

Butte County Department of Development Services

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ADMINISTRATION * BUILDING * PLANNING

PLANNING DIVISION FEES FOR CLEARANCES/REVIEW OF PERMIT APPLICATIONS

Butte County Ordinance No. 3971 establishing the fee schedule for the Department of Development Services (DDS) became effective on January 1, 2008. Included in this schedule is a fee for "Planning Clearance Reviews for Permits" (Butte County Code Section 3-43 (25)). As authorized by this code, effective January 1, 2009, DDS has begun collecting these fees by charging a minimum of ½ hour's time (**\$78.70**) or actual time spent charges at the Department's hourly rate (\$157.40), **whichever is higher**. The deposit fee is collected at the time of initial application. The fee/deposit for the ½-hour minimum is collected at time of application. If additional review is required, the balance is collected prior to permit review approval. This fee is charged when the Planning Division's clearance or review of a permit is required for its issuance. Some examples or situations where this fee has been applied include the Department's clearance or review of:

- Building permits issued through the Building Division of the Department of Development Services; and
- Well and septic permits issued by the Environmental Health Division of the Department of Public Health.

We are continuing to work with these divisions to identify any situations where clearance or review is not necessary. Planning Division staff includes the following as part of their review:

- The consistency of the proposed use/structure with the Butte County General Plan's land use designations and Zoning Ordinance regulations.
- Conformance with the structural setback requirements of the zoning district.
- Conformance with the requirements of any special overlay zones or community plans, including but not limited to:
 - The North Chico Specific Plan;
 - Chapman Mulberry Neighborhood Plan;
 - Cohasset Community Plan;
 - Durham, Dayton, Nelson Urban Reserve Policy; and
 - Watershed Protection Zone.
- Avoiding conflicts with Butte County's Agricultural-Residential Buffer Setback Requirements, as applicable.
- If a parcel was created by map, consistency with any map note requirements.
- Parking and landscape requirements, as applicable.
- Compliance with any apparent easements.
- Compliance with any conditions of approval and/or mitigation measures that may have been required as part of any past discretionary approvals on the property.
- Other site-specific factors.

If you have any questions regarding these fees, please contact Planning Division Manager Chuck Thistlethwaite at (530) 538-6572 or cthistlethwaite@buttecounty.net.