

# BUTTE COUNTY BOARD OF SUPERVISORS

## AGENDA

**JUNE 9, 2009**



### County Supervisors

Bill Connelly, District 1  
Jane Dolan, District 2  
Maureen Kirk, District 3  
Steve Lambert, District 4  
Kim Yamaguchi, District 5

Gregory G. Iturria, Interim Chief  
Administrative Officer and  
Clerk of the Board

Bruce Alpert, County Counsel

- 9:00 A.M.    **1.00**            **CALL TO ORDER**
- 1.01            Call to Order - Board of Supervisors Room, County Administration Building, 25 County Center Drive, Oroville.
- 1.02            Pledge of Allegiance to the Flag of the United States of America.
- 1.03            Observation of a Moment of Silence.
- 2.00**            **CORRECTIONS AND/OR CHANGES TO THE AGENDA.**

**3.00**            **CONSENT AGENDA**

- AGRICULTURE**    **3.01 \***            State Water Resources Control Board - amendment - approval is requested for an amendment to the agreement with the State Water Resources Control Board for Irrigated Lands Pilot Program. The amendment extends the term of the agreement through June 30, 2010 and increases the maximum amount payable by \$3,140 - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER
- AUDITOR**            **3.02 \***            Resolution Adopting Appropriations for Final Budget for Fiscal Year 2009/2010 - consideration of a resolution adopting the proposed budget, as modified by the amendments set forth in Schedule A, Schedule B, and Schedule C as the Butte County Fiscal Year 2009/2010 Final Budget - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.
- BEHAVIORAL HEALTH**    **3.03 \***            Butte County Behavioral Health Board - action requested - APPOINT DANIEL RANGEL AS A YOUTH MEMBER TO A TERM TO END DECEMBER 31, 2011.
- 3.04 \***            Resolution Approving the Substance Abuse Crime Prevention Act of 2000 and Offender Treatment Program - consideration of a resolution approving Butte County's Fiscal Year 2009/2010 County Plan - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

BOARD OF SUPERVISORS

3.05 \*

Resolution Recognizing the Centennial Celebration of the Founding of the Community of Richvale, CA - ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Supervisor Lambert)

3.06

Southside Oroville Community Center Advisory Committee - action requested - APPOINT JOHN T. ALLEN TO A TERM TO END JANUARY 7, 2013. (Supervisor Connelly)

CHIEF ADMINISTRATIVE OFFICE

3.07 \*

Resolution to Expand the Allowable Uses of Fire Department/Community Cost Share Funds - consideration of a resolution which will authorize the use of the Community Cost Share funds for Fire Department operations - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.08 \*

Sutter-Butte Flood Control Agency Joint Exercise of Powers Agreement (JPA) - amendment - approval is requested for an amendment to this JPA. The amendment will change the current requirement for a quorum to eight Directors with at least six parties represented by at least one Director - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.09 \*

Tri-County Economic Development District - Membership Cash Match 2009/2010 - approval is requested for an agreement with Tri-County Economic Development Corporation, which serves as an Economic Development District for the counties of Butte, Glenn, and Tehama. Each jurisdiction is asked to contribute a cash match in order to continue membership within the District. The \$14,250 membership is paid through the County's Community Development Block Grant Small Business Revolving Loan fund - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.10 \*

Budget Transfer - approval is requested for a budget transfer in the amount of \$45,637 as detailed in the agenda report. These funds were received from the Federal Emergency Management Agency as reimbursement for costs incurred from the 2006 Storm Damage Projects - action requested - APPROVE BUDGET TRANSFER ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.11 \*

Laura Brunson - amendment - approval is requested for an amendment to her employment agreement. Ms. Brunson, the Human Resources Director, has requested that her contract be amended to reduce her salary by \$12,723. The amendment also changes the contracted right to an annual CPI to be awarded only at the discretion of the Board of Supervisors - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.12 \*

Fiscal Year 2009 State Homeland Security Grant Program - approval is requested for a resolution authorizing the application for grant funds available through the State Homeland Security Grant Program - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND AUTHORIZE THE CHIEF ADMINISTRATIVE OFFICER AND/OR THE EMERGENCY SERVICES OFFICER TO EXECUTE ALL NECESSARY DOCUMENTS RELATED TO THE GRANT.

