

BUTTE COUNTY BOARD OF SUPERVISORS

AGENDA

OCTOBER 21, 2008



County Supervisors

Bill Connelly, District 1
Jane Dolan, District 2
Maureen Kirk, District 3
Curt Josiassen, District 4
Kim Yamaguchi, District 5

C. Brian Haddix, Chief Administrative
Officer and Clerk of the Board

Bruce Alpert, County Counsel

9:00 A.M. **1.00** **CALL TO ORDER**

1.01 Call to Order - Board of Supervisors Room, County Administration Building, 25 County Center Drive, Oroville.

1.02 Pledge of Allegiance to the Flag of the United States of America.

1.03 Observation of a Moment of Silence.

2.00 **CORRECTIONS AND/OR CHANGES TO THE AGENDA.**

3.00 **CONSENT AGENDA**

AGRICULTURE

3.01 * Budget Transfer - approval is requested to accept \$29,521 in unanticipated revenue from the California Department of Food and Agriculture to fund extra-help positions for the pest detection program - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

BEHAVIORAL
HEALTH

3.02 * Northern Valley Catholic Social Services (NVCSS) - approval is requested for an agreement with NVCSS for the provision of services related to the Connecting Circles of Care Program. In addition to services, NVCSS will provide office space, office equipment/supplies, and program supplies. The term of the agreement is October 1, 2008 through June 30, 2009 with a maximum amount payable of \$632,466 - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.03 * Department of Alcohol and Drug Programs (ADP) - Drug Court Program - approval is requested for a revenue agreement with ADP for the provision of the Drug Court Program. The term of the agreement is January 1, 2009 through December 31, 2009 with a maximum amount receivable of \$126,643 (department budget) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. R41073)

3.04 * Department of Alcohol and Drug Programs (ADP) - Integrated Dependency Drug Court Program - approval is requested for a revenue agreement with ADP for the provision of the Integrated Dependency Drug Court Program which focuses on parents whose substance abuse contributes to child abuse and/or neglect. The term of the agreement is January 1, 2009 through December 31, 2009 with a maximum amount receivable of \$238,946 (department budget) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. R41072)

3.05 * Department of Alcohol and Drug Programs (ADP) - Drug Court Partnership Project - approval is requested for a revenue agreement with ADP for the provision of the Drug Court Partnership Project in which participants receive a continuum of substance abuse treatment services in addition to required program treatment. The term of the agreement is January 1, 2009 through December 31, 2009 with a maximum amount receivable of \$126,270 (department budget) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. R41072)

CHIEF
ADMINISTRATIVE
OFFICE

3.06 * Resolution Recognizing the Continuing Existence of Local Emergency Declarations - approval is requested for a resolution recognizing the continuance of the local emergency declarations for the June 2008 Firestorm (Ophir-Humboldt fires) which began on June 10, 2008, and the June 2008 Butte Lightning Complex which began on June 21, 2008 - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.07 * 2009 Board Meeting Calendar - action requested - AMEND AS NEEDED; APPROVE AND ADOPT 2009 BOARD MEETING CALENDAR.

3.08 * Approval of Minutes - action requested - APPROVE MINUTES OF SEPTEMBER 23, 2008 AND OCTOBER 7, 2008.

3.09 * Resolution to Rescind Resolution 83-166A - consideration of a resolution that will allow CSA 26 to retain its storm drainage maintenance authority in the Thermalito Sewer and Drainage District - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.10 *

NBS - amendment - approval is requested for an amendment to the agreement with NBS for the provision of financial advisor services. The amendment expands the Scope of Work to include a study that will recommend the best option for an oversight district addressing onsite wastewater disposal systems. The amendment increases the maximum amount payable by \$34,000. Approval is also requested for a budget transfer from Contingencies in the same amount - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE RELATED BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT. (Contract No. X17071)

3.11 *

Superior Court of California, County of Butte - approval is requested for an agreement with the Superior Court of California, County of Butte for the provision of the Dispute Resolution Program. With the agreement, the Court will expand its dispute resolution services to include mediation for landlord/renter disputes and eviction cases. The term of the agreement is September 1, 2008 through August 31, 2009 with a maximum amount payable of \$46,497. Sufficient revenue exists to fund this program through the collection of civil filing fees, therefore there is no net impact to the County's general fund - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE RELATED BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.12 *

Tim Snellings - amendment - approval is requested for an amendment to the employment agreement with Tim Snellings, Director of Development Services. The amendment extends the term of the agreement through October 30, 2011. Beginning October 31, 2008, the adjusted annual base salary will be \$135,823 - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL.

