

BUTTE COUNTY BOARD OF SUPERVISORS

AGENDA

OCTOBER 13, 2009



County Supervisors

Bill Connelly, District 1
Jane Dolan, District 2
Maureen Kirk, District 3
Steve Lambert, District 4
Kim Yamaguchi, District 5

Gregory G. Iturria, Interim Chief
Administrative Officer and
Clerk of the Board

Bruce Alpert, County Counsel

- 9:00 A.M. **1.00** **CALL TO ORDER**
- 1.01 Call to Order - Board of Supervisors Room, County Administration Building, 25 County Center Drive, Oroville.
- 1.02 Pledge of Allegiance to the Flag of the United States of America.
- 1.03 Observation of a Moment of Silence.
- 2.00** **CORRECTIONS AND/OR CHANGES TO THE AGENDA.**

3.00 **CONSENT AGENDA**

AGRICULTURE

3.01 * California Department of Food and Agriculture (CDFA) - approval is requested for a revenue agreement with CDFA to implement the Federal Emergency Order Restricting Interstate Movement of Nursery Stock and conduct emergency response activities as related to detections of Sudden Oak Death in nurseries. The term of the agreement is July 1, 2009 though June 30, 2010 with a maximum amount payable to the County of \$37,254.43 - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

BEHAVIORAL
HEALTH

3.02 * Budget Transfer - approval is requested to accept and appropriate \$360,000 in unanticipated revenue received from the State Department of Alcohol & Drug Programs as detailed in the agenda report. These funds, which are required to be utilized by September 30, 2010, will be used to increase the availability of treatment services for pregnant women and women with dependent children - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.03 * Ahmed Abouesh, M.D. - amendment - approval is requested for an amendment to the agreement with Ahmed Abouesh, M.D. for the provision of treatment. The amendment increases the maximum amount payable by \$26,000 (department budget utilizing realignment funds). All other terms and provision remain the same - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

- 3.04 * Butte County Behavioral Health Board - action requested - APPOINT KIRK LEE AS A CONSUMER MEMBER TO A TERM TO END DECEMBER 31, 2012.
- 3.05 * Housing Authority of the County of Butte (HACB) - amendment - approval is requested for an amendment to the agreement with HACB for the provision of housing assistance payments and/or deposits for consumers participating in the Homeless Mentally Ill Program. The amendment increases the maximum amount payable by \$10,494 (department budget utilizing HUD grant funds). All other terms remain the same - action requested - APPROVE THE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.06 * Net Smart New York, Inc. - amendment - approval is requested for an amendment to the agreement with Net Smart New York, Inc. to purchase InfoScriber Software and to renew the annual maintenance for the Electronic Medical Record (EMR) software utilized by the department. The cost of the InfoScriber Software is \$8,788 (department budget) - action requested -APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE FIXED ASSET PURCHASE OF SOFTWARE AS DETAILED IN THE AGENDA REPORT.
- 3.07 * Fiscal Year (FY) 2009/2010 Mental Health Budget Adjustments - approval is requested for budget adjustment as detailed in the agenda report. The Managed Care Allocation, which is funded through the State's General Fund, was reduced by half. This reduction is a loss of \$1,276,558. The department has identified \$915,140 of FY 2008/2009 Mental Health Services Act (MHSA) savings that can be carried over to this fiscal year. The department has also received notification that its Prevention & Early Intervention plan has been approved and has received an additional \$1,876,839 from the State to fund MHSA programs for a net budget increase of \$1,515,421 -action requested - APPROVE BUDGET TRANSFERS (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.08 *

Licensure of 30-month Driving-Under-the-Influence (DUI) Programs - pursuant to the California Code of Regulations, approval is requested for three letters to the California Department of Alcohol and Drug Programs to recommend the approval of applications for licensure of DUI programs and services. Butte County's current State licensed providers of counseling and education services for those convicted of DUI offenses are Solutions for Positive Choices (Solutions) and Prevention Education Program (PEP) - action requested - APPROVE LETTER RECOMMENDING APPROVAL OF APPLICATION FOR LICENSE FOR SOLUTIONS AND PEP AND AUTHORIZE THE CHAIR TO SIGN.

BOARD OF SUPERVISORS

3.09 *

Resolution Recognizing Tom Degrazia Upon His Retirement as Manager of the Silver Dollar Fair - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Supervisor Dolan)

3.10 *

Department Head Compensation Committee - submitted is a progress report from the Compensation Committee regarding their review of management compensation issues - action requested - ACCEPT FOR INFORMATION; AND DESIGNATE HUMAN RESOURCES DIRECTOR AS BOARD REPRESENTATIVE TO MEET WITH NON-REPRESENTED EMPLOYEES FOR DISCUSSION OF RECOMMENDED CHANGES TO THE RESOLUTION OF THE COUNTY OF BUTTE SALARY AND BENEFITS OF NON-REPRESENTED CLASSIFICATIONS.

