

# BUTTE COUNTY ONE-STOP EMPLOYMENT CENTERS

## JOB POSTING FLYER

2/3/2012

### Chico Employment Center

2445 Carmichael Drive  
Chico, CA 95928

(530) 895-4364



### Oroville Employment Center

78 Table Mountain Blvd.  
Oroville, CA 95965

(530) 538-7301

[www.butteonestop.org](http://www.butteonestop.org)

### HOW TO APPLY

If you are interested in a posted position and would like to apply, please contact the employer directly, or if requested, visit the Butte County Community Employment Center nearest you. The below listed openings are posted on our Job Board at each location and many will have applicants screened by our staff per employer request. When applying for a position, please come prepared. Arrive professionally dressed and bring all materials necessary for an interview. The best prepared applicants often get the job!

In order for the Butte County Employment Center to refer you to a potential employer, we need to have copies of your Right-to-Work (RTW) documents. RTW documents usually include a driver's license (or government issued Id) and a Social Security Card. Please ask your Employment Center staff if you have any questions regarding RTW documents.

2/1/2012

### LICENSED COSMETOLOGIST

CHICO

Local hair studio is looking to fill a licensed cosmetologist position with either two part-time or one full-time individual(s). Job duties consist of cutting, coloring, styling, and perming hair, along with some keratin complex smoothing treatments. Also, be able to cut, wax and shape eyebrow, lip and chin; create beautiful up-do's. Individual(s) must be willing to learn new techniques, be fun, energetic and creative, and have great customer services skills. Professional attire is expected. This studio is hair only: no nails or facials. Apply at your local one stop location: 2445 Carmichael Dr., Chico, CA or 78 Table Mt., Oroville, CA.

### POSITION DETAILS

**Employer:** Butte CEC screening

**Contact:** Please visit your local One-Stop for details.

**Job Type:** Full time/Part time

**Salary:** Rent Space Pay

**Education:** Licensed Cosmetologist

**Application Closing Date:** Open until filled.

JOF# 146

### STUDENT SERVICES PROFESSIONAL (ACHIEVEMENT SPECIALIST)

CHICO

The Chico State Department of Chico Student Success Center (CSSC) is hiring for Student Services Professional III (Achievement Specialist). Under the supervision of the Director for the Chico Student Success Center, the Achievement Specialist is responsible for assisting with student development by working closely with financial aid, housing and the career center. Assist with Student outreach and recruitment by developing and delivering outreach/recruitment communication at a variety of universities or college sponsored program. Also, assist with program assessment, university advancement, faculty and university relations. Looking to employee a four-year college or university in one of the behavioral sciences, public administration, or job-related field. This position requires a successful fingerprint clearance, employment physical exam and proof of a valid California driver's license. If interested apply at: <http://www.csuchico.edu/hr/announcements/12-0006.shtml> or in person in Kendall Hall room 220.

### POSITION DETAILS

**Employer:** CSU, Chico

**Contact:** <http://www.csuchico.edu/hr/announcements/12-0006.shtml>

**Job Type:** Full time

**Salary:** \$3,834-\$5,462/month

**Education:** BA

**Application Closing Date:** 2/14/2012

JOF# 145

**1/30/2012**

**SUBSTITUTE TEACHERS**

**OROVILLE**

A Bright Starr Preschool & Daycare is seeking 3 highly motivated Substitute Teachers. The candidate must be at least 18 years of age and have completed with passing grades at least 12 postsecondary semester units of specified early childhood education plus 16 general education classes, or have a valid Child Development Assistant permit issued by California Commission on Teacher Credentialing. Candidate should be able to have clear fingerprints through Department of Justice. A health screening and tuberculosis test is required. For application, contact Starr Sullens at 533-7160.

**POSITION DETAILS**

**Employer:** A Bright Starr Preschool & Daycare

**Contact:** Starr Sullens at (530) 533-7160

**Job Type:** Full time

**Salary:** \$8.50/hr.

**Education:** 12 ECE Units

**Application Closing Date:** Open until filled.

JOF# 144

**1/26/2012**

**SALES ASSOCIATE**

**CHICO**

Lenscrafters is hiring a part-time sales position. Applicant must be able to deliver the brand story and customer experience through set sales goals; Follows all company policy and procedures to ensure safety and security of the business; Demonstrates sound judgment in anticipating challenges, problem solving, and seeking the right resources to resolve issues. Reports all appropriate information to the Manager; Takes pride in the appearance of the store and ensures visual displays are in accordance with Company provided planograms.

