

**Butte County Department of Behavioral Health  
Budget Workgroup Minutes  
Date December 14, 2010**

Present: Danelle Campbell, Lisa Cox, Pat Cragar, Dr. James Glover, Betsy Gowan, Cheryl Grace, Scott Kennelly, Terri LaViolette, Dr. Scott Palmer, Dore Pena, Anne Robin, George Siler, Don Taylor, Dean True, Pai Vang, Ana Vicuna, Amy Wilner, Sessa Zinn

Absent: Kelley Albright, Cara Carvalho, Bill Coady, Ricky Hodges, Tom LeBlanc, Dr. Gerald Maguire, Bob Michels, Brooke Sena, Julie Nelson, Amber Pack, Daniel Villalobos

<b>Agenda Item/Issue:</b>	<b>Discussion Summary:</b>	<b>Next Step-Person Assigned/Due Date</b>
Budget Task Force Principles	<ul style="list-style-type: none"> <li>• Reviewed list of principles the workgroup established back in May.</li> <li>• Amy asked members what are their thoughts were regarding the principles?</li> <li>• The workgroup suggested:               <ul style="list-style-type: none"> <li>○ Would like to define some principles.</li> <li>○ Have some short term goals.</li> </ul> </li> <li>• Principles may be revisited, and discussed further as needed.</li> </ul>	<ul style="list-style-type: none"> <li>• Review and establish some new principles at the next workgroup meeting.</li> </ul>
State Budget Update	<ul style="list-style-type: none"> <li>• Gov. Brown will unveil the budget Jan. 10<sup>th</sup>.</li> <li>• Gov. Brown wants to complete a budget agreement within two months.</li> <li>• Accelerated timeline that would allow a late spring special election for potential tax increases or other generation revenue.</li> </ul>	
Organizational Chart	<ul style="list-style-type: none"> <li>• The Budget Workgroup received an abbreviated Department organization chart to review.</li> </ul>	

<p>Monthly Financial Report "Budget versus Actual"</p>	<ul style="list-style-type: none"> <li>• Amy presented the Monthly Financial report that goes out to all program managers.</li> <li>• Each cost center has a budget.</li> <li>• These reports facilitate how much money is spent monthly for each cost center.</li> <li>• This report is broken down by: <ul style="list-style-type: none"> <li>○ Account Code</li> <li>○ Budget</li> <li>○ Actual Expenses</li> <li>○ Remaining Budget</li> <li>○ Variance</li> </ul> </li> </ul>	
	<ul style="list-style-type: none"> <li>• Members are encouraged to make suggestion for discussion at the next meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Email topics to Anne or Tina</li> </ul>
	<ul style="list-style-type: none"> <li>• Meeting adjourned at 4:45</li> </ul>	<ul style="list-style-type: none"> <li>• The Budget Workgroup will meet January 18, 2011 from 3:30-5:00 at the ASD conference room.</li> </ul>