983	\$2,410	2903	Medical Records Technician I	
\$12.51	\$13.14	\$13.80	\$14.49	\$15.21	\$1,001	\$1,051	\$1,104	\$1,159	\$1,217	\$2,169	\$2,636	2904	Medical Records Technician II	
\$15.14	\$15.90	\$16.69	\$17.52	\$18.40	\$1,211	\$1,272	\$1,335	\$1,402	\$1,472	\$2,624	\$3,189	6911	Mental Health Counselor	
\$13.77	\$14.46	\$15.18	\$15.94	\$16.74	\$1,102	\$1,157	\$1,214	\$1,275	\$1,339	\$2,387	\$2,901	6910	Mental Health Worker	
\$8.96	\$9.41	\$9.88	\$10.37	\$10.89	\$717	\$753	\$790	\$827	\$865	\$1,553	\$1,887	2310	Micrographics Technician I	
\$9.85	\$10.34	\$10.86	\$11.40	\$11.97	\$788	\$827	\$869	\$912	\$958	\$1,707	\$2,075	2311	Micrographics Technician II	
\$10.68	\$11.21	\$11.77	\$12.36	\$12.98	\$854	\$897	\$942	\$989	\$1,038	\$1,851	\$2,250	6515	Nutrition Assistant I	
\$11.74	\$12.33	\$12.94	\$13.59	\$14.27	\$939	\$986	\$1,035	\$1,087	\$1,141	\$2,035	\$2,473	6516	Nutrition Assistant II	
\$14.19	\$14.90	\$15.64	\$16.42	\$17.25	\$1,135	\$1,192	\$1,251	\$1,314	\$1,380	\$2,459	\$2,989	6517	Nutrition Assistant III	
\$18.95	\$19.89	\$20.89	\$21.93	\$23.03	\$1,516	\$1,592	\$1,671	\$1,755	\$1,842	\$3,284	\$3,982	6314	Occupational Therapist	
\$13.50	\$14.17	\$14.88	\$15.63	\$16.41	\$1,080	\$1,134	\$1,190	\$1,250	\$1,313	\$2,340	\$2,844	6311	Occupational/Physical Therapist Assistant	
\$8.08	\$8.48	\$8.90	\$9.35	\$9.82	\$646	\$678	\$712	\$748	\$785	\$1,400	\$1,701	2610	Office Assistant I	
\$8.92	\$9.37	\$9.84	\$10.33	\$10.84	\$714	\$749	\$787	\$826	\$868	\$1,547	\$1,880	2611	Office Assistant II	
\$9.81	\$10.30	\$10.81	\$11.36	\$11.92	\$785	\$824	\$865	\$908	\$954	\$1,700	\$2,067	2612	Office Assistant III	
\$9.57	\$10.05	\$10.55	\$11.08	\$11.63	\$765	\$804	\$844	\$886	\$930	\$1,658	\$2,016	2320	Offset Duplicating Machine Operator I	
\$10.62	\$11.16	\$11.71	\$12.30	\$12.91	\$850	\$892	\$937	\$984	\$1,033	\$1,841	\$2,238	2321	Offset Duplicating Machine Operator II	
\$18.95	\$19.89	\$20.89	\$21.93	\$23.03	\$1,516	\$1,592	\$1,671	\$1,755	\$1,842	\$3,284	\$3,982	6315	Physical Therapist	
\$12.14	\$12.75	\$13.39	\$14.06	\$14.76	\$972	\$1,020	\$1,071	\$1,125	\$1,181	\$2,105	\$2,559	2260	Plan Application Assistant I	
\$12.75	\$13.38	\$14.05	\$14.76	\$15.49	\$1,020	\$1,071	\$1,124	\$1,181	\$1,240	\$2,209	\$2,666	2261	Plan Application Assistant II	
\$13.17	\$13.83	\$14.52	\$15.25	\$16.01	\$1,054	\$1,106	\$1,162	\$1,220	\$1,281	\$2,283	\$2,775	3509	Planning Technician I	
\$15.59	\$16.37	\$17.19	\$18.05	\$18.95	\$1,248	\$1,310	\$1,375	\$1,444	\$1,516	\$2,703	\$3,285	3510	Planning Technician II	
\$12.16	\$12.76	\$13.40	\$14.07	\$14.77	\$972	\$1,021	\$1,072	\$1,126	\$1,182	\$2,107	\$2,561	5620	Probation Technician	

SENIOR 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE C
GENERAL UNIT CLASSIFICATIONS
(Effective 09-29-01)

Step 1	Step 2	Hourly-Rate				Bi-Weekly Rate					Monthly Rate		Class	Classification Title
		Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5			
\$16.57	\$17.40	\$18.27	\$19.18	\$20.14	\$1,326	\$1,392	\$1,461	\$1,534	\$1,611	\$2,872	\$3,491	6340	Psychiatric Technician	
\$10.68	\$11.21	\$11.77	\$12.36	\$12.98	\$854	\$897	\$942	\$989	\$1,038	\$1,851	\$2,250	6510	Public Health Assistant I	
\$11.74	\$12.33	\$12.94	\$13.59	\$14.27	\$939	\$986	\$1,035	\$1,087	\$1,141	\$2,035	\$2,473	6511	Public Health Assistant II	
\$9.66	\$10.15	\$10.65	\$11.19	\$11.75	\$773	\$812	\$852	\$895	\$940	\$1,675	\$2,036	6501	Public Health Laboratory Aide	
\$18.48	\$19.40	\$20.37	\$21.39	\$22.46	\$939	\$986	\$1,035	\$1,087	\$1,141	\$2,035	\$2,473	6502	Public Health Laboratory Technician	
\$13.03	\$13.69	\$14.37	\$15.09	\$15.84	\$1,478	\$1,552	\$1,630	\$1,711	\$1,797	\$3,203	\$3,894	6362	Public Health Nutritionist	
\$12.09	\$12.70	\$13.33	\$14.00	\$14.70	\$1,043	\$1,095	\$1,150	\$1,207	\$1,267	\$2,259	\$2,746	5401	Public Safety Dispatcher	
\$9.85	\$10.34	\$10.96	\$11.40	\$11.97	\$788	\$827	\$869	\$912	\$956	\$2,096	\$2,548	5400	Public Safety Dispatcher Trainee	
\$10.41	\$10.93	\$11.48	\$12.06	\$12.66	\$833	\$875	\$919	\$964	\$1,013	\$1,707	\$2,075	2620	Receptionist	
\$11.45	\$12.02	\$12.62	\$13.25	\$13.92	\$916	\$962	\$1,010	\$1,060	\$1,113	\$1,985	\$2,412	2271	Recordable Document Examiner I	
\$17.58	\$18.46	\$19.38	\$20.35	\$21.37	\$1,407	\$1,477	\$1,551	\$1,628	\$1,710	\$3,047	\$3,704	3350	Recordable Document Examiner II	
\$20.32	\$21.33	\$22.40	\$23.52	\$24.70	\$1,625	\$1,707	\$1,792	\$1,882	\$1,976	\$3,522	\$4,281	3351	Recycling Coordinator II	
\$11.18	\$11.74	\$12.33	\$12.94	\$13.59	\$894	\$939	\$986	\$1,035	\$1,087	\$1,938	\$2,356	1800	Revenue and Reimbursement Officer I	
\$12.35	\$12.97	\$13.62	\$14.30	\$15.02	\$988	\$1,038	\$1,090	\$1,144	\$1,201	\$2,141	\$2,603	1801	Revenue and Reimbursement Officer II	
\$9.76	\$10.25	\$10.76	\$11.30	\$11.86	\$781	\$820	\$861	\$904	\$949	\$1,692	\$2,056	4610	Road Maintenance Aide	
\$10.73	\$11.27	\$11.83	\$12.42	\$13.04	\$858	\$901	\$946	\$994	\$1,043	\$1,860	\$2,261	4611	Road Maintenance Worker I	
\$11.86	\$12.45	\$13.07	\$13.72	\$14.41	\$948	\$996	\$1,046	\$1,098	\$1,153	\$2,055	\$2,498	4612	Road Maintenance Worker II	
\$10.26	\$10.77	\$11.31	\$11.88	\$12.47	\$821	\$862	\$905	\$950	\$998	\$1,778	\$2,162	1325	Road Maintenance Worker III	
\$19.14	\$20.09	\$21.10	\$22.15	\$23.26	\$1,521	\$1,607	\$1,698	\$1,792	\$1,891	\$3,317	\$4,032	1325	Senior Account Clerk	
\$11.34	\$11.90	\$12.50	\$13.12	\$13.78	\$907	\$952	\$1,000	\$1,050	\$1,102	\$1,965	\$2,388	4411	Senior Cook	
\$16.81	\$17.65	\$18.53	\$19.46	\$20.43	\$1,345	\$1,412	\$1,483	\$1,557	\$1,635	\$2,914	\$3,542	6912	Senior Mental Health Counselor	
\$19.24	\$20.21	\$21.22	\$22.28	\$23.39	\$1,539	\$1,616	\$1,697	\$1,782	\$1,871	\$3,336	\$4,054	6341	Senior Psychiatric Technician	
\$9.37	\$9.84	\$10.33	\$10.85	\$11.39	\$750	\$787	\$826	\$868	\$911	\$1,624	\$1,974	2250	Sheriff's Clerk I	
\$10.51	\$11.03	\$11.59	\$12.17	\$12.77	\$841	\$883	\$927	\$973	\$1,022	\$1,822	\$2,214	2251	Sheriff's Clerk II	
\$11.61	\$12.19	\$12.80	\$13.44	\$14.11	\$929	\$975	\$1,024	\$1,075	\$1,129	\$2,013	\$2,446	2252	Sheriff's Clerk III	
\$14.33	\$15.05	\$15.80	\$16.59	\$17.42	\$1,146	\$1,204	\$1,264	\$1,327	\$1,393	\$2,484	\$3,019	2255	Sheriff's Warrant Officer	
\$11.90	\$12.50	\$13.12	\$13.78	\$14.47	\$952	\$1,000	\$1,050	\$1,102	\$1,158	\$2,063	\$2,508	1605	Specialist - Purchasing/Emergency Services	
\$13.80	\$14.49	\$15.22	\$15.98	\$16.78	\$1,104	\$1,160	\$1,217	\$1,278	\$1,342	\$2,393	\$2,908	7610	Specialist - Telephone Communication System	
\$17.42	\$18.29	\$19.21	\$20.17	\$21.18	\$1,394	\$1,464	\$1,537	\$1,614	\$1,694	\$3,020	\$3,671	7612	Telecommunications Technician	
\$10.73	\$11.27	\$11.83	\$12.42	\$13.04	\$858	\$901	\$946	\$994	\$1,043	\$1,860	\$2,261	4631	Traffic Control Worker I	
\$11.86	\$12.45	\$13.07	\$13.72	\$14.41	\$948	\$996	\$1,046	\$1,098	\$1,153	\$2,055	\$2,498	4632	Traffic Control Worker II	
\$13.10	\$13.75	\$14.44	\$15.16	\$15.92	\$1,048	\$1,100	\$1,155	\$1,213	\$1,274	\$2,271	\$2,760	4633	Traffic Control Worker III	
\$16.03	\$16.83	\$17.67	\$18.56	\$19.49	\$1,283	\$1,347	\$1,414	\$1,485	\$1,559	\$2,779	\$3,378	3530	Transportation Systems Specialist	
\$13.10	\$13.75	\$14.44	\$15.16	\$15.92	\$1,048	\$1,100	\$1,155	\$1,213	\$1,274	\$2,271	\$2,760	7113	Trapper	
\$11.86	\$12.45	\$13.07	\$13.72	\$14.41	\$948	\$996	\$1,046	\$1,098	\$1,153	\$2,055	\$2,498	4530	Tree Trimmer - Climber I	
\$13.10	\$13.75	\$14.44	\$15.16	\$15.92	\$1,048	\$1,100	\$1,155	\$1,213	\$1,274	\$2,271	\$2,760	4531	Tree Trimmer - Climber II	
\$11.74	\$12.33	\$12.94	\$13.59	\$14.27	\$939	\$986	\$1,035	\$1,087	\$1,141	\$2,035	\$2,473	4310	Vehicle Service Representative	
\$12.21	\$12.82	\$13.44	\$14.14	\$14.84	\$977	\$1,026	\$1,077	\$1,131	\$1,188	\$2,117	\$2,573	7500	Veterans Service Worker	
\$14.99	\$15.74	\$16.52	\$17.35	\$18.22	\$1,198	\$1,259	\$1,322	\$1,386	\$1,457	\$2,598	\$3,158	7131	Weights and Measures Inspector/Agricultural Biologist I	
\$16.56	\$17.39	\$18.26	\$19.17	\$20.13	\$1,325	\$1,391	\$1,461	\$1,534	\$1,610	\$2,870	\$3,489	7132	Weights and Measures Inspector/Agricultural Biologist II	
\$18.21	\$19.12	\$20.07	\$21.08	\$22.13	\$1,456	\$1,529	\$1,606	\$1,686	\$1,770	\$3,156	\$3,836	7133	Weights and Measures Inspector/Agricultural Biologist III	

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE D
LAW ENFORCEMENT - GENERAL UNIT CLASSIFICATIONS
(Effective 09-29-01)

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Bi-Weekly Rate						Monthly Equivalent		Class Code	Classification Title
						Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 1	Step 6		
\$16.42	\$17.24	\$18.10	\$19.00	\$19.95	\$20.95	\$1,313	\$1,379	\$1,448	\$1,520	\$1,596	\$1,676	\$2,845	\$3,631	5501	Deputy Sheriff
\$17.77	\$18.65	\$19.59	\$20.57	\$21.59	\$22.67	\$1,421	\$1,492	\$1,567	\$1,645	\$1,728	\$1,814	\$3,079	\$3,930	5300	District Attorney Investigator I
\$19.53	\$20.51	\$21.53	\$22.61	\$23.74	\$24.93	\$1,563	\$1,641	\$1,723	\$1,809	\$1,899	\$1,994	\$3,388	\$4,321	5301	District Attorney Investigator II
\$21.48	\$22.56	\$23.69	\$24.87	\$26.11	\$27.42	\$1,719	\$1,805	\$1,895	\$1,990	\$2,089	\$2,193	\$3,724	\$4,753	5302	District Attorney Senior Investigator
\$19.16	\$20.12	\$21.12	\$22.18	\$23.29	\$24.45	\$1,533	\$1,609	\$1,690	\$1,774	\$1,863	\$1,956	\$3,321	\$4,239	5003	Sheriff's Sergeant

SEPT 09
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE
LAW ENFORCEMENT - MANAGEMENT AND SUPERVISORY UNIT CLASSIFICATIONS
(Effective 09-29-01)

Hourly Rate						Bi-Weekly Rate						Monthly Equivalent		Class Code	Classification Title
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 1	Step 6		
\$28.44	\$29.87	\$31.36	\$32.93	\$34.57	\$36.30	\$2,275	\$2,389	\$2,509	\$2,634	\$2,766	\$2,904	\$4,930	\$6,282	5021	District Attorney Chief Investigator
\$25.44	\$26.71	\$28.05	\$29.45	\$30.92	\$32.47	\$2,035	\$2,137	\$2,244	\$2,356	\$2,474	\$2,598	\$4,410	\$5,628	5001	Sheriff's Captain
\$23.08	\$24.24	\$25.45	\$26.72	\$28.06	\$29.46	\$1,847	\$1,939	\$2,036	\$2,138	\$2,245	\$2,357	\$4,001	\$5,107	5002	Sheriff's Lieutenant
\$23.53	\$24.71	\$25.94	\$27.24	\$28.60	\$30.03	\$1,883	\$1,977	\$2,076	\$2,179	\$2,288	\$2,403	\$4,079	\$5,206	5022	District Attorney Assistant Chief Investigator

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE E
MANAGEMENT, CONFIDENTIAL, AND SUPERVISORY UNIT CLASSIFICATIONS
(Effective 12-22-01)

Step 1	Step 2	Step 3	Step 4	Step 5	Bi-Weekly Rate					Monthly Equivalent					Class	Classification Title
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5		
\$16.62	\$17.45	\$18.32	\$19.24	\$20.20	\$1,329	\$1,396	\$1,466	\$1,539	\$1,616	\$2,880	\$3,501	1220	Administrative Analyst I			
\$18.36	\$19.26	\$20.24	\$21.25	\$22.31	\$1,469	\$1,542	\$1,619	\$1,700	\$1,785	\$3,182	\$3,868	1221	Administrative Analyst II			
\$20.18	\$21.19	\$22.25	\$23.36	\$24.53	\$1,615	\$1,695	\$1,780	\$1,869	\$1,963	\$3,498	\$4,252	1222	Administrative Analyst III			
\$12.60	\$13.23	\$13.89	\$14.58	\$15.31	\$1,008	\$1,058	\$1,111	\$1,167	\$1,225	\$2,183	\$2,654	1210	Administrative Services Assistant			
\$22.52	\$23.64	\$24.82	\$26.06	\$27.37	\$1,801	\$1,881	\$1,966	\$2,055	\$2,149	\$3,903	\$4,774	1340	Assessment Systems and Standards Officer			
\$31.03	\$32.58	\$34.21	\$35.92	\$37.72	\$2,483	\$2,607	\$2,737	\$2,874	\$3,018	\$5,379	\$6,538	7140	Assistant Agricultural Commissioner/Weights & Measures (Effective 07-06-02)			
\$30.48	\$32.01	\$33.61	\$35.29	\$37.05	\$2,438	\$2,560	\$2,688	\$2,823	\$2,964	\$5,283	\$6,422	1130	Assistant Auditor-Controller (Effective 07-06-02)			
\$44.31	\$46.53	\$48.86	\$51.30	\$53.86	\$3,545	\$3,722	\$3,908	\$4,104	\$4,309	\$7,681	\$9,336	1235	Assistant Chief Probation Officer			
\$30.53	\$32.06	\$33.66	\$35.35	\$37.12	\$2,443	\$2,565	\$2,693	\$2,828	\$2,969	\$5,293	\$6,433	5031	Assistant Chief Probation Officer			
\$19.59	\$20.57	\$21.60	\$22.68	\$23.81	\$1,567	\$1,646	\$1,728	\$1,814	\$1,905	\$3,395	\$4,127	1213	Assistant Clerk to the Board of Supervisors I			
\$21.56	\$22.63	\$23.76	\$24.95	\$26.20	\$1,724	\$1,811	\$1,901	\$1,996	\$2,096	\$3,736	\$4,541	1213	Assistant Clerk to the Board of Supervisors II			
\$28.52	\$29.95	\$31.45	\$33.02	\$34.67	\$2,282	\$2,396	\$2,516	\$2,642	\$2,774	\$4,944	\$6,010	1719	Assistant County Clerk-Registrar (Effective 07-06-02)			
\$46.29	\$48.60	\$51.03	\$53.58	\$56.26	\$3,703	\$3,888	\$4,082	\$4,287	\$4,501	\$8,023	\$9,752	7355	Assistant County Counsel (Effective 07-06-02)			
\$39.55	\$41.53	\$43.60	\$45.78	\$48.07	\$3,164	\$3,322	\$3,488	\$3,663	\$3,846	\$6,955	\$8,333	8420	Assistant Director - Employment and Social Services (Effective 07-06-02)			
\$33.52	\$35.20	\$36.96	\$38.81	\$40.75	\$2,682	\$2,816	\$2,957	\$3,105	\$3,260	\$5,811	\$7,063	1530	Assistant Director - Human Resources (Effective 07-06-02)			
\$39.23	\$41.20	\$43.26	\$45.42	\$47.69	\$3,139	\$3,296	\$3,461	\$3,634	\$3,815	\$6,801	\$8,266	6101	Assistant Director - Public Health Administration (Effective 07-06-02)			
\$36.64	\$38.47	\$40.40	\$42.42	\$44.54	\$2,931	\$3,078	\$3,232	\$3,393	\$3,563	\$6,351	\$7,720	3120	Assistant Director - Public Works (Effective 07-06-02)			
\$37.47	\$39.35	\$41.32	\$43.38	\$45.55	\$2,998	\$3,149	\$3,305	\$3,471	\$3,644	\$6,496	\$7,895	7328	Assistant District Attorney (Effective 07-06-02)			
\$22.37	\$23.49	\$24.66	\$25.89	\$27.19	\$1,789	\$1,879	\$1,973	\$2,071	\$2,175	\$3,877	\$4,713	3140	Assistant Surveyor			
\$28.22	\$29.63	\$31.12	\$32.67	\$34.31	\$2,258	\$2,371	\$2,489	\$2,614	\$2,744	\$4,892	\$5,946	1815	Assistant Treasurer - Cash Management (Effective 07-06-02)			
\$27.15	\$28.50	\$29.93	\$31.42	\$33.00	\$2,172	\$2,280	\$2,394	\$2,514	\$2,640	\$4,705	\$5,719	3113	Assistant Treasurer/Tax Collector - Taxes & Revenue (Effective 07-06-02)			
\$19.63	\$20.61	\$21.64	\$22.72	\$23.86	\$1,570	\$1,649	\$1,731	\$1,818	\$1,909	\$3,403	\$4,136	3522	Associate Engineer			
\$27.15	\$28.50	\$29.93	\$31.42	\$33.00	\$2,172	\$2,280	\$2,394	\$2,514	\$2,640	\$4,705	\$5,719	3112	Associate Engineer			
\$18.40	\$19.32	\$20.29	\$21.30	\$22.37	\$1,472	\$1,546	\$1,623	\$1,704	\$1,789	\$3,189	\$3,877	1113	Associate Planner			
\$15.30	\$16.07	\$16.87	\$17.72	\$18.60	\$1,224	\$1,286	\$1,350	\$1,417	\$1,488	\$2,653	\$3,224	1211	Associate Planner			
\$16.83	\$17.67	\$18.56	\$19.48	\$20.46	\$1,346	\$1,414	\$1,485	\$1,559	\$1,637	\$2,917	\$3,546	1609	Associate Planner			
\$18.58	\$19.51	\$20.49	\$21.51	\$22.59	\$1,487	\$1,561	\$1,638	\$1,721	\$1,807	\$3,221	\$3,916	1608	Associate Planner			
\$33.98	\$35.79	\$37.76	\$39.81	\$41.94	\$2,329	\$2,446	\$2,568	\$2,696	\$2,831	\$5,047	\$6,134	3740	Buyer I			
\$26.69	\$27.97	\$29.32	\$30.74	\$32.22	\$2,055	\$2,158	\$2,266	\$2,379	\$2,498	\$4,453	\$5,412	6645	Buyer II			
\$16.25	\$17.07	\$17.92	\$18.82	\$19.76	\$1,300	\$1,365	\$1,434	\$1,505	\$1,581	\$2,817	\$3,425	5810	Buyer III			
\$35.45	\$37.22	\$39.08	\$41.04	\$43.09	\$2,836	\$2,978	\$3,127	\$3,283	\$3,447	\$6,145	\$7,469	1225	Buyer III			
\$24.80	\$26.04	\$27.35	\$28.71	\$30.15	\$1,984	\$2,083	\$2,188	\$2,297	\$2,412	\$4,299	\$5,226	7127	Chief Building Inspector			
\$15.80	\$16.59	\$17.41	\$18.29	\$19.20	\$1,264	\$1,327	\$1,393	\$1,463	\$1,536	\$2,738	\$3,328	3118	Chief Child Support Attorney			
\$17.45	\$18.32	\$19.24	\$20.20	\$21.21	\$1,396	\$1,466	\$1,539	\$1,616	\$1,697	\$3,025	\$3,676	8811	Chief Building Inspector			
\$31.68	\$33.27	\$34.93	\$36.68	\$38.51	\$2,535	\$2,661	\$2,794	\$2,934	\$3,081	\$5,492	\$6,675	6420	Deputy Director of Public Works Land Development			

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE
MANAGEMENT, CONFIDENTIAL, AND SUPERVISORY UNIT CLASSIFICATIONS
(Effective 12-22-01)

Step 1	Step 2	Hourly Rate				Bi-Weekly Rate					Monthly Equivalent		Class Code	Classification Title
		Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5			
\$27.83	\$29.22	\$30.68	\$32.21	\$33.82	\$2,226	\$2,337	\$2,454	\$2,577	\$2,706	\$4,823	\$5,982	6300	Director of Public Health Laboratory	
\$31.66	\$33.27	\$34.93	\$36.66	\$38.51	\$2,595	\$2,794	\$2,994	\$3,194	\$3,394	\$5,492	\$6,675	6650	Director of Public Health Nursing	
\$29.63	\$31.12	\$32.67	\$34.30	\$36.02	\$2,489	\$2,614	\$2,744	\$2,874	\$3,004	\$5,137	\$6,243	6140	Director-District Attorney Administration	
\$21.53	\$22.60	\$23.74	\$24.92	\$26.17	\$1,808	\$1,898	\$1,994	\$2,093	\$2,193	\$3,732	\$4,536	7620	Emergency Services Officer	
\$16.17	\$16.98	\$17.83	\$18.72	\$19.66	\$1,284	\$1,358	\$1,428	\$1,498	\$1,573	\$2,803	\$3,407	8121	Employment and Eligibility Supervisor	
\$19.66	\$20.66	\$21.70	\$22.78	\$23.92	\$1,574	\$1,653	\$1,736	\$1,823	\$1,914	\$3,411	\$4,146	8117	Employment and Eligibility Training Officer	
\$15.31	\$16.08	\$16.88	\$17.72	\$18.61	\$1,225	\$1,286	\$1,350	\$1,418	\$1,489	\$2,654	\$3,226	2540	Executive Secretary to the Chief Administrative Officer	
\$35.45	\$37.22	\$39.08	\$41.04	\$43.09	\$2,936	\$2,978	\$3,127	\$3,283	\$3,447	\$6,145	\$7,469	1230	Facilities Project Specialist	
\$21.71	\$22.80	\$23.94	\$25.14	\$26.39	\$1,737	\$1,824	\$1,915	\$2,011	\$2,112	\$3,764	\$4,575	3525	General Services Director (Effective 07-06-02)	
\$16.45	\$17.27	\$18.13	\$19.04	\$19.99	\$1,316	\$1,381	\$1,451	\$1,523	\$1,599	\$2,851	\$3,465	2328	Geographic Information System (GIS) Manager	
\$18.48	\$19.40	\$20.37	\$21.39	\$22.46	\$1,478	\$1,552	\$1,630	\$1,711	\$1,797	\$3,203	\$3,893	7820	Graphics Communication Officer	
\$20.41	\$21.43	\$22.51	\$23.63	\$24.81	\$1,633	\$1,715	\$1,801	\$1,891	\$1,985	\$3,538	\$4,301	7821	Information Systems Analyst I	
\$18.94	\$19.89	\$20.88	\$21.93	\$23.02	\$1,515	\$1,594	\$1,671	\$1,754	\$1,842	\$3,283	\$3,991	7812	Information Systems Analyst II	
\$19.35	\$20.32	\$21.34	\$22.40	\$23.52	\$1,548	\$1,626	\$1,707	\$1,792	\$1,882	\$3,354	\$4,077	3110	Information Systems Technician III	
\$13.71	\$14.40	\$15.12	\$15.87	\$16.67	\$1,097	\$1,152	\$1,209	\$1,270	\$1,333	\$2,377	\$2,889	1215	Junior Engineer	
\$11.46	\$12.03	\$12.63	\$13.26	\$13.93	\$917	\$962	\$1,011	\$1,061	\$1,114	\$1,986	\$2,414	2415	LaFCo/Administrative Support Services Assistant	
\$12.60	\$13.23	\$13.89	\$14.56	\$15.31	\$1,008	\$1,058	\$1,111	\$1,167	\$1,225	\$2,183	\$2,654	2416	Legal Secretary I	
\$13.24	\$13.90	\$14.59	\$15.32	\$16.09	\$1,059	\$1,112	\$1,168	\$1,226	\$1,287	\$2,295	\$2,789	7410	Legal Secretary II	
\$16.16	\$16.97	\$17.82	\$18.71	\$19.64	\$1,293	\$1,357	\$1,425	\$1,497	\$1,574	\$2,801	\$3,405	7411	Librarian I	
\$18.03	\$18.94	\$19.88	\$20.86	\$21.92	\$1,443	\$1,515	\$1,591	\$1,670	\$1,754	\$3,126	\$3,800	7412	Librarian II	
\$33.65	\$35.33	\$37.10	\$38.95	\$40.90	\$2,662	\$2,826	\$2,996	\$3,116	\$3,272	\$5,832	\$7,089	3745	Librarian III	
\$26.62	\$27.95	\$29.34	\$30.81	\$32.35	\$2,129	\$2,247	\$2,368	\$2,485	\$2,608	\$4,614	\$5,608	4250	Library Literacy Specialist	
\$27.43	\$28.80	\$30.24	\$31.75	\$33.34	\$2,194	\$2,304	\$2,419	\$2,540	\$2,667	\$4,754	\$5,778	6120	Manager - Building Inspection	
\$26.22	\$27.53	\$28.91	\$30.35	\$31.87	\$2,088	\$2,202	\$2,313	\$2,428	\$2,550	\$4,545	\$5,524	1611	Manager - Mental Health Facility	
\$24.95	\$26.20	\$27.51	\$28.88	\$30.33	\$1,996	\$2,096	\$2,201	\$2,311	\$2,426	\$4,325	\$5,257	7615	Manager - Purchasing Services	
\$18.22	\$19.13	\$20.09	\$21.09	\$22.15	\$1,458	\$1,530	\$1,607	\$1,687	\$1,772	\$3,158	\$3,839	6920	Manager - Program Resource and Development	
\$20.13	\$21.14	\$22.19	\$23.30	\$24.47	\$1,610	\$1,691	\$1,775	\$1,864	\$1,957	\$3,489	\$4,241	6921	Manager - Telecommunications Center	
\$14.70	\$15.43	\$16.21	\$17.02	\$17.87	\$1,176	\$1,235	\$1,296	\$1,361	\$1,429	\$2,548	\$3,097	7310	Mental Health Clinician II	
\$16.61	\$17.44	\$18.31	\$19.23	\$20.19	\$1,329	\$1,395	\$1,465	\$1,538	\$1,615	\$2,879	\$3,500	1520	Paralegal	
\$18.35	\$19.27	\$20.23	\$21.25	\$22.31	\$1,468	\$1,542	\$1,619	\$1,700	\$1,785	\$3,181	\$3,867	1521	Personnel Analyst I	
\$20.16	\$21.19	\$22.25	\$23.36	\$24.53	\$1,614	\$1,695	\$1,780	\$1,869	\$1,962	\$3,497	\$4,251	1522	Personnel Analyst II	
\$14.37	\$15.09	\$15.85	\$16.64	\$17.47	\$1,150	\$1,207	\$1,266	\$1,331	\$1,398	\$2,492	\$3,029	1510	Personnel Analyst III	
\$20.03	\$21.03	\$22.08	\$23.19	\$24.35	\$1,602	\$1,683	\$1,768	\$1,855	\$1,948	\$3,472	\$4,220	6320	Personnel Specialist	
\$29.76	\$31.19	\$32.75	\$34.38	\$36.10	\$2,376	\$2,495	\$2,620	\$2,751	\$2,888	\$5,148	\$6,258	3725	Pharmacist	
\$13.71	\$14.40	\$15.12	\$15.87	\$16.67	\$1,097	\$1,152	\$1,209	\$1,270	\$1,333	\$2,377	\$2,889	1214	Plan Check Engineer	
\$24.51	\$25.74	\$27.02	\$28.37	\$29.79	\$1,961	\$2,059	\$2,162	\$2,270	\$2,383	\$4,248	\$5,164	1223	Planning/Administrative Support Services Assistant	
\$20.51	\$21.54	\$22.61	\$23.75	\$24.93	\$1,641	\$1,723	\$1,809	\$1,900	\$1,995	\$3,555	\$4,322	1820	Principal Analyst	
\$11.46	\$12.03	\$12.63	\$13.26	\$13.93	\$917	\$962	\$1,011	\$1,061	\$1,114	\$1,986	\$2,414	2520	Principal Cashier/Investment Officer	
\$28.54	\$29.66	\$31.46	\$33.03	\$34.68	\$2,293	\$2,397	\$2,511	\$2,633	\$2,775	\$4,946	\$6,012	3536	Principal Planner	
\$24.93	\$26.18	\$27.49	\$28.85	\$30.30	\$1,994	\$2,094	\$2,199	\$2,309	\$2,424	\$4,321	\$5,253	6150	Program Manager - Butte County Children & Families Commission	
\$20.85	\$21.89	\$22.94	\$24.13	\$25.34	\$1,668	\$1,751	\$1,839	\$1,930	\$2,027	\$3,613	\$4,392	6130	Program Manager - Community Services	
\$27.43	\$28.80	\$30.24	\$31.75	\$33.34	\$2,304	\$2,404	\$2,519	\$2,640	\$2,767	\$4,755	\$5,779	8418	Program Manager - Employment and Social Services	
\$22.50	\$23.62	\$24.80	\$26.04	\$27.34	\$1,890	\$1,994	\$2,104	\$2,219	\$2,338	\$3,899	\$4,740	6201	Program Manager - Environmental Health	

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE
MANAGEMENT, CONFIDENTIAL, AND SUPERVISORY UNIT CLASSIFICATIONS
(Effective 12-22-01)

Step 1	Step 2	Hourly Rate					Bi-Weekly Rate					Monthly Equivalent					Class	Classification Title
		Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5	Step 1	Step 5					
\$22.58	\$23.71	\$24.89	\$25.14	\$27.44	\$1,806	\$1,897	\$1,991	\$2,091	\$2,195	\$3,913	\$4,757	5035	Program Manager - Probation					
\$22.24	\$23.35	\$24.52	\$25.74	\$27.03	\$1,779	\$1,868	\$1,963	\$2,059	\$2,162	\$3,854	\$4,685	1245	Program Manager - Staff Services					
\$26.95	\$30.40	\$31.92	\$33.51	\$35.19	\$2,085	\$2,432	\$2,681	\$2,815	\$3,018	\$5,018	\$6,100	7145	Program Manager - Water Division					
\$26.06	\$27.36	\$28.73	\$30.17	\$31.68	\$2,085	\$2,189	\$2,299	\$2,414	\$2,534	\$4,517	\$5,491	7210	Risk Manager					
\$24.23	\$25.44	\$26.71	\$28.04	\$29.45	\$1,938	\$2,035	\$2,137	\$2,244	\$2,356	\$4,199	\$5,104	4620	Road Superintendent					
\$26.06	\$27.36	\$28.73	\$30.17	\$31.68	\$2,085	\$2,189	\$2,299	\$2,414	\$2,534	\$4,517	\$5,491	7215	Road Superintendent					
\$11.64	\$12.52	\$12.83	\$13.47	\$14.15	\$931	\$978	\$1,027	\$1,078	\$1,132	\$2,018	\$2,452	2515	Secretary I					
\$12.86	\$13.50	\$14.18	\$14.89	\$15.63	\$1,029	\$1,080	\$1,134	\$1,191	\$1,251	\$2,229	\$2,710	2516	Secretary II					
\$15.49	\$16.26	\$17.08	\$17.93	\$18.83	\$1,239	\$1,301	\$1,366	\$1,435	\$1,506	\$2,685	\$3,264	3344	Senior Cadastral Drafting Technician					
\$29.70	\$31.19	\$32.75	\$34.38	\$36.10	\$2,371	\$2,495	\$2,620	\$2,751	\$2,888	\$5,148	\$6,258	3114	Senior Civil Engineer					
\$22.80	\$23.94	\$25.13	\$26.39	\$27.71	\$1,824	\$1,915	\$2,011	\$2,111	\$2,217	\$3,952	\$4,803	3523	Senior Planner					
\$17.86	\$18.75	\$19.69	\$20.67	\$21.70	\$1,428	\$1,500	\$1,575	\$1,654	\$1,736	\$3,095	\$3,762	1243	Senior Staff Services Systems Specialist					
\$21.32	\$22.38	\$23.50	\$24.68	\$25.91	\$1,705	\$1,791	\$1,880	\$1,974	\$2,073	\$3,695	\$4,491	8525	Social Services Staff Development Officer					
\$19.29	\$20.26	\$21.27	\$22.33	\$23.45	\$1,543	\$1,621	\$1,702	\$1,787	\$1,876	\$3,344	\$4,065	8520	Social Worker Supervisor I					
\$21.32	\$22.38	\$23.50	\$24.68	\$25.91	\$1,705	\$1,791	\$1,880	\$1,974	\$2,073	\$3,695	\$4,491	8521	Social Worker Supervisor II					
\$29.26	\$30.73	\$32.26	\$33.87	\$35.57	\$2,341	\$2,458	\$2,581	\$2,710	\$2,845	\$5,072	\$6,165	3130	Solid Waste Manager					
\$18.24	\$17.05	\$17.91	\$18.80	\$19.74	\$1,299	\$1,364	\$1,432	\$1,504	\$1,579	\$2,815	\$3,422	5061	Specialist - Pre-Trial Release					
\$16.16	\$16.97	\$17.82	\$18.71	\$19.64	\$1,293	\$1,357	\$1,425	\$1,497	\$1,571	\$2,801	\$3,405	1240	Staff Services Systems Specialist					
\$23.38	\$24.55	\$25.76	\$27.06	\$28.42	\$1,870	\$1,964	\$2,062	\$2,165	\$2,273	\$4,052	\$4,926	4225	Superintendent - Building and Grounds					
\$17.69	\$18.57	\$19.50	\$20.48	\$21.50	\$1,415	\$1,486	\$1,560	\$1,638	\$1,720	\$3,066	\$3,727	4535	Superintendent - Food Control and Drainage Districts					
\$22.58	\$23.71	\$24.89	\$26.14	\$27.44	\$1,806	\$1,897	\$1,991	\$2,091	\$2,195	\$3,913	\$4,757	5043	Superintendent - Juvenile Hall					
\$17.69	\$18.57	\$19.50	\$20.48	\$21.50	\$1,415	\$1,486	\$1,560	\$1,638	\$1,720	\$3,066	\$3,727	4648	Supervising Bridge Maintenance Worker					
\$19.83	\$20.82	\$21.86	\$22.96	\$24.10	\$1,586	\$1,666	\$1,749	\$1,837	\$1,928	\$3,437	\$4,178	3715	Supervising Building Inspector					
\$13.12	\$13.78	\$14.47	\$15.19	\$15.95	\$1,050	\$1,102	\$1,157	\$1,215	\$1,276	\$2,275	\$2,765	4415	Supervising Cook					
\$15.45	\$16.22	\$17.04	\$17.89	\$18.78	\$1,236	\$1,298	\$1,363	\$1,431	\$1,503	\$2,678	\$3,255	5051	Supervising Dispatcher					
\$15.11	\$15.85	\$16.65	\$17.49	\$18.36	\$1,208	\$1,269	\$1,332	\$1,399	\$1,469	\$2,618	\$3,182	2247	Supervising Family Support Case Manager					
\$15.88	\$16.68	\$17.51	\$18.39	\$19.31	\$1,271	\$1,334	\$1,401	\$1,471	\$1,544	\$2,753	\$3,346	5042	Supervising Juvenile Hall Counselor					
\$13.92	\$14.61	\$15.34	\$16.11	\$16.92	\$1,113	\$1,169	\$1,228	\$1,289	\$1,353	\$2,412	\$2,932	2420	Supervising Legal Secretary					
\$29.71	\$31.20	\$32.76	\$34.40	\$36.12	\$2,377	\$2,496	\$2,621	\$2,752	\$2,889	\$5,150	\$6,260	6845	Supervising Psychologist					
\$17.69	\$18.57	\$19.50	\$20.48	\$21.50	\$1,415	\$1,486	\$1,560	\$1,638	\$1,720	\$3,066	\$3,727	4618	Supervising Road Maintenance Worker					
\$13.92	\$14.61	\$15.34	\$16.11	\$16.92	\$1,113	\$1,169	\$1,228	\$1,289	\$1,353	\$2,412	\$2,932	2720	Supervising Storekeeper					
\$17.69	\$18.57	\$19.50	\$20.48	\$21.50	\$1,415	\$1,486	\$1,560	\$1,638	\$1,720	\$3,066	\$3,727	4638	Supervising Traffic Control Worker					
\$20.23	\$21.24	\$22.30	\$23.42	\$24.59	\$1,618	\$1,699	\$1,784	\$1,873	\$1,967	\$3,506	\$4,262	1120	Supervisor - Accounting					
\$19.73	\$20.72	\$21.76	\$22.84	\$23.98	\$1,579	\$1,658	\$1,740	\$1,827	\$1,919	\$3,420	\$4,157	7125	Supervisor - Agricultural Biologist					
\$15.30	\$16.07	\$16.87	\$17.71	\$18.60	\$1,224	\$1,285	\$1,350	\$1,417	\$1,488	\$2,652	\$3,224	6212	Supervisor - Animal Control					
\$22.52	\$23.64	\$24.82	\$26.06	\$27.37	\$1,801	\$1,881	\$1,966	\$2,085	\$2,189	\$3,903	\$4,744	1335	Supervisor - Appraiser					
\$18.54	\$19.46	\$20.44	\$21.46	\$22.53	\$1,483	\$1,557	\$1,635	\$1,717	\$1,802	\$3,213	\$3,905	2218	Supervisor - Assessment Office					
\$23.49	\$24.67	\$25.90	\$27.20	\$28.56	\$1,880	\$1,974	\$2,072	\$2,176	\$2,285	\$4,072	\$4,950	1330	Supervisor - Auditor/Appraiser					
\$20.23	\$21.24	\$22.30	\$23.42	\$24.59	\$1,618	\$1,699	\$1,784	\$1,873	\$1,967	\$3,506	\$4,262	1140	Supervisor - Billing					
\$18.04	\$18.94	\$19.89	\$20.88	\$21.93	\$1,443	\$1,515	\$1,591	\$1,671	\$1,754	\$3,127	\$3,800	4217	Supervisor - Building Crafts Worker					
\$13.92	\$14.61	\$15.34	\$16.11	\$16.92	\$1,113	\$1,169	\$1,228	\$1,289	\$1,353	\$2,412	\$2,932	2530	Supervisor - Clerical Support Services					
\$20.24	\$21.04	\$22.10	\$23.20	\$24.36	\$1,603	\$1,694	\$1,788	\$1,886	\$1,949	\$3,474	\$4,223	1810	Supervisor - Central Collections					
\$16.74	\$17.57	\$18.45	\$19.38	\$20.34	\$1,339	\$1,406	\$1,476	\$1,550	\$1,628	\$2,901	\$3,526	7711	Supervisor - Court Compliance Division					
\$20.46	\$21.48	\$22.56	\$23.69	\$24.87	\$1,637	\$1,719	\$1,805	\$1,895	\$1,990	\$3,547	\$4,311	6202	Supervisor - Environmental Health					
\$16.69	\$17.52	\$18.40	\$19.32	\$20.29	\$1,335	\$1,402	\$1,472	\$1,546	\$1,623	\$2,893	\$3,516	2248	Supervisor - Family Support Services					
\$18.97	\$19.92	\$20.92	\$21.96	\$23.06	\$1,518	\$1,594	\$1,673	\$1,757	\$1,845	\$3,289	\$3,997	4820	Supervisor - Fleet Services/Store Operations					

SE, JN 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE
MANAGEMENT, CONFIDENTIAL, AND SUPERVISORY UNIT CLASSIFICATIONS
(Effective 12-22-01)

Class	Classification Title	Hourly Rate					Bi-Weekly Rate					Monthly Equivalent		Code
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5	
4420	Supervisor - Food Services	\$14.43	\$15.15	\$15.91	\$16.70	\$17.54	\$1,154	\$1,212	\$1,273	\$1,336	\$1,403	\$2,501	\$3,040	4420
4525	Supervisor - Grounds Maintenance	\$14.34	\$15.06	\$15.81	\$16.60	\$17.43	\$1,147	\$1,205	\$1,265	\$1,328	\$1,394	\$2,486	\$3,021	4525
6410	Supervisor - Health Education Specialist	\$17.31	\$18.17	\$19.08	\$20.03	\$21.04	\$1,384	\$1,454	\$1,526	\$1,603	\$1,683	\$3,000	\$3,646	6410
4115	Supervisor - Janitor Services	\$11.18	\$11.73	\$12.32	\$12.94	\$13.58	\$894	\$939	\$986	\$1,035	\$1,087	\$1,937	\$2,354	4115
5041	Supervisor - Juvenile Hall	\$19.54	\$20.51	\$21.54	\$22.62	\$23.75	\$1,563	\$1,641	\$1,723	\$1,809	\$1,900	\$3,386	\$4,116	5041
2425	Supervisor - Legal Secretarial Services	\$16.30	\$16.07	\$16.87	\$17.71	\$18.60	\$1,224	\$1,285	\$1,350	\$1,417	\$1,488	\$2,652	\$3,224	2425
6923	Supervisor - Mental Health Clinician	\$22.24	\$23.35	\$24.52	\$25.75	\$27.04	\$1,779	\$1,868	\$1,962	\$2,060	\$2,163	\$3,855	\$4,686	6923
6915	Supervisor - Mental Health Counselor	\$19.06	\$20.01	\$21.01	\$22.06	\$23.16	\$1,524	\$1,601	\$1,681	\$1,765	\$1,853	\$3,303	\$4,015	6915
6610	Supervisor - Mental Health Nurse	\$23.37	\$24.53	\$25.76	\$27.05	\$28.40	\$1,869	\$1,963	\$2,061	\$2,164	\$2,272	\$4,050	\$4,923	6610
1811	Supervisor - Property Taxes	\$20.04	\$21.04	\$22.10	\$23.20	\$24.36	\$1,603	\$1,684	\$1,768	\$1,856	\$1,949	\$3,474	\$4,223	1811
8820	Supervisor - Public Guardian/Public Administrator	\$21.32	\$22.38	\$23.50	\$24.68	\$25.91	\$1,705	\$1,791	\$1,880	\$1,974	\$2,073	\$3,695	\$4,491	8820
6640	Supervisor - Public Health Nurse	\$25.69	\$26.97	\$28.32	\$29.74	\$31.22	\$2,055	\$2,158	\$2,266	\$2,379	\$2,498	\$4,453	\$5,412	6640
6361	Supervisor - Public Health Nutritionist	\$22.74	\$23.88	\$25.08	\$26.33	\$27.65	\$1,820	\$1,911	\$2,006	\$2,106	\$2,212	\$3,942	\$4,792	6361
2259	Supervisor - Sheriff's Records and Warrants	\$17.95	\$18.84	\$19.78	\$20.77	\$21.81	\$1,436	\$1,507	\$1,583	\$1,662	\$1,745	\$3,111	\$3,781	2259
2535	Supervisor - Staff Support Services	\$16.49	\$17.31	\$18.18	\$19.09	\$20.04	\$1,319	\$1,385	\$1,454	\$1,527	\$1,603	\$2,858	\$3,474	2535
3330	Survey Party Chief	\$20.29	\$21.30	\$22.36	\$23.48	\$24.66	\$1,623	\$1,704	\$1,789	\$1,879	\$1,973	\$3,516	\$4,274	3330
7510	Veterans Service Officer	\$18.09	\$18.99	\$19.94	\$20.94	\$21.98	\$1,447	\$1,519	\$1,595	\$1,675	\$1,759	\$3,135	\$3,811	7510

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE G
PROFESSIONAL EMPLOYEES' UNIT CLASSIFICATIONS
(Effective 01-05-02)

