

# BUTTE COUNTY BOARD OF SUPERVISORS

## AGENDA

JANUARY 24, 2006



### County Supervisors

Bill Connelly, District 1  
Jane Dolan, District 2  
Mary Anne Houx, District 3  
Curt Josiassen, District 4  
Kim Yamaguchi, District 5

Paul McIntosh, Chief Administrative  
Officer and Clerk of the Board

Bruce Alpert, County Counsel

- 
- 9:00 A.M.    1.00            CALL TO ORDER
- 1.01            Call to Order - Board of Supervisors Room, County Administration Building, 25 County Center Drive, Oroville.
- 1.02            Pledge of Allegiance to the Flag of the United States of America.
- 1.03            Observation of a Moment of Silence.
- 2.00            CORRECTIONS AND/OR CHANGES TO THE AGENDA.
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3.00            CONSENT AGENDA

BEHAVIORAL  
HEALTH

- 3.01 \*            Substance Abuse Prevention and Treatment Funds - approval is requested to accept and appropriate \$18,344 received from the State of California as an allocation under the Substance Abuse Prevention and Treatment Block Grant. The funds will be used to support alcohol and drug prevention and treatment programs - action requested - APPROVE A BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED REVENUE AS DETAILED IN THE AGENDA REPORT.

CHIEF  
ADMINISTRATIVE  
OFFICE

- 3.02 \*            2005-2006 Community Development Block Grant (CDBG) Planning and Technical Assistance Grant Activities - approval is requested for the creation of a budget unit for the 2005-2006 CDBG Planning and Technical Assistance Grant #05-PTAA-1432 and the transfer of grant funds and Program Income in the amount of \$106,400 for grant related activities. Approval is also requested for Exhibit #21 to the Master Subrecipient Agreement with Tri-County Economic Development Corporation. The Exhibit provides for grant administration and implementation of the Marketing Plan for the Business Services Web Portal. The cost of administration is \$34,825 (grant funds and CDBG Program Income) - action requested - APPROVE A BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT; AND APPROVE EXHIBIT #21 TO MASTER SUBRECIPIENT AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.03 \*            Butte County Office of Education - approval is requested for a Memorandum of Understanding with the Butte County Office of Education (BCOE) which will provide an extension of authority under the County's non-exclusive franchise agreement with Comcast Cable to BCOE in support of the installation of an independent Institutional Network (I-NET) for BCOE - action requested - ADOPT A RESOLUTION APPROVING AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN RESOLUTION AND AGREEMENT.

CLERK OF  
THE BOARD

- 3.04 \* Approval of Minutes - action requested - APPROVE MINUTES OF OCTOBER 11, 2005; OCTOBER 17, 2005; OCTOBER 25, 2005; NOVEMBER 7, 2005; AND JANUARY 6, 2006.

EMERGENCY  
SERVICES

- 3.05 \* Butte County Mass Care and Shelter Plan - approval is requested for the Butte County Mass Care and Shelter Plan. The plan is designed to address the need for temporary shelter during large-scale emergencies and/or major disasters - action requested - APPROVE MASS CARE AND SHELTER PLAN SUBJECT TO REVIEW BY COUNTY COUNSEL.

- 3.06 \* American Red Cross, Three Rivers Chapter - approval is requested for a Statement of Operational Relationship with the American Red Cross, Three Rivers Chapter. The agreement defines the respective roles and responsibilities of the American Red Cross and the County in disasters and emergency preparedness planning and operations for natural and other emergencies - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL.

FIRE  
DEPARTMENT

- 3.07 \* State of California, Department of Forestry and Fire Protection - approval is requested for an agreement with the State of California, Department of Forestry and Fire Protection, for the provision of power line inspection services. The term of the agreement is July 1, 2005, through June 30, 2006, with a maximum amount payable of \$8,998 (department budget) - action requested - ADOPT RESOLUTION APPROVING AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN RESOLUTION AND AGREEMENT. (Contract No. X10936)

- 3.08 \* State of California, Department of Forestry and Fire Protection - approval is requested for an agreement with the State of California, Department of Forestry and Fire Protection, for the provision of Schedule A Fire Protection Services for the County. The term of the agreement is July 1, 2005, through June 30, 2006, with a maximum amount payable of \$12,463,160 (department budget). Included in the proposed agreement is the cost of funding the Sawmill Lookout for 2 months. The funds to provide these services have been donated by the Upper Ridge Volunteer Fire Company and Board approval is also requested to accept and appropriate the unanticipated revenue - action requested - APPROVE A BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED REVENUE AS DETAILED IN THE AGENDA REPORT; AND ADOPT A RESOLUTION APPROVING AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN RESOLUTION AND AGREEMENT. (Contract No. X11590)

GENERAL  
SERVICES

3.09 \* Courthouse Expansion Project - approval is requested to accept and appropriate \$33,312 received from the Superior Court of California, County of Butte, to fund contract change orders and field purchase orders for the Courthouse Expansion Project - action requested - APPROVE A BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED REVENUE AS DETAILED IN THE AGENDA REPORT.