**POSITION DETAILS**

**Employer:** Lenscrafters

**Contact:** Lenscrafters at (530) 895-1649

**Job Type:** Part time

**Salary:** \$9.00 + commissions

**Education:** High School Diploma

**Requirements:** Strong influencing and negotiating and decision making skills; Interpersonal skills; Oral and written communication both up and down; Knowledge of current fashion theory and merchandise; Previous experience in customer service and retail needed. Must be able to pass a background check and drug test.

**Application Closing Date:** Open until filled.

JOF# 108

**1/25/2012**

**SENIOR CUSTODIAN**

**CHICO**

The District is establishing an eligible list for Senior Custodian. Plan, organize and review the work of custodial staff in the area of work assigned. Two years of experience cleaning and maintaining building areas, formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance, and an appropriate valid driver's license is required. Photocopy of required license must be submitted with the application. Apply on-line at [www.chicousd.org](http://www.chicousd.org); follow the "Human Resources" link or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico CA.

**POSITION DETAILS**

**Employer:** Chico Unified School District

**Contact:** [www.chicousd.org](http://www.chicousd.org)

**Salary:** \$12.46-\$15.26/hr.

**Application Closing Date:** 2/7/2012

JOF# 135

**COMPUTER PROGRAMMER**

**DURHAM**

Durham company looking for a computer programmer for their online business. Must be proficient in PHP, Dreamweaver, HTML, and CSS. This is a full-time position, 32+ hours and wage is negotiable. Please bring resume to the Chico Employment Center, 2445 Carmichael Dr, Chico or the Oroville Employment Center, 78 Table Mountain Blvd, Oroville and ask for a Resource Specialist.

**POSITION DETAILS**

**Employer:** Butte CEC screening

**Contact:** Please visit your local One-Stop for details.

**Job Type:** Full time

**Salary:** \$10-\$14/hr.

**Education:** High School Diploma

**Application Closing Date:** Open until filled.

JOF# 134

**CHILDCARE WORKER****CHICO**

The Evangelical Free Church is looking to hire two Childcare Workers for part time positions. Childcare workers will read and sing to children and take care of age groups ranging from infants to preschoolers. Be available to work every 1st and 3rd Thursday of each month from 8:45 a.m. to 11:45 a.m., while keeping in mind hours may increase. Candidates must be 18 years or older and be a high school graduate. A background check must be taken and passed. Call Patty for an appointment at (530) 894-1953 and leave a message.

**POSITION DETAILS****Employer:** Evangelical Free Church**Contact:** Patty @ (530) 894-1953**Job Type:** Part time**Salary:** \$9.00/hr.**Education:** High school diploma**Requirements:** Must be able to work 1st and 3rd Thursday of each month from 8:45 am to 11:45 am.**Application Closing Date:** Open until filled.

JOF# 133

**RTI DESIGN MANAGER****CHICO**

RTI is seeking to hire a Design Center Manager. This position requires a degree in Electrical and/or Mechanical Engineering and a minimum of five years job related experience. After training in Morgan Hill (approximate 1 to 3 months), the candidate must be capable of handling complex engineering assignments with little or no supervision and guidance. The candidate will be responsible for the hiring and technical management of additional employees hired for the design center. The candidate will be responsible for project management and will perform detailed engineering design work including required research for the development and manufacture of new or modified products. There will be many possibilities for advancement as the operation in Chico expands. Broader experience (eg electrical as well as mechanical background, and/or CNC shop experience, and/or management experience) will also be accepted. Salary will be based on experience and capabilities. Please send resume and salary requirements to:billr@testfixtures.com Please do not call Additional Information on RTI can be found at www.testfixtures.com.

**POSITION DETAILS****Employer:** RTI Design Center Manager**Contact:** Send resume and salary requirements to billr@tesfixtures.com**Job Type:** Full time**Education:** Degree in Mechanical Engineering**Application Closing Date:** Open until filled.