3.13 \*

Letter of Support for the 6<sup>th</sup> Annual Cultural and Heritage Symposium to be Held in Chico on January 27-29, 2010 - action requested - APPROVE LETTER OF SUPPORT AND AUTHORIZE THE CHAIR TO SIGN.

CHILD SUPPORT  
SERVICES

3.14 \*

Butte County Department of Development Services - approval is requested for a Plan of Cooperation (POC) with Child Support Services (CSS) for the services of a Butte County Code Enforcement Officer for the CSS Early Intervention Program. The term of the agreement is July 1, 2009 through June 30, 2010 with a maximum amount payable of \$85,000 (department budget)- action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

CLERK-RECORDER/  
ELECTIONS

3.15 \*

Budget Transfer - approval is requested for an appropriation in the amount of \$170,000 from contingencies in order to cover the cost of the May 19, 2009 Special Election called by the State of California. The department has not received funding from the State for the election, and at this time, it is unclear if and when the State will provide reimbursement - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

EMPLOYMENT  
AND SOCIAL  
SERVICES

3.16 \*

General Assistance Rate Decrease - consideration of a resolution which will authorize a \$13 decrease in the monthly General Assistance Rate effective July 1, 2009. This rate decrease is in accordance with Welfare and Institutions Code section 17000.5(d) which links any adjustments made in the CalWORKs program to a corresponding adjustment in the General Assistance Program - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.17 \*

Accept Unanticipated Revenue - approval is requested to accept \$80,000 in unanticipated revenue from Child Support recoupment for Foster Care assistance payments. This unanticipated revenue is a result of the delay of full implementation of the statewide Child Support collection system. These delayed payments were expected to be received in Fiscal Year 2007/2008 - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.18 \*

Accept Unanticipated Revenue - approval is requested to accept \$347,372 in unanticipated revenue from County Fiscal Letter (CFL) 08/09-38 which provides augmentation funds for the Food Stamp Program and \$454,865 in unanticipated funds from CFL 08/09-4 for the Child Welfare Service Programs - action requested - APPROVE BUDGET TRANSFERS (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.19 \*

SAWS Consortium-IV (C-IV) Joint Powers Authority - approval is requested to ratify this agreement and opt in for the ImageNow Imaging Solution portion of the C-IV conversion process which will move the department toward a reduced paper environment and assist in achieving substantial compliance with required Medi-Cal Eligibility Data Systems security mandates - action requested - RATIFY AGREEMENT; AND AUTHORIZE PAYMENT TO SAN BERNADINO COUNTY, THE FISCAL AGENT OF THE CONSORTIUM.

**FIRE**

**3.20 \***

Butte County Fire Safe Council- amendment - approval is requested for an amendment to the agreement with Butte Fire Safe Council to implement projects under the Secure Rural Schools and Community Self-Determination Act of 2000(HR 2389). The amendment extends the term of the agreement through June 30, 2011. All other terms and provisions remain the same - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. X16265)

**GENERAL SERVICES**

**3.21 \***

Notice of Completion - Southside Oroville Community Center Stucco Project, County Contract No. X17561 - All contract work has been completed in accordance with the plans and specifications - action requested - ACCEPT CONTRACT WORK; AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION; AND AUTHORIZE THE RECORDING OF THE NOTICE OF COMPLETION.

**HUMAN RESOURCES**

**3.22 \***

Resolution to Amend the Salary Ordinance - The resolution will amend the salary ordinance as follows:

DISTRICT ATTORNEY - requests that one (1) position of Investigator II/I With a sunset date of June 30, 2009 be changed to a regular full time position without a sunset date.

PROBATION - requests to extend the sunset date for two(2) positions of Probation Officer III/II/I from June 30, 2009 to June 30, 2010.