CHIEF ADMINISTRATIVE OFFICE

3.11 *

Linda Mielke - approval is requested for an employment agreement with Linda Mielke for the Director of Libraries. The term of the agreement is October 14, 2009 through October 13, 2012 with an initial annual salary of \$89,574. A \$3,000 allowance is provided to cover actual relocation expenses - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.12 *

2010 Regular Board Meeting Calendar - action requested - APPROVE AND ADOPT 2010 REGULAR BOARD MEETING CALENDAR, AMENDING IF NEEDED.

3.13 *

Water and Resource Conservation Department - submitted is an update to the Board's direction given at the

fiscal year 2009/2010 budget hearings held in May 2009. At the hearings, the Chief Administrative Officer informed the Board of Supervisors that lack of funding opportunities for the Water and Resource Conservation Department could lead to the elimination and consolidation of this department. Due to start-work orders for its two Proposition 50 grants and prior Board of Supervisor approval of necessary budget and position allocation adjustments, it is anticipated that the department is financially viable for at least the next two years -action requested - ACCEPT FOR INFORMATION.

COUNTY
COUNSEL

3.14 *

Distribution of Excess Proceeds from the Sale of Tax-Defaulted Property - From June 14-17, 2008, the Butte County Tax Collector sold sixteen parcels of tax-defaulted property. Pursuant to Revenue and Taxation Code Section 4675, priorities are set for distribution of excess proceeds. Claims were received on five of the sixteen parcels - action requested - ADOPT RECOMMENDATIONS REGARDING DISTRIBUTION OF EXCESS PROCEEDS FROM THE SALE OF TAX-DEFAULTED PROPERTY AS PREPARED BY COUNTY COUNSEL; AND ORDER DISTRIBUTION PURSUANT TO REVENUE AND TAXATION CODE SECTION 4675.

DEVELOPMENT
SERVICES

3.15 *

Appeal of Planning Commission's Denial of Tentative Parcel Map (TMP08-0007) for South Land Development, LLC - Per the request of the appellant, the appeal hearing has been set for November 10, 2009 - action requested - SET HEARING FOR NOVEMBER 10, 2009 AT 10:30 A.M.

3.16 *

Pacific Municipal Consultants (PMC) - amendment - approval is requested for an amendment to the agreement with PMC for the provision of work related to the Las Plumas Master Environmental Assessment Project. The amendment extends the term of the agreement through March 31, 2010. Funding for this agreement was submitted by the project applicants in January 2009 - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

DISTRICT
ATTORNEY

3.17 *

Accept Unanticipated Revenue - approval is requested to accept \$24,612 in unanticipated revenue received from the State Department of Insurance. These funds will be used for the investigation and prosecution of auto insurance fraud and car theft- action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.18 *

Constellation Justice Systems - amendment - approval is requested for an amendment to this agreement. Constellation Justice Systems is the provider of the DAMION system which is the DA's automated case management system. The amendment extends the term of the agreement through June 30, 2010 and increases the maximum amount payable by \$35,550 (department budget from the Auto Warrant System Assessment Trust)- action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.19 *

Accept Unanticipated Revenue - approval is requested to accept \$300,000 received through the Violence Against Women Recovery Act as authorized by the American Recovery and Reinvestment Act of 2009. There is a County match of \$100,000 required which is available in the departments current budget - action requested - AND APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

HUMAN
RESOURCES

3.20 *

Resolution to Amend the Salary Ordinance - the department has prepared a resolution which will amend the salary ordinance as follows:

PUBLIC HEALTH - requests to add one position of Administrative Assistant, Senior/Administrative Assistant. Partial funding for this position will come from SB 12/612 with the remainder coming from Bioterrorism funding. This change will increase the total allocations in the department from 161.05 to 162.05.

BEHAVIORAL HEALTH - requests to add one position of Supervisor, Behavioral Health Education; one position of Psychiatric Technician, Senior/Psychiatric Technician; three positions of Administrative Analyst, Senior/Administrative Analyst/Administrative Analyst, Associate; one position of Information Systems Technician, Senior/Information Systems Technician/Information Systems Technician, Associate; and one position of Information Systems Analyst, Senior/Information Systems Analyst/Information Systems Analyst, Associate. The department also requests to

delete one position of Mental Health Clinician/Mental Health Clinician Intern. The new Supervisor, Behavioral Health Education position along with four (4) other positions will be funded with the additional revenue from the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan. The other two (2) positions being added are currently budgeted for in the FY 09-10 budget and are funded by MHSA. Pursuant to reductions in Substance Abuse Crime Prevention Act (Prop 36) funding in the State FY 09-10 budget, the department is also requesting the changes as detailed in the agenda report that will move seven (7) positions between budget units in order to move staff into funded programs. These changes will increase the total allocations in the department from 303.25 to 309.25.

