

BUTTE COUNTY BOARD OF SUPERVISORS

AGENDA

SEPTEMBER 29, 2009



County Supervisors

Bill Connelly, District 1
Jane Dolan, District 2
Maureen Kirk, District 3
Steve Lambert, District 4
Kim Yamaguchi, District 5

Gregory G. Iturria, Interim Chief
Administrative Officer and
Clerk of the Board

Bruce Alpert, County Counsel

- 9:00 A.M. **1.00** **CALL TO ORDER**
- 1.01 Call to Order - Board of Supervisors Room, County Administration Building, 25 County Center Drive, Oroville.
- 1.02 Pledge of Allegiance to the Flag of the United States of America.
- 1.03 Observation of a Moment of Silence.
- 2.00** **CORRECTIONS AND/OR CHANGES TO THE AGENDA.**

3.00 **CONSENT AGENDA**

CHIEF
ADMINISTRATIVE
OFFICE

- 3.01 *** Approval of Minutes - action requested - APPROVE MINUTES OF SEPTEMBER 15, 2009.
- 3.02 *** Reissue Time-Expired Checks - Pursuant to Government Code 29802(b), approval is requested to reissue the following two time-expired checks: 1) check number 1420841852 in the amount of \$361.15; and 2) check number 1420849044 in the amount of \$92.52. Both checks were issued in 2005. The Auditor-Controller has verified that both checks are time expired and have not been reissued - action requested - DIRECT AUDITOR-CONTROLLER TO REISSUE TIME-EXPIRED CHECKS.
- 3.03 *** Superior Court of California, County of Butte - approval is requested for the Fiscal Year 2009/2010 services agreement with the Superior Court. This agreement identifies the services to be provided, the method of service delivery, the term, the anticipated service outcomes and the costs of services to be provided. The changes from previous fiscal years include the service impacts resulting from the transfer of all court facilities to the State and a new provision for the Court to charge licensing fees to County departments for use of the new electronic Court Management System - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.04 * Voluntary Waivers of Salary and Benefits - consideration of resolutions adopting a policy for elected officials, appointed department heads, or non-represented employees to voluntarily waive salary and/or benefits. There are individuals who would like to waive some of their compensation, but there is not currently a method in place to easily do so. On July 21, 2009, the Board authorized the acceptance of waivers from elected department heads. The proposed resolutions and waiver forms provide an administrative tool to be used to accept voluntary waivers - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND APPROVE THE USE OF THE COMPENSATION WAIVER FORMS.

3.05 * Fiscal Year 2008/2009 Final Appropriation Adjustments - The Finance and Risk Management Office has prepared the final budget adjustments for Fiscal Year 2008/2009. The FY 2008/2009 analysis will be presented in greater detail as part of the year end update scheduled for presentation in October - action requested - APPROVE BUDGET TRANSFERS (4/5 vote required) APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

COUNTY
COUNSEL

3.06 * Distribution of Excess Proceeds from the Sale of Tax-Defaulted Property - From June 14-17, 2008, the Butte County Tax Collector sold sixteen parcels of tax-defaulted property. Pursuant to Revenue and Taxation Code Section 4675, priorities are set for distribution of excess proceeds. Claims were received on five of the sixteen parcels - action requested - ADOPT RECOMMENDATIONS REGARDING DISTRIBUTION OF EXCESS PROCEEDS FROM THE SALE OF TAX-DEFAULTED PROPERTY AS PREPARED BY COUNTY COUNSEL; AND ORDER DISTRIBUTION PURSUANT TO REVENUE AND TAXATION CODE SECTION 4675.

3.07 * Budget Transfer - approval is requested for a budget transfer in the amount of \$23,495 from Contingencies to pay the balance of fees owed for outside counsel. In June 2009, in accordance with the indemnification agreement with North Continent Land and Timber, Inc., County Counsel received a \$25,000 retainer for attorney's fees. \$23,495 is the remaining balance of the retainer owed to Bartkiewicz, Kronick, and Shanahan - action requested - APPROVE A BUDGET TRANSFER (4/5 vote required) APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

DISTRICT
ATTORNEY

3.08 *

Amended Equitable Sharing Agreement and Certification - approval is requested for this amended Fiscal Year 2008/2009 Equitable Sharing Agreement and Certification which will be submitted to the Department of Justice and the United States Department of the Treasury as required by law. This agreement and certification was previously approved on August 11, 2009, but subsequent to that approval, it was determined there was an accounting error which has now been corrected - action requested - AUTHORIZE THE CHAIR TO SIGN AGREEMENT AND CERTIFICATIONS.