3.13 *

Public Defender Consortium of Attorneys - amendments - approval is requested for amendments to the agreements with the following individual attorneys in the Public Defender Consortium for the provision of Indigent Defense Services: Leo Battle, Rochelle Forbis, Denny Forland, Jodea Foster, Braddon Hatch, Phillip Heithecker, Dennis Hoptowit, Eric Ortner, Robert Radcliffe, Ronald Reed, Jesus Rodriguez, William Short, Steven Stapleton, Steven Trenholme, Tracy Tully-Davis, and F.L. Willis, Jr. Each amendment extends the term of each agreement through December 31, 2011 and calls for cost of living increases of 1% in 2009, 2% in 2010, and 3% in 2011. The amendment also increases the fund for investigative services to be used by the consortium by \$28,800 - action requested - APPROVE AGREEMENT AMENDMENTS (16) AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.14 *

Budget Transfer - approval is requested for a budget transfer in the amount of \$2,500 as detailed in the agenda report. The additional funds requested by the Fish and Game Commission are for a contract with Snow Goose Productions to film a documentary on Fish and Game Wardens. The request for funding came to the County from the Commission after the County had adopted its Final Budget - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

CHILD SUPPORT
SERVICES

3.15 *

Butte County District Attorney - amendment - approval is requested for an amendment to the agreement with the District Attorney for the provision of child support investigative services and legal process services. The process service component of this agreement is currently staffed as an extra-help position because the State of California tentatively planned to establish a statewide process service contract. That statewide process was not established. The amendment will convert the extra-help position to a sunset position and will increase the maximum amount payable by \$24,063 (department budget) - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE RELATED BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT. (Contract No. X17200)

COUNTY
COUNSEL

3.16 *

Air Quality Management District - 2008 Biennial Notice and Conflict of Interest Code Amendment - pursuant to Government Code Section 87306.5(a), Board approval is requested for the 2008 Biennial Notice and Conflict of Interest Code Amendment for the Air Quality Management District. The amended code revises the titles of existing positions. The amended code and report have been reviewed by County Counsel and determined to be proper - action requested - ACCEPT BIENNIAL REPORT; AND APPROVE AMENDED CONFLICT OF INTEREST CODE.

3.17 *

Oroville City Elementary School District - 2008 Biennial Notice and Conflict of Interest Code Amendment - pursuant to Government Code Section 87306.5(a), Board approval is requested for the 2008 Biennial Notice and Conflict of Interest Code Amendment for the Oroville City Elementary School District. The School Board adopted a new Conflict of Interest Code on August 27, 2008. The amended code and report have been reviewed by County Counsel and determined to be proper - action requested - ACCEPT BIENNIAL REPORT; AND APPROVE AMENDED CONFLICT OF INTEREST CODE.

3.18 *

Manzanita Elementary School District - 2008 Biennial Notice and Conflict of Interest Code Amendment - pursuant to Government Code Section 87306.5(a), Board approval is requested for the 2008 Biennial Notice and Conflict of Interest Code Amendment for the Manzanita Elementary School District. The District adopted a new Conflict of Interest Code on March 14, 2007. The amended code and report have been reviewed by County Counsel and determined to be proper - action requested - ACCEPT BIENNIAL REPORT; AND APPROVE AMENDED CONFLICT OF INTEREST CODE.

3.19 *

Local Agency Biennial Conflict of Interest Code Report - Non-Exempt School Districts - pursuant to Government Code Section 87306.5(b), approval is requested for the Local Agency Biennial Conflict of Interest Code Reports for the following non-exempt school districts: Bangor Unified School District, Biggs Unified School District, Butte County Office of Education, Chico Unified School District, Durham Unified School District, Feather Falls School District, Golden Feather Union School District, Gridley Unified School District, Oroville Union High School District, Palermo Union School District, Paradise Unified School District, Pioneer Union Elementary School District, and Thermalito School District. The reports have been reviewed by County Counsel and determined to be proper - action requested - ACCEPT BIENNIAL REPORTS.

