



**Butte County Administration**

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*Members of the Board*

*Bill Connelly | Debra Lucero | Tami Ritter | Tod Kimmelshue | Doug Teeter*

**Audit Committee Meeting Agenda**

Time: May 3, 2022 at 2:00 pm

Place: Virtual via Zoom – By phone or online (see below)

Committee: Debra Lucero – Chair

Andy Pickett – Vice Chair/Secretary

Graciela Gutierrez - Auditor Controller

Troy Kidd –Treasurer - Tax Collector

Matthew Michaelis - Deputy Chief Administrative Officer

- I. Consider resolution regarding extension of holding meetings via teleconference per AB 361
- II. Review and approve minutes from the December 7, 2021 Audit Committee meeting
- III. Report on 2021 CAFR – Rich Gonzalez, CliftonLarsonAllen
- IV. Report on Single Audit Reports – Rich Gonzalez, CliftonLarsonAllen
- V. Public comment

***Coronavirus (COVID-19) Advisory Notice:***

The health and safety of Butte County residents, community members, public officials and employees is important to the Audit Committee.

Pursuant to current State Public Health directives to shelter-in-place and practice social distancing, and as authorized by Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the Audit Committee Meeting will be held via Zoom.

Members of the public are encouraged to participate remotely from a safe location by attending the Audit Committee meeting online via Zoom or by phone.

**Donovan Rhinehart is inviting you to a scheduled Zoom meeting.**

**Topic: Audit Committee Meeting**

**Time: May 3, 2022 02:00 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://buttecounty-net.zoom.us/j/84334544394?pwd=WkxRdmV1bjdJM3VTS25zU0QxTE0wQT09>**

**Meeting ID: 843 3454 4394**

**Passcode: 130343**

**One tap mobile**

**+12532158782,,84334544394#,,,,\*130343# US (Tacoma)**

**+13462487799,,84334544394#,,,,\*130343# US (Houston)**

**Dial by your location**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 720 707 2699 US (Denver)**

**+1 301 715 8592 US (Washington DC)**

**+1 312 626 6799 US (Chicago)**

**+1 646 558 8656 US (New York)**

**Meeting ID: 843 3454 4394**

**Passcode: 130343**

**Find your local number: <https://buttecounty-net.zoom.us/u/kenAvLZShZ>**

**RESOLUTION OF THE BUTTE COUNTY AUDIT COMMITTEE AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BUTTE COUNTY AUDIT COMMITTEE FOR THE PERIOD OF May 3, 2022 – June 2, 2022 PURSUANT TO THE RALPH M. BROWN ACT**

**WHEREAS**, all meetings of the Butte County Audit Committee and its legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov’t Code section 54950 et seq.), so that any member of the public may attend, participate and view the legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and requirements; and

**WHEREAS**, Government Code section 54953(e) requirements include but are not limited to (1) the existence of a state of emergency declared by the Governor pursuant to Government Code section 8625 and (2) State or local officials have imposed or recommended measures to promote social distancing; and

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic and as of the date of this Resolution, the proclaimed state of emergency remains in effect; and

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended and modified the teleconferencing requirements under the Brown Act (California Government Code Section 54950 *et seq.*) to allow local legislative bodies to hold public meetings via teleconference; and

**WHEREAS**, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended the provisions of N-29-20 concerning the conduct of public meetings through September 30, 2021, and the Governor subsequently signed legislation revising Brown Act requirements for teleconferenced public meetings (Assembly Bill 361, referred to hereinafter as “AB 361”); and

**WHEREAS**, to preserve public health and safety, the State Public Health Officer has issued various orders and guidance regarding COVID-19 prevention measures, which include references and a statement of support for social distancing recommendations (see Guidance for Use of Face Coverings (updated July 28, 2021) and COVID-19 Public Health Recommendations for Fully Vaccinated People (dated August 24, 2021)); and

**WHEREAS**, the California Department of Industrial Relations has issued COVID-19 Prevention regulations in Title 8 of the California Code of Regulations (Section 3205 et seq.) which requires employers to (1) have a written COVID-19 prevention program including employee training that promotes physical distancing as an infection prevention measure and (2) consider implementing physical distancing where feasible as a response to COVID-19 outbreaks; and

**WHEREAS**, based on the foregoing, the Butte County Audit Committee finds that (1) the Governor’s Proclaimed State of Emergency as a result of the COVID-19 pandemic is currently in effect and has not been terminated and (2) State officials have imposed or recommended measures to promote social distancing; and

**WHEREAS**, the Butte County Audit Committee has considered the circumstances of the state of emergency, including all information related to this matter, the associated staff report; and

**WHEREAS**, in light of the foregoing, the Butte County Audit Committee desires to continue to have the flexibility to meet via tele/video conference and the Butte County Audit Committee finds that it and its legislative bodies shall be permitted to conduct their meetings by teleconferencing without compliance with Government Code section 54953(b)(3) pursuant to section 54953(e), and such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed by section 54953(e)(2).

**NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED** by the Butte County Audit Committee as follows:

1. The facts set forth in the above recitals are true and correct and incorporated into this resolution by reference;

2. As a result of the continuing COVID-19 state of emergency declared by Governor Newsom, State officials continue to impose or recommend measures to promote social distancing based on the State Public Health Officer's guidance and recommendations supporting social distancing and the Department of Industrial Relations' issuance of COVID-19 Prevention regulations through Title 8 of the California Code of Regulations, section 3205 et seq. promoting social distancing in the workplace.

3. Under the present circumstances, the Butte County Audit Committee and any of its legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

4. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 2, 2022 or (ii) such time the Butte County Audit Committee adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which its legislative bodies may continue to teleconference without compliance with Section 54953(b)(3).

**PASSED AND ADOPTED** by the Butte County Audit Committee this 3rd day of May, 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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**Debra Lucero, Chair**  
**Butte County Audit Committee**

**ATTEST:**

By: \_\_\_\_\_  
**Andy Pickett, Vice Chair/Secretary**  
**Butte County Audit Committee**