



One-Stop Employment Centers

2445 Carmichael Dr., Chico, (530) 895-4364 / 78 Table Mountain Blvd., Oroville, (530) 538-7301

www.butteonestop.org

Job Recruitments 3/17/2010



NOTE: Butte Community Employment Centers provide the daily One Stop Job Listings as job tip information only; inclusion of job information in this document does not in any way imply endorsement of any employer by this agency.

In order for the One-Stops to refer you to potential employers, we need to have copies of your right-to-work (RTW) documents on file. RTW documents usually include a driver's license (or a government-issued photo ID card) and a Social Security card. Please ask a One-Stop Resource Specialist if you have questions about RTW documents.

DRESS FOR SUCCESS!!

One Stop Resource Center staff are often screening applicants for employers.

When applying for a position at One Stop, please come prepared:

Arrive professionally dressed, and bring all materials needed for an interview.

The best prepared applicants usually get the jobs!

NEW!! CUSTOMER SERVICE REPRESENTATIVE – Oroville: Provides efficient and courteous customer service by telephone and/ or personal contact. Ensures services are provided in a courteous manner by observing customer service standards, established by management. **ESSENTIAL DUTIES:** Answers telephone, or greets customer at counter. Provides info about rates, billing and account status promptly and correctly. Addresses customer questions and resolves complaints via telephone, computer data entry, billing, balancing and reconciling customer payments. Maintains appropriate records, prepares reports, communicates well w/ customers and staff, participates in training related to services, work processes, skills and safety. Handles “hot calls”: escrow, bankruptcies, delinquent accounts, monitoring to point of resolution. **QUALIFICATIONS:** Requires HSD, GED or equivalent; requires 6 months to one year related experience and/ or training; requires computer keyboard, typing and math skills; requires experience with computer software such as MS Word and Excel; must have ability to read and comprehend instructions, correspondence and memos; must have effective presentation of info to customers, clients and other employees. Requires problem solving, decision making skills and a professional presentation. We are seeking persons with existing skills and ability to begin work and provide excellent service and skills with minimal training. To apply, bring resume and right to work documents (eg. SSA card and CA ID/ DL) to One Stop Employment Centers.

NEW!! DRAFTER – Oroville: Well established structural steel fabricator in Oroville is hiring for a drafter. Must have experience with SolidWorks. After completion of probation period health, dental, vision and life insurance are available. Company also offers paid time off and retirement benefits. Rate of pay will depend on experience. To apply, bring right to work documents (eg. SSA card and CA ID/ DL) to One Stop Employment centers. Employer will contact if appropriate for interview. WS 3.16.10

UPDATED DISTRIBUTION WORKER – Chico:** Employees will be packing, unpacking, assembling and shipping product. Employees will be standing for full shift, lifting up to 30lbs. throughout the day, bending and stooping all day long. Must be able to read, write and speak English, and have great attention to detail. Employees should have reliable transportation and be able to arrive to work on a daily basis on time. Must provide verifiable references. Pay for these positions is \$8.43 per hour. They are seasonal positions at this time- peak seasons are the spring and fall. They will last 3 months or so, at this time we need up to 40 employees. Must be able to pass a 7 year multi country felony and misdemeanor pre-employment background check in order to be considered, along with a 7 panel drug test. To apply, see a Resource Specialist at One-Stop. Applicants must have a current resume and be able to email it in order to apply. DD updated 03/16/10

HOST AND SERVER POSITIONS – Oroville: Previous experience a plus. Seeking candidates with exceptional customer service and people skills, kindness, a great and often used smile, and good professional presentation. Must have full week availability during open restaurant hours: 11:30 – 7:00. To apply, bring resume to One Stop Employment Center along with your right to work documents (SSA card and CA ID/ DL). Can also apply with a generic application by request. NT 3.12.10

MARINA SECURITY – Oroville: Oversee the marina, entrance booth, and rental fleet from unlawful intrusion, theft or vandalism. **ESSENTIAL DUTIES/RESPONSIBILITIES:** Monitor marina; Double check all locks and doors; Customer service; Clean restrooms; Empty all trash cans and recycling containers; **OTHER DUTIES / RESPONSIBILITIES:** Maintain a neat work area; Green Procurement; Thorough knowledge of safety and environmental requirements; Knowledge or ability to be trained in Recycled Materials; Such other and further duties as are required from time to time, and as defined by Company Management. **JOB QUALIFICATIONS - KNOWLEDGE, SKILLS AND ABILITY:** Knowledge or ability to be trained in ISO/EMS Awareness; Knowledge or ability to be trained in Employee Orientation; Knowledge or ability to be trained in Hazardous Communications. **EDUCATION OR FORMAL TRAINING:** High school diploma, GED, or acceptable experience. **MATERIAL AND EQUIPMENT DIRECTLY USED:** Company vehicle; Cleaning supplies. **REQUIRES:** Valid CA DL, pre-employment background check, and pre-employment drug screen. To apply, bring resume and right to work documents (CA DL and SSA Card) to One Stop Employment Center for registration and pre-screening.