Step 1	Step 2	Hourly Rate					Bi-Monthly Rate					Monthly Rate		Class Code	Classification Title
		Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5				
\$37.74	\$37.53	\$39.40	\$41.37	\$43.44	\$2,859	\$3,002	\$3,152	\$3,310	\$3,475	\$6,155	\$7,530	7338	Chief Deputy County Counsel		
\$19.86	\$20.85	\$21.90	\$22.99	\$24.14	\$1,589	\$1,668	\$1,752	\$1,839	\$1,931	\$3,442	\$4,184	7350	Child Support Attorney I		
\$23.04	\$24.19	\$25.40	\$26.67	\$28.00	\$1,643	\$1,935	\$2,032	\$2,134	\$2,240	\$3,993	\$4,854	7351	Child Support Attorney II		
\$26.62	\$27.96	\$29.35	\$30.82	\$32.36	\$2,130	\$2,236	\$2,348	\$2,466	\$2,589	\$4,615	\$5,609	7352	Child Support Attorney III		
\$31.71	\$33.29	\$34.96	\$36.71	\$38.54	\$2,537	\$2,663	\$2,797	\$2,936	\$3,083	\$5,496	\$6,681	7353	Child Support Attorney IV		
\$19.86	\$20.85	\$21.90	\$22.99	\$24.14	\$1,589	\$1,668	\$1,752	\$1,839	\$1,931	\$3,442	\$4,184	7330	Deputy County Counsel I		
\$23.04	\$24.19	\$25.40	\$26.67	\$28.00	\$1,643	\$1,935	\$2,032	\$2,134	\$2,240	\$3,993	\$4,854	7331	Deputy County Counsel II		
\$26.62	\$27.96	\$29.35	\$30.82	\$32.36	\$2,130	\$2,236	\$2,348	\$2,466	\$2,589	\$4,615	\$5,609	7332	Deputy County Counsel III		
\$31.71	\$33.29	\$34.96	\$36.71	\$38.54	\$2,537	\$2,663	\$2,797	\$2,936	\$3,083	\$5,496	\$6,681	7333	Deputy County Counsel IV		
\$19.86	\$20.85	\$21.90	\$22.99	\$24.14	\$1,589	\$1,668	\$1,752	\$1,839	\$1,931	\$3,442	\$4,184	7320	Deputy District Attorney I		
\$23.04	\$24.19	\$25.40	\$26.67	\$28.00	\$1,643	\$1,935	\$2,032	\$2,134	\$2,240	\$3,993	\$4,854	7321	Deputy District Attorney II		
\$26.62	\$27.96	\$29.35	\$30.82	\$32.36	\$2,130	\$2,236	\$2,348	\$2,466	\$2,589	\$4,615	\$5,609	7322	Deputy District Attorney III		
\$31.71	\$33.29	\$34.96	\$36.71	\$38.54	\$2,537	\$2,663	\$2,797	\$2,936	\$3,083	\$5,496	\$6,681	7323	Deputy District Attorney IV		
\$52.44	\$56.06	\$57.82	\$60.71	\$63.74	\$4,195	\$4,405	\$4,625	\$4,857	\$5,099	\$9,090	\$11,049	6830	Psychiatrist		
\$24.82	\$26.06	\$27.36	\$28.73	\$30.17	\$1,985	\$2,085	\$2,189	\$2,298	\$2,413	\$4,302	\$5,229	6840	Psychologist I		
\$27.43	\$28.86	\$30.24	\$31.75	\$33.34	\$2,194	\$2,304	\$2,419	\$2,540	\$2,667	\$4,754	\$5,776	6841	Psychologist II		
\$23.58	\$24.86	\$26.11	\$27.41	\$28.78	\$1,894	\$1,989	\$2,089	\$2,193	\$2,303	\$4,105	\$4,989	6302	Public Health Microbiologist		
\$19.40	\$20.37	\$21.39	\$22.46	\$23.58	\$1,552	\$1,629	\$1,711	\$1,796	\$1,886	\$3,362	\$4,087	6630	Public Health Nurse I		
\$21.43	\$22.50	\$23.63	\$24.81	\$26.05	\$1,715	\$1,800	\$1,890	\$1,985	\$2,084	\$3,715	\$4,515	6631	Public Health Nurse II		
\$23.68	\$24.86	\$26.11	\$27.41	\$28.78	\$1,894	\$1,989	\$2,089	\$2,193	\$2,303	\$4,105	\$4,989	6632	Public Health Nurse III		
\$25.23	\$26.49	\$27.82	\$29.21	\$30.67	\$2,018	\$2,119	\$2,225	\$2,337	\$2,453	\$4,373	\$5,315	6635	Public Health Nurse Practitioner		
\$17.73	\$18.62	\$19.55	\$20.53	\$21.55	\$1,419	\$1,489	\$1,564	\$1,642	\$1,724	\$3,074	\$3,736	6620	Staff Nurse I		
\$19.40	\$20.37	\$21.39	\$22.46	\$23.58	\$1,552	\$1,629	\$1,711	\$1,796	\$1,886	\$3,362	\$4,087	6621	Staff Nurse II		
\$21.43	\$22.50	\$23.63	\$24.81	\$26.05	\$1,715	\$1,800	\$1,890	\$1,985	\$2,084	\$3,715	\$4,515	6622	Staff Nurse III		

SE. JN 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE H
SOCIAL SERVICES WORKERS' UNIT CLASSIFICATIONS
(Effective 09-29-01)

Hourly Rate					Bi-Weekly Rate					Monthly Rate		Class Code	Classification Title
Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5		
\$10.11	\$10.62	\$11.15	\$11.71	\$12.29	\$809	\$843	\$892	\$936	\$983	\$1,753	\$2,130	8110	Eligibility Technician I
\$11.42	\$11.99	\$12.59	\$13.22	\$13.88	\$914	\$959	\$1,007	\$1,058	\$1,111	\$1,980	\$2,407	8111	Eligibility Technician II
\$13.26	\$13.92	\$14.62	\$15.38	\$16.11	\$1,061	\$1,114	\$1,169	\$1,228	\$1,289	\$2,298	\$2,793	8115	Eligibility Training Technician
\$12.41	\$13.03	\$13.68	\$14.36	\$15.08	\$992	\$1,042	\$1,094	\$1,149	\$1,206	\$2,150	\$2,614	8113	Employment and Eligibility Technician
\$12.96	\$13.61	\$14.29	\$15.01	\$15.78	\$1,037	\$1,089	\$1,143	\$1,200	\$1,260	\$2,247	\$2,731	8313	Employment Case Manager I
\$14.32	\$15.03	\$15.78	\$16.57	\$17.40	\$1,145	\$1,203	\$1,263	\$1,326	\$1,392	\$2,481	\$3,016	8314	Employment Case Manager II
\$15.75	\$16.53	\$17.36	\$18.23	\$19.14	\$1,260	\$1,323	\$1,389	\$1,458	\$1,531	\$2,729	\$3,318	8315	Employment Case Manager III
\$13.26	\$13.92	\$14.62	\$15.35	\$16.11	\$1,061	\$1,114	\$1,169	\$1,228	\$1,289	\$2,298	\$2,793	8114	Senior Employment and Eligibility Technician
\$11.73	\$12.31	\$12.93	\$13.58	\$14.26	\$938	\$985	\$1,034	\$1,086	\$1,140	\$2,033	\$2,471	8510	Social Services Aide
\$12.96	\$13.61	\$14.29	\$15.01	\$15.76	\$1,037	\$1,089	\$1,143	\$1,200	\$1,260	\$2,247	\$2,731	8511	Social Worker I
\$14.32	\$15.03	\$15.78	\$16.57	\$17.40	\$1,145	\$1,203	\$1,263	\$1,326	\$1,392	\$2,481	\$3,016	8512	Social Worker II
\$15.75	\$16.53	\$17.36	\$18.23	\$19.14	\$1,260	\$1,323	\$1,389	\$1,458	\$1,531	\$2,729	\$3,318	8513	Social Worker III
\$17.40	\$18.27	\$19.18	\$20.14	\$21.14	\$1,392	\$1,461	\$1,534	\$1,611	\$1,692	\$3,015	\$3,665	8514	Social Worker IV

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

PROBATION PEACE OFFICERS' ASSOCIATION UNIT CLASSIFICATIONS
REFERENCE I

Step 1	Step 2	Step 3	Step 4	Step 5	Bi-Weekly Rate					Monthly Rate		Class Code	Classification Title
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 5		
\$12.03	\$12.64	\$13.27	\$13.93	\$14.63	\$963	\$1,011	\$1,061	\$1,115	\$1,170	\$2,086	\$2,536	5109	Juvenile Hall Counselor I
\$13.30	\$13.96	\$14.66	\$15.39	\$16.16	\$1,064	\$1,117	\$1,173	\$1,231	\$1,293	\$2,305	\$2,802	5110	Juvenile Hall Counselor II
\$14.12	\$14.82	\$15.56	\$16.34	\$17.16	\$1,129	\$1,186	\$1,245	\$1,307	\$1,373	\$2,447	\$2,974	5600	Probation Officer I
\$15.52	\$16.30	\$17.11	\$17.97	\$18.87	\$1,242	\$1,304	\$1,369	\$1,437	\$1,509	\$2,690	\$3,270	5601	Probation Officer II
\$17.23	\$18.10	\$19.00	\$19.95	\$20.95	\$1,379	\$1,448	\$1,520	\$1,596	\$1,676	\$2,987	\$3,631	5033	Probation Officer III
\$19.54	\$20.51	\$21.54	\$22.62	\$23.75	\$1,563	\$1,641	\$1,723	\$1,809	\$1,900	\$3,386	\$4,116	5032	Supervising Probation Officer

SECTION 69
SALARY PLAN FOR CLASSIFIED POSITIONS

REFERENCE J
CLASSIFICATIONS WITH FLAT RATE ASSIGNMENTS*

Flat Rate	Class Code	Classification Title
\$125/MO**	6801	Board Certified Psychiatrist
\$100/BI-WEEKLY***		Deputy County Surveyor
\$65.00/DAY****	1710	Election Clerk
Federal Minimum Wage Applicable on Date(s) of Service	1711	Election Day Worker
\$95.00/DAY****	1712	Election Inspector
\$65.00/DAY****	1713	Election Judge
\$7.25/HR	2605	File Clerk - Extra Help
\$75.00/HR	6810	Mental Health Clinic Psychiatrist
\$50.00/SHIFT STANDBY PAY		Mental Health Clinic Psychiatrist
\$85.00/HR (Defined as either being Board Certified, or with 5 years experience as a County Staff Psychiatrist.)	6811	Mental Health Clinic Psychiatrist
\$40.00/HR	6802	Public Health Clinic Physician
\$7.25-\$11.24/HR	1705	Seasonal Election Worker
\$6.90/HR	7130	Weights and Measures Inspector Aide
\$1134/BI-WEEKLY	5500	Deputy Sheriff Trainee
\$15.11/HR (effective 07-01-01)	5550	Waterways Enforcement Specialist
\$6.75/HR (effective 01-01-02)	6528	Mental Health Intern

*SALARY RATES FOR THESE CLASSIFICATIONS WILL APPLY AS INDICATED. CLASSIFICATIONS IN THIS SECTION ARE EXEMPT FROM UNIT REPRESENTATION.

**Additional wage for regular-help Psychiatrist possessing Psychiatric Board Certification.

***If appointed to perform the duties of County Surveyor, must possess a valid certificate of registration as a Professional Civil Engineer (authorized to practice land surveying) or Land Surveyor, issued by the California State Board of Registration for Professional Engineers and Land Surveyors.

****An additional \$10 per class for attending training.

SECTION 70
SALARY PLAN FOR ELECTED AND APPOINTED OFFICIALS**

REFERENCE A: APPOINTED DEPARTMENT HEADS
(Effective 07-06-02)

Bi-Weekly Salary	Monthly Equivalent	Annual Salary	Class Code	Classification Title
\$3,621	\$7,846	\$94,149	155	Agricultural Commissioner/Director of Weights & Measures
\$4,395	\$9,523	\$114,277	110	Chief Administrative Officer
\$3,399	\$7,365	\$88,374	135	Chief Probation Officer (Effective 07-15-02)
\$5,401	\$11,702	\$140,427	115	County Counsel
\$4,281	\$9,275	\$111,303	145	Director - Behavioral Health
\$3,888	\$8,425	\$101,096	125	Director - Child Support Services
\$3,468	\$7,513	\$90,156	175	Director - Development Services (07-22-02)
\$4,615	\$9,999	\$119,990	170	Director - Employment and Social Services
\$3,912	\$8,476	\$101,710	120	Director - Human Resources
\$4,063	\$8,803	\$105,634	185	Director - Information Systems
\$3,459	\$7,494	\$89,927	150	Director - Libraries
\$4,578	\$9,920	\$119,035	180	Director - Public Health
\$4,217	\$9,137	\$109,648	130	Director - Public Works
\$4,194	\$9,086	\$109,034	195	Director-Water and Resource Conservation
\$3,054	\$6,617	\$79,400	160	LAFCo Executive Officer

REFERENCE B: ELECTED OFFICERS
(Effective 07-06-02)

Bi-Weekly Salary	Monthly Equivalent	Annual Salary	Class Code	Classification Title
\$3,485	\$7,551	\$90,617	210	Assessor
\$3,594	\$7,787	\$93,440	215	Auditor - Controller
\$3,363	\$7,287	\$87,442	230	Clerk - Recorder
\$4,418	\$9,573	\$114,878	235	District Attorney
\$3,983	\$8,629	\$103,551	225	Sheriff - Coroner
\$3,328	\$7,210	\$86,518	220	Treasurer - Tax Collector

REFERENCE C: BOARD OF SUPERVISORS' MEMBERS

Bi-Weekly Salary	Monthly Equivalent	Annual Salary	Class Code	Classification Title
\$1,110	\$2,405	\$28,862	240	Board of Supervisor's Member* (Effective 07-01-2002)

*On July 1 of each year the salary of each member of the Board of Supervisors shall be increased by that amount which is produced by multiplying the then current salary of each member of the Board by the percentage increase of the salary for judges, as specified in Government Code Section 68203. Provided, however, that the annual increase in the salary of each member of the Board of Supervisors shall in no case exceed five percent.

SECTION 70
SALARY PLAN FOR ELECTED AND APPOINTED OFFICIALS**

REFERENCE D: SEVERANCE ACCRUAL FOR ELECTED OFFICIALS*

Years of County Employment	Annual Severance Accrual**
0 to 5 years	\$1,350
6 to 10 years	\$1,830
11 to 20 years	\$2,300
20 plus years	\$2,500

* At severance, an elected official shall receive compensation equal to the number of years (or fraction thereof) of employment after adoption by the Board multiplied by the amount(s) listed.

**Proration based years of service categories for department head vacation accruals.

REFERENCE E: APPOINTED OFFICIALS WITH BI-WEEKLY RANGE ASSIGNMENTS,

Bi-Weekly Salary						Monthly Equivalent		Class Code	Classification Title
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 1	Top Step	Class Code	Classification Title
\$2,681	\$2,815	\$2,956	\$3,104	\$3,259	\$3,422	\$5,809	\$7,414	5000	Undersheriff (At-Will) (Effective 07-06-02)
\$968	\$1,017	\$1,067	\$1,121	\$1,177	---	\$2,098	\$2,550	190	Supervisor's Administrative Assistant I (Effective 09-29-01)
\$1,065	\$1,118	\$1,174	\$1,233	\$1,295	---	\$2,308	\$2,805	192	Supervisor's Administrative Assistant II (Effective 09-29-01)
\$650	\$682	\$717	\$752	\$790	---	\$1,408	\$1,712	191	Supervisor's Clerical Aide (Effective 09-29-01)

REFERENCE F: APPOINTED OFFICIALS REPORTING TO THE BUTTE COUNTY BOARD OF SUPERVISORS

Annual Salary	Class Code	Classification Title
\$129,742	140	Health Officer (Effective 07-06-02)

***Appointed and elected officials shown in Reference A, B, E, and F of this section, who are members of the Public Employees' Retirement System, may elect to receive County payment of the member's share of the retirement cost or in lieu an additional percentage applied to their biweekly wage. The additional wage, when combined with the related wage overhead cost, shall not exceed the amount of the County retirement contribution to the member's share of retirement cost.

SECTION 71: PAYMENT OF SALARIES AND WAGES. Salary and wage policies shall be in accordance with the provisions of the Merit System Ordinance and Resolution. Payment of salaries shall be made on the Friday next succeeding the end of any pay period. If the salary payment date falls on a regularly scheduled County holiday, payment shall be made the preceding regularly scheduled work day.

SECTION 72: REPEAL. Ordinance No. 3807, all amendments thereto, and any and all other ordinances which are inconsistent with the provisions of this Salary Ordinance, are hereby repealed as of the effective date hereof.

SECTION 73: SEVERABILITY. If any part of this ordinance shall be held void by a court of competent jurisdiction, such part shall be deemed severable, and the invalidity thereof shall not affect the remaining parts of this ordinance.

SECTION 74: EFFECTIVE DATE AND PUBLICATION. This Ordinance shall be and it is hereby declared to be in full force and effective as of September 10, 2002; and, before the expiration of fifteen (15) days after its passage, a summary of this Ordinance shall be published in accordance with Government Code Section 25124(b)(1) giving notice of its adoption and including the names of the members of the Board of Supervisors voting for and against it.

Said summary shall be published in the Chico Enterprise Record, a newspaper published in the County of Butte, State of California. The Clerk shall post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of this ordinance.

PASSED AND ADOPTED by the Board of Supervisors of the County of Butte, State of California, on the _____ day of _____, 2002, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

CURT JOSIASSEN , Chair of the Butte County Board of Supervisors

ATTEST:

PAUL MCINTOSH
Clerk of the Board of Supervisors

BY: _____

APPENDIX

<u><i>Name</i></u>	<u><i>Page Number</i></u>
Proposition 172 Maintenance of Effort Calculation	704
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Glossary of Budget Terms	708

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**PROPOSITION 172 (AB 2788)
MAINTENANCE OF EFFORT CALCULATION**

	1992-93 Budget	Less Adjusts.	Total 92-93 Base Yr.	2002-03 Budget	Less Adjusts.	Adjusted Base
<i>District Attorney</i>						
Criminal	2,451,711	1,750	2,449,961	5,230,555	285,515	4,945,040
Family Support	2,278,749	2,278,749	0	N/A	N/A	N/A
Child Abduction	0	0	0	352,071	352,071	0
Grant Programs	0	0	0	867,058	820,331	46,727
Welfare Fraud	528,935	528,935	0	1,585,797	1,584,127	1,670
Subtotal	5,259,395	2,809,434	2,449,961	8,035,481	3,042,044	4,993,437
<i>Sheriff Department</i>						
Services	2,233,164	59,300	2,173,864	4,103,647	1,027,263	3,076,384
Operations	4,517,823	314,328	4,203,495	7,206,215	562,344	6,643,871
Incarceration	4,714,859	611,004	4,103,855	10,487,655	339,040	10,148,615
COPPS	0	0	0	0	0	0
Local Law Enforc. Block Grant	0	0	0	0	0	0
FOREST Grant	0	0	0	972,028	972,028	0
Rural County Supplement	0	0	0	502,346	502,346	0
Special Enforcement Unit	717,587	198,300	519,287	1,204,251	828,784	375,467
Narcotics	79,171	149,000	(69,829)	109,957	0	109,957
Subtotal	12,262,604	1,331,932	10,930,672	24,586,099	4,231,805	20,354,294
<i>Probation Department</i>						
Juvenile Hall	1,277,495	192,739	1,084,756	3,160,227	131,185	3,029,042
General Services	1,822,927	248,032	1,574,895	5,571,756	1,788,280	3,783,476
Victim Witness	173,127	156,372	16,755	209,655	209,655	0
Board of Control	94,567	96,600	(2,033)	232,256	232,256	0
Subtotal	3,368,116	693,743	2,674,373	9,173,894	2,361,376	6,812,518
<i>Fire Department</i>						
Regular Services	4,920,682	283,500	4,637,182	9,056,388	165,639	8,890,749
Volunteer Services	584,904	145,134	439,770	699,559	0	699,559
Ancillary	12,250	13,810	(1,560)	541,254	407,202	134,052
Power Line Inspection	0	0	0	56,337	0	56,337
Subtotal	5,517,836	442,444	5,075,392	10,353,538	572,841	9,780,697
TOTALS	26,407,951	5,277,553	21,130,398	52,149,012	10,208,066	41,940,946
Plus Growth in Proposition 172 Sales Tax			3,350,669			
Total Adjusted Proposition 172 Base Year			24,481,067	24,481,067		
AMOUNT OVER (UNDER) MAINTENANCE OF EFFORT						\$17,459,879

**County of Butte FY 2002-03 Final Budget
SCHEDULE OF FIXED ASSETS**

Budget Unit #	Dept. Name	Item Description	Amount Requested	Amount Recom'd	Approved Dept. Totals
080.001	Assessor	Used Vehicle	12,000	12,000	12,000
175.001	Equipment Replacement Fund - Sheriff Department	<i>Sheriff - Administration (360.001)</i> Two Vehicles	50,000		
		<i>Sheriff - Operations / Patrol (360.002)</i> Twelve Vehicles	300,000		
		<i>Sheriff - Incarceration (360.003)</i> Two Vehicles	50,000		
	<i>Subtotal Equip. Replcmnt. - Sheriff</i>	Recommended Total for Sheriff Department. (See Narrative)		400,000	400,000
175.002	Equipment Replacement Fund - Fire Department	Fire Truck Lease Payments (5 trucks)	310,000	310,000	
		One Chief Officer Response Vehicle	35,000	35,000	
		One Utility Vehicle	30,000	30,000	
	<i>Subtotal Equip. Replcmnt. - Fire</i>				375,000
170.028	Capital Project - Tracking System	Payroll Attendance Tracking System	220,000	220,000	
	<i>Subtotal Capital Project</i>				220,000
320.005	District Attorney - Welfare Fraud	Four vehicles	68,669	68,669	
	<i>Subtotal DA - Welfare Fraud</i>				0
360.008	Sheriff - Special Enforcement	Three night vision goggles and one FAA satellite phone	28,000	28,000	
					28,000
420.001	Probation - Juvenile Hall	One Used Minivan and One Medium Sized Sedan	41,185	41,185	
	<i>Subtotal Probation - JH</i>				41,185
440.001	Development Services - Admin.	One High Speed Optical Scanner	25,000	0	
	<i>Subtotal Development Services</i>				0
440.002	Development Svcs. - Building Div.	Two Trucks (1 recommended)	40,000	20,000	
		One New Vehicle for Abatement Program	20,000	20,000	
	<i>Subtotal Development Services</i>				40,000
450.003	Fire Department - Grants	Extrication Equipment	160,452	160,452	
		Rescue Squad (deleted in final budget since grant not rec'd.)	84,308	0	
	<i>Total Fire Department</i>				160,452
460.001	Agriculture Commissioner	Replacement Vehicles (5 requested; 1 recommended)	100,000	18,000	
	<i>Total Agriculture Commissioner</i>				18,000
470.001	Clerk - Recorder	One Department Computer Server (purchased in FY 01-02)	70,000	0	
		Two Hanging Map Cabinets	14,000	14,000	
	<i>Total Clerk - Recorder</i>				14,000
490.001	Animal Control	Replacement Pick-Up Truck	20,000	20,000	
	<i>Subtotal Animal Control</i>				20,000
533.002	Public Works - Maintenance and Construction	One CPN Model MC-3 Density Gauge	5,500	5,500	
		One Trimble TS 5700 GPS Total Station	55,000	55,000	
		Four 4x4 Crew Trucks with Dump Bed	200,000	200,000	
		One 4x4 Crew Truck w/ Dump Bed & Tunnel Box	38,000	38,000	
		One 4x4 Crew Truck with Utility Box	35,000	35,000	
		One Cab & Chassis with Dual Wheels	38,000	38,000	
		One 4x2 Truck with Dual Wheels	32,000	32,000	
		One 10' Trip Style Snow Plow	5,500	5,500	
		One Backhoe with Clamshell Bucket	65,000	65,000	
		One Four Ton Asphalt Roller	42,000	42,000	
		One Dump Truck Bed for 1-Yard Truck	15,000	15,000	
533.003	Shop and Stores	One 3-Ton Overhead Chain Hoist	9,000	9,000	
	<i>Subtotal Public Works</i>				540,000

**County of Butte FY 2002-03 Final Budget
SCHEDULE OF FIXED ASSETS**

Budget Unit #	Dept. Name	Item Description	Amount Requested	Amount Recom'd	Approved Dept. Totals
540.001	Public Health - General	Back-up Power General for Mira Loma offices	40,000	40,000	
		4-door sedan for WIC program	17,517	17,517	
540.003	Public Health - Environmental <i>Subtotal Public Health</i>	Replacement Sedan	16,000	16,000	73,517
541.001	Behavioral Health - General <i>Subtotal Behavioral Health</i>	Two Passenger Vans for Oroville program	50,000	0	0
550.001	Child Support Services <i>Subtotal Child Support Services</i>	Three Replacement Servers Replacement AS400	38,121 264,500	38,121 264,500	302,621
570.001	Employment & Social Services - Administration	Order Picker (to move large/heavy objects)	6,000	6,000	
		Two Color Laser Jet Printers	12,500	12,500	
		Fluke Optiview Network Testing Tool	35,000	35,000	
		Server for Web Page Hosting	7,000	7,000	
		Server for Storage of Historical Documents	7,000	7,000	
		Wireless Local Area Network Connection	0	0	
		Emergency Generator for DESS Admin. Building	80,000	40,000	
		SQL Management Software	6,000	6,000	
		Video Conferencing System	85,000	0	
		Public Guardian case management software	20,000	20,000	
		Bar coding inventory tracking system	25,000	25,000	
570.006	CalWORKs <i>Total Emplmnt. & Social Svcs.</i>	One SAWS DEPCOM Replacement Printer	11,500	11,500	170,000
629.001	Library Literacy <i>Total Library Literacy</i>	Literacy Van (grant funded)	135,906	135,906	135,906
631.001	Farm & Home <i>Total Farm & Home</i>	One Van	23,000	16,000	16,000
704.001	Information Systems	Cisco 6500 Central Switch - replace 3COM central switch	123,050	123,050	
		Cisco T-1 interface modules	9,100	9,100	
		Nokia Firewall System - Network firewall solution	21,300	21,300	
		Cisco 7206 Router- Upgrade Paradise to network	18,200	0	
		Cisco 7204 Router - Incase compression bandwidth for Internet access	13,910	0	
		Learning Center Computers	15,408	0	
		Learning Center Workstations	9,116	0	
		Compaq S.A.N.S. solution for network storage and backup	30,000	0	
		Comvault Enterprise backup and restore solution	25,213	0	
	<i>Subtotal Information Systems</i>				153,450
711.001	Workers' Compensation Insurance	Indoor Air Quality Testing Equipment	9,249	9,249	9,249
720.001	Facilities Services	3/4 Ton 4x4 Pick-Up Truck with Utility Bed	31,000	31,000	
		42" Job Printer	3,700	3,700	
		Large Format Scanner w/ software	14,300	14,300	
		Used Backhoe with 4 in 1 Bucket	36,000	36,000	
		Used Bobcat Trencher	11,800	0	
	<i>Subtotal Facilities Services</i>				85,000
723.001	Central Duplicating	Collator/Bookletmaker	11,100	11,100	
	<i>Subtotal Central Duplicating</i>	AB Dick 9910XCD Offset Press	34,000	0	11,100
725.001	Communications	Platt Mountain tower replacement	100,000	100,000	
		New Tower in Chico	100,000	100,000	
		Antennas and multicouplers for St. John site	20,000	20,000	
		Battery analyzer	4,500	4,500	
		Notebook computers, rugged, 3 each	10,500	10,500	

**County of Butte FY 2002-03 Final Budget
SCHEDULE OF FIXED ASSETS**

Budget Unit #	Dept. Name	Item Description	Amount Requested	Amount Recom'd	Approved Dept. Totals
		Antennas and multicouplers for Sunset	15,000	15,000	
		Replacement repeaters for Sunset	45,000	0	
		Maintenance software	5,000	0	
		Snowmobiles	15,000	0	
		Solar units for St John site	30,000	0	
		CTI shop monitor	9,000	0	
		LG repeater for Platt Mountain site	19,000	0	
		Site alarms	20,000	0	
		Remove CDF tower	5,000	0	
		Additional vault at Platt Mountain site	15,000	0	
		Generator at Platt Mountain site	6,000	0	
		New Clemar at South station	8,000	0	
		New Clemar at North station	8,000	0	
		Power amplifiers for St. John site	6,000	0	
		Move Sunset to new vault	15,000	0	
		Fence around shop	5,000	0	
		Fence at St John site	5,000	0	
		Ford Expedition	33,000	0	
		Radio vault at #1	10,000	0	
		Reinstall tower at #1	10,000	0	
		New vault at Chico substation	15,000	0	
		Plotter	3,000	0	
		Awning for shop	8,000	0	
		Vault and tower at Sawmill Peak site	30,000	0	
		Microwave Chico to Oroville	450,000	0	
		Microwave Sunset to Oroville	150,000	0	
		Microwave Chico to Platt Mountain	150,000	0	
		Multiplex equipment for digital microwave	75,000	0	
		Digital communications test sets	16,000	0	
		Move TEG units inside St John vault	35,000	0	
		Move teg units inside Bald Mtn vault	20,000	0	
		<i>Subtotal Communications</i>			250,000
757.001	Neal Road Landfill - Management	Truck for Mobile Household Hazardous Waste Collection	65,000	65,000	
		Trailer for Mobile Household Hazardous Waste Collection	35,000	35,000	
		Eight Recycling Containers	40,000	40,000	
758.001	Neal Road Landfill - Septage <i>Total Neal Road Landfill</i>	Supernatant Overland Flow System Equipment	50,000	50,000	190,000
	TOTALS		5,176,104	3,334,149	3,265,480

GLOSSARY OF BUDGET TERMS

Account	A line item classification of expenditure or revenue. Example: "Office Expense" is an account in the category of "Services & Supplies."
Appropriation	An authorization granted by the Board of Supervisors to make Expenditures and to incur obligations for specific purposes. An appropriation is usually time limited and must be expended or obligated before that deadline.
Assessed Valuation	A value set upon real estate or other property as a basis for levying taxes.
Authorized Positions	Positions approved by Board of Supervisors and provided for in the County Salary Ordinance.
Available Financing	All the monies available for financing the budget (current property taxes, other revenues, and fund balance, except for reserves).
Available Fund Balance	The amount of fund balance available for financing expenditures and other funding requirements after deducting encumbrance and reserves.
Board Objectives	A set of key areas of responsibility and targets, as established by the Board of Supervisors, that provides the overall direction for all County departments. Departments establish goals that are in alignment with and achieve the Board Objectives.
Budget	The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for a given period of time, usually one year.
Budget Unit	The lowest entity in the budget hierarchy that includes all accounts for which a legal appropriation is approved by the Board of Supervisors. A department or agency may have one or more budget units assigned to it. Each budget unit is a collection of line item accounts necessary to fund a certain division or set of goal-related functions.
Budgeted Positions	The number of <i>full-time equivalent</i> positions to be funded in the budget months, (12 months, 261 days and 1958 hours all equal 1.00 budgeted position). Budgeted positions should not be confused with "authorized" positions which are positions authorized in the Salary Ordinance which may or may not be funded in the budget.

GLOSSARY OF BUDGET TERMS

Capital Projects	The County's acquisition, construction and improvements to buildings and land assets.
COLA	Cost-of-living adjustment.
Contingency	An amount appropriated for unforeseen expenditure requirements. A contingency budget may occur for each special fund.
County Service Area (CSA)	A special district created to provide a variety of services, such as street lighting and drainage.
County Wide Funds	The operating funds of the County accounting for expenditures and revenues for County Wide activities.
Department	An organizational unit of County government used to group programs of a like nature under the direction of an elected or appointed county official.
Department Goals	A set of goals that departments establish annually that describes what the department is seeking to accomplish within a given timeframe. Each department goal is directly correlated to one of the adopted Board Objectives.
Discretionary Program or Service	Any program or service where the Board of Supervisors may exercise its freedom of choice with respect to the level of spending or the type of service or program provided.
Educational Revenue Augmentation Fund	The fund which county, city and special districts' property tax revenues are allocated, by law, to schools.
Encumbrance	Funds designated but not yet spent for a specific purpose usually backed by a purchase order, contract, or other commitment which is chargeable to an appropriation.
Enterprise Fund	Established to account for the expenditures and means of financing of an activity which is predominantly self-supported by user charges. Example: Neal Road Landfill Management Fund.
Expenditure	The use of funds for a specific purpose.
Expenditure Transfer	A transfer of costs from or to departments in other operating funds or to budget units within the same fund.

GLOSSARY OF BUDGET TERMS

Extra Help	Work to be performed on less than a year-round basis to cover seasonal peak work loads or emergency work loads of limited duration, necessary long-term sick leave relief, and other situations involving fluctuating staff. Extra help can be used where no authorized position exists, but where funding exists to cover the cost.
Final Budget	Final approved spending plan for a fiscal year. The Board of Supervisors is required to adopt a final budget each fiscal year within a specific time period.
Fiscal Year	Twelve-month period for which a budget is prepared. Butte County's fiscal year is July 1 to June 30 of each year.
Fish & Game Fund	Accounts for all the fish and game fines collected by the courts. Expenditures from this fund are for game and wildlife propagation.
Fixed Asset	An asset of long-term character such as land, buildings, certain furniture and other equipment with a cost greater than \$2,500.
Full-time Equivalent	The number of <i>full-time equivalent</i> positions to be funded in the budget (12 months, 261 days and 1958 hours all equal 1.00 budgeted position). Budgeted positions should not be confused with "authorized" positions which are positions authorized in the Salary Ordinance which may or may not be funded in the budget.
Function	A group of related budget units and programs aimed at accomplishing a major service for which County government is responsible. These designations are made by the State Controller. Example: "Public Protection" is a function.
Fund	Independent fiscal and accounting entity in which expenditures and available financing balance. Funds may contain one or more budget units.
Fund Balance	The amount of dollar resources remaining in a fund at year's end. Usually this is the difference between total expenditures and total resources of a fund. A portion of this balance may be available to finance next year's budget.
General Fund	The main operating fund providing general county-wide services.
General Purpose Revenue	Property taxes and non-program revenues not restricted for a specific purpose.

GLOSSARY OF BUDGET TERMS

Grant	A contribution from one governmental unit to another, usually made for a specific purpose and time period.
Indicator	A measure that helps quantify the achievement of a result. For Example: Rate of low birth-weight babies, rate of high school graduation, or crime rate.
Internal Service Fund (ISF)	Consists of organizations created to perform specified services for other County departments on a cost for service basis. The services performed are charged to the using department. Example: Information Systems.
Interfund Transfer	A transfer made between budget units in different funds for services rendered and received. The service rendering budget unit shows these transfers as revenue, as opposed to expense reduction.
Intrafund Transfer	Refers to a transfer made between budget units within the same fund for services rendered and received.
Library Fund	Accounts for revenues to and expenditures by the Libraries.
Maintenance of Effort	Refers to federal or state statutory or regulatory program requirements that the County must maintain to participate in a program and/or to receive funding for a program.
Major Object of Expenditure	Unique identification number and title for an expenditure category or means of financing. Example: Salaries & Employee Benefits.
Mandated Program/Service	A required federal or state program or service which a city or county is legally obligated to carry out.
Measurement Tool	A tool used to evaluate whether or not a department goal was met, i.e., results of a customer service survey.
Performance Expectations	The specific steps that a department will take in order to achieve a goal.
Proposed Budget	The working document of department requests and Chief Administrative Office recommendations for revenues and expenditures for the upcoming fiscal year.

GLOSSARY OF BUDGET TERMS

<i>Purchase Order</i>	Authorizes the delivery of specific goods or services, and incurrence of debt for them.
<i>Realignment Revenue</i>	Funds from vehicle license fee and sales tax revenues collected by the state and allocated to counties. The funds are “a backfill” of the loss of State General Fund support for health, social services and youth correction programs.
<i>Real Property</i>	Land, structures and improvements.
<i>Reserve</i>	An amount set aside from the County’s operating funds to meet emergency expenditure requirements, capital funding or insurance and liability requirements.
<i>Restricted Revenue</i>	Funds restricted by legal or contractual requirements for specific uses.
<i>Revenue</i>	Funds received from various sources and treated as income to the County which are used to finance expenditures. Examples: property taxes and sales taxes.
<i>Road Fund</i>	Accounts for expenditures on road, street, and bridge construction and improvement projects.
<i>Salaries and Employee Benefits</i>	A major expense to account for the total cost of compensating county employees. Included in this object are regular salaries, extra help salaries, overtime, standby and callback pay; the county’s share of health, dental, retirement, social security and workers’ compensation costs.
<i>Salary Savings</i>	That percentage or dollar amount of salaries which can be expected to be saved due to vacancies.
<i>Secured Taxes</i>	Taxes levied on real property in the County which are “secured” by property liens.
<i>Services & Supplies</i>	A major classification of objects of expenditures which provide for the operating expenses of County departments other than personnel, fixed assets or other charges.
<i>Special District</i>	A unit of local government generally organized to perform a single function. Special districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their

GLOSSARY OF BUDGET TERMS

operations are accounted for in separate funds.

Subvention

Monies which are provided to the County from another level of government. Example: Most of the County welfare programs are financed by State and Federal Income Taxes. The County expends the money and is reimbursed by state and federal subventions.

Tax Levy

The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation of property.

Tax Rate

The rate per one hundred dollars of the assessed valuation necessary to produce the tax levy.

Unincorporated Area

The areas of the County outside city limits. Some county services are provided only in the unincorporated areas of the County. Example: Sheriff's patrol.

Unrestricted Revenue

Funds not restricted by legal or contractual requirements for specific uses. The amount of general purpose revenue remaining after covering the cost of unfunded state mandated programs.

Unsecured Tax

A tax on properties such as office furniture, equipment, and boats which are not located on property owned by the assessee.

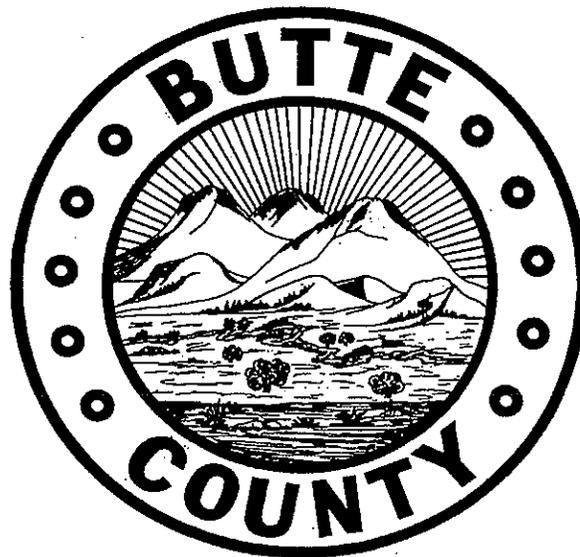
BUTTE COUNTY

2002/03

FINAL BUDGET

NON-OPERATING BUDGETS

*(Internal Service Funds, Enterprise Funds,
IHSS Public Authority & County Service Areas)*



Submitted to the Board of Supervisors

By

PAUL McINTOSH
Chief Administrative Officer

DAVID A. HOUSER
Auditor-Controller

SEPTEMBER 2002

INTERNAL SERVICE FUNDS

Budget Unit

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MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 2,170,515	\$ 2,469,899	\$ 2,368,345	\$ 2,373,017
SERVICES & SUPPLIES	\$ 8,727,622	\$ 10,001,493	\$ 9,757,330	\$ 10,272,423
OTHER CHARGES	\$ 396,429	\$ 544,002	\$ 465,428	\$ 461,545
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 11,294,566	\$ 13,015,394	\$ 12,591,103	\$ 13,106,985
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	51	51	51	51
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ISF Departments Consists of the Following Budget Units

- 710.001 General Liability Insurance
- 711.001 Workers' Compensation Insurance
- 712.001 Unemployment Insurance
- 714.001 Behavioral Health Malpractice Insurance
- 715.001 Transit Insurance
- 716.001 Miscellaneous Insurance
- 720.001 Facilities Services
- 721.001 Utilities
- 722.001 Motor Pool
- 723.001 Central Duplicating
- 724.001 Central Stores

**710.001 - General Liability
Self-Insurance (ISF)**

Paul McIntosh, CAO

710.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 186,256	\$ 199,191	\$ 199,191	\$ 199,325
SERVICES & SUPPLIES	\$ 559,502	\$ 752,450	\$ 750,570	\$ 750,351
OTHER CHARGES	\$ 93,949	\$ 116,606	\$ 89,839	\$ 89,839
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 839,707	\$ 1,068,247	\$ 1,039,600	\$ 1,039,515
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	3	3	3	3
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Statement of Purpose

The purpose of this budget unit is to protect the County's assets and services from the financial consequences of accidental losses. The objectives of the program include: identifying risks and implementing controls to reduce the possibility of accidental losses, implementing cost effective risk financing techniques such as self-insurance, commercial insurance or a combination of both; and resolving claims and lawsuits against the County in a timely and cost effective manner.

Continuous Improvement Service Delivery

Annually, the Risk Manager is responsible for purchasing the following insurance products:

- Excess liability insurance.
- Primary workers' compensation insurance.
- Medical liability insurance.
- Transit vehicle liability and physical damage insurance.
- Structures and contents insurance.

Paul McIntosh, CAO

- Employee faithful performance bond.
- Aircraft liability insurance.
- Swimming pool liability insurance.
- Liability coverage for the hazardous materials response vehicle.

Over the last five years, insurance purchased through the CSAC-Excess Insurance Authority (EIA) has saved the County more than \$5 million when compared to the cost of purchasing coverage from private carriers or self-insurance. Last year alone, the County saved approximately 3.4 million by purchasing first dollar workers' compensation insurance from the EIA, instead of remaining self-insured.

In addition, the Risk Management Division is responsible for the following activities:

- Receive, investigate, settle, or reject liability claims. Manage the defense of claims and lawsuits, set and revise case reserves, authorize payment of settlements and defense costs, record, manage and retrieve data needed to conduct actuarial studies, cost allocation plan, insurance renewals, and loss experience analysis, and work with the excess insurance carrier in defending or settling claims that exceed the County's self-insured retention.
- Receive, record, and forward workers' compensation claims and related information to the County's workers' compensation claims administrator. Provide claim status reports to department heads, managers, and others. Record and manage data needed to complete actuarial studies, cost allocation plan, insurance renewals, loss experience analysis and mandated OSHA reports.
- Receive, investigate and seek recovery of costs to replace or repair county property damaged by private citizens or forces of nature.
- Prepare and submit applications for annual actuarial review of self-insurance programs and provide the Chief Administrative Officer and others a written summary of the study's findings. The actuarial reviews have been completed and the results have been included in the requested budget.
- Prepare and submit mandated OSHA 200 logs for all County departments. Prepare and submit annual mandated OSHA Survey of Occupational Injuries and Illnesses.
- Defend the County in Small Claims Court cases. This year we have successfully defended two claims. Two claims are awaiting hearings.
- Prepare and submit insurance renewal applications for expiring policies. All coverage's have been secured for FY 2001-02.
- Represent the County on the Board of Directors of the CSAC Excess Insurance Authority and the Board of Directors of the California Transit Insurance Properties.

Staff will continue its ongoing analysis of insurance coverages in order to adjust coverages and self-insurance retentions to the monetary benefit of the County.

Staff will continue to defend or settle claims in the most cost effective manner, and will continue to review major contracts for the purpose of transferring risks to vendors and contractors.

Staff is also evaluating the viability of the following: 1) A DMV program that notifies employers when their employees are involved in a vehicle accident or violate traffic laws; 2) Insurance to cover inmate medical costs that exceed the jail medical provider's contractual obligations; 3) Reporting employee injuries and vehicle accidents electronically; 4) New procedures to comply with new OSHA reporting requirements that become effective January 1, 2002; and 5) An on-line certificate of insurance management program to make sure contractors comply with county insurance requirements.

Departmental Budget Request

The full-time staffing will remain at 3.0 FTE. However, 100% of the Safety Officer's salary and benefits and 35% of the Risk Manager and Administrative Services Assistant's salaries and benefits are charged to the Workers' Compensation Insurance and Safety Services budget unit through "Interfund Transfers."

This budget unit presents revenue and expenditure plans to operate the County's self-insured General Liability Insurance Program. For 2002-03 we are requesting an expenditure program totaling \$1,062,369. We propose to fund the expenditure program and other outstanding claim liabilities with a program fund balance of \$1.6 million on July 1, 2002, Interfund Transfers of \$130,000, interest income of \$82,000 and by collecting about \$1 million in new premiums from departments. Adoption of the proposed expenditure/revenue plan will enable the County fund operating costs and claim liabilities through June 30, 2003, at the 75% confidence level. Actuaries recommend that entities the size of Butte County fund claim liabilities between the 75% and 85% confidence level.

- **Excess Liability Insurance.** The County maintains a self-insured retention (SIR) of \$100,000 per occurrence. Losses that exceed the SIR and up to \$20 million are covered by an excess insurance policy purchased through the CSAC-EIA. The 2002-03 excess insurance premium is estimated to cost \$283,000, almost \$200% higher than last year's premium. The drastic increase in premium is mostly the result of insurance industry losses caused by terrorist acts on September 11, 2001.
- **Public Employee Bond.** The County purchases a faithful performance bond in the amount of \$10 million to cover losses caused by the failure of employees to faithfully perform their duties or to account properly for all money and County property. The annual premium is about \$6,000 a year.
- **Pollution Liability Insurance.** Proposed is the renewal of pollution liability insurance to protect against sudden or gradual pollution involving county maintained storm drains,

710.001 - General Liability

Paul McIntosh, CAO

Self-Insurance (ISF)

sewer lines, County owned property and vehicles. Coverage excludes the County's landfill, but covers sewer ponds at the landfill. The premium is estimated at \$8,000.

- **Judgments/Settlements.** We are requesting \$150,000 for 2002-03, which is slightly less than the average annual cost incurred over the last 16 years of \$155,000.

The budget request includes \$22,440 to continue membership in the California State Association of Counties. The County is required to maintain its membership with CSAC in order to participate in the CSAC Excess Insurance Authority.

Other major costs anticipated include \$30,000 for claims adjusting services, \$250,000 for outside legal defense services and \$100,000 for County Counsel services.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,039,600, which excludes intrafund transfers. This represents a 23.8% increase over the FY 2001-02 Final Budget level of direct expenditures. This is primarily due to the increased excess insurance premium, which has nearly tripled since September 11, 2001.

Board Action

Adjusted various line items for increased Workers' Compensation and other insurance premiums, and Communications charges.

711.001 – Workers’ Compensation

Paul McIntosh, CAO

Insurance (ISF)

711.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 2,137,192	\$ 3,005,178	\$ 3,005,178	\$ 3,165,716
OTHER CHARGES	\$ 119,010	\$ 138,564	\$ 138,564	\$ 138,564
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 2,256,202	\$ 3,143,742	\$ 3,143,742	\$ 3,304,280
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The purpose of this budget unit is to provide Workers’ Compensation benefits to County employees who incur on-the-job injuries; administer workers’ compensation benefits in accordance with County policy and State laws; and implement safety programs to prevent or reduce on-the-job injuries.

Continuous Improvement Service Delivery

Effective July 1, 2000, the California State Association of Counties - Excess Insurance Authority (CSAC-EIA), began providing first dollar workers’ compensation insurance for County employees. This budget unit provides an appropriation to pay the FY 2002-03 workers’ compensation insurance premium. It also provides funding for safety services and in-house workers’ compensation claims administration.

Butte County operates a comprehensive safety program, the purpose of which is to reduce injuries and reduce the safety hazards for over 2,000 employees. Consequently, compliance with State and Federal safety regulations is achieved if the safety program is effectively implemented. The safety programs include:

- An Injury and Illness Prevention Program.
- Respiratory Protection Program adopted by the Board of Supervisors in 1999.
- Hazard Communication Program which offers training to employees and advising departments in the proper safe handling, storage and labeling of hazardous materials.
- Exposure Control Program that involves advising departments and revising written policies and procedures for employees exposed to blood and other bodily fluids pursuant to State bloodborne pathogens standards.
- Confined Space Program including advice to departments in the selection of equipment to test the atmosphere for oxygen deficiency, combustible gases, and toxic gases.
- Hearing Conservation Program by conducting noise and sound level surveys, facilitating annual hearing tests (audiograms), and advising departments in the proper selection and use of hearing protection devices.

Other activities include:

- Conducting workplace/worksite safety inspections.
- Investigate accidents and injuries, and write reports identifying causes and recommendations to eliminate hazards or behavioral risks that contribute to losses.
- Facilitate ergonomic evaluations and training of employees and supervisors.
- Conduct air quality investigations for the purpose of identifying air contaminants, assessing ventilation performance and improving overall air quality in buildings. Approximately 12 or more air quality investigations will be completed in FY 2001/2002.
- Host quarterly meetings for all County departmental safety representatives to disseminate information on revised safety policies and pending health and safety legislation. Includes publishing a quarterly newsletter for departmental safety representatives.
- Conduct training on a variety of topics, including: first aid and CPR, clandestine drug labs - first responder awareness, loss prevention and the supervisor, effective injury and illness prevention program, new employee safety orientation, indoor air quality management, flagging and road construction work zones, hazardous materials - first responder awareness, and swift moving water awareness.

The Safety Officer will continue to provide testing, investigation and oversight of State mandated safety related programs. In addition, he will monitor the pilot program involving internet-based safety training for 500 County employees. The online safety training also includes an electronic record keeping system for administering and monitoring employee performance.

Departmental Budget Request

There are no positions allocated to this budget unit. However, 100% of the Safety Officer's salary and benefits and 35% of the Risk Manager and Administrative Services Assistant's

711.001 – Workers' Compensation

Paul McIntosh, CAO

Insurance (ISF)

salaries and benefits are charged to the budget unit through "Interfund Transfers" from the General Liability Self-Insurance budget.