3.20 *

Local Agency Biennial Conflict of Interest Code Report - Non- Exempt Agencies - pursuant to Government Code Section 87306.59(b), approval is requested for the Local Agency Biennial Conflict of Interest Code Reports for the following non-exempt agencies: Butte County Association of Governments, Berry Creek Community Services District, Buzztail Community Services District, Chico Area Recreation and Park District, Durham Irrigation District, Durham Recreation and Park District, El Medio Fire District, Feather River Recreation and Park District, Lake Madrone Water District, Lake Oroville Public Utility District, Paradise Recreation and Park District, Richardson Springs Community Services District, Reclamation District No. 833, Richvale Irrigation District, Richvale Sanitary District, Rock Creek Reclamation District, and Sewerage Commission-Oroville Region. The reports have been reviewed by County Counsel and determined to be proper - action requested - ACCEPT BIENNIAL REPORTS.

3.21 *

Local Agency Biennial Conflict of Interest Code Report - Non-Exempt Agencies - pursuant to Government Code Section 87306.5(b), approval is requested for the Local Agency Biennial Conflict of Interest Code Reports for the following non-exempt agencies: Butte County Housing Authority, Butte County Children and Families Commission, Butte Creek Drainage District, Butte County Resource Conservation District, Butte Water District, Durham Mosquito Abatement District, Gridley-Biggs Cemetery District, Kimsheew Cemetery District, Oroville Cemetery District, Oroville Mosquito Abatement District, Paradise Cemetery District, Richvale Recreation and Park District, Sacramento River Reclamation District, and Thermalito Irrigation District. The reports have been reviewed by County Counsel and determined to be proper - action requested - ACCEPT BIENNIAL REPORTS.

3.22 *

Local Agency Biennial Conflict of Interest Code Report - Exempt Agencies - pursuant to Government Code Section 87300, approval is requested for the Local Agency Biennial Conflict of Interest Code Reports for the following exempt agencies: Bangor Cemetery District, Drainage District No. 1, Drainage District No. 2, Drainage District No. 100, Drainage District No. 200, Pine Creek Cemetery District, Thompson Flat Cemetery District and the Upham Cemetery District. The reports have been reviewed by County Counsel and determined to be proper - action requested - ACCEPT BIENNIAL REPORTS.

3.23 *

Chico Urban Area Joint Powers Financing Authority - 2008 Biennial Notice and Updated Organizational Chart - pursuant to Government Code Section 87306.5(b), the Authority has reviewed its conflict of interest code and determined it is not in need of revision. The Authority, however, has provided an updated organizational chart. The report has been reviewed by County Counsel and determined to be proper - action requested - ACCEPT BIENNIAL REPORT.

EMPLOYMENT
AND SOCIAL
SERVICES

3.24 *

Amended Plan for Child Abuse Prevention, Intervention and Treatment (CAPIT), Community Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF) Programs - approval is requested for the Notice of Intent which identifies the Department of Employment and Social Services as the responsible public agency to administer CAPIT/CBCAP/PSSF funds. Approval is also requested for a resolution approving the amended plan for the CAPIT/CBCAP/PSSF programs. The amendment extends the term of the plan through June 30, 2011 - action requested - AUTHORIZE CHAIR TO SIGN THE NOTICE OF INTENT; AND ADOPT RELATED RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

HUMAN
RESOURCES

3.25 *

Employee Relations, Inc. - amendment - approval is requested for an amendment to the agreement with Employee Relations, Inc. for the provision of background investigation services. The amendment extends the term of the agreement through October 31, 2010 and increases the maximum amount payable by \$10,000 annually (department budget) - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. X16313)

3.26 *

Resolution to Amend the Salary Ordinance - the department has prepared a resolution which will amend the salary ordinance as follows:

SALARY PLAN FOR CLASSIFIED POSITIONS - requests that the salary range for the Assistant Treasurer Tax-Collector classification (Class Code 1261) that is linked to the Treasurer Tax-Collector's salary be changed from Range 65 to Range 66.