3.10 \* Courthouse Expansion Project - Notice of Completion - the project consisted of the construction of two additional courtrooms, secure holding cells, two elevators, judges' chambers, and additional space to accommodate support staff. All contract work has been completed - action requested - APPROVE NOTICE OF COMPLETION AND AUTHORIZE THE CHAIR TO SIGN; AND DIRECT RECORDING OF THE NOTICE OF COMPLETION.

HUMAN  
RESOURCES

3.11 \* Advanced Step Hire - pursuant to Personnel Rule 11.5(b), County Counsel is requesting the Board approve the Advanced Step Hire of a Deputy County Counsel IV to step 4 of the salary range, retroactive to his date of hire of January 9, 2006, based on education and experience - action requested - APPROVE ADVANCED STEP HIRE OF DEPUTY COUNTY COUNSEL IV TO STEP 4 OF THE SALARY RANGE, RETROACTIVE TO JANUARY 9, 2006.

3.12 \* Advanced Step Hire - pursuant to Personnel Rule 11.5(b), the Sheriff's Office is requesting the Board approve the Advanced Step Hire of a Public Safety Dispatcher to step 3 of the salary range, retroactive to her date of hire of December 22, 2005, based on education and experience - action requested - APPROVE ADVANCED STEP HIRE OF PUBLIC SAFETY DISPATCHER TO STEP 3 OF THE SALARY RANGE, RETROACTIVE TO DECEMBER 22, 2005.

3.13 \* Advanced Step Hire - pursuant to Personnel Rule 11.5(b), the Development Services Department is requesting the Board approve the Advanced Step Hire of a Manager, Planning Division candidate to step 3 of the salary range based on education and experience - action requested - APPROVE ADVANCED STEP HIRE OF MANAGER, PLANNING DIVISION CANDIDATE TO STEP 3 OF THE SALARY RANGE.

3.14 \* Employee Bargaining Units Successor Memoranda of Understanding - the County has met and conferred with the Butte County Correctional Officers' Association, the Deputy Sheriffs' Association (General and Management and Supervisory Units), Butte County Management Employees' Association, the Professional Employees' Association, the Communication Workers' Association (Social Services Workers' Unit), and the Probation Peace Officers' Association to come to agreement on successor memoranda of understanding. The major provisions include implementation of the compensation study with salaries retroactive to October 8, 2005, a 2% cost of living adjustment in October 2006, a 2% cost of living adjustment in October 2007, and a standardization of leave accruals for vacation and holidays. Additional provisions are included in the Deputy Sheriffs' Association agreement for Police Officer Standards and Training certificate compensation, and in the Deputy Sheriffs' Association and Correctional Officers' Association agreements providing a 1% increase in salaries to compensate for a decrease in leave accruals. All agreements are for a three year term ending in 2008 - action requested - APPROVE MEMORANDA OF UNDERSTANDING AND AUTHORIZE THE CHAIR TO SIGN.

LIBRARY

3.15 \* Library Donations - pursuant to Government Code Section 25355, donations of \$5,500 from an anonymous donor, \$1,303.30 from the Oroville Friends of the Library Group, \$1,000 from Loy S. Braley and Joan Regan of Paradise, \$1,000 from the Raymond Family Foundation-Ms. Lois Berney, and \$100 from Maxine Davis of Paradise, have been received for the Butte County Trust Fund for the purchase of books; a donation of \$1,500 from an anonymous donor has been received for staff support hours at the Oroville Library, and a donation of \$562.20 from the Paradise Friends of the Library Group has been received for staff support hours at the Paradise Library - action requested - ACCEPT DONATIONS AND AUTHORIZE LETTERS OF APPRECIATION.

PROBATION

3.16 \* Donation to Juvenile Hall - pursuant to Government Code Section 25355, a donation of \$200 was received from the Beta Chapter of the Omega Nu Foundation to purchase holiday gifts for females housed in the Butte County Juvenile Hall - action requested - ADOPT RESOLUTION ACKNOWLEDGING THE DONATION AND AUTHORIZE THE CHAIR TO SIGN; AND APPROVE A BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING THE UNANTICIPATED REVENUE AS DETAILED IN THE AGENDA REPORT.

- 3.17 \* High Intensity Driving Under the Influence Enforcement Grant - approval is requested to apply to the State of California, Office of Traffic Safety, for funds in the estimated amount of \$280,000 to support and expand a Driving Under the Influence Supervision Program. The term of the grant will be October 1, 2006, through September 30, 2008 - action requested - AUTHORIZE THE PROBATION DEPARTMENT TO APPLY FOR GRANT FUNDS; AND AUTHORIZE THE CHIEF PROBATION OFFICER TO SIGN GRANT DOCUMENTS ON BEHALF OF THE COUNTY OF BUTTE.