The major expenditure portion of this budget covers the annual premium for first dollar workers' compensation insurance and the purchase of excess insurance to cover losses that exceed the primary insurance layer of \$300,000 per injury.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$3,143,742, which excludes intrafund transfers. This represents a 39.3% increase over the FY 2001-02 Final Budget level of direct expenditures. This is due to increases in both the annual premium for first dollar workers' compensation insurance and the premium for excess insurance to cover losses that exceed the primary insurance layer of \$300,000 per injury.

Board Action

Increased Workers' Compensation \$160,288 for increased Workers' Compensation premiums charged to user departments.

**714.001 - Medical Liability
Insurance (ISF)**

Paul McIntosh, CAO

714.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 150,337	\$ 178,000	\$ 178,000	\$ 139,112
OTHER CHARGES	\$ 190	\$ 251	\$ 251	\$ 251
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 150,527	\$ 178,251	\$ 178,251	\$ 139,363
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The purpose of this budget unit is to provide medical liability insurance to protect the County from catastrophic losses involving the delivery of behavioral health and public health services.

Continuous Improvement Service Delivery

The medical liability insurance policy provides errors and omission coverage for medical personnel and supporting staff. It also provides premises liability coverage for mental health and public health facilities. Automobile liabilities involving mental health and public health activities are covered by the County's self-insured general liability insurance program.

Under this budget unit, the County self-insures losses less than \$10,000 per occurrence. Losses exceeding \$10,000, but less than \$6.2 million are covered by a medical liability insurance policy purchased through the California State Association of Counties-Excess Insurance Authority (CSAC-EIA). Historically, the County has maintained an insurance reserve fund of \$20,000 in order to cover two catastrophic losses in a fiscal year.

**714.001 - Medical Liability
Insurance (ISF)**

Paul McIntosh, CAO

No significant changes are being planned next fiscal year. Staff will continue its ongoing analysis of insurance coverages in order to adjust coverages and self-insurance retentions to the monetary benefit of the County.

Departmental Budget Request

For 2002-03 we are proposing an expenditure plan totaling \$178,000. The expenditure program includes \$158,000 to pay the annual premium for medical liability insurance and \$20,000 to pay for losses within the County's self-insured retention. Assuming no program fund balance on July 1, 2002, and interest income of \$1,000, we will need to collect \$177,000 in new premiums in order to fund the expenditure program.

Behavioral Health's premium is estimated at \$156,120. Public Health's premium is estimated at \$20,880.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$178,251, which excludes intrafund transfers. This represents an 18.4% increase over the FY 2001-02 Final Budget level of direct expenditures. Once the year-end fund balance is determined and the CSAC Excess Insurance Authority allocates any excess premiums to its members, a Final Budget Adjustment will be necessary to balance revenues and expenditures in this fund.

Board Action

Decreased Medical Malpractice \$38,888 due to an overall decrease in premiums. Changes in the allocation formula from that which was used in the Proposed Budget resulted in an increase in Public Health's premium of \$6,579, while Behavioral Health's premium was reduced by \$45,467.

**715.001 - Transit Vehicle
Insurance (ISF)**

Paul McIntosh, CAO

715.001	2001-2002	2002-2003	2002-2003	2002-2003
MAJOR ACCOUNT CLASSIFICATIONS	FINAL BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 78,290	\$ 88,000	\$ 88,000	\$ 100,600
OTHER CHARGES	\$ 185	\$ 211	\$ 211	\$ 211
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 78,475	\$ 88,211	\$ 88,211	\$ 100,811
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The purpose of this budget unit is to protect the County from the financial consequences of accidental losses involving the Butte County Transit, Oroville Area Transit and Oroville Express.

Continuous Improvement Service Delivery

This budget unit provides appropriations to insure against transit vehicle liability claims and physical damage losses.

The County self-insures transit vehicle liability losses that are less than \$25,000 per occurrence. Losses exceeding \$25,000, but less than \$10 million are covered by a transit vehicle liability insurance policy purchased through the California Transit Insurance Pool (CALTIP). Physical damage insurance covers the cost to repair or replace bus damages exceeding \$5,000 per occurrence.

**715.001 - Transit Vehicle
Insurance (ISF)**

Paul McIntosh, CAO

No significant changes are expected next fiscal year. Staff will continue its ongoing analysis of insurance coverages in order to adjust coverages and self-insurance retentions to the monetary benefit of the County.

Departmental Budget Request

For 2002-03 we are proposing an expenditure plan totaling \$88,000. The expenditure program includes \$38,000 to pay annual premiums for liability and physical damage insurance, and \$50,000 to pay losses within the County's self-insured retention. Assuming a program fund balance of \$41,200 on July 1, 2002, and interest income of \$1,377, we will need to collect \$45,500 in new premiums in order to fund the expenditure program.

Premiums are collected on a pro-rata basis from the County and the cities involved in financing the Butte County Transit and Oroville Area Transit.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$88,211, which excludes intrafund transfers. This represents an 12.0% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase is being driven by insurance industry losses due to low returns on investment and losses that exceed premium collections. As additional premium cost information is received, a Final Budget adjustment will be necessary to balance revenues and expenditures in this fund.

Board Action

Increased Transit Vehicle Insurance Premium charged to Butte County Transit, Oroville Area Transit and Oroville Express by \$12,600.

**716.001 - Miscellaneous
Insurance (ISF)**

Paul McIntosh, CAO

716.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 62,050	\$ 139,200	\$ 139,200	\$ 162,700
OTHER CHARGES	\$ 128	\$ 141	\$ 141	\$ 141
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 62,178	\$ 139,341	\$ 139,341	\$ 162,841
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The budget unit provides structures and contents insurance for County buildings, liability insurance for Sheriff's aircraft, liability and physical damage coverage for the Fire Department's hazardous response vehicle, death and disability insurance for volunteer firefighters, and liability insurance for the Gridley Swimming Pool District (County Service Area 34).

Continuous Improvement Service Delivery

This budget unit provides appropriations to purchase the insurance coverage mentioned above. Premiums are charged directly to the operating budgets of the departments benefiting from the coverage.

Staff will continue its ongoing analysis of insurance products in order to adjust coverages and self-insurance retentions to the monetary benefit of the County.

Paul McIntosh, CAO

Departmental Budget Request

As a result of the September 11th terrorist attacks, property insurance and aircraft liability insurance are expected to more than double. We may also begin seeing a reduction in coverages for such things as earthquakes and floods.

The following miscellaneous insurance policies have been identified for FY 2002-03:

<u>BENEFITING DEPARTMENT</u>	<u>SUMMARY OF COVERAGE</u>	<u>ESTIMATED PREMIUM</u>
All departments	Structures and contents	\$68,000
Sheriff	Airplane and helicopter liability	\$50,000
Fire	JPA Hazardous Materials Response Vehicle - Liability	\$1,000
Fire	JPA Hazardous Materials Response Vehicle - Physical damage	\$100
<u>BENEFITING DEPARTMENT</u>	<u>SUMMARY OF COVERAGE</u>	<u>ESTIMATED PREMIUM</u>
CSA 34	Gridley Swimming Pool - Liability	\$1,100
Vol. Firefighters	Death and disability	\$19,000
	Total	\$139,200

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$139,341, which excludes intrafund transfers. This represents a 124% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase is due to industry-wide increases in property insurance and aircraft liability insurance costs. There has also been a reduction in coverage for sabotage and terrorist, earthquake and flood damages. A Final Budget adjustment will be necessary to balance revenues and expenditures in this fund.

Paul McIntosh, CAO

Board Action

Increased various revenue line items by \$23,500, charged to user departments, due to an increased cost for sabotage and terrorism insurance.

720.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,622,128	\$ 1,898,208	\$ 1,796,654	\$ 1,800,314
SERVICES & SUPPLIES	\$ 1,476,263	\$ 1,012,136	\$ 1,157,136	\$ 1,425,862
OTHER CHARGES	\$ 87,114	\$ 167,492	\$ 122,350	\$ 122,350
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 3,185,505	\$ 3,077,836	\$ 3,076,140	\$ 3,348,526
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	41	41	41	41
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Statement of Purpose

Facilities Services ISF provides building maintenance, grounds maintenance, janitorial services and special and major maintenance project planning and management to County owned buildings and selected leased properties. The County owns and is responsible for the maintenance of 54 buildings, and to varying degrees, this budget supports some requirements for almost a dozen additional leased facilities.

Continuous Improvement Service Delivery

The following major developments occurred in FY 2001-02:

- Updated the five-year Major Maintenance Master Plan for County owned buildings.
- Participated in the design, development and construction of the New Juvenile Hall facility.
- Sealed and painted the exterior of the County Administration Building.
- Completed construction of the Grounds Maintenance Shop.
- Upgraded electrical service to the Chico County Building (196 Memorial Way).
- Continued the installation of a new countywide central-controlled irrigation system.

- Initiated major software revision of County's energy management and HVAC control system.
- Implemented a staffing plan to improve completion rates for special and major maintenance and improve responsiveness for routine maintenance.
- Implemented a plan to upgrade maintenance for chilled and hot water buildings' systems and controls.
- Implemented a re-foliation program, which will plant three trees for each tree that has to be removed from County landscape areas.
- Implemented a customer satisfaction tracking system.
- Implemented a refined work order assessment system.
- Implemented a building crafts worker utilization assessment system.
- Purchased and implemented a new server-based maintenance management software system.
- Replaced HVAC units at Fire Station 33 and 64.
- Re-roof Oroville Library, and Chico and Gridley courthouses.
- Remodeled 42 County Center Drive for the relocation of the Probation Department.

Further, in FY 2002-03 Facilities Services ISF will:

- Assist in completion of the new Butte County Juvenile Hall.
- Continue implementation of the Americans with Disabilities Act Transition Plan.
- Participate in the development of a plan for use of the Del Oro Complex.

Departmental Budget Request

- Additional Staffing Request (\$101,554)

Requested as part of a budget expansion are two additional positions:

Facilities Project Specialist
Building Craftsworker III

Facilities Project Specialist:

Presently (2001-02), Facilities Services has a total of \$2.2 million of Special and Major Maintenance projects. We have completed 5 and are currently working on 17 projects in varying stages of development and progress (some dating as far back as the 1998-99 fiscal budget). These 22 projects consume the majority of the time of the Facilities Manager and the Superintendent-Buildings and Grounds, as well as all of the Facilities Project Specialist's time. There are also 17 jobs still pending. With new budgets being prepared for FY 2002-03, we can anticipate the addition of approximately 50 requests of which an unknown amount will be approved. We cannot facilitate the design, bid process, monitor

construction and final inspection of so many projects in a timely manner. Once approved, other departments depend on Facilities Services to complete these special maintenance projects in a reasonable amount of time, as it affects their ability to staff and perform their missions.

As construction costs increase yearly, the completion of more projects becomes essential to save the County money. Currently, some departments have to find additional funding to cover increased material and labor costs that are attributable to the delay in completing projects. With another Facilities Project Specialist overseeing additional projects during the year, Facilities Services would be able to initiate and complete more Special and Major Maintenance projects.

In the past, the Facilities Services overhead and administration costs have absorbed the Facilities Project Specialist's expense. In the future, our estimates for each department's special and major maintenance requests should include a projected cost to cover the Facilities Project Specialist's time to oversee their projects.

Building Craftswoman III:

The New Butte County Juvenile Hall addition will add 50,000 sq. ft. of high-tech building to Facilities Services maintenance roles. A Building Crafts Worker III is the minimum needed to maintain the current level of maintenance provided to all County facilities.

- **Special Maintenance - To Be Determined.**

This account is used for parts, materials, and contracts used on special project requests emanating from individual departments, such as remodels or building improvements.

Facilities Services provides cost estimates on these projects for the requesting departments, including the cost to perform these services by independent contractors and an amount for architectural services if deemed necessary, to place the project out to bid. This is a change from the current policy where the Facilities Services Division has attempted to perform myriad remodels with existing staff to the detriment of routine maintenance responsibilities.

- **Major Maintenance (\$345,739)**

The Major Maintenance Plan for FY 2002-03 includes:

Asbestos and Hazardous Waste Management	\$20,000
Americans with Disabilities Act Implementation	82,300
Del Oro Complex Parking - Phase 4	100,000

Fire Station 41 - Nord - Replace HVAC Unit	8,500
Fire Station 33 - Magalia - Re-roof	20,600
Chico County Building - Re-roof	34,000
West Jail Facility – Replace Emergency Generator	22,000
Behavioral Health – Replace West HVAC Unit	6,000
Countywide – Parking Lot & Driveway Repair	40,000
Administration Building – Install Irrigation Control System	5,000
Paradise County Building – Replace One HVAC Unit	7,339

The \$345,739 represents a reduction of \$44,791 from the Butte County Facilities Maintenance Master Plan 2003-2013 to meet the FY 2002-03 base operating budget.

- **Identified Maintenance (\$12,611)**

Blueprint Room Addition – Conversion of an existing storage room into a blueprint reading/storage room. This would include replacing single pane windows with dual pane energy-efficient windows, additional lighting, painting, T-bar ceiling, HVAC work, and carpet. A clean, dry area is needed for the preservation of plans and specs of county facilities (see attached Facilities Alteration/Improvement Request).

- **Fixed Assets – Equipment (\$148,800)**

All equipment requests and supporting written narrative justifications have been prepared and are listed in priority order:

¾ Ton Four-wheel Drive Pickup Truck - \$31,000. Facilities Services needs this vehicle to access Paradise and the Upper Ridge areas in the winter.

42” Job Printer - \$3,700. This large printer will be used to reproduce large blue prints for facility remodels and maintenance projects.

Large Format Printer Scanner with Software - \$14,300. Needed to scan and copy the large inventory of facilities blue prints. The original prints are becoming quite old and worn. The County needs to copy and protect these documents.

Used Backhoe with 4-in-1 Bucket - \$36,000. Facilities Services’ present backhoe is a 1978 model purchased from Alameda County. Down time and repair costs are increasingly high.

Small Extended-Cab Pickup - \$20,000. Presently the Building Maintenance Supervisor and Janitorial Supervisor are sharing a pickup truck.

¾-Ton Pickup with Utility Bed - \$26,000. This vehicle will replace an older pickup truck that is in service in the grounds maintenance division.

Enhancements to Office Management Software \$6,000. These funds will cover additional accessories and training not purchased originally.

Used Bobcat Trencher - \$11,800. Facilities Services has undertaken a more assertive effort in replacing and upgrading its electrical and irrigation systems. This piece of equipment will preclude the need for renting similar equipment from rental yards.

(Note: Fixed Asset items approved for funding should be listed in budget unit 184 ISF Equipment Replacement, where ISF department fixed assets are purchased.)

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$3,076,140, which excludes intrafund transfers. This represents a 3.4% decrease over the FY 2001-02 Final Budget level of direct expenditures. The decrease is attributable to the fact that special maintenance projects requested by departments will not be reflected in this budget until they are approved in the Final Budget process. The recommendation maintains existing service levels while providing for higher priority fixed asset purchases.

Board Action

Adjusted various line items for increased Workers' Compensation and other insurance premiums; also, the Auditor has allocated the various approved departmental special projects to the "2002-03 CAO Recommended" column (Services and Supplies) of the Major Account Classifications table since publication of the Proposed Budget.

721.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 2,784,861	\$ 2,804,870	\$ 2,804,870	\$ 2,809,485
OTHER CHARGES	\$ 18,710	\$ 23,265	\$ 23,265	\$ 23,265
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 2,803,571	\$ 2,828,135	\$ 2,828,135	\$ 2,832,750
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

All utility costs (electric, gas, water and sewer) are charged to this budget and then distributed to user departments. The total appropriation for this budget unit has been increased by 53.9% due to the anticipated increase in utility costs.

Board Action

Increased Interfund Expenditures \$4,615 to adjust for County Service Area Utility estimates in the Proposed Budget.

722.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ -	\$ -	\$ -
SERVICES & SUPPLIES	\$ 7,794	\$ 7,935	\$ 7,935	\$ 7,935
OTHER CHARGES	\$ 35,502	\$ 41,335	\$ 41,335	\$ 41,335
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 43,296	\$ 49,270	\$ 49,270	\$ 49,270
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	0	0	0	0
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Statement of Purpose

The County maintains a small pool of eight vehicles for us by operating departments. The purpose of the motor pool is to provide safe, economic, dependable, and efficient transportation to those employees in departments who need to travel on County business.

Continuous Improvement Service Delivery

The motor pool is operated from the Purchasing Services Office. County employees in need of transportation to conduct business can reserve a motor pool car by contacting Purchasing Services. Eight vehicles (two vans and six sedans) are available on a first-come, first-served basis.

The supply of pool cars now generally meets the demand, however as gasoline prices increase and the IRS reimbursement rate limitation remains unchanged, employees may become more reluctant to drive their own personal cars on County business. During these times, the availability of pool cars will be affected.

At the time this narrative was prepared, the department had not yet taken delivery of the eighth fleet vehicle, whose purchase was granted in the 2001-02 budget year. Upon placing this vehicle in service in 2002, it is expected vehicle availability will generally meet demand.

A Customer Service Analysis of the Motor Pool operation was initiated in December 2001. Upon completion, it will indicate areas in which service should be improved. The analysis and subsequent policy change recommendations are expected to be completed by June 2002.

Departmental Budget Request

The majority of this budget adequately covers the cost of fuel and maintenance expenses related to supporting the fleet operation. The only increases anticipated are attributed to a 5% cost of living adjustment and 5% inflation factor.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$49,270, which excludes intrafund transfers. This represents a 13.8% increase over the FY 2001-02 Final Budget level of direct expenditures.

Board Action

None.

723.001	2001-2002	2002-2003	2002-2003	2002-2003
MAJOR ACCOUNT CLASSIFICATIONS	FINAL BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 128,108	\$ 133,121	\$ 133,121	\$ 133,857
SERVICES & SUPPLIES	\$ 611,923	\$ 1,048,161	\$ 660,878	\$ 745,054
OTHER CHARGES	\$ 20,774	\$ 29,926	\$ 26,220	\$ 22,337
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 760,805	\$ 1,211,208	\$ 820,219	\$ 901,248
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	3	3	3	3
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Statement of Purpose

General Services – Duplicating ISF is charged with providing all county operating departments with printing services and copy machines to meet their daily needs. This is accomplished by an in-plant printing operation, and contracting with commercial shops to perform work the Print Shop is not equipped to handle. The department also coordinates the bidding of envelopes and serves as the contract administrator overseeing the county’s current 131 convenience copier machines.

Continuous Improvement Service Delivery

The Print Shop strives to fulfill the printing needs of county operating departments in a professional manner, with quality results, meeting the required timeframes for their work. In most cases, work requiring high run duplication can be turned around within 2-3 days. Quick print work can be performed the same day. High volume printing performed on the offset press, which requires typesetting service and camera set-up of masters is normally completed within 3-5 days. Specialty printing work for which the Print Shop is not equipped to perform must be done in the private sector and is completed within 10 working days.

The Print Shop coordinates the placement of convenience copy machines in county departments and county supported agencies. The type of copy machine put in service is based upon the type of special feature copying performed, and the estimated volume of copies. Staff also monitors the maintenance records of the copiers to assure that repairs are made within acceptable contract timeframes and that the copiers do not experience excessive periods of downtime. The Print Shop also maintains a supply of, and controls the issuance of, all toner supplies for the various models of copiers in service. Requests for paper and copier supplies are fulfilled with next day service.

In order to meet and enhance services to county operating departments, the following improvements are contemplated in Fiscal Year 2002-03:

- The new digital high-speed duplicator put into service in the Print Shop in Fiscal Year 2000-01 has yet to exercise its full capabilities. While it has been a boon to the print shop, increasing production speed, eliminating the backlog of printing jobs and reducing costs in outside printing, it has yet to be fully implemented electronically. Once connectivity is established, departments will be able to submit their duplicating jobs electronically, rather than hand-carrying them or transmitting them by courier to the Print Shop.
- The five-year convenience copier contract with the current vendor has been extended one more year, but at a higher per copy rate, from 1.04 cents to 1.38 cents, as the copiers are showing signs of wear and are experiencing frequent breakdowns. The contract is now on a month-to-month basis, in anticipation of replacing the existing analog copiers with new digital copier/printer systems in January 2003.

Before replacements can be considered, a study must be done to determine the feasibility and cost-effectiveness of installing networked digital copier/printers into operating departments. It is possible that the introduction of a combination copier/printer would eliminate the need for the standard inkjet or laser printer in some instances, whose per copy costs are two to three times that of the combination machines. Connectivity of the machines to workstations saves time by allowing users to send jobs electronically to the copier, rather than requiring they stand over the machine to complete the job.

The volume of copies made on convenience copiers has declined in the first half of this fiscal year compared to the first half of 2000-01. A short survey leads us to believe this is due to departments making more use of electronic distribution and desktop printers.

- In our budget submittal, we have requested the replacement of the existing, irreparable collator with a new collator/booklet maker to reduce in-house collating costs, and in instances where collating jobs are sent to commercial shops for completion, to reduce the time, transportation and production costs involved in filling these orders.

- We have also requested the addition of a new offset press to the Print Shop in order to increase the shop's capabilities by offering two-color runs and increased speed, thus cutting press use and operator time, and better utilizing the existing, aging equipment in specialty jobs, thus extending the life of the machinery.

Departmental Budget Request

Despite the gloomy economic forecast for 2002-03, the department requests maintaining the full-time staffing at 3.0 FTE, which will ensure effective operation of the county Print Shop at a cost-savings to departments.

We anticipate the cost of paper to increase dramatically due to inflation, however the exact amount of the increase is unknown at this time. For purposes of budget preparation, based on current expenditures, we are estimating a 25% increase.

The expenditure budget reflects increases in supplies for reissue, primarily due to increased paper costs and the copier contract increase. The supplies for reissue line item request include: outside printing services, \$115,000, which is reduced from last year; stock paper purchases, \$180,000; and convenience copiers and supplies, \$197,300. Increases are also seen in the maintenance of equipment budget due to the digital color copier contract at \$18,000. Nevertheless, decreases in other areas such as rents and leases for equipment, office expenses, and special department expenses offsets these increases, reducing expenditures overall.

We are requesting replacement of the analog convenience copiers by January 2003, which would increase the supplies for reissue line item request for convenience copiers and supplies by \$197,100 to \$394,400. If recommended for approval by the Chief Administrative Officer, the appropriation will be reflected in budget account 524.007 – Supplies for Reissue – Copy Machine.

In addition, we have requested the replacement of the existing, antiquated collator, which is irreparable, with a new collator/booklet maker at a cost of \$11,100. An optional 60-month lease/purchase agreement is available at approximately \$2,800 per year. Staff is currently using the Xerox high-speed duplicator to copy and collate jobs, which incurs a "per click" charge, rather than utilizing the less expensive method of printing and collating, or they are sending the jobs out to commercial shops to be collated, at a premium cost. If recommended for approval by the Chief Administrative Officer, the appropriation will be reflected in Budget Unit 184 - ISF Equipment Replacement, where ISF department fixed assets are purchased.

Further, we are requesting the addition of a new press to the Print Shop at a cost of \$34,000, which would increase the shop's capabilities, cut press use and operator time in half in some instances, and better utilize the existing, 20-year-old equipment in specialized applications,

thereby extending the life of the machinery. An optional 60-month lease/purchase agreement is available at approximately \$9,300 per year. If recommended for approval by the Chief Administrative Officer, the appropriation will be reflected in Budget Unit 184 – ISF Equipment Replacement, where ISF department fixed assets are purchased.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$820,219, which excludes intrafund transfers. This represents a 7.8% increase over the FY 2001-02 Final Budget level of direct expenditures. This recommendation provides for the extension of the current copier contract for another year.

Board Action

Adjusted various line items for increased cost of new copier contract (\$80,200), and increased Workers' Compensation and other insurance premiums.

724.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 84,023	\$ 89,379	\$ 89,379	\$ 89,521
SERVICES & SUPPLIES	\$ 857,810	\$ 963,963	\$ 963,963	\$ 964,008
OTHER CHARGES	\$ 20,227	\$ 25,570	\$ 22,611	\$ 22,611
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 962,060	\$ 1,078,912	\$ 1,075,953	\$ 1,076,140
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	2	2	2	2
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Statement of Purpose

The Stores ISF budget provides for the operation of a central warehouse of common use items, interdepartmental courier and message service between all county facilities, centralized collection and mailing operation for outgoing U.S. Mail, and surplus equipment clearinghouse for the redistribution of county assets between departments. This budget also serves as the cost distribution center for all county postage.

Continuous Improvement Service Delivery

Two full-time staff is assigned to this budget unit, augmented by Extra Help assistance to provide coverage during periods of vacation and sick leave. Additionally, at any one time, there are from three to five work program participants (CalWORKs, Sheriff's Work Alternative Program, Court Work Referral, and Private Industry Council program) working in the storeroom. These individuals pick up outgoing U.S. Mail from the various buildings in County Center, distribute storeroom and print shop supplies, deliver surplus equipment items, and pre-sort and process the outgoing mail through automated postage machines. Without these participants, the County would have to add positions just to perform the most basic of work functions.

Outgoing mail is presorted by ZIP Code and processed through the postage machine, then given to an independent contractor who places bar-code information on the envelopes. The pre-sort and bar-code activity assures that the outgoing mail is processed at the lowest postage rates available. Over 98% of the outgoing mail is processed within the same day it is received. The exceptions are generally the result of mail received too late in the day to be processed or mail received from departments that cannot be processed by the automated equipment.

The interdepartmental courier and message service provides service to County Center, offices throughout the Oroville area, Chico and Paradise. Over 500 pieces of courier mail are transported between offices on a daily basis.

The central warehouse is responsible for purchasing and distributing approximately 200 commonly used items, most of which are in support of jail operations. This service was initiated in 1985 because of the Jail Consent Decree to ensure that jail clothing and bedding supplies were always available for inmate needs. While this function is no longer mandated under the Jail Consent Decree, it continues because of the quantity purchasing discounts made available and the storage space available.

The surplus equipment clearinghouse function is a cost effective way of receiving a myriad of office equipment items. While equipment may no longer be needed by one department, it can be stored for future use by other departments. The warehouse also serves as a central collection center for surplus property before being sold or auctioned.

Staff will continue its diligent efforts to assure that the outgoing U.S. Mail is processed in a timely and cost effective manner.

In the first full year of operation of the new Pitney-Bowes Paragon mail machine in 2001-02, it is clear that mail processing speed increased. In 2000-01, the mailroom processed 1.17 million pieces of mail. Currently, figures show that amount has increased by 5%, or to approximately 1.23 million pieces.

The Storeroom has replaced its manual inventory system with an automated system that went into operation in the last quarter of 2001-02. This new systems is anticipated to provide more readily accessible, complete and accurate inventory information. At this time, not enough data is available to calculate the benefit to operating departments.

Departmental Budget Request

Despite the economic forecast for 2002-03, the department requests maintaining the full-time staffing at 2.0 FTE, which will ensure the most cost-effective manner of courier service to the County while maintaining continuity of communication between departments.

The major budgetary expense is "Supplies for Reissue." This includes jail clothing and other inmate supply items, miscellaneous supply items in support of departmental operations, and the cost distribution center for all County postage. Our budget request for supply stock items is \$175,000.

The U.S. Postal Service has announced that a postage rate increase will become effective in July 2002. At the time this budget was prepared, we had been advised that First Class mail rates are proposed to increase an average of 8.2%, from 34 to 37 cents. Although the rate increase will affect other classifications of postage, the actual amounts are unknown. For purposes of budget preparation, we are estimating an 8.2% increase across the board for all postage classifications; therefore our budget request for postage is \$725,000.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,075,953, which excludes intrafund transfers. This represents an 11.8% increase over the FY 2001-02 Final Budget level of direct expenditures. This is mostly attributable to the postage rate increase.

Board Action

Adjusted various line items for increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Self Insurance
ISF
F-7100

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME :				
Charges for Services:				
County Operating Departments	516,330	837,696	1,003,803	1,003,803
Non County Operating	124,297	134,521	146,080	146,080
Other Income:				
Misc Revenue	2,604	450	0	0
Interest	88,470	78,229	82,000	82,000
Total Income	731,701	1,050,896	1,231,883	1,231,883
EXPENSES:				
Other Operating Expenses:				
Salaries & Benefits	188,921	198,946	199,191	199,325
Communications	906	1,327	1,100	850
Household Expense	490	541	510	510
General Insurance	375,362	156,002	433,302	433,333
Maintenance - Equipment	175	85	185	185
Maintenance - Str, Imp, & Grnds	1,214	1,055	839	839
Memberships	20,575	20,600	22,500	22,500
Office Expense	5,156	5,945	5,069	5,069
Professional & Specialized Services	301,183	248,149	281,500	281,500
Special Departmental Expenses	120	140	135	135
Transportation & Travel	1,564	1,917	1,830	1,830
Utilities	712	988	1,400	1,400
Depreciation	1,347	8,611	1,544	1,544
Data Processing	4,474	15,068	2,200	2,200
Interfund Expenses	41,749	98,224	113,832	113,832
Required Expend Reduction	0	0	(25,537)	(25,537)
Other Reserves	(258)	(260)	0	0
Total Expenses	943,690	757,338	1,039,600	1,039,515
EXCESS INCOME OVER (UNDER) EXPENSES	(211,989)	293,558	192,283	192,368
REVENUE SUMMARY				
F-0010 County General	286,403	623,741	620,121	620,121
F-0020 Welfare	45,964	46,035	63,537	63,537
F-0025 Child Support Services	0	15,888	15,247	15,247
F-0030 Road	125,484	105,732	265,239	265,239
F-0080 Water Services	153	303	359	359
F-0090 Building Inspection	13,206	27,502	18,861	18,861
F-0100 Fire Protection	10,823	16,034	17,166	17,166
F-0110 Library	909	1,528	2,269	2,269
F-0131 Transit	33	52	0	0
F-0150 Fish & Game	669	880	1,004	1,004
F-0160 Trial Court Funding	32,686	0	0	0
Subtotal	516,330	837,695	1,003,803	1,003,803
Non County Operating	124,297	134,521	146,080	146,080
Combined Revenue	640,627	972,217	1,149,883	1,149,883
Total Expenditures	943,690	757,338	1,039,600	1,039,515
Other Revenue	91,074	78,679	82,000	82,000
REVENUE OVER (UNDER)	(211,989)	293,558	192,283	192,368

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Workers'
Compensation
Insurance ISF
F-7110

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME				
Charges for Services:				
County Operating Departments	1,886,724	2,019,076	3,030,137	3,182,749
Non County Operating	98,975	106,311	113,605	121,531
Other Income:				
Interest	40,674	8,852	0	0
Misc. Revenue	17,097	33	0	0
Total Income	2,043,470	2,134,272	3,143,742	3,304,280
EXPENSES				
Other Operating Expenses:				
Compensation Insurance	2,011,548	2,127,371	2,980,000	3,140,288
Communications	635	1,173	660	910
Household Expense	0	0	0	0
General Insurance	0	0	0	0
Maintenance - Equipment	798	333	1,000	1,000
Special Department Expense	1,884	1,480	5,000	5,000
Memberships	160	195	200	200
Office Expense	8,889	18,272	10,178	10,178
Professional & Specialized Services	8,062	5,000	5,000	5,000
Transportation & Travel	3,171	2,364	3,140	3,140
Interfund Trf.-Gen. Ins.	115,796	121,999	130,000	130,000
Publications & Legal Notices	0	0	0	0
Interfund Expenses	8,292	9,078	8,564	8,564
Total Expenses	2,159,235	2,287,265	3,143,742	3,304,280
EXCESS INCOME OVER (UNDER) EXPENSES	(115,765)	(152,993)	0	0
REVENUE SUMMARY				
F-0010 County General	1,163,873	1,153,460	1,777,734	1,867,359
F-0020 Welfare	394,236	476,148	668,302	701,920
F-0025 Child Support Services	0	98,537	172,168	180,815
F-0030 Road	181,319	151,769	220,037	231,140
F-0080 Water Services	361	712	3,369	3,536
F-0090 Building Inspection Spec. Rev.	25,943	23,551	31,740	33,333
F-0100 Fire Protection	32,656	27,895	28,578	30,035
F-0110 Library	13,400	13,693	21,254	22,313
F-0131 Transit	635	660	0	0
F-0160 Trial Court Funding	74,301	72,651	106,955	112,298
Subtotal	1,886,724	2,019,076	3,030,137	3,182,749
Non County Operating	98,975	106,311	113,605	121,531
Combined Revenue	1,985,699	2,125,387	3,143,742	3,304,280
Total Expenditures	2,159,235	2,287,265	3,143,742	3,304,280
Other Revenue	57,771	8,885	0	0
REVENUE OVER (UNDER)	(115,765)	(152,993)	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
 Unemployment
 Insurance ISF
 F-7120

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME				
Charges for Services:				
County Operating Departments	0	0	0	0
Non County Operating	0	0	0	0
Other Income:				
Interest	42,336	31,485	30,000	30,000
Total Income	42,336	31,485	30,000	30,000
EXPENSES				
Other Operating Expenses:				
Employee Benefits	111,241	133,923	150,000	150,000
Communications	0	0	0	0
General Insurance	0	0	0	0
Maintenance - Equipment	0	0	0	0
Maintenance - Str, Imp, & Grnds	0	0	0	0
Professional & Specialized Services	1,466	880	1,600	1,100
Interfund Expenses	520	416	641	641
Transportation & Travel	0	0	0	0
Memberships	0	0	0	0
Total Expenses	113,227	135,219	152,241	152,241
EXCESS INCOME OVER (UNDER) EXPENSES	(70,891)	(103,734)	(122,241)	(122,241)
REVENUE SUMMARY				
F-0010 County General	0	0	0	0
F-0020 Welfare	0	0	0	0
F-0025 Child Support Services	0	0	0	0
F-0030 Road	0	0	0	0
F-0080 Water Services	0	0	0	0
F-0090 Building Inspection Spec. Rev.	0	0	0	0
F-0100 Fire Protection	0	0	0	0
F-0110 Library	0	0	0	0
F-0131 Transit	0	0	0	0
F-0160 Trial Court Funding	0	0	0	0
Subtotal	0	0	0	0
Non County Operating	0	0	0	0
Combined Revenue	0	0	0	0
Total Expenditures	113,227	135,219	152,241	152,241
Other Revenue	42,336	31,485	30,000	30,000
REVENUE OVER (UNDER)	(70,891)	(103,734)	(122,241)	(122,241)

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
 Medical
 Liability
 Insurance
 F-7140

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2001-02 (5)
INCOME :				
Charges for Services:				
County Operating Departments	80,350	144,755	177,251	138,363
Non County Operating		0	0	0
Other Income:				
Interest	1,105	2	1,000	1,000
Total Income	81,455	144,757	178,251	139,363
EXPENSES:				
Other Operating Expenses:				
Communications	0	0	0	0
Household Expense	0	0	0	0
General Insurance	87,272	144,755	178,000	139,112
Maintenance - Equipment	0	0	0	0
Maintenance - Str,imp,& Grnds	0	0	0	0
Memberships	0	0	0	0
Office Expense	0	0	0	0
Professional & Spec. Services	0	0	0	0
County Services Received	0	0	0	0
Rents & Leases - Equipment	0	0	0	0
Special Departmental Expenses	0	0	0	0
Transportation & Travel	0	0	0	0
Interfund Expenditures	253	360	251	251
Utilities	0	0	0	0
Total Expenses	87,525	145,115	178,251	139,363
EXCESS INCOME OVER (UNDER) EXPENSES	(6,070)	(358)	0	0
REVENUE SUMMARY:				
F-0010 County General	80,350	144,755	177,251	138,363
F-0020 Welfare	0		0	0
F-0025 Child Support Services	0		0	0
F-0030 Road	0		0	0
F-0080 Water Services	0		0	0
F-0090 Bldg Inspect. Special Revenue	0		0	0
F-0100 Fire Protection	0		0	0
F-0110 Library	0		0	0
F-0131 Transit	0		0	0
F-0160 Trial Court Funding	0		0	0
Subtotal	80,350	144,755	177,251	138,363
Non County Operating	0	0	0	0
Combined Revenue	80,350	144,755	177,251	138,363
Total Expenditures	87,525	145,115	178,251	139,363
Other Revenue	1,105	2	1,000	1,000
REVENUE OVER (UNDER)	(6,070)	(358)	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Transit
Self-
Insurance
F-7150

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME :				
Charges for Services:				
County Operating Departments	0	0	0	0
Non County Operating	26,041	37,861	45,711	58,311
Other Income:				
Interest	1,430	2,032	1,300	1,300
Total Income	27,471	39,893	47,011	59,611
EXPENSES:				
Other Operating Expenses:				
Communications	0	0	0	0
Household Expense	0	0	0	0
General Insurance	35,392	32,731	88,000	100,600
Maintenance - Equipment	0	0	0	0
Maintenance - Str, Imp, & Gmcs	0	0	0	0
Memberships	0	0	0	0
Office Expense	0	0	0	0
Professional & Spec. Services	0	1,792	0	0
Interfund Expenditures	203	192	211	211
Rents & Leases - Equipment	0	0	0	0
Special Departmental Expenses	0	0	0	0
Transportation & Travel	0	0	0	0
Utilities	0	0	0	0
Total Expenses	35,595	34,715	88,211	100,811
EXCESS INCOME OVER (UNDER) EXPENSES	(8,124)	5,178	(41,200)	(41,200)
REVENUE SUMMARY:				
F-7510 Transit	14,022	21,981	26,539	33,854
F-7520 Transit	5,008	6,023	7,272	9,277
F-7540 Transit	7,011	9,857	11,900	15,180
Subtotal	26,041	37,861	45,711	58,311
Non County Operating				
Combined Revenue	26,041	37,861	45,711	58,311
Total Expenditures	35,595	34,715	88,211	100,811
Other Revenue	1,430	2,032	1,300	1,300
REVENUE OVER (UNDER)	(8,124)	5,178	(41,200)	(41,200)

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Miscellaneous
Insurance
F-7160

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME :				
Charges for Services:				
County Operating Departments	39,464	52,367	136,278	159,099
Non County Operating	295	526	1,963	2,642
Outside Users	0	0	1,100	1,100
Other Income:				
Interest	(10)	53	0	0
Total Income	39,749	52,946	139,341	162,841
EXPENSES:				
Other Operating Expenses:				
Communications	0	0	0	0
Household Expense	0	0	0	0
General Insurance	38,716	53,484	139,200	162,700
Maintenance - Equipment	0	0	0	0
Maintenance - Str, Imp, & Grnds	0	0	0	0
Memberships	0	0	0	0
Office Expense	0	0	0	0
Professional & Spec. Services	0	0	0	0
Interfund Expenditures	137	153	141	141
Rents & Leases - Equipment	0	0	0	0
Special Departmental Expenses	0	0	0	0
Transportation & Travel	0	0	0	0
Utilities	0	0	0	0
Total Expenses	38,853	53,637	139,341	162,841
EXCESS INCOME OVER (UNDER) EXPENSES	896	(691)	0	0
REVENUE SUMMARY:				
F-0010 County General	31,692	41,938	98,898	115,761
F-0020 Welfare	1,485	1,710	1,604	2,157
F-0025 Child Support Services	0	251	483	650
F-0030 Road	597	721	1,566	2,117
F-0080 Water Services	7	82	149	200
F-0090 Bldg Inspection	65	79	183	246
F-0100 Fire Protection	1,235	2,417	23,508	24,683
F-0110 Library	4,073	4,807	9,235	12,420
F-0131 Transit	3	3	9	0
F-0140 HCD-Emergency Program	17	20	43	58
F-0160 Trial Court Funding	290	339	600	807
Subtotal	39,464	52,367	136,278	159,099
Non County Operating	295	526	1,963	2,642
Combined Revenue	39,759	52,893	138,241	161,741
Total Expenditures	38,853	53,637	139,341	162,841
Other Revenue	(10)	53	1,100	1,100
REVENUE OVER (UNDER)	896	(691)	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Building &
Grounds ISF
F-7200

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME				
Charges for Services:				
County Operating Departments	2,894,506	3,713,837	3,004,698	3,277,084
Non County Operating	93,169	45,382	71,442	71,442
Other Income:				
Interest	15,017	17,470	0	0
Misc. Revenue	450	63,513	0	0
Total Income	3,003,142	3,840,202	3,076,140	3,348,526
EXPENSES				
Other Operating Expenses:				
Salaries & Benefits	1,471,649	1,603,645	1,796,654	1,800,314
Clothing & Personal Supplies	0	1,184	0	0
Communications	13,657	16,555	15,000	15,000
Household Expense	151,405	135,541	163,000	163,000
General Insurance	6,302	7,431	8,903	9,197
Maintenance - Equipment	14,291	29,481	22,000	22,000
Maintenance - Str, Imp, & Grnds	1,041,257	1,626,751	801,749	1,070,181
Memberships	429	455	1,050	1,050
Office Expense	11,094	21,158	13,470	13,470
Prof. & Specialized Services	1,275	3,967	15,000	15,000
Small Tools	15,081	10,749	19,090	19,090
Publications & Legal Notices	819	497	0	0
Special Department Expense	25	0	0	0
Transportation & Travel	14,222	29,480	40,190	40,190
Utilities	18,476	21,307	49,700	49,700
Depreciation	43,692	63,086	62,449	62,449
Data Processing	4,952	7,026	7,984	7,984
Required Expend Savings			(45,142)	(45,142)
Interfund Expenditures	203,458	120,547	105,043	105,043
Other Reserves	(1,124)	(1,124)	0	0
Total Expenses	3,010,960	3,697,736	3,076,140	3,348,526
EXCESS INCOME OVER (UNDER) EXPENSES	(7,818)	142,466	0	0
REVENUE SUMMARY				
F-0010 County General	2,007,818	2,396,622	2,323,221	2,417,692
F-0020 Welfare	253,472	319,069	2,748	2,748
F-0025 Child Support Services	0	17,560	27,908	27,908
F-0030 Road	176,152	371,328	126,337	211,633
F-0080 Water Services	20,957	16,723	12,763	12,763
F-0090 Building Inspection Spec. Rev.	22,038	25,004	22,929	22,929
F-0100 Fire Protection	26,850	62,955	69,010	126,443
F-0110 Library	220,409	314,445	209,241	244,427
F-0131 Transit	1,180	1,355	1,243	1,243
F-0160 Trial Court Funding	165,630	188,776	209,298	209,298
Subtotal	2,894,506	3,713,837	3,004,698	3,277,084
Non County Operating	93,169	45,382	71,442	71,442
Combined Revenue	2,987,675	3,759,219	3,076,140	3,348,526
Total Expenditures	3,010,960	3,697,736	3,076,140	3,348,526
Other Revenue	15,467	80,983	0	0
REVENUE OVER (UNDER)	(7,818)	142,466	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Utilities
F-7210

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME :				
Charges for Services:				
County Operating Departments	1,888,987	2,181,195	2,582,464	2,582,464
Non County Operating	175,877	185,021	108,407	108,407
Special Purpose	0	0	137,264	141,879
Other Income:				
Interest	2,742	8,728	0	0
Misc. Revenue	0	46,646	0	0
Total Income	2,067,606	2,421,590	2,828,135	2,832,750
EXPENSES:				
Other Operating Expenses:				
Salaries & Benefits	0	0	0	0
Communications	1,131	0	0	0
Household Expense	0	0	0	0
General Insurance	0	0	0	0
Maintenance - Equipment	0	0	0	0
Maintenance - Str, Imp, & Grnds	0	0	0	0
Memberships	0	0	0	0
Office Expense	0	0	0	0
Prof. & Specialized Services	0	0	0	0
County Services Received	0	0	0	0
Rents & Leases - Equipment	0	0	0	0
Special Departmental Expenses	0	0	0	0
Transportation & Travel	0	0	0	0
Utilities	1,982,170	2,456,302	2,804,870	2,809,485
Depreciation	0	0	0	0
Data Processing	0	0	0	0
Interfund Expenditures	22,462	22,299	23,265	23,265
Total Expenses	2,005,763	2,478,601	2,828,135	2,832,750
EXCESS INCOME OVER (UNDER) EXPENSES	61,843	(57,011)	0	0
REVENUE SUMMARY				
F-0010 County General	1,424,864	1,517,435	1,947,164	1,947,164
F-0020 Welfare	197,634	302,247	219,984	219,984
F-0025 Child Support Services	0	60,642	78,382	78,382
F-0030 Road	74,968	84,712	96,633	96,633
F-0080 Water Services	5,076	5,334	8,406	8,406
F-0090 Building Inspection Spec. Rev.	10,515	10,035	12,924	12,924
F-0100 Fire Protection	83,211	85,395	100,998	100,998
F-0110 Library	91,861	114,609	116,861	116,861
F-0131 Transit	858	786	1,112	1,112
F-0160 Trial Court Funding	0	0	0	0
Subtotal	1,888,987	2,181,195	2,582,464	2,582,464
Non County Operating	175,877	185,021	108,407	108,407
Special Purpose	0	0	137,264	141,879
Combined Revenue	2,064,864	2,366,216	2,828,135	2,832,750
Total Expenditures	2,005,763	2,478,601	2,828,135	2,832,750
Other Revenue	2,742	55,374	0	0
REVENUE OVER (UNDER)	61,843	(57,011)	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Central
Motorpool ISF
F-7220

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME				
Charges for Services:				
County Operating Departments	38,027	44,651	46,242	46,242
Non County Operating	2,415	2,850	3,028	3,028
Other Income:				
Interest	6,242	5,998	0	0
Misc. Revenue	0	14,382	0	0
Total Income	46,684	67,881	49,270	49,270
EXPENSES				
Other Operating Expenses:				
Communications	0	0	0	0
Household Expense	0	0	0	0
General Insurance	390	510	585	585
Maintenance - Equipment	798	908	2,000	2,000
Maintenance - Str, Imp, & Grnds	0	0	0	0
Memberships	0	0	0	0
Office Expense	0	202	300	300
Prof. & Specialized Services	0	0	0	0
County Services Received	0	0	0	0
Rents & Leases - Equipment	0	0	0	0
Special Departmental Expenses	201	65	50	50
Transportation & Travel	3,184	3,876	5,000	5,000
Utilities	0	0	0	0
Depreciation	16,221	16,734	19,452	19,452
Interfund Expenditures	27,354	31,076	21,883	21,883
Other Reserves	0	0	0	0
Data Processing	0	0	0	0
Total Expenses	48,148	53,371	49,270	49,270
EXCESS INCOME OVER (UNDER) EXPENSES	(1,464)	14,510	0	0
REVENUE SUMMARY				
F-0010 County General Fund	32,551	30,447	25,960	25,960
F-0020 Welfare	1,478	2,156	3,544	3,544
F-0025 Child Support Services	0	3,491	12,000	12,000
F-0030 Road	0	0	0	0
F-0090 Building Inspection Spec. Rev.	127	0	82	82
F-0160 Trial Court Funding	3,871	8,557	4,656	4,656
Subtotal	38,027	44,651	46,242	46,242
Non County Operating	2,415	2,850	3,028	3,028
Combined Revenue	40,442	47,501	49,270	49,270
Total Expenditures	48,148	53,371	49,270	49,270
Other Revenue	6,242	20,380	0	0
REVENUE OVER (UNDER) EXPENDITURES	(1,464)	14,510	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Central
Duplicating
F-7230

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME				
Charges for Services				
County Operating Departments	608,270	707,751	794,134	874,564
Non County Operating	32,601	48,539	12,085	12,684
Outside Charges	0	0	14,000	14,000
Other Income:				
Interest	11,600	7,687	0	0
Miscellaneous	12,254	1,665	0	0
Total Income	664,725	765,642	820,219	901,248
EXPENSES				
Other Operating Expenses:				
Salaries & Benefits	97,899	132,334	133,121	133,857
Communications	1,728	1,173	1,639	1,639
Household Expense	1,257	1,986	2,200	2,200
General Insurance	158	256	462	555
Maintenance - Equipment	16,757	21,879	26,320	26,320
Maintenance - Str, Imp, & Grnds	15,440	6,184	10,533	10,533
Memberships	0	0	0	0
Office Expense	5,355	3,580	2,507	2,507
Professional & Specialized Services	162	0	0	0
Rents & Leases - Equipment	45,021	110,255	107,900	107,900
Special Departmental Expenses	3,791	6,809	7,000	7,000
Data Processing	995	1,065	1,100	1,100
Transportation & Travel	1,056	857	3,000	3,000
Utilities	6,048	7,293	9,800	9,800
Depreciation	4,258	6,958	3,243	3,243
Supplies for Reissue	454,763	426,765	492,300	572,500
Interfund Expenditures	27,588	29,913	26,220	26,220
Required Expend Savings	0	0	(7,126)	(7,126)
Other Reserves	(160)	(160)	0	0
Total Expenses	682,116	757,147	820,219	901,248
EXCESS INCOME OVER (UNDER) EXPENSES	(17,391)	8,495	0	0
REVENUE SUMMARY				
F-0010 County General	319,260	300,795	366,274	404,583
F-0020 Welfare	221,511	252,967	277,211	304,499
F-0025 Child Support Services	0	62,278	47,421	52,090
F-0030 Road	1,101	8,121	10,743	11,801
F-0080 Water Services	2,429	1,801	3,398	3,733
F-0090 Building Inspection Spec. Rev.	4,275	7,407	6,280	6,898
F-0100 Fire Protection	12,415	22,102	13,655	14,999
F-0110 Library	186	6,986	4,125	4,532
F-0131 Transit	0	0	0	0
F-0150 Fish & Game	29	139	35	39
F-0160 Trial Court Funding	47,064	45,155	64,992	71,390
Subtotal	608,270	707,751	794,134	874,564
Non County Operating	32,601	48,539	12,085	12,684
Outside Charges	0	0	14,000	14,000
Combined Revenue	640,871	756,290	820,219	901,248
Total Expenditures	682,116	757,147	820,219	901,248
Other Revenue	23,854	9,352	0	0
REVENUE OVER (UNDER)	(17,391)	8,495	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Central Stores
ISF
F-7240

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME				
Charges for Services:				
County Operating Departments	969,523	963,639	1,065,661	1,065,848
Non County Operating	12,191	12,412	10,292	10,292
Outside Charges	0	0	0	0
Other Income:				
Interest	3,588	1,022	0	0
Misc. Revenues	0	2,307	0	0
Total Income	985,302	979,380	1,075,953	1,076,140
EXPENSES				
Other Operating Expenses:				
Salaries & Benefits	82,154	84,227	89,379	89,521
Communications	1,215	1,109	1,200	1,200
Household Expense	842	1,735	1,450	1,450
General Insurance	706	537	676	721
Maintenance - Equipment	3,507	6,538	5,845	5,845
Maintenance - Str, Imp, & Gmnds	22,831	8,499	13,757	13,757
Office Expense	3,751	1,939	3,035	3,035
Prof & Specialized Services	106	0	0	0
Rents & Leases - Equipment	7,893	10,180	10,400	10,400
Small Tools	0	0	0	0
Data Processing	3	4,681	500	500
Transportation & Travel	344	3,020	3,600	3,600
Utilities	9,607	11,156	13,500	13,500
Depreciation	3,754	4,249	4,249	4,249
Interfund Expenditures	26,690	24,775	21,322	21,322
Required Expend Savings		0	(2,960)	(2,960)
Other Reserves	(461)	(461)	0	0
Supplies for Reissue	790,259	831,589	910,000	910,000
Total Expenses	953,201	993,773	1,075,953	1,076,140
EXCESS INCOME OVER (UNDER) EXPENSES	32,101	(14,393)	0	0
REVENUE SUMMARY				
F-0010 County General	616,382	406,905	537,852	538,039
F-0020 Welfare	257,203	298,021	326,089	326,089
F-0025 Child Support Services	0	143,832	90,758	90,758
F-0030 Road	4,786	3,280	2,901	2,901
F-0080 Water Services	1,687	2,721	2,610	2,610
F-0090 Building Inspection Spec. Rev.	3,038	3,074	2,741	2,741
F-0100 Fire Protection	6,032	7,800	7,301	7,301
F-0110 Library	11,733	12,727	13,405	13,405
F-0131 Transit	281	730	416	416
F-0150 Fish & Game	100	164	251	251
F-0160 Trial Court Funding	68,281	84,385	81,337	81,337
Subtotal	969,523	963,639	1,065,661	1,065,848
Non County Operating	12,191	12,412	10,292	10,292
Outside Charges	0	0	0	0
Combined Revenue	981,714	976,051	1,075,953	1,076,140
Total Expenditures	953,201	993,773	1,075,953	1,076,140
Other Revenue	3,588	3,329	0	0
REVENUE OVER (UNDER)	32,101	(14,393)	0	0

Information Systems (ISF)

Bob Barnes

Department Summary

MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 1,030,467	\$ 1,192,585	\$ 1,087,790	\$ 1,094,360
SERVICES & SUPPLIES	\$ 1,981,541	\$ 2,354,202	\$ 2,185,046	\$ 2,192,606
OTHER CHARGES	\$ 200,568	\$ 135,260	\$ 192,584	\$ 192,584
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 3,212,576	\$ 3,682,047	\$ 3,465,420	\$ 3,479,550
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	18	18	18	18
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Mission Statement

Information Systems/Central Communications mission is to provide efficient, secured, consistent, and reliable communications infrastructures that encompass high-speed digital, telecommunication, and radio networks for the Butte County governmental organization.