LAND MAINTENANCE – Oroville: Assist lead anchor in maintaining and repairing systems and facilities at the marina. **ESSENTIAL DUTIES / RESPONSIBILITIES:** Maintain replace and adjust buoy lines and docks on a regular basis; Park maintenance and ground keeping; Monitor safety and health standards and maintain awareness of environmental objectives; Keep all areas of the marina in the highest order of cleanliness and safety; **OTHER DUTIES / RESPONSIBILITIES:** Good customer service and a polite attitude to promote professionalism and a high standard of excellence; Comply with all Forever Resorts safety policies; Thorough knowledge of safety and environmental requirements; Green Procurement; Such other and further duties as are required from time to time, and as defined by Company Management. **JOB QUALIFICATION - KNOWLEDGE, SKILLS AND ABILITY:** Knowledge of dock construction, buoy layout and anchor placement; Ability to drive and dock small boats; Must be able to stabilize and balance on uneven moving surfaces; Knowledge or ability to be trained in ISO/EMS Awareness; Knowledge or ability to be trained in Employee Orientation; Knowledge or ability to be trained in Hazard Communications; Knowledge or ability to be trained in Hazardous Materials Response; Knowledge or ability to be trained in Recycled Materials; Knowledge or ability to be trained in Blood borne Pathogens; **EDUCATION OR FORMAL TRAINING:** High School diploma/GED or acceptable experience; Minimum one year experience in maintenance. **MATERIAL AND EQUIPMENT DIRECTLY USED:** VHF Radio, Boat driving all vessels, Hand tools, Fuel dispensers, Pump-out equipment, Back-Hoe, Chemical substances, Paints/oils/solvents. **WORKING ENVIRONMENT / PHYSICAL ACTIVITIES:** Available to work any shift any day of the week; Work environment requires both inside and outside in extreme heat in the summer time and cold in the winter time; Requires ability to step into and onto boats from the docks and back onto the docks several times throughout the shift. To apply, bring resume and right to work documents (CA DL and SSA Card) to One Stop Employment Center for registration and pre-screening.

RICE AND WALNUT FARM - Oroville: Looking to hire qualified person to operate tractors, harvesters, and trucks as part of raising crops. Will plow, harrow, fertilize soil, cultivate, mow, spray, and harvest crops using a variety of tractor drawn equipment. Will also repair and maintain farm implements and mechanical equipment. Will lubricate and adjust machinery using hand tools. May drive trucks to haul materials and supplies. May load and unload containers by hand. Will be responsible for maintaining irrigation system requiring digging holes, patching pipes, and repairing valves and sprinklers. A qualified candidate must have verifiable farm operation experience or formal training, may consider an apprentice with basic equipment operating skills and a desire to learn farming business. Must have a CDL and DMV report acceptable to employer's insurance company. Must have mechanical aptitude. Must speak English and be able to perform physical demands of the job which require at times, lifting in excess of 50 pounds, long term standing, walking, sitting, bending, pushing, pulling, digging and bilateral use of hands. Hours: Spring through Fall harvest can range from 40-60 hours per week, remainder of time; hours vary based on weather and skill of employee, typically 20-30 hours/week. To apply, please bring right to work documents (ID/DL and SSA card) to the either Chico or Oroville One-Stop with resume highlighting the necessary experience. WS 3/11/10

NAIL TECHNICIAN - Orland: Position is COMMISSION ONLY. Bilingual English/Spanish preferred. Full manicure, pedicure including gel nails. All supplies provided. Must have current license, and at least one year experience as a Nail Tech. Full time, long term position, with flexible schedule. Position to start in April. To apply, email your resume to Cathleen Verboom at verboomtoo@gmail.com, or call 530-321-6314 for more information. DD 03/09/10

A+ CERTIFIED TECH – Oroville: (Updated) Comp TIA A+ certified individual needed for local position. Must have demonstrated excellent work history (including employment outside of the computer field). Must have exceptional customer service skills and be able to work doing installations “in the field” with little or no supervision while being trusted to represent the company in a professional, competent, and customer focused manner. To apply, bring resume to One Stop Employment Center. Please bring documentation of right to work in the U.S. Employer will screen resumes and contact later for interview if appropriate. WS 3.10.10

