

## Mission Statement

The members of the Butte County Sheriff's Office are committed to providing constitutional, ethical and professional service to the residents of Butte County. These "Core Values" guide the members of the Sheriff's Office as they work to fulfill our mission.

The mission of the Butte County Sheriff's Office is to protect and serve the residents of Butte County by providing vigorous, ethical, efficient law enforcement, and increasing public awareness of personal safety and security measures. In addition, the Sheriff's Office provides humane custody and care for those incarcerated in the Butte County Jail.

In order to accomplish the mission, the Sheriff's Office encourages employee professionalism through improved communications and by providing continuous and productive training. The Sheriff's Office is committed to providing a secure and comfortable work environment in which employees are encouraged to take pride in their work and strive for excellence. The Sheriff's Office realizes the importance of individual commitment and recognizes outstanding employee performance.

## Department Description

The Sheriff's Office serves all the residents of Butte County by providing a complex mix of public safety and public service functions. The Sheriff's Office provides around-the-clock first response law enforcement service to every region of the County. In addition to 24-hour policing, the department offers a full range of services as required by law such as coroner services, civil services, court security, and corrections. The Sheriff's Office consists of three distinct but interrelated divisions:

**Operations Division** – The Operations Division oversees the Sheriff's patrol, dispatch, investigative and coroner functions.

**Patrol:** The Sheriff's Office deploys teams of deputy sheriffs throughout the County to investigate criminal activity and engage in preventative patrols. The deputies respond to approximately 66,800 calls for service per year.

**Dispatch/Warrants:** The Sheriff's Dispatch Center receives approximately 218,100 calls per year of which approximately 30,400 are 9-1-1 emergency calls. The Warrants Unit averages approximately 3945 warrants per year with data entry into in-house, State and/or national databases.

**Investigations:** The detectives in the Felony Investigations Unit are responsible for conducting follow-up investigations of serious and complex criminal activity. Detectives assigned to the Impact Team monitor gang activity and investigate crimes associated with, or involving, criminal street gangs and violent criminals throughout Butte County. The Special Enforcement Unit (SEU) and Butte Interagency Narcotics Task Force (BINTF) are responsible for numerous counterdrug investigations.

**Coroner:** The coroner function of the Sheriff's Office involves the investigation of sudden and unexpected deaths, in order to determine the circumstance, cause and manner of those deaths. The coroner's office investigates approximately 860 coroner cases per year.

Other teams and units that are overseen by the Operations Division include the Designated Area Deputy (DAD) program, the Special Weapons and Tactics Team (SWAT), the Crisis

Negotiation Team (CNT), the Bomb Squad, the K-9 Program, the Marine Enforcement Unit, the Air Operations Unit, the Community Relations Unit, the School Resource Deputy program, Search and Rescue, the Sheriff's Team of Active Residents in Service (STARS), and a number of other volunteer programs.

**Corrections Division** – The Corrections Division oversees the operation of the 614-bed Butte County Jail and a number of community corrections programs. With an average daily population of 558 inmates, and annual bookings in excess of 13,000, the Butte County Jail is the largest county correctional facility north of Sacramento. Corrections Division staff supervise and care for inmates within the Jail by providing for their safety, security, and basic needs. The Corrections Division includes a number of specialized working groups and units. These include inmate support services (e.g. life-skills and healthy relationships classes, chaplains as well as drug and alcohol abuse counselors), the Jail Medical Unit, the Gang Unit, the Classification Unit, the Inmate Transportation and Extradition Unit, the Alternative Custody Supervision (ACS) program with its Day Reporting Center (DRC), the Pre-Trial Release Unit, and food preparation and laundry services.

The Sheriff's Office has worked diligently to meet the challenges imposed by 2011's AB 109 and 2014's "Safe Neighborhoods and Schools Act," more familiarly known as "Prop 47," by managing the inmate population in a manner that seeks to mitigate impacts on public safety. To that end, the Sheriff's Office continues operating innovative programs such as Alternative Custody Supervision/Day Reporting Center as well as an enhanced Pre-Trial Release Unit.

**Services Division** – The Services Division provides direct and indirect support services and staff to the Operations and the Corrections Divisions by administering the Background and Investigation Unit, the Training and Internal Affairs Unit, the Business Affairs Unit and the Property and Evidence Unit. In addition, the division includes the Civil, Records, and Court Security Unit.

