

BUTTE COUNTY BOARD OF SUPERVISORS

AGENDA

APRIL 13, 2010



County Supervisors

Bill Connelly, District 1
Jane Dolan, District 2
Maureen Kirk, District 3
Steve Lambert, District 4
Kim Yamaguchi, District 5

Scott Tandy, Interim Chief
Administrative Officer and
Clerk of the Board

Bruce Alpert, County Counsel

- 9:00 A.M. **1.00** **CALL TO ORDER**
- 1.01 Call to Order - Board of Supervisors Room, County Administration Building, 25 County Center Drive, Oroville.
- 1.02 Pledge of Allegiance to the Flag of the United States of America.
- 1.03 Observation of a Moment of Silence.
- 2.00** **CORRECTIONS AND/OR CHANGES TO THE AGENDA.**

3.00 **CONSENT AGENDA**

BEHAVIORAL
HEALTH

- 3.01 *** Northern Valley Catholic Social Services (NVCSS) - amendment - approval is requested for an amendment to the agreement with NVCSS for the provision of a Master Lease Program. The goal of the program is to expand housing options for adults enrolled in the Full Service Partnership Program. The amendment increases the maximum amount payable to \$243,244.06. This is an increase of \$51,610 (department budget utilizing MHA funds)- action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.02 *** Esplanade Enterprises, Inc. dba Merit Medi-Trans, Inc. - amendment - approval is requested for an amendment to the agreement with Esplanade Enterprises, Inc. for the provision of emergent and non-emergent client transportation services. The amendment increases the maximum amount payable to \$180,000. This is an increase of \$76,000 (department budget) - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

- 3.03 * Gridley Guardians - approval is requested for a revenue agreement with the Gridley Guardians to support a component of the Butte Youth Now Coalition Drug Free Communities (DFC) work plan. The Gridley Guardians is contributing \$2,000 to help defray costs of a two-day training for a trainer and content expert in the field of alcohol and drug prevention among student athletes - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE RELATED BUDGET ADJUSTMENT (4/5 vote required).
- 3.04 * Enloe Medical Center - approval is requested for a Facility Designation Agreement with Enloe Medical Center to designate the facility as an Evaluation and Treatment Facility for the provision of mental health services in accordance with the Lanterman-Petris-Short Act (LPS Act). The term of the agreement is April 13, 2010 through June 30, 2011 - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY THE AUDITOR-CONTROLLER.
- 3.05 * Budget Adjustment and Fixed Asset Purchase - approval is requested to purchase a server for \$24,000 and five network switches for \$27,800 to upgrade the network infrastructure throughout the department. These purchases will be funded with MESA funds - action requested - APPROVE BUDGET ADJUSTMENT; AND APPROVE FIXED ASSET PURCHASES AS DETAILED IN THE AGENDA REPORT.
- 3.06 * Behavioral Health Board - action requested - APPOINT PATRICIA CRAGAR AND CYNTHIA HARVEY AS COMMUNITY MEMBERS AND WILLIAM DICKISON AS A YOUTH MEMBER. (TERMS TO END DECEMBER 31, 2012)

EMPLOYMENT
AND SOCIAL
SERVICES

3.07 *

California Statewide Automated Welfare System Consortium IV (C-IV) and Memorandum of Understanding with Consortium - approval is requested for a Joint Exercise of Powers Agreement (JPA) for the California Statewide Automated Welfare System C-IV and a related Memorandum of Understanding (MOU). Butte County is one of thirty-five counties that have shared use of the Interim Statewide Automated Welfare System (ISAWS) since 1994. AB 444, which was adopted on September 28, 2002, established legislative intent for ISAWS counties to migrate to another project system. The major objective of the Consortium is to ensure the automated system provides timely, accurate, and cost effective services - action requested - APPROVE THE AGREEMENTS AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.08 *

Accept Unanticipated Revenue for the In-Home Supportive Services (IHSS) Case Management Information and Payroll System II Project (CMIPS II) - approval is requested to accept \$19,655 in unanticipated revenue for the new IHSS CMIPS II project being implemented statewide. These funds will support one position of Program Manager to manage the project in Butte County - action requested - APPROVE BUDGET ADJUSTMENT (4/5 vote required).

