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ENVIRONMENTAL HEALTH DIVISION

CERTIFIED DISTRIBUTION OPERATOR ROLES

All community and non-transient non-community water systems, including those that provide no treatment of their water, are required to have certified distribution operators (H&SC §106885). Certified distribution operators are responsible for the following:

- ❖ Responsible for day to day operations of the water system.
 - A contracted certified operator should spend approximately 1 hour on-site daily, however, certified operators can supervise the water system without being present daily if working with a person (manager, etc.) who is responsible for the system on a daily basis.
- ❖ Routine visual inspections of the following: source, source water protection, storage facilities, chemical treatment.
- ❖ Develop and maintain site plan of source and distribution.
- ❖ Responsible for chemical supplies/additions.
 - Calculate and test disinfectants.
- ❖ Maintain distribution system and storage facilities.
 - Conduct adequate flushing programs.
- ❖ Collect or oversee collection of specified water samples.
 - Maintain a sample monitoring schedule.
- ❖ Inspect water system within 24 hours of fecal/second Total Coliform positive result or other water system failures.
 - Issue public notices when required in conjunction with system owner.
- ❖ Monitor and record quantity of water pumped from source.
- ❖ Attend all inspections by regulatory agency.
- ❖ Respond to consumer complaints and maintain a complaint log.
- ❖ Oversee/monitor all repairs performed on the system.
- ❖ Eliminate/protect distribution system against cross connections.
- ❖ Attend required training programs for certification and remain current in drinking water regulations and safety regulations.
- ❖ Notify owner or responsible person of state regulation violations.

If there are any question regarding this information, please call Elaine McSpadden at (530) 538-6773 or email: emcspadden@buttecounty.net.

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