DISTRICT ATTORNEY - requests to add one position of Investigator I/II (position to end 09/30/10) and one position of District Attorney Victim Counselor (position to end 09/30/10). These positions will be funded by the new VAWA grant. These changes will increase the total allocations in the department from 81.5 to 83.5 - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

LIBRARY

3.21 *

Library Donations - pursuant to Government Code Section 2535 - \$2,400 from Paradise Friends of the Library; \$820 from Chico Friends of the Library; \$600 from Oroville Friends of the Library; \$2,500 from Target; and \$200 from Maudie Penny have been received for Books - action requested - ACCEPT DONATIONS AND AUTHORIZE LETTERS OF APPRECIATION.

PUBLIC WORKS

3.22 *

California Department of Parks and Recreation (DPR) - approval is requested for a revenue agreement with DPR's Off-Highway Motor Vehicle Recreation Division which provides annual funding to groom snowmobile trails and provide roadway snow removal for winter recreation in Butte County. The Fiscal Year 2009/2010 award is \$60,000 - action requested - APPROVE AGREEMENT AND AUTHORIZE DIRECTOR OF PUBLIC WORKS TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.23 *

Introduction of an Ordinance Establishing Speed Limits on Certain Roads Within Butte County - In response to citizens' concerns regarding the speed on Keefer Road from Hicks Lane to Cohasset Road, the department has performed a speed study and Engineering & Traffic Survey. Based on these findings, it is recommended that the speed limit be changed from 35 mph to 45 mph - action requested - WAIVE THE READING OF THE ORDINANCE.

SHERIFF-
CORONER

3.24 *

Superior Court of California, County of Butte - amendment - approval is requested for an amendment to the agreement with the Court. The amendment is needed in order to meet the State's legislative requirement of a budgetary reduction of 4.62% in security compensation due to the closure of the Courts one day per month. This is a total contract reduction of \$78,676 - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE RELATED BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.25 *

Butte County Office of Education (BCOE) - amendment - approval is requested for an amendment to the agreement with BOE for the provision of a School Resource Officer at Las Plumas High School. The amendment extends the term of the agreement through September 30, 2009 and increases the maximum amount payable by \$9,531 - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE RELATED BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

TREASURER-
TAX COLLECTOR

3.26 *

Monthly Investment Report - Submitted is the monthly investment report dated August 31, 2009, in accordance with Butte County Statement of Investment Policy dated July 1, 2009 - action requested - ACCEPT FOR INFORMATION.

WATER AND
RESOURCE
CONSERVATION

3.27 *

Drought Task Force (DTF) Status Report - submitted is an update to the DTF's January 27, 2009 report which contains recommendations that efforts be focused on educating the public about preparing for drought impacts and identification of financial assistance programs - action requested - ACCEPT FOR INFORMATION.

OTHER
DEPARTMENTS
AND AGENCIES

3.28 *

Insufficient Nominee Appointments in Lieu of Election - Reclamation District No. 833 - action requested - PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10515, APPOINT DANE ANDES AND JERRY S. DAVIS AS TRUSTEES TO TERMS TO END DECEMBER 6, 2013.

4.00

REGULAR AGENDA

BOARDS,
COMMISSIONS AND
COMMITTEES

4.01 *

Boards, Commissions and Committees.

1. Appointments to Listed Vacancies.

*

2. California State Association of Counties - action requested - APPOINT REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO A ONE YEAR TERM BEGINNING NOVEMBER 17, 2009.

3. Board Member or Committee Reports.

BUDGET, LEGISLATIVE
OR COUNTY RELATED
UPDATES

4.02

Update on Current Budget and Legislative Issues by the Chief Administrative Officer.

4.03

Update of General Plan 2030 Process by Director-Development Services.