**Civil Unit:** Manages court orders and handles processes such as restraining orders, evictions, wage garnishments, bank levies, summons, claims, real and personal property levies and sales, writs of possession, and keepers for business levies and seizures. The Civil Unit completes approximately 3,300 services each year, including over 650 levies and over 1,000 evictions. The Butte County Sheriff's Civil Unit processes, serves, and enforces court orders from all over California and the United States.

**Records Unit:** Maintains all of the crime and incident reports generated by the operations and corrections divisions. On average, the unit processes approximately 10,000 reports each year. The unit also processes all citizen concealed weapons (CCW) permit applications and maintains records pertaining to permit holders. On average, the unit processes approximately 2,400 CCW applications per year. Additionally, the unit issues all other permits and licenses for Sheriff's services, prepares and monitors alarm permits and billing, and provides fingerprinting services to the community at large. The Records Unit completes monthly criminal statistical reports and submits them to the State of California and is responsible for maintaining the files for approximately 400 sex offender registrants as well as making updates into the California Sex/Arson Registration system (CSAR).

**Court Security Unit:** Provides security to all Superior Courthouses within Butte County. Court security includes courthouse entrance weapons screening of all persons entering the

court building, custody of inmates awaiting court hearings, safety of all persons within the court building including judicial officers, court employees and members of the public.

### **Key Issues and Challenges**

Over the course of the past two years the members of the Butte County Sheriff's Office have been instrumental in the County's response to significant threats to public safety. First, in February 2017 the Sheriff's Office coordinated the evacuation of thousands of Butte County residents threatened by the potential failure of the Oroville Dam's Emergency Spillway. That evacuation impacted more than 180,000 people throughout the region.

Following the Spillway Incident, the Sheriff's Office coordinated evacuations and law enforcement response to the Wall Fire in the Bangor area, the Ponderosa Fire in the Feather Falls area, the Wind Complex fire in the LaPorte area, the Cherokee fire in the Table Mountain area, and the Honey Fire in the Butte Creek Canyon area. Those fires combined burned more than 16,000 acres and destroyed over 230 structures.

Then in 2018, the members of the Butte County Sheriff's Office were again called upon to lead the evacuation of an estimated 46,000 residents who were in the path of the Camp Fire. That fire, which has been described as the most destructive and deadly fire in the history of the State of California, burned more than 153,000 acres, destroyed more than 18,000 structures and took the lives of 85 people.

In the aftermath of the fire, the Sheriff's Office coordinated the effort to locate nearly 3,500 people who were missing and managed the security of evacuated areas for nearly six weeks. In addition, the Sheriff's Office coordinated the effort to search 18,000 locations for the remains of people who perished in the fire, ultimately locating the remains of 85 individuals.

Nearly every resource at the disposal of the Sheriff's Office was needed to respond to the Oroville Dam Spillway incident, the Wall Fire and the Camp Fire, and substantial resources were needed for the Ponderosa, Wind Complex, Cherokee, and Honey fires. Those incidents demonstrated that the Sheriff's Office must be prepared to deal with significant threats to public safety that are beyond the traditional threats of crime and day to day emergency situations. Any reduction in current operational capacity would significantly impact the Sheriff's ability to respond to the kinds of public safety threats our community has faced in recent years.

The ripple effect of the Camp Fire has created additional challenges for the Sheriff's Office and may impede efforts to build a much-needed morgue/evidence storage facility due to anticipated increases in labor and materials costs. Additionally, there is a possibility of not having sufficient funds to complete the Jail expansion project as contemplated due to similar anticipated increases in costs. The Sheriff's Office is exploring ways to mitigate these impacts, but a pathway forward is uncertain.

Finally, the Sheriff's Office has had difficulty filling certain critical positions within the department. There is a trend developing wherein staff members are opting to resign their positions and move out of the area. Given the housing shortage our community is facing as a result of the Camp Fire, the Sheriff is concerned that the difficulties recruiting qualified applicants will be exacerbated, as it is hard to attract qualified candidates to the area when affordable housing is in such short supply.