HUMAN RESOURCES - requests to add the classifications of Real Property Agent, Senior and Real Property Agent to section 57, reference F of the Salary Ordinance titled, "Management, Confidential and Supervisory Unit". The salary ranges for these classifications shall be set at 50 and 46 respectively. These new classifications were agreed to by both the Department of Human Resources and the applicable Employee Associations

BEHAVIORAL HEALTH - requests to delete one(1) position of Senior Program Manager, Youth Services and add one (1) position of Senior Program Manager, Clinical Services. This change has no fiscal impact and will better reflect the clinical structure within the department - action requested - ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

PROBATION

3.23 \*

Resolution Authorizing the Chief Probation Officer to Apply for Funds from the California Victim Compensation and Government Claims Board - consideration of a resolution which will authorize the Chief Probation Officer to apply for funds to be used for verification and processing of victim claims and victim advocacy services provided by the Butte County Victim Assistance Center - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND AUTHORIZE THE CHIEF PROBATION OFFICER TO EXECUTE ALL NECESSARY DOCUMENTS RELATED TO THE GRANT.

PUBLIC  
HEALTH

3.24 \*

Greg Costo - amendment - approval is requested for an amendment to the agreement with Greg Costo for the provision of services that are required of a lab director. The amendment extends the term of the agreement through June 30, 2010 and increases the maximum amount payable by \$65,000 (proposed department budget) - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. X14917)

3.25 \*

Resolution Authorizing the Submittal of a Grant Application to the California Integrated Waste Management Board (CIWMB) - consideration of a resolution authorizing the department to apply for funds to support local solid waste and landfill permit and inspection programs - action requested - ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND AUTHORIZE THE DIRECTOR OF ENVIRONMENTAL HEALTH AND/OR A DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS RELATED TO THE GRANT.

PUBLIC  
WORKS

3.26 \*

Letters in Opposition to Assembly Bill (AB) 1409 (Perez) - approval is requested for letters of opposition to AB 1409. This bill would alter the way the Public Works Department currently maintains the County roads as it would require that counties advertise and request for bids for work done by "day labor." As used in AB 1409, "day labor" would mean crews made up of county workers - action requested - APPROVE LETTERS IN OPPOSITION OF AB 1409.

3.27 \*

Resolution Authorizing the Director of Public Works to Execute Rights-of-Way Certifications on Projects Administered by the Department - action requested - ADOPT RESOLUTION AND AUTHORIZE CHAIR TO SIGN.

3.28 \*

Termination of a Portion of Berry Creek Road - consideration of a resolution which will give notice of public hearing to terminate a portion of Berry Creek Road as a Public Highway and establish the same as an unmaintained recreational access road. This action is supported by the Berry Creek Community Association - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

SHERIFF-  
CORONER

3.29 \*

Motorola Incorporated - approval is requested for a maintenance agreement with Motorola for the provision of the electronic system of inmate tracking through use of inmate identification cards and video capture stations. The term of the agreement is April 1, 2009 through March 31, 2010 with a maximum amount payable of \$34,698 (department budget). The Board previously approved this agreement on March 3, 2009, but upon further review by County staff, changes have been made to the terms and conditions of the agreement. There were no changes to the scope of work, term, or amount of the agreement -action requested - RESCIND PREVIOUS BOARD APPROVAL OF MARCH 3, 2009 AGENDA ITEM 3.08 AND APPROVE NEW AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.30 \*

Fixed Asset Purchase - approval is requested for the purchase of a new computer server which will be utilized to store all department data. The current system is aging and is beginning to fail. Funds for the purchase are available in the COPS office account - action requested - APPROVE THE FIXED ASSET PURCHASE OF A NEW COMPUTER SERVER; AND APPROVE RELATED BUDGET TRANSFER IN THE AMOUNT OF \$10,000 AS DETAILED IN THE AGENDA REPORT.