FIRE

3.09 *

California Department of Forestry and Fire Protection (CAL FIRE) - approval is requested for an agreement with CAL FIRE for the provision of fire protection for the unincorporated area of Butte County. The term of the agreement is July 1, 2009 through June 30, 2010 with a maximum amount payable of \$10,786,577 - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. X11590)

HUMAN
RESOURCES

3.10 *

Resolutions Honoring Butte County Employees for Dedicated Years of Service - presentation of awards to Butte County employees. Richard Brazil and Stuart Edell each have thirty-five years of service. Janice Sylva, Vicki Catomerisios, and Diana Shuey each have thirty years of service to Butte County - action requested - ADOPT RESOLUTIONS (5) AND AUTHORIZE THE CHAIR TO SIGN.

3.11 *

Resolution to Amend the Salary Ordinance - the department has prepared a resolution which will amend the salary ordinance as follows:

HUMAN RESOURCES - requests to change the salary for the classification of Medical Director (Class Code 4116) from a flat rate of \$211,584 to a salary range of \$211,584 to \$259,000. After a failed recruitment it was determined that a salary range would provide greater flexibility in hiring and give the County a competitive advantage in attracting qualified applicants. The department estimates that approximately 70% of the salary cost will be offset by increased revenue.

EMPLOYMENT AND SOCIAL SERVICES - requests to add one (1) sunset position (ending January 31, 2012) of Program Manager, Employment and Social Services to oversee the preparation, implementation, and post implementation activities of the new Case Management Information and Payroll System (CMIPS II). This change will increase the total allocations in the department from 560.4 to 561.4 - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

INFORMATION
SYSTEMS

3.12 *

Budget Adjustment and Fixed Asset Purchase - approval is requested for fixed asset purchases of enterprise-wide hardware and software platforms for a total cost of \$296,700. These purchases are needed to replace aging system components. The upgrade will be funded from the Internal Services Funds Equipment Replacement Fund - action requested - APPROVE BUDGET ADJUSTMENT; AND APPROVE FIXED ASSET PURCHASES AS DETAILED IN THE AGENDA REPORT.

LIBRARY

3.13 *

Library Donations - The Library has received the following donations for books: \$600 from Oroville Friends of the Library; \$190 from Ruthmarie Ferris; \$200 from Mooretown Rancheria; \$180 from Chico Friends of the Library; \$100 from Sigma Phi Gamma; \$1,200 from Paradise Friends of the Library; \$200 from an anonymous source honoring Betty Forbes; \$309.55 from an anonymous source; and \$10,000 from Sierra Nevada Brewery - action requested - ACCEPT DONATIONS AND AUTHORIZE LETTERS OF APPRECIATION.

PUBLIC
HEALTH

3.14 * California Department of Public Health (CDPH) - approval is requested for a revenue agreement with CDPH for specific activities intended to raise the immunization levels of infants, preschool age and school age children against preventable diseases. The term of the agreement is January 1, 2010 through December 31, 2010 with a maximum amount receivable of \$67,683 (department budget) - action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO COUNTY COUNSEL AND AUDITOR-CONTROLLER.

3.15 * Butte County Public Guardian - approval is requested for an agreement with the Public Guardian for the provision of Targeted Case Management (TCM) services in Butte County. The objectives of TCM are to assist eligible individuals in gaining access to needed medical, social, educational, and related services. The term of the agreement is July 1, 2009 through June 30, 2010 with a maximum amount payable of \$286,579 - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE RELATED BUDGET ADJUSTMENT (4/5 vote required).

3.16 * Half a Bubble Out Advertising - approval is requested for an agreement with Half a Bubble Out Advertising for developing medical/health (specifically influenza related) media campaigns. The term of the agreement is April 1, 2010 through July 20, 2010 with a maximum amount payable of \$60,000 (department budget utilizing grant funds) - action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

PUBLIC-
WORKS

3.17 Adoption of an Ordinance Amending Butte County Code, Chapter 31, "Solid Waste Collection, Management and Recycling" - consideration of an ordinance which will update Butte County Code to be in compliance with existing state law. There have been significant changes in the field of solid waste and management and recycling over the last several years. The proposed ordinance reflects those changes including: updating recycling requirements for construction and demolition and updating standard terminology that is currently used in solid waste management ordinances throughout the State - action requested - ADOPT ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN. (FROM 3-30-10 [Item 4.07])

