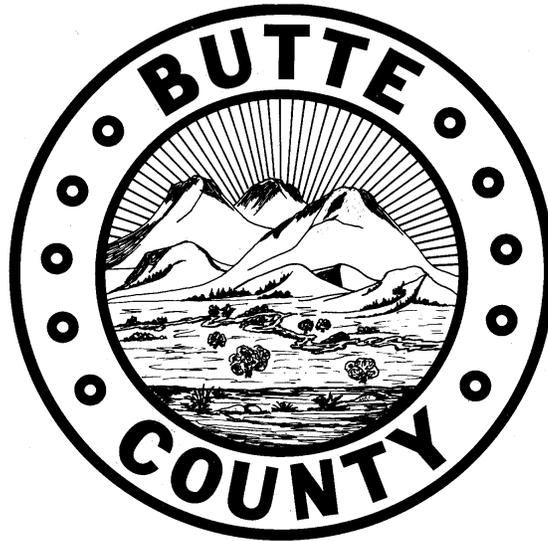


BUTTE COUNTY BOARD OF SUPERVISORS

AGENDA

NOVEMBER 27, 2007



County Supervisors

Bill Connelly, District 1
Jane Dolan, District 2
Maureen Kirk, District 3
Curt Josiassen, District 4
Kim Yamaguchi, District 5

C. Brian Haddix, Chief Administrative
Officer and Clerk of the Board

Bruce Alpert, County Counsel

9:00 A.M. **1.00** **CALL TO ORDER**

1.01 Call to Order - Board of Supervisors Room, County Administration Building, 25 County Center Drive, Oroville.

1.02 Pledge of Allegiance to the Flag of the United States of America.

1.03 Observation of a Moment of Silence.

2.00 **CORRECTIONS AND/OR CHANGES TO THE AGENDA.**

3.00 **CONSENT AGENDA**

AGRICULTURE **3.01** * California Department of Food and Agriculture (CDFA) - approval is requested for a revenue agreement with CDFA for the provision of the Pierce's Disease Control Program/Glassy-Winged Sharpshooter Program. The term of the agreement is July 1, 2007 through June 30, 2010 with a maximum amount payable to the County of \$294,620.58 - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (Contract No. R40978)

BEHAVIORAL
HEALTH **3.02** * Northern Valley Catholic Social Services (NVCSS) - amendment - approval is requested for an amendment to the agreement with NVCSS for the provision of mental health services to children with full scope Medi-Cal from Butte County. The amendment increases the maximum amount payable by \$59,328.72 - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE BUDGET TRANSFER ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

3.03 * Accept Unanticipated Revenue - approval is requested to accept and appropriate \$4,000 received from the Butte County Office of Education for the development and implementation of an anti-drug community and school based media/social marketing program to support Oroville youth and families - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED FUNDS AS DETAILED IN THE AGENDA REPORT.

- 3.04 * Accept Unanticipated Revenue - approval is requested to accept and appropriate \$252,291 of unexpended Fiscal Year (FY) 2006/2007 Mental Health Services Act One-Time Funding revenue. In December 2006, the Board approved the acceptance of these one-time funds, but the Department was not able to expend the revenue in FY 2006/2007. Approval is requested for the funds to be re-appropriated for use in FY 2007/2008 - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.
- 3.05 * Accept Unanticipated Revenue - approval is requested to accept and appropriate \$133,000 received from the State of California Department of Mental Health to be used to develop a prevention and early intervention plan - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED FUNDS AS DETAILED IN THE AGENDA REPORT.
- 3.06 * Butte County Department of Employment and Social Services (DESS) and Butte County Probation Department (Probation) - amendment - approval is requested for an amendment to the agreement with DESS and Probation for the provision of the Supportive and Therapeutic Options Program (STOP). The amendment extends the term of the agreement through June 30, 2008 and increases the maximum amount payable by \$86,755 - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

CHIEF
ADMINISTRATIVE
OFFICE

- 3.07 * Approval of Minutes - - action requested - APPROVE MINUTES OF NOVEMBER 6, 2007.
- 3.08 * Resolution Accepting the Pass Through of State Park Bond Allocations from the City of Oroville - consideration of a resolution which will initiate a process allowing the City of Oroville to transfer a Proposition 40 grant allocation in the amount of \$88,854 back to the County to assist the County in acquiring park land for a Veterans Memorial Park - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND AUTHORIZE THE CHIEF ADMINISTRATIVE OFFICER TO EXECUTE IMPLEMENTING DOCUMENTS.