Department Consists of the Following budget Units

- 704.001 Information Systems
- 725.001 Central Communications

DEPARTMENT:

Information Systems/Communications

KEY AREA OF RESPONSIBILITY:

Customer Service

BOARD OBJECTIVE # 1

Develop and implement a Countywide Customer Service program.

Department Goals	Performance Expectations
<p>Improve and streamline the existing departmental customer service program in an effort to align with the County Customer Service program by July 1, 2003.</p> <p><u>Measurement:</u> * <i>Modification (if required) of customer service-related documents (Department Customer Service plan, modernized surveys, contact lists, etc.).</i></p>	<ol style="list-style-type: none">1. Review customer service team by December 31, 2002.2. Review and modify existing services list by January 31, 2003.3. Review and modify existing service contact list by January 31, 2003.4. Review standard for accuracy and relevance by February 28, 2003.5. Develop a new customer services survey designed to query about services departments/ users would like to have available by March 31, 2003.6. Review, identify and update internal/external customers by March 31, 2003.

DEPARTMENT:

Information Systems/Communications

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 2

Examine the delivery of service in the Department to determine potential service improvement.

Department Goals	Performance Expectations
<p>Continue to Improve the Butte County-Wide Area Network availability to the end user/customer.</p> <p><u>Measurement :</u> <i>* Increased % uptime of network services available to the end user/customer.</i></p>	<ol style="list-style-type: none"> 1. Review and analyze existing network data and determine areas of improvement. Analysis to be completed by April 30, 2003. 2. Define areas of strength and weakness of network structures). List to be completed by May 31, 2003. 3. Flowchart WAN. Identify problems by May 31, 2003. 4. Identify problem areas by June 30, 2003. 5. Identify internal/external barriers to improvement. by July 15, 2003. 6. Implement Improvements to service delivery by by September 30, 2003.
<p>Reduce E-9-1-1 mis-routes and improve coordination between Public Service Answering Points (PSAPs) by 25% by June 30, 2003.</p> <p><u>Measurement :</u> <i>* Monthly reports showing the breakdown by location and PSAP of E-9-1-1 misroutes. Information to be distributed amongst PSAP representatives at the monthly scheduled PSAP meetings.</i></p>	<ol style="list-style-type: none"> 1. Review and analyze existing mis-route call information regarding E-9-1-1 emergency calls. Determine areas of improvement. Analysis to be completed by September 30, 2002. 2. Implement identified areas of improvement. To be completed by December 31, 2002. 3. Develop database to track all reported misroutes in Butte County. Implement database by March 31, 2003.

DEPARTMENT:

Information Systems/Communications

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 3

Develop and implement a 5-year integrated operational plan.

Department Goals	Performance Expectations
<p>Complete planning phase for development of a 5-year strategic plan encompassing both Information Systems and Communications. The planning phase of developing a 5-year plan to be completed by January 31, 2003.</p> <p><u>Measurement :</u> * <i>Draft of the proposed 5-year plan.</i></p>	<ol style="list-style-type: none">1. Develop a list of services that could be developed made available to the customers by November 30, 2002.2. Identify resource requirements required to make identified services available to customers/users by November 30, 2002.3. Areas of Development: (by January 31, 2003)<ol style="list-style-type: none">a. Identify departmental vision, mission, and values.b. Identify key policies and procedures.c. Identify activity indicators and activity graphs.d. Develop services flowcharts.e. Identify internal and external customers.f. Identify goals, expectations and measurements.g. Projected budgets depending on projected services.h. Identify additional data and resource needs for improving and modifying the 5-year plan.

DEPARTMENT:

Information Systems/Communications

KEY AREA OF RESPONSIBILITY:

Operations

BOARD OBJECTIVE # 4

Analyze and improve intra-county communication.

Department Goals	Performance Expectations
<p>Analyze, develop, and implement a departmental intra-county communication mechanism/process. To be complete by July 1, 2003.</p> <p><u>Measurement :</u> * <i>Feedback from customer/users utilizing the communications mechanism/process and shown by survey results.</i></p>	<ol style="list-style-type: none">1. Review and update identified internal customers. To be complete by April 30, 2003.2. Review and update internal customer needs. To be complete by April 30, 2003.3. Review and develop communications mechanism to be used both internally and externally. To be complete by September 30, 2003.4. Begin implementation of communications mechanism. Modify as needed. Start process by June 1, 2003.
<p>Improve the Butte County the Public Safety Radio system availability to the end user/customer.</p> <p><u>Measurement :</u> * <i>Maintain 100% uptime of radio services available to the end user/customer. To be measured on January 1, 2003.</i></p>	<ol style="list-style-type: none">1. Review and analyze existing system w/consultant determine areas of improvement. Analysis to be completed by May 31, 2002.2. List areas of strength and weakness of network structures). List to be completed by May 31, 2002.3. Incorporate improved procedures by June 30, 2002.4. Prepare budget resource requests for the County budget hearing process. Complete by July 31, 2002.5. Implement plan to allocate resources allocated. Completed by September 30, 2002.

DEPARTMENT:

Information Systems/Communications

KEY AREA OF RESPONSIBILITY:

Human Resources

BOARD OBJECTIVE # 5

Develop and maintain employee growth in concert with Board goals.

Department Goals	Performance Expectations
<p>Create opportunities for technical employees to gain certification in areas of technical interests to the County. To be complete by September 30, 2002, following annual budget hearings.</p> <p><i><u>Measurement :</u></i> * Improved applied knowledge to technical problems/ questions. Certifications of knowledge gained. Reduced closing times of job tickets issued.</p>	<ol style="list-style-type: none"> 1. Identify areas of training for staff by working with staff to identify needs of the County as well as staff to address those needs. Completed by September 30, 2002. 2. Create training schedules for technical staff. To be complete by September 30, 2002.
<p>Create opportunities for non-technical staff to be trained in non-technical areas that can be applied to the County areas of interest that enhance abilities and skills of employees by September 30, 2002.</p> <p><i><u>Measurement :</u></i> * Improved ability to handle additional responsibilities, such as backing up other positions within the department.</p>	<ol style="list-style-type: none"> 1. Identify areas of training for staff by working with staff to understand needs of the County as well as staff. Completed by September 30, 2002. 2. Create training schedules for non-technical staff. To be complete by September 30, 2002.

DEPARTMENT:

Information Systems/Communications

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 6

Achieve fiscal objectives as prescribed by Board of Supervisors in final budget.

Department Goals	Performance Expectations
<p>Create a strategy to reduce annual departmental expenses according to the adopted fiscal budget by September 30, 2002.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Actual savings in departmental budget line items.</i>* <i>Realized savings in the R.E.S.</i>	<ol style="list-style-type: none">1. Identify areas of training to staff that reduce the need for outside expertise and increase employee human resource potential. To be completed by July 30, 2003.2. Develop a plan to achieve the departmental R.E.S. (Required Expenditure Savings) as established by the adopted annual fiscal budget. To be completed by January 31, 2003.
<p>Maintain positive account balances in all budget accounts through June 30, 2003.</p> <p><u>Measurement:</u></p> <ul style="list-style-type: none">* <i>Maintenance of positive account balances.</i>	<ol style="list-style-type: none">1. Submit quarterly reports to Administration office on account balances and corrective actions on deficit accounts.2. Monitor accounts on a routine basis to ensure funds are available within an account prior to making expenditures.

DEPARTMENT:

Information Systems/Communications

KEY AREA OF RESPONSIBILITY:

Fiscal

BOARD OBJECTIVE # 7

Develop and recommend legislative strategies to protect and improve County general purpose revenue and other Board legislative platform goals.

Department Goals	Performance Expectations
<p>Participate in quarterly C.C.I.S.D.A. (California Counties Information Systems Director Association) conferences focusing in on fiscal issues at the broad level that could potentially affect County fiscal policy.</p> <p><i>Measurement :</i></p> <p><i>* Quarterly identification of potential costs and revenues that may be applied to Butte County.</i></p>	<p>1. Identify potential State and Federal programs that may have funding ramifications by February 28, 2003.</p>

704.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 635,544	\$ 747,642	\$ 675,654	\$ 681,964
SERVICES & SUPPLIES	\$ 196,662	\$ 438,831	\$ 274,553	\$ 286,202
OTHER CHARGES	\$ 134,322	\$ 65,509	\$ 94,262	\$ 94,262
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 966,528	\$ 1,251,982	\$ 1,044,469	\$ 1,062,428
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	10	10	10	10
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Statement of Purpose

Information Systems engineers, maintains, and secures the Butte County wide-area network (WAN), both Intranet and Internet, for all Butte County Agencies located throughout the County (over 200 nodes). This includes the maintenance and support of the County e-mail system (over 1,900 users) as well as being the County Internet Service Provider (ISP) (over 700 accounts). In addition, Information Systems provides direct support to all departments in regards to network design, security, software and hardware issues.

Continuous Improvement Service Delivery

Information Systems can be looked at as the ‘pipe-keeper’ for the County. The ‘pipe’ being the County wide-area network (WAN) comprised of the fiber-optic network located throughout the main County campus and the special service data circuits that tie together County facilities outside the main County campus.

The wide-area network (WAN) began initial rollout in December of 1998. Completion was achieved in less than one year, in early November of 1999. From the beginning, the primary objective is to keep the network available and healthy so as to serve our clients, the Butte

County Departments and agencies that rely on the backbone to safely conduct day-to-day communications and/or business activities.

Information Systems monitors key network functions that indicate the performance and health of the County backbone. Two indicators that specifically affect all users of the Butte County backbone are the percent of uptime, during normal working hours, for the wide-area network (WAN) and the percent of uptime, during normal working hours, of the e-mail service equipment. During the fiscal year 2001/2002 operations, the Butte County backbone uptime was at 99.68%, while the e-mail system availability was 99.72%. Industry standards range 95% to 99% target uptime for wide-area networks; the County currently exceeds industry standards.

Information Systems goal is to have network assets available 100% of the time. While this is our target, factors such as blackouts, brownouts, severe weather, virus attacks, hacking and other events affect network performance. Information Systems allocates the majority of the department resources to technical training/certification, continual updates and improvements to the operating environment, as well as research and development to improve performance and increase security. The extremely high level of availability for the wide-area network is due to the dedication of Information Systems personnel and their high degree of expertise.

- The key to keeping this level of 'network availability' up is constant upgrading, improvement, and testing. Information Systems has implemented a 'duplicate internal lab' that duplicates the actual operating environment, to fully test all systems upgrade/improvements before they are applied to the actual operating environment.

The events of September 11, 2001, impacted direction and focus of the Information Systems Department: They are:

- Increased security for the wide-area network by deploying new hardware and software platforms that provide quicker, more accurate protection, both internally and externally. In addition, I.S. personnel were trained and certified in security systems. Additional allocated man-hours are assigned to staff specifically to work on security related issues.
- Improvement of the Information Systems Network Server Farm. The facility has much improved capability and capacity. Since completion several County departments now house mission critical application servers that reside in the protective environment the server room provides. The server farm is protected by centralized power backup with self-contained power generation.

Departmental Budget Request

An additional position of a Information System Analyst I is being requested to develop WEB authoring and hosting in an effort to increase Butte County's ability transform to 'e-government'. Departmental requests for this type of service is mounting, forcing Information Systems to outsource. Equipment requests are focusing on increased security and increased bandwidth linking the expanding the County wide area network (WAN). Upgrade of the Internal switching and routing equipment is being requested. Software licensing to the Windows 2000 network is requested as well.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$1,044,469, which excludes intrafund transfers. This represents an 8.1% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase is due primarily to increased costs of maintaining equipment and personnel costs associated with collective bargaining agreements.

Board Action

Increased Salaries and Benefits for department head pay-for-performance program; adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums; reduced Special Projects \$4,515 to correct Proposed Budget appropriation where no project was requested by department.

725.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-2002 FINAL BUDGET	2002-2003 DEPARTMENT REQUEST	2002-2003 CAO RECOMMEND	2002-2003 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ 394,923	\$ 444,943	\$ 412,136	\$ 412,396
SERVICES & SUPPLIES	\$ 1,784,879	\$ 1,915,371	\$ 1,910,493	\$ 1,906,404
OTHER CHARGES	\$ 66,246	\$ 69,751	\$ 98,322	\$ 98,322
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ 2,246,048	\$ 2,430,065	\$ 2,420,951	\$ 2,417,122
REVENUES	\$ -	\$ -	\$ -	\$ -
NET COUNTY COSTS	\$ -	\$ -	\$ -	\$ -

ALLOCATED POSITIONS	8	8	8	8
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Statement of Purpose

The Butte County Communications Department provides and maintains the equipment and technology that serves the communications infrastructure for Butte County agencies. Communications coordinates, supplies and maintains telephones (3,493), high capacity data circuits (52), cellular phones (825), pagers (661), radios (799), and voicemail boxes (2,515) for all Butte County departments. In addition Communications is responsible for the inputting and maintenance of data integrity for 9-1-1 emergency call routing to the proper public protection agency for every telephone installed within Butte County's boundaries (143,000+). The Communications department exists to provide uniform direction and standards, as well as equipment and training, that ensures an effective communication system. This allows County departments to operate efficiently, effectively and economically.

Continuous Improvement Service Delivery

In addition to supporting and maintaining the County telecommunications infrastructure, the Communications Department is the E-9-1-1 coordinator for all PSAP's (Public Service Access Point) located in Butte County. The PSAP's consist of the local police and fire agencies located

in the towns and cities within the Butte County boundaries. Butte County currently has eight PSAP's.

One key measure to the effectiveness of E-9-1-1 coordination is the number of misrouted emergency calls per month. An example would be an emergency call for help to the Chico Police Department that should be handled by the Butte County Sheriff's Department because the property is County rather than City. Constant updating of the Pacific Bell database against phone address locations facilitates reduction(s) in emergency response times. Misrouted E-9-1-1 calls increase response times. The Communications Department now reports less than 10 misroutes per month.

Since the installation of the current radio system in the late 1970's no provision(s) were made for obsolescence and replacement of radio equipment. Much of the current radio system's key equipment is over twenty-five years old with the technology being even older. The average expected life cycle of radio equipment is five to ten years. The Board of Supervisors approved a budget allocation of \$125,000, in FY 2000/2001, to conduct a 'needs assessment' study to identify and recommend a systems upgrade/overhaul. This study was complete in June of 2002.

The Communications Department completed the move to the new paging system. Communications was able to take advantage of lower rates through a state contract. This new system greatly enhances County pager capabilities while reducing overall costs approximately 50%. Installation of pager equipment at the County campus and improvements in equipment for the rest of the County provides for wider, more reliable paging coverage.

The cellular telephone industry is still undergoing major changes with technology. With the advent improved digital technology, cellular service providers are continuing to phase-out analog cell phone systems. The Communications Department will finish upgrading and replacing the old cell phones with the newer digital technology in early FY 2002-03.

The Communications Department implemented the new Centrex contract with Pacific Bell in January of 2002. Six years ago the County had 1,929 Centrex lines. Today Communications maintains over 3,400 Centrex lines. The Centrex per line charge was reduced from \$13.90/month to \$6.95/month. This past year saw the reduction of Centrex lines from over 4,000 to under 3,500.

The communications infrastructure is critical to Butte County as is E-9-1-1. The Communications Department is dedicated to continued improvement of the E-9-1-1 system. While the trend is showing reductions in misroutes within the County and with all agencies in the County, the Communications Department continues to strive for a 'zero misroute'

environment. Communications continues to improve interoperability by reinforcing and negotiating our current systems and contracts that affect them:

- The Communications Department is working on a radio improvement plan. This is to be complete early FY 2002-03.
- Communications is currently doing a more in-depth propagation studies to maximize the existing radio network infrastructure.
- The County is responsible for 9-1-1 'Wireless 9-1-1' conversion. This will require the PSAP's (Public Service Answering Points) to acquire mapping systems and GIS (Geographical Information System) technology.

Departmental Budget Request

Communications requests hardware and support equipment to maintain and improve the existing County public safety radio network which includes improvement of the remote radio site facilities. In addition, it is also requested that the radio technician's salary be increased to accommodate 24-hour standby coverage and overtime pay in case of system failure. Other requests include increases in site support costs such as propane for the remote radio sites.

Chief Administrative Officer's Recommendation

The total recommended level of direct expenditures for this budget unit is \$2,420,951, which excludes intrafund transfers. This represents a 7.8% increase over the FY 2001-02 Final Budget level of direct expenditures. The increase is due primarily to increased costs of maintaining equipment and personnel costs associated with collective bargaining agreements.

Board Action

Adjusted various line items for changes to Pacific Bell Internet charges, increased cost of new copier contract, and increased Workers' Compensation and other insurance premiums.

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Information
Systems
F-7010

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME :				
Charges for Services:				
County Operating Departments	879,861	1,092,254	1,026,317	1,044,256
Non County Operating	18,248	33,674	18,152	18,172
I.S. Charges to O/S Users	0	0	0	0
Other Income:				
Interest	20,267	21,838	0	0
Capital Contributions - Gen Fund	0	151,422	0	0
Auction Proceed/FA	0	508	0	0
Total Income	918,376	1,299,696	1,044,469	1,062,428
EXPENSES:				
Other Operating Expenses:				
Salaries & Benefits	554,121	580,483	675,654	681,964
Communications	16,233	40,530	62,000	78,000
Supplies For Reissue	0	0	5,000	5,000
Household Expense	4,037	4,494	4,200	4,200
General Insurance	386	2,813	5,568	5,732
Maintenance - Equipment	1,861	46,829	29,400	29,400
Maintenance - Str, Imp, & Grnds	14,762	10,256	9,070	4,555
Memberships	0	0	0	0
Office Expense	100,455	104,673	49,645	49,645
Professional & Specialized Services	8,239	0	40,200	40,200
Small Tools	0	553	3,000	3,000
Special Departmental Expenses	0	0	27,574	27,574
Transportation & Travel	39,258	29,732	27,496	27,496
Utilities	7,700	8,604	11,400	11,400
Depreciation	63,673	196,898	93,311	93,311
Data Processing	0	0	0	0
Interfund Expenses	83,657	104,228	17,116	17,116
Required Expend Reduction	0	0	(16,165)	(16,165)
Other Reserves	(867)	(867)	0	0
Total Expenses	893,515	1,129,226	1,044,469	1,062,428
EXCESS INCOME OVER (UNDER) EXPENSES	24,861	170,470	0	0
REVENUE SUMMARY				
F-0010 County General	557,734	630,131	622,793	635,955
F-0020 Welfare	251,899	267,827	254,870	258,007
F-0025 Child Support Services	0	91,117	84,116	85,146
F-0030 Road	25,919	51,682	28,006	28,274
F-0080 Water Services	3,229	3,053	3,631	3,659
F-0090 Building Inspection	9,010	11,445	11,153	11,282
F-0100 Fire Protection	2,582	5,722	5,513	5,580
F-0110 Library	10,248	13,409	13,728	13,818
F-0131 Transit	115	0	0	0
F-0150 Fish & Game	0	0	0	0
F-0160 Trial Court Funding	19,125	17,868	2,507	2,535
Subtotal	879,861	1,092,254	1,026,317	1,044,256
I.S. Charges to O/S Users	0	0	0	0
Non County Operating	18,248	33,674	18,152	18,172
Combined Revenue	898,109	1,125,928	1,044,469	1,062,428
Total Expenditures	893,515	1,129,226	1,044,469	1,062,428
Other Revenue	20,267	173,768	0	0
REVENUE OVER (UNDER)	24,861	170,470	0	0

COUNTY OF BUTTE
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR THE FISCAL YEAR 2002-2003

Schedule 10
Central
Communications ISF
F-7250

OPERATING DETAIL (1)	Actual 2000-01 (2)	Actual 2001-02 (3)	Proposed Budget 2002-03 (4)	Approved Budget 2002-03 (5)
INCOME				
Charges for Services:				
County Operating Fund Departments	2,052,633	2,285,693	2,168,314	2,158,440
Non County Operating	125,345	186,379	53,637	59,682
911 Coordination	67,716	33,994	124,000	124,000
Outside Charges		0	70,000	70,000
Other Income:				
Use of Property	4,617	6,510	5,000	5,000
Misc. Revenue	723	31,673	0	0
Interest	7,745	14,514	0	0
Total Income	2,258,779	2,558,763	2,420,951	2,417,122
EXPENSES				
Other Operating Expenses:				
Stock	13,491	15,866	6,000	6,000
Salaries & Benefits	285,098	344,677	412,136	412,396
Clothing & Personal Supplies	0	602	0	0
Communications	1,761,279	1,796,780	1,752,980	1,748,845
Household Expense	3,130	3,485	3,300	3,300
General Insurance	256	570	665	711
Maintenance - Equipment	45,032	67,631	71,249	71,249
Maintenance - Str,Imp,& Grnds	6,595	4,066	3,534	3,534
Memberships	120	205	375	375
Office Expense	23,190	34,337	18,822	18,822
Prof. & Specialized Services	23,831	19,999	20,000	20,000
Publications & Legal Notice	19	0	100	100
Rents & Leases - Equipment	0	0	500	500
Rents & Leases - Buildings	400	400	2,700	2,700
Data Processing	2,863	3,338	2,850	2,850
Transportation & Travel	11,167	7,216	11,973	11,973
Special Departmental Expenses	0	0	0	0
Utilities	7,005	7,669	10,100	10,100
Depreciation	36,561	140,457	67,257	67,257
Small Tools	427	3,621	5,345	5,345
Interfund Expenditures	38,981	35,768	42,044	42,044
Required Expend Savings	0	0	(10,979)	(10,979)
Other Reserves	(673)	(673)	0	0
Total Expenses	2,258,772	2,486,014	2,420,951	2,417,122
EXCESS INCOME OVER (UNDER) EXPENSES	7	72,749	0	0
REVENUE SUMMARY				
F-0010 County General	1,217,644	1,360,717	1,226,788	1,179,478
F-0020 Welfare	501,769	475,432	559,610	529,730
F-0025 Child Support Services	0	106,305	32,260	117,640
F-0030 Road	69,409	76,683	71,869	74,375
F-0080 Water Services	3,412	3,571	4,293	4,063
F-0090 Building Inspection Spec. Rev.	11,049	12,047	12,358	11,698
F-0100 Fire Protection	107,265	126,767	121,820	107,166
F-0110 Library	41,277	36,645	37,353	39,322
F-0131 Transit	354	0	475	0
F-0160 Trial Court Funding	100,454	87,526	101,488	94,968
Subtotal	2,052,633	2,285,693	2,168,314	2,158,440
911 Coordination Reimbursement	67,716	33,994	124,000	124,000
Non County Operating	125,345	186,379	53,637	59,682
Outside Charges	0	0	70,000	70,000
Combined Revenue	2,245,694	2,506,066	2,415,951	2,412,122
Total Expenditures	2,258,772	2,486,014	2,420,951	2,417,122
Other Revenue	13,085	52,697	5,000	5,000
REVENUE OVER (UNDER)	7	72,749	0	0

ENTERPRISE FUNDS

<u>Budget Unit</u>		
<u>Number</u>	<u>Name</u>	<u>Page Number</u>
	<u>Public Works Enterprise Funds</u>	
751	Butte County Transit.....	772
752	Oroville Area Transit System	774
754	Oroville Express.....	776
755	Compressed Natural Gas Fueling Facilities	778
756	Neal Road Landfill Closure/Post-Closure	779
757	Neal Road Landfill Management.....	780
758	Neal Road Landfill Septage.....	782
759	Neal Road Landfill Used Oil Block Grant.....	783

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BUTTE COUNTY TRANSIT (BCT)

DEPARTMENT #751

FUND #7510

Enterprise Fund Description

This budget reflects the financial operations of the intercity bus system. This system provides subsidized bus service to the general public between the cities of Chico, Gridley, Oroville, and Paradise. The system operates six (6) buses Monday through Friday from 5:30 am to 7:30 pm and on Saturday and Sunday from 8:30 am to 6:30 pm. The budget is presented in an enterprise fund format in compliance with state regulations and to aid in the determination of profit and loss.

Costs not recovered from fares are spread to the entities involved based on the estimated January 1, 2001 population information in the following ratios. Replacement reserve is spread on the same basis.

ENTITY	PERCENTAGE	TOTAL INCOME SUPPORT	OPERATING SUPPORT	REPLACEMENT RESERVE
BIGGS	0.91%	\$8,302	\$7,710	\$592
CHICO	24.22%	\$220,952	\$205,209	\$15,743
GRIDLEY	2.87%	\$26,182	\$24,316	\$1,866
OROVILLE	8.92%	\$81,375	\$75,577	\$5,798
PARADISE	19.69%	\$179,626	\$166,827	\$12,799
TOTAL LOCAL SUPPORT	56.61%	\$516,437	\$479,639	\$36,798
UNINCORPORATED BUTTE	43.39%	\$395,836	\$367,634	\$28,202
	100.00%	\$912,273	\$847,273	\$65,000

OPERATING DETAIL (1)	ACTUAL 2000-01 (2)	ACTUAL 2001-02 (3)	PROPOSED 2002-03 (4)	APPROVED 2002-2003 (5)
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OPERATING INCOME

FARE AND PASS REVENUE	163,580	148,120	140,000	140,000
TOTAL OPERATING INCOME	163,580	148,120	140,000	140,000

OPERATING EXPENSES

ADMINISTRATION

523	COMMUNICATIONS	348	279	367	347
535 101	OFFICE EXPENSE - DUPLICATING ISF	1,243	2	1,099	1,207
535 102	OFFICE EXPENSE - STORES ISF	0	0	0	0
535201	OFFICE EXPENSE - OUTSIDE PURCHASE	0	170	1,500	1,500
536901	PW - ADMINISTRATIVE SERVICES	81,394	27,223	43,962	43,962
536902	PROFESSIONAL & SPECIALIZED SERVICES	0	0	0	0
537	PUBLICATIONS	277	0	50	50
538	RENTS & LEASES-BUILDINGS	0	960	0	0
541	SPECIAL DEPT. EXPENSE ADVERTISING	19,933	51,768	21,000	21,000
554071	SUPPORT SERVICES	4,430	7,440	7,781	7,781
	TOTAL ADMINISTRATIVE	107,625	87,842	75,759	75,847

OPERATIONS AND MAINTENANCE

527	INSURANCE	14,022	21,981	26,539	33,854
527201	INSURANCE - OUTSIDE PURCHASE	0	0	0	0
530	MAINTENANCE - EQUIPMENT (NON ISF)	29,212	23,156	41,200	41,200
531	MAINTENANCE - STRUCTURES (NON ISF)	1,567	1,667	2,575	2,575
531750	MAINTENANCE CNG	4,039	0	0	0
536360	PURCHASED TRANSPORTATION CONTRACT	700,000	693,237	735,200	735,200
536364	PURCHASED TRANSPORTATION - FUEL	112,862	92,017	20,000	20,000
536364	FUEL CNG	0	0	130,000	130,000
536365	PURCHASED TRANSP. - PROF. & SPEC. SERVICES	0	0	6,000	6,000
	TOTAL OPERATIONS AND MAINTENANCE	861,702	832,058	961,514	968,829

BUTTE COUNTY TRANSIT (BCT)

DEPARTMENT #751

FUND #7510

OPERATING DETAIL (1)		ACTUAL	ACTUAL	PROPOSED	APPROVED
		2000-01 (2)	2001-02 (3)	2002-03 (4)	2002-2003 (5)
DEPRECIATION					
565	DEPRECIATION - STRUCTURES	13,549	7,241	4,200	4,200
566	DEPRECIATION - EQUIPMENT	230,194	30,139	230,194	230,194
	TOTAL DEPRECIATION	243,743	37,380	234,394	234,394
	TOTAL OPERATING EXPENSE	1,213,070	957,280	1,271,667	1,279,070
	NET OPERATING INCOME (LOSS)	(1,049,490)	(809,160)	(1,131,667)	(1,139,070)
NON-OPERATING INCOME					
REVENUE					
	LOCAL SUPPORT:				
	BIGGS	0.91%	6,186	4,545	8,302
	CHICO	24.22%	189,754	84,065	220,952
	GRIDLEY	2.87%	17,640	13,090	26,182
	OROVILLE	8.92%	43,455	32,724	81,375
	PARADISE	19.69%	89,311	68,448	179,626
4540111	TOTAL LOCAL SUPPORT	56.61%	346,346	202,872	516,437
	COUNTY SUPPORT: 43.39%				
4540108	SB-325		427,174	418,127	395,836
4516134	PROP 116 FUNDING		2,378,893	237,889	0
4523127	UMTA GRANTS		120,000	235,821	100,000
4712531	REIMBURSEMENT OF PRIOR YR. EXPENDITURE		7,157	9,171	0
4712535	CONTRIBUTIONS - PVT PARTIES		0	0	0
4815010	AUCTION PROCEED/FA		0	7,868	0
4410101	INTEREST INCOME (LOSS)		34,095	23,434	0
	TOTAL NON-OPERATING INCOME		3,313,665	1,135,182	1,012,273
NON-OPERATING EXPENSE					
CAPITAL INVESTMENTS					
562	STRUCTURES		147,316	0	50,000
563	EQUIPMENT		2,434,150	0	0
	TOTAL CAPITAL INVESTMENTS		2,581,466	0	50,000
	TOTAL NON-OPERATING EXPENSE		2,581,466	0	50,000
	RETAINED EARNINGS (LOSS)		0	0	0
	NET NON-OPERATING INCOME (LOSS)		732,199	1,135,182	962,273
	NET INCOME (LOSS)		(317,291)	326,022	(169,797)
AMOUNT PLACED IN REPLACEMENT RESERVE			40,000	65,000	65,000

OPERATIONAL BUDGET FOR FISCAL YEAR 2002-03

OROVILLE AREA TRANSIT SYSTEM (OATS)

DEPARTMENT #752

FUND #7520

Enterprise Fund Description

This budget reflects the financial operations of the Oroville Area Transit System (OATS). It is presented in the enterprise format because of state regulations and to assist in determining profit or loss. The system serves the Oroville Urban Area and operates two (2) buses Monday through Friday from 6:00 am to 5:00 pm. Funding for costs not recovered from rate revenues, grants or reserves are spread on a ratio of Oroville 45% and Butte County 55%. The operating contract is with ATC/Vancom, Inc.

ENTITY	PERCENTAGE	TOTAL	OPERATING	REPLACEMENT
		INCOME SUPPORT	SUPPORT	RESERVE
BUTTE COUNTY	55%	75,000	66,750	8,250
OROVILLE	45%	61,363	54,613	6,750
TOTAL LOCAL SUPPORT	100%	136,363	121,363	15,000

OPERATING DETAIL (1)	ACTUAL	ACTUAL	PROPOSED	APPROVED
	2000-01 (2)	2001-02 (3)	2002-03 (4)	2002-03 (5)

OPERATING INCOME

FARE AND PASS REVENUE	24,425	32,329	27,000	27,000
TOTAL OPERATING INCOME	24,425	32,329	27,000	27,000

OPERATING EXPENSES

ADMINISTRATION

523 COMMUNICATIONS	0	292	151	143
535 101 OFFICE EXPENSE - DUPLICATING ISF	0	0	389	427
535 102 OFFICE EXPENSE - STORES ISF	0	0	0	0
535 201 OFFICE EXPENSE - OUTSIDE PURCHASE	0	466	1,000	1,000
536 901 PW - ADMINISTRATIVE SERVICES	8,954	13,609	2,470	2,470
541 SPECIAL DEPARTMENT EXPENSE	5,549	6,059	7,500	7,500
554071 SUPPORT SERVICES	2,177	1,748	3,041	3,041
TOTAL ADMINISTRATIVE	16,680	22,174	14,551	14,581

OPERATIONS AND MAINTENANCE

527 INSURANCE	5,008	6,023	7,272	9,277
527 201 INSURANCE - OUTSIDE PURCHASE	0	0	0	0
530 MAINTENANCE - EQUIPMENT (NON ISF)	0	304	20,000	20,000
531 MAINTENANCE - STRUCTURES (NON ISF)	0	0	0	0
531 750 MAINTENANCE - CNG	0	0	0	0
536 360 PURCHASED TRANSPORTATION - PRIME CONTRACTOR	137,158	141,772	154,500	154,500
536 364 FUEL CNG	26,938	8,704	25,000	25,000
536 365 PURCHASED TRANSP. - PROF. & SPEC. SERVICES	0	0	2,040	2,040
554 030 FUEL	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	169,104	156,803	208,812	210,817

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OPERATIONAL BUDGET FOR FISCAL YEAR 2002-03

OROVILLE AREA TRANSIT SYSTEM (OATS)

DEPARTMENT #752

FUND #7520

OPERATING DETAIL		ACTUAL	ACTUAL	PROPOSED	APPROVED
(1)		2000-01	2001-02	2002-03	2002-03
		(2)	(3)	(4)	(5)
DEPRECIATION					
565	DEPRECIATION - STRUCTURES	0	0	0	0
566	DEPRECIATION - EQUIPMENT	23,927	23,927	23,927	23,927
	TOTAL DEPRECIATION	23,927	23,927	23,927	23,927
	TOTAL OPERATING EXPENSE	209,711	202,904	247,290	249,325
	NET OPERATING INCOME (LOSS)	(185,286)	(170,575)	(220,290)	(222,325)
NON-OPERATING INCOME					
REVENUE					
4540111	OROVILLE SUPPORT 45%	73,364	23,387	61,363	61,363
4540107	COUNTY SUPPORT 55%	49,390	83,334	75,000	75,000
		122,754	106,721	136,363	136,363
4516134	PROP 116 FUNDS	0	0	0	0
4523127	FTA GRANTS	0	80,000	75,000	75,000
4410101	INTEREST INCOME (LOSS)	4,813	2,655	0	0
	TOTAL NON-OPERATING INCOME	127,567	189,376	211,363	211,363
NON-OPERATING EXPENSE					
CAPITAL INVESTMENTS					
562	STRUCTURES	0	0	0	0
563	EQUIPMENT	0	0	0	0
	TOTAL CAPITAL INVESTMENTS	0	0	0	0
	TOTAL NON-OPERATING EXPENSE	0	0	0	0
	NET NON-OPERATING INCOME (LOSS)	127,567	189,376	211,363	211,363
	RETAINED EARNINGS (LOSS)	0	0	0	0
	NET INCOME (LOSS)	(57,719)	18,801	(8,927)	(10,962)
AMOUNT PLACED IN REPLACEMENT RESERVE		5,000	15,000	15,000	15,000

5823F/12 (MODIFIED)

SUBMITTED BY MIKE CRUMP
 DIRECTOR OF PUBLIC WORKS

OPERATIONAL BUDGET FOR FISCAL YEAR 2002-03

OROVILLE EXPRESS (SUBSIDIZED TAXI)

DEPARTMENT #754

FUND #7540

Enterprise Fund Description

This budget unit reflects the financial operations of the subsidized taxi system serving the elderly and disabled in the Oroville area. The budget is presented in an enterprise fund format in compliance with state regulations and to aid in the determination of profit or loss. Funding for costs not recovered from rate revenues, grants or reserves are spread on a ratio of Oroville 45% and Butte County 55%. The operating contract is with ATC/Vancom, Inc.

ENTITY	PERCENTAGE	TOTAL	OPERATING	REPLACEMENT
		INCOME SUPPORT	SUPPORT	RESERVE
BUTTE COUNTY	55%	261,881	237,131	24,750
OROVILLE	45%	214,266	194,016	20,250
TOTAL LOCAL SUPPORT	100%	476,147	431,147	45,000

OPERATING DETAIL (1)	ACTUAL	ACTUAL	PROPOSED	APPROVED
	2000-01 (2)	2001-02 (3)	2002-03 (4)	2002-03 (5)
OPERATING INCOME				
FARES				
4613001 CITY	20,966	17,487	20,000	20,000
4613002 COUNTY	17,410	18,987	30,000	30,000
4613012 FARES-OTHER	12,116	16,721	0	
TOTAL OPERATING INCOME	50,492	53,195	50,000	50,000
OPERATING EXPENSES				
ADMINISTRATION				
523 COMMUNICATION	0	0	0	0
535101 OFFICE EXPENSE - DUPLICATING ISF	0	0	0	0
535102 OFFICE EXPENSE - STORES ISF	0	0	0	0
535201 OFFICE EXPENSE - OUTSIDE PURCHASE	0	284	9,000	9,000
536901 PW - ADMINISTRATIVE SERVICES	3,218	6,819	2,964	2,964
554071 SUPPORT SERVICES	0	2,537	3,783	3,783
TOTAL ADMINISTRATIVE	3,218	9,640	15,747	15,747
OPERATIONS AND MAINTENANCE				
527 INSURANCE	7,011	9,857	11,900	15,180
527201 INSURANCE - OUTSIDE PURCHASE	0	0	0	0
530 MAINTENANCE - EQUIPMENT	0	0	20,000	20,000
531750 MAINTENANCE CNG	0	0	0	0
536360 PURCHASED TRANSPORTATION - PRIME CONTRACTOR	389,874	377,121	406,000	406,000
536364 FUEL CNG	23,830	15,980	28,000	28,000
554030 FUEL GAS	2,284	4,681	7,000	7,000
TOTAL OPERATIONS AND MAINTENANCE	422,999	407,639	472,900	476,180
DEPRECIATION				
565 DEPRECIATION - STRUCTURES	0	0	0	0
566 DEPRECIATION - EQUIPMENT	2,987	1,925	0	0
TOTAL DEPRECIATION	2,987	1,925	0	0
TOTAL OPERATING EXPENSE	429,103	419,204	488,647	491,927
NET OPERATING INCOME (LOSS)	(378,611)	(366,009)	(438,647)	(441,927)

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OPERATIONAL BUDGET FOR FISCAL YEAR 2002-03

OROVILLE EXPRESS (SUBSIDIZED TAXI)		DEPARTMENT #754		FUND #7540	
OPERATING DETAIL		ACTUAL	ACTUAL	PROPOSED	APPROVED
(1)		2000-01	2001-02	2002-03	2002-03
		(2)	(3)	(4)	(5)
NON-OPERATING INCOME					
REVENUE					
4540111	OROVILLE SUPPORT	149,224	158,980	214,266	214,266
4540104	COUNTY SUPPORT	179,566	224,230	261,881	261,881
		<u>328,790</u>	<u>383,210</u>	<u>476,147</u>	<u>476,147</u>
4523127	FTA GRANTS	0	0	287,500	287,500
4712517	INS 3RD PARTY REIMBURSE	40,195	0	0	0
4712531	OTHER	3,347	0	0	0
4410101	INTEREST INCOME (EXPENSE)	10,843	8,039	0	0
	TOTAL NON-OPERATING INCOME	<u>383,176</u>	<u>391,249</u>	<u>763,647</u>	<u>763,647</u>
NON-OPERATING EXPENSE					
CAPITAL INVESTMENTS					
562	STRUCTURES	0	0	0	0
563	EQUIPMENT	0	41,505	280,000	280,000
	TOTAL NON-OPERATING EXPENSE	<u>0</u>	<u>41,505</u>	<u>280,000</u>	<u>280,000</u>
	NET NON-OPERATING INCOME (LOSS)	<u>383,175</u>	<u>349,744</u>	<u>483,647</u>	<u>483,647</u>
	NET INCOME (LOSS)	<u>4,564</u>	<u>(16,265)</u>	<u>45,000</u>	<u>41,720</u>
AMOUNT PLACED IN REPLACEMENT RESERVE		<u>0</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>

5823FH12 (MODIFIED)

SUBMITTED BY: MIKE CRUMP
 DIRECTOR OF PUBLIC WORKS

OPERATIONAL BUDGET FOR FISCAL YEAR 2002-03

COMPRESSED NATURAL GAS FUELING FACILITIES

DEPARTMENT #755

FUND #7550

Enterprise Fund Description

The Compressed Natural Gas Fueling Facilities enterprise fund provides for the administration, maintenance and operation of the compressed natural gas fueling facilities serving all of the transit systems. All costs of this budget are distributed to the user systems in proportion to the amount of fuel used.

OPERATING DETAIL		ACTUAL	ACTUAL	PROPOSED	APPROVED
(1)		2000-01	2001-02	2002-03	2002-03
		(2)	(3)	(4)	(5)
<u>OPERATING INCOME</u>					
REVENUE					
4613004	CHARGES FOR SERVICES	78,673	123,211	227,588	227,588
	TOTAL OPERATIONAL INCOME	78,673	123,211	227,588	227,588
<u>OPERATING EXPENSES</u>					
ADMINISTRATION					
523	COMMUNICATIONS	0	601	52	49
536 901	PW ADMINISTRATION	0	0	0	0
554 071	SUPPORT SERVICES	291	630	536	536
	TOTAL ADMINISTRATION	291	1,231	588	585
OPERATIONS AND MAINTENANCE					
531 750	MAINTENANCE - CNG	15,978	1,356	40,000	40,000
536 364	PURCHASED TRANSPORTATION CNG FUEL	57,071	150,742	187,000	187,000
	TOTAL OPERATIONS AND MAINTENANCE	73,049	152,098	227,000	227,000
DEPRECIATION					
565	DEPRECIATION - STRUCTURES	64,232	64,232	64,232	64,232
	TOTAL DEPRECIATION	64,232	64,232	64,232	64,232
	TOTAL OPERATING EXPENSE	137,572	217,561	291,820	291,817
	NET OPERATING INCOME (LOSS)	(58,899)	(94,350)	(64,232)	(64,229)
<u>NON-OPERATING INCOME</u>					
REVENUE					
4410101	INTEREST	2,382	2,511	0	0
	TOTAL NON-OPERATING INCOME	2,382	2,511	0	0
<u>NON-OPERATING EXPENSE</u>					
CAPITAL INVESTMENTS					
562	STRUCTURES	0	0	0	0
	TOTAL NON-OPERATING EXPENSE	0	0	0	0
	RETAINED EARNINGS	0	0	0	0
	NET NON-OPERATING INCOME (LOSS)	2,382	0	0	0
	NET INCOME (LOSS)	(56,517)	(91,839)	(64,232)	(64,229)

OPERATIONAL BUDGET FOR FISCAL YEAR 2002-2003

NEAL ROAD SANITARY LANDFILL(CLOSE/POST)

DEPARTMENT #756

FUND #7560

Enterprise Fund Description

This budget reflects the financial operations of the Neal Road Landfill Closure/Post Closure Fund. This fund was established in April 1989 in accordance with the state of California Regional Water Quality Control Board which requires the owner of the landfill to insure that adequate funds will be available to close and provide post closure maintenance and continued monitoring of the landfill after its usefull life (currently 30 years).

OPERATING DETAIL		ACTUAL	ACTUAL	PROPOSED	APPROVED
(1)		2000-2001	2001-2002	2002-2003	2002-2003
		(2)	(3)	(4)	(5)
<u>OPERATING INCOME</u>					
FARES					
4817560	OPERATING TRANSFER	363,854	0	360,000	360,000
4614910	FEES	0	0	0	0
TOTAL OPERATING INCOME		363,854	0	360,000	360,000
<u>OPERATING EXPENSES</u>					
ADMINISTRATION					
535 101	OFFICE EXPENSE - DUPLICATING ISF	0	0	0	0
535 102	OFFICE EXPENSE - STORES ISF	0	0	0	0
535 201	OFFICE EXPENSE - OUTSIDE PURCHASE	0	0	0	0
536 901	CHARGES FROM OTHER COUNTY DEPTS	0	0	0	0
TOTAL ADMINISTRATIVE		0	0	0	0
OPERATIONS AND MAINTENANCE					
527	INSURANCE (ISF)	0	0	0	0
554 030	FUEL	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE		0	0	0	0
TOTAL OPERATING EXPENSE		0	0	0	0
NET OPERATING INCOME (LOSS)		363,854	0	360,000	360,000
<u>NON-OPERATING INCOME</u>					
REVENUE					
4410101	INTEREST	295,588	264,552	200,000	200,000
TOTAL NON-OPERATING INCOME		295,588	264,552	200,000	200,000
NET NON-OPERATING INCOME (LOSS)		295,588	264,552	200,000	200,000
NET INCOME (LOSS)		659,442	264,552	560,000	560,000
(INCREASE)/DECREASE EQUIP REPLACEMENT RESERVE		0	0	0	0
(INCREASE)/DECREASE RETAINED EARNINGS		(659,442)	(264,552)	(560,000)	(560,000)

OPERATIONAL BUDGET FOR FISCAL YEAR 2002-2003

NEAL ROAD LANDFILL (MANAGEMENT)

DEPARTMENT #757

FUND #7570

Enterprise Fund Description

This budget reflects the financial operations of the Neal Road Landfill Management Fund (Butte County Solid Waste Management Fund) to include monitoring the Neal Road Sanitary Landfill, recycling and household hazardous waste programs, and other solid waste programs and services.