JOF# 132

**1/24/2012****EXECUTIVE DIRECTOR****CHICO**

The Chico Rancheria Housing Corporation (CRHC) is currently seeking an Executive Director. The Executive Director serves the Board of Directors as an advisor, prepares formal meeting agendas, and is responsible for overall administrative long range policy and program development for housing programs. Duties include but are not limited to: supervising staff, planning and organizing the activities of Corporation, seeking and preparing grant proposals for programs, and developing budgets. The Executive Director represents the Corporation before other tribal, local, and federal governmental agencies and is responsible for insuring compliance with Tribal, Federal, and State laws, as applicable. The Executive Director also acts as the Contracting Officer as well as serves as the Human Resource Director responsible for the overall administration of policies, staffing, evaluation, scheduling, and employee compensation. To apply: Download an application at www.chicorancheriahousingcorporation.org and submit the completed application with your current resume and a list of references and mail to: Chico One Stop, 2445 Carmichael Drive, Chico, Ca. 95927, attention Business Services.

**POSITION DETAILS****Employer:** Chico Rancheria Housing Corp.**Contact:** Chico One Stop**Job Type:** Full time**Salary:** DOE \$52,000-\$89,992 **Education:** BA

**Requirements:** Preference in hiring is given to qualified American Indians in accordance with the Indian Self-Determination and Education Assistance Act (Title 24 U.S. Code, Section 472 and 473). Applicants claiming Indian preference must submit certified by Tribe of affiliation. Such certification will be verified by CRHC.

**Application Closing Date:** Open until filled.

JOF# 131

1/20/2012

**EXECUTIVE ASSISTANT**

**GRIDLEY**

Biggs-Gridley Memorial Hospital is looking for an Executive Assistant to assist the CEO & COO/CNO/Informatics. The perfect candidate for this position should possess expert computer & information skills, i.e. Microsoft/office suite; web mgmt. and EHR experience desirable. Project management/coordinator experience preferable along with excellent verbal & writing skills. Baccalaureate preparation preferred or Associate Preparation with broad based experience. We provide competitive salaries and an excellent benefit package. Interested candidates should email their letter of interest and current CV to [rsimmon@bgmh.us](mailto:rsimmon@bgmh.us) or call (530) 846-9021.

**POSITION DETAILS**

**Employer:** Biggs-Gridley Memorial Hospital

**Contact:** [rsimmons@bgmh.us](mailto:rsimmons@bgmh.us) or call (530) 846-9021

**Education:** AA

**Requirements:** Computer literacy skills. Posses excellent verbal and writing skills. Broad base experience in either preparation for Baccalaureate or Associates degree.

**Application Closing Date:** Open until filled.

JOF# 127

**SEAMSTRESS**

**PARADISE**

Local alterations business in Paradise is seeking one full-time seamstress. Applicant must have experience in altering both men's and women's clothing with precise detail. Position will be flexible with four days per work week. To apply call Anna at 876-1441. Resume and references must be available at time of interview.

**POSITION DETAILS**

**Employer:** Mary Ann's Alterations

**Contact:** Anna @ (530) 876-1441

**Job Type:** Full time

**Requirements:** Must have extensive experience in alterations and sewing.

**Application Closing Date:** Open until filled.

JOF# 128

1/18/2012

**RETAIL SALES**

**CHICO**

Evans Furniture is currently seeking energetic, ambitious people who feel they might have a talent selling home furnishings and décor in a retail environment. Prior sales experience is not necessary. To be most successful, a likable & friendly personality are crucial. You must be willing to engage with people and be communicative. This is a full-time position, and weekends are necessary. This career opportunity is commission-only; you earn what you produces. If interested, please respond via email to [Evansfurn@yahoo.com](mailto:Evansfurn@yahoo.com) or submit an application in person: Evans Furniture, 2101 Dr. Martin Luther King Jr. Pkwy., Chico, CA 95928.