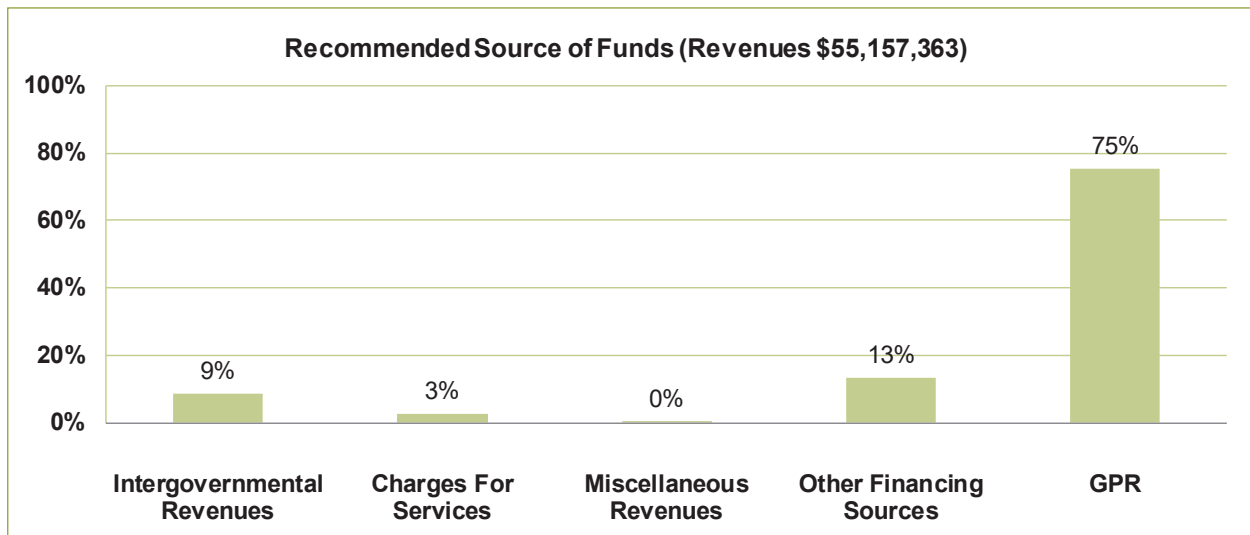
SHERIFF-CORONER BUDGET

	2017-18 Actuals	2018-19 Adopted	2019-20 Requested	2019-20 Recommended
Licenses, Permits and Franchises	115,412	80,400	151,200	151,200
Fines, Forfeitures, and Penalties	15,664	40,000	40,000	40,000
Intergovernmental Revenues	4,193,294	3,752,705	4,698,543	4,698,543
Charges For Services	1,356,960	1,254,079	1,414,879	1,408,379
Miscellaneous Revenues	114,865	530,799	41,649	41,649
Other Financing Sources	6,976,155	7,729,944	7,350,886	7,350,886
<b>Total Revenues</b>	<b>\$ 12,772,349</b>	<b>\$ 13,387,927</b>	<b>\$ 13,697,157</b>	<b>\$ 13,690,657</b>
Salaries and Employee Benefits	33,046,327	34,688,417	35,850,249	35,850,249
Services and Supplies	11,667,949	11,423,736	12,907,378	12,887,378
Other Charges	941,483	897,541	887,025	887,925
Capital Assets	671,646	184,417	85,165	85,165
Other Financing Uses	665,400	505,200	514,000	-
Special Items	2,590,792	4,927,118	3,520,346	5,446,646
<b>Total Expenditures</b>	<b>\$ 49,583,597</b>	<b>\$ 52,626,429</b>	<b>\$ 53,764,163</b>	<b>\$ 55,157,363</b>
<b>Net Costs/Use of Fund Balance</b>	<b>\$ 36,811,248</b>	<b>\$ 39,238,502</b>	<b>\$ 40,067,006</b>	<b>\$ 41,466,706</b>

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**Source of Funds (Revenues)**