3.09 *

Accept Unanticipated Revenue - approval is requested to accept \$96,041 from Edward Byrne Memorial Justice Assistance Grant (JAG) Program to support the Butte County Adult Drug Court/Substance Abuse Treatment Program - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.10 *

Fiscal Year 2008/2009 Real Estate Fraud Program Report - submitted is the annual Real Estate Fraud Program Report in accordance with Government Code 27388(d) - action requested - ACCEPT FOR INFORMATION.

3.11 *

Budget Transfer - approval is requested for a budget transfer in the amount of \$85,573 as detailed in the agenda report. This amount is the balance of remaining funds from the Fiscal Year 2008/2009 Special Distribution Fund. The balance will provide funding for a DA investigator assigned to economic crimes through March 5, 2010 - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

EMPLOYMENT
AND SOCIAL
SERVICES

3.12 *

Logical Solutions - approval is requested for an agreement with Logical Solutions for the provision of renovations to the department's General Assistance Program (GAP). The term of the agreement is September 1, 2009 through June 30, 2010 with a maximum amount payable of \$45,000 (department budget) - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.13 *

California Department of Social Services (CDSS) - approval is requested for an agreement with CDSS which provides reimbursement for Interim Assistance Payments to individuals whose benefits under Title XVI of the Social Security Act are pending or during months when benefits have been suspended or terminated. The term of the agreement begins July 1, 2008 and will automatically renew for successive periods of five years thereafter unless 30 day written notice not to renew is given by either party. There is no fiscal provision to this agreement - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND ADOPT RELATED RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.14 *

Enloe Medical Center - Touchstone Perinatal Program - amendment - approval is requested for an amendment to the agreement with Enloe for the provision of training services for the Options for Recovery Program which offers training to foster parents and relatives caring for substance exposed children ages 0-60 months. The amendment extends the term of the agreement through June 30, 2010 and increases the maximum amount payable by \$194,736 (department budget) - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

FIRE

3.15 *

Budget Transfers Accepting Donation and Reimbursement - approval is requested to accept \$300 received from the Firefighters Charitable Foundation for the purchase of equipment. Approval is also requested to accept a \$200 reimbursement received from a volunteer firefighter for a lost pager - action requested - APPROVE BUDGET TRANSFERS (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.16 *

Automatic Aid Agreement with City of Oroville and El Medio Fire Protection District - approval is requested for this agreement which provides for immediate automatic fire protection aid for rapid response to emergencies. The term of the agreement begins August 1, 2009 and shall remain in effect until terminated by any of the parties with a written 60 day notice - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.17 *

Surplus Equipment - approval is requested to declare surplus the following three vehicles: 1977 Chevy Pick-up; 1953 Fire Engine; and 1984 Ford T Van. These vehicles no longer meet the needs of the department - action requested - DECLARE SURPLUS THE VEHICLES DETAILED IN AGENDA REPORT AND REMOVE EACH FROM FIXED ASSET LEDGER.

GENERAL
SERVICES

3.18 *

Community Action Agency of Butte, Inc. (CAA) - approval is requested for a recast lease agreement with CAA for property located at 330 Spencer Avenue in Oroville. The Department of Behavioral Health provides youth development services and activities. The term of the lease agreement is October 1, 2009 through September 30, 2011 with monthly lease payment of \$1,641.60 per month (\$0.60 per square foot) - action requested - APPROVE RECAST LEASE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.19 *

Oroville Medical Center - approval is requested for an agreement with Oroville Medical Center for the provision of medical services for individuals detained by Butte County law enforcement agencies and to conduct forensic medical examinations when required. The term of the agreement is July 21, 2009 through July 21, 2029. The Hospital agrees to accept actual cost of services plus 10% - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.20 *

Land Exchange Involving Butte County, California Department of Fish and Game, and the Feather River Recreation and Parks District (FRRPD) - This land exchange was initiated on March 13, 2007 per Board direction and is intended to provide the opportunity for FRRPD to expand park land available for public use along the Feather River as well as provide for conservation consistent with the mission of Fish and Game. The County's contribution consists of two parcels totaling 73.8 acres and the Fish and Game contribution consists of a series of parcels that total approximately 100 acres. All transactions for this land exchange were recorded this month as detailed in the agenda report - action requested - ACCEPT FOR INFORMATION.

