



Butte County Department of Development Services
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Main Phone (530) 552-3700 Fax (530) 538-7785
www.buttecounty.net/dds

FORM NO

DBP-61

Limited Agricultural Buildings - Plan Submittal Checklist

Purpose

This handout summarizes the requirements for a complete plan review submittal for a new limited agricultural building. Current code regulations and local ordinances require building permits when buildings are constructed, altered, or improved. The following guideline shall be reviewed before commencing any work.

Permits Required

Limited Agricultural Buildings are defined as follows: "A structure designed and constructed to house farm implements, hay, grain, poultry, livestock, or other horticultural products. This structure shall not be a place of human habitation or a place of employment where agricultural products are processed, treated, or packaged, nor shall it be a place used by the public" And which are one of the following types of buildings:

1. Livestock shelters or buildings, including shade structures and milking barns.
2. Poultry buildings or shelters.
3. Barns. (A detached farm building used for the storage of harvested crops, farm products, feed, machines, or farm equipment and/or agriculture vehicles.)
4. Storage of equipment and machinery used exclusively in agriculture.
5. Horticultural structures, including detached production greenhouses and crop protection shelters.
6. Sheds. (A detached single-story building with one or more sides enclosed, used for shelter or storage.)
7. Grain silos.
8. Stables.

NOTE: The limited agricultural building permit does not apply to areas in the flood hazard zones, or in zones that do not allow for agricultural land use.

Additional Agency Approvals

Planning

Contact the **Planning Division** at (530)552-3701 for land use and setbacks prior to submittal of plans.

If located in **City of Gridley**, contact the City Planning Department at (530) 846-3631

If located in **City of Biggs**, contact the City Planning Department at (530) 868-5447

Environmental Health

Contact the Environmental Health Department for septic or well requirements at (530) 552-3880 or stop by their office located at **202 Mira Loma Dr., Oroville CA 95965**.

Public Works

Contact the **Public Works Department** for requirements at (530) 538-7681 for new construction or additions.

Butte County Fire

Contact **Butte County Fire** for requirements at (530) 538-6320 for new construction.

Plan Submittal for Construction

Quantity

Complete plans and documents can be submitted directly to the Building Division counter or by email to dsbuilding@buttecounty.net.

- If submitting digital plans, only one set of the following is required.
- Three (3) complete sets of plans. At least two sets must be signed by the designer or stamped and signed by a licensed professional.
- Two (2) structural calculations sets, stamped and signed by the licensed professional (as applicable).
- Two (2) complete Special Inspection & Testing Agreement forms completed and signed by all parties (as applicable).
- Two (2) Title 24 energy reports signed by energy designer and owner (as applicable).
- Pre-Construction Debris Form.
- Complete Owners Declaration of Use Form [DBP-62](#)
- Complete permit application.
- Permit fee payment.

Minimum Plan Requirements

Size

Plans must be drawn to scale, fully dimensioned and legible on minimum 11 x 17-inch paper (e.g., site plan: 1/8-in = 1-ft, floor plan: 1/4-in = 1-ft) in a concise, detailed, and professional manner. Single line floor plans are **not** acceptable and will be rejected.

Plans can be prepared by anyone for residential structures of wood frame construction if the building is not more than two stories. If the structure does not follow conventional wood frame construction standards and has irregular design features, plans will be required to be prepared by a California licensed professional (architect or engineer).

Cover Sheet and / or Site Plan

- Job address / name and address of owner, contractor and contact person / address, phone number, title and registration of designer or design professional / description of work / applicable codes / type of construction / fire sprinkler system (yes or no) / sheet index / etc.
- Site plan identifying lot and building location / setback dimensions from new construction to all property lines and other existing buildings / location of easements and utilities / north arrow / etc.

Architectural Plans

- Floor plan identifying new and existing room uses / door and window schedule / etc.
- Details for stairs, handrails, guards, decks / occupancy separation elements and fire rating details (when applicable).
- Attic and under floor vent calculations (when applicable).
- Exterior elevations identifying construction materials / wall covering specifications and fire rating (if located on fire hazardous area) / maximum building height and fireplace height, etc.

Structural Plans

- Structural identification of floor framing / roof framing / wall framing / location of shear walls or brace walls and associated schedules.
- Foundation plan / new footing details / connection to existing foundation system / reinforcement. (as applicable)
- Manufactured truss calculations and truss layout plan. (as applicable)

Mechanical / Electrical / Plumbing Plans

- Mechanical Plans - identify all supply and return air registers / HVAC and AC equipment size, location, access (when applicable)
- Electrical Plans - identify size and location of main and sub-panels / electrical outlet receptacles, switches, light fixtures, and types (GFCI, WP, etc.).
- Plumbing Plans - identify size and location of piping / materials / gas piping calculations.

Title 24 Energy Compliance

- Mandatory forms completed and signed (when applicable)

Special Inspection & Testing Agreement

- Two (2) Special Inspection & Testing Agreement forms completed and signed prior to permit issuance (as applicable).

Note: The design professional of record (architect or engineer) may perform the required inspections in lieu of a Special Inspection Agency on a case-by-case basis.

Design Criteria

Butte County has adopted the following codes and amendments:

2022 California Residential Code
2022 California Building Code
2022 California Mechanical Code
2022 California Electrical Code
2022 California Plumbing Code
2022 California Fire Code
2022 California Energy Code
2022 California Green Building Standards Code
Title 25 - Limited Density Owner Built Rural Dwelling
Climate zone: 11 or 16. (Click [here](#) to check your climate zone).

For additional design criteria, see our *Design Criteria* handout at the following link:

<https://www.buttecounty.net/DocumentCenter/View/7553/DPC-05-Building-Design-Criteria---CBC-2022-PDF>

Plan Check Time

Refer to the following link for current plan check times: <https://www.buttecounty.net/252/Building>

Permit Issuance

The following will be required at time of permit issuance:

- Proof of current contractor's license / Worker's Compensation insurance (for contractors only).
- Outstanding building fee payment.

One set of approved plans will be returned to the applicant to be maintained at the job site until the final inspection has been made. The Building & Safety Division will keep a second set on file. The third set will be forwarded to the County's Assessor's Office. (If submitted digitally, a copy of the approved plans will be emailed to the applicant)

Questions

Contact the **Building Division** at (530) 552-3700 for inquiries on plan check and building fees.