SALARY PLAN FOR ELECTED AND APPOINTED OFFICIALS, REFERENCE D, APPOINTED OFFICIALS WITH BI-WEEKLY RANGE ASSIGNMENTS - requests that the salary range for the Undersheriff (Class Code 6801) that is linked to the Sheriff-Coroner's salary be changed from Range 79 to Range 81.

PUBLIC HEALTH - requests to delete one vacant position of Account Clerk, Senior; Account Clerk; or Accounting Specialist and adds one position of Financial Technician, Senior or Financial Technician. This change will leave the allocated positions in budget unit 540-011 unchanged at 176.35 - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

PROBATION

3.27 *

PeopleSupport Rapidtext, Inc. - amendment - approval is requested for this amendment for the provision of transcription services. The amendment extends the term of the agreement through June 30, 2009 and increases the maximum amount payable by \$5,000 (department budget). All other terms and provisions remain the same - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. X13973)

PUBLIC
HEALTH

3.28 *

California Department of Public Health (CDPH) - approval is requested for a revenue agreement with CDPH to provide funding for Butte County's Public Health Emergency Preparedness, Pandemic Influenza and Hospital Preparedness Program (HPP). The term of the agreement is July 1, 2008 through August 9, 2009 with a maximum amount receivable of \$538,132 (department budget) - action requested - APPROVE AGREEMENT AND EXHIBITS AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

PUBLIC
WORKS

3.29 *

Resolution Recognizing Leonard E. Riotto upon his Retirement from Butte County after Eighteen Years of Service - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.30 *

Contract Change Order for Skyway Lookout Point Parking and Pedestrian Viewing Facility, County Project No. 51261-2-2005-1 - approval is requested for this change order which provides for increased funding for the construction of an additional foot path, for two metal beam guard rail end treatments, and for the increase in the engineer's estimate to cover an extra bench and asphalt concrete miscellaneous areas. This contract change order results in an overall increase to the contract of \$16,264.17 - action requested - APPROVE CONTRACT CHANGE ORDER AND AUTHORIZE CHAIR TO SIGN.

3.31 *

Notice of Completion - Skyway Lookout Point Parking and Pedestrian Viewing Facility, County Project No. 51261-2-2005-1 - All contract work has been completed in accordance with the plans and specifications - action requested - ACCEPT CONTRACT WORK; AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION; AND AUTHORIZE THE RECORDING OF THE NOTICE OF COMPLETION.

3.32 *

C.S.U. Chico Research Foundation - approval is requested for an agreement with C.S.U. Chico Research Foundation for the provision of the Recycling and Rubbish Exhibit (R.A.R.E) which educates Butte County residents on waste practices and recycling. The term of the agreement is October 1, 2008 through September 30, 2010 with a maximum amount payable of \$82,834 (department budget) - - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

SHERIFF-
CORONER

3.33 *

Appriss - approval is requested for a sole source agreement with Appriss for the provision of the Victim Information and Notification Everyday (VINE) system which provides automated victim notification services. The term of the agreement is October 19, 2008 through October 19, 2011 with a maximum amount payable of \$43,884 (department budget) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

WATER AND
RESOURCE
CONSERVATION

3.34 *

Resolution Continuing the Extension of the Trust Fund Established Pursuant to Resolution 98-161 and Providing Guidance for Disbursement - consideration of a resolution which will extend the term of the trust fund governing the exchange of property taxes for the dissolution of the Lime Saddle Community Services District until March 7, 2011 - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.35 *

Letter to Department of Water Resources (DWR) Regarding the 2009 Drought Water Bank - authorization is requested for the Director of Water and Resource Conservation to submit a letter to DWR regarding local concerns associated with the implementation of the 2009 Drought Water Bank, specifically water transfer programs. The Butte County Water Commission reviewed the letter at their October 7 meeting and recommended the Board of Supervisors authorize the letter - action requested - APPROVE LETTER AND AUTHORIZE THE DIRECTOR OF WATER AND RESOURCE CONSERVATION TO SUBMIT TO THE DEPARTMENT OF WATER RESOURCES.