LEAD MECHANIC – Oroville: To Maintain and repair all mechanical functions aboard rental boats. **ESSENTIAL DUTIES/RESPONSIBILITIES:** Perform mechanical repairs on all boats as required; Perform preventative maintenance procedures as they pertain to mechanical applications; Prepares orders for boat stock inventory and maintains inventory in organized fashion; Maintains accurate inventory control of all stock and accessories; Troubleshoot mechanical failures aboard boats either in the harbor or out on the lake; Required to perform their work in a manner protective of human health and the environment and to report any deviations of environmental policy to their supervisor; Maintains a neat work area; Subject to “On-call” status for emergency chase calls; Provide excellent customer service; Schedule maintenance and repair for both rental and private boats; Required to be aware of and participate, where necessary in the achievement of environmental objectives and implementation of the environmental management system. **OTHER DUTIES/RESPONSIBILITIES:** Fill out chase call reports thoroughly; Log and file repair work through the work order system; Knowledge of safety and environmental requirements; Boat rental orientations; Required to perform work in a manner protective of human health and the environment and to report any deviations of environmental policy to your supervisor; Required to be aware of and participate, where necessary, in the achievement of environmental objectives and implementation of the environmental management system; Green procurement; Such other and further duties are required from time to time, and as defined by company management. **SUPERVISORY DUTIES:** Train mechanical staff; Inspect work performed by the mechanical staff in order to assure the highest quality control. **JOB QUALIFICATIONS - KNOWLEDGE, SKILL, AND ABILITY:** Ability to drive and dock all vessels in the fleet; Must be able to stabilize and balance on uneven and moving surfaces; Ability to communicate well with customers under stress; Through knowledge of inboard-outboard marine engines and outboard motors; Through knowledge of marine generators; Ability to maintain records; Knowledge or ability to be trained in ISO/EMS Awareness; Knowledge or ability to be trained in Employee Orientation; Knowledge or ability to be trained in Hazard Communications; Knowledge or ability to be trained in Hazardous Materials Response; Knowledge or ability to be trained in Recycled Material; Knowledge or ability to be trained in Emergency Response/Respiratory Protection; Knowledge or ability to be trained in Blood Borne Pathogens. **EDUCATION OR FORMAL TRAINING/ EXPERIENCE:** OMC certified or Minimum 2 years marine mechanic experience. **MATERIAL AND EQUIPMENT DIRECTLY USED:** Hand tools (including electrical diagnostic tools); Chemical cleaners; Small power tools; Oils and additives; Davit/boom; VHF radio; Outdrives, engines, generators. **WORKING ENVIRONMENT/PHYSICAL ACTIVITIES:** Must be able to work any day of the week; Requires many hours of overtime during periods of high visitation; Majority of work is outside in extreme heat in summer and cold in winter; Activities include stepping from docks onto boats and back several times each day. **REQUIRES:** Valid CA DL, pre-employment background check, and pre-employment drug screen. To apply, bring resume and right to work documents (CA DL and SSA Card) to One Stop Employment Center for registration and pre-screening.

MECHANIC/ MAINTENANCE -Oroville: Maintain and repair all rental boats. **ESSENTIAL DUTIES/RESPONSIBILITIES:** House boat orientations; Train and instruct guests on the safe and proper use of all rental boats; Pilot houseboats in and out of the marina harbor; Must have thorough knowledge of all safety procedures; Employees are required to perform their work in a manner protective of human health and the environment and to report any deviations of environmental policy to their supervisor; Employees are also required to be aware of and participate, where necessary, in the achievement of environmental objectives and implementation of the environmental management system. **OTHER DUTIES/RESPONSIBILITIES:** Wash exterior of all windows; Operate and park all boats as necessary; Clean docks in rental areas; Take carts to proper staging areas; Thorough knowledge of safety and environmental requirements; Required to perform work in a manner protective of human health and the environment and to report any deviations of environmental policy to your supervisor; Required to be aware of and participate, where necessary, in the achievement of environmental objectives and implementation of the environmental management system; Green procurement; All other duties as assigned. **JOB QUALIFICATIONS - KNOWLEDGE, SKILL AND ABILITY:** Motor skills to balance and stabilize on uneven and moving surfaces; Knowledge of correct procedure when filling propane tanks; Knowledge of cleaning techniques; Knowledge or ability to be trained in ISO/EMS Awareness; Knowledge or ability to be trained in Employee Orientation; Knowledge or ability to be trained in Hazard Communication; Knowledge or ability to be trained in Hazardous Materials Response; Knowledge or ability to be trained in Recycled Materials; Knowledge or ability to be trained in Emergency Response/Respiratory Protection; Knowledge or ability to be trained in Blood Borne Pathogens. **MATERIAL AND EQUIPMENT DIRECTLY USED:** Cleaning chemicals; Brushes, vacuum, hoses; small tools ; Pump-out equipment; Rental boat fleet; Fuel system. **WORKING ENVIRONMENT/PHYSICAL ACTIVITIES:** Available to work any day of the week; Work outside in extreme heat in summer and cold in the winter; Stepping on and off boats and climb ladder to upper decks; Extensive bending, squatting and kneeling. **REQUIRES:** Valid CA DL, pre-employment background check, and pre-employment drug screen. To apply, bring resume and right to work documents (CA DL and SSA Card) to One Stop Employment Center for registration and pre-screening.

MAINTENANCE ENGINEER - OROVILLE-(Updated w/ additional info) Oversees property maintenance of grounds, building facilities and guest rooms. Within this responsibility will inspect, maintain, and repair all mechanical, electrical, and other equipment used by the guest or affecting the quality of their experience while visiting the property. Must have experience dealing with facility safety equipment including smoke alarm systems, fire safety systems, etc. Must have demonstrated computer experience illustrating the ability to use computerized ordering systems, PC, etc. Must be able to receive and reconcile supplies and product orders. Responsible for daily cleaning and upkeep, preventive maintenance, small repair and tasks, special projects, and communicating larger maintenance needs to the General Manager. Must have general knowledge of heating, air conditioning, electric and plumbing skills. Must have knowledge and ability to use basic work tools and equipment, ability to patch holes, clean carpets, and paint walls. May work in hot or cold weather. Ability to work well under limited supervision, and to work well with other staff and customers. Must be able to climb stairs, stand for long periods of time and lift and carry 50 pounds. Valid driver’s license required. Must be able to provided DMV H-7 (7 year driving history) to employer prior to hire date. Must pass background check. Pre-employment nicotine and drug test required. Non-smoking environment. Apply with a resume **HIGHLIGHTING THE ABOVE REQUIRED EXPERIENCE** at the One Stop Community Employment Center 78 Table Mountain Blvd Oroville or 2445 Carmichael Dr Chico. *WS 3.9.10*