**POSITION DETAILS**

**Employer:** Evans Furniture

**Contact:** [evansfurn@yahoo.com](mailto:evansfurn@yahoo.com)

**Job Type:** Full time

**Salary:** Not listed.

**Education:** High School Diploma

**Application Closing Date:** Open until filled.

JOF# 123

**VOCATIONAL INSTRUCTOR**

**CHICO**

The Vocational Instructor provides vocational training to adults with developmental disabilities in a production program. Prefer a BA/BS degree in Industrial Arts, Vocational Education, or related teaching credential. \$10.28-\$17.72/hr, placement in range - DOE. Candidates generally won't start higher than mid-range. Full-time. Benefited. See website for complete job description and application [www.wtcinc.org](http://www.wtcinc.org). submit WTC application, cover letter, resume, copy of degree, and current "H6" DMV report to: Work Training Center, 2255 Fair St., Chico, CA 95928. A background check and drug screen is required of final candidates.

**POSITION DETAILS**

**Employer:** Work Training Center

**Contact:** WTC, 2255 Fair St., Chico, CA 95928

**Job Type:** Full time

**Salary:** \$10.28-\$17.72

**Education:** BA

**Requirements:** H6 DMV Report

**Application Closing Date:** Open until filled.

JOF# 125

**SUB INSTRUCTOR****CHICO**

Work Training Center is seeking Sub Instructor in Chico and Paradise. Experienced or training provided on direct services to people with developmental disabilities in licensed day facility. \$8.50-\$14.50/hr, placement in range - DOE, non-benefited. Full-time openings are filled from substitute positions. See website for complete job description and application [www.wtcinc.org](http://www.wtcinc.org). Submit WTC application, resume, and current H6 DMV report to: Work Training Center, 2255 Fair St., Chico, CA 95928. A background check, physical testing, and drug screen is required of final candidates.

**POSITION DETAILS****Employer:** Work Training Center**Contact:** WTC, 2255 Fair St., Chico, CA 95928**Job Type:** Full time/Part time**Salary:** \$8.50-\$10.50**Education:** High School Diploma**Requirements:** H6 DMV Report**Application Closing Date:** Open until filled.

JOF# 126

**MECHANICAL ENGINEER****CHICO**

Springboard Biodiesel is seeking to interview candidates to fill the mechanical engineer position. Springboard Biodiesel is a small, fast-growing cleantech manufacturing company, based in Chico, CA. Candidate must have a B.S. degree in Mechanical Engineering or closely related discipline, plus 5 years experience required. Project and personnel management skills are crucial. Technical expertise must include the following: Fluid mechanics and piping, thermodynamics, heat transfer, machine design and basic automation and controls. Must have proficiency in parametric 3D CAD software, such as Autodesk Inventor and be capable of producing accurate packages of working drawings and other documentation for manufacturing. If you are a motivated, self-starter that wants to work in a fast-paced, cleantech, manufacturing environment for a company with a leading position in the small-scale biodiesel production industry, please submit your resume to [jobs@springboardbiodiesel.com](mailto:jobs@springboardbiodiesel.com).

**POSITION DETAILS****Employer:** Springboard Biodiesel, LLC**Contact:** [jobs@springboardbiodiesel.com](mailto:jobs@springboardbiodiesel.com)**Job Type:** Full time**Salary:** TBD**Education:** BS**Application Closing Date:** Open until filled.

JOF# 124

**LINE SUPERVISOR-MARKETPLACE CAFÉ****CHICO**

The Associated Students is hiring for the position of a Line Supervisor located in Marketplace Cafe. This is a casual, non-benefitted position that will work Monday to Friday. Applicants can go to [www.aschico.com/humanresources](http://www.aschico.com/humanresources) and click on "Career Employment". Hit the "search" button located below the Description Keywords line. Each job is listed in Red and underlined - it is a direct link to the job description and application. Only candidates who meet the minimum qualifications listed will be considered.

**POSITION DETAILS****Employer:** Associated Students, CSU**Contact:** [www.aschico.com/humanresources](http://www.aschico.com/humanresources)**Job Type:** Full time**Salary:** \$10/hr**Education:** High School Diploma**Requirements:** Qualified applicants will be required to work between the hours of 9:00 AM and 4:00 PM.**Application Closing Date:** Open until filled.