PRESENTATION
AND DISCUSSION
ITEMS

4.04 *

Organizational Transfer of Responsibility for Veterans Service Office - approval is requested to transfer the organizational and budgetary functions of the Veterans Service Office (VSO) from General Services (GS) to the Department of Employment & Social Services (DESS) in order to include the VSO within a department that provides direct service to the public and to enhance coordination of services. This transfer will not change the physical location or the current hours of operation of the VSO. This action will also not impact the operation of the Veterans Memorial Halls, which will remain with the General Services Department. Staff vetted this proposed transfer with the various Veterans Organizations in Butte County and did not receive any negative feedback on the proposal. If approved, this action would require Human Resources to delete the VSO positions from GS and add the same positions into DESS within the salary ordinance - action requested -

A. APPROVE THE TRANSFER OF ORGANIZATIONAL AND BUDGETARY RESPONSIBILITY OF THE VETERANS SERVICE OFFICE FROM GENERAL SERVICES TO DESS. (General Services); AND

B. IF THE ACTION LISTED IN "A" ABOVE IS APPROVED, ADOPT RESOLUTION TO AMEND THE SALARY ORDINANCE THAT DOCUMENTS THE ORGANIZATIONAL TRANSFERS RELATED TO THE VETERANS SERVICE OFFICE AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources).

4.05 Items Removed from the Consent Agenda for Board Consideration and Action.

5.00**PUBLIC HEARINGS AND TIMED ITEMS**10:15 A.M. **5.01 ***

Public Hearing - General Plan Amendment and Rezone (GPA-REZ 04N-04) of APNs 039-260-060 (3.13 acres) and 039-260-059 (1.3 acres) for Mead Brothers Partnership; and Consideration of an Appeal of Planning Commission's Condition of Approval for Tentative Subdivision Map (TSM08-0007) - consideration of a request to change the subject parcels from the existing General Plan designation of Orchard and Field Crops to Agricultural Residential. The rezone (REZ) would change the zoning designation from Agricultural 40-acre minimum parcel size to Suburban Residential, 1-acre minimum parcel size. The properties are located south of the intersection of Ord Ferry Road and Reinemer Road and north of the unincorporated town of Dayton. Mead Brothers Partnership has also submitted an appeal to modify Condition of Approval #19 for TSM08-0007 which requires the "urban" County road improvement standard with rolled curb, gutter and sidewalk. Staff recommends approval of appeal of Condition #19, contingent upon approval of the GPA-REZ - actions requested -

A. ADOPT RESOLUTION ADOPTING THE MITIGATED NEGATIVE DECLARATION WITH FINDINGS AND APPROVING GPA-REZ 04N-04; AND ADOPT ORDINANCE REZONING THE SUBJECT PROPERTIES FROM AGRICULTURAL 40-ACRE MINIMUM PARCEL SIZE TO SUBURBAN RESIDENTIAL, 1-ACRE MINIMUM PARCEL SIZE; AND

B. IF ACTIONS LISTED IN "A" ABOVE ARE APPROVED, GRANT THE APPEAL TO MODIFY CONDITION OF APPROVAL #19 FOR TSM08-0007. (Department of Development Services)

6.00

PUBLIC COMMENT

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

Recess as the Butte County Board of Supervisors and Convene as the Butte County In-Home Supportive Services Public Authority Board.

BUTTE COUNTY
IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY BOARD
AGENDA
OCTOBER 13, 2009

1.00 Call to Order - Butte County Board of Supervisors
Room, 25 County Center Drive, Oroville.

2.00 Closed Session

2.01 CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO
GOVERNMENT CODE SECTION 54957.6:
LABOR NEGOTIATOR: CATHI GRAMS/LAURA BRUNSON
EMPLOYEE ORGANIZATION: CUHW

3.00 Public Comment

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board is prohibited from taking action on any item not listed on the agenda.

Adjournment

Adjourn as the Butte County In-Home Supportive Services Public Authority Board and reconvene as the Butte County Board of Supervisors.

7.00 CLOSED SESSION

7.01 PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT/RECRUITMENT,
PURSUANT TO GOVERNMENT CODE SECTION 54957: CHIEF
ADMINISTRATIVE OFFICER.

7.02 ACTUAL LITIGATION PURSUANT TO GOV. CODE SECTION
54956.9(a) - THREE CASES

1. LAKE OROVILLE INTERVENTION (FERC PROJECT 2100);
2. WILLIAMS V. COUNTY OF BUTTE, CALIFORNIA SUPREME
COURT, CASE NO. S175219; AND
3. ALAMEDA COUNTY, ET AL. V. STATE OF CALIFORNIA
DWR; SACRAMENTO COUNTY SUPERIOR COURT, CASE NO.
05AS01775.

7.03 PUBLIC EMPLOYEE EMPLOYMENT, PERFORMANCE EVALUATIONS,
INCLUDING: GOALS, PURSUANT TO GOVERNMENT CODE SECTION
54957: COUNTY COUNSEL.

Information and Procedures Concerning the Agenda and Conduct of the Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at www.buttecounty.net/cob.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. **Closed Session:** the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the: Clerk of the Board of Supervisors

County Administrative Office
25 County Center Drive, Oroville, CA 95965
530-538-7631
www.buttecounty.net/cob