WELDERS – Oroville: Well established structural steel fabricator in Oroville hiring for fabricators and welders. Must have experience in FCAW process (preferably certified in 3G or 6G) with a minimum of 3 years experience. Candidates must be able to read blueprints and perform layout work. Full time and multiple shifts available. After completion of probation period health, dental, vision and life insurance are available. Company also offers paid time off and retirement benefits. Rate of pay will depend on experience. To apply, come to a One Stop Employment Center (Chico or Oroville) and bring a resume. You may also apply via a generic application. Please bring ID and social security card to One Stop (right to work documents) when applying. *WS 3.9.10*

CASE MANAGER – Chico: MUST have Alcohol and Drug Counseling Certification, and MUST be RAS tested. Position is full time. To apply, fax resume to Larry at The Well Ministry. Fax # is 345-4623. Any questions, call Larry at 343-1935 or 624-5431. For information on how to take the RAS exam, go to <http://www.breining.edu/RASCert05.htm> *DD 03/03/10*

CREDIT COUNSELOR – Chico: Community Housing Improvement Program (CHIP) is currently seeking applicants for the position of Community Housing and Credit Counseling Program Coordinator. This is a 32 hour per week position. To be considered, complete CHIP applications must be rec'd, together with resume and any other appropriate attachments, by the application deadline of March 16, 2010 4:30PM, at Community Housing Improvement Program, Inc., 1001 Willow St., Chico, CA 95928 ph: 530-891-6931. CHIP is an equal opportunity employer. Employment at CHIP is at will for the employee and the employer. You may view a full job description at One Stop Employment Centers. Request application and job description from CHIP at the location/ phone number above. *RKR 3.3.10*

INSURANCE MANAGEMENT TRAINEE – Chico: Bankers Life and Casualty Company, one of America's fastest growing insurance companies is expanding in the Chico area and seeking Management Trainees. We offer excellent local training with earning potential between \$40,000 and \$100,000 in your first year. To learn more or to arrange a meeting please e-mail your resume to holly.gisler@bankerslife.com and we will contact you promptly. *NC 3.2.10*

TEEN ADVISOR (Males Services)-Oroville-Boys & Girls Club of the North Valley is hiring for one Teen Advisor 30-35 hrs per week. Shift is from 2pm-9pm Mon-Fri at Juvenile Hall in Oroville at \$10per hour. Must pass Juvenile Hall background check, candidates will facilitate national youth programs with members inside the hall and at Boys & Girls Club. Please pick up application at 601 Wall St. Chico or online at www.bgcnv.org Please see flyer available at One Stop Employment Center. *3/2/10 NC*

SALES /CUSTOMER SERVICE - Oroville: - Auto Zone is seeking 2 part time sales associates with customer service experience. Sales associate will be asked to travel to other near by stores if need be. Minimum requirements; knowledge of computers, customer service experience, knowledge of automobile is a plus, bilingual a plus. Persons who are hired will have to supply their own dress attire. If interested please submit an application on line to autozone.com and click on the career tab on the bottom. *02/24/2010 IM*

INSIDE SALES – Chico: We are interested in hiring several Inside Sales Representatives. We are looking for enthusiastic and proactive team members to answer phones, e-mails, and other sales inquiries. Employees take an investigative, customer-oriented approach to offering timely sales solutions. All sales calls are inbound and no cold call telemarketing is necessary. Your promotions as a Sales Specialist are entirely driven through your sales performance and offering innovative ideas to better your team; you set the timetable for your career! Hours of operations include Monday-Friday 5:00am-7:00pm, Saturday 8:00am-4:30pm, and Sunday 10:00am-4:00pm. This position reports directly to the Hardware Divisional Manager. Please review full job description before applying. Visit <http://corp.improvementdirect.com/careers> and view the "job board" for more details. 35 wpm typing certification required prior to second interview; drug screen required after second interview. To apply submit a cover letter, resume, how you found out about us, and history of sales experience via the online system at the website above. *RML 2.25.10*

SALES AGENT – Chico: Benefits available and limited guaranteed income the first seven weeks in-field. After that time, commission only. Our agents need to have excellent interpersonal and verbal communication skills, a stable work history with a minimum of three years of work experience, basic computer skills and some prior sales experience is a plus. We also expect our agents to adhere to the highest ethical standards. A valid Accident, Health and Life insurance license for the state an agent will be working in is also required, or a willingness to obtain the license as soon as possible. To learn more about this position, visit our website at www.combinedinsurance.com, and click on Careers at the top of the page. To apply, contact Lubia Barrios at lubia.barrios@combined.com, or at 866-566-8029. You may also apply directly in the Careers tab on our web site: www.combinedinsurance.com. *DD 02/23/10*

CASHIER – Oroville: Employer is seeking an experienced cashier with great customer service skills. Duties include cashier duties and light clean up. MUST be 18 years or older to apply. If interested, please bring a resume between the hours of 1030a.m. to 11a.m. or 2p.m. to 5p.m.. Please do not bring in resume during lunch hours. Job to start ASAP. Contact Karen at Mikes Grande Burger: 2896 Olive Hwy., Oroville, CA 95966. Serious applicants only apply. *IM 2.24.10*