- 3.18 * Mutual Aid Agreement - During a declared disaster event, Public Works agencies across the state call upon each other for assistance. The Public Works Mutual Aid Agreement (PWMAA) was created in 1989 to organize the disaster assistance - action requested - APPROVE PUBLIC WORKS MUTUAL AID AGREEMENT (PWMAA) AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL; AND DESIGNATE THE PUBLIC WORKS DIRECTOR AS THE PWMAA COORDINATOR.
- 3.19 * Budget Adjustment and Appropriation Designation within County Service Area (CSA) 82, Stirling City Sewer - CSA 82 currently owes \$3,707 to the CSA Revolving Loan Fund. Additionally, there is a deficit in the current year fund balance available that needs to be corrected prior to the fiscal year end. The designated fund balance within CSA 82 is sufficient and available to cover both paying off the current loan balance to the CSA Revolving Loan Fund and to cover the fund balance deficit - action requested - APPROVE BUDGET ADJUSTMENT AUTHORIZING THE USE OF DESIGNATIONS TO ELIMINATE THE DEFICIT IN CURRENT YEAR FUND BALANCE AND TO INCREASE APPROPRIATION TO PAY OFF THE CURRENT LOAN BALANCE (4/5 vote required).
- 3.20 * Domenic's Septic Service - amendment - approval is requested for an amendment to this agreement for the provision of pumping out two septic tanks at the Neal Road Recycling and Waste Facility. The amendment extends the term of the agreement through October 31, 2010. No additional funding is needed - action requested - APPROVE THE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. X16046)
- 3.21 * Authorization to Advertise for Bids - Golder Associates, Inc. is preparing construction plans and documents for Module 4, Phase D of the Neal Road Recycling and Waste Facility to expand the capacity to receive additional waste when the current capacity in this module is reached sometime in late 2010 or early 2011. The Department is requesting approval to advertise for the construction of a base liner in Module 4, Phase D. The project is included in the department budget - action requested - AUTHORIZE PUBLIC WORKS TO ADVERTISE FOR BIDS.

3.22 * URS Corporation - amendment - approval is requested for an amendment to the agreement with URS Corporation to allow for the abandonment of monitoring well MW-1 at the Neal Road Recycling and Waste Facility. The amendment increases the maximum amount payable to \$220,087. This is an increase of \$8,760 (funded by savings in the current budget) - action requested - APPROVE AMENDMENT AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. X18048)

SHERIFF-
CORONER

3.23 * Accept Unanticipated Revenue - Federal Meth Overtime Grant - approval is requested to accept and appropriate \$1,156.82 in unanticipated revenue from the Redding Police Department. The Butte County Sheriff's Office California Multi-Jurisdictional Methamphetamine officer participated in a Federal Meth Overtime Grant administered by the Redding Police Department - action requested - APPROVE BUDGET ADJUSTMENT (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED REVENUE AS DETAILED IN THE AGENDA REPORT.

3.24 * Accept Unanticipated Revenue - California Multi-Jurisdictional Methamphetamine Enforcement Team (CAL-MMET) Grant - approval is requested to accept and appropriate \$116,095 in unanticipated revenue from the Shasta County Sheriff's Office for CAL-MMET. A full-time Sheriff's Sergeant sunset position is assigned to this multi-agency program - APPROVE BUDGET ADJUSTMENT (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED REVENUE AS DETAILED IN THE AGENDA REPORT.

3.25 * Department of Justice and the United States Department of the Treasury - amendment - The Butte County Sheriff's Office participates in the Federal Equitable Sharing Program. Proceeds from the sale of assets seized during drug-sale arrests are shared by various law enforcement agencies. Federal asset forfeiture law requires agencies to amend the previously submitted annual certification report when the Head of the Agency changes - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR CONTROLLER; AUTHORIZE SHERIFF TO SIGN AND RE-SUBMIT THE AGREEMENT TO THE DEPARTMENT OF JUSTICE AND THE UNITED STATES DEPARTMENT OF THE TREASURY.