3.31 \*

The Superior Court of California, County of Butte - approval is requested for an agreement with the Court. The Sheriff's Office provides court security services. The term of the agreement is July 1, 2008 through June 30, 2011 with a maximum amount payable of \$4,212,023 in the first two years of the agreement. The cost for Fiscal Year 2011 will be calculated in the Spring of 2010 - action requested - APPROVE THE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.32 \*

County of Los Angeles - approval is requested for an agreement with the Los Angeles County Sheriff's Office for the provision of prisoner transportation services. The term of the agreement is July 1, 2009 or upon execution of the agreement by the County of Los Angeles through June 30, 2014 with a billing rate of \$.61 per mile - action requested - APPROVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

TREASURER-  
TAX COLLECTOR

3.33 \*

Monthly Investment Report - Submitted is the monthly investment report dated April 30, 2009, in accordance with Butte County Statement of Investment Policy dated July 1, 2008 - action requested - ACCEPT FOR INFORMATION.

3.34 \*

Immedia, A Division of Columbia Ultimate Business Systems, Inc. - amendment - approval is requested for an amendment to this agreement for the provision of a customer letter and collections software system for the Central Collections Division. The amendment extends the term of the agreement through June 30, 2010 and increases the maximum amount payable by \$25,000 (department budget). All other terms and provisions remain the same - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. X10088)

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4.00

REGULAR AGENDA

BOARDS,  
COMMISSIONS AND  
COMMITTEES

4.01 \*

Boards, Commissions and Committees.

1. Appointments to Listed Vacancies.
  
2. Board Member or Committee Reports.

BUDGET, LEGISLATIVE  
OR COUNTY RELATED  
UPDATES

- 4.02 Update on Current Budget and Legislative Issues by the Chief Administrative Officer.
  
- 4.03 Update of General Plan 2030 Process by Director-Development Services.

PRESENTATION  
AND DISCUSSION  
ITEMS

- 4.04 \* Presentation of First 5 Children and Families Commission Fiscal Year 2007/2008 Annual Report - action requested - ACCEPT FOR INFORMATION. (Butte County Children and Families Commission)
  
- 4.05 \* Provisionally Accredited Levee (PAL) Agreements for the Sycamore-Mud Creek Levee System - On May 5, 2009, the Board of Supervisors established an ad-hoc committee to investigate the potential of entering into a PAL agreement with the Federal Emergency Management Agency (FEMA) for the Sycamore-Mud Creek Levees in north Chico to allow time to determine if the levees can be accredited to conform to FEMA requirements. A portion of the levee analysis would be performed by the California Department of Water Resources and the remaining analysis would need to be done by the City, County, or consultant - action requested - 1) DETERMINE THE LEVEE SEGMENTS THAT SHOULD BE INCLUDED IN THE COUNTY PAL AGREEMENT; AND 2) ADOPT RESOLUTION, AMENDING AS NEEDED, WHICH AUTHORIZES THE CHIEF ADMINISTRATIVE OFFICER (CAO) TO SIGN A PROVISIONALLY ACCREDITED LEVEE DESIGNATION AND AGREEMENT WITH FEMA AND AUTHORIZE THE CAO TO SIGN THE RESOLUTION. (Public Works)

4.06 \*

Grading Ordinance Revisions - In order to comply with state and federal storm water regulations as well as to limit the impacts of erosion and sedimentation from grading sites, the County's Grading Ordinance, Chapter 13 of the Butte County Code, needs to be revised. The department has submitted revisions to the current Grading Ordinance for review and discussion - action requested - ACCEPT FOR INFORMATION; AND PROVIDE DIRECTION TO STAFF REGARDING REVISIONS TO CHAPTER 13 OF THE BUTTE COUNTY CODE. (Public Works)

4.07

Items Removed from the Consent Agenda for Board Consideration and Action.

**5.00**

**PUBLIC HEARINGS AND TIMED ITEMS**

9:45 A.M.