HUMAN
RESOURCES

3.21 *

Resolution to Amend the Salary Ordinance - The resolution will amend the salary ordinance as follows:

HUMAN RESOURCES - requests to add the classification of System Performance Research and Evaluation Manager to section 57, reference F of the Salary Ordinance titled, "Management, Confidential and Supervisory Unit." The salary range for this classification shall be set at 61. This new classification was agreed upon by both the Department of Human Resources and the applicable Employee Association.

WATER AND RESOURCE CONSERVATION - requests to restore from fifty percent (50%) to one hundred percent (100%) the position of Manager, Program Development. 50% of this position that was eliminated as part of the FY 2009/2010 budget. The department has since received additional funding to cover the cost of the position to be full-time. This change will increase the total allocations in the department from 3.5 to 4.

BEHAVIORAL HEALTH - requests to add one position of System Performance Research and Evaluation Manager. This position is a new classification that was recently created and is part of the FY 2009/2010 budget. This change will increase the total allocations in the department from 302.25 to 303.25 - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.22 *

Resolution Recognizing October 2009 as Disability Employment Awareness Month - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

INFORMATION
SYSTEMS

3.23 *

Fiscal Year 2009 Interoperable Emergency Communications Grant Program (IECGP) - Butte County has been awarded \$294,110 from the Governor's Office of Homeland Security in support of county-wide interoperable communications planning - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT; AND ADOPT RELATED RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

PUBLIC
HEALTH

3.24 *

Fixed Asset Purchase - approval is requested for a fixed asset purchase in the amount of \$14,000 for a used forklift for use in the department's storage facility - action requested - APPROVE THE FIXED ASSET PURCHASE OF A USED FORKLIFT; AND APPROVE RELATED BUDGET TRANSFERS IN THE AMOUNT OF \$14,000 AS DETAILED IN THE AGENDA REPORT.

3.25 *

Fixed Asset Purchase - approval is requested for a fixed asset purchase in the amount of \$38,000 for seven office cubicles for use in the Women, Infants, and Children (WIC) program at the Chico location. 100% of the purchase will be made with grant funds - action requested - APPROVE THE FIXED ASSET PURCHASE OF NEW OFFICE CUBICLES; AND APPROVE RELATED BUDGET TRANSFER IN THE AMOUNT OF \$38,000 AS DETAILED IN THE AGENDA REPORT.

PUBLIC
WORKS

3.26 *

Butte County Association of Governments (BCAG) - amendment - approval is requested for an amendment to the Letter Agreement with BCAG for the provision of project management services for the development of a State Route 99 Neal Road Interchange Project Study Report or equivalent services. The amendment provides for BCAG to act as the lead agency for the project's California Environmental Quality Act (CEQA) document and the project's Plans, Specification and Estimate (PS&E) - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.27 *

Waste Recovery West - approval is requested for an agreement with Waste Recovery West for the removal and recycling of waste tires at the Neal Road Recycling and Waste Facility. The term of the agreement is October 1, 2009 through September 30, 2011 with a maximum amount payable of \$80,000 - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.28 *

Forest Highway Agreement - approval is requested for an updated Forest Highway Agreement with the U.S. Department of Transportation, Federal Highway Administration, Central Lands Highway Division. The agreement as detailed in the agenda report sets the general terms for project selection, project agreements, survey, design, and rights of way acquisition and maintenance pursuant to federal regulations - action requested - APPROVE AGREEMENT AND AUTHORIZE DIRECTOR OF PUBLIC WORKS TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.29 *

Ameresco Butte LLC - amendment - approval is requested for an amendment to the agreement with Ameresco for improvements to the gas collection system at the Neal Road Recycling and Waste Facility. Ameresco will fund the improvements and the County will reimburse Ameresco utilizing a portion of royalties received from Ameresco over a three-year period - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE DIRECTOR OF PUBLIC WORKS TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

SHERIFF -
CORONER

3.30 *

Resolution Recognizing Richard Chandler Upon Retirement from Butte County - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.31 *

Accept Donation - The RCSB of Oroville has donated a Rapid Acquisition Shooting System (RASS) bench with shade system and components for use at the shooting range. The total value of the donation is \$500 - action requested - ACCEPT DONATION AND AUTHORIZE LETTER OF APPRECIATION.