OPERATING DETAIL		ACTUAL	ACTUAL	PROPOSED	APPROVED
(1)		2000-2001	2001-2002	2002-2003	2002-2003
		(2)	(3)	(4)	(5)
OPERATING INCOME					
4515413	HOUSEHOLD HAZARDOUS WASTE GRANT	0	0	289,308	289,308
4515415	USED OIL RECYCLING GRANT	54,405	0	0	0
4515416	TIRE GRANT	13,124	0	0	0
4515417	USED OIL OPPORTUNITY GRANT	0	0	602,106	602,106
4515418	BEVERAGE CONTAINER RECYCLING GRANT	74,697	0	38,000	38,000
4611090	I/F REVENUE-SEPTAGE FUND	27,000	0	27,000	27,000
4614909	FEES: SOLID WASTE	2,042,935	2,267,822	2,200,000	2,836,938
4614907	CONTRACT	18,000	18,000	18,000	18,000
4614910	CHICO URBAN AREA FEES	0	52,206	0	0
4817570	OPERATING TRANSFER	(363,854)	0	(360,000)	(360,000)
	TOTAL OPERATING INCOME	1,866,307	2,338,028	2,814,414	3,451,352

OPERATING EXPENSES

ADMINISTRATION

511	SALARIES & WAGES	165,104	175,435	174,846	265,920
512	EXTRA HELP	2,214	10,014	13,250	13,250
514	OVERTIME	4,460	3,647	5,600	5,600
518	EMPLOYEE BENEFITS	40,276	47,486	51,618	83,339
522	CLOTHING & PERSONAL SUPPLIES	0	0	500	500
523	COMMUNICATIONS	1,716	1,476	1,978	1,872
526101	HOUSEHOLD EXPENSE - JANITOR ISF	852	957	1,045	1,045
533	MEMBERSHIPS	5,469	5,473	6,000	6,000
535101	OFFICE EXPENSE - DUPLICATING ISF	1,238	10,821	1,074	1,180
535102	OFFICE EXPENSE - STORES ISF	0	0	0	0
535104	OFFICE EXPENSE - POSTAGE ISF	411	544	592	592
535201	OFFICE EXPENSE - OUTSIDE PURCHASE	6,390	7,547	3,500	12,000
536901	CHARGES FROM OTHER COUNTY DEPTS	75,243	32,279	55,000	55,000
537	PUBLICATIONS & LEGAL NOTICES	0	245	4,000	4,000
539	RENTS & LEASES - EQUIPMENT	0	27,012	5,000	20,000
541	SPECIAL DEPARTMENT EXPENSE	210,520	519,109	4,000	598,000
542	DATA PROCESSING	3	0	0	0
543102	TRANS & TRAVEL/ISF	0	0	140	140
543201	TRANS & TRAVEL/OUTSIDE PURCHASES	2,212	1,635	5,000	5,000
544	UTILITIES	993	971	688	688
554010	INTERFUND SERVICES - GENERAL	18,605	24,592	25,000	25,000
554030	INTERFUND SERVICES - ROADS	124,017	195,083	102,027	102,027
554071	SUPPORT SERVICES ALLOCATED	20,769	26,722	26,950	27,418
	TOTAL ADMINISTRATIVE	680,492	1,091,048	487,808	1,228,571

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OPERATIONAL BUDGET FOR FISCAL YEAR 2002-2003

NEAL ROAD LANDFILL (MANAGEMENT)

DEPARTMENT #757

FUND #7570

OPERATING DETAIL		ACTUAL	ACTUAL	PROPOSED	APPROVED
(1)		2000-2001	2001-2002	2002-2003	2002-2003
		(2)	(3)	(4)	(5)
OPERATIONS AND MAINTENANCE					
527	INSURANCE (ISF)	157	237	291	297
530	MAINTENANCE	0	934	1,200	1,200
530042	MAINTENANCE-COMPUTERS	0	673	0	0
531103	ROUTINE MAINTENANCE	719	765	793	793
531108	GROUNDKEEPING	271	336	327	327
536902	PROFESSIONAL SERVICES	508,817	1,207,402	1,188,000	1,084,169
540	SMALL TOOLS & INSTRUMENTS	9	393	2,500	2,500
562	FIXED ASSETS - STRUCTURES & IMPROVEMENTS	0	0	5,020,000	5,020,000
563	FIXED ASSETS - EQUIPMENT	0	5,960	140,000	140,000
566	EQUIPMENT USE ALLOWANCE	4,807	9,452	9,845	9,845
TOTAL OPERATIONS AND MAINTENANCE		514,780	1,226,152	6,362,956	6,259,131
TOTAL OPERATING EXPENSE		1,195,272	2,317,200	6,850,764	7,487,702
NET OPERATING INCOME (LOSS)		671,035	20,828	(4,036,350)	(4,036,350)

NON-OPERATING INCOME

REVENUE

4712523	MISCELLANEOUS REVENUE	0	0	0	0
4712531	REIMBURSEMENT OF PRIOR YEAR EXPENSE	0	0	0	0
4410101	INTEREST	389,652	370,318	285,000	285,000
TOTAL NON-OPERATING INCOME		389,652	370,318	285,000	285,000
NET NON-OPERATING INCOME (LOSS)		389,652	370,318	285,000	285,000
NET INCOME (LOSS)		1,060,687	391,146	(3,751,350)	(3,751,350)
(INCREASE)/DECREASE EQUIP REPLACEMENT RESERVE		0	0	0	0
(INCREASE)/DECREASE RETAINED EARNINGS		(1,060,687)	(391,146)	3,751,350	3,751,350

5823F/12 (MODIFIED)

SUBMITTED BY: MIKE CRUMP
 DIRECTOR OF PUBLIC WORKS

Fixed Assets: (563)

Truck for Mobile Household Hazardous Waste Collection (grant UOG5-99-3026)*	\$ 65,000.00
Trailer for Mobile Household Hazardous Waste Collection (grant UOG5-99-3026)*	\$ 35,000.00
Haz Cat Kit for Mobile Household Hazardous Waste Collection (grant UOG5-99-3026)*	\$ 4,000.00
Recycling Containers \$5,000 each (DOC Beverage Container Grant)	\$ 40,000.00
(*Items have been rebudgeted from previous fiscal year)	\$ 144,000.00

Fixed Assets: (562)

Construction of new Landfill Module	\$ 3,610,000.00
Construction of new Leachate Containment Pond	\$ 1,030,000.00
Construction of Stormwater Retention Basin	\$ 80,000.00
Soil Removal for Construction of Module 4	\$ 300,000.00
	\$ 5,020,000.00

OPERATIONAL BUDGET FOR FISCAL YEAR 2002-2003

NEAL ROAD SANITARY LANDFILL (SEPTAGE)

DEPARTMENT #758

FUND #7580

Enterprise Fund Description

This budget reflects the financial operations of the Neal Road Landfill Septage fund. This fund was established October 1992 in accordance with the State of California Regional Water Quality Control Board which requires monitoring the environment of the septage ponds.

OPERATING DETAIL		ACTUAL	ACTUAL	PROPOSED	APPROVED
(1)		2000-2001	2001-2002	2002-2003	2002-2003
		(2)	(3)	(4)	(5)
OPERATING INCOME					
4614908	FEEs	295,790	467,122	365,000	513,500
4523102	FEMA REIMBURSEMENT	0	0	0	0
	TOTAL OPERATING INCOME	295,790	467,122	365,000	513,500
OPERATING EXPENSES					
ADMINISTRATION					
536 901	CHARGES FROM OTHER COUNTY DEPTS	0	0	0	0
539	RENTS & LEASES - EQUIPMENT	4,238	30,153	7,500	15,000
541	SPECIAL DEPARTMENTAL EXPENSE	217	4,626	500	5,000
543201	TRANS & TRAVEL	20	383	1,500	1,500
553	DEBT REPAYMENT (LOAN)	0	0	0	0
554	INTERFUND SERVICES	27,000	0	27,000	27,000
554030	INTERFUND SERVICES - ROADS	10,999	5,287	12,500	12,500
554071	SUPPORT SERVICES	1,439	2,719	2,897	2,897
555	INTEREST EXPENSE	0	0	0	0
	TOTAL ADMINISTRATIVE	43,913	43,168	51,897	63,897
OPERATIONS AND MAINTENANCE					
527	INSURANCE (ISF)	0	0	0	0
530	MAINTENANCE-EQUIPMENT	0	0	2,500	2,500
536902	PROFESSIONAL SERVICES	115,681	266,563	200,000	336,500
562	FIXED ASSETS-STRUCTURES & IMPROVEMENTS	38,401	0	50,000	50,000
563	FIXED ASSETS-EQUIPMENT	0	0	0	0
566	EQUIPMENT US ALLOWANCE	28	335	335	335
	TOTAL OPERATIONS AND MAINTENANCE	154,110	266,898	252,835	389,335
	TOTAL OPERATING EXPENSE	198,023	310,066	304,732	453,232
	NET OPERATING INCOME (LOSS)	97,767	157,056	60,268	60,268
NON-OPERATING INCOME					
REVENUE					
4410101	INTEREST	21,579	24,486	15,000	15,000
	TOTAL NON-OPERATING INCOME	21,579	24,486	15,000	15,000
	NET NON-OPERATING INCOME (LOSS)	21,579	24,486	15,000	15,000
	NET INCOME (LOSS)	119,346	181,542	75,268	75,268
	(INCREASE)/DECREASE EQUIP REPLACEMENT RESERVE			(10,000)	(10,000)
	(INCREASE)/DECREASE RETAINED EARNINGS	(119,346)	(181,542)	(65,268)	(65,268)

5823F/12 (MODIFIED)

SUBMITTED BY: MIKE CRUMP
DIRECTOR OF PUBLIC WORKS

Fixed Assets:	
Supernatant Overland Flow System Equipment*	\$50,000
(*Item has been rebudgeted from previous fiscal year)	\$50,000

OPERATIONAL BUDGET FOR FISCAL YEAR 2001-2002

NEAL ROAD LANDFILL (USED OIL BLOCK GRANT)

DEPARTMENT #759

FUND #7590

Enterprise Fund Description

Created by funds from the sixth-cycle Used Oil Block Grant awarded to Butte County by the California Integrated Waste Management Board. The purpose of this grant is to implement used oil and oil filter recycling programs, to conduct public education and outreach regarding proper oil and filter disposal and to encourage the use of re-refined motor oil products. Grant participants are the County, City of Chico, City of Oroville, City of Biggs and Town of Paradise. Butte County is the lead agency for the purpose of grant administration.

OPERATING DETAIL		ACTUAL	ACTUAL	PROPOSED	APPROVED
(1)		2000-2001	2001-2002	2002-2003	2002-2003
		(2)	(3)	(4)	(5)
OPERATING INCOME					
4515415	USED OIL BLOCK GRANT	66,861	327,213	76,068	76,068
4523102	FEMA REIMBURSEMENT	0	0	0	0
	TOTAL OPERATING INCOME	66,861	327,213	76,068	76,068
OPERATING EXPENSES					
ADMINISTRATION					
522	CLOTHING & PERSONAL SUPPLIES	0	0	200	200
537	PUBLICATIONS AND LEGAL NOTICES	0	0	0	0
541	SPECIAL DEPARTMENTAL EXPENSE	9,050	15,774	21,700	22,143
543201	TRANS & TRAVEL	0	0	0	0
554071	SUPPORT SERVICES	0	389	443	0
554757	INTERFUND SERVICES - SOLID WASTE	0	0	0	0
	TOTAL ADMINISTRATIVE	9,050	16,163	22,343	22,343
OPERATIONS AND MAINTENANCE					
536902	PROFESSIONAL SERVICES	0	5,681	18,000	18,000
540	SMALL TOOLS AND INSTRUMENTS	0	0	10,000	10,000
	TOTAL OPERATIONS AND MAINTENANCE	0	5,681	28,000	28,000
	TOTAL OPERATING EXPENSE	9,050	21,844	50,343	50,343
	NET OPERATING INCOME (LOSS)	57,811	305,369	25,725	25,725
NON-OPERATING INCOME					
REVENUE					
4410101	INTEREST	0	4,802	4,000	4,000
	TOTAL NON-OPERATING INCOME	0	4,802	4,000	4,000
	NET NON-OPERATING INCOME (LOSS)	0	4,802	4,000	4,000
	NET INCOME (LOSS)	57,811	310,171	29,725	29,725
(INCREASE)/DECREASE EQUIP REPLACEMENT RESERVE					
(INCREASE)/DECREASE RETAINED EARNINGS					
		(57,811)	(310,171)	(29,725)	(29,725)

IHSS PUBLIC AUTHORITY

Budget Unit

<u>Number</u>	<u>Name</u>	<u>Page Number</u>
155.001	IHSS Public Authority	784
	Budget Unit Expenditure Details (Schedule 9)	786

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**155.001 – IHSS Public Authority
Employment & Social Services**

Patricia Cragar

155.001 MAJOR ACCOUNT CLASSIFICATIONS	2001-02 FINAL BUDGET	2002-03 DEPARTMENT REQUEST	2002-03 CAO RECOMMEND	2002-03 FINAL ADOPTED
APPROPRIATIONS				
SALARIES & BENEFITS	\$ -	\$ 155,669	\$ 155,669	\$ 155,150
SERVICES & SUPPLIES	\$ -	\$ 129,400	\$ 129,400	\$ 129,400
OTHER CHARGES	\$ -	\$ 80,180	\$ 80,180	\$ 80,180
FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
INTRA-FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -
SUBTOTAL APPROPRIATIONS	\$ -	\$ 365,249	\$ 365,249	\$ 364,730
REVENUES	\$ -	\$ 283,408	\$ 283,408	\$ 282,889
NET COUNTY COSTS	\$ -	\$ 81,841	\$ 81,841	\$ 81,841

ALLOCATED POSITIONS	0	5	5	5
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Statement of Purpose

Pursuant to AB 1682 and the resulting provisions of Welfare and Institutions Code section 12301.6, the Butte County Board of Supervisors established the Butte County In-Home Supportive Services Public Authority for the purpose of serving as employer of record for individual providers and to provide functions related to the delivery of In-Home Supportive Services (IHSS).

The mission of the Public Authority is to enhance the quality and accessibility of IHSS by giving consumers and providers a voice in IHSS and the Public Authority and by providing services that support positive and productive relationships.

The following reflects the values of the Public Authority:

- The Public Authority believes that IHSS is a necessary and essential service contributing to the dignity, safety, and independence of its consumers.
- The Public Authority acknowledges the interdependence of the consumer and the

Patricia Cragar

provider by recognizing, respecting, and addressing the rights and needs of both groups.

- The Public Authority acknowledges the importance of protecting the consumers' right of choice of service delivery options within IHSS program limits.

Continuous Improvement Service Delivery

The implementation of the IHSS Public Authority will improve the IHSS program for both consumer and providers in Butte County. The Public Authority will become operational as of January 1, 2003, in compliance with the mandates of AB 1682. The Public Authority will develop and manage an IHSS provider registry, investigate qualifications and backgrounds of potential providers, establish and maintain a system for referral of providers to consumers, provide access to training for providers and consumers, and provide advocacy for IHSS programs.

Departmental Budget Request

The Department is requesting expenditures of \$365,249 for one-half year of operations. Of this amount, \$155,669 represents Salaries and Benefits for the five staff being requested. Funding is provided to allow hiring of the manager and two staff by October/November to provide adequate time to ramp up the new program. The two remaining staff will be hired after the January 1st start-up date. An additional \$129,400 represents various ISF, Professional and Specialized Services, Data Processing, and one-time costs for office equipment and materials. The remainder of \$80,180 represents inter-fund costs for support services provided by the Auditor-Controller, County Council, Human Resources, and Employment and Social Services.

Chief Administrative Officer's Recommendation

The recommended budget supports the appropriations as requested by the DESS, with concurrence by the Public Authority Advisory Board. Funding for the County cost of administering the Public Authority flows through the Welfare Aids budget into the Public Authority's budget. The first year County cost for administering the Public Authority is \$81,841. IHSS payments to providers remain located in the Welfare Aids budget within the County's operating budget.

Board Action

Adjusted Workers' Compensation line item to actual premium.

COUNTY OF BUTTE
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
SCHEDULE 9 2002-03

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 51 - ADMINISTRATION
FUND - 0155 - IHSS PUBLIC AUTHORITY

ACCOUNT	TITLE	ACTUAL 2000-1	ESTIMATED 2001-02	REQUESTED 2002-03	RECOMMENDED 2002-03	ADOPTED 2002-03
511	SALARIES & WAGES - REG	0	0	117,652	117,652	117,652
518	EMPLOYEE BENEFITS	0	0	38,017	38,017	37,498
TOTAL	SALARIES & EMPLOYEE BENE	0	0	155,669	155,669	155,150
523	COMMUNICATIONS	0	0	5,600	5,600	5,600
530	MAINTENANCE-EQUIPMENT	0	0	800	800	800
535	OFFICE EXPENSE	0	0	63,000	63,000	63,000
536	PROF & SPECIALIZED SERU	0	0	44,100	44,100	44,100
541	SPECIAL DEPARTMENTAL EXPH	0	0	1,000	1,000	1,000
542	DATA PROCESSING	0	0	12,500	12,500	12,500
543	TRANSPORTATION & TRAVEL	0	0	2,400	2,400	2,400
TOTAL	SERVICES & SUPPLIES	0	0	129,400	129,400	129,400
554	INTERFUND EXPENDITURES	0	0	80,180	80,180	80,180
TOTAL	OTHER CHARGES	0	0	80,180	80,180	80,180
TOTAL	OTHER CHARGES	0	0	365,249	365,249	364,730
TOTAL	IHSS PUBLIC AUTHORITY	0	0	365,249	365,249	364,730

COUNTY SERVICE AREAS
UNDER CONTROL OF THE
BOARD OF SUPERVISORS

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Governing Board: Board of Supervisors

AS OF JUNE 30, 2002

State Controller County Budget Act (1985)

DISTRICT AND FUND (1)	AVAILABLE FINANCING				FINANCING REQUIREMENTS		
	Fund Balance Unreserved/ Undesignated June 30, 2002 (actual) (2)	Cancelation of Prior Year Reserves (3)	Additional Financing Sources (4)	Total Available Financing (5)	Estimated Financing Uses (6)	Provision for Reserves and / or Designations (new or incr.) (7)	Total Financing Requirements (8)
HEALTH							
CSA #21 ZN1	14,035		1,841	15,876	13,876	2,000	15,876
CSA #21 ZN2	186		197	383	383		383
CSA #21 ZN4	10,150		2,762	12,912	10,912	2,000	12,912
CSA #26	(7)		113,432	113,425	113,425		113,425
CSA #82	536		13,914	14,450	9,950	4,500	14,450
CSA #94	512		926	1,438	738	700	1,438
CSA #114	617,975		305,624	923,599	802,629	120,970	923,599
CSA #135 ZN2	119		4,426	4,545	4,545		4,545
CSA #135 ZN4	52		549	601	601		601
CSA #141	821		1,631	2,452	1,952	500	2,452
CSA #164	19,381		249,782	269,163	249,782	19,381	269,163
** HEALTH**	663,761	0	695,084	1,358,845	1,208,793	150,051	1,358,844
PROTECTION							
CSA # 1	1,604		648	2,252	1,798	454	2,252
CSA # 4	44,557		75,119	119,676	75,119	44,557	119,676
CSA #11, Z1	1,470		1,974	3,444	3,444		3,444
CSA #11, Z2	710		2,068	2,778	2,778		2,778
CSA # 12	359		1,086	1,445	1,445		1,445
CSA # 14	3,275		4,893	8,168	5,527	2,641	8,168
CSA # 15	3,189		2,558	5,747	5,747		5,747
CSA # 16	850		1,010	1,860	799	1,061	1,860
CSA # 17	2,866		22,723	25,589	25,589		25,589
CSA # 18	514		992	1,506	1,209	297	1,506
CSA # 22	6,216		1,983	8,199	2,004	6,195	8,199
CSA # 23	17,148		6,114	23,262	6,275	16,987	23,262
CSA # 24	133,691		88,236	221,927	90,586	131,341	221,927
CSA # 25	94,990		53,858	148,848	16,083	132,765	148,848
CSA # 27	922		2,678	3,600	3,416	184	3,600
CSA # 30	294		1,445	1,739	1,739		1,739
CSA # 33	899		2,249	3,148	2,995	153	3,148
CSA # 36	1,766		716	2,482	1,635	847	2,482
CSA # 37	19,407		61,963	81,370	60,111	21,259	81,370
CSA # 40	1,600		1,138	2,738	2,738		2,738
CSA # 47	16,583		2,217	18,800	2,585	16,215	18,800
CSA # 56	17,958		2,073	20,031	2,073	17,958	20,031
CSA # 60	315		860	1,175	1,175		1,175
CSA # 62	19		922	941	941		941
CSA # 63	92		673	765	765		765
CSA # 66	16		458	474	474		474
CSA # 67	540		6,912	7,452	7,452		7,452
CSA # 68	95		2,825	2,920	2,920		2,920
CSA # 69	2,880		168	3,048	2,848	200	3,048
CSA # 71	4,749		27	4,776	4,776		4,776
CSA #73 ZN1	180		392	572	572		572
CSA #73 ZN2	625		2,457	3,082	3,082		3,082
CSA #75	380		4,601	4,981	4,981		4,981
CSA #76	4,246		5,014	9,260	8,260	1,000	9,260
CSA #78	94		2,381	2,475	2,475		2,475
CSA #79 ZN1	817		0	817	817		817
CSA #79 ZN2	258		508	766	766		766

Governing Board: Board of Supervisors

AS OF JUNE 30, 2002

State Controller County Budget Act (1985)

DISTRICT AND FUND (1)	AVAILABLE FINANCING				FINANCING REQUIREMENTS		
	Fund Balance Unreserved/ Undesignated June 30, 2002 (actual) (2)	Cancelation of Prior Year Reserves (3)	Additional Financing Sources (4)	Total Available Financing (5)	Estimated Financing Uses (6)	Provision for Reserves and / or Designations (new or incr.) (7)	Total Financing Requirements (8)
CSA #80	844		1,245	2,089	2,089		2,089
CSA #85	128		1,058	1,186	1,186		1,186
CSA #90z2	612		1,091	1,703	903	800	1,703
CSA #90 z3	1,055		2,235	3,290	1,590	1,700	3,290
CSA #92	35		527	562	562		562
CSA #95	551		64	615	615		615
CSA #96	1,250		2,567	3,817	3,817		3,817
CSA #97	1,563		1,112	2,675	1,675	1,000	2,675
CSA #98	504		487	991	591	400	991
CSA #100	4,402		2,407	6,809	5,809	1,000	6,809
CSA #101	2,270		2,494	4,764	3,764	1,000	4,764
CSA #102	1,091		2,502	3,593	3,093	500	3,593
CSA #103	15		1,198	1,213	1,213		1,213
CSA #107	887		1,254	2,141	2,141		2,141
CSA #108	575		560	1,135	1,135		1,135
CSA #109	587		114	701	701		701
CSA #116	330		445	775	775		775
CSA #119	106		647	753	753		753
CSA #123	266		657	923	923		923
CSA #125	958		1,828	2,786	2,786		2,786
CSA #126	1,488		3,362	4,850	4,350	500	4,850
CSA #128	1,685		3,642	5,327	5,327		5,327
CSA #129	652		448	1,100	1,100		1,100
CSA #131	824		834	1,658	1,658		1,658
CSA #133	551		472	1,023	1,023		1,023
CSA #134	753		380	1,133	1,133		1,133
CSA #135z1	899		1,515	2,414	2,414		2,414
CSA #137	2,985		1,129	4,114	2,114	2,000	4,114
CSA #143	415		100	515	515		515
CSA #149	(520)	2,610	3,106	5,196	5,196		5,196
CSA #155	1,756		761	2,517	1,517	1,000	2,517
CSA #158	2,795		1,354	4,149	3,249	900	4,149
CSA #161	400		1,633	2,033	2,033		2,033
CSA #165	3,494		1,253	4,747	2,747	2,000	4,747
CSA #169, Z1	8,161		4,428	12,589	10,589	2,000	12,589
CSA #169, Z2	15,056		3,908	18,964	14,564	4,400	18,964
CSA #169, Z3	4,241		542	4,783	4,283	500	4,783
CSA #172	4,800		8,290	13,090	13,090		13,090
CSA #173	2,139		0	2,139	1,722	417	2,139
CSA #174	2,337		1,265	3,602	3,602		3,602
CSA #176	7,371		0	7,371	7,371		7,371
PROTECTON	466,483	2,610	428,853	897,946	483,717	414,231	897,948
RECREATION				0			0
CSA #31	39,784		41,554	81,338	78,338	3,000	81,338
CSA #34	32,532		85,417	117,949	85,419	32,530	117,949
RECREATION	72,315	0	126,971	199,286	163,757	35,530	199,287
GRAND TOTAL	1,202,559	2,610	1,250,908	2,456,077	1,856,267	599,812	2,456,079

DISTRICT AND FUND (1)	Fund Balance (Per Auditor) as of June 30, 2002 (actual) (2)	Less Fund Balance - Reserved or Designated at June 30			Fund balance Unreserved / Undesignated June 30, 2002 (actual) (6)
		Encumbrances (3)	General & Other Reserves (4)	Designations (5)	
*** HEALTH AND SANITATION ***					
CSA #21 Zone 1 - Oakridge Sewer	55,035			41,000	14,035
CSA #21 Zone 2 - Oakridge Sewer	386			200	186
CSA #21 Zone 4 - Oakridge Sewer	18,650			8,500	10,150
CSA #26 Thermalito Sewer	(7)			0	(7)
CSA #82 Stirling City Sewer	25,305	23,250		1,519	536
CSA #94 Sycamore Valley Sewer & Lighting	4,312			3,800	512
CSA #114 County Butte Nitrate Study Plan	893,439	154,494		120,970	617,975
CSA #135 Zone 2 - Keefer Creek Sewer, Light, Dr	1,540			1,421	119
CSA #135 Zone 4 - Keefer Creek Sewer	1,072			1,020	52
CSA #141 Mountain Oaks Sewer	3,571			2,750	821
CSA #164 Butte County Animal Control	19,381			0	19,381
total health and sanitation	1,022,685	177,744	0	181,180	663,761
*** PROTECTION TO PERSONS/PROPERTY***					
CSA # 1 Lindo Manor Lighting	1,754			150	1,604
CSA # 4 Sierra Del Oro Drainage	278,425			233,868	44,557
CSA #11 Zone 1 - Durham Lighting	1,470			0	1,470
CSA #11 Zone 2 - Durham Lighting	2,306			1,596	710
CSA #12 Stirling City Lighting	1,258			899	359
CSA # 14 East Chico Lighting	17,130			13,855	3,275
CSA # 15 East Chico Lighting	3,769			580	3,189
CSA # 16 West Chico Lighting	6,492			5,642	850
CSA # 17 So. Oroville-Las Plumas Lighting	2,866			0	2,866
CSA # 18 Oro-Quincy Road Lighting	4,784			4,270	514
CSA # 22 North Chico Drainage	25,129			18,913	6,216
CSA # 23 Pleasant Valley Drainage	50,429			33,281	17,148
CSA # 24 Chico-MUD Creek Drainage	500,068			366,377	133,691
CSA # 25 Shasta Union Drainage	705,956			610,966	94,990
CSA # 27 Richvale Lighting	1,945			1,023	922
CSA # 30 Vallombrosa Lighting & Fire Hydrants	294			0	294
CSA # 33 Oro-Wyandotte Lighting	3,570			2,671	899
CSA # 36 Glen Haven Lighting	14,648			12,882	1,766
CSA # 37 Gridley-Biggs Ambulance	37,789	15,000		3,382	19,407
CSA # 40 Ramada Street Lighting	1,600			0	1,600
CSA # 47 East & Guynn Lighting & Drainage	17,183			600	16,583
CSA # 56 Glen Olive Estates Lighting	17,958			0	17,958
CSA # 60 Lassenwood Subdivision Lighting	315			0	315
CSA # 62 Rancho de Thunder #1 Lighting	19			0	19
CSA # 63 Ward Subdivision Street Lighting	192			100	92
CSA # 66 Peach Tree Place Street Lighting	16			0	16
CSA # 67 Vista Del Cerro Street Lighting	791			251	540
CSA # 68 Crestwood Street Lighting	95			0	95
CSA # 69 Lindo Gardens Street Lighting	3,080			200	2,880
CSA # 71 Joshua Tree #2 Street Lighting	4,899			150	4,749
CSA #73 Zone 1 Meadow Estates Street Lighting	180			0	180
CSA #73 Zone 2 Meadow Estates Street Lighting	725			100	625
CSA #75 North Park Lighting #1	380			0	380
CSA #76 Quail Run Lighting & Drainage	9,746			5,500	4,246
CSA #78 Woodside Street Lighting	123			29	94
CSA #79 Zone 1 Big Chico Cr Est Light & Drain	2,786			1,969	817
CSA #79 Zone 2 Big Chico Cr Est Light & Drain	358			100	258

Governing Board: Board of Supervisors

AS OF JUNE 30, 2002

State Controller County Budget Act (1985)

DISTRICT AND FUND (1)	Fund Balance (Per Auditor) as of June 30, 2002 (actual) (2)	Less Fund Balance - Reserved or Designated at June 30			Fund balance Unreserved / Undesignated June 30, 2002 (actual) (6)
		Encumbrances (3)	General & Other Reserves (4)	Designations (5)	
CSA #80 Lindo West Lighting & Drainage	2,002			1,158	844
CSA #85 Carriage Manor Lighting	128			0	128
CSA #90z2 Southgate Acres Fire Protection	4,470			3,858	612
CSA #90z3 Southgate Acres Fire Protection	4,732			3,677	1,055
CSA #92 Rosewood Subdivision Street Lighting	35			0	35
CSA #95 Copley Acres Drainage	3,305			2,754	551
CSA #96 Silvertree Lighting & Drainage	2,950			1,700	1,250
CSA #97 Stony Brook Lighting & Drainage	5,756			4,193	1,563
CSA #98 Oro Monte Estates Drainage	2,359			1,855	504
CSA #100 Holly Gardens Lighting & Drainage	9,490			5,088	4,402
CSA #101 Carriage Estates Subdivision Lighting	7,345			5,075	2,270
CSA #102 Meadowlark Acres Lighting & Drainage	1,091			0	1,091
CSA #103 Morris Subdivision Lighting	15			0	15
CSA #107 Almond Grove West Lighting & Drain	2,337			1,450	887
CSA #108 El Verano Estates Sub. Light & Drain	2,110			1,535	575
CSA #109 Walnut Grove Subdivision Light & Drain	2,052			1,465	587
CSA #116 Pistachio Grove Sub. Lighting & Drain	1,616			1,286	330
CSA #119 South Fork Estates Lighting & Drainage	136			30	106
CSA #123 Macintosh Ave Lighting & Drainage	1,561			1,295	266
CSA #125 Willow Bend Subdivision Light & Drain	1,771			813	958
CSA #126 West Chico Estates Lighting & Drainage	3,770			2,282	1,488
CSA #128 Wildflower Estates Subdivision Lighting	8,688			7,003	1,685
CSA #129 Orchard House Estates Light & Drain	2,058			1,406	652
CSA #131 Walnut Manor Light, Drain & Landscape	2,326			1,502	824
CSA #133 Ceres Ave Subdivision Light & Drain	1,810			1,259	551
CSA #134 Baker's Dozen Subdivision Light & Drain	2,143			1,390	753
CSA #135z1 Keefer Creek Estates Lighting & Drain	2,355			1,456	899
CSA #137 Durham Dayton Indust. Fire Protection	16,505			13,520	2,985
CSA #143 Forrest Young Light, Drain & Bike Path	2,412			1,997	415
CSA #149 Biggers Light, Drain, Police, Fire, Snow	3,780			4,300	(520)
CSA #155 Laurelwood Estates Lighting & Drain	8,356			6,600	1,756
CSA #158 Ishi Valley Estates Light, Drain & Fire	10,790			7,995	2,795
CSA #161 Mulberry Street Lighting	700			300	400
CSA #165 Justin Manor Light, Drain & Fire	13,494			10,000	3,494
CSA #169Z1 Pheasant Landing Subdivision Light & Drain	18,661			10,500	8,161
CSA #169Z2 Pheasant Landing Subdivision Light & Drain	22,498			7,442	15,056
CSA #169Z3 Pheasant Landing Subdivision Light, Drain	4,741			500	4,241
CSA #172 Autumn Park Subdivision Light, Drain, Fire	14,325	1,430		8,095	4,800
CSA #173 Melrose Estates Light & Drainage	2,139			0	2,139
CSA #174 Durham Land Estates Light & Drainage	2,337			0	2,337
CSA #176 Pheasant Landing Estate, Unit 3 Light & Drain	7,371			0	7,371
Total protection persons/property	1,935,888	16,430	0	1,444,170	475,288
*** RECREATION ***					
CSA #31 Biggs Swimming Pool	62,803	0		23,019	39,784
CSA #34 Gridley Swimming Pool	82,667	14,816		35,319	32,532
Total recreation	145,469	14,816	0	58,338	72,315
GRAND TOTAL ALL CSA'S	3,104,043	208,990	0	1,683,688	1,211,364

COUNTY OF BUTTE
STATE OF CALIFORNIA

Governing Board: Board of Supervisors

DETAIL OF PROVISIONS FOR
RESERVES / DESIGNATIONS
OF SPECIAL DISTRICTS

DISTRICT BUDGET
FORM

State Controllers County Budget Act (1985)

FOR THE FISCAL YEAR 2002-2003

SCHEDULE 15

Description-Purpose	Reserve/ Designations Balance as of June 30, 2002 (actual)	Decreases by Cancellations Made Available for Financing		Increases of New Reserves/ Designations to be Provided in Budget Year		Total Reserves/ Designations for Budget Year	Fund
		Requested	Approved/ Adopted	Requested	Approved/ Adopted		
CSA #1-Zn1-DFB	150				454	604	F-0210
CSA #4-DFB	233,868				44,557	278,425	F-0220
CSA #11-Zn2-DFB	1,596					1,596	F-0240
CSA #12-DFB	899					899	F-0250
CSA #14-DFB	13,855				2,641	16,496	F-0270
CSA #15-DFB	580					580	F-0280
CSA #16-DFB	5,642			211	1,061	6,703	F-0290
CSA #18-DFB	4,270				297	4,567	F-0310
CSA #21-Zn 1-DFB	41,000			2,000	2,000	43,000	F-0320
CSA #21-Zn2-DFB	200					200	F-0322
CSA #21-Zn 4-DFB	8,500			2,000	2,000	10,500	F-0324
CSA #22-DFB	18,913				6,195	25,108	F-0330
CSA #23-DFB	33,281				16,987	50,268	F-0340
CSA #24-DFB	366,377				131,341	497,718	F-0360
CSA #25-DFB	610,966				132,765	743,731	F-0370
CSA #27-DFB	1,023				184	1,207	F-0390
CSA #31-DFB	23,019			2,000	3,000	26,019	F-0410
CSA #33-DFB	2,671				153	2,824	F-0430
CSA #34-DFB	35,319			6,493	32,530	67,849	F-0440
CSA #36-DFB	12,882				847	13,729	F-0480
CSA #37-DFB	3,382				21,259	24,641	F-0490
CSA #47-DFB	600				16,215	16,815	F-0590
CSA #46-DFB	0				17,958	17,958	F-0680
CSA #63-DFB	100					100	F-0963
CSA #67-DFB	251					251	F-0967
CSA #69-DFB	200				200	400	F-0969
CSA #70-DFB	37					37	F-0970
CSA #71-DFB	150					150	F-0971
CSA #73-Zn2-DFB	100					100	F-0730
CSA #76-DFB	5,500			1,000	1,000	6,500	F-0976
CSA #78-DFB	29					29	F-0978
CSA #79-Zn1-DFB	1,969					1,969	F-0979
CSA #79-Zn2-DFB	100					100	F-0949
CSA #80-DFB	1,158					1,158	F-0980
CSA #82-DFB	1,519			4,500	4,500	6,019	F-0200
CSA #90-Zn 2-DFB	3,858			800	800	4,658	F-0990
CSA #90-Zn 3-DFB	3,677			1,700	1,700	5,377	F-0903
CSA #94-DFB	3,800			700	700	4,500	F-0994
CSA #95-DFB	2,754					2,754	F-0995
CSA #96-DFB	1,700					1,700	F-0996
CSA #97-DFB	4,193			1,000	1,000	5,193	F-0997
CSA #98-DFB	1,855				400	2,255	F-0998
CSA #100-DFB	5,088			1,000	1,000	6,088	F-0800
CSA #101-DFB	5,075			1,000	1,000	6,075	F-0801
CSA #102-DFB	0				500	500	F-0802
CSA #107-DFB	1,450					1,450	F-0807
CSA #108-DFB	1,535					1,535	F-0808
CSA #109-DFB	1,465					1,465	F-0809

State Controllers County Budget Act (1985)

FOR THE FISCAL YEAR 2002-2003

Description-Purpose	Reserve/ Designations Balance as of June 30, 2002 (actual)	Decreases by Cancellations Made Available for Financing		Increases of New Reserves/ Designations to be Provided in Budget Year		Total Reserves/ Designations for Budget Year	Fund
		Requested	Approved/ Adopted	Requested	Approved/ Adopted		
CSA #114-DFB	120,970			120,970	120,970	241,940	F-0814
CSA #116-DFB	1,286					1,286	F-0816
CSA #119-DFB	30					30	F-0819
CSA #123-DFB	1,295					1,295	F-0823
CSA #125-DFB	813					813	F-0825
CSA #126-DFB	2,282				500	2,782	F-0826
CSA #128-DFB	7,003					7,003	F-0828
CSA #129-DFB	1,406					1,406	F-0829
CSA #131-DFB	1,502					1,502	F-0831
CSA #133-DFB	1,259					1,259	F-0833
CSA #134-DFB	1,390					1,390	F-0834
CSA #135-Zn1-DFB	1,456					1,456	F-0835
CSA #135-Zn2-DFB	1,421					1,421	F-0736
CSA #135-Zn4-DFB	1,020					1,020	F-0737
CSA #137-DFB	13,520			2,000	2,000	15,520	F-0837
CSA #141-DFB	2,750			500	500	3,250	F-0841
CSA #143-DFB	1,997					1,997	F-0843
CSA #149-DFB	4,300			2,275	(2,610)	1,690	F-0849
CSA #155-DFB	6,600				1,000	7,600	F-0855
CSA #158-DFB	7,995			900	900	8,895	F-0858
CSA #161-DFB	300					300	F-0861
CSA #164-DFB	0				19,381	19,381	F-0864
CSA #165-DFB	10,000			2,000	2,000	12,000	F-0865
CSA #169-Zn1-DFB	10,500			2,000	2,000	12,500	F-0869
CSA #169-Zn2-DFB	7,442			4,400	4,400	11,842	F-0870
CSA #169-Zn3-DFB	500			500	500	1,000	F-0871
CSA #172-DFB	8,095					8,095	F-0872
CSA #173-DFB	0				417	417	F-0873
Total of CSA's	1,683,688			159,949	597,202	2,280,890	

NOTE: DFB = DESIGNATED FUND BALANCE

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #1 ZONE 1 - DISTRICT BUDGET DETAIL
 LINDO MANOR - STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax	760	713	587	587
4110200 Current Supplemental Property Tax	20	25	17	17
4110300 Current Unsecured Property Tax	44	45	36	36
4110500 Prior Secured Property Tax		1		
4110700 Prior Unsecured Property Tax	3	3		
4130500 Miscellaneous Taxes	1	1		
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	90	70		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief	18	15	8	8
4530106 RDA City of Chico	424	900		
4600001 Charges for Current Services		441	1,086	0
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	1,360	2,214	1,734	648
FUND BALANCE AVAILABLE	989	830		1,604
TOTAL	2,349	3,044	1,734	2,252

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	1,140	1,237	1,525	1,589
554 Interfund Services - Auditor	105	128	134	134
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)	12			
563 Fixed Assest - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)	187			
TOTAL APPROPRIATIONS	1,519	1,440	1,734	1,798
PROVISIONS FOR RESERVES/DESIGNATIONS				454
TOTAL REQUIREMENTS	1,519	1,440	1,734	2,252

**COUNTY OF BUTTE
COUNTY SERVICE AREA #4 - DISTRICT BUDGET DETAIL
SIERRA DEL ORO DRAINAGE AND STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	63,663	65,719	68,254	68,254
4110200	Current Supplemental Property Tax	1,003	1,231	852	852
4110300	Current Unsecured Property Tax	3,688	3,950	3,964	3,964
4110500	Prior Secured Property Tax		64		
4110700	Prior Unsecured Property Tax	135	144		
4130500	Miscellaneous Taxes	67	24		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	12,736	12,453		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	2,031	2,050	2,049	2,049
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		83,323	85,635	75,119	75,119
FUND BALANCE AVAILABLE		197,210	241,685		44,557
TOTAL		280,533	327,320	75,119	119,676

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments	2,600	2,678	3,384	3,384
541	Special Department Expense				
544	Utilities	1,351	1,697	2,206	2,206
554	Interfund Services - Auditor	105	105	1,429	1,429
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	34,692	44,465	63,000	63,000
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies			5,000	5,000
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		38,848	49,045	75,119	75,119
PROVISIONS FOR RESERVES/DESIGNATIONS			233,718		44,557
TOTAL REQUIREMENTS		38,848	282,763	75,119	119,676

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #11 ZONE 1 - DISTRICT BUDGET DETAIL
 DURHAM STREET LIGHTING - ZONE 1**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	1,705	1,727	1,795	1,795
4110200	Current Supplemental Property Tax	25	32	21	21
4110300	Current Unsecured Property Tax	96	104	104	104
4110500	Prior Secured Property Tax		2		
4110700	Prior Unsecured Property Tax	3	4		
4130500	Miscellaneous Taxes	2	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	66	43		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	53	53	54	54
4530106	RDA City of Chico				
4600001	Charges for Current Services		1,680	1,486	
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,950	3,646	3,460	1,974
FUND BALANCE AVAILABLE		978	538		1,470
TOTAL		2,928	4,184	3,460	3,444

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	2,244	2,493	3,231	3,290
554	Interfund Services - Auditor	71	146	154	79
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,390	2,714	3,460	3,444
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		2,390	2,714	3,460	3,444

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #11 ZONE 2 - DISTRICT BUDGET DETAIL
 DURHAM STREET LIGHTING - ZONE 2**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	1,875	1,809	1,877	1,877
4110200	Current Supplemental Property Tax	28	35	24	24
4110300	Current Unsecured Property Tax	106	109	110	110
4110500	Prior Secured Property Tax		2		
4110700	Prior Unsecured Property Tax	4	4		
4130500	Miscellaneous Taxes	2	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	120	107		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	59	57	57	57
4530106	RDA City of Chico				
4600001	Charges for Current Services			142	
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,194	2,124	2,210	2,068
FUND BALANCE AVAILABLE		1,596	2,071		710
TOTAL		3,790	4,195	2,210	2,778

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,573	1,743	2,020	2,212
554	Interfund Services - Auditor	71	71	115	115
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				376
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,719	1,889	2,210	2,778
PROVISIONS FOR RESERVES/DESIGNATIONS			1,596		
TOTAL REQUIREMENTS		1,719	3,485	2,210	2,778

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #12 - DISTRICT BUDGET DETAIL
 STIRLING CITY STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax	928	948	985	985
4110200 Current Supplemental Property Tax	15	18	13	13
4110300 Current Unsecured Property Tax	53	58	58	58
4110500 Prior Secured Property Tax		1		
4110700 Prior Unsecured Property Tax	2	2		
4130500 Miscellaneous Taxes	1	1		
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	74	58		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief	29	30	30	30
4530106 RDA City of Chico				
4600001 Charges for Current Services		216	324	
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	1,102	1,332	1,410	1,086
FUND BALANCE AVAILABLE	1,069	1,064		359
TOTAL	2,171	2,396	1,410	1,445

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	927	890	1,156	1,156
554 Interfund Services - Auditor	105	173	179	179
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				35
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	1,107	1,138	1,410	1,445
PROVISIONS FOR RESERVES/DESIGNATIONS		899		
TOTAL REQUIREMENTS	1,107	2,037	1,410	1,445

**COUNTY OF BUTTE
COUNTY SERVICE AREA #14 - DISTRICT BUDGET DETAIL
EAST CHICO (CHAPMANTOWN) STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	4,020	4,314	4,445	4,445
4110200	Current Supplemental Property Tax	69	85	60	60
4110300	Current Unsecured Property Tax	226	259	257	257
4110500	Prior Secured Property Tax		4		
4110700	Prior Unsecured Property Tax	9	10		
4130500	Miscellaneous Taxes	5	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	879	784		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	118	133	131	131
4530106	RDA City of Chico	353	672		
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		5,679	6,262	4,893	4,893
FUND BALANCE AVAILABLE		13,648	14,910		3,275
TOTAL		19,327	21,172	4,893	8,168

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	4,237	3,862	4,519	5,153
554	Interfund Services - Auditor	105	105	299	299
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		4,417	4,042	4,893	5,527
PROVISIONS FOR RESERVES/DESIGNATIONS			13,855		2,641
TOTAL REQUIREMENTS		4,417	17,897	4,893	8,168

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #15 DISTRICT BUDGET DETAIL
 EAST CHICO (1ST TO 11TH AVENUE) STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	2,511	2,426	2,324	2,324
4110200	Current Supplemental Property Tax	47	61	40	40
4110300	Current Unsecured Property Tax	139	147	136	136
4110500	Prior Secured Property Tax		3		
4110700	Prior Unsecured Property Tax	6	7		
4130500	Miscellaneous Taxes	3	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	213	159		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	68	66	58	58
4530106	RDA City of Chico	521	1,258		
4600001	Charges for Current Services		1,189	2,512	
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		3,508	5,317	5,070	2,558
FUND BALANCE AVAILABLE		2,422	1,846		3,189
TOTAL		5,930	7,163	5,070	5,747

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	3,904	3,627	4,716	4,716
554	Interfund Services - Auditor	105	272	279	279
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				677
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		4,084	3,974	5,070	5,747
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		4,084	3,974	5,070	5,747

**COUNTY OF BUTTE
COUNTY SERVICE AREA #16 - DISTRICT BUDGET DETAIL
WEST CHICO STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	944	896	917	917
4110200	Current Supplemental Property Tax	14	18	12	12
4110300	Current Unsecured Property Tax	53	55	54	54
4110500	Prior Secured Property Tax		1		
4110700	Prior Unsecured Property Tax	2	2		
4130500	Miscellaneous Taxes	1	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	320	298		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	29	28	27	27
4530106	RDA City of Chico		32		
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,363	1,331	1,010	1,010
FUND BALANCE AVAILABLE		5,077	5,787		850
TOTAL		6,440	7,118	1,010	1,860

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	473	446	579	579
554	Interfund Services - Auditor	105	105	145	145
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		653	626	799	799
PROVISIONS FOR RESERVES/DESIGNATIONS			5,642	211	1,061
TOTAL REQUIREMENTS		653	6,268	1,010	1,860

**COUNTY OF BUTTE
COUNTY SERVICE AREA #17 - DISTRICT BUDGET DETAIL
SOUTH OROVILLE - LAS PLUMAS PARK STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	8,665	8,699	9,028	9,028
4110200	Current Supplemental Property Tax	130	160	110	110
4110300	Current Unsecured Property Tax	479	514	516	516
4110500	Prior Secured Property Tax		9		
4110700	Prior Unsecured Property Tax	17	19		
4130500	Miscellaneous Taxes	9	3		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	461	89		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	264	267	267	267
4530106	RDA City of Chico				
4600001	Charges for Current Services	6,222	14,065	14,049	12,802
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		16,247	23,825	23,970	22,723
FUND BALANCE AVAILABLE		7,114	2,634		2,866
TOTAL		23,361	26,459	23,970	25,589

