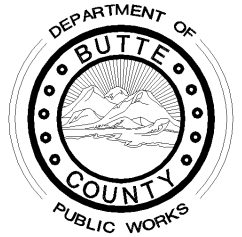


## **APPLICATION FOR GRADING PERMIT, ENVIRONMENTAL REVIEW AND DETERMINATION OF EXEMPTION**

### **INSTRUCTIONS AND INFORMATION**

1. If you are requesting a ***grading permit and environmental review***, complete all questions of Sections I and II. Submit signed application with a minimum \$700.00 deposit for review and clearance by the Public Works Department (PWD). After clearance by PWD, the application will be forwarded to the Department of Development Services (DDS) for environmental review and public hearing to approve or deny the application. DDS will contact you regarding additional requirements and fees for the processing of the application.
2. If you are requesting an ***exemption*** per question 1 of Section III, complete questions 1 through 10 of Section I and questions 1 and 3 of Section III of this application. Submit signed application with an \$81.50 processing fee. The Director will review the application, conduct a site inspection as necessary, and may request additional information necessary to determine whether or not the proposed grading is exempt.
3. If you are requesting a ***determination of exemption*** per question 2 of Section III, complete all questions of Sections I and II and questions 2 and 3 of Section III. Submit signed application with an \$81.50 processing fee. The Director will review the application, conduct a site inspection as necessary, and may request additional information necessary to determine whether or not the proposed grading is exempt. If the Director determines that the proposed grading is exempt, no further fees will be required.
4. If an item is not applicable, please indicate by filling in "N/A". If the answer to any question exceeds the space provided you may attach additional sheets of paper to complete the answer. Each additional sheet of paper must reference the question number it corresponds to.
5. The "Application for Grading Permit and Environmental Review" may be subject to public hearings and approval by the Planning Commission. Any special conditions of approval shall be made a part of the approved "Grading Permit" and shall be binding on the applicant. The procedures for county action on grading permit applications are stated in Chapter 13 Article I of the Butte County Code.
6. The Planning Commission, on the basis of the evidence submitted at the public hearings, may grant grading permits when it finds that the proposed grading activity will not be unreasonably incompatible with or injurious to surrounding properties nor detrimental to the health and general welfare of the persons residing or working in the neighborhood nor to the general health, safety, and welfare of the County.
7. In approving a grading permit, the Planning Commission may include such conditions as are deemed reasonable and necessary under the circumstances to preserve the integrity and character of the environment, to secure the general purposes of the Butte County General Plan, and Chapter 13 and Chapter 24 of the Butte County Code. Such conditions may include, but are not limited to, hours of operation, fencing, dedication of right-of-way, setbacks, access construction and drainage improvements. Conditions imposed upon issuance of a grading permit must be reasonably related to the use for which the permit is requested.
8. Before submitting an application for grading permit, environmental review and determination of exemption, the applicant is requested to discuss with staff all questions about application requirements, county procedures, zoning provisions and possible conditions of approval.



## APPLICATION FOR GRADING PERMIT AND ENVIRONMENTAL REVIEW

### SECTION I. GRADING PERMIT INFORMATION

1. Applicant's Name: \_\_\_\_\_
2. Business Phone Number: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_
3. Applicant's Mailing Address: \_\_\_\_\_
4. Applicant's E-mail Address: \_\_\_\_\_
5. Applicant's Interest in Property:     Owner     Buyer     Lessee     Contractor     Other
6. Owner's Name: \_\_\_\_\_
7. Owner's Phone Number: \_\_\_\_\_
8. Owner's Mailing Address: \_\_\_\_\_
9. Street Address of Project Site: \_\_\_\_\_
10. Assessor's Parcel Number(s): \_\_\_\_\_
11. Acreage of Parcel: \_\_\_\_\_
12. Describe location of parcel(s) and attach an accurate location map showing the exterior boundaries of the area affected, locations of buildings, stockpiles and spoils storage area, drainage, culverts, natural watercourses, and relocation plan for existing waterways or drainage facilities. Attach details of all proposed drainage structures and erosion control measures. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
13. Description of Proposed Development and Use (Describe the buildings in terms of height, length, width; describe landscaping use in terms of commercial, residential, recreational and activities associated with the use):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
14. Description of Existing Land Use: \_\_\_\_\_  
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\_\_\_\_\_

15. Proposed Scheduling (Estimate when earthwork will begin: leveling, rough grade work, finish grade work, etc.): \_\_\_\_\_