OTHER
DEPARTMENTS
AND AGENCIES

3.32 *

Resolution Recognizing October 2009 as Domestic Violence Awareness Month - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.33 *

Insufficient Nominee Appointments in Lieu of Election - Buzztail Community Services District - action requested - PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10515, APPOINT MATTHEW G. WALLEN AND TERRY BORN TO TERMS TO END DECEMBER 6, 2013.

3.34 *

Insufficient Nominee Appointment in Lieu of Election - Richardson Springs Community Services District - action requested - PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10515, APPOINT RICHARD EDWARD MATHESON TO A TERM TO END DECEMBER 6, 2013.

3.35 * Insufficient Nominee Appointments in Lieu of Election - Drainage District No. 200 - action requested - PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10515, APPOINT AUDREY G. STEPHENS AND GERALD "BUTCH" MATTSON TO TERMS TO END DECEMBER 6, 2013; AND SHERRY LAMALFA SMITH TO A TERM TO END DECEMBER 2, 2011.

4.00 REGULAR AGENDA

BOARDS,
COMMISSIONS AND
COMMITTEES

4.01 * Boards, Commissions and Committees.

1. Appointments to Listed Vacancies.

2. Board Member or Committee Reports.

BUDGET, LEGISLATIVE
OR COUNTY RELATED
UPDATES

4.02 Update on Current Budget and Legislative Issues by the Chief Administrative Officer.

4.03 Update of General Plan 2030 Process by Director-Development Services.

4.04 * Update Regarding Upcoming Butte County Code Amendments.

PRESENTATION
AND DISCUSSION
ITEMS

4.05 *

Sierra-Sacramento Valley Emergency Medical Services (SSVEMS) Agency - approval is requested for a sole source agreement with Sierra-Sacramento Valley Emergency Medical Services Agency for the provision of functions required by the Emergency Medical Services Act. The term of the agreement is October 4, 2009 through June 30, 2011 with a maximum amount payable of \$70,504 for the remainder of Fiscal Year 2008/2009. It is also requested that the Board of Supervisors appoint a Board member to represent Butte County on the SSVEMS Board of Directors - action requested - 1) APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND 2) APPOINT BOARD MEMBER TO SERVE ON THE SIERRA-SACRAMENTO VALLEY EMERGENCY MEDICAL SERVICES BOARD OF DIRECTORS. (Department of Public Health)

4.06 *

Presentation Regarding World Rabies Day - action requested - ACCEPT FOR INFORMATION. (Department of Public Health)

4.07 *

Land Use Agreement with Butte County Sheriff's Mounted Posse, Inc. - approval is requested for a land use agreement with the Butte County Sheriff's Mounted Posse, Inc. for use of a portion of APN 041-200-081 by the Training and Safety Division of the Butte County Fire Department. The term of the lease is October 1, 2009 through September 30, 2045 with free monthly rent. Pursuant to Government Code 66428 (a)(2), the lease can be executed unless the Board of Supervisors makes a finding that public policy necessitates the filing of a Parcel Map. As this lease is consistent with other uses on the premises, staff recommends the Board of Supervisors make a finding that the filing of a Parcel Map is not required for this lease transaction - action requested -

- 1) PURSUANT TO GOVERNMENT CODE 66428 (a)(2) FIND THAT PUBLIC POLICY DOES NOT NECESSITATE THE FILING OF A PARCEL MAP FOR THE COUNTY OF BUTTE TO LEASE A PORTION OF APN 041-200-081; AND
- 2) APPROVE THE LAND USE AGREEMENT BETWEEN THE COUNTY OF BUTTE AND THE BUTTE COUNTY SHERIFF'S MOUNTED POSSE, INC., AND AUTHORIZE THE CHAIR TO SIGN. (General Services)

4.08

Items Removed from the Consent Agenda for Board Consideration and Action.