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	20,146	23,012	23,383	25,002
554	Interfund Services - Auditor	506	506	512	512
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		20,727	23,593	23,970	25,589
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		20,727	23,593	23,970	25,589

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #18 - DISTRICT BUDGET DETAIL
 ORO-QUINCY ROAD STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	940	870	901	901
4110200	Current Supplemental Property Tax	14	17	12	12
4110300	Current Unsecured Property Tax	53	52	52	52
4110500	Prior Secured Property Tax		1		
4110700	Prior Unsecured Property Tax	2	2		
4130500	Miscellaneous Taxes	1	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	256	227		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	29	27	27	27
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,295	1,197	992	992
FUND BALANCE AVAILABLE		4,064	4,468		514
TOTAL		5,359	5,665	992	1,506

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	711	701	774	991
554	Interfund Services - Auditor	105	105	143	143
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		891	881	992	1,209
PROVISIONS FOR RESERVES/DESIGNATIONS			4,270		297
TOTAL REQUIREMENTS		891	5,151	992	1,506

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #21 ZONE 1 - DISTRICT BUDGET DETAIL
 OAKRIDGE SEWER - ZONE 1 - SKANSEN**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax	1,844	1,608	1,672	1,672
4110200 Current Supplemental Property Tax	24	30	20	20
4110300 Current Unsecured Property Tax	90	98	98	98
4110500 Prior Secured Property Tax		2		
4110700 Prior Unsecured Property Tax	3	4		
4130500 Miscellaneous Taxes	2	1		
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	3,050	2,621		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief	50	51	51	51
4530106 RDA City of Chico				
4600001 Charges for Current Services			10,976	
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	5,063	4,415	12,817	1,841
FUND BALANCE AVAILABLE	14,768	13,925		14,035
TOTAL	19,831	18,340	12,817	15,876

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services			7,500	7,500
536901 Charges from County Departments	1,765	842	1,056	1,056
541 Special Department Expense	400	400	400	400
544 Utilities				
554 Interfund Services - Auditor	59	312	78	78
554010 Interfund Services - General				
554030 Interfund Services - Road Fund	1,507	576	1,608	1,610
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	175	175	175	175
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				3,057
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	3,906	2,305	10,817	13,876
PROVISIONS FOR RESERVES/DESIGNATIONS	2,000	2,000	2,000	2,000
TOTAL REQUIREMENTS	5,906	4,305	12,817	15,876

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #21 ZONE 2 - DISTRICT BUDGET DETAIL
 OAKRIDGE SEWER - ZONE 2 - THE BLUFFS AT SPANISH GARDENS**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	18	20		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	383	268	382	197
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	401	288	382	197
FUND BALANCE AVAILABLE	16	160		186
TOTAL	417	448	382	383

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments	116	115	232	233
541 Special Department Expense				
544 Utilities				
554 Interfund Services - Auditor	66	72	75	75
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				
563 Fixed Assesst - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	257	262	382	383
PROVISIONS FOR RESERVES/DESIGNATIONS				
TOTAL REQUIREMENTS	257	262	382	383

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #21 ZONE 4 - DISTRICT BUDGET DETAIL
 OAKRIDGE SEWER - ZONE 4 - ROCKY BLUFFS**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	877	841		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	3,143	2,855	12,685	2,762
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		4,020	3,696	12,685	2,762
FUND BALANCE AVAILABLE		9,749	10,250	227	10,150
TOTAL		13,769	13,946	12,912	12,912

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services			9,000	9,000
536901	Charges from County Departments	479	544	660	660
541	Special Department Expense	800	800	800	800
544	Utilities				
554	Interfund Services - Auditor	65	277	77	77
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			200	200
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	175	175	175	175
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,519	1,796	10,912	10,912
PROVISIONS FOR RESERVES/DESIGNATIONS		2,000	2,000	2,000	2,000
TOTAL REQUIREMENTS		3,519	3,796	12,912	12,912

**COUNTY OF BUTTE
COUNTY SERVICE AREA #22 - DISTRICT BUDGET DETAIL
NORTH CHICO DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	1,804	1,827	1,801	1,801
4110200	Current Supplemental Property Tax	33	41	28	28
4110300	Current Unsecured Property Tax	104	111	106	106
4110500	Prior Secured Property Tax		2		
4110700	Prior Unsecured Property Tax	5	5		
4130500	Miscellaneous Taxes	2	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	1,173	1,134		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	54	52	48	48
4530106	RDA City of Chico	267	534		
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		3,442	3,707	1,983	1,983
FUND BALANCE AVAILABLE		18,660	21,897		6,216
TOTAL		22,102	25,604	1,983	8,199

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	105	105	268	268
554010	Interfund Services - General				
554030	Interfund Services - Road Fund		270	1,615	1,636
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		205	475	1,983	2,004
PROVISIONS FOR RESERVES/DESIGNATIONS			18,913		6,195
TOTAL REQUIREMENTS		205	19,388	1,983	8,199

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #23 - DISTRICT BUDGET DETAIL
 PLEASANT VALLEY DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	6,401	6,222	5,558	5,558
4110200	Current Supplemental Property Tax	132	179	112	112
4110300	Current Unsecured Property Tax	372	384	333	333
4110500	Prior Secured Property Tax		10		
4110700	Prior Unsecured Property Tax	16	21		
4130500	Miscellaneous Taxes	10	4		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	2,295	2,211		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	174	150	111	111
4530106	RDA City of Chico	905	4,764		
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		10,305	13,945	6,114	6,114
FUND BALANCE AVAILABLE					17,148
TOTAL		47,631	54,939	6,114	23,262

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	105	105	499	661
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	6,432	4,305	5,515	5,514
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		6,637	4,510	6,114	6,275
PROVISIONS FOR RESERVES/DESIGNATIONS			33,281		16,987
TOTAL REQUIREMENTS		6,637	37,791	6,114	23,262

**COUNTY OF BUTTE
COUNTY SERVICE AREA #24 - DISTRICT BUDGET DETAIL
CHICO - MUD CREEK DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	77,903	79,655	80,272	80,272
4110200	Current Supplemental Property Tax	1,286	1,665	1,093	1,093
4110300	Current Unsecured Property Tax	4,427	4,785	4,658	4,658
4110500	Prior Secured Property Tax		88		
4110700	Prior Unsecured Property Tax	165	192		
4130500	Miscellaneous Taxes	89	101		
4400001	Int & Rent - CSA	19,283	72,955		
4410101	Interest - County Treasury	21,544	20,350		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	2,342	2,323	2,213	2,213
4530106	RDA City of Chico	5,319	13,466		
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		132,358	195,580	88,236	88,236
FUND BALANCE AVAILABLE		345,845	391,787		133,691
TOTAL		478,203	587,367	88,236	221,927

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance	334	293	335	335
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	105	105	3,756	3,893
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	79,300	86,751	75,000	75,000
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	150	150	150	150
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment	6,527			
580	Appropriations for Contingencies			8,995	11,208
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		86,416	87,299	88,236	90,586
PROVISIONS FOR RESERVES/DESIGNATIONS			366,377		131,341
TOTAL REQUIREMENTS		86,416	453,676	88,236	221,927

**COUNTY OF BUTTE
COUNTY SERVICE AREA #25 - DISTRICT BUDGET DETAIL
SHASTA UNION DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	45,708	48,589	48,898	48,898
4110200	Current Supplemental Property Tax	767	1,021	652	652
4110300	Current Unsecured Property Tax	2,708	2,998	2,914	2,914
4110500	Prior Secured Property Tax		55		
4110700	Prior Unsecured Property Tax	95	117		
4130500	Miscellaneous Taxes	54	21		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	33,751	31,973		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	1,434	1,467	1,394	1,394
4530106	RDA City of Chico	3,517	8,870		
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		88,034	95,111	53,858	53,858
FUND BALANCE AVAILABLE		544,616	619,464		94,990
TOTAL		632,650	714,575	53,858	148,848

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	105	105	926	983
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	12,981	8,414	52,832	15,000
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		13,186	8,619	53,858	16,083
PROVISIONS FOR RESERVES/DESIGNATIONS			610,966		132,765
TOTAL REQUIREMENTS		13,186	619,585	53,858	148,848

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #26 - DISTRICT BUDGET DETAIL
 THERMALITO SEWER**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	43	31		
4500001	Aid from Other Governments	117,816	113,643	113,432	113,432
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		117,859	113,674	113,432	113,432
FUND BALANCE AVAILABLE		416	1,122		(7)
TOTAL		118,275	114,796	113,432	113,425

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	150	105	156	156
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services				
555	Interest Expense (Loan)				
563	Fixed Assest - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)	117,003	114,698	113,276	113,269
TOTAL APPROPRIATIONS		117,153	114,803	113,432	113,425
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		117,153	114,803	113,432	113,425

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #27 - DISTRICT BUDGET DETAIL
 RICHVALE STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	2,251	2,361	2,450	2,450
4110200	Current Supplemental Property Tax	31	40	26	26
4110300	Current Unsecured Property Tax	117	133	133	133
4110500	Prior Secured Property Tax		2		
4110700	Prior Unsecured Property Tax	4	4		
4130500	Miscellaneous Taxes	2	2		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	147	97		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	64	69	69	69
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,616	2,708	2,678	2,678
FUND BALANCE AVAILABLE		1,771	1,592		922
TOTAL		4,387	4,300	2,678	3,600

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	2,615	2,454	2,456	3,193
554	Interfund Services - Auditor	105	105	147	148
554010	Interfund Services - General				
554030	Interfund Services - Road Fund		96		
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,795	2,730	2,678	3,416
PROVISIONS FOR RESERVES/DESIGNATIONS			648		184
TOTAL REQUIREMENTS		2,795	3,378	2,678	3,600

**COUNTY OF BUTTE
COUNTY SERVICE AREA #30 - DISTRICT BUDGET DETAIL
VALLOMBROSA STREET LIGHTING & FUTURE FIRE PROTECTION**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	846	798	819	819
4110200	Current Supplemental Property Tax	11	15	10	10
4110300	Current Unsecured Property Tax	47	49	48	48
4110500	Prior Secured Property Tax		1		
4110700	Prior Unsecured Property Tax	1	2		
4130500	Miscellaneous Taxes	1	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	56	17		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	26	25	24	24
4530106	RDA City of Chico	(150)	(51)		
4600001	Charges for Current Services		544	544	544
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		838	1,401	1,445	1,445
FUND BALANCE AVAILABLE		1,003	353		294
TOTAL		1,841	1,754	1,445	1,739

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,308	1,261	1,240	1,534
554	Interfund Services - Auditor	105	124	130	130
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,488	1,460	1,445	1,739
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		1,488	1,460	1,445	1,739

**COUNTY OF BUTTE
COUNTY SERVICE AREA #31 - DISTRICT BUDGET DETAIL
BIGGS SWIMMING POOL**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	9,236	9,980	10,374	10,374
4110200	Current Supplemental Property Tax	138	177	117	117
4110300	Current Unsecured Property Tax	516	589	591	591
4110500	Prior Secured Property Tax		10		
4110700	Prior Unsecured Property Tax	18	20		
4130500	Miscellaneous Taxes - CSA Special Taxes	22,127	22,370	27,545	27,667
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	2,397	2,830		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	284	306	305	305
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)	2,637	2,170	2,500	2,500
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer Loan				
TOTAL REVENUE		37,353	38,452	41,432	41,554
FUND BALANCE AVAILABLE		7,077	25,726		39,784
TOTAL		44,430	64,178	41,432	81,338

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications	447	401	555	501
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services	3,578	13,803	20,818	20,818
536901	Charges From County Departments				
541	Special Department Expense	117	119	225	225
544	Utilities	7,631	6,205	10,000	10,000
554	Interfund Services - Auditor	577	577	583	585
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	350	350	350	350
555	Interest Expense (Loan)	154	89	260	260
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies			5,841	44,799
	Debt Repayment (Loan)	850	850	800	800
TOTAL APPROPRIATIONS		13,704	22,394	39,432	78,338
PROVISIONS FOR RESERVES/DESIGNATIONS		5,000	2,000	2,000	3,000
TOTAL REQUIREMENTS		18,704	24,394	41,432	81,338

**COUNTY OF BUTTE
COUNTY SERVICE AREA #33 - DISTRICT BUDGET DETAIL
ORO-WYANDOTTE STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	1,975	1,988	2,060	2,060
4110200	Current Supplemental Property Tax	27	34	22	22
4110300	Current Unsecured Property Tax	101	110	110	110
4110500	Prior Secured Property Tax		2		
4110700	Prior Unsecured Property Tax	3	4		
4130500	Miscellaneous Taxes	2	2		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	226	176		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	56	57	57	57
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,390	2,373	2,249	2,249
FUND BALANCE AVAILABLE		2,636	2,623		899
TOTAL		5,026	4,996	2,249	3,148

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	2,223	2,096	1,979	2,725
554	Interfund Services - Auditor	105	105	195	195
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Assesst - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,403	2,276	2,249	2,995
PROVISIONS FOR RESERVES/DESIGNATIONS			1,821		153
TOTAL REQUIREMENTS		2,403	4,097	2,249	3,148

**COUNTY OF BUTTE
COUNTY SERVICE AREA #34 - DISTRICT BUDGET DETAIL
GRIDLEY SWIMMING POOL**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	25,808	25,676	26,656	26,656
4110200	Current Supplemental Property Tax	374	475	318	318
4110300	Current Unsecured Property Tax	1,421	1,525	1,530	1,530
4110500	Prior Secured Property Tax		25		
4110700	Prior Unsecured Property Tax	48	56		
4130500	Miscellaneous Taxes - CSA Special Taxes	23,395	23,836	23,622	23,622
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	3,970	4,414		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	783	791	791	791
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)	6,373	4,845	7,000	7,000
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
***	Loan from Revolving Loan Fund	28,000	25,500	25,500	25,500
TOTAL REVENUE		90,172	87,143	85,417	85,417
FUND BALANCE AVAILABLE		4,614	17,703		32,532
TOTAL		94,786	104,846	85,417	117,949

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications (includes 535201 charge of 32.00)	32			
527	Insurance	1,089	1,089	1,090	1,090
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services	45,000	50,052	46,345	46,345
536901	Charges from County Departments				
541	Special Department Expense	164	167	225	225
544	Utilities				
554	Interfund Services - Auditor	1,283	1,286	1,292	1,294
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	350	350	350	350
555	Interest Expense (Loan)	2,324	1,886	2,502	2,502
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				6,493
	Debt Repayment (Loan)	29,620	27,120	27,120	27,120
	Cancellation of PY Encumbrance	(9,833)	(14,841)		
TOTAL APPROPRIATIONS		70,029	67,109	78,924	85,419
PROVISIONS FOR RESERVES/DESIGNATIONS		7,054	5,205	6,493	32,530
TOTAL REQUIREMENTS		77,083	72,314	85,417	117,949

**COUNTY OF BUTTE
COUNTY SERVICE AREA #36 - DISTRICT BUDGET DETAIL
GLEN HAVEN STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	751	742	649	649
4110200	Current Supplemental Property Tax	17	22	14	14
4110300	Current Unsecured Property Tax	43	47	40	40
4110500	Prior Secured Property Tax		1		
4110700	Prior Unsecured Property Tax	2	2		
4130500	Miscellaneous Taxes	1	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	801	695		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	20	18	13	13
4530106	RDA City of Chico	261	644		
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,896	2,172	716	716
FUND BALANCE AVAILABLE		13,094	13,744		1,766
TOTAL		14,990	15,916	716	2,482

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,066	1,088	520	1,439
554	Interfund Services - Auditor	105	105	121	121
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,246	1,268	716	1,635
PROVISIONS FOR RESERVES/DESIGNATIONS			12,882		847
TOTAL REQUIREMENTS		1,246	14,150	716	2,482

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #37 - DISTRICT BUDGET DETAIL
 GRIDLEY-BIGGS AMBULANCE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	59,372	60,200	60,111	60,111
4110200	Current Supplemental Property Tax	869	1,104		
4110300	Current Unsecured Property Tax	3,294	3,569		
4110500	Prior Secured Property Tax		58		
4110700	Prior Unsecured Property Tax	112	129		
4130500	Miscellaneous Taxes	488	478		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	684	1,313		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	1,814	1,852		1,852
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		66,633	68,703	60,111	61,963
FUND BALANCE AVAILABLE		4,281	10,809		19,407
TOTAL		70,914	79,512	60,111	81,370

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				60,000
536901	Charges from County Departments	60,000	60,000	60,000	
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	105	105	111	111
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services				
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		60,105	60,105	60,111	60,111
PROVISIONS FOR RESERVES/DESIGNATIONS					21,259
TOTAL REQUIREMENTS		60,105	60,105	60,111	81,370

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #40 - DISTRICT BUDGET DETAIL
 RAMADA STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	1,117	1,099	1,034	1,034
4110200	Current Supplemental Property Tax	23	29	19	19
4110300	Current Unsecured Property Tax	63	67	61	61
4110500	Prior Secured Property Tax		1		
4110700	Prior Unsecured Property Tax	3	3		
4130500	Miscellaneous Taxes	2	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	85	63		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	31	29	24	24
4530106	RDA City of Chico	266	623		
4600001	Charges for Current Services		910	986	
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,590	2,825	2,124	1,138
FUND BALANCE AVAILABLE		1,155	876		1,600
TOTAL		2,745	3,701	2,124	2,738

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,689	1,901	1,918	2,532
554	Interfund Services - Auditor	105	125	131	131
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,869	2,101	2,124	2,738
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		1,869	2,101	2,124	2,738

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #47 - DISTRICT BUDGET DETAIL
 EAST AND GUYNN STORM DRAINAGE AND STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	1,945	1,944	2,016	2,016
4110200	Current Supplemental Property Tax	30	37	25	25
4110300	Current Unsecured Property Tax	112	116	116	116
4110500	Prior Secured Property Tax		2		
4110700	Prior Unsecured Property Tax	4	4		
4130500	Miscellaneous Taxes	2	84		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	794	775		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	62	60	60	60
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,949	3,022	2,217	2,217
FUND BALANCE AVAILABLE		11,964	14,431		16,583
TOTAL		14,913	17,453	2,217	18,800

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	130	130	300	300
554	Interfund Services - Auditor	105	105	160	160
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	122	510	1,632	2,000
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	125	125	125	125
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		482	870	2,217	2,585
PROVISIONS FOR RESERVES/DESIGNATIONS					16,215
TOTAL REQUIREMENTS		482	870	2,217	18,800

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #56 - DISTRICT BUDGET DETAIL
 OLIVE GLEN ESTATES STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	1,865	1,814	1,883	1,883
4110200	Current Supplemental Property Tax	28	35	24	24
4110300	Current Unsecured Property Tax	106	110	110	110
4110500	Prior Secured Property Tax		2		
4110700	Prior Unsecured Property Tax	4	4		
4130500	Miscellaneous Taxes	2	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	923	835		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	59	57	56	56
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,987	2,858	2,073	2,073
FUND BALANCE AVAILABLE		14,947	16,464		17,958
TOTAL		17,934	19,322	2,073	20,031

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,290	1,184	1,857	1,857
554	Interfund Services - Auditor	105	105	141	141
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Assest - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,470	1,364	2,073	2,073
PROVISIONS FOR RESERVES/DESIGNATIONS					17,958
TOTAL REQUIREMENTS		1,470	1,364	2,073	20,031

**COUNTY OF BUTTE
COUNTY SERVICE AREA #60 - DISTRICT BUDGET DETAIL
LASSENWOOD SUBDIVISION STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	24	9		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	824	967	967	860
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
	Loan		25		
TOTAL REVENUE		848	1,001	967	860
FUND BALANCE AVAILABLE		285	107		315
TOTAL		1,133	1,108	967	1,175

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	805	605	775	881
554	Interfund Services - Auditor	111	111	117	117
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	72	75	75
555	Interest Expense (Loan)				2
563	Fixed Asset - Equipment		75		
580	Appropriations for Contingencies				75
	Debt Repayment (Loan)				25
TOTAL APPROPRIATIONS		991	863	967	1,175
PROVISIONS FOR RESERVES/DESIGNATIONS		35	(70)		
TOTAL REQUIREMENTS		1,026	793	967	1,175

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #62 - DISTRICT BUDGET DETAIL
 RANCHO DE THUNDER #1 STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	22	5		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	791	966	966	922
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
Loan		40		
TOTAL REVENUE	813	1,011	966	922
FUND BALANCE AVAILABLE	282	105		19
TOTAL	1,095	1,116	966	941

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	805	901	775	707
554 Interfund Services - Auditor	110	109	116	116
554010 Interfund Services - General		57		
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				3
563 Fixed Assest - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				40
TOTAL APPROPRIATIONS	990	1,142	966	941
PROVISIONS FOR RESERVES/DESIGNATIONS		(45)		
TOTAL REQUIREMENTS	990	1,097	966	941

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #63 - DISTRICT BUDGET DETAIL
 WARD SUBDIVISION STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS				
SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	18	10		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	497	673	673	673
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	515	683	673	673
FUND BALANCE AVAILABLE	159	66		92
TOTAL	674	749	673	765

SUMMARY OF FINANCING REQUIREMENTS				
SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	422	471	481	573
554 Interfund Services - Auditor	111	111	117	117
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				
563 Fixed Assest - Equipment				
580 Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	608	657	673	765
PROVISIONS FOR RESERVES/DESIGNATIONS				
TOTAL REQUIREMENTS	608	657	673	765

**COUNTY OF BUTTE
COUNTY SERVICE AREA #66 - DISTRICT BUDGET DETAIL
PEACH TREE PLACE STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	10	4		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	391	458	458	458
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer Loan		20		
TOTAL REVENUE		401	482	458	458
FUND BALANCE AVAILABLE		103	39		16
TOTAL		504	521	458	474

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	282	314	269	263
554	Interfund Services - Auditor	108	108	114	114
554010	Interfund Services - General		38		
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				2
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				20
TOTAL APPROPRIATIONS		465	535	458	474
PROVISIONS FOR RESERVES/DESIGNATIONS			(30)		
TOTAL REQUIREMENTS		465	505	458	474

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #67 - DISTRICT BUDGET DETAIL
 VISTA DEL CERRO STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	38			
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	129	36		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	6,106	6,982	6,981	6,912
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		6,273	7,018	6,981	6,912
FUND BALANCE AVAILABLE		1,620	997		540
TOTAL		7,893	8,015	6,981	7,452

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	6,672	7,251	6,751	7,222
554	Interfund Services - Auditor	149	149	155	155
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Assest - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		6,896	7,475	6,981	7,452
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		6,896	7,475	6,981	7,452

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #68 - DISTRICT BUDGET DETAIL
 CRESTWOOD STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	35			
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	51	17		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	1,753	2,117	3,152	2,825
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer Loan		40		
TOTAL REVENUE		1,839	2,174	3,152	2,825
FUND BALANCE AVAILABLE		700	295		95
TOTAL		2,539	2,469	3,152	2,920

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,979	2,141	2,949	2,674
554	Interfund Services - Auditor	122	122	128	128
554010	Interfund Services - General		210		
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				3
563	Fixed Assest - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				40
TOTAL APPROPRIATIONS		2,176	2,548	3,152	2,920
PROVISIONS FOR RESERVES/DESIGNATIONS		68	(174)		
TOTAL REQUIREMENTS		2,244	2,374	3,152	2,920

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #69 - DISTRICT BUDGET DETAIL
 LINDO GARDENS STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	249	(21)		
4110200	Current Supplemental Property Tax	17	24	14	14
4110300	Current Unsecured Property Tax	2	3		
4110500	Prior Secured Property Tax		1		
4110700	Prior Unsecured Property Tax	2	3		
4130500	Miscellaneous Taxes	1	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	147	129		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	(13)	(17)		
4530106	RDA City of Chico	911	1,957		
4600001	Charges for Current Services	923	1,363	2,269	154
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,239	3,443	2,283	168
FUND BALANCE AVAILABLE		1,781	1,697		2,880
TOTAL		4,020	5,140	2,283	3,048

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,923	2,060	2,077	2,642
554	Interfund Services - Auditor	125	125	131	131
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,123	2,260	2,283	2,848
PROVISIONS FOR RESERVES/DESIGNATIONS		200			200
TOTAL REQUIREMENTS		2,323	2,260	2,283	3,048

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #70 - DISTRICT BUDGET DETAIL
 JOSHUA TREE UNIT #1 STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	9			
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax		NO BUDGET ANNEXED TO CITY OF CHICO		NO BUDGET ANNEXED TO CITY OF CHICO
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	9			
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief			NO BUDGET ANNEXED TO CITY OF CHICO	
4530106	RDA City of Chico				
4600001	Charges for Current Services	404			
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer		196		
TOTAL REVENUE		422	196	0	0
FUND BALANCE AVAILABLE		118	49		227
TOTAL		540	245	0	227

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	308	18		
554	Interfund Services - Auditor	108			
554010	Interfund Services - General			NO BUDGET ANNEXED TO CITY OF CHICO	
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75			
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
	Due to City of Chico				227
TOTAL APPROPRIATIONS		491	18	0	227
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		491	18	0	227

**COUNTY OF BUTTE
COUNTY SERVICE AREA #71 - DISTRICT BUDGET DETAIL
JOSHUA TREE UNIT #2 STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax	340	(39)		
4110200	Current Supplemental Property Tax	32	44	27	27
4110300	Current Unsecured Property Tax	5	5		
4110500	Prior Secured Property Tax		3		
4110700	Prior Unsecured Property Tax	4	5		
4130500	Miscellaneous Taxes	2	1		
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	224	196		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief	(23)	(31)		
4530106	RDA City of Chico	1,698	3,604		
4600001	Charges for Current Services	260	1,310	2,813	
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,542	5,098	2,840	27
FUND BALANCE AVAILABLE		2,595	2,532		4,749
TOTAL		5,137	7,630	2,840	4,776

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	2,394	2,670	2,623	3,431
554	Interfund Services - Auditor	136	136	142	142
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				1,128
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,605	2,881	2,840	4,776
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		2,605	2,881	2,840	4,776

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #73 ZONE 1 - DISTRICT BUDGET DETAIL
 MEADOW ESTATES ZONE 1 - STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax	93			
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	16	8		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	256	524	571	392
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	365	532	571	392
FUND BALANCE AVAILABLE	207	129		180
TOTAL	572	661	571	572

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	291	323	411	412
554 Interfund Services - Auditor	77	83	85	85
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	443	481	571	572
PROVISIONS FOR RESERVES/DESIGNATIONS				
TOTAL REQUIREMENTS	443	481	571	572

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #73 ZONE 2 - DISTRICT BUDGET DETAIL
 MEADOW ESTATES ZONE 2 - STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax	217			
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	70	33		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	1,505	2,514	2,513	2,457
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	1,792	2,547	2,513	2,457
FUND BALANCE AVAILABLE	946	537		625
TOTAL	2,738	3,084	2,513	3,082

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	2,040	2,283	2,344	2,906
554 Interfund Services - Auditor	86	101	94	101
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	2,201	2,459	2,513	3,082
PROVISIONS FOR RESERVES/DESIGNATIONS				
TOTAL REQUIREMENTS	2,201	2,459	2,513	3,082

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #75 - DISTRICT BUDGET DETAIL
 NORTH PARK STREET LIGHTING - UNIT #1**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	77	17		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	2,761	3,884	5,019	4,601
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer Loan		519		
TOTAL REVENUE		2,838	4,420	5,019	4,601
FUND BALANCE AVAILABLE		1,152	429		380
TOTAL		3,990	4,849	5,019	4,981

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	3,340	3,730	4,792	4,203
554	Interfund Services - Auditor	146	146	152	152
554010	Interfund Services - General		518		
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				32
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				519
TOTAL APPROPRIATIONS		3,561	4,469	5,019	4,981
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		3,561	4,469	5,019	4,981

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #76 - DISTRICT BUDGET DETAIL
 QUAIL RUN STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	408	398		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	5,350	8,726	9,560	5,014
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		5,758	9,124	9,560	5,014
FUND BALANCE AVAILABLE		3,175	2,496		4,246
TOTAL		8,933	11,620	9,560	9,260

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	4,658	5,024	6,812	6,512
554	Interfund Services - Auditor	117	117	123	123
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	37	1,108	1,500	1,500
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	125	125	125	125
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		4,937	6,374	8,560	8,260
PROVISIONS FOR RESERVES/DESIGNATIONS		1,500	1,000	1,000	1,000
TOTAL REQUIREMENTS		6,437	7,374	9,560	9,260

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #78 - DISTRICT BUDGET DETAIL
 WOODSIDE STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	43	10		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	1,984	2,381	2,381	2,381
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,027	2,391	2,381	2,381
FUND BALANCE AVAILABLE		531	260		94
TOTAL		2,558	2,651	2,381	2,475

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	2,103	2,363	2,180	2,274
554	Interfund Services - Auditor	120	119	126	126
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,298	2,557	2,381	2,475
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		2,298	2,557	2,381	2,475

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #79 ZONE 1 - DISTRICT BUDGET DETAIL
 BIG CHICO CREEK ESTATES ZONE 1 - DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	161	133		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	556	239	844	
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	717	372	844	0
FUND BALANCE AVAILABLE	617	644		817
TOTAL	1,334	1,016	844	817

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities				
554 Interfund Services - Auditor	97	124	105	105
554010 Interfund Services - General				
554030 Interfund Services - Road Fund	518		664	637
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	690	199	844	817
PROVISIONS FOR RESERVES/DESIGNATIONS				
TOTAL REQUIREMENTS	690	199	844	817

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #79 ZONE 2 - DISTRICT BUDGET DETAIL
 BIG CHICO CREEK ESTATES ZONE 2 - STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	28	17		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	426	639	711	508
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		454	656	711	508
FUND BALANCE AVAILABLE		347	228		258
TOTAL		801	884	711	766

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	422	471	552	607
554	Interfund Services - Auditor	76	80	84	84
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		573	626	711	766
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		573	626	711	766

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #80 - DISTRICT BUDGET DETAIL
 LINDO WEST STORM DRAINAGE AND STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	159	116		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	1,557	913	1,973	1,245
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,716	1,029	1,973	1,245
FUND BALANCE AVAILABLE		1,062	1,370		844
TOTAL		2,778	2,399	1,973	2,089

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,486	1,341	1,628	1,744
554	Interfund Services - Auditor	114	114	120	120
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			125	125
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,700	1,555	1,973	2,089
PROVISIONS FOR RESERVES/DESIGNATIONS		(292)			
TOTAL REQUIREMENTS		1,408	1,555	1,973	2,089

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #82 - DISTRICT BUDGET DETAIL
 STIRLING CITY SEWER**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	672	1,059		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	13,910	8,133	13,914	13,914
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		14,582	9,192	13,914	13,914
FUND BALANCE AVAILABLE		1,918	7,141		536
TOTAL		16,500	16,333	13,914	14,450

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance	164	165	250	250
536	Professional Services		23,250		
536901	Charges from County Departments	577	462	600	600
541	Special Department Expense	1,200	1,200	1,200	1,200
544	Utilities				
554	Interfund Services - Auditor	134	134	139	139
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	643	1,751	7,000	7,000
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	225	225	225	225
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				536
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,943	27,187	9,414	9,950
PROVISIONS FOR RESERVES/DESIGNATIONS		6,416	(11,390)	4,500	4,500
TOTAL REQUIREMENTS		9,359	15,797	13,914	14,450

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #85 - DISTRICT BUDGET DETAIL
 CARRIAGE MANOR STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	22	9		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	802	1,062	1,062	1,058
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		824	1,071	1,062	1,058
FUND BALANCE AVAILABLE		278	112		128
TOTAL		1,102	1,183	1,062	1,186

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10) ¹	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	787	852	853	977
554	Interfund Services - Auditor	128	128	134	134
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Assest - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		990	1,055	1,062	1,186
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		990	1,055	1,062	1,186

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #87 - DISTRICT BUDGET DETAIL
 KEEFER ROAD/ROCK DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes	NO	NO	NO	NO
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury				
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico	BUDGET	BUDGET	BUDGET	BUDGET
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		0	0	0	0
FUND BALANCE AVAILABLE		7,705	8,167		8,574
TOTAL		7,705	8,167	0	8,574

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services	NO	NO	NO	NO
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	BUDGET	BUDGET	BUDGET	BUDGET
554	Interfund Services - Auditor				
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services				
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		0	0	0	0
PROVISIONS FOR RESERVES/DESIGNATIONS					8,574
TOTAL REQUIREMENTS		0	0	0	8,574

**COUNTY OF BUTTE
COUNTY SERVICE AREA #90 ZONE 2 - DISTRICT BUDGET DETAIL
SOUTHGATE ACRES FIRE PROTECTION - ZONE 2**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	259	200		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	793	1,081	1,563	1,091
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer Loan				
TOTAL REVENUE		1,052	1,281	1,563	1,091
FUND BALANCE AVAILABLE		723	688		612
TOTAL		1,775	1,969	1,563	1,703

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment	1,995	284	160	300
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	52	71	233	233
554	Interfund Services - Auditor	77	77	85	85
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department			160	160
554181	Interfund Service - General Services	125	125	125	125
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,249	557	763	903
PROVISIONS FOR RESERVES/DESIGNATIONS		(1,162)	800	800	800
TOTAL REQUIREMENTS		1,087	1,357	1,563	1,703

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #90 ZONE 3 - DISTRICT BUDGET DETAIL
 SOUTHGATE ACRES FIRE PROTECTION - ZONE 3**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	258	186		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	1,728	2,340	3,055	2,235
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,986	2,526	3,055	2,235
FUND BALANCE AVAILABLE		1,228	1,142		1,055
TOTAL		3,214	3,668	3,055	3,290

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment	3,989	568	340	575
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	104	144	466	466
554	Interfund Services - Auditor	77	76	84	84
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department			340	340
554181	Interfund Service - General Services	125	125	125	125
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		4,295	913	1,355	1,590
PROVISIONS FOR RESERVES/DESIGNATIONS		(2,223)	1,700	1,700	1,700
TOTAL REQUIREMENTS		2,072	2,613	3,055	3,290

**COUNTY OF BUTTE
COUNTY SERVICE AREA #92 - DISTRICT BUDGET DETAIL
ROSEWOOD SUBDIVISION STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	10	4		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	412	527	527	527
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		422	531	527	527
FUND BALANCE AVAILABLE		109	40		35
TOTAL		531	571	527	562

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	308	353	338	373
554	Interfund Services - Auditor	108	108	114	114
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		491	536	527	562
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		491	536	527	562

**COUNTY OF BUTTE
COUNTY SERVICE AREA #94 - DISTRICT BUDGET DETAIL
SYCAMORE VALLEY SEWER, FUTURE STREET LIGHTING AND FUTURE STORM DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	167	185		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	1,097	1,052	1,217	926
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,264	1,237	1,217	926
FUND BALANCE AVAILABLE		115	335		512
TOTAL		1,379	1,572	1,217	1,438

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments	132	148	299	520
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	112	112	118	118
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Assesst - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		344	360	517	738
PROVISIONS FOR RESERVES/DESIGNATIONS		700	700	700	700
TOTAL REQUIREMENTS		1,044	1,060	1,217	1,438

**COUNTY OF BUTTE
COUNTY SERVICE AREA #95 - DISTRICT BUDGET DETAIL
COPLEY ACRES DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	146	148		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	594	572	614	64
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		740	720	614	64
FUND BALANCE AVAILABLE		616	1,148		551
TOTAL		1,356	1,868	614	615

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	133	133	139	139
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			400	401
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		208	208	614	615
PROVISIONS FOR RESERVES/DESIGNATIONS			1,109		
TOTAL REQUIREMENTS		208	1,317	614	615

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #96 - DISTRICT BUDGET DETAIL
 SILVERTREE SUBDIVISION - STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	212	148		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	2,211	2,634	2,996	2,567
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,423	2,782	2,996	2,567
FUND BALANCE AVAILABLE		1,672	1,420		1,250
TOTAL		4,095	4,202	2,996	3,817

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	2,438	2,715	2,653	3,474
554	Interfund Services - Auditor	137	137	143	143
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			100	100
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,675	2,952	2,996	3,817
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		2,675	2,952	2,996	3,817

**COUNTY OF BUTTE
COUNTY SERVICE AREA #97 - DISTRICT BUDGET DETAIL
STONY BROOK DRAINAGE AND FUTURE STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	211	263		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	2,401	941	2,674	1,112
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	2,612	1,204	2,674	1,112
FUND BALANCE AVAILABLE	618	1,889		1,563
TOTAL	3,230	3,093	2,674	2,675

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	88	93	599	600
554 Interfund Services - Auditor	119	119	125	125
554010 Interfund Services - General				
554030 Interfund Services - Road Fund	34	218	850	850
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	100	100	100	100
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	341	530	1,674	1,675
PROVISIONS FOR RESERVES/DESIGNATIONS	1,000	1,000	1,000	1,000
TOTAL REQUIREMENTS	1,341	1,530	2,674	2,675

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #98 - DISTRICT BUDGET DETAIL
 ORO MONTE ESTATES DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	105	102		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services		560	585	487
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	105	662	585	487
FUND BALANCE AVAILABLE	675	780		504
TOTAL	780	1,442	585	991

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities				
554 Interfund Services - Auditor	(30)	108	115	115
554010 Interfund Services - General				
554030 Interfund Services - Road Fund			395	401
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	30	75	75	75
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	0	183	585	591
PROVISIONS FOR RESERVES/DESIGNATIONS		755		400
TOTAL REQUIREMENTS	0	938	585	991

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #100 - DISTRICT BUDGET DETAIL
 HOLLY GARDENS STREET LIGHTING, DRAINAGE AND SEWER PUMP STATION**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	429	392		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	2,700	4,399	6,786	2,407
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	3,129	4,791	6,786	2,407
FUND BALANCE AVAILABLE	4,037	3,215		4,402
TOTAL	7,166	8,006	6,786	6,809

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications	579	522	662	624
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance			2,000	2,000
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	1,882	1,766	2,301	2,362
554 Interfund Services - Auditor	117	116	123	123
554010 Interfund Services - General				
554030 Interfund Services - Road Fund			500	500
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	200	200	200	200
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	2,778	2,604	5,786	5,809
PROVISIONS FOR RESERVES/DESIGNATIONS	1,173	1,000	1,000	1,000
TOTAL REQUIREMENTS	3,951	3,604	6,786	6,809

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #101 - DISTRICT BUDGET DETAIL
 CARRIAGE ESTATES SUBDIVISION STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	301	283		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	2,596	4,183	4,714	2,494
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,897	4,466	4,714	2,494
FUND BALANCE AVAILABLE		1,152	972		2,270
TOTAL		4,049	5,438	4,714	4,764

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	2,162	1,955	2,495	2,545
554	Interfund Services - Auditor	113	113	119	119
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	127		1,000	1,000
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		2,502	2,168	3,714	3,764
PROVISIONS FOR RESERVES/DESIGNATIONS		575	1,000	1,000	1,000
TOTAL REQUIREMENTS		3,077	3,168	4,714	4,764

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #102 - DISTRICT BUDGET DETAIL
 MEADOWLARK ACRES DRAINAGE AND FUTURE STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	79	76		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	3,014	1,766	2,957	2,502
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
	Loan from CSA Revolving Loan Fund		1,200		
TOTAL REVENUE		3,093	3,042	2,957	2,502
FUND BALANCE AVAILABLE		337	1,489		1,091
TOTAL		3,430	4,531	2,957	3,593

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	131	164	600	336
554	Interfund Services - Auditor	114	114	119	119
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	263	1,989	800	800
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	125	125	125	125
555	Interest Expense (Loan)	298	188	303	303
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)	1,010	1,010	1,010	1,410
TOTAL APPROPRIATIONS		1,941	3,590	2,957	3,093
PROVISIONS FOR RESERVES/DESIGNATIONS			(150)		500
TOTAL REQUIREMENTS		1,941	3,440	2,957	3,593

**COUNTY OF BUTTE
COUNTY SERVICE AREA #103 - DISTRICT BUDGET DETAIL
MORRIS SUBDIVISION STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	21	6		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	718	878	1,199	1,198
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer Loan		10		
TOTAL REVENUE	739	894	1,199	1,198
FUND BALANCE AVAILABLE	248	98		15
TOTAL	987	992	1,199	1,213

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	704	785	1,008	1,010
554 Interfund Services - Auditor	110	110	116	116
554010 Interfund Services - General		57		
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				2
563 Fixed Assest - Equipment				
580 Appropriations for Contingencies Debt Repayment (Loan)				10
TOTAL APPROPRIATIONS	889	1,027	1,199	1,213
PROVISIONS FOR RESERVES/DESIGNATIONS		(50)		
TOTAL REQUIREMENTS	889	977	1,199	1,213

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #107 - DISTRICT BUDGET DETAIL
 ALMOND GROVE WEST STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	161	118		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	1,290	1,514	1,836	1,254
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,451	1,632	1,836	1,254
FUND BALANCE AVAILABLE		866	869		887
TOTAL		2,317	2,501	1,836	2,141

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,532	1,398	1,514	1,819
554	Interfund Services - Auditor	116	116	122	122
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			100	100
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,748	1,614	1,836	2,141
PROVISIONS FOR RESERVES/DESIGNATIONS		(300)			
TOTAL REQUIREMENTS		1,448	1,614	1,836	2,141

**COUNTY OF BUTTE
COUNTY SERVICE AREA #108 - DISTRICT BUDGET DETAIL
EL VERANO ESTATES SUBDIVISION STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	149	111		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	525	529	1,134	560
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		674	640	1,134	560
FUND BALANCE AVAILABLE		809	742		575
TOTAL		1,483	1,382	1,134	1,135

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	660	596	775	776
554	Interfund Services - Auditor	111	111	117	117
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			142	142
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		871	807	1,134	1,135
PROVISIONS FOR RESERVES/DESIGNATIONS		(130)			
TOTAL REQUIREMENTS		741	807	1,134	1,135

**COUNTY OF BUTTE
COUNTY SERVICE AREA #109 - DISTRICT BUDGET DETAIL
WALNUT GROVE UNITS 1 AND 2 DRAINAGE AND FUTURE STREET LIGHTING**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	120	101		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	89	125	553	114
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		209	226	553	114
FUND BALANCE AVAILABLE		609	623		587
TOTAL		818	849	553	701

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	120	120	126	126
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			352	500
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		195	195	553	701
PROVISIONS FOR RESERVES/DESIGNATIONS			67		
TOTAL REQUIREMENTS		195	262	553	701

COUNTY OF BUTTE
COUNTY SERVICE AREA #114 - DISTRICT BUDGET DETAIL
COUNTY OF BUTTE - NITRATE STUDY PLAN

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	45,845	42,439	40,000	40,000
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4516096	CSA 814 SWRCB Small Comm. Grant		33,429	41,200	41,200
4530106	RDA City of Chico	111,636			
4600001	Charges for Current Services	223,996	223,711	223,814	224,424
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue		70		
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		381,477	299,649	305,014	305,624
FUND BALANCE AVAILABLE		494,120	727,087	549,956	617,975
TOTAL		875,597	1,026,736	854,970	923,599

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
512	Extra Help	509	1,073	4,000	4,000
518008	Workers Comp Insurance			54	56
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
535101	Office Expense-Central Duplication	453	89	734	806
535201	Office Expense-Outside Purchase	2,736	193	14,100	14,100
536	Professional Services				
536901	Charges from County Departments	0	0	78,000	78,000
536902	Direct Outside Charges	45,751	183,000	181,200	441,047
537	Legal Notices	1,634	0	5,000	5,000
539	Equipment Rent & Lease	40	0	500	500
541	Special Department Expense		850		
543201	Transportation & Travel	238	461	2,000	2,000
554	Interfund Services - Auditor / Treasurer	2,719	5,586	3,000	3,000
554071	Interfund Services - Allocated Services	96,475	100,494	54,120	54,120
554181	Interfund Service - General Services				
555	Interest Expense (Loan)				
563	Fixed Assest - Equipment	6,116			
580	Appropriations for Contingencies			391,292	200,000
	Cancellation of PY Encumbrance	(8,161)	(3,956)		
TOTAL APPROPRIATIONS		148,510	287,791	734,000	802,629
PROVISIONS FOR RESERVES/DESIGNATIONS			120,970	120,970	120,970
TOTAL REQUIREMENTS		148,510	408,761	854,970	923,599

1)Planning grant with SWRCB. \$40,000 FY 2001/02; \$41,200 FY 2002/03

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #116 - DISTRICT BUDGET DETAIL
 PISTACHIO GROVE SUBDIVISION STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	125	93		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	340	109	718	445
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	465	202	718	445
FUND BALANCE AVAILABLE	708	674		330
TOTAL	1,173	876	718	775

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	360	336	388	439
554 Interfund Services - Auditor	110	110	116	116
554010 Interfund Services - General				
554030 Interfund Services - Road Fund			114	120
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	100	100	100	100
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	570	546	718	775
PROVISIONS FOR RESERVES/DESIGNATIONS	(71)			
TOTAL REQUIREMENTS	499	546	718	775

**COUNTY OF BUTTE
COUNTY SERVICE AREA #119 - DISTRICT BUDGET DETAIL
SOUTH FORK ESTATES STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	13	7		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	556	650	650	647
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	569	657	650	647
FUND BALANCE AVAILABLE	94	103		106
TOTAL	663	760	650	753

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	377	471	461	564
554 Interfund Services - Auditor	108	108	114	114
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	560	654	650	753
PROVISIONS FOR RESERVES/DESIGNATIONS				
TOTAL REQUIREMENTS	560	654	650	753

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #123 - DISTRICT BUDGET DETAIL
 MCINTOSH AVENUE STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax			
4110200	Current Supplemental Property Tax			
4110300	Current Unsecured Property Tax			
4110500	Prior Secured Property Tax			
4110700	Prior Unsecured Property Tax			
4130500	Miscellaneous Taxes			
4400001	Int & Rent - CSA			
4410101	Interest - County Treasury	129	95	
4500001	Aid from Other Governments			
4515200	Homeowners Property Tax Relief			
4530106	RDA City of Chico			
4600001	Charges for Current Services	435	248	841
4600001	Charges for Current Services (Gate Receipts-Pools Only)			657
4700001	Miscellaneous Revenue			
4712520	Coll-Ins Reimburse			
4712531	Reimburse for Prior Year Expense			
4829000	Fund Equity Transfer			
TOTAL REVENUE		564	343	841
FUND BALANCE AVAILABLE		755	699	266
TOTAL		1,319	1,042	841

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications			
527	Insurance			
530	Maintenance of Equipment			
531	Maintenance			
536	Professional Services			
536901	Charges from County Departments			
541	Special Department Expense			
544	Utilities	511	466	607
554	Interfund Services - Auditor	109	109	115
554010	Interfund Services - General			
554030	Interfund Services - Road Fund		101	101
554100	Interfund Services - Fire Department		72	
554181	Interfund Service - General Services	100	100	100
555	Interest Expense (Loan)			
563	Fixed Assest - Equipment			
580	Appropriations for Contingencies			
	Debt Repayment (Loan)			
TOTAL APPROPRIATIONS		720	776	841
PROVISIONS FOR RESERVES/DESIGNATIONS		(100)		
TOTAL REQUIREMENTS		620	776	841

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #125 - DISTRICT BUDGET DETAIL
 WILLOW BEND SUBDIVISION STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100				
4110200				
4110300				
4110500				
4110700				
4130500				
4400001				
4410101	147	90		
4500001				
4515200				
4530106				
4600001	1,444	2,049	2,088	1,828
4600001				
4700001				
4712520				
4712531				
4829000				
TOTAL REVENUE	1,591	2,139	2,088	1,828
FUND BALANCE AVAILABLE	1,221	930		958
TOTAL	2,812	3,069	2,088	2,786

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523				
527				
530				
531				
536				
536901				
541				
544	2,078	1,899	1,771	2,469
554	111	112	117	117
554010				
554030			100	100
554100				
554181	100	100	100	100
555				
563				
580				
TOTAL APPROPRIATIONS	2,289	2,111	2,088	2,786
PROVISIONS FOR RESERVES/DESIGNATIONS	(407)			
TOTAL REQUIREMENTS	1,882	2,111	2,088	2,786

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #126 - DISTRICT BUDGET DETAIL
 WEST CHICO ESTATES STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	237	152		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	1,633	3,752	4,346	3,362
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	1,870	3,904	4,346	3,362
FUND BALANCE AVAILABLE	2,374	1,128		1,488
TOTAL	4,244	5,032	4,346	4,850

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	2,760	2,782	3,615	3,619
554 Interfund Services - Auditor	125	124	131	131
554010 Interfund Services - General				
554030 Interfund Services - Road Fund			500	500
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	100	100	100	100
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	2,985	3,006	4,346	4,350
PROVISIONS FOR RESERVES/DESIGNATIONS	131	538		500
TOTAL REQUIREMENTS	3,116	3,544	4,346	4,850

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #128 - DISTRICT BUDGET DETAIL
 WILDFLOWER ESTATES SUBDIVISION STREET LIGHTING, DRAINAGE AND FIRE PROTECTION**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	524	429		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	3,550	3,388	4,386	3,642
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	4,074	3,817	4,386	3,642
FUND BALANCE AVAILABLE	1,823	1,550		1,685
TOTAL	5,897	5,367	4,386	5,327

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment	200	100	500	500
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	2,971	2,639	2,891	3,832
554 Interfund Services - Auditor	114	114	120	120
554010 Interfund Services - General				
554030 Interfund Services - Road Fund	937	704	500	500
554100 Interfund Services - Fire Department			250	250
554181 Interfund Service - General Services	125	125	125	125
555 Interest Expense (Loan)				
563 Fixed Assest - Equipment				
580 Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	4,347	3,682	4,386	5,327
PROVISIONS FOR RESERVES/DESIGNATIONS				
TOTAL REQUIREMENTS	4,347	3,682	4,386	5,327

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #129 - DISTRICT BUDGET DETAIL
 ORCHARD HOUSE ESTATES STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	135	105		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	417	505	1,054	448
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		552	610	1,054	448
FUND BALANCE AVAILABLE		742	699		652
TOTAL		1,294	1,309	1,054	1,100

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	479	447	517	584
554	Interfund Services - Auditor	110	110	116	116
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			321	300
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		689	657	1,054	1,100
PROVISIONS FOR RESERVES/DESIGNATIONS		(94)			
TOTAL REQUIREMENTS		595	657	1,054	1,100

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #131 - DISTRICT BUDGET DETAIL
 WALNUT MANOR STREET LIGHTING, DRAINAGE AND LANDSCAPE MAINTENANCE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	137	116		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	1,264	1,058	1,408	834
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	1,401	1,174	1,408	834
FUND BALANCE AVAILABLE	898	778		824
TOTAL	2,299	1,952	1,408	1,658

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	1,006	913	977	1,187
554 Interfund Services - Auditor	115	115	121	121
554010 Interfund Services - General				
554030 Interfund Services - Road Fund			210	250
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	100	100	100	100
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	1,221	1,128	1,408	1,658
PROVISIONS FOR RESERVES/DESIGNATIONS	300			
TOTAL REQUIREMENTS	1,521	1,128	1,408	1,658

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #133 - DISTRICT BUDGET DETAIL
 CERES AVENUE SUBDIVISION STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	125	96		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	407	404	972	472
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		532	500	972	472
FUND BALANCE AVAILABLE		739	689		551
TOTAL		1,271	1,189	972	1,023

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	464	429	501	558
554	Interfund Services - Auditor	109	109	115	115
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			256	250
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Assest - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		673	638	972	1,023
PROVISIONS FOR RESERVES/DESIGNATIONS		(91)			
TOTAL REQUIREMENTS		582	638	972	1,023

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #134 - DISTRICT BUDGET DETAIL
 BAKER'S DOZEN SUBDIVISION STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	137	103		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	465	503	1,045	380
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		602	606	1,045	380
FUND BALANCE AVAILABLE		770	710		753
TOTAL		1,372	1,316	1,045	1,133

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	564	354	606	694
554	Interfund Services - Auditor	108	109	114	114
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			225	225
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		772	563	1,045	1,133
PROVISIONS FOR RESERVES/DESIGNATIONS		(110)			
TOTAL REQUIREMENTS		662	563	1,045	1,133

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #135 ZONE 1 - DISTRICT BUDGET DETAIL
 KEEFER CREEK ESTATES ZONE 1 STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	93	92		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	2,292	2,269	2,303	1,515
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	2,385	2,361	2,303	1,515
FUND BALANCE AVAILABLE	189	110		899
TOTAL	2,574	2,471	2,303	2,414

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	1,145	1,099	1,425	1,436
554 Interfund Services - Auditor	69	70	78	78
554010 Interfund Services - General				100
554030 Interfund Services - Road Fund	1,194	303	700	700
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	100	100	100	100
555 Interest Expense (Loan)				
563 Fixed Assest - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	2,508	1,572	2,303	2,414
PROVISIONS FOR RESERVES/DESIGNATIONS	(44)			
TOTAL REQUIREMENTS	2,464	1,572	2,303	2,414

Interoffice Memorandum

Butte County Auditor-Controller

To: County Departments

Fr: Kim Morris, Supervisor- Accounting



Date: 12-19-02

Re: CSA Budget pages for insertion in 2002/2003 Final Budget

Please find the attached budget pages for CSAs 135 Zone 2 through CSA 176. These pages were inadvertently not included in the Final Budget books and will need to be inserted at the end of the CSA section of the second volume.