OTHER

DEPARTMENTS
AND AGENCIES

3.36 *

Resolution Proclaiming October 2008 as Domestic Violence Awareness Month - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

4.00

REGULAR AGENDA

BOARDS,
COMMISSIONS AND
COMMITTEES

4.01 *

Boards, Commissions and Committees.

1. Appointments to Listed Vacancies.
2. Board Member or Committee Reports.

BUDGET, LEGISLATIVE
OR COUNTY RELATED
UPDATES

4.02

Update on Current Budget and Legislative Issues by the Chief Administrative Officer.

1. Discussion on State Proposition 5 - action requested - ACCEPT FOR INFORMATION; PROVIDE DIRECTION TO STAFF AS NEEDED.

4.03

Update of General Plan 2030 Process by Director-Development Services.

4.04 *

Update Regarding Upcoming Butte County Code Amendments.

PRESENTATION
AND DISCUSSION
ITEMS

4.05 *

Ameresco Butte LLC - approval is requested for a Landfill Gas Purchase Agreement and a Site Lease Agreement with Ameresco Butte LLC for the landfill gas utilization project - action requested - APPROVE AGREEMENTS (2) AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Public Works)

4.06 *

Resolution to Restrict Parking Hours at Skyway Lookout Point - consideration of a resolution to restrict parking at the Skyway Lookout Point Parking and Pedestrian Viewing Facility to one-half hour before sunrise and one hour after sunset - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

4.07 *

Southside Oroville Community Center - Report by the Private Industry Council (PIC) on the activities, services, fiscal situation, and condition of the Southside Oroville Community Center - action requested - ACCEPT FOR INFORMATION. (Private Industry Council)

4.08

Items Removed from the Consent Agenda for Board Consideration and Action.

5.00

PUBLIC HEARINGS AND TIMED ITEMS

10:00 A.M.

5.01 *

Public Hearing - Introduction of Ordinance Amending Chapter 4 of the Butte County Code Relating to Animals - consideration of an ordinance which will amend Chapter 4 of the Butte County Code to address recurring problem related to barking dogs and regarding the humane treatment of cats - action requested - WAIVE THE READING OF THE ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN. (Public Health)

6.00 **PUBLIC COMMENT**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

7.00 **CLOSED SESSION**

7.01 ACTUAL LITIGATION PURSUANT TO GOV. CODE SEC. 54956.9(a): THREE CASES

1. LAKE OROVILLE INTERVENTION (FERC PROJECT 2100).
2. BUTTE COUNTY V. NATIONAL INDIAN GAMING COMMISSION (NIGC); CASE NO. 08-519 USDC - DISTRICT OF COLUMBIA;
3. BUTTE COUNTY V. TRENT CONSTRUCTION; YUBA COUNTY SUPERIOR COURT CASE NO. 07-0000271.

7.02 PUBLIC EMPLOYEE EMPLOYMENT, PERFORMANCE EVALUATIONS, INCLUDING: GOALS, PURSUANT TO GOVERNMENT CODE SECTION 54957:

1. AGRICULTURAL COMMISSIONER
2. BEHAVIORAL HEALTH DIRECTOR
3. CHIEF ADMINISTRATIVE OFFICER
4. CHIEF PROBATION OFFICER
5. CHILD SUPPORT SERVICES DIRECTOR
6. COUNTY COUNSEL
7. DEVELOPMENT SERVICES DIRECTOR
8. EMPLOYMENT AND SOCIAL SERVICES DIRECTOR
9. HUMAN RESOURCES DIRECTOR
10. INFORMATION SERVICES DIRECTOR
11. LIBRARY DIRECTOR
12. PUBLIC HEALTH DIRECTOR
13. PUBLIC WORKS DIRECTOR
14. WATER AND RESOURCE CONSERVATION DIRECTOR.

Information and Procedures Concerning the Agenda and Conduct of the Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at www.buttecounty.net/cob.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Consent Agenda: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. Regular Agenda: this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the: Clerk of the Board of Supervisors
County Administrative Office
25 County Center Drive, Oroville, CA 95965
530-538-7631
www.buttecounty.net/cob