JOF# 120

**AM SANDWICH PREPARATION ASSISTANT****CHICO**

The Associated Students is hiring for an AM Sandwich Preparation Assistant. This is a casual, non-benefitted position that will work Monday-Friday from 5:00 AM to 1:30 PM. These hours will be for the Spring semester and hours for the Fall semester will be reviewed based upon business need. This position does not work during academic breaks (Thanksgiving Week, Christmas Break, Spring Break and Summer). Applicants can go to [www.aschico.com/humanresources](http://www.aschico.com/humanresources) and click on "Career Employment". Hit the "search" button located below the Description Keywords line. Each job is listed in Red and underlined - it is a direct link to the job description and application. Only candidates who meet the minimum qualifications listed will be considered.

**POSITION DETAILS****Employer:** Associated Students, CSU**Contact:** [www.aschico.com/humanresources](http://www.aschico.com/humanresources)**Job Type:** Full time**Salary:** \$10/hr**Education:** High School Diploma**Application Closing Date:** Open until filled.

JOF# 121

**LINE SUPERVISOR-SUTTER DINING HALL****CHICO**

The Associated Students is hiring for the position of a Line Supervisor located in Sutter Dining Hall. This is a casual, non-benefitted position that will work a variety of shifts based upon business need. Schedules will vary from Monday-Friday 10:45 AM - 3:30 PM and 3:30 PM-7:30 PM. There is also a need for coverage Sunday-Thursday 3:30 PM-7:30 PM. Applicants can go to [www.aschico.com/humanresources](http://www.aschico.com/humanresources) and click on "Career Employment". Hit the "search" button located below the Description Keywords line. Each job is listed in Red and underlined - it is a direct link to the job description and application. Only candidates who meet the minimum qualifications listed will be considered.

**POSITION DETAILS****Employer:** Associated Students, CSU**Contact:** [www.aschico.com/humanresources](http://www.aschico.com/humanresources)**Job Type:** Full time**Salary:** \$10**Education:** High School Diploma**Application Closing Date:** Open until filled.

JOF# 117

**1/12/2012****BROADCAST/IT ENGINEER****REDDING**

KIXE-TV seeks a full-time or part-time Broadcast/IT Engineer who will be responsible for repair and maintenance of Studio, Production, Transmission equipment, Network and Computers. Candidate must have strong electronic and RF skills, IT skills preferred. Applicants must have AA in Electronics or IT, valid CA driver's license and ability to lift 50 lbs. Send resumes ATTN: Director of Engineering, KIXE-TV, 603 N. Market St., Redding, CA 96003. KIXE is an Equal Employment Opportunity Employer.

**POSITION DETAILS****Employer:** KIXE-TV**Contact:** 603 N. Market St., Redding CA 96003**Job Type:** Full time/Part time**Salary:** TBD**Education:** AA**Application Closing Date:** 2/10/2012

JOF# 115

**1/11/2012****HAIR STYLIST MANAGER****CHICO**

Local salon is looking for a Hair Stylist to also manage the shop. Main responsibilities include trimming, shampooing, conditioning and styling hair for male or female clients. Ability to properly color hair is a must. As the manager, you will be responsible for setting up work schedules and the overall management of the facility. Please apply directly at the CUT-4-U salon.

**POSITION DETAILS****Employer:** CUT-4-U**Contact:** CUT-4-U, Chico**Job Type:** Full time**Salary:** \$9.00/hr + commisssion**Requirements:** Must be a CA Licensed Cosmetologist**Application Closing Date:** Open until filled.

JOF# 111

**TOW TRUCK OPERATORS****OROVILLE**

Browsers Towing Service currently has opening for Tow Truck Operators. Candidates must possess a high school diploma or equivalent; must have clean driver's license and be able to work weekends and nights. Knowledge of general mechanics, tow equipments and procedures is a must. Candidates must be able to work independently, must have the initiative, good driving skills including backing-up and good oral and written communication skills. Apply in person with your resume, Monday - Friday, 8 AM to 5 PM at 1750 Wyandotte Avenue, Oroville.