3.09 * Fiscal Year 2007 Public Safety Interoperable Communications (PSIC) Grant Participation - approval is requested to apply for the PSIC grant and participate in the PSIC Grant Program. The grant will provide Butte County funds for regional interoperability planning, training, and equipment purchases to enhance regional interoperability communications - action requested - AUTHORIZE APPLICATION FOR GRANT AND APPROVE BUTTE COUNTY'S PARTICIPATION IN THE PSIC GRANT PROGRAM; AND APPROVE THE AGREEMENT SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER AND AUTHORIZE THE CHAIR TO SIGN.

CLERK-
RECORDER/
ELECTIONS

3.10 * Certification of Statement of Votes Cast - pursuant to California Elections Code Section 15372, the County Clerk-Recorder/Registrar of Voters submits the certification for General District Election held November 6, 2007 - action requested - ACCEPT CERTIFICATION OF STATEMENT OF VOTES CAST.

DEVELOPMENT
SERVICES

3.11 * Service Authority Report on the Effectiveness of the Joint Powers Authority - submitted is this annual report in accordance with the by-laws of the Abandoned Vehicle Abatement Joint Powers Authority - action requested - ACCEPT FOR INFORMATION.

3.12 * Introduction of Ordinance Amending Section 14-58 of Article XII, Entitled "Abandoned, Wrecked, Dismantled or Inoperative Vehicles," of Chapter 14, Entitled "Motor Vehicles and Traffic," of the Butte County Code - action requested - WAIVE READING OF THE ORDINANCE.

DISTRICT
ATTORNEY

3.13 * Budget Transfer and Fixed Asset Purchase - approval is requested for a budget transfer of \$28,000 as detailed in the agenda report. Approval is also requested for the fixed asset purchase of a law enforcement vehicle to be used in the Special Prosecution of Economic Crime Unit - action requested - APPROVE BUDGET TRANSFER ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT; AND APPROVE FIXED ASSET PURCHASE OF LAW ENFORCEMENT VEHICLE.

FIRE
DEPARTMENT

- 3.14 * Volunteer Fire Assistance (VFA) Program - approval is requested to accept and appropriate \$20,000 in VFA grant funds for the purchase of thermal imaging cameras. The grant requires a \$20,000 match from the County (department budget) and for an agreement with the California Department of Forestry and Fire Protection - action requested - - action requested - APPROVE BUDGET TRANSFERS (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT; APPROVE AGREEMENT AND CORRESPONDING RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN EACH; AND APPROVE FIXED ASSET PURCHASE OF FOUR THERMAL IMAGING CAMERAS.

GENERAL
SERVICES

- 3.15 * Cancellation of Need of Emergency Procurement Procedures - request to cancel the action taken by Resolution Number 07-153 which was adopted at the September 25, 2007 Board of Supervisors meeting. Staff reports that the needed repairs at Courthouse Expansion are proceeding, and pursuant to Public Contract Code Section 22050, no additional action is required by the Board at this time - action requested - FIND THAT THE ORIGINAL NEED FOR EMERGENCY CONTRACTING PROCEDURES HAS PASSED.

- 3.16 * Donation of Surplus Computers - approval is requested for the donation of four surplus personal skyway computers, monitors, printers, and keyboards to the Skyway House - action requested - APPROVE DONATION.

HUMAN
RESOURCES

- 3.17 * Advanced Step Hire - approval is requested for an advanced step hire for a GIS Analyst candidate because of the candidate's educational background and professional experience. The Director of Human Resources supports the request - action requested - APPROVE ADVANCEMENT OF GIS ANALYST CANDIDATE TO STEP 6 OF THE APPROPRIATE SALARY RANGE.