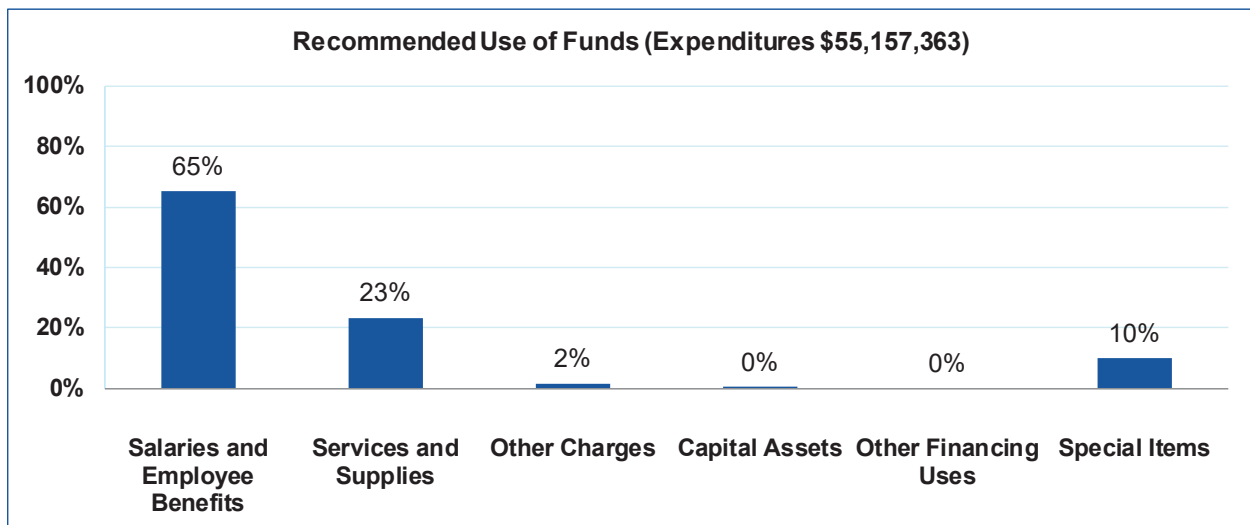
- General purpose revenue (GPR) from the General Fund is the largest revenue source for the department.
- Other financing sources are operating transfers from non-operating special revenue funds that hold revenue restricted by State or federal law. The majority of transfers are from 2011 Public Safety and Health and Human Services Realignment.
- Intergovernmental revenues include State and federal grants and allocations, including some 2011 Realignment funds, as well as revenues from other local agencies.
- Charges for services include various fees for services such as body removal, records, fingerprinting, alternative custody programs, and civil process assistance.
- Miscellaneous revenue includes sale of recycled commodities, ID cards, and court-ordered restitution.



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**Use of Funds (Expenditures)**

- Salaries and benefits is the largest expenditure category for the department.
- Services and supplies include required medical services and food for inmates, alternative custody programs (including the Day Reporting Center), vehicle costs, coroner, pathology, mortuary and lab services, dispatch 911 systems, training, safety equipment, and computer systems.
- Special Items include costs for support services provided by Administration, Auditor, County Counsel, General Services, Human Resources, Information Systems, and Treasurer.
- Other charges include transfers to the Road Fund for vehicle maintenance and payment for the department’s share of facility depreciation.
- Capital assets include the purchases of vehicles and equipment.
- Other financing uses include the department’s payment of depreciation on equipment to the Sheriff Office’s Equipment Replacement Fund.



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## Summary of Budget Request and Recommendation

### Salaries & Employee Benefits

#### Requested

- The department budget request includes funding to maintain current staffing levels.
- The department budget request includes funding to extend 1.0 Sheriff's Sergeant sunset position, 1.0 Deputy Sheriff or Correctional Deputy sunset position, 4.0 Deputy Sheriff sunset positions, and 1.0 Investigative Assistant sunset position through June 30, 2020.

#### Full Time Equivalent

##### Position Allocations

##### Total

2015-16	Adopted Positions	294.00
2016-17	Adopted Positions	304.00
2017-18	Adopted Positions	296.00
2018-19	Adopted Positions	295.00
2018-19	Current Positions *	295.00
2019-20	Recommended Positions	295.00

\*As of 4/9/2019

#### Recommended

- The recommendation includes funding to maintain current staffing levels.
- The recommendation includes funding requested to extend 7.0 sunset positions through June 30, 2020.

### Services & Supplies

#### Requested

- The department budget request includes funding to maintain current service levels.
- The department budget request includes funding for 80 kits of Narcan for staff safety for opioid contact.

#### Recommended

- The recommendation includes funding to maintain current service levels.

### Capital Assets

#### Requested

- The department budget request includes funding for a commercial washing machine and a one-ton pickup truck with crew cab, radio, lights, siren, decal and installation.

#### Recommended

- The recommendation includes funding for the requested capital assets.