**POSITION DETAILS****Employer:** Browsers Towing Service**Contact:** 1750 Wyandotte Ave., Oroville**Job Type:** Full time**Salary:** DOE**Education:** High School Diploma**Requirements:** Communiante with the public, deal effectively with challenging situations; must be able to lift, drive in the dark, stand for prolonged periods of time and understand maps.**Application Closing Date:** Open until filled.

JOF# 110

**12/28/2011**

**FINANCIAL ADVISORS**

**MULTIPLE COUNTIES**

A local company is recruiting for financial advisors in Glenn, Shasta, Butte and Humboldt counties! Are you looking for a pathway to a career? Are you ready and willing to invest the time and energy it takes to build your own business? Do you have an employment history that includes sales experience, client development or business ownership? If YES go to <http://careers.edwardjones.com/us/index.html> and read about our Financial Advisor Positions.

**POSITION DETAILS**

**Employer:** Edward Jones Investments

**Contact:** Dalas Gundersen (530) 934-2918

**Job Type:** Full Time

**Salary:** Commission + Stipend

**Education:** Bachelors preferred

**Requirements:** Candidate should have experience in sales, client development, or business ownership.

**Application Closing Date:** Open until filled.

JOF# 005

**11/18/2011**

**ACCOUNTING/HR ADMIN ASST**

**OROVILLE**

A local manufacturer has a full-time year round position available for an Accounting/HR Administrator. This positions requires basic accounting experience i.e., AR/AP, reconciliations, inventory/auditing. Also benefits administration and premium reconciliations with at least two years experience. Please stop by the Chico or Oroville OneStop or Oroville EDD to complete a standard application accompanied by an up to date resume.

**POSITION DETAILS**

**Employer:** Butte CEC screening

**Contact:** Please visit your local One-Stop for details.

**Job Type:** Full time

**Salary:** \$18.00/hr

**Requirements:** General understanding of accounting concepts and benefits admin.

**Application Closing Date:** Open until filled.

JOF# 080

**11/9/2011**

**OCCUPATIONAL THERAPIST ASSISTANT**

**CHICO**

Windsor Chico Care Center is currently recruiting for a full-time Occupational Therapy Assistant (OTA) for their physical rehabilitation program. Candidates must have certification from the American Occupational Therapy Association (AOTA). This position offers an exceptional pay rate and benefits package. If interested, check Job Apply URL: <http://tinyurl.com/7as5szx>.

**POSITION DETAILS**

**Employer:** Windsor Chico Care Center

**Contact:** Apply URL: <http://tinyurl.com/7as5szx>

**Job Type:** Full time

**Salary:** DOE

**Education:** AA Degree

**Requirements:** Current and valid state OTA license or certificate of practice or equivalent in the states where services are rendered. CPR certification required.

**Application Closing Date:** Open until filled.

JOF# 075

**DENTAL FRONT OFFICE RECEPTIONIST**

**CHICO**

Lakeview Dental Office is seeking one full time front desk receptionist, pay depending on experience. Employer is strongly looking for applicants with previous dental or medical office experience as well as excellent customer service. Duties include clerical, scheduling, assessments and data entry. To apply submit cover letter and resume to the One Stop Employment Center at 2445 Carmichael Dr. or 78 Table Mountain Blvd Oroville.

**POSITION DETAILS**

**Employer:** Butte CEC screening

**Contact:** Please visit your local One-Stop for details.

**Job Type:** Full time

**Salary:** DOE

**Education:** High School Diploma

**Requirements:** Dental front desk experience preferred!

**Application Closing Date:** Open until filled.

JOF# 074

**CERTIFIED DRUG AND ALCOHOL COUNSELOR****OROVILLE**

Northern California Treatment Services of Oroville is seeking to hire a one part time certified Drug and Alcohol Counselor. Applicant must have ADS training completed and an understanding of group and individual counseling dynamics. certification is a must. To apply please call Michael at 530 533-7664.

**POSITION DETAILS****Employer:** Northern CA Treatment Services **Contact:** Michael Anderson (530) 533-7664**Job Type:** Part time**Salary:** DOE**Education:** Not listed**Requirements:** Must be certified Drug & Alcohol Counseor, must have completed ADS training.**Application Closing Date:** Open until filled.