CLOSED NEW BUSINESS RIGHTEOUS BURGER – Oroville:** is recruiting quality employees. Must have great customer service skills and a great attitude. Upbeat, positive personality, previous food service experience is a plus. Bring ID and SS card to the One Stop Community Employment Center to apply. Resume preferred but not required. *WS 02/23/10*

CARE PROVIDER – Chico: Must have some experience, driver's license, and be able to pass a background check. Must be available to work weekends. Apply in person at Addus Healthcare, 1074 East Ave., Ste. A-3. For more information, call 566-0405 and ask for Amy, Kelly, Faye or Mary. *DD 02/18/10*

MANUFACTURING POSITIONS – Oroville: Sierra Pacific Packaging, Inc. is looking for 50 individuals to join our dynamic team. Positions are entry level to highly skilled. Quality Control, Machine Operators, Press Operators and Maintenance Techs. A qualified applicant will be dependable, flexible with shift and schedule, of high moral character, eager to learn and a leader among their peers. We are a high energy, 24/7, quality oriented company that values teamwork and dedication. Requires HS Diploma, GED or equivalent. Requires a valid driver's license and your own means of reliable transportation. Previous machine operation experience and mechanical aptitude a definite plus. Resume encouraged. If you are exceptional and want to work for an exceptional company, **apply in person** at One Stop Butte Community Employment Center in Oroville at 78 Table Mtn. Blvd, or Chico at 2445 Carmichael Ave. You can check us out at our website, sppkg.com, but please do not submit through the website. **Please arrive at One Stop with verification of right to work in the US.** *RKR 1.12.10 CA10472545 CA10472550*

CENSUS TAKERS --Chico Census Bureau is in need of applicants for 2010. Flexible hours work February –April \$11.50hr. Applicants must be 18 yrs of age, have valid driver's license and pass census examination with a score of 70 or higher. Spanish and Hmong Bi-Lingual a PLUS! Call to reserve your testing space 1-866-861-2010. Pre-test is available online at www.2010censusjobs.gov *NC 01/11/10*

CAREGIVER WANTED:- Chico- Great opportunity to work for a growing reputable business caring for clients in the comfort of their homes. Work available now! Will be responsible for providing personal care to the patient/client. Along with activities of daily living, bathing, cooking, light housekeeping and other patient/client related activities in the home. Must be able to carry out job requirements without on-site supervision, and sufficient verbal and written communication skills to perform the tasks required. Within 6 months of employment obtain CPR/FIRST AID certification. Applications can be picked up at The One Stop Employment Center 2445 Carmichael Dr. Chico or 78 Table Mountain BLVD. Oroville or at Professional Home Care located at 1 Williamsburg Lane Suite D, Chico Ca 95926. Questions regarding the position you can email professionalhomecare@yahoo.com *NC 02/03/10*

DANCERS - Chico: No experience needed - will train. Classy, club-type atmosphere. Swim suit attire – no nudity. Must be over 21 yrs. of age. Drug-free environment. Apply in person at Gearhead Barbershop and Tattoo, 151 Broadway, #2 in Chico. *DD 01.28.10*

DJ – Chico: Minimum 1 year experience, must have own laptop computer and own equipment. Must be over 21 yrs. of age. Drug-free environment. Apply in person at Gearhead Barbershop and Tattoo, 151 Broadway, #2 in Chico. *DD 01.28.10*

CERTIFIED HOME HEALTH AIDE: Chico- AccentCare Home Health is hiring for Certified Home Health Aide. Will be responsible for providing personal care to the patient, activities of daily living, light housekeeping and other patient related activities in the home. Applicant must have certificate approved by the California Department of Health Services, demonstrated competency as a home health aide per agency competency evaluation program policy, a current CPR Certification, the ability to carry out job requirements without on-site supervision, and sufficient verbal and written communication skills to perform the tasks required. A valid CA driver's license, a reliable vehicle with proof of current auto insurance and registration is required To apply please see a Resource Specialist at Butte One Stop Employment Center 2445 Carmichael Dr. Chico or 78 Table Mountain BLVD. Oroville *NC 01/14/10*

BEHAVIORAL CONSULTANT- CHICO- This full time position at Advance Kids requires a minimum of a BA degree in Education, Psychology, Early Childhood Education, Behavior Analysis or other related field. Masters degree preferred in same areas of study listed above. Minimum one year experience involving implementation of ABA, early intervention with children diagnosed ASD. Experience in program development and excellent written and verbal communication required. Salary \$31,000-\$42,000 depending upon experience with benefits. To apply, please email your resume to tcasto@advancekids.com or fax it to Toni Casto at (530) 899-0151 1/13/10 RML

BILINGUAL PARENT LIAISON (Spanish) Rowell Family Empowerment of Northern CA has an opening for a part-time Spanish bi-lingual Parent Liaison in the Chico office. The role involves providing training, information, and support to parents of kids with special needs. 20 hours per week, \$10-13 per hour; wage determined on experience and education. To be filled as soon as possible. Candidate needs knowledge of special education rights and responsibilities. Parents of children with special needs strongly encouraged to apply. For more details and to apply please see: <http://www.rfenc.org/jobs.php>. *RKR 12.15.09*