- 3.18 * SIGMA Data Systems, Inc. - amendment - approval is requested for an amendment to the agreement with SIGMA Data Systems, Inc. The amendment renews the software maintenance and support portion of the agreement, extends the term of the agreement to March 5, 2008, and increases the maximum amount payable by \$4,675 - action requested - APPROVE THE AGREEMENT AMENDMENT SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER AND AUTHORIZE THE CHAIR TO SIGN.

3.19 * Resolution Establishing Salary and Benefits for Non-Represented Classifications - consideration of a resolution that clarifies language related to the way assistant department head salaries are calculated and clarifies terminology regarding meal reimbursement - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.20 * Resolution Regarding Military Leave Policy - consideration of a resolution that will extend the coordination of salary and benefits to Butte County employees serving in active duty. The resolution will extend the supplemental benefits and pay for an additional 365 days - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.21 * Resolution to Amend the Salary Ordinance - the department has prepared a resolution which will amend the salary ordinance as follows: SHERIFF - requests to add one flexibly staffed sunset position of Sheriff's Clerk I, II, III. The position begins on December 1, 2007 and expires June 30, 2008. the department also requests to add one sunset position of Deputy Sheriff to act as a School Resource Officer. The position begins on November 1, 2007 and expires June 30, 2011. CHILD SUPPORT SERVICES - reclassifies one position of Supervisor, Child Support Services to the classification of Administrative Analyst, Associate. PUBLIC HEALTH - requests an existing position of Accounting Specialist be flexibly staffed as an Account Clerk; Account Clerk, Senior; or accounting Specialist. The department also requests that one term position of Public Health Education Specialist, Associate; Public Health Education Specialist, or Public Health Education Specialist, Senior be extended through June 30, 2008. HUMAN RESOURCES - requests to change the range of four classifications in Section 57, Reference F, entitled "Management, Confidential and Supervisory Unit" as follows: 1) Management Analyst, Associate from Range 43 to Range 45; Management Analyst from Range 47 to Range 51; Management Analyst, Senior from Range 50 to Range 57; and Management Analyst, Principal from Range 58 to Range 63. These changes will be effective December 1, 2007 - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

PROBATION

3.22 * Butte County Department of Behavioral Health (BCDBH) - approval is requested for an agreement with BCDBH for the Live Spot program in Oroville. The term of the agreement is July 1, 2007 through June 30, 2008 with a maximum amount payable of \$35,273 - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.23 * Budget Transfer - approval is requested to transfer a total of \$84,289.62 in Juvenile Justice Crime Prevention Act (JJCPA) funds as detailed in the agenda report. \$57,584.32 will be reallocated and expended by the end of Fiscal Year 2007/2008 and \$26,705.30 will be returned to the State- action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED FUNDS AS DETAILED IN THE AGENDA REPORT.

PUBLIC
HEALTH

3.24 * Fixed Asset Purchase - approval is requested for the purchase of a Chevrolet Uplander in the amount of \$16,922 which will replace a vehicle with frequent equipment failure. The appropriation for the vehicle is available in the department's fixed asset budget unit - action requested - APPROVE FIXED ASSET PURCHASE OF CHEVROLET UPLANDER IN THE AMOUNT OF \$16,922.

3.25 * Fitch and Associates - approval is requested for an agreement with Fitch and Associates for the development of the Request for Proposal for ambulance services and the establishment of exclusive operating areas. The term of the agreement is January 1, 2008 through December 1, 2008 with a maximum amount payable of \$144,400 - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

SHERIFF-
CORONER

3.26 * Accept Donated Funds - approval is requested to accept and appropriate \$5,989.77 in funds for the purchase of a dog for the K-9 program. The Sheriff's Office used to maintain a checking account to manage donations to the K-9 program, but the office has elected to close the account and use the balance for the purchase of the dog - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED FUNDS AS DETAILED IN THE AGENDA REPORT.

3.27 * School Resource Officer (SRO) - approval is requested for an agreement with the Paradise Unified School District to assign a deputy sheriff as a School Resource Officer to serve Ridgeview High School and Pine Ridge School with emergency response to Cedarwood Elementary School. The position will be funded through a four-year Safe Schools/Healthy Students grant received by the school district - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED FUNDS AS DETAILED IN THE AGENDA REPORT.