3.26 *

Motorola Incorporated - approval is requested for a three year maintenance agreement with Motorola for the provision of the electronic system of inmate tracking through use of inmate biographical data, charges, disposition, housing and issuance of identification cards. The term of the agreement is April 1, 2010 through March 31, 2013 with a maximum amount payable of \$100,149 (department budget) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

TREASURER-
TAX COLLECTOR

3.27 *

Annual Certification of Compliance with Continuing Disclosure Requirements for Debt Issuance - submitted for Board review are the Continuing Disclosure filings for Fiscal Year 2009/2010. The disclosure includes information on budgets, annual audited financials, and certain statistical and demographic information pertaining to the County - action requested - ACCEPT FOR INFORMATION.

WATER
AND RESOURCE
CONSERVATION

3.28 *

Resolution Adopting the 2010 Butte County Basin Management Objectives (BMOs) - consideration of a resolution adopting the 2010 Butte County BMOs - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

PRESENTATION OF RESOLUTIONS ADOPTED ON THE CONSENT AGENDA.

4.00

REGULAR AGENDA

BOARDS,
COMMISSIONS AND
COMMITTEES

4.01 *

Boards, Commissions and Committees.

1. Appointments to Listed Vacancies.

2. Board Member or Committee Reports

BUDGET, LEGISLATIVE
OR COUNTY RELATED
UPDATES

4.02

Update on Current Budget and Legislative Issues by the Chief Administrative Officer.

4.03

Update of General Plan 2030 Process by Director-Development Services.

4.04 *

Update Regarding Upcoming Butte County Code Amendments by Director-Development Services.

PRESENTATION
AND DISCUSSION
ITEMS

4.05 *

Safe Routes to School Improvements on Lower Wyandotte Road from Monte Vista Avenue to Golden Hills Drive, County Project Number 23513-2006-1 - The Department of Public Works requests project approval to construct curb, gutter, sidewalk, tie-in pavement, and asphalt concrete overlay at the Monte Vista Avenue/Lower Wyandotte Road intersection and along the west side of Lower Wyandotte Road from Monte Vista Avenue south to Golden Hills Drive. This project is funded by the State of California Cycle 7 Safe Routes to School (SR2S). The Engineer's Estimate for the project is approximately \$686,000. Approximately \$386,000 of this amount is reimbursable through the State. The County will also utilize \$127,388 received in 2004 through an Indian Gaming Local Community Benefit Committee Grant - actions requested - APPROVE PLANS AND SPECIFICATIONS; AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ADVERTISE FOR BIDS; AND AUTHORIZE THE CHAIR AND DIRECTOR TO SIGN PLANS. (Public Works)

4.06 *

Safe Routes to School Improvements on Monte Vista Avenue, County Project Number 23521-2007 - The Department of Public Works requests project approval to construct curb, gutter, sidewalk and tie-in pavement on the south side of Monte Vista Avenue from the west side of Autrey Lane to approximately 1,300 feet east towards Lower Wyandotte Road. Improvements also include installation of pedestrian ramps at Autrey Lane. This project is funded by the State of California Cycle 7 Safe Routes to School (SR2S). The Engineer's Estimate for the project is approximately \$365,000. Approximately \$291,000 of this amount is reimbursable through the federally-funded Cycle 1 Safe Routed to Schools (SRTS) Program - action requested - APPROVE PLANS AND SPECIFICATIONS; AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ADVERTISE FOR BIDS; AND AUTHORIZE THE CHAIR AND DIRECTOR TO SIGN PLANS. (Public Works)

4.07 *

A Matter on Which a Public Hearing Has Been Held and Closed - Adoption of an Ordinance Amending Section 3-164 of Chapter 3 of the Butte County Code - consideration of an ordinance which will adjust the North Chico Specific Plan Fees contained in Butte County Code Chapter 3, Section 3-164 based upon changes in the Engineering News Record Construction Cost Index for San Francisco. Staff recommends adjustment of fees in accordance with the index decrease of 0.61% between December 2008 and December 2009. Adjustment of these fees was initially discussed at the March 16, 2010 Board of Supervisors meeting - action requested - ADOPT THE ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN. (From 3-16-10 [Item 5.01-B])(Public Works)