PUBLIC  
HEALTH

- 3.18 \* State of California, Department of Health Services - approval is requested for a revenue agreement with the State of California, Department of Health Services, for funds to support immunization services. The term of the agreement is January 1, 2006, through December 31, 2006, with a maximum amount payable to the County of \$61,530 - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.19 \* State of California, Department of Health Services - Amendments - approval is requested for an amendment to the Master Agreement with the State of California, Department of Health Services, for the provision of AIDS related services. The amendment increases the maximum amount payable to the County by \$53,383. The amendment to the State's Master Agreement requires amendments to the Memoranda of Understanding for the HIV/AIDS Surveillance Program (decreasing the maximum amount payable by \$6,000 [\$3,000 for fiscal year 2005-2006, and \$3,000 for fiscal year 2006-2007]) and the AIDS Prevention Program (increasing the maximum amount payable by \$59,383) and Board approval is also requested for amendments to the Memoranda of Understanding to reflect the changes to the agreements' allocated amounts - action requested - APPROVE MASTER AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; APPROVE AMENDMENTS TO THE MEMORANDA OF UNDERSTANDING (2) AND AUTHORIZE THE DIRECTOR-PUBLIC HEALTH TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE A BUDGET TRANSFER (4/5 vote required) ACCEPTING AND APPROPRIATING UNANTICIPATED REVENUE AS DETAILED IN THE AGENDA REPORT. (Contract Nos. R40754B, R40755B, R40757B)

PUBLIC  
WORKS

- 3.20 \* California Integrated Waste Management Board Landfill Closure Loan Program - approval is requested for a resolution authorizing the department to apply to the California Integrated Waste Management Board for interest-free loan funds (up to a maximum of \$500,000) under their loan program designed to assist operators of unlined, older-technology solid waste landfills with closures. The funds would be used for the closure of modules 1 and 3 - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.
  
- 3.21 \* State of California, Department of Transportation - approval is requested for a Controlled Access Highway Agreement with the State of California, Department of Transportation, which will reclassify a section of State Route 32 within unincorporated Butte County (outside the City of Chico limits about 1.0 mile east of State Route 99 and Humboldt Road, near Hog Springs) from a proposed freeway designation to a controlled access highway - action requested - ADOPT A RESOLUTION APPROVING AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN RESOLUTION AND AGREEMENT.
  
- 3.22 \* Budget Transfer - approval is requested to transfer \$5,500 between department budget line items to provide the appropriation needed to pay sales tax on the approved fixed asset lease of a Tarpomatic tarping machine for the Neal Road Sanitary Landfill - action requested - APPROVE A BUDGET TRANSFER (4/5 vote required) APPROPRIATING FUNDS AS DETAILED IN THE AGENDA REPORT.

SHERIFF'S  
OFFICE

- 3.23 Adoption of an Ordinance Regarding Unclaimed, Found Property, Amending Sections 2-87, 2-88, 2-90 and 2-91 of Article XII of Chapter 2 of the Butte County Code, to Comply with California Civil Code Sections 2080 et seq, as Well as Penal Code Section 1411 - approval is requested for an ordinance which will amend the Butte County Code regarding unclaimed and found property to comply with the California Civil Code and California Penal Code - action requested - ADOPT ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN. (FROM 1-10-06 [3.21])

OTHER  
DEPARTMENTS  
AND AGENCIES

- 3.24 \* Resolution Acknowledging January as National Glaucoma Awareness Month - the Board of Supervisors of Alpine County has requested the Board adopt a resolution acknowledging January as National Glaucoma Awareness Month - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

4.00                    REGULAR AGENDA

BOARDS,  
COMMISSIONS AND  
COMMITTEES

4.01

Boards, Commissions and Committees.

- \* 1.    Appointments to Listed Vacancies.
  
- 2.    Northern California Water Association - consideration of the election of 2 Directors and 2 Alternate Directors for the term of January 1, 2006, through December 31, 2007 - action requested - SELECT 2 DIRECTORS AND 2 ALTERNATE DIRECTORS AND AUTHORIZE THE CHAIR TO SIGN VOTING MEMBERSHIP BALLOT. (FROM 1-10-06 [4.01(4)])
  
- \* 3.    Law Library Board of Trustees - action requested - APPOINT BOARD EX OFFICIO REPRESENTATIVE, AND BUTTE COUNTY BAR ASSOCIATION REPRESENTATIVE, TO TERMS TO END JANUARY 2007.

BUDGET AND  
LEGISLATIVE  
UPDATE

4.02

Update on Current Budget and Legislative Issues by the Chief Administrative Officer.

PRESENTATION  
AND DISCUSSION  
ITEMS

4.03 \*

Butte County Fire Department - 75<sup>th</sup> Anniversary - presentation in honor of the 75<sup>th</sup> Anniversary of the Butte County Fire Department - action requested - ACCEPT FOR INFORMATION. (FIRE CHIEF)

- 4.04 \* Compensation Study Implementation - consideration of the ordinances, resolutions and contract amendments necessary to implement the countywide compensation study. Implementation of the compensation study has been successfully negotiated with