BUTTE COUNTY  
 FINANCING SOURCES AND USES BY BUDGET UNIT BY OBJECT  
 GOVERNMENTAL FUNDS  
 FISCAL YEAR 2019-20

BUDGET UNIT: 360 - SHERIFF-CORONER  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: DETENTION/CORRECTION JUDICIAL POLICE  
 PROTECTION  
 FUND: 0010 - GENERAL FUND

Detail by Revenue Category and Expenditure Object	2017-18 Actual	2018-19 Estimated	2019-20 Requested	2019-20 Recommended	2019-20 Adopted by Board of Supervisors
1	2	3	4	5	6
<b>REVENUES</b>					
420 LICENSE,PERMITS & FRANCHS	115,412	80,400	151,200	151,200	-
430 FINES,FORFEITURES & PNLTY	15,664	40,000	40,000	40,000	-
450 INTERGOVERNMENTAL REVENUES	4,193,294	3,752,705	4,698,543	4,698,543	-
460 CHARGES FOR SERVICES	1,356,960	1,254,079	1,414,879	1,408,379	-
470 MISCELLANEOUS REVENUE	114,865	530,799	41,649	41,649	-
480 OTHER FINANCING SOURCES	6,976,155	7,729,944	7,350,886	7,350,886	-
<b>TOTAL REVENUES</b>	<b>\$12,772,349</b>	<b>\$13,387,927</b>	<b>\$13,697,157</b>	<b>\$13,690,657</b>	<b>-</b>
<b>EXPENDITURES/APPROP.</b>					
510 SALARIES & EMPLOYEE BENE	33,046,327	34,688,417	35,850,249	35,850,249	-
520 SERVICES & SUPPLIES	11,667,949	11,423,736	12,907,378	12,887,378	-
550 OTHER CHARGES	941,483	897,541	887,025	887,925	-
560 CAPITAL ASSETS					
EQUIPMENT	671,646	184,417	85,165	85,165	-
TOTAL Capital Assets	\$671,646	\$184,417	\$85,165	\$85,165	-
570 OTHER FINANCING USES	665,400	505,200	514,000	-	-
590 SPECIAL ITEMS	2,590,792	4,927,118	3,520,346	5,446,646	-
<b>TOTAL EXPENDITURES/APPROP.</b>	<b>\$49,583,597</b>	<b>\$52,626,429</b>	<b>\$53,764,163</b>	<b>\$55,157,363</b>	<b>-</b>
<b>NET COSTS/USE OF FUND BALANCE</b>	<b>\$36,811,248</b>	<b>\$39,238,502</b>	<b>\$40,067,006</b>	<b>\$41,466,706</b>	<b>-</b>



**BUTTE COUNTY**  
**DETAIL OF BUDGET UNIT BY DIVISION**  
**BUDGET UNIT: 360 - SHERIFF-CORONER**  
**FUND: 0010 - GENERAL FUND**

Detail by Division	2017-18 Actual	2018-19 Estimated	2019-20 Requested	2019-20 Recommended	2019-20 Adopted by the Board of Supervisors
1	2	3	4	5	6

**REVENUES BY DIVISION**

3601 SO-ADMIN DIV	712,145	707,406	753,799	747,299	-
3602 SO-PATROL DIV	2,440,786	2,789,758	2,116,257	2,116,257	-
3603 SO-JAIL DIV	6,531,584	6,760,208	7,643,629	7,643,629	-
3604 SO-COURT SVCS DIV	3,087,835	3,130,555	3,183,472	3,183,472	-
<b>TOTAL REVENUES</b>	<b>\$12,772,349</b>	<b>\$13,387,927</b>	<b>\$13,697,157</b>	<b>\$13,690,657</b>	-

**EXPENDITURES/APPROPRIATIONS BY DIVISION**

3601 SO-ADMIN DIV	4,336,840	4,701,980	4,673,906	4,673,906	-
3602 SO-PATROL DIV	20,069,543	19,791,510	20,577,416	20,043,766	-
3603 SO-JAIL DIV	22,120,167	25,002,384	25,329,369	27,256,219	-
3604 SO-COURT SVCS DIV	3,057,048	3,130,555	3,183,472	3,183,472	-
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b>\$49,583,597</b>	<b>\$52,626,429</b>	<b>\$53,764,163</b>	<b>\$55,157,363</b>	-

**NET COSTS/USE OF FUND BALANCE**

3601 SO-ADMIN DIV	3,624,695	3,994,574	3,920,107	3,926,607	-
3602 SO-PATROL DIV	17,628,758	17,001,752	18,461,159	17,927,509	-
3603 SO-JAIL DIV	15,588,582	18,242,176	17,685,740	19,612,590	-
3604 SO-COURT SVCS DIV	(30,787)	-	-	-	-
<b>TOTAL NET COSTS/USE OF FUND BALANCE</b>	<b>\$36,811,248</b>	<b>\$39,238,502</b>	<b>\$40,067,006</b>	<b>\$41,466,706</b>	-