3.28 * Budget Transfer and Fixed Asset Purchase - approval is requested to accept \$149,797 in grant funds received through the Yolo County Sheriff's Office for the California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-Mmet). Approval is also requested for fixed asset purchases as follows: 1) two vehicles estimated at \$59,000; 2) a Pole Can Video System for \$23,375; 3) a wireless waistband video/audio system for \$7,824; and 4) four GPS tracking devices at \$7,900 each - action requested - APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED FUNDS AS DETAILED IN THE AGENDA REPORT; AND APPROVE FIXED ASSET PURCHASES OF TWO VEHICLES, A POLE CAN VIDEO SYSTEM, A WIRELESS WAISTBAND VIDEO/AUDIO SYSTEM AND FOUR GPS TRACKING DEVICES.

TREASURER/TAX COLLECTOR

3.29 * Monthly Investment Report - submitted is the Monthly Investment Report dated October 31, 2007, in accordance with the Statement of Investment Policy dated July 1, 2007 - action requested - ACCEPT FOR INFORMATION.

WATER &RESOURCECONSERVATION

3.30 * U.S. Bureau of Reclamation (USBR) and Camp, Dresser & McKee - amendments - approval is requested for amendments to the agreements with USBR and Camp, Dresser & McKee to update/calibrate the Butte Basin Water Users Association groundwater model and perform a base-case model run. The amendments will extend the term of each agreement through March 31, 2008 - action requested - APPROVE AGREEMENT AMENDMENTS AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.31 * CALFED Watershed Program - approval is requested to accept and appropriate \$531,691 in grant funds through the CALfed Watershed Program. Approval is requested for a revenue agreement with the Department of Water Resources and for an agreement in the amount of \$291,042 with the Regents of the University of California Office of Research, Sponsored Programs, UC Davis for the development of the watershed model - action requested - APPROVE TWO AGREEMENTS AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED FUNDS AS DETAILED IN THE AGENDA REPORT.

OTHER

DEPARTMENTS

AND AGENCIES

3.32 *

Area II Developmental Disabilities Board - action requested - APPOINT STEPHEN SHARPE TO A TERM TO END JANUARY 1, 2010.

3.33 *

Richardson Springs Community Services District - action requested - APPOINT PETER CRAWFORD TO A TERM TO END DECEMBER 2, 2011.

4.00

REGULAR AGENDA

BOARDS,

COMMISSIONS AND

COMMITTEES

4.01 *

Boards, Commissions and Committees.

1. Appointments to Listed Vacancies.
2. Board Member or Committee Reports.

BUDGET, LEGISLATIVE

OR COUNTY RELATED

UPDATES

4.02 *

Update on Current Budget and Legislative Issues by the Chief Administrative Officer.

1. 2008 State and 2009 Federal Legislative Platforms - Presentation by Kristi More and Greg Wang from the Ferguson Group and by Paul Yoder from Shaw/Yoder - action requested - ACCEPT FOR INFORMATION; AND ADOPT THE 2008 STATE LEGISLATIVE PLATFORM AND THE CALENDAR YEAR 2008/FISCAL YEAR 2009 FEDERAL PLATFORM.

PRESENTATION

AND DISCUSSION

ITEMS

4.03 *

Zoning Code Interpretation - a request by Jessee Equipment Manufacturing to consider their agricultural equipment fabrication and manufacturing business as a permitted use in the Agricultural Zone on property located at 3101 Dayton Road, APN 039-210-102 - action requested - CONSIDER REQUEST FOR ZONING CODE INTERPRETATION; AND GIVE DIRECTION AS NEEDED. (Development Services)

4.04 * 2007 California Building Standards Code - Introduction of an Ordinance Amending Chapter 26 Entitled "Buildings" and Repealing Chapter 26B Entitled "Mechanical Code," Chapter 27 Entitled "Electricity," and Chapter 28 Entitled "Plumbing" of the Butte County Code - action requested - WAIVE READING OF THE ORDINANCE. (Development Services)