DOOR TO DOOR APPOINTMENT SETTER –Chico: Local contractor looking for individual who is self motivated to make initial contact and set appointments for window/siding business within Butte County. Applicant must have clean DMV and **background check (NO EXCEPTIONS)** and use own vehicle. Job will start ASAP and be 20-25 hours per week. To apply please fill out screening tool at One Stop Employment Center at 2445 Carmichael Dr. Chico or 78 Table Mountain Blvd Oroville, Ca./ NC 12/14/09

DIRECT CARE STAFF – Oroville~ Residential care facility for developmentally disabled is in need of 2 Direct Care Staff to assist with daily needs of the residents. Must have or be able to obtain a DOJ background check. The positions are days and will start at \$9.00 hr DOE. Call Duane for an appt at 533-5055. Will require reliable transportation as positions are in Cherokee. WS 11/30/2009

BEHAVIOR CONSULTANT – Chico: Full-time - Requirements: Minimum of Bachelor's degree in Education, Psychology, Early Childhood Education, Behavior Analysis or other related field. **Master's Degree preferred** in same areas of study listed above. REQUIREMENTS: **Minimum one year experience involving implementation of ABA, early intervention with children diagnosed ASD;** Experience in program development; Excellent written and verbal communication. Salary \$31,000 - \$42,000/year **depending on education and experience.* Mileage Reimbursement, Medical, Dental, and Vision, 401K and Flexible Spending Account. To apply for the Behavior Consultant position, please **email** your resume **which includes the required experience and skills**, to Toni Casto at tcasto@advancekids.com or **fax** it to her attention at **(530) 899-0151.** NC 12.2.09

L.V.N's & C.N.A's: Chico/Oroville- Great opportunity to work caring for clients in nice homes working for a long standing, reputable company. Full time or part time work available now! Contact Home Health Care Management HR Dept at 530-343-0727 NC 11/04/09

PHONE MARKETER/ OFFICE TECH – Oroville: PT (15 – 20 hrs. / wk) position consisting of appr. 90% phone marketing. Additional time includes basic office skills and functions. Perfect for a college student; possible flexibility on scheduling. Applicants must have demonstrated skill in telemarketing and basic office functions, and these skills/ experience must appear on their resume. \$8.00/hr. To apply, bring resume, right to work documents, cover letter (optional) and professional presentation to One Stop Community Employment Centers.

SALES MANAGER - Chico: Apply directly online to www.comcast.com for the following job: Title: Enterprise Sales Manager– Sacramento, CA Job Posting # 54838249. Job Summary: - Responsible for team Sales of Comcast Ethernet, Internet, Voice and TV services to Enterprise customers ranging from 20-500 employees as well as Medical and Education institutions. - Ensure competence and continuity of qualified Enterprise Account Executives through optimum selection, training and development, appraisal and motivation techniques. - Ensure team and individual rep achievement of all sales, plus quality, goals and standards. - Ensure accurate forecasting of all required sales metrics - Consistently monitor employee performance, counsel and advise to ensure compatibility, maximum effectiveness, and continued growth. - Prepare, analyze, and maintain records of individual, as well as group, sales and performance activities relative to business goals and objectives. - Design, implement, and manage overall territory team structure - Develop, plan and coordinate sale promotions and incentives to meet business goals and objectives. - Coordinate efforts with other internal teams and groups throughout regional system to insure effectiveness and efficiency. - Candidates must lead by example by modeling the Comcast Credo, Touchstones, and Promise. - Candidate must develop and implement best practices that contribute to improved performance and overall success. - Candidates must address personnel issues/performance issues in accordance with Company Policy. - Punctual, regular, and consistent attendance. - Perform other duties as assigned. Minimum Requirements: Education: - Bachelor's degree in business, sales, or marketing or equivalent training in business or sales management. Experience: - 5+ years experience in business-to-business services sales. - 3+ years of managing a successful business to business outside sales team. - Internet Technologies, Functionality & Services - Voice Network Technologies (including VoIP) - Data Networking Technologies, Functionality & Services (LAN, MAN, WAN, VPN) - CLEC, telecom, and fiber/metro Ethernet sales experience - Excellent written and oral communications, interpersonal skills and planning and organizational skills. - Experience with processing and analyzing of data. - Proficiency with the Internet and Microsoft Office Software. NC 10.6.09

On-going Job Recruitments

HOTEL HOUSEKEEPING -Oroville: Part-time opening. Must be able to work a flexible schedule any day of the week. A qualified candidate will have at least 6 months of HOTEL HOUSEKEEPING EXPERIENCE, and will be able to ensure hotel guests have neat and clean rooms during stay. Must work as a team to provided exceptional guest service. Must be able to pass background check and drug screening and meet employers grooming standards. Bilingual English/ Spanish encouraged to apply. To apply for this position, bring a current resume HIGHLIGHTING THE REQUIRED EXPERIENCE to either the Oroville or Chico One-Stop Center. *RKR updated 12.2.09*