4.08 *

Addendum to Four County Memorandum of Understanding (MOU) - approval is requested for Addendum Four to the Four County MOU which authorized County of Butte to participate with Colusa, Glenn, and Tehama Counties (and subsequently Sutter County) in the collaborative development of a regional water planning process associated with groundwater related activities. At their April 7, 2010 meeting, the Butte County Water Commission voted unanimously to recommend approval of this addendum which will add Shasta County and rename the planning effort from Four County MOU to the Northern Sacramento Valley Integrated Regional Water Management Planning Group - action requested - APPROVE ADDENDUM FOUR AND AUTHORIZE THE CHAIR TO SIGN; AND AUTHORIZE STAFF TO WORK IN COOPERATION WITH THE OTHER COUNTIES TO SECURE FUNDING FOR THE INTEGRATED REGIONAL WATER MANAGEMENT PLANNING EFFORT. (Water and Resource Conservation)

4.09 *

A Matter on Which a Public Hearing Has Been Held and a Motion of Intent Adopted - Appeal of Planning Commission's Condition of Approval for Use Permit UP07-0007 - On October 27, 2009 the Board of Supervisors considered the appeal of Michael and Scott Dillingham regarding the Planning Commission's Condition of Approval #20. The Board approved a motion of intent to grant the appeal and modify Condition #20 by removing the requirement to construct curb, gutter, and sidewalk along the Railroad Avenue frontage of the project. The project is located 0.14-mile east of the Railroad Avenue and Kusel Avenue intersection in Oroville - action requested - ADOPT RESOLUTION, MAKING FINDINGS AS DETAILED IN THE AGENDA REPORT AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)

4.10 *

Items Removed from the Consent Agenda for Board Consideration and Action.

5.00

PUBLIC HEARINGS AND TIMED ITEMS

9:45 A.M. 5.01 *

Timed Item - Presentation on the Butte County Business Incubator Program - action requested - ACCEPT FOR INFORMATION. (Chief Administrative Office)

1:00 P.M. 5.02 *

Timed Item - General Plan 2030 Designations for Several Parcels Located on Centerville Road in the Butte Creek Canyon Area ("Centerville Road Parcels") - The Board of Supervisors directed the Department of Development Services staff to schedule this item for April 13, 2010 due to public input concerning the Board's decision to change the General Plan 2030 land use designation in the Butte Creek Canyon area - action requested - RECEIVE PUBLIC COMMENTS CONCERNING THE GENERAL PLAN 2030 DESIGNATION PROPOSED FOR THE CENTERVILLE ROAD PARCELS AND PROVIDE DIRECTION TO STAFF. (Department of Development Services)

6.00

PUBLIC COMMENT

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

7.00

CLOSED SESSION

7.01

PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT/RECRUITMENT, PURSUANT TO GOVERNMENT CODE SECTION 54957: CHIEF ADMINISTRATIVE OFFICER; DIRECTOR OF BEHAVIORAL HEALTH; AND DIRECTOR OF HUMAN RESOURCES.

7.02

ACTUAL LITIGATION PURSUANT TO GOV. CODE SEC. 54956.9(a): THREE CASES

1. LAKE OROVILLE INTERVENTION (FERC PROJECT 2100);
2. L.P. V. BUTTE COUNTY; BUTTE COUNTY SUPERIOR COURT CASE NO. 141988;
3. DRY CREEK COALITION V. NORTH CONTINENT LAND AND TIMBER, ET AL; BUTTE COUNTY SUPERIOR COURT CASE NO. 144532.

- 7.03 INITIATION OF LITIGATION PURSUANT TO GOV. CODE SEC.54956
 (c): 1 POTENTIAL CASE
- 7.04 CONFERENCES WITH REAL PROPERTY NEGOTIATORS PURSUANT TO
 GOVERNMENT CODE SECTION 54956.8:
 PROPERTY: 107 PARMAC, SUITES 1,2,3, &4, CHICO, CA
 AGENCY NEGOTIATOR: GRANT HUNSICKER
 NEGOTIATING PARTY: JEFF DUFOUR
 NEGOTIATIONS: STATUS & DIRECTION

Information and Procedures Concerning the Agenda and Conduct of the Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at www.buttecounty.net/cob.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Consent Agenda: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. Regular Agenda: this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the: Clerk of the Board of Supervisors
County Administrative Office
25 County Center Drive, Oroville, CA 95965
530-538-7631
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