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16. Anticipated Future Development (Are there going to be future roadways, driveways, buildings pads, etc. developed on the project site after leveling or grading): \_\_\_\_\_

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17. Describe the work to be done including the equipment and materials to be used: \_\_\_\_\_

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18. Estimate Total Cubic Yards of Excavation: \_\_\_\_\_

19. Estimate Total Cubic Yards of Fill: \_\_\_\_\_

20. Estimate Total Cubic Yards of Spoils: \_\_\_\_\_

21. Maximum Height of Cuts: \_\_\_\_\_ Maximum Height of Fills: \_\_\_\_\_

22. Maximum and Minimum Slope of Work Site: Cuts (H:V) \_\_\_\_\_ Maximum \_\_\_\_\_ Minimum  
Fills (H:V) \_\_\_\_\_ Maximum \_\_\_\_\_ Minimum

23. Describe Erosion Control Methodology to be Utilized: \_\_\_\_\_

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24. When the total excavation plus the total fill exceeds 10,000 cubic yards, a detailed engineering plan and specifications, soil engineering report, and erosion and sediment control plan prepared and signed by a licensed civil engineer is required when one or more of the following conditions apply:

1. Cuts or fills exceed 15 vertical feet in height.
2. Existing average slope exceeds 20%

The above plans shall be prepared pursuant to the Butte County Code Section 13-8, 13-9, and 13-10. Chapter 13 Article I, "Grading", is available at <http://www.buttecounty.net/publicworks> - click on Documents.



**7. Describe project design features or special conditions of approval (mitigation measures) which are proposed to alleviate potential environmental impacts:**\_\_\_\_\_

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**8. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects:**\_\_\_\_\_

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**9. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use, intensity of land use, and scale of development:**

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### SECTION III. EXEMPTION INFORMATION

1. **Section 13-5 Exemptions. A grading permit shall not be required if the amount of grading is 50 cubic yards or less or meets any of the conditions specified below: (Please check box that applies)**
- Excavation and grading authorized by a valid building permit as provided for under appendix J - Grading of the 2007 California Building Code, as adopted by section 26-1 of chapter 26 of the Butte County Code.
  - Construction of roads for forestry or fire protection purposes, as required by a governmental fire protection agency.
  - Excavations for: cemetery graves, tunnels, wells, mining, quarrying, under grounding of utilities, public works projects, archaeological sites, or dams and public refuse disposal sites, controlled by other regulatory agencies.
  - Emergency projects due to landslides, road and bridge washouts, flooding or other natural disasters.
  - Routine maintenance of roads or manmade or engineered flood control channels and levees.
  - Grading, specifically authorized by the terms of any discretionary permit or approval granted by the County of Butte.
  - Routine Agricultural Grading maintenance to support, keep, replace, refurbish, replant, cultivate and continue in an existing state or condition without decline, including existing agricultural improvements, such as, but not limited to, fields, pastures, crops, vineyards, orchards, facilities, buildings, structures, walls, fences, poles, ponds, reservoirs, dams, pipes, irrigation systems, bridges, and roads. All other agricultural grading for the conversion of existing Non-agricultural vegetation to an agricultural operation will require an Agricultural Process Grading Review by submission of an Agricultural Grading Application to the Butte County Agricultural Commissioner for review and approval.
  - Maintenance of existing firebreaks and roads to keep the firebreak or road substantially in its original condition.
  - Timber harvest and management activities when approved and carried out consistent with the California Forest Practices Act.
  - Clearing of vegetation for fire protection purposes within 100 feet of a dwelling unit. Any additional clearing for fire prevention, control or suppression purposes is exempt when authorized or required in writing by a fire prevention or suppression agency.
  - Construction pursuant to subdivision plans or site improvement plans, which have been approved by the Department of Public Works. The storage of excess soil from approved projects to be used as fill for other approved projects is exempt as long as proper erosion and sediment controls are maintained at the stockpiled storage site.
  - Maintenance of irrigation and drainage facilities.
  - An excavation for a sewage disposal system or a well that is constructed in accordance with a valid permit issued by the Butte County Public Health Department, Environmental Health Division.
  - An excavation for installation, closure, or remediation of an underground storage tank, performed in accordance with a valid permit issued by the Butte County Public Health Department, Environmental Health Division.
  - An excavation for removal or remediation of site contamination, performed under the oversight of the Butte County Public Health Department, Environmental Health Division, or the California Environmental Protection Agency, or the United States Environmental Protection Agency.
  - Other – explain on additional sheet of paper.