CLOSED “JACK OF ALL TRADES”** –Gridley : Person needed to keep machinery, trucks, and equipment running and make repairs as needed to structures. Must live in Gridley – no exceptions. Prefer someone with their own truck. If you meet ALL of these qualifications please see a Resource Specialist at the One-Stop Employment Center at 78 Table Mountain Blvd., Oroville or 2445 Carmichael Dr., Chico. *dh 11/17/2009*

RN CASE MANAGER – Yuba/Sutter/Sacramento: RN Case Manager needed to work in Yuba/Sutter/Sacramento areas. Work for a unique Home Health Care Agency to provide case management services to transition seniors and disabled adults from skilled nursing facilities to a home setting. Prefer 2 years experience working with seniors and disabled adults. Requires knowledge of community resources. Must be willing to drive to locations throughout the counties. Part time or full time. AA Degree or higher. \$22 - \$24/ hr DOE. Report in person, call or FAX resume to: Home Health Care Management, Inc. - Julie Lehmann, DOPS; 1398 Ridgewood Dr., Chico, CA 95973; ph: (530)343-0727; FAX: (530)895-1703 EEOC

SPECIAL NEEDS TUTORS - Chico: Improve the quality of life for autistic children by teaching language, play and self-help skills. Part-time positions available: in-home environments, between the hours of 8:00 am to 7:00 pm. Perfect for college students. Pay starting at \$9.00 - \$15.00/hour D.O.E. with some mileage reimbursement. Shifts available in the Chico and surrounding areas. Paid training in all areas of Applied Behavior Analysis. Reliable transportation, including valid drivers license, and access to a computer required. Must have a high school diploma, and current auto insurance. Background check and TB test required prior to hire. Must have ability to sit, stoop, and lift child weighing 50lbs., and ability and desire to commit to one year. To apply, bring resume and current availability to either One Stop Community Employment Center for screening and referral. Employer will contact for interview if appropriate. *RML 1/13/10 updated*

CNA's, CAREGIVERS, LVN's- Butte County: Bright Star Healthcare is looking for highly qualified CNA's, CAREGIVERS AND LVN's for varied shifts. Numerous work environments available. CNA and Caregivers one year of experience desired, background check/drug screening required. LVN's must have State License and one year experience. Competitive pay rates and benefits. To apply, go to <http://www.brightstarhealthcare.com/>. *RML 3/27/9*

PROGRAM COORDINATOR (Lead Staff Person) – Chico: Some leadership and experience in the field is required. This is a supervisor position overseeing staff in a home for people with disabilities. F/T \$11.00 per hour. All Full health benefits, paid sick leave and vacations. To learn more about Mains'l Services please visit our website at : www.mainsl.com, To apply: email resume to hr@mainsl.com. *LE 04.25.08*

CAREGIVERS & C.N.A.'S - Chico & Surrounding Communities: Personal and Companion Care duties include but are not limited to: Bathing Assistance, Incontinence Care, Dress Assistance, Alzheimer/Dementia care, Light house keeping, Medication Reminders, Meal Preparation, and more. Please fax resume to 530-232-0140 or email to kjacobson@seniorhelpers.com for immediate consideration. *CA9040077 DJM 01.04.08 Updated 04.30.08*

Selection of job postings from <http://www.hra.co.glenn.ca.us/jobs/newjobs.htm>

Velocity Energy Partners Inc is recruiting for a Certified Welder to work on their Chico project. Duration of job will be about 2 weeks. "The individual will be welding the steel for the mounting of the rack for the panels." Applicant must possess a valid Welding certificate and 5+ years experience. "the welding is going to be basic 1/8th inch steel...using wire fed machines. Basic structural Steel welding. And we need 2 people." Please forward cover letter, resume, and copy of certificate to Yassi Lam. (Additional instructions will be provided by the employer.)

Portuguese Plaza in Orland is recruiting for an Experienced Cook to work Part-Time. Must be able to multi-task, work in a quick paced environment, must have prior Cook experience. Apply in person with a cover letter and resume. (Note: please refrain from calling the employer)

Forestry Technician (Fire) (TEMPORARY) Working for the U.S. Fish and Wildlife Service is more than a career. It is a commitment shared by more than 9,000 men and women representing a diverse range of professions, backgrounds, and specialties who are dedicated to conserving, protecting, and enhancing fish, wildlife, plants and their habitats. From the Arctic Ocean to the South Pacific, from the Atlantic to the Caribbean, Service personnel are working hard to ensure future generations will be able to enjoy nature's beauty and bounty. These are TEMPORARY positions located at the Sacramento National Wildlife Refuge Complex, Willows, California. The positions are not-to-exceed 1039 hours (approximately 6 months). However, if the employment exceeds 1039 hours in a service year, the maximum length of this appointment will be two years. These positions involve rigorous fieldwork requiring above average physical performance, endurance and superior conditioning. Applicants tentatively selected must pass a pre-employment drug test, medical examination, and arduous physical performance test. The Department of the Interior Excepted Service Qualification Standards will be used to determine qualification requirements. You must meet qualification requirements by the closing date of this announcement. General experience is any type of work that demonstrates the ability to perform the work of the position, or experience that provided a familiarity with the subject matter or processes of the occupation. Seasonal experience is considered to be a fire season of continuous employment from three to six months. Shorter periods may be combined to make a season, provided a total of at least three months of experience is obtained. For any period where the work exceeds six months, the excess work is credited toward an additional season of experience. In preparing your resume, describe, in detail, the experience and training which you have had that specifically prepared you for this job and to perform the duties described for this job. Address your knowledge, skills and/or abilities in the areas shown in the job-related factors.