5.00**PUBLIC HEARINGS AND TIMED ITEMS**

9:25 A.M. 5.01 *

Public Hearing - Citizen's Option for Public Safety (COPS) Spending Plan - The Sheriff's Office and the District Attorney's Office have submitted their expenditure plans for Fiscal Year 2009/2010. The Supplemental Law Enforcement Oversight Committee has approved these plans - action requested - TAKE PUBLIC COMMENT; AND ACCEPT AND APPROVE THE STATE COPS SPENDING PLAN. (Sheriff-Coroner and District Attorney)

9:30 A.M. 5.02 * Timed Item - Tri-County Economic Development Corporation (EDC) - Report by Tri-County EDC Executive Director regarding an upcoming change in corporate status and change of corporation name - action requested - ACCEPT FOR INFORMATION.

9:45 A.M. 5.03 * Public Hearing - Annual County Service Area Per Parcel Service Charges - consideration of a resolution adopting the per parcel service charges for the various County Service Areas for Fiscal Year 2009/2010 - action requested - OPEN PUBLIC HEARING TO ACCEPT ALL OBJECTIONS AND/OR PROTESTS; AND ADOPT A RESOLUTION CONFIRMING THE COUNTY SERVICE AREA PER PARCEL SERVICE CHARGES IN THE COUNTY OF BUTTE FOR FISCAL YEAR 2009/2010 AND AUTHORIZE THE CHAIR TO SIGN. (From 8-25-09 [Item 3.02])(Auditor-Controller)

9:55 A.M. 5.04 * Timed Item - Sutter-Butte Flood Control Agency - Update by Sutter-Butte Flood Control Agency staff members regarding the Feather River Levee Analysis and preliminary findings - action requested - ACCEPT FOR INFORMATION.

10:15 A.M. 5.05 * Timed Item - Sierra Oro Farm Trail Association - Report by Association members regarding services and upcoming events - action requested - ACCEPT FOR INFORMATION.

6.00

PUBLIC COMMENT

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

7.00

CLOSED SESSION

7.01 CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

LABOR NEGOTIATORS: BILL AVERY/LAURA BRUNSON
EMPLOYEE ORGANIZATION: BCEA, BCMEA, CWA, DSA -
MANAGEMENT/SUPERVISORY
UNIT, DSA - GENERAL UNIT,
BCCOA - SUPERVISORY UNIT,
BCCOA - GENERAL UNIT, PPOA,
AND PEA;

7.02 ACTUAL LITIGATION PURSUANT TO GOV. CODE SECTION 54956.9(a) - ONE CASE

1. LAKE OROVILLE INTERVENTION (FERC PROJECT 2100);

7.03 SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOV. CODE 54956.9(b)(1) - ONE POTENTIAL CASE.

7.04 PUBLIC EMPLOYEE EMPLOYMENT, PERFORMANCE EVALUATIONS, INCLUDING: GOALS, PURSUANT TO GOVERNMENT CODE SECTION 54957:

1. AGRICULTURAL COMMISSIONER
2. BEHAVIORAL HEALTH DIRECTOR
3. CHIEF ADMINISTRATIVE OFFICER
4. CHIEF PROBATION OFFICER
5. CHILD SUPPORT SERVICES DIRECTOR
6. COUNTY COUNSEL
7. DEVELOPMENT SERVICES DIRECTOR
8. EMPLOYMENT AND SOCIAL SERVICES DIRECTOR
9. HUMAN RESOURCES DIRECTOR
10. INFORMATION SERVICES DIRECTOR
11. LIBRARY DIRECTOR
12. PUBLIC HEALTH DIRECTOR
13. PUBLIC WORKS DIRECTOR
14. WATER AND RESOURCE CONSERVATION DIRECTOR.

Information and Procedures Concerning the Agenda and Conduct of the Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at www.buttecounty.net/cob.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. **Closed Session:** the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the: Clerk of the Board of Supervisors
County Administrative Office
25 County Center Drive, Oroville, CA 95965
530-538-7631
www.buttecounty.net/cob