Thank you for your time and attention to this matter. If you have any questions please feel free to contact me at 538-7255.

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #135 ZONE 2 - DISTRICT BUDGET DETAIL
 KEEFER CREEK ESTATES ZONE 2 STREET LIGHTING, DRAINAGE AND SEWER**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	119	63		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	4,054	4,426	4,426	4,426
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		4,173	4,489	4,426	4,426
FUND BALANCE AVAILABLE		872	291		119
TOTAL		5,045	4,780	4,426	4,545

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments	886	1,106	1,164	1,164
541	Special Department Expense	1,008	1,008	1,008	1,008
544	Utilities	2,020	2,260	1,784	1,903
554	Interfund Services - Auditor	65	65	74	74
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	1,077		150	150
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)	67	12	36	36
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)	110	110	110	110
TOTAL APPROPRIATIONS		5,333	4,661	4,426	4,545
PROVISIONS FOR RESERVES/DESIGNATIONS		(579)			
TOTAL REQUIREMENTS		4,754	4,661	4,426	4,545

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #135 ZONE 4 - DISTRICT BUDGET DETAIL
 KEEFER CREEK ESTATES SEWER**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	48	52		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	776	543	600	549
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	824	595	600	549
FUND BALANCE AVAILABLE	35	48		52
TOTAL	859	643	600	601

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments	264	264	264	265
541 Special Department Expense	192	192	192	192
544 Utilities				
554 Interfund Services - Auditor	60	60	69	69
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	75	75	75
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	591	591	600	601
PROVISIONS FOR RESERVES/DESIGNATIONS	220			
TOTAL REQUIREMENTS	811	591	600	601

**COUNTY OF BUTTE
 COUNTY SERVICE AREA #137 - DISTRICT BUDGET DETAIL
 DURHAM-DAYTON INDUSTRIAL PARTNERS FOR EXTENDED STRUCTURAL FIRE PROTECTION**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	744	730		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	1,807	2,415	4,112	1,129
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	2,551	3,145	4,112	1,129
FUND BALANCE AVAILABLE	2,300	2,292		2,985
TOTAL	4,851	5,437	4,112	4,114

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment	200	100	500	500
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
540 Small Tools and Instruments			500	500
541 Special Department Expense				
544 Utilities	152	146	399	401
554 Interfund Services - Auditor	107	106	113	113
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department			500	500
554181 Interfund Service - General Services	100	100	100	100
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	559	452	2,112	2,114
PROVISIONS FOR RESERVES/DESIGNATIONS	2,000	2,000	2,000	2,000
TOTAL REQUIREMENTS	2,559	2,452	4,112	4,114

**COUNTY OF BUTTE
COUNTY SERVICE AREA #141 - DISTRICT BUDGET DETAIL
MOUNTAIN OAKS SUBDIVISION SEWER**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	113	131		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	2,235	2,428	2,452	1,631
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	2,348	2,559	2,452	1,631
FUND BALANCE AVAILABLE	215	421		821
TOTAL	2,563	2,980	2,452	2,452

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments	495	512	799	799
541 Special Department Expense	900	900	900	900
544 Utilities				
554 Interfund Services - Auditor	122	122	128	128
554010 Interfund Services - General				
554030 Interfund Services - Road Fund				
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	125	125	125	125
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	1,642	1,659	1,952	1,952
PROVISIONS FOR RESERVES/DESIGNATIONS	500	500	500	500
TOTAL REQUIREMENTS	2,142	2,159	2,452	2,452

**COUNTY OF BUTTE
COUNTY SERVICE AREA #143 - DISTRICT BUDGET DETAIL
FORREST YOUNG STREET LIGHTING, DRAINAGE AND BIKE PATH**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	121	107		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	99	486	515	100
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		220	593	515	100
FUND BALANCE AVAILABLE		608	621		415
TOTAL		828	1,214	515	515

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	107	107	113	113
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			302	302
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		207	207	515	515
PROVISIONS FOR RESERVES/DESIGNATIONS			592		
TOTAL REQUIREMENTS		207	799	515	515

COUNTY OF BUTTE
COUNTY SERVICE AREA #149 - DISTRICT BUDGET DETAIL
BIGGERS SUBDIVISION STREET LIGHTING, DRAINAGE, POLICE, FIRE PROTECTION AND SNOW REMOVAL

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	376	145		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	3,106	3,106	3,106	3,106
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	3,482	3,251	3,106	3,106
FUND BALANCE AVAILABLE	(783)	(1,333)		(520)
TOTAL	2,699	1,918	3,106	2,586

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities				
554 Interfund Services - Auditor	114	114	120	120
554010 Interfund Services - General				
554030 Interfund Services - Road Fund	5,046	3,466	635	5,000
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services	75	76	76	76
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	5,235	3,656	831	5,196
PROVISIONS FOR RESERVES/DESIGNATIONS	(1,203)	(1,218)	2,275	(2,610)
TOTAL REQUIREMENTS	4,032	2,438	3,106	2,586

COUNTY OF BUTTE
 COUNTY SERVICE AREA #155 - DISTRICT BUDGET DETAIL
 LAURELWOOD ESTATES STREET LIGHTING AND DRAINAGE

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	434	403		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	1,196	304	1,513	761
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,630	707	1,513	761
FUND BALANCE AVAILABLE		1,315	1,507		1,756
TOTAL		2,945	2,214	1,513	2,517

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment	100	120	400	400
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	130	130	399	403
554	Interfund Services - Auditor	108	108	114	114
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			300	300
554100	Interfund Services - Fire Department			200	200
554181	Interfund Service - General Services	100	100	100	100
555	Interest Expense (Loan)				
563	Fixed Assest - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		438	458	1,513	1,517
PROVISIONS FOR RESERVES/DESIGNATIONS		1,000			1,000
TOTAL REQUIREMENTS		1,438	458	1,513	2,517

**COUNTY OF BUTTE
COUNTY SERVICE AREA #158 - DISTRICT BUDGET DETAIL
ISHI VALLEY ESTATES STREET LIGHTING, DRAINAGE AND FIRE PROTECTION**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	430	440		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	3,830	3,539	3,895	1,354
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	4,260	3,979	3,895	1,354
FUND BALANCE AVAILABLE	(82)	1,187		2,795
TOTAL	4,178	5,166	3,895	4,149

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment	259	100	500	500
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	1,208	1,124	1,553	1,807
554 Interfund Services - Auditor	111	111	117	117
554010 Interfund Services - General				
554030 Interfund Services - Road Fund	1,193	11	500	500
554100 Interfund Services - Fire Department			200	200
554181 Interfund Service - General Services	125	125	125	125
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	2,896	1,471	2,995	3,249
PROVISIONS FOR RESERVES/DESIGNATIONS	95	900	900	900
TOTAL REQUIREMENTS	2,991	2,371	3,895	4,149

COUNTY OF BUTTE
 COUNTY SERVICE AREA #161 - DISTRICT BUDGET DETAIL
 MULBERRY STREET LIGHTING

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	57	26		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	975	1,839	2,031	1,633
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		1,032	1,865	2,031	1,633
FUND BALANCE AVAILABLE		592	194		400
TOTAL		1,624	2,059	2,031	2,033

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	1,221	1,451	1,817	1,819
554	Interfund Services - Auditor	134	133	139	139
554010	Interfund Services - General				
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services	75	75	75	75
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		1,430	1,659	2,031	2,033
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS		1,430	1,659	2,031	2,033

COUNTY OF BUTTE
 COUNTY SERVICE AREA #164 - DISTRICT BUDGET DETAIL
 BUTTE COUNTY ANIMAL CONTROL

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes	244,115	242,763	249,782	249,782
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	5,782	2,674		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services				
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		249,897	245,437	249,782	249,782
FUND BALANCE AVAILABLE		25,414	23,669		19,381
TOTAL		275,311	269,106	249,782	269,163

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities				
554	Interfund Services - Auditor	14,802	14,725	14,782	14,782
554010	Interfund Services - General/Animal Control	236,841	235,000	235,000	235,000
554030	Interfund Services - Road Fund				
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services				
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		251,643	249,725	249,782	249,782
PROVISIONS FOR RESERVES/DESIGNATIONS					19,381
TOTAL REQUIREMENTS		251,643	249,725	249,782	269,163

COUNTY OF BUTTE
COUNTY SERVICE AREA #165 - DISTRICT BUDGET DETAIL
JUSTIN MANOR SUBDIVISION STREET LIGHTING, DRAINAGE AND FIRE PROTECTION

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	539	562		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	2,389	3,156	4,772	1,253
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,928	3,718	4,772	1,253
FUND BALANCE AVAILABLE		2,572	2,612		3,494
TOTAL		5,500	6,330	4,772	4,747

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment	200	100	500	500
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	456	504	1,034	1,009
554	Interfund Services - Auditor	107	107	113	113
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			500	500
554100	Interfund Services - Fire Department			500	500
554181	Interfund Service - General Services	125	125	125	125
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		888	836	2,772	2,747
PROVISIONS FOR RESERVES/DESIGNATIONS		2,000	2,000	2,000	2,000
TOTAL REQUIREMENTS		2,888	2,836	4,772	4,747

COUNTY OF BUTTE
COUNTY SERVICE AREA #169 ZONE 1 - DISTRICT BUDGET DETAIL
PHEASANT LANDING SUBDIVISION ZONE 1 STREET LIGHTING, STORM DRAINAGE, FIRE PROTECTION AND DRAINAGE

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury	781	790		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	5,329	7,889	12,585	4,428
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	6,110	8,679	12,585	4,428
FUND BALANCE AVAILABLE	6,194	5,863		8,161
TOTAL	12,304	14,542	12,585	12,589

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment	78	109	1,000	1,000
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments	2,843	2,516	5,900	5,900
541 Special Department Expense	400	400	1,200	1,200
544 Utilities	919	1,155	1,544	1,548
554 Interfund Services - Auditor	76	76	116	116
554010 Interfund Services - General				
554030 Interfund Services - Road Fund			500	500
554100 Interfund Services - Fire Department			200	200
554181 Interfund Service - General Services	125	125	125	125
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	4,441	4,381	10,585	10,589
PROVISIONS FOR RESERVES/DESIGNATIONS	2,000	2,000	2,000	2,000
TOTAL REQUIREMENTS	6,441	6,381	12,585	12,589

COUNTY OF BUTTE
COUNTY SERVICE AREA #169 ZONE 2 - DISTRICT BUDGET DETAIL
PHEASANT LANDING SUBDIVISION ZONE 2 STREET LIGHTING, STORM DRAINAGE, FIRE PROTECTION AND SEWER

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	273	601		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	9,907	17,309	18,969	3,908
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		10,180	17,910	18,969	3,908
FUND BALANCE AVAILABLE		905	4,252		15,056
TOTAL		11,085	22,162	18,969	18,964

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment	93		1,000	1,000
531	Maintenance				
536	Professional Services			3,075	3,075
536901	Charges from County Departments	1,089	948	5,000	5,000
541	Special Department Expense	1,200		1,200	1,200
544	Utilities	1,199	1,535	3,486	3,489
554	Interfund Services - Auditor	85	98	119	111
554010	Interfund Services - General				
554030	Interfund Services - Road Fund			282	282
554100	Interfund Services - Fire Department			282	282
554181	Interfund Service - General Services	125	125	125	125
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		3,791	2,706	14,569	14,564
PROVISIONS FOR RESERVES/DESIGNATIONS		3,042	4,400	4,400	4,400
TOTAL REQUIREMENTS		6,833	7,106	18,969	18,964

COUNTY OF BUTTE
COUNTY SERVICE AREA #169 ZONE 3 - DISTRICT BUDGET DETAIL
PHEASANT LANDING SUBDIVISION ZONE 3 STREET LIGHTING, STORM DRAINAGE AND FIRE PROTECTION

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury		265		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services	6,859		4,283	542
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	6,859	265	4,283	542
FUND BALANCE AVAILABLE	0	5,619		4,241
TOTAL	6,859	5,884	4,283	4,783

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment	30		500	500
531 Maintenance				
536 Professional Services				
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities	1,105	947	2,542	2,542
554 Interfund Services - Auditor	105	71	116	116
554010 Interfund Services - General				
554030 Interfund Services - Road Fund			500	500
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services		125	125	125
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				500
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	1,240	1,143	3,783	4,283
PROVISIONS FOR RESERVES/DESIGNATIONS		500	500	500
TOTAL REQUIREMENTS	1,240	1,643	4,283	4,783

COUNTY OF BUTTE
COUNTY SERVICE AREA #172 - DISTRICT BUDGET DETAIL
AUTUMN PARK SUBDIVISION STREET LIGHTING, DRAINAGE, FIRE PROTECTION AND LANDSCAPE MAINTENANCE

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	586	786		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	10,443	4,190	12,689	8,290
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		11,029	4,976	12,689	8,290
FUND BALANCE AVAILABLE		6,218	8,915		4,800
TOTAL		17,247	13,891	12,689	13,090

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment		123	1,000	1,000
531	Maintenance				
536	Professional Services		5,000	5,500	5,500
536901	Charges from County Departments				200
541	Special Department Expense				
544	Utilities		3,275	4,440	4,441
554	Interfund Services - Auditor	112	568	124	124
554010	Interfund Services - General				200
554030	Interfund Services - Road Fund			500	500
554100	Interfund Services - Fire Department			500	500
554181	Interfund Service - General Services	125	125	625	625
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		237	9,091	12,689	13,090
PROVISIONS FOR RESERVES/DESIGNATIONS		8,095			
TOTAL REQUIREMENTS		8,332	9,091	12,689	13,090

COUNTY OF BUTTE
COUNTY SERVICE AREA #173 - DISTRICT BUDGET DETAIL
MELROSE ESTATES STREET LIGHTING AND DRAINAGE

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100	Current Secured Property Tax				
4110200	Current Supplemental Property Tax				
4110300	Current Unsecured Property Tax				
4110500	Prior Secured Property Tax				
4110700	Prior Unsecured Property Tax				
4130500	Miscellaneous Taxes				
4400001	Int & Rent - CSA				
4410101	Interest - County Treasury	48	101		
4500001	Aid from Other Governments				
4515200	Homeowners Property Tax Relief				
4530106	RDA City of Chico				
4600001	Charges for Current Services	1,990		1,722	
4600001	Charges for Current Services (Gate Receipts-Pools Only)				
4700001	Miscellaneous Revenue				
4712520	Coll-Ins Reimburse				
4712531	Reimburse for Prior Year Expense				
4829000	Fund Equity Transfer				
TOTAL REVENUE		2,038	101	1,722	0
FUND BALANCE AVAILABLE			2,038		2,139
TOTAL		2,038	2,139	1,722	2,139

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523	Communications				
527	Insurance				
530	Maintenance of Equipment				
531	Maintenance				
536	Professional Services				
536901	Charges from County Departments				
541	Special Department Expense				
544	Utilities	NO		981	981
554	Interfund Services - Auditor			116	116
554010	Interfund Services - General				
554030	Interfund Services - Road Fund	BUDGET		500	500
554100	Interfund Services - Fire Department				
554181	Interfund Service - General Services			125	125
555	Interest Expense (Loan)				
563	Fixed Asset - Equipment				
580	Appropriations for Contingencies				
	Debt Repayment (Loan)				
TOTAL APPROPRIATIONS		0	0	1,722	1,722
PROVISIONS FOR RESERVES/DESIGNATIONS					417
TOTAL REQUIREMENTS		0	0	1,722	2,139

**COUNTY OF BUTTE
COUNTY SERVICE AREA #174 - DISTRICT BUDGET DETAIL
DURHAM LAND ESTATES STREET LIGHTING AND DRAINAGE**

BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax				
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA	NO			
4410101 Interest - County Treasury		197		
4500001 Aid from Other Governments	BUDGET			
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services		3,073	3,606	1,265
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	0	3,270	3,606	1,265
FUND BALANCE AVAILABLE		0		2,337
TOTAL	0	3,270	3,606	3,602

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)
523 Communications				
527 Insurance				
530 Maintenance of Equipment				
531 Maintenance				
536 Professional Services			110	110
536901 Charges from County Departments				
541 Special Department Expense				
544 Utilities		933	1,747	1,746
554 Interfund Services - Auditor	NO		124	121
554010 Interfund Services - General	BUDGET			
554030 Interfund Services - Road Fund			1,500	1,500
554100 Interfund Services - Fire Department				
554181 Interfund Service - General Services			125	125
555 Interest Expense (Loan)				
563 Fixed Asset - Equipment				
580 Appropriations for Contingencies				
Debt Repayment (Loan)				
TOTAL APPROPRIATIONS	0	933	3,606	3,602
PROVISIONS FOR RESERVES/DESIGNATIONS				
TOTAL REQUIREMENTS	0	933	3,606	3,602

COUNTY OF BUTTE
COUNTY SERVICE AREA #176 - DISTRICT BUDGET DETAIL
PHEASANT LANDING ESTATES, UNIT 3 STREET LIGHTING, DRAINAGE AND FIRE PROTECTION
BUDGET FOR FISCAL YEAR 2002-2003

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFERS

SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	PROPOSED 2002-2003 (4)	APPROVED 2002-2003 (5)
4110100 Current Secured Property Tax	NO BUDGET			
4110200 Current Supplemental Property Tax				
4110300 Current Unsecured Property Tax				
4110500 Prior Secured Property Tax				
4110700 Prior Unsecured Property Tax				
4130500 Miscellaneous Taxes				
4400001 Int & Rent - CSA				
4410101 Interest - County Treasury		83		
4500001 Aid from Other Governments				
4515200 Homeowners Property Tax Relief				
4530106 RDA City of Chico				
4600001 Charges for Current Services		7,288	0	0
4600001 Charges for Current Services (Gate Receipts-Pools Only)				
4700001 Miscellaneous Revenue				
4712520 Coll-Ins Reimburse				
4712531 Reimburse for Prior Year Expense				
4829000 Fund Equity Transfer				
TOTAL REVENUE	0	7,371	0	0
FUND BALANCE AVAILABLE		0	7,371	7,371
TOTAL	0	7,371	7,371	7,371

SUMMARY OF FINANCING REQUIREMENTS

SUMMARY OF FINANCING REQUIREMENTS BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	PROPOSED 2002-2003 (10)	APPROVED 2002-2003 (11)	
523 Communications	NO BUDGET				
527 Insurance					
530 Maintenance of Equipment		0	1,100	1,100	
531 Maintenance					
536 Professional Services					
536901 Charges from County Departments				1,000	1,000
541 Special Department Expense					
544 Utilities			0	2,818	2,901
554 Interfund Services - Auditor			0	120	120
554010 Interfund Services - General					
554030 Interfund Services - Road Fund			0	2,125	2,125
554100 Interfund Services - Fire Department					
554181 Interfund Service - General Services			0	125	125
555 Interest Expense (Loan)					
563 Fixed Asset - Equipment					
580 Appropriations for Contingencies Debt Repayment (Loan)		0			
TOTAL APPROPRIATIONS	0	0	7,288	7,371	
PROVISIONS FOR RESERVES/DESIGNATIONS					
TOTAL REQUIREMENTS	0	0	7,288	7,371	

SPECIAL DISTRICTS

**UNDER CONTROL OF
BOARD OF SUPERVISORS OR AUTONOMOUS BOARDS
AND MAINTAINING FUNDS IN THE COUNTY TREASURY**

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SPECIAL DISTRICTS UNDER CONTROL OF
BOARD OF SUPERVISORS OR AUTONOMOUS BOARDS
AND MAINTAINING FUNDS IN THE COUNTY TREASURY

INDEX TO SPECIAL DISTRICTS UNDER CONTROL OF
BOARD OF SUPERVISORS OR AUTONOMOUS BOARDS
AND MAINTAINING FUNDS IN THE COUNTY TREASURY

TITLES	PAGE NO
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Schedule 13 - Summary of Special District Budgets	E - 5 & 7
Schedule 15 - Detail of Provisions for Reserves/Designations	E - 8 & 9
 Schedule 16 - Individual District Budgets	 Follows Below
 <u>PROTECTION TO PERSONS AND PROPERTY</u>	
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Richvale Sanitary (Operating).	E - 18
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Sacramento River Reclamation District	E - 40

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DISTRICT NAME	General Fund Number (1)	Fund Balance (Per Auditor) as of June 30, 2002 (actual) (2)	Less Fund Balance - Reserved or Designated at June 30			Fund balance Unreserved / Undesignated June 30, 2002 (actual) (6)
			Encumbrances (3)	General & Other Reserves (4)	Designations (5)	
PROTECTION TO PERSONS & PROPERTY						
El Medio Fire Protection District	F - 2570	50,079		30,000	9,230	10,849
Maintenance Area # 5, Zone 1	F - 5690	0				0
Maintenance Area # 5, Zone 2	F - 5691	0				0
Maintenance Area # 5, Zone 5	F - 5692	0				0
Maintenance Area # 7, Zone 1	F - 5700	0				0
Maintenance Area # 7, Zone 2	F - 5701	0				0
Maintenance Area # 7, Zone 3	F - 5702	0				0
Maintenance Area # 13, Zone 1	F - 5710	0				0
Maintenance Area # 13, Zone 2	F - 5711	0				0
Maintenance Area # 13 Zone 3	F - 5712	0				0
Maintenance Area # 16, Zone 1	F - 5715	0				0
TOTAL PROTECTION TO PERSONS & PROPERTY		50,079		30,000		10,849
HEALTH & SANITATION DISTRICTS						
Butte County Mosquito Abatement District	F- 2270	894,749		351,800	(107,883)	650,833
Durham Mosquito Abatement District	F- 2280	51,834		2,000	17,266	32,568
Oroville Mosquito Abatement District	F- 2290	20,715			3,715	17,000
Richvale Sanitary District (Operating)	F- 2350	58,241			17,841	40,400
Richvale Sanitary District (Bond & Interest Redemption)	F- 2360	8,898		2,300	76	6,522
TOTAL HEALTH & SANITATION DISTRICTS		1,034,437		356,100	(68,985)	747,322
CEMETERY DISTRICTS						
Bangor Cemetery District	F - 2180	4,535			2,713	1,822
Gridley-Biggs Cemetery District	F - 2200	769,440		367,406	19,626	382,408
Kimshew Cemetery District	F - 2190	12,595			5,368	7,227
Oroville Cemetery District	F - 2250	167,469			37,879	129,590
Paradise Cemetery District	F - 2210	171,934		84,084	2,100	85,750
Pine Creek Cemetery District	F - 2220	1,447		1,165	(1,928)	2,210
Thompson Flat Cemetery District	F - 2230	7,819			1,159	6,660
Upham Cemetery District	F - 2240	15,097			763	14,334
TOTAL CEMETERY DISTRICTS		1,150,336		452,655	67,680	630,001

(This schedule is continued on page E-6)

SUMMARY OF SPECIAL DISTRICT BUDGETS

FISCAL YEAR 2001 - 2002

DISTRICT BUDGET
FORM
(Page 1 of 2) SCHEDULE 13

(This is Right Side extension of Schedule 14)

DISTRICT NAME (1)	AVAILABLE FINANCING				FINANCING REQUIREMENTS		
	Fund Balance Unreserved/ Undesignated June 30, 2002 (actual) (2)	Cancellation of Prior Year Reserves (3)	Additional Financing Sources (4)	Total Available Financing (5)	Estimated Financing Uses (6)	Provision for Reserves and / or Designations (new or incr.) (7)	Total Financing Requirements (8)
PROTECTION TO PERSONS & PROPERTY							
El Medio Fire Protection District	10,849		248,500	259,349	259,349		259,349
Maintenance Area # 5, Zone 1	0			-			-
Maintenance Area # 5, Zone 2	0			-			-
Maintenance Area # 5, Zone 5	0			-			-
Maintenance Area # 7, Zone 1	0			-			-
Maintenance Area # 7, Zone 2	0			-			-
Maintenance Area # 7, Zone 3	0			-			-
Maintenance Area # 13, Zone 1	0			-			-
Maintenance Area # 13, Zone 2	0			-			-
Maintenance Area # 13 Zone 3	0			-			-
Maintenance Area # 16, Zone 1	0			-			-
TOTAL PROTECTION TO PERSONS & PROP.	10,849		248,500	259,349	259,349		259,349
HEALTH & SANITATION DISTRICTS							
Butte County Mosquito Abatement District	650,832		1,547,436	2,198,268	2,345,776	(147,508)	2,198,268
Durham Mosquito Abatement District	32,568		46,432	79,000	79,000		79,000
Oroville Mosquito Abatement District	17,000		53,875	70,875	70,875		70,875
Richvale Sanitary District (Operating)	40,400		24,600	65,000	65,000		65,000
Richvale Sanitary District (Bond & Interest Redemption)	6,522		1,978	8,500	8,500		8,500
TOTAL HEALTH & SANITATION DISTRICTS	747,322	-	1,674,321	2,421,643	2,569,151		2,421,643
CEMETERY DISTRICTS							
Bangor Cemetery District	1,822		3,330	5,152	5,152		5,152
Gridley-Biggs Cemetery District	382,408		311,144	693,552	680,229	13,323	693,552
Kimshew Cemetery District	7,227		74,773	82,000	82,000		82,000
Oroville Cemetery District	129,590		470,650	600,240	600,240		600,240
Paradise Cemetery District	85,750		322,200	407,950	407,950		407,950
Pine Creek Cemetery District	2,210		8,130	10,340	9,300	1,040	10,340
Thompson Flat Cemetery District	6,660		1,100	7,760	7,760		7,760
Upham Cemetery District	14,334		6,723	21,057	21,057		21,057
TOTAL CEMETERY DISTRICTS	630,001		1,198,050	1,828,051	1,813,688	14,363	1,828,051

(This schedule is continued on page E-7)

DISTRICT NAME	General Fund Number (1)	Fund Balance (Per Auditor) as of June 30, 2002 (actual) (2)	Less Fund Balance - Reserved or Designated at June 30			Fund balance Unreserved / Undesignated June 30, 2001 (actual) (6)
			Encumbrances (3)	General & Other Reserves (4)	Designations (5)	
RECREATION & PARK DISTRICTS						
Chico Area Recreation & Park District	F - 2490	2,105,057		412,792	763,602	928,663
Durham Recreation & Park District	F - 2530	648,852		171,905	30,236	446,711
Feather River Recreation & Park District	F - 2600	19,733		110,000	(172,347)	82,080
Paradise Recreation & Park District	F - 2510	1,479,062		274,507	(100,642)	1,305,197
Richvale Recreation & Park District	F - 2590	67,350		16,000	43,350	8,000
TOTAL RECREATION & PARK DISTRICTS		4,320,054		985,204	564,199	2,770,651
DRAINAGE DISTRICTS						
Butte Creek Drainage District	F - 2010	129,875			132,700	(2,825)
Drainage District # 1	F - 2030	146,260		395	146,440	(575)
Drainage District # 2	F - 2040	3,851			4,972	(1,121)
Drainage District # 100	F - 2050	176,352			191,352	(15,000)
Drainage District # 200	F - 2070	7,361			(639)	8,000
Reclamation District # 833	F - 2100	70,887			23,323	47,564
Rock Creek Reclamation District	F - 2120	2,253			2,253	0
Sacramento River Reclamation District	F - 2080	27,504			(5,705)	33,209
TOTAL HEALTH & SANITATION DISTRICTS		564,343		395	494,696	69,252
TOTAL AUTONOMOUS SPECIAL DISTRICTS						
		7,119,249	0	1,824,354	1,057,590	4,228,075

SUMMARY OF SPECIAL DISTRICT BUDGETS

FISCAL YEAR 2001 - 2002

DISTRICT BUDGET
FORM
(Page 2 of 2) SCHEDULE 13

(This is Right Side extension of Schedule 14)

DISTRICT NAME (1)	AVAILABLE FINANCING				FINANCING REQUIREMENTS		
	Fund Balance Unreserved/ Undesignated June 30, 2002 (actual) (2)	Cancelation of Prior Year Reserves (3)	Additional Financing Sources (4)	Total Available Financing (5)	Estimated Financing Uses (6)	Provision for Reserves and / or Designations (new or incr.) (7)	Total Financing Requirements (8)
RECREATION & PARK DISTRICTS							
Chico Area Recreation & Park District	928,663		4,791,552	5,720,215	5,695,215	25,000	5,720,215
Durham Recreation & Park District	446,711		873,910	1,320,621	1,364,471	(43,850)	1,320,621
Feather River Recreation & Park District	82,080		1,503,516	1,585,596	1,685,596	(100,000)	1,585,596
Paradise Recreation & Park District	1,305,197		1,243,750	2,548,947	2,151,454	397,493	2,548,947
Richvale Recreation & Park District	8,000			8,000		8,000	8,000
TOTAL RECREATION & PARK DISTRICTS	2,770,651	-	8,412,728	11,183,379	10,896,736	286,643	11,183,379
DRAINAGE DISTRICTS							
Butte Creek Drainage District	(2,825)		10,825	8,000	8,000		8,000
Drainage District # 1	(575)		82,800	82,225	82,225		82,225
Drainage District # 2	(1,121)		4,121	3,000	3,000		3,000
Drainage District # 100	(15,000)		190,000	175,000	175,000		175,000
Drainage District # 200	8,000		11,000	19,000	19,000		19,000
Reclamation District # 833	47,564		175,125	222,689	222,689		222,689
Rock Creek Reclamation District	-			-			-
Sacramento River Reclamation District	33,209		8,791	42,000	12,000	30,000	42,000
TOTAL HEALTH & SANITATION DISTRICTS	69,252		482,662	551,914	521,914		551,914
TOTAL AUTONOMOUS SPECIAL DISTRICTS	4,228,075	-	12,016,261	16,244,336	16,060,838	301,006	16,244,336

COUNTY OF BUTTE - STATE OF CALIFORNIA
 Governing Board: District Boards
 State Controller County Budget Act (1985)

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
 OF SPECIAL DISTRICTS
 FISCAL YEAR 2002 - 2003

DISTRICT BUDGET
 FORM
 (Page 1 of 2) SCHEDULE 15

Description-Purpose	Reserve/ Designations Balance as of June 30, 2002 (actual)	Decreases by Cancellations Made Available for Financing		Increases or New Reserves/ Designations to be Provided in Budget Year		Total Reserves/ Designations for Budget Year	Fund
		Requested	Approved/ Adopted	Requested	Approved/ Adopted		
EL MEDIO FIRE							
Imprest Cash Reserve	150					150	F - 2570
General Reserve	30,000					30,000	F - 2570
ACO Reserve	0					0	F - 2570
BUTTE COUNTY MOSQUITO ABATEMENT							
Imprest Cash Reserve	1,100					1,100	F - 2270
General Reserve (Operating)	247,252	118,023	118,023			129,229	F - 2270
ACO Reserve	100,000	30,000	30,000			70,000	F - 2270
General Reserve (Hamilton City)	4,548			515	515	5,063	F - 2272
General Reserve (U.S.T. Trust)	5,000					5,000	F - 2279
DURHAM MOSQUITO ABATEMENT							
General Reserve	2,000					2,000	F - 2280
OROVILLE MOSQUITO ABATEMENT							
General Reserve	0					0	F - 2290
ACO Reserve	0					0	F - 2290
RICHVALE SANITARY (B & I Fund)							
Bond & Interest Reserve	2,300	100	100			2,200	F - 2360
GRIDLEY-BIGGS CEMTERY DISTRICT							
Imprest Cash Reserve	100					100	F - 2200
General Reserve (Operating)	0					0	F - 2200
ACO Reserve (Operating)	246,037					246,037	F - 2200
General Reserve (Maintenance Assessment)	121,369			13,323	13,323	134,692	F - 2208
KIMSHEW CEMETERY							
Imprest Cash Reserve	200					200	F - 2190
ACO Reserve	0					0	F - 2190
PINE CREEK CEMETERY							
ACO Reserve	1,165			1,040	1,040	2,205	F - 2220
OROVILLE CEMETERY							
Imprest Cash Reserve	300					300	F - 2250
PARADISE CEMETERY							
Imprest Cash Reserve	500					500	F - 2210
General Reserve	12,880					12,880	F - 2210
ACO Reserve	71,204					71,204	F - 2210

Continued on Next Page

COUNTY OF BUTTE - STATE OF CALIFORNIA
 Governing Board: District Boards
 State Controller County Budget Act (1985)

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
 OF SPECIAL DISTRICTS
 FISCAL YEAR 2002 - 2003

DISTRICT BUDGET
 FORM
 (Page 2 of 2) SCHEDULE 15

Description-Purpose	Reserve/ Designations Balance as of June 30, 2002 (actual)	Decreases by Cancellations Made Available for Financing		Increases of New Reserves/ Designations to be Provided in Budget Year		Total Reserves/ Designations for Budget Year	Fund
		Requested	Approved/ Adopted	Requested	Approved/ Adopted		
THOMPSON FLAT CEMETERY General Reserve	0					0	F - 2230
CHICO AREA RECREATION & PARK Imprest Cash Reserve	1,400					1,400	F - 2490
General Reserve	149,879	25,000	25,000			124,879	F - 2490
ACO Reserve	262,913			50,000	50,000	312,913	F - 2490
DURHAM RECREATION & PARK Imprest Cash Reserve	340					340	F - 2530
General Reserve	84,003	43,850	43,850			40,153	F - 2530
ACO Reserve	37,902					37,902	F - 2530
Designations	50,000					50,000	F - 2530
FEATHER RIVER RECREATION & PARK Imprest Cash Reserve	856					856	F - 2600
General Reserve	10,000					10,000	F - 2600
ACO Reserve	100,000	100,000	100,000			0	F - 2600
PARADISE RECREATION & PARK Imprest Cash Reserve	100					100	F - 2510
General Reserve	0			2,000	2,000	2,000	F - 2510
ACO Reserve	274,507			395,493	395,493	670,000	F - 2510
BUTTE CREEK DRAINAGE General Reserve	0					0	F - 2010
ACO Reserve	0					0	F - 2010
DRAINAGE DISTRICT # 1 General Reserve	395					395	F - 2030
DRAINAGE DISTRICT # 2 General Reserve	0					0	F - 2040
RECLAMATION DISTRICT # 833 General Reserve	0					0	F - 2100
RICHVALE RECREATION & PARK General Reserve	16,000			8,000	8,000	24,000	F - 2590
SACRAMENTO RIVER RECL DIST General Reserve	0			30,000	30,000	30,000	F - 2080
DRAINAGE DISTRICT #200 Designated Fund Balance	13,885					13,885	F - 2070
TOTALS	1,848,285	316,973	316,973	500,371	500,371	2,031,683	

BUDGET FOR FISCAL YEAR 2002 - 2003

FUND F - 2570

DEPT. # 730 2570

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	80,246	82,712	81,000	81,000	
4110200 Current Supplemental Property Tax	1,213	1,509	1,000	1,000	
4110300 Current Unsecured Property Tax	4,518	4,846	4,000	4,000	
4110500 Prior Secured Property Tax	0	78	0	0	
4110700 Prior Unsecured Property Tax	161	177	0	0	
4130500 Miscellaneous Taxes and Assessments	151,822	153,450	153,000	153,000	
4410101 Interest and Rents	5,594	3,738	2,000	2,000	
4500001 Aid From Other Governments	0	0	0	0	
4515200 Homeowners Property Tax Relief	2,488	2,514	2,500	2,500	
4600001 Charges For Current Services	0	0	0	0	
4700001 Miscellaneous Revenue	15,213	30,608	5,000	5,000	
(District costs to the property owner are shown as assessments -- not charges for services.)					
4855000 Loan (Capital Lease) from an outside source.	0	0			
TOTAL REVENUE	261,255	279,632	248,500	248,500	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	54,998	10,849	20,079	10,849	
TOTAL FINANCING AVAILABLE	316,253	290,481	268,579	259,349	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	195,091	174,679	162,489	162,489	
520 Services and Supplies	76,829	68,118	64,390	64,390	
553 Debt Payment	26,408	18,880	19,765	19,765	
555 Interest Expense	7,485	6,294	5,409	5,409	
560 Fixed Assets	49,591	2,431	3,000	3,000	
580 Appropriation for Contingencies	0	0	4,296	4,296	
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	355,404	270,402	259,349	259,349	
CHANGE IN PROVISIONS FOR RESERVES	(50,000)	0	0	0	
TOTAL REQUIREMENTS	305,404	270,402	259,349	259,349	

5823F/16 (Modified)

SUBMITTED BY: Bruce Lewis
TITLE: Chairman

§ 9,230 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

FUND

F-5690, Zone 1
F-5691, Zone 2
F-5692, Zone 5

BUDGET FOR FISCAL YEAR 2002 - 2003

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	BUDGETED 2000-2001 (2)	BUDGETED 2001-2002 -3	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
Zone 1 - Charges For Current Services	40,750	64,879	7,439	7,439	F - 5690
Zone 2 - Charges For Current Services	175,613	290,073	56,574	56,574	F - 5691
Zone 5 - Charges For Current Services	13,137	23,328	5,843	5,843	F - 5692
TOTAL REVENUE	229,500	378,280	69,856	69,856	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	0	0	0	0	
TOTAL FINANCING AVAILABLE	229,500	378,280	69,856	69,856	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	BUDGETED 2000-2001 (8)	BUDGETED 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
Zone 1 - Services & Supplies	40,750	64,879	7,439	7,439	F - 5690
Zone 2 - Services & Supplies	175,613	290,073	56,574	56,574	F - 5691
Zone 5 - Services & Supplies	13,137	23,328	5,843	5,843	F - 5692
TOTAL (EXPENDITURE) APPROPRIATIONS	229,500	378,280	69,856	69,856	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	229,500	378,280	69,856	69,856	

FUND
F-5700, Zone 1
F-5701, Zone 2
F-5702, Zone 3

BUDGET FOR FISCAL YEAR 2002 - 2003

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	BUDGETED 2000-2001 (2)	BUDGETED 2001-2002 -3	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
Zone 1 - Charges For Current Services	34,155	65,506	41,275	41,275	F - 5700
Zone 2 - Charges For Current Services	7,448	11,655	12,217	12,217	F - 5701
Zone 3 - Charges For Current Services	110	166	85	85	F - 5702
TOTAL REVENUE	41,713	77,327	53,577	53,577	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	0	0	0	0	
TOTAL FINANCING AVAILABLE	41,713	77,327	53,577	53,577	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	BUDGETED 2000-2001 (8)	BUDGETED 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
Zone 1 - Services & Supplies	34,155	65,506	41,275	41,275	F - 5700
Zone 2 - Services & Supplies	7,448	11,655	12,217	12,217	F - 5701
Zone 3 - Services & Supplies	110	166	85	85	F - 5702
TOTAL (EXPENDITURE) APPROPRIATIONS	41,713	77,327	53,577	53,577	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	41,713	77,327	53,577	53,577	

FUNDF-5710, Zone 1
F-5711, Zone 2
F-5712, Zone 3

BUDGET FOR FISCAL YEAR 2002 - 2003

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	BUDGETED 2000-2001 (2)	BUDGETED 2001-2002 -3	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
Zone 1 - Charges For Current Services	140,719	246,995	172,145	172,145	F - 5710
Zone 2 - Charges For Current Services	23,175	52,711	35,083	35,083	F - 5711
Zone 3 - Charges For Current Services	12,706	20,625	14,568	14,568	F - 5712
TOTAL REVENUE	176,600	320,331	221,796	221,796	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	0	0	0	0	
TOTAL FINANCING AVAILABLE	176,600	320,331	221,796	221,796	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	BUDGETED 2000-2001 (8)	BUDGETED 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
Zone 1 - Services & Supplies	140,719	246,995	172,145	172,145	F - 5710
Zone 2 - Services & Supplies	23,175	52,711	35,083	35,083	F - 5711
Zone 3 - Services & Supplies	12,706	20,625	14,568	14,568	F - 5712
TOTAL (EXPENDITURE) APPROPRIATIONS	176,600	320,331	221,796	221,796	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	176,600	320,331	221,796	221,796	

FUND
F-5715, Zone 1

BUDGET FOR FISCAL YEAR 2002 - 2003

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	BUDGETED 2000-2001 (2)	BUDGETED 2001-2002 -3	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
Zone 1 - Charges For Current Services	400	(286)	29	29	F - 5715
		Negative amounts shown come from budget provided by the State.			
TOTAL REVENUE	400	(286)	29	29	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	0	0	0	0	
TOTAL FINANCING AVAILABLE	400	(286)	29	29	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	BUDGETED 2000-2001 (8)	BUDGETED 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
Zone 1 - Services & Supplies	400	(286)	29	29	F - 5715
		Negative amounts shown come from budget provided by the State.			
TOTAL (EXPENDITURE) APPROPRIATIONS	400	(286)	29	29	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	400	(286)	29	29	

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2270, 2271, & 2272

DEPT. # 730 2270, 2271, 2272

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	1,110,404	1,148,569	1,176,580	1,176,580	F - 2270
4110200	Current Supplemental Property Tax	18,584	25,777	18,302	18,302	F - 2270
4110300	Current Unsecured Property Tax	61,850	67,160	68,016	68,016	F - 2270
4110500	Prior Secured Property Tax	0	1,216			F - 2270
4110700	Prior Unsecured Property Tax	2,394	2,712	2,168	2,168	F - 2270
4130500	Miscellaneous Taxes	17,382	16,202	12,360	12,360	F - 2270
4410101	Interest and Rents	60,422	49,657	67,800	67,800	F - 2270
4515200	Homeowners Property Tax Relief	32,566	32,947	32,960	32,960	F - 2270
4530106	R.D.A. - City of Chico	97,106	110,973	112,600	112,600	F - 2270
4600001	Charges For Current Services<Other County	61,366	64,327	50,000	50,000	F - 2270
4700001	Miscellaneous Revenue	34,944	3,409	3,500	3,500	F - 2270
4410101	Interest and Rents	740	483	400	400	F - 2271
4600001	Charges For Current Services<Chico Area	0	0	0	0	F - 2271
4410101	Interest and Rents	552	525	450	450	F - 2272
4600001	Charges For Current Services<Hamilton City	2,219	2,352	2,300	2,300	F - 2272
<i>Butte County Mosquito is a bi-county district in that it provides protection to the Hamilton City area of Glenn County. A very small percentage of their revenue is from assessments in Hamilton City.</i>						
TOTAL REVENUE		1,500,529	1,526,309	1,547,436	1,547,436	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		756,153	811,686	542,949	650,832	SEE NOTE 1
TOTAL FINANCING AVAILABLE		2,256,682	2,337,995	2,090,385	2,198,268	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits (F-2270 = \$1,073,431 // F-2271 = \$2,598 // F-2272 = \$694)	1,092,985	1,076,723	1,242,900	1,242,900	Various
520	Services and Supplies (F-2270 = \$ 386,017 // F-2271 = \$ 78 // F-2272 = \$ 335)	319,400	386,430	513,400	513,400	Various
560	Fixed Assets	40,002	335,505	120,500	120,500	F - 2270
580	Appropriation for Contingencies (F-2270 = \$ _____ // F-2271 = \$ _____ // F-2272 = \$ _____)	0	0	468,976	468,976	Various
	Prior Period Adjustment (Previous Year Exp)					
	Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS		1,452,387	1,798,658	2,345,776	2,345,776	
CHANGE IN PROVISIONS FOR RESERVES		(7,391)	(3,612)	(147,508)	(147,508)	SEE NOTE 2
TOTAL REQUIREMENTS		1,444,996	1,795,046	2,198,268	2,198,268	

5823F/16 (Modified)

SUBMITTED BY: James A. Camy

Note 1:

TITLE: Manager

\$ (107,883) NOTE 1 - Unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

NOTE 2 - Change in Reserves = (F-2270 = \$-148,023 _____crease // F-2272 = \$ 515 _____crease)