4.05 * Financial Management Options Committee Report - action requested - ACCEPT FOR INFORMATION; DIRECT CHIEF ADMINISTRATIVE OFFICER, HUMAN RESOURCES DIRECTOR, AND GENERAL SERVICES DIRECTOR TO PREPARE FOR THE IMPLEMENTATION OF THE COMMITTEE'S RECOMMENDATION. (Chief Administrative Office)

4.06 Items Removed from the Consent Agenda for Board Consideration and Action.

5.00 PUBLIC HEARINGS AND TIMED ITEMS

10:00 A.M. 5.01 * Timed Item - Discussion of Agricultural Building Permit Policies and Impact Fee Collection - the Department of Development Services will provide the results of a local outreach regarding permitting policies, building permit fees, impact fee collection and amnesty program for agricultural buildings in Butte County - action requested - ACCEPT FOR INFORMATION AND PROVIDE DIRECTION TO STAFF. (Development Services)

- 10:30 A.M. 5.02 * Public Hearing - Ordinance Amending Chapter 3 Fees; Chapter 11 Junk Dealers, Pawnbrokers, and Secondhand Dealers; Chapter 36 Incarceration; Chapter 40 Alarm Systems; and Chapter 43 Public Health Department Fees of the Butte County Code - consideration of an ordinance that includes fee adjustments to be effective January 2008 based on either: 1) the change in the Employment Cost Index (ECI) between the effective date of the fee and the most recent available ECI data for the current year; or 2) based on other regulatory changes outside of County Code regarding the allowable level of fees - action requested - ADOPT ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN. (Various departments)
- 10:35 A.M. 5.03 * Public Hearing - Resolution Amending the Department of Development Services Building Division Fee Schedule - consideration of a resolution which includes fee adjustments based on either: 1) the change in the Employment Cost Index (ECI) between the effective date of the fee and the most recent available ECI data for the current year; or 2) based on other regulatory changes outside of County Code regarding the allowable level of fees. The cost escalator that is applied to Building Division Fees is 3.36% - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)
- 10:45 A.M. 5.04 * Timed Item - Thermalito Master Drainage Plan - presentation by Public Works staff and RBF Consulting on the update of the Thermalito Master Drainage Plan - action requested - ACCEPT FOR INFORMATION. (Public Works)
- 1:30 P.M. 5.05 * Timed Item - Board of Supervisors Study Session - Butte County General Plan 2030 - Development of Land Use and Transportation Alternatives - review and discussion of information generated by staff, Planning Commission Study Sessions, Citizens Advisory Committee meetings, and public workshops. Staff recommends the Board approve the General Plan 2030 Alternatives at this Study Session with any changes deemed appropriate - action requested - ACCEPT AND CONSIDER ALL INFORMATION PROVIDED; AMEND AS NEEDED; AND APPROVE THE GENERAL PLAN 2030 LAND USE AND TRANSPORTATION ALTERNATIVES. (Development Services)

6.00 PUBLIC COMMENT

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

7.00 CLOSED SESSION

7.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8:

PROPERTY: APNS 031-161-065 AND 031-16-066
AGENCY NEGOTIATOR: GRANT HUNSICKER
NEGOTIATING PARTY: CALIFORNIA NEWSPAPER PARTNERS
NEGOTIATIONS: PRICE AND TERMS OF SALE

7.02 ACTUAL LITIGATION PURSUANT TO GOV. CODE SEC. 54956.9(a): FOUR CASES

1. FIRST RESPONDER, ENLOE & OROVILLE HOSPITAL V. NOR CAL-EMS AND COUNTY OF BUTTE; BUTTE COUNTY SUPERIOR COURT CASE NO. 137303.
2. WYATT V. COUNTY OF BUTTE; USDC EDCA 06-01003.
3. LAKE OROVILLE INTERVENTION (FERC PROJECT 2100).
4. WILLIAMS V. COUNTY OF BUTTE; BUTTE COUNTY SUPERIOR COURT NO. 137329.

7.03 SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOV. CODE SECTION 54956.9(b)(1) - ONE POTENTIAL CASE.

Information and Procedures Concerning the Agenda and Conduct of the Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at www.buttecounty.net/cob.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. **Closed Session:** the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the: Clerk of the Board of Supervisors
County Administrative Office
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530-538-7631
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