JOF# 065

**10/31/2011****BEHAVIOR TUTORS****BUTTE COUNTY**

Local company is currently recruiting for Behavior Tutors. The applicants must be able to pass a background check, TB Test, and be able to make a 1 year commitment. Job duties would include one-on-one instruction in the client's home, implementation of behavior/lesson plans, data collection and participation in weekly meetings. Knowledge of ABA would be helpful. Must be available afternoons and evenings; To apply bring resume to a Resource Specialist at your One-Stop Employment Center.

**POSITION DETAILS****Employer:** Butte CEC screening**Contact:** Please visit your local One-Stop for details.**Job Type:** Part time 6-15 hrs/week**Salary:** DOE**Education:** N/A**Requirements:** Candidate must poses a valid CDL, personal vehicle and proof of insurance.**Application Closing Date:** Open until filled.

JOF# 020

**10/24/2011****INSURANCE CUSTOMER SERVICE REPRESENTATIVE****OROVILLE**

Local insurance company is hiring an insurance customer service representative. Previous insurance exp., or 5 years progressively responsible administrative support exp. If not already licensed must be willing to obtain insurance agent licensure (online study program and state exam). Funding may be available to assist with cost of training/exam. Provides customer service to policy holders; accurately analyzes, interprets, processes, and modifies insurance policies.

**POSITION DETAILS****Employer:** Butte CEC screening**Contact:** Please visit your local One-Stop for details.**Job Type:** Part time**Salary:** \$9.00-10.00/hr.**Education:** Not Listed**Requirements:** Previous insurance exp., or 5 years progressively responsible administrative support exp.**Application Closing Date:** Open until filled.

JOF# 044

**10/19/2011****OUTREACH COORDINATOR****CHICO**

GRID Alternatives is looking for two full-time Outreach Coordinators to help bring GRID Alternatives' Solar Affordable Housing Program to low-income homeowners in the North Valley (Sacramento north to Oregon). The role of the Outreach Coordinator is to partner with local agencies and work directly with low-income clients within targeted communities to assist them in the process of applying for the program and increase the number of clients served. To apply, applicants must submit both a resume and cover letter online at <http://www.gridalternatives.org/jobs>.

**POSITION DETAILS****Employer:** GRID Alternatives**Contact:** [www.gridalternatives.org](http://www.gridalternatives.org)**Job Type:** Full time**Salary:** \$35,000-\$38,000/yr.**Education:** Not Listed**Requirements:** See website for full description of position requirements.**Application Closing Date:** Open until filled.

JOF# 043

**10/14/2011**

**SECURITY GUARDS**

**CHICO/OROVILLE**

Security company is looking for qualified security guards for mostly swing and graveyard shifts. Candidates must have flexible hours and weekends available. There are 2 positions available. Starts ASAP; To apply bring resume, DL and SS card to a Resource Specialist at your One-Stop Employment Center.

**POSITION DETAILS**

**Employer:** Butte CEC screening

**Contact:** Please visit your local One-Stop for details.

**Job Type:** Part time 20+ hrs/week

**Salary:** DOE and Location

**Education:** N/A

**Requirements:** Candidates must hold a current guard card certification, driver's license and personal vehicle.

**Application Closing Date:** Open until filled.

JOF# 028

**HEAVY EQUIPMENT OPERATOR**

**CHICO**

A local septic company is hiring a position for a heavy equipment operator. Highly physical work, must be able to work in hot and cold temperatures outside for long periods of time. Must have knowledge of installation of septic lines as well as sewer lines.

**POSITION DETAILS**

**Employer:** Butte CEC screening

**Contact:** Please visit your local One-Stop for details.

**Job Type:** Part time 20-30 hrs/week

**Salary:** DOE

**Education:** High School Diploma

**Requirements:** Must have clean DMV current printout, be able to pass drug test and have working knowledge of installation of sewer and septic lines.

**Application Closing Date:** Open until filled.

JOF# 039

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FOR CURRENT BUTTE COUNTY OPENINGS, GO TO  
[www.buttecounty.net/personnel](http://www.buttecounty.net/personnel)

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**NOTE:** Butte Community Employment Centers provide the daily One Stop Job Listings as job tip information only. Inclusion of job information in this document does not in any way imply endorsement of any employer by this agency.