To apply for this position, you must provide a complete Application Package, which includes: 1. Your Resume. 2. A completed Occupational Questionnaire. 3. Additional Required Documents (see Required Documents section below). The complete Application Package must be submitted by 11:59 PM (EST) on Tuesday, March 23, 2010.

To begin the process log onto www.usajobs.gov to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the occupational questionnaire. Please ensure you click the Submit My Answers button at the end of the process.

Patient Support Clerk - Children's Center- The Patient Support Clerk is cross-trained to function in several clerical positions which include: Registration/Cashier, Scheduling, Billing, and Medical Records. The Patient Support Clerk primary responsibility is in one specific area, but he/she may be assigned to assist in other clerical areas as needed. The Patient Support Clerk must maintain strict confidentiality in all matters pertaining to patients of Enloe Medical Center. These services further the mission of Enloe Medical Center, which is to provide high quality, cost effective healthcare for the people in the communities we serve. EDUCATION / TRAINING / EXPERIENCE: Minimum: One year experience utilizing clerical, computer, and receptionist skills Desired: Medical terminology Experience in patient registration, medical records, or a healthcare environment Bilingual skills in Spanish and/or Hmong SKILLS / KNOWLEDGE / ABILITIES: Must have excellent telephone communication skills and interpersonal skills to maintain a high degree of rapport with patients, co-workers, physicians and the public. Must be able to follow instructions, work quickly and accurately in a fast paced environment. Analytical and grammatical skills are necessary to communicate effectively, verbally and in writing. Type 25 wpm (certificate required within the last three years). Data entry skills required Capable of using Microsoft Word, Excel, Outlook (Microsoft Office Suite) for a variety of support functions. Organizational and multi-tasking skills are essential. Must show sensitivity for the patient and family, and maintain strict confidentiality.

(10-0013) POLICE DISPATCHER I -California State University - Chico Full-time, permanent (after one-year probationary period) position in the University Police Department (UPD).. Responsibilities include: receiving all incoming requests for service either by telephone (emergency or non-emergency) or in person; evaluating the situation and circumstances quickly; following department procedures in carrying out the correct course of action, particularly in stressful situations; maintain constant radio communication with field officers and monitor other police agencies' radio traffic; operating the 911 telephone system; coordinating emergency responses; communicating via computer with other state and national law enforcement agencies; recording and maintaining complaint, arrest, radio, and other activity logs in a computer-aided dispatch system (CAD); preparing monthly statistical reports and routine correspondence; typing and indexing files; processing arrest warrants, citations, and police reports in a records management system (RMS); processing found property; operating various computer systems; monitoring all campus alarms; assisting in fingerprint appointments; remaining calm and making good decisions in emergencies; interacting courteously and professionally with all contacts; and performing other duties as assigned. AVAILABLE: ASAP

SALARY: \$3,055 - \$4,584 per month, with benefits, including tuition fee waiver (if eligible).

New employees are typically hired at the beginning of the salary range. CLOSING DATE: March 29, 2010 EXAM DATE: Written Dispatch exam tentatively scheduled for April 23, 2010.

ORAL INTERVIEWS: Tentatively scheduled during the week of May 3, 2010.

APPLICATION REQUIREMENTS: This position requires submission of:

- A standard CSU, Chico application
- Supplemental Questionnaire
- Résumé
- Current, valid keyboarding certificate
- Copy of P.O.S.T. Dispatcher Certificate if applicable (original will not be returned)

Download the application and supplemental questionnaire from the Web at www.csuchico.edu/hr/vacancies.shtml. Staff Human Resource Services Office Hours: Monday Friday, 8:00 AM 5:00 PM. Application materials and information regarding open positions are available in the Staff Human Resource Services Office.

Applications (including faxed or emailed copies) must be received in the Staff Human Resource Services Office by 5:00 PM on the closing date of the recruitment. Postmarks will not be accepted. Faxed/emailed application packets will only be accepted to hold a place in the applicant pool. Fax: 530-898-5120. Faxed/emailed documents MUST promptly be replaced by original documents either in person or through the postal mail.

Delivery Driver Chico- This position is responsible for merchandise handling such as loading, securing, delivering, setting up, troubleshooting, and demonstrating. Reviewing lease agreements is also occasionally required. Reports directly to the General Manager (or Sales Manager with GM direction) Qualifications :Position requires Position routinely requires lifting, loading, and "dollying" merchandise 50-300 pounds. Neatly groomed appearance. Good communication skills. Strong technical skills or working knowledge of electronic products Good driving skills Pre-employment: Satisfactory MVR (driving record), D.O.T. physical and drug screen, criminal background investigation with job performance reference check and required testing. Apply on-line at www.aarons.com

ADDITIONAL LOCAL POSITIONS CAN BE VIEWED AT THESE SITES:

<http://www.hra.co.glenn.ca.us/jobs/newjobs.htm>

www.caljobs.ca.gov

www.chicoer.com

<http://chico.craigslist.org/>

www.indeed.com