BUDGET FOR FISCAL YEAR 2002 - 2003

FUND F - 2280

DEPT. # 730 2280

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	38,903	39,278	40,170	40,170	
4110200 Current Supplemental Property Tax	572	712	515	515	
4110300 Current Unsecured Property Tax	2,139	2,275	2,060	2,060	
4110500 Prior Secured Property Tax		37	0	0	
4110700 Prior Unsecured Property Tax	75	84	0	0	
4130500 Miscellaneous Taxes	39	14	0	0	
4410101 Interest	3,301	2,598	2,472	2,472	
4515200 Homeowners Property Tax Relief	1,178	1,181	1,215	1,215	
4700001 Miscellaneous Revenue	161	1,703	0	0	
TOTAL REVENUE	46,368	47,882	46,432	46,432	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	56,060	52,536	49,834	32,568	SEE NOTE
TOTAL FINANCING AVAILABLE	102,428	100,418	96,266	79,000	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	32,977	32,701	41,000	41,000	
520 Services and Supplies	16,059	13,030	25,500	25,500	
560 Fixed Assets	856	4,853	10,500	10,500	
580 Appropriation for Contingencies	0	0	2,000	2,000	
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	49,892	50,584	79,000	79,000	
CHANGE IN PROVISIONS FOR RESERVES			0	0	
TOTAL REQUIREMENTS	49,892	50,584	79,000	79,000	

5823F/16 (Modified)

SUBMITTED BY: Don Bollerud
TITLE: President of the Board

\$ 17,266 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUND F - 2290

DEPT. # 730 2290

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	43,977	44,616	52,375	52,375	
4110200	Current Supplemental Property Tax	1,332	2,052			
4110300	Current Unsecured Property Tax	2,411	2,582			
4110500	Prior Secured Property Tax	0	42			
4110700	Prior Unsecured Property Tax	85	94			
4130500	Miscellaneous Taxes	237	426			
4410101	Interest	1,501	1,077	1,500	1,500	
4515200	Homeowners Property Tax Relief	1,328	1,340			
4700001	Miscellaneous Revenue	101	62			
TOTAL REVENUE		50,972	52,291	53,875	53,875	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		18,738	24,850	20,715	17,000	SEE NOTE
TOTAL FINANCING AVAILABLE		69,710	77,141	74,590	70,875	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits	34,838	37,625	37,500	37,500	
520	Services and Supplies	18,022	18,801	20,212	20,212	
560	Fixed Assets	0	0			
580	Appropriation for Contingencies			13,163	13,163	
NOTE: Emergency action was taken in FY 2000/01 transferring \$ 8,000 from Reserves to Available Fund Balance to fund elections.						
Prior Period Adjustment (Time Expired Checks)						
TOTAL (EXPENDITURE) APPROPRIATIONS		52,860	56,426	70,875	70,875	
CHANGE IN PROVISIONS FOR RESERVES		(8,000)	0			
TOTAL REQUIREMENTS		44,860	56,426	70,875	70,875	

5823F/16 (Modified)

SUBMITTED BY: Norman F. Roberts
TITLE: Chairman

\$ 3,715 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUND F - 2350 & 2370

DEPT. # 730 2350 & 2370

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	9,927	10,342	10,300	10,300	F - 2350
4110200	Current Supplemental Property Tax	136	173			F - 2350
4110300	Current Unsecured Property Tax	511	566			F - 2350
4110500	Prior Secured Property Tax	0	9			
4110700	Prior Unsecured Property Tax	18	20			F - 2350
4130500	Miscellaneous Taxes	9	4			F - 2350
4410101	Interest	4,916	3,942	2,000	2,000	F - 2350
4500001	Aid From Other Governments	0	0			F - 2350
4515200	Homeowners Property Tax Relief	282	293	300	300	F - 2350
4600001	Charges For Current Services	13,444	12,994	12,000	12,000	F - 2350
4700001	Miscellaneous Revenue	0	0			F - 2350
4410101	Interest	88	77			F - 2370
TOTAL REVENUE		29,331	28,420	24,600	24,600	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		91,305	83,693	58,241	40,400	SEE NOTE
TOTAL FINANCING AVAILABLE		120,636	112,113	82,841	65,000	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
520	Services and Supplies	26,934	23,706	35,000	35,000	F - 2350
560	Fixed Assets	10,009	30,166	30,000	30,000	F - 2350
580	Appropriation for Contingencies	0	0			F - 2350
TOTAL (EXPENDITURE) APPROPRIATIONS		36,943	53,872	65,000	65,000	
CHANGE IN PROVISIONS FOR RESERVES		0	0	0	0	
TOTAL REQUIREMENTS		36,943	53,872	65,000	65,000	

5823F/16 (Modified)

SUBMITTED BY: Dennis Thengvall
TITLE: Secretary/Treasurer

\$ 17,841 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUND F - 2360

DEPT. # 730 2360

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	1,088	2,456	1,423	1,423	
4110200	Current Supplemental Property Tax	32	25	25	25	
4110300	Current Unsecured Property Tax	82	31	59	59	
4110700	Prior Unsecured Property Tax	0	0			
4130500	Miscellaneous Taxes	0	0			
4410101	Interest	305	347	346	346	
4515200	Homeowners Property Tax Relief	52	123	125	125	
TOTAL REVENUE		1,559	2,982	1,978	1,978	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		2,157	3,666	6,598	6,522	
TOTAL FINANCING AVAILABLE		3,716	6,648	8,576	8,500	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
553	Principal Redemption	0	100	6,000	6,000	
555	Interest Expense	150	50	2,600	2,600	
TOTAL (EXPENDITURE) APPROPRIATIONS		150	150	8,600	8,600	
CHANGE IN PROVISIONS FOR RESERVES		(100)	(100)	(100)	(100)	
TOTAL REQUIREMENTS		50	50	8,500	8,500	

5823F/16 (Modified)

SUBMITTED BY: David A. Houser
TITLE: Auditor-Controller

\$ 76 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

COUNTY OF BUTTE
BANGOR CEMETERY DISTRICT - BUDGET DETAIL

BUDGET FOR FISCAL YEAR 2002 - 2003

FUND F - 2180

DEPT. # 730 2180

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	2,854	2,802	2,800	2,800	
4110200 Current Supplemental Property Tax	39	49			
4110300 Current Unsecured Property Tax	149	156	150	150	
4110500 Prior Secured Property Tax	0	3			
4110700 Prior Unsecured Property Tax	5	6			
4130500 Miscellaneous Taxes	3	1			
4410101 Interest	672	315	300	300	
4515200 Homeowners Property Tax Relief	82	81	80	80	
4700001 Miscellaneous Revenue	0	0			
TOTAL REVENUE	3,804	3,413	3,330	3,330	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	10,367	10,675	4,535	1,822	
TOTAL FINANCING AVAILABLE	14,171	14,088	7,865	5,152	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
520 Services and Supplies	3,496	3,074	4,402	4,402	
560 Fixed Assets	0	6,479	750	750	
TOTAL (EXPENDITURE) APPROPRIATIONS	3,496	9,553	5,152	5,152	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	3,496	9,553	5,152	5,152	

5823F/16 (Modified)

SUBMITTED BY: Dianna Link
TITLE: Secretary

\$ 2,713 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2200, 2208, & 2209

DEPT. # 730 2200,2208,2209

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	106,269	110,147	106,400	106,400	F - 2200
4110200 Current Supplemental Property Tax	1,574	2,000	1,144	1,144	F - 2200
4110300 Current Unsecured Property Tax	5,960	6,468	4,880	4,880	F - 2200
4110500 Prior Secured Property Tax	0	104	0	0	
4110700 Prior Unsecured Property Tax	204	233	240	240	F - 2200
4130500 Miscellaneous Taxes	575	537	927	927	F - 2200
4410101 Interest	30,287	26,547	30,683	30,683	F - 2200
4515200 Homeowners Property Tax Relief	3,283	3,356	3,300	3,300	F - 2200
4600001 Charges For Current Services	125,574	144,227	140,500	140,500	F - 2200
4700001 Miscellaneous Revenue	970	0	1,000	1,000	F - 2200
4410101 Interest (MAINTENANCE ASSESSMENT ONLY)	7,521	7,226			F - 2208
4600001 Charges For Current Services (Maint Assessment)	73,985	74,582			F - 2208
4700001 Miscellaneous Revenue (Donation Fund)	0	0			F - 2209
Transfer from Endowment Care Fund - Interest	22,070	22,070	22,070	22,070	F - 2202
TOTAL REVENUE	378,272	397,497	311,144	311,144	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	398,762	325,709	402,034	382,408	SEE NOTE 1
TOTAL FINANCING AVAILABLE	777,034	723,206	713,178	693,552	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	163,232	178,579	375,000	375,000	F - 2200
510 Salaries and Employee Benefits (Maint. Assessment)	27,656	27,656			F - 2208
520 Services and Supplies	37,130	32,536	146,400	146,400	F - 2200
520 Services and Supplies (Maint. Assessment)	34,153	34,153			F - 2208
560 Fixed Assets	93,062	34,162	123,829	123,829	F - 2200
580 Appropriation for Contingencies	0	0	35,000	35,000	F - 2200
591 Rebates and Refunds	2,769	763			F - 2200
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	358,002	307,849	680,229	680,229	
CHANGE IN PROVISIONS FOR RESERVES	93,323	13,323	13,323	13,323	SEE NOTE 2
TOTAL REQUIREMENTS	451,325	321,172	693,552	693,552	

5823F/16 (Modified)

SUBMITTED BY: R.W. Thomas
TITLE: Manager

\$ 19,626 NOTE 1 - Unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

NOTE 2 - FY 2002-2003 reserves are F-2208 (Maint. Assessment) \$ 13,323 .

COUNTY OF BUTTE
KIMSHEW CEMETERY DISTRICT - BUDGET DETAIL

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2190

DEPT. # 730 2190

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	37,103	38,016	37,900	37,900	
4110200 Current Supplemental Property Tax	547	677	700	700	
4110300 Current Unsecured Property Tax	2,027	2,177	1,860	1,860	
4110500 Prior Secured Property Tax	0	35	0	0	
4110700 Prior Unsecured Property Tax	73	79	0	0	
4130500 Miscellaneous Taxes	3,297	3,118	2,800	2,800	
4410101 Interest	725	471	2,000	2,000	
4515200 Homeowners Property Tax Relief	1,117	1,130	1,147	1,147	
4600001 Charges For Current Services	24,565	31,034	28,366	28,366	
4700001 Miscellaneous Revenue	300		0	0	
Transfer from Endowment Care Fund - Interest Fund	15,000	17,110			F - 2192
TOTAL REVENUE	84,754	93,847	74,773	74,773	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	(8,313)	6,683	12,595	7,227	SEE NOTE
TOTAL FINANCING AVAILABLE	76,441	100,530	87,368	82,000	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	51,532	54,415	47,000	47,000	
520 Services and Supplies	27,549	20,131	21,000	21,000	
553 Principal Payment (Loans)	0	9,640			
555 Interest Expense (Loans)	0	1,516			
560 Fixed Assets	10,677	1,263	13,000	13,000	
580 Appropriation for Contingencies	0	0	0	0	
591 Rebates and Refunds	0	970	1,000	1,000	
TOTAL (EXPENDITURE) APPROPRIATIONS	89,758	87,935	82,000	82,000	
CHANGE IN PROVISIONS FOR RESERVES	(20,000)	0	0	0	
TOTAL REQUIREMENTS	69,758	87,935	82,000	82,000	

5823F/16 (Modified)

SUBMITTED BY: Frank Fuentes
TITLE: Secretary

\$ 5,368 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2250

DEPT. # 730 2250

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	102,232	101,781	104,000	104,000	
4110200	Current Supplemental Property Tax	2,476	3,674	2,000	2,000	
4110300	Current Unsecured Property Tax	5,417	5,758	5,600	5,600	
4110500	Prior Secured Property Tax	0	93	0	0	
4110700	Prior Unsecured Property Tax	190	212	150	150	
4130500	Miscellaneous Taxes	339	413	250	250	
4410101	Interest	9,887	8,207	7,000	7,000	
4515200	Homeowners Property Tax Relief	2,984	2,988	2,500	2,500	
4600001	Charges For Current Services	229,492	216,409	219,100	219,100	
4700001	Miscellaneous Revenue	81,910	79,823	80,050	80,050	
	Transfer from Endowment Care Interest Fund	0	35,000			F - 2252
	Transfer from Pre-Need Fund	0		50,000	50,000	F - 2255
TOTAL REVENUE		434,927	454,358	470,650	470,650	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		175,314	184,707	167,469	129,590	
TOTAL FINANCING AVAILABLE		610,241	639,065	638,119	600,240	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits	302,266	325,133	337,430	337,430	
520	Services and Supplies	88,696	96,549	149,310	149,310	
560	Fixed Assets	32,817	44,881	108,500	108,500	
580	Appropriation for Contingencies	0	0	0	0	
591	Rebates & Refunds	1,755	5,033	5,000	5,000	
	Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS		425,534	471,596	600,240	600,240	
CHANGE IN PROVISIONS FOR RESERVES		0	0	0	0	
TOTAL REQUIREMENTS		425,534	471,596	600,240	600,240	

5823F/16 (Modified)

SUBMITTED BY: Jill Broderson
TITLE: District Manager

\$ 37,879 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2210 & 2219

DEPT. # 730 2210

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	111,068	114,638	118,000	118,000	
4110200	Current Supplemental Property Tax	1,698	2,126	2,200	2,200	
4110300	Current Unsecured Property Tax	6,359	6,844	7,000	7,000	
4110500	Prior Secured Property Tax	0	110	0	0	
4110700	Prior Unsecured Property Tax	223	249	0	0	
4130500	Miscellaneous Taxes	115	66	0	0	
4400001	Land Rental Income	0	1,350	5,400	5,400	
4400101	Interest	9,480	6,212	5,000	5,000	
4515200	Homeowners Property Tax Relief	3,503	3,551	3,600	3,600	
4600001	Charges For Current Services	178,791	202,798	180,000	180,000	
4700001	Miscellaneous Revenue	627	1,668	1,000	1,000	
470001	Miscellaneous Revenue	25	5,000			F - 2219
	Prior Period Adjustment (Endowment Care Error)					F - 2212
	Transfer from Endowment Care Interest Fund	169,000	48,000			F - 2212
TOTAL REVENUE		480,889	392,612	322,200	322,200	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		95,622	60,951	87,850	85,750	SEE NOTE
TOTAL FINANCING AVAILABLE		576,511	453,563	410,050	407,950	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits	202,469	213,330	250,000	250,000	
520	Services and Supplies	55,449	51,283	60,000	60,000	
553	Debt Payment - Principal (Land Mortgage)	0	4,961	20,500	20,500	
555	Interest Expense (Land Mortgage)	0	1,379	5,000	5,000	
560	Fixed Assets	253,372	78,625	57,450	57,450	
580	Appropriation for Contingencies	0	0	10,000	10,000	
591	Rebates & Refunds	4,270	3,255	5,000	5,000	
	Net Transfer to Pre-Need Fund					
	Prior Period Adjustment(Dep. Made to Wrong Dist.)					
	Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS		515,560	352,833	407,950	407,950	
CHANGE IN PROVISIONS FOR RESERVES		0	12,880	0	0	F - 2210
TOTAL REQUIREMENTS		515,560	365,713	407,950	407,950	

5823F/16 (Modified)

SUBMITTED BY: Jack F. Spreen
TITLE: District Manager

\$ 2,100 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2220

DEPT. # 730 2220

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	3,858	3,816	3,750	3,750	
4110200 Current Supplemental Property Tax	59	72	40	40	
4110300 Current Unsecured Property Tax	218	225	170	170	
4110500 Prior Secured Property Tax	0	4	0	0	
4110700 Prior Unsecured Property Tax	8	8	0	0	
4130500 Miscellaneous Taxes	4	1	0	0	
4410101 Interest	164	362	140	140	
4515200 Homeowners Property Tax Relief	120	117	130	130	
4600001 Charges For Current Services	1,350	450	1,800	1,800	
4700001 Miscellaneous Revenue	0	0	2,100	2,100	
Transfer from Endowment Care Interest Fund		18,225			
TOTAL REVENUE	5,781	23,280	8,130	8,130	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	1,213	2,217	282	2,210	
TOTAL FINANCING AVAILABLE	6,994	25,497	8,412	10,340	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
520 Services and Supplies	4,777	6,995	9,300	9,300	
560 Fixed Assets	0	18,220	0	0	
580 Appropriation for Contingencies	0	0	0	0	
Prior Period (FY 96/97 Audit Adjustment - Sales Posted to ECF in error.					
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	4,777	25,215	9,300	9,300	
CHANGE IN PROVISIONS FOR RESERVES	0	0	1,040	1,040	
TOTAL REQUIREMENTS	4,777	25,215	10,340	10,340	

5823F/16 (Modified)

SUBMITTED BY: J. Baxter Knight
TITLE: President

\$ (1,928) unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

COUNTY OF BUTTE
THOMPSON FLAT CEMETERY DISTRICT - BUDGET DETAIL

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2230

DEPT. # 730 2230

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	669	645	680	680	
4110200 Current Supplemental Property Tax	7	9	6	6	
4110300 Current Unsecured Property Tax	27	29	28	28	
4110500 Prior Secured Property Tax	0	0	0	0	
4110700 Prior Unsecured Property Tax	1	1	0	0	
4130500 Miscellaneous Taxes	0	54	0	0	
4410101 Interest	392	341	373	373	
4515200 Homeowners Property Tax Relief	15	15	13	13	
4600001 Charges for Current Services	0	540	0	0	
4700001 Miscellaneous Revenue	10	0	0	0	
SPECIAL NOTE: The Board of Supervisors became the District Board on 8/10/99. The County General Services Director oversees daily operation. The Board approved an operation and maintenance agreement with Gridley-Biggs Cemetery District for 1/1 to 6/30/2000. The agreement has been extended yearly.					
TOTAL REVENUE	1,121	1,634	1,100	1,100	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	6,521	6,290	7,819	6,660	
TOTAL FINANCING AVAILABLE	7,642	7,924	8,919	7,760	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
520 Services and Supplies	1,352	105	7,760	7,760	
560 Fixed Assets	0	0			
580 Appropriation for Contingencies	0	0			
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	1,352	105	7,760	7,760	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	1,352	105	7,760	7,760	

5823F/16 (Modified)

SUBMITTED BY: Butte County Board of
TITLE: Supervisors acting as
District Board

\$ 1,159 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2240

DEPT. # 730 2240

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	5,275	5,368	5,368	5,368	
4110200	Current Supplemental Property Tax	69	64	64	64	
4110300	Current Unsecured Property Tax	327	364	364	364	
4110500	Prior Secured Property Tax	0	3			
4110700	Prior Unsecured Property Tax	30	8	7	7	
4130500	Miscellaneous Taxes	128	42	1	1	
4400001	Int & Rent-CSA/Spec Dist	0	3			
4410101	Interest	735	730	527	527	
4515200	Homeowners Property Tax Relief	166	167	167	167	
4600001	Charges For Current Services	0	225	225	225	
4700001	Miscellaneous Revenue	46	0			
<i>Upham Cemetery District is a bi-county district. Approx. 60% of the tax revenue comes from Butte County Approx. 40% of the tax revenue comes from Yuba County</i>						
TOTAL REVENUE		6,776	6,974	6,723	6,723	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		11,634	13,136	15,097	14,334	SEE NOTE
TOTAL FINANCING AVAILABLE		18,410	20,110	21,820	21,057	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits	8	0	500	500	
520	Services and Supplies	3,828	3,662	8,957	8,957	
560	Fixed Assets	1,438	1,351	9,500	9,500	
580	Appropriation for Contingencies	0	0	2,100	2,100	
TOTAL (EXPENDITURE) APPROPRIATIONS		5,274	5,013	21,057	21,057	
CHANGE IN PROVISIONS FOR RESERVES		0	0	0	0	
TOTAL REQUIREMENTS		5,274	5,013	21,057	21,057	

5823F/16 (Modified)

SUBMITTED BY: Eric Manley
TITLE: Secretary

\$ 763 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2490, 2480, 2495, & 2483

DEPT. # 730 2490, 2480, 2495, & 2

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	1,303,488	1,359,271	1,305,988	1,305,988	F-2490
4110200 Current Supplemental Property Tax (Note H)	24,686	37,030	30,000	30,000	F-2490
4110300 Current Unsecured Property Tax	74,337	81,673	100,000	100,000	F-2490
4110500 Prior Secured Property Tax	0	1,655	0	0	F-2490
4110700 Prior Unsecured Property Tax	3,176	3,657	3,175	3,175	F-2490
4130500 Miscellaneous Taxes	2,946	2,609	13,093	13,093	F-2490
4410101 Interest	72,976	67,170	72,000	72,000	F-2490
4515200 Homeowners Property Tax Relief	37,119	37,535	37,000	37,000	F-2490
4530106 R.D.A. - Aid From Other Govt's	248,436	0	635,000	635,000	F-2490
4600001 Charges For Current Services	1,328,531	1,480,530	1,778,855	1,778,855	F-2490
4700001 Miscellaneous Revenue	58,818	326,594	89,000	89,000	F-2490
4712531 Reimb of Prior Year Exp	0	3,881	0	0	
4410101 Impact/Development Fund - Interest	22,568	18,773	13,000	13,000	F- 2480
4600001 Impact/Development Fund - Fees	112,995	57,072	102,222	102,222	F- 2480
4410101 Oakway Park - Interest	1,152	3,866	1,500	1,500	F -2495
4600001 Oakway Park - Assessments / Charges for Services	56,518	56,730	60,000	60,000	F -2495
4410101 Prop. 12 Bond Act Fund - Interest		n/a	0	0	F-2483
4516250 Prop. 12 Bond Act Fund - Aid from Other Governments		n/a	550,719	550,719	F-2483
TOTAL REVENUE	3,347,746	3,538,046	4,791,552	4,791,552	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	1,189,417	1,386,778	1,692,265	928,663	SEE NOTE
TOTAL FINANCING AVAILABLE	4,537,163	4,924,824	6,483,817	5,720,215	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	1,844,526	1,859,019	2,580,815	2,580,815	See Note A
520 Services and Supplies	903,269	1,006,523	1,424,735	1,424,735	See Note B
552 Contributions to Other Agencies	4,455	5,005	7,508	7,508	F - 2490
553 Principal Repayment (Loans)	16,267	0	47,651	47,651	See Note C
555 Interest Expense (Loans)	65,955	0	66,947	66,947	See Note D
560 Fixed Assets	240,913	337,012	1,362,519	1,362,519	See Note E
580 Appropriation for Contingencies	0	0	205,040	205,040	See Note F
Prior Period Adjustments (Based on Audit)					
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	3,075,385	3,207,559	5,695,215	5,695,215	
CHANGE IN PROVISIONS FOR RESERVES	75,000	25,000	25,000	25,000	See Note G
TOTAL REQUIREMENTS	3,150,385	3,232,559	5,720,215	5,720,215	

5823F/16 (Modified)

SUBMITTED BY: Mary Cahill, General Manager

Note A - (F-2490 \$ 1,859,019 // F-2495 \$ _____)

Note E - 337,012

Note B - (F-2490 \$ 1,006,523 // F-2495 \$ _____ // F-2480 \$ _____)

Note F - (F-2490 \$ _____ // F-2480 \$ _____)

Note C - (F-2495 \$ 0 // F-2480 \$ _____)

Note G - (F-2490 \$ _____)

Note D - (F-2495 \$ 0 // F-2480 \$ _____)

Note H - 99/2000 includes \$ 17,841 in RDA "Cap".

Note J - \$ 763,602 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2530 , F - 2532 , & F - 2533

DEPT. # 730 2530, 2532, 2533

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	187,810	187,449	190,100	190,100	F - 2530
4110200	Current Supplemental Property Tax	2,716	3,358	3,000	3,000	F - 2530
4110300	Current Unsecured Property Tax	10,105	10,696	10,000	10,000	F - 2530
4110500	Prior Secured Property Tax	0	172	0	0	F - 2530
4110700	Prior Unsecured Property Tax	360	395	0	0	F - 2530
4130500	Miscellaneous Taxes	183	67	200	200	F - 2530
4410101	Interest	19,541	16,781	20,000	20,000	F - 2530
4515200	Homeowners Property Tax Relief	5,566	5,550	5,600	5,600	F - 2530
4600001	Charges For Current Services	160,960	184,835	171,860	171,860	F - 2530
4700001	Miscellaneous Revenue	18,060	1,481	4,000	4,000	F - 2530
4712531	Reimb of Prior Year Expense	0	100			F - 2530
4410101	Impact/Development Fund - Interest	5,886	10,065	5,000	5,000	F - 2532
4600001	Impact/Development Fund - Fees	80,482	0	80,000	80,000	F - 2532
4700001	Misc Rev - CSA/Spec Dist.	0	126,050	0	0	F - 2532
4410101	Prop. 12 Bond Act Fund - Interest	n/a	0	4,000	4,000	F - 2533
4516250	Prop. 12 Bond Act Fund - Aid from Other Governments	n/a	0	77,000	77,000	F - 2533
	Anticipated RZB Grant			73,150	73,150	
	Prop 40			226,000	226,000	
	Interest			4,000	4,000	
TOTAL REVENUE		491,669	546,999	873,910	873,910	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		230,210	336,578	476,947	446,711	SEE NOTE
TOTAL FINANCING AVAILABLE		721,879	883,577	1,350,857	1,320,621	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits	243,121	272,814	352,733	352,733	F - 2530
520	Services and Supplies	130,991	116,460	272,126	272,126	F - 2530
560	Fixed Assets - Rec. operations	8,756	7,370	280,500	280,500	F - 2530
560	Fixed Assets - Impact fees	2,433	9,986	363,112	363,112	F - 2532
560	Fixed Assets - Prop. 12 Funds	n/a	0	81,000	81,000	F - 2533
580	Appropriation for Contingencies	0	0	15,000	15,000	F - 2530
TOTAL (EXPENDITURE) APPROPRIATIONS		385,301	406,630	1,364,471	1,364,471	
CHANGE IN PROVISIONS FOR RESERVES		0	0	(43,850)	(43,850)	
TOTAL REQUIREMENTS		385,301	406,630	1,320,621	1,320,621	

5823F/16 (Modified)

SUBMITTED BY: James Brinson
TITLE: Manager

\$ 30,236 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2600, 2640, 2660, & 2670

DEPT. # 730 2600,40, 60, & 70

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	770,038	768,440	763,000	763,000	F - 2600
4110200 Current Supplemental Property Tax	14,575	20,184	14,000	14,000	F - 2600
4110300 Current Unsecured Property Tax	39,743	42,318	40,000	40,000	F - 2600
4110500 Prior Secured Property Tax	0	703	0	0	F - 2600
4110700 Prior Unsecured Property Tax	1,446	1,603	1,600	1,600	F - 2600
4130500 Miscellaneous Taxes	19,994	19,590	20,000	20,000	F - 2600
4410101 Interest	11,913	3,645	1,000	1,000	F - 2600
4515200 Homeowners Property Tax Relief	21,638	21,665	21,600	21,600	F - 2600
4600001 Charges For Current Services	183,891	213,494	203,000	203,000	F - 2600
4700001 Miscellaneous Revenue	36,407	25,741	28,171	28,171	F - 2600
4712531 Reimb of Prior Year Exp	0	170			
4410101 Interest (Flood Damage)	2,474	1,880			F - 2630
4500001 Aid From Other Gov'ts (Flood Damage)	0	0			F - 2630
4410101 Interest (Bedrock Tennis Courts)	147	129			F - 2640
4700001 Miscellaneous Revenue (Bedrock Tennis Courts)	0	0			F - 2640
4500001 Aid From Other Gov'ts (River Bend Park)	0	0	70,900	70,900	F - 2660
4700001 Miscellaneous Rev CSA/Spec Dist	0	350			F - 2660
4410101 Interest (Prop. 12 - Per Capita Grant)	0	389			F - 2670
4500001 Gov Aid to CSA/Spec Dist	0	68,000			F - 2670
4516250 Aid From Other Gov'ts (Prop. 12 - Per Capita Grant)	0	0	340,245	340,245	F - 2670
4500001 Aid From Other Gov'ts (F&G/WCB Grant - Water Conserv n/a		250,000			F - 2680
Miscellaneous Fund Adjustmts and Transfers					
TOTAL REVENUE	1,102,266	1,438,301	1,503,516	1,503,516	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	146,328	110,074	(90,267)	82,080	SEE NOTE
TOTAL FINANCING AVAILABLE	1,248,594	1,548,375	1,413,249	1,585,596	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	724,209	752,838	734,521	734,521	F - 2600
520 Services and Supplies	390,813	489,698	379,868	379,868	F - 2600
552 Contributions to Other Agencies	4,455	10,844	5,011	5,011	F - 2600
558 Taxes & Assessments	405	1,087	1,100	1,100	F - 2600
560 Fixed Assets	48,733	88,486	10,000	10,000	F - 2600
580 Appropriation for Contingencies	0	0	130,000	130,000	F - 2600
591 Rebates & Refunds	0	3,730	0	0	F - 2600
Prior Period Adjustment OR (591) Rebates & Refunds	(95)				
520 Services and Supplies (Flood Damage)	0	24,852	7,564	7,564	F - 2630
560 Fixed Assets (Bedrock Tennis Courts)	0	0	2,596	2,596	F - 2640
560 Fixed Assets (Nelson Park Addition)	0	0	4	4	F - 2650
560 Fixed Assets (River Bend Park)	0	0	70,900	70,900	F - 2660
520 Services and Supplies (Prop. 12 - Per Capita Bond)	0	0	30,000	30,000	F - 2670
560 Fixed Assets (Prop. 12 - Per Capita Bond)	0	67,107	310,245	310,245	F - 2670
560 Fixed Assets (F&G/WCB Grant - Water Conservation Boa n/a		250,000	3,787	3,787	F - 2680
TOTAL (EXPENDITURE) APPROPRIATIONS	1,168,520	1,688,642	1,685,596	1,685,596	
CHANGE IN PROVISIONS FOR RESERVES	(30,000)	(50,000)	(100,000)	(100,000)	F - 2600
TOTAL REQUIREMENTS	1,138,520	1,638,642	1,585,596	1,585,596	

5823F/16 (Modified)

SUBMITTED BY: Scott Lawrence
TITLE: General Manager

\$ (172,347) unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2510, 2514, 2517, & 2518

DEPT. # 730 2510, 2514, 2517, & 2518

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	752,173	769,475	763,456	763,456	F - 2510
4110200 Current Supplemental Property Tax	11,052	13,793	8,500	8,500	F - 2510
4110300 Current Unsecured Property Tax	41,252	44,383	38,000	38,000	F - 2510
4110500 Prior Secured Property Tax	0	716	0	0	F - 2510
4110700 Prior Unsecured Property Tax	1,459	1,612	0	0	F - 2510
4130500 Miscellaneous Taxes	5,797	5,196	5,000	5,000	F - 2510
440001 Int & Rent-CSA/Spec Dist	0	2,275	0	0	F - 2510
4410101 Interest	74,221	63,874	52,000	52,000	F - 2510
4515200 Homeowners Property Tax Relief	22,722	23,029	22,000	22,000	F - 2510
4600001 Charges For Current Services	289,572	292,477	287,294	287,294	F - 2510
4700001 Miscellaneous Revenue	8,306	3,400	7,500	7,500	F - 2510
4712531 Reimb for Prior Year Exp	0	87	0	0	F - 2510
Town of Paradise-Z-Berg Harris/Grant			60,000	60,000	
4700001 Donations	31,118	431			F - 2514
4410101 Impact/Development Fund - Interest	705	579			F - 2517
4600001 Impact/Development Fund - Fees	1,212	0			F - 2517
4700001 Misc Rev - CSA & Spec Dist	0	2,159			F - 2517
4410101 Prop. 12 Bond Act Fund - Interest		0			F-2518
4516250 Prop. 12 Bond Act Fund - Aid from Other Governments		0			F-2518
Transfer to Grosso Endowment Fund		(30,000)			
TOTAL REVENUE	1,239,589	1,193,486	1,243,750	1,243,750	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	1,014,464	1,089,408	1,204,555	1,305,197	SEE NOTE
TOTAL FINANCING AVAILABLE	2,254,053	2,282,894	2,448,305	2,548,947	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	725,481	742,170	903,251	903,251	F - 2510
520 Services and Supplies	245,202	282,413	349,321	349,321	F - 2510
552 Contributions to Other Agencies	18,340	6,011	5,100	5,100	F - 2510
553 Principle Repayment (Loans)	0	0	0	0	F - 2510
555 Interest Expenses (Loans)	0	0	0	0	F - 2510
560 Fixed Assets	173,028	44,337	433,000	433,000	F - 2510
580 Appropriation for Contingencies	0	0	75,000	75,000	F - 2510
560 Fixed Assets - Donation Account	219	891	10,000	10,000	F - 2514
560 Fixed Assets - Impact Fees	2,400	2,517	10,000	10,000	F - 2517
560 Fixed Assets - Prop. 12 Grant	0	0	365,782	365,782	F - 2518
Prior Period Adjustment	(25)				
TOTAL (EXPENDITURE) APPROPRIATIONS	1,164,645	1,078,339	2,151,454	2,151,454	
CHANGE IN PROVISIONS FOR RESERVES	0	0	397,493	397,493	F - 2510
TOTAL REQUIREMENTS	1,164,645	1,078,339	2,548,947	2,548,947	

5823F/16 (Modified)

SUBMITTED BY: Mike Trinca
TITLE: Manager

\$ (100,642) unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2590

DEPT. # 730 2590

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4410101 Interest	3,670	3,193			
4500001 Aid From Other Governments	0	0	No Budget Submitted		
4600001 Charges For Current Services	0	0			
4700001 Miscellaneous Revenue	0	0			
TOTAL REVENUE	3,670	3,193	0	0	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	46,467	48,157	51,350	8,000	SEE NOTE
TOTAL FINANCING AVAILABLE	50,137	51,350	51,350	8,000	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
520 Services and Supplies	1,980	0	No Budget Submitted		
TOTAL (EXPENDITURE) APPROPRIATIONS	1,980	0	0	0	
CHANGE IN PROVISIONS FOR RESERVES	0	0	8,000	8,000	
TOTAL REQUIREMENTS	1,980	0	8,000	8,000	

5823F/16 (Modified)

SUBMITTED BY: Gerald Mattson
TITLE: Director

\$ 43,350 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

COUNTY OF BUTTE
BUTTE CREEK DRAINAGE DISTRICT - BUDGET DETAIL

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2010

DEPT. # 730 2010

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	5,161	5,362	5,400	5,400	
4110200 Current Supplemental Property Tax	69	105	75	75	
4110300 Current Unsecured Property Tax	264	302	250	250	
4110500 Prior Secured Property Tax	0	4			
4110700 Prior Unsecured Property Tax	31	8			
4130500 Miscellaneous Taxes	4	1			
4410101 Interest	6,822	6,110	5,000	5,000	
4515200 Homeowners Property Tax Relief	143	141	100	100	
4700001 Miscellaneous Revenue	0	0			
<p><i>Butte Creek Drainage District is a bi-county district. Approx. 70% of the tax revenue comes from Butte County Approx. 30% of the tax revenue comes from Glenn County</i></p>					
Please note that the "negative" fund balance shown below is shown only to present a balanced budget. Actual available fund balance is shown in lower left corner of page.					
TOTAL REVENUE	12,494	12,033	10,825	10,825	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	113,341	121,882	129,875	(2,825)	SEE NOTE
TOTAL FINANCING AVAILABLE	125,835	133,915	140,700	8,000	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
520 Services and Supplies	3,953	4,040	8,000	8,000	
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	3,953	4,040	8,000	8,000	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	3,953	4,040	8,000	8,000	

5823F/16 (Modified)

SUBMITTED BY: _____, Western Canal Water District
TITLE: Manager & Secretary

\$ 132,700 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

COUNTY OF BUTTE
DRAINAGE DISTRICT # 1 - BUDGET DETAIL

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2030

DEPT. # 730 2030

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	11,315	11,381	11,830	11,830	
4110200	Current Supplemental Property Tax	170	211	200	200	
4110300	Current Unsecured Property Tax	639	670	670	670	
4110500	Prior Secured Property Tax	0	11	0	0	
4110700	Prior Unsecured Property Tax	22	25	20	20	
4130500	Miscellaneous Taxes	12	4	10	10	
4410101	Interest - County Treasury	5,295	5,600	5,000	5,000	
4515200	Homeowners Property Tax Relief	352	348	370	370	
4600001	Charges For Current Services	64,510	75,149	64,700	64,700	
4700001	Miscellaneous Revenue	0	0	0	0	
4712531	Reimb for Prior Year Exp	0	2,000			
<i>Subtotal Per County Reports</i>		82,315	95,399	82,800	82,800	
Adjustments Required to Provide Actual Revenue Amounts -- Per District's CPA Information						
Interest - Outside Investments		No Actual Figures	No Actual Figures			Outside Acct
Miscellaneous Revenue - Outside Account						Outside Acct
Loan From Outside Source		Available from the District	Available from the District			
Prior Period Adj. - Additional Outside Revenues						
				Please note that the "negative" fund balance shown below is shown only to present a balanced budget. Actual available fund balance is shown in lower left corner of page.		
TOTAL REVENUE		82,315	95,399	82,800	82,800	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		104,663	97,943	145,865	(575)	SEE NOTE
TOTAL FINANCING AVAILABLE		186,978	193,342	228,665	82,225	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits	0	0			
520	Services and Supplies	89,035	47,477	72,000	72,000	
553	Principal Repayments (Loans)		0	10,000	10,000	
555	Interest Expense (Loans)		0	225	225	
560	Fixed Assets	0	0			
<i>Subtotal Per County Reports</i>		89,035	47,477	82,225	82,225	
Prior Period Adjustment (Time Expired Checks)						
Adjustments Required to Provide Actual Expenditure Amounts -- Per District's CPA Information						
Services and Supplies - Outside Account		No Actual Figures Were Supplied by the District	No Actual Figures Were Supplied by the District			Outside Acct
Fixed Assets - Outside Account						Outside Acct
TOTAL (EXPENDITURE) APPROPRIATIONS		89,035	47,477	82,225	82,225	
CHANGE IN PROVISIONS FOR RESERVES		0	0	0	0	
TOTAL REQUIREMENTS		89,035	47,477	82,225	82,225	

5823F/16 (Modified)

SUBMITTED BY: Alice Millington & Michail L. Hinz
TITLE: Secretary District C.P.A.

\$ 146,440 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14. Some of the District's funds reflected above are being held by the District in bank accounts outside the County Treasury.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2040

DEPT. # 730 2040

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	950	976	900	900	
4110200 Current Supplemental Property Tax	14	18	10	10	
4110300 Current Unsecured Property Tax	53	58	50	50	
4110500 Prior Secured Property Tax	0	1			
4110700 Prior Unsecured Property Tax	2	2			
4130500 Miscellaneous Taxes	1	0	2,832	2,832	
4410101 Interest - County Treasury	244	208	300	300	
4515200 Homeowners Property Tax Relief	29	30	29	29	
4600001 Charges For Current Services	0	0			
TOTAL REVENUE	1,293	1,293	4,121	4,121	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	4,179	4,017	3,851	(1,121)	SEE NOTE
TOTAL FINANCING AVAILABLE	5,472	5,310	7,972	3,000	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
520 Services and Supplies	1,455	1,459	3,000	3,000	
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	1,455	1,459	3,000	3,000	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	1,455	1,459	3,000	3,000	

5823F/16 (Modified)

SUBMITTED BY: _____, Western Canal Water District
TITLE: Secretary & Manager

\$ 4,972 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2050

DEPT. # 730 2050

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100 Current Secured Property Tax	57,393	58,335	60,000	60,000	
4110200 Current Supplemental Property Tax	846	1,065	500	500	
4110300 Current Unsecured Property Tax	3,198	3,407	2,500	2,500	
4110500 Prior Secured Property Tax	0	55	0	0	
4110700 Prior Unsecured Property Tax	110	125	0	0	
4130500 Miscellaneous Taxes	58	21	0	0	
4410101 Interest - County Treasury	7,274	6,455	4,000	4,000	
4515200 Homeowners Property Tax Relief	1,762	1,768	1,500	1,500	
4600001 Charges For Current Services	93,356	119,323	119,500	119,500	
4700001 Miscellaneous Revenue	418	16,516	2,000	2,000	
TOTAL REVENUE	164,415	207,070	190,000	190,000	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	152,576	134,779	176,352	(15,000)	SEE NOTE
TOTAL FINANCING AVAILABLE	316,991	341,849	366,352	175,000	

Please note that the "negative" fund balance shown below is shown only to present a balanced budget. Actual available fund balance is shown in lower left corner of page.

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	101,953	83,854	110,000	110,000	
520 Services and Supplies	80,259	68,643	65,000	65,000	
560 Fixed Assets	0	13,000	0	0	
TOTAL (EXPENDITURE) APPROPRIATIONS	182,212	165,497	175,000	175,000	
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	182,212	165,497	175,000	175,000	

5823F/16 (Modified)

SUBMITTED BY: John A. Marta
TITLE: Ass't. Secretary

\$ 191,352 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2070

DEPT. # 730 2070

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	9,907	9,899	9,500	9,500	
4110200	Current Supplemental Property Tax	134	168	100	100	
4110300	Current Unsecured Property Tax	506	531	400	400	
4110500	Prior Secured Property Tax	0	9	0	0	
4110700	Prior Unsecured Property Tax	17	20	10	10	
4130500	Miscellaneous Taxes	9	3	0	0	
4410101	Interest - County Treasury	739	648	600	600	
4515200	Homeowners Property Tax Relief	278	275	285	285	
4700001	Miscellaneous Revenue	20	0	105	105	
TOTAL REVENUE		11,610	11,553	11,000	11,000	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		8,539	9,145	7,361	8,000	SEE NOTE
TOTAL		20,149	20,698	18,361	19,000	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits	0	0	1,000	1,000	
520	Services and Supplies	11,004	13,337	18,000	18,000	
560	Fixed Assets	0	0			
TOTAL (EXPENDITURE) APPROPRIATIONS		11,004	13,337	19,000	19,000	
CHANGE IN PROVISIONS FOR RESERVES		0	0	0	0	
TOTAL REQUIREMENTS		11,004	13,337	19,000	19,000	

5823F/16 (Modified)

SUBMITTED BY: William H. Baber, III
TITLE: Attorney

\$ (639) unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2100

DEPT. # 730 2100

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)		ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4110100	Current Secured Property Tax	41,428	43,361	42,000	42,000	
4110200	Current Supplemental Property Tax	593	768	500	500	
4110300	Current Unsecured Property Tax	2,272	2,518	2,200	2,200	
4110500	Prior Secured Property Tax	0	41	0	0	
4110700	Prior Unsecured Property Tax	76	89	75	75	
4130500	Miscellaneous Taxes	273	264	150	150	
4400001	Land Rental/Gas Lease/Hunting Rights	0	0	107,000	107,000	
4410101	Interest - County Treasury	4,449	2,997	2,000	2,000	
4515200	Homeowners Property Tax Relief	1,251	1,307	1,200	1,200	
4600001	Charges For Current Services	0	0	0	0	
4700001	Miscellaneous Revenue	119,734	135,285	20,000	20,000	
<i>Subtotal Per County Reports</i>		170,076	186,630	175,125	175,125	
	Land Rental/Gas Lease/Hunting Rights	87,000				Outside Acct
	Interest - Outside Investments					Outside Acct
	Charges For Current Services					Outside Acct
	Miscellaneous Revenue	(87,000)				Outside Acct
	Adjustments Required In this Budget to Provide Combined Fund Balance per District Information	(5,847)				Outside Acct
TOTAL REVENUE		164,229	186,630	175,125	175,125	
FUND BALANCE AVAILABLE TO FUND OPERATIONS		111,850	85,534	70,887	47,564	SEE NOTES
TOTAL		276,079	272,164	246,012	222,689	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)		ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510	Salaries and Employee Benefits	129,890	130,461	125,000	125,000	
520	Services and Supplies	66,805	53,960	75,700	75,700	
560	Fixed Assets	0	0	1,744	1,744	
580	Appropriation for Contingencies	0	0	20,245	20,245	
<i>Subtotal Per County Reports</i>		196,695	184,421	222,689	222,689	
	Salaries and Employee Benefits	(11,856)				Outside Acct
	Services and Supplies	(1,268)				Outside Acct
	Fixed Assets	6,974				Outside Acct
TOTAL (EXPENDITURE) APPROPRIATIONS		190,545	184,421	222,689	222,689	
CHANGE IN PROVISIONS FOR RESERVES		0	0	0	0	
TOTAL REQUIREMENTS		190,545	184,421	222,689	222,689	

5823F/16 (Modified)

Maxine Farrar Maxine Farrar

TITLE: Secretary

\$ 23,323 Note 1 - Fund balance available reflects only those funds held in the County Treasury. Information regarding funds, revenues or expenditures outside of the County Treasury is maintained by the District

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2120

DEPT. # 730 2120

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4410101 Interest	404	140	No Budget Submitted		
4500001 Aid From Other Governments	0	0			
4600001 Charges For Current Services	0	0			
4700001 Miscellaneous Revenue	5,341	0			
TOTAL REVENUE	5,745	140	0	0	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	8,489	3,191	2,253	0	
TOTAL	14,234	3,331	2,253	0	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
520 Services and Supplies	11,043	1,078	No Budget Submitted		
TOTAL (EXPENDITURE) APPROPRIATIONS	11,043	1,078			
CHANGE IN PROVISIONS FOR RESERVES	0	0	0	0	
TOTAL REQUIREMENTS	11,043	1,078	0	0	

5823F/16 (Modified)

SUBMITTED BY: William H. Baber, III
TITLE: Attorney & Secretary for the District

\$ 2,253 unappropriated available financing is not reflected on the approved budget, but is shown as "designations" on Schedule 14.

BUDGET FOR FISCAL YEAR 2002 - 2003

FUNDS: F - 2080

DEPT. # 730 2080

NO VOTER APPROVED DEBT REQUIRING A TAX RATE

SOURCE OF FINANCING -- SUMMARIZATION BY SOURCE (1)	ACTUAL 2000-2001 (2)	ACTUAL 2001-2002 (3)	REQUESTED 2002-2003 (4)	APPROVED 2002-2003 (5)	FUND TYPE IF NOT GENERAL (6)
4410101 Interest	0	745			
4500001 Aid From Other Governments	0	0			
4600001 Charges For Current Services	37,009	40,033	8,791	8,791	
4700001 Miscellaneous Revenue	0	3,440			
This is a new Special District formed by the Board of Supervisors in 1999 - 2000 so there is no prior history.					
Board Resolution					
		date			
Formation Petition		6/22/99			
Call for Election		6/22/99			
Assessment Vote		8/24/99			
Appointment of Board of Directors		8/24/99			
Fund balance information, receipts and expenditures shown for FY 1999-2000 & 2000/01 represent activity in a bank account OUTSIDE the County Treasury as provided by District's Attorney.					
TOTAL REVENUE	37,009	44,218	8,791	8,791	
FUND BALANCE AVAILABLE TO FUND OPERATIONS	12,642	5,351	27,504	33,209	
TOTAL	49,651	49,569	36,295	42,000	

SUMMARY OF FINANCING REQUIREMENTS

FINANCING REQUIREMENTS -- SUMMARY BY OBJECT CLASS (7)	ACTUAL 2000-2001 (8)	ACTUAL 2001-2002 (9)	REQUESTED 2002-2003 (10)	APPROVED 2002-2003 (11)	FUND TYPE IF NOT GENERAL (12)
510 Salaries and Employee Benefits	0	0			
520 Services and Supplies	44,300	22,065	12,000	12,000	
552 Contributions to Other Agencies	0	0			
553 Principal Repayment (Loans)	0	0			
555 Interest Expense (Loans)	0	0			
560 Fixed Assets	0	0			
580 Appropriation for Contingencies	0	0			
This is a new Special District formed by the Board of Supervisors in 1999 - 2000 so there is no earlier history.					
Prior Period Adjustment (Time Expired Checks)					
TOTAL (EXPENDITURE) APPROPRIATIONS	44,300	22,065	12,000	12,000	
CHANGE IN PROVISIONS FOR RESERVES	0	0	30,000	30,000	
TOTAL REQUIREMENTS	44,300	22,065	42,000	42,000	

5823F/16 (Modified)

SUBMITTED BY: Richard Wright
TITLE: Treasurer, SRRD

\$ (5,705) This is the difference between the \$5351 shown above as the available fund balance as of 6/30/01 and a deposit of \$8791 made on 5/2/02 (see ATR No. 43674). This is a deposit of money Sacramento River Reclamation was holding in an outside account.