5.01 \*

Public Hearing and Ballot Proceeding - Southgate Acres Subdivisions, County Service Area (CSA) 90, Zones 1 and 2 - On April 21, 2009, the Board adopted Resolution 09-065, setting a June 9 ballot proceeding and hearing for increased maximum service charges in CSA 90, Zones 1 and 2 for storm drainage maintenance. Currently in Zone 1, no services are provided, and there are no maximum service charges. Zone 2 has a current maximum per parcel charge of \$83.36 for fire protection services. The proposed maximum service fee for storm drainage maintenance will be \$88.74 per parcel in both Zones, with Zone 1 maximum service charge of \$88.74 and Zone 2 maximum service charge of \$172.10 (\$83.36 + \$88.74). The protest hearing was held April 21, 2009. There was not a majority protest at that time - action requested - OPEN PUBLIC HEARING AND ASK FOR COMMENTS OR PROTESTS TO THE ESTABLISHMENT OF THE PROPOSED SERVICE CHARGES; REQUEST BALLOT RESULTS FROM THE CLERK OF THE BOARD; AND

1. IF A MAJORITY OF BALLOTS ARE AGAINST THE INCREASE IN EITHER ZONE, FIND THAT THE SERVICE CHARGES CANNOT BE ESTABLISHED FOR STORM DRAINAGE MAINTENANCE AND THE SERVICE WILL NOT BE PROVIDED;

OR

2. IF A MAJORITY OF BALLOTS ARE IN FAVOR OF THE INCREASE, ADOPT A RESOLUTION ESTABLISHING THE INCREASED SERVICE CHARGES AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

9:55 A.M. **5.02 \***

Continued Public Hearing - Book Farm Road - Reconstruction of Highway 99 created a new frontage road that requires a road name. The County requested that the property owners served by the road submit road name preferences. Four of the five property owners who responded recommended the name Book Farm Road. One property owner requested three alternate names, each of which duplicated existing roads within Butte County. The road name coordinator recommends the name Book Farm Road be approved. This item was continued open from April 21, 2009 to allow for additional notification to property owners - action requested - ADOPT RESOLUTION APPROVING ROAD NAME OF BOOK FARM ROAD. (Public Works)(From 4-7-09 [Item 3.16] and 4-21-09 [Item 5.03])(Public Works)

**6.00**                    **PUBLIC COMMENT**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

**7.00**                    **CLOSED SESSION**

7.01                    ACTUAL LITIGATION PURSUANT TO GOV. CODE SEC. 54956.9(a): FIVE CASES

1. LAKE OROVILLE INTERVENTION (FERC PROJECT 2100);
2. BUTTE COUNTY V. NATIONAL INDIAN GAMING COMMISSION(NIGC); CASE NO. 08-519 USDC - DISTRICT OF COLUMBIA;
3. DRY CREEK COALITION OF BUTTE COUNTY, ET AL V. BUTTE COUNTY BOARD OF SUPERVISORS, ET AL; BUTTE COUNTY SUPERIOR COURT CASE NO. 144532;
4. FIRST RESPONDER EMS, COUNTY OF BUTTE, ET AL V. CALIFORNIA EMS, ET AL; BUTTE COUNTY SUPERIOR COURT CASE NO. C060407;
5. BUTTE ENVIRONMENTAL COUNCIL V. COUNTY OF BUTTE; BUTTE COUNTY SUPERIOR COURT CASE NO. 144968.

7.02                    PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT/RECRUITMENT PURSUANT TO GOVERNMENT CODE SECTION 54957: CHIEF ADMINISTRATIVE OFFICER/INTERIM CHIEF ADMINISTRATIVE OFFICER.

## **Information and Procedures Concerning the Agenda and Conduct of the Board of Supervisors Meetings**

### **Meeting Information:**

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at [www.buttecounty.net/cob](http://www.buttecounty.net/cob).

### **Agenda Information:**

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (\*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

### **Agenda Format and Meeting Order:**

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. **Closed Session:** the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

### **Public Participation:**

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the: Clerk of the Board of Supervisors  
County Administrative Office  
25 County Center Drive, Oroville, CA 95965  
530-538-7631  
[www.buttecounty.net/cob](http://www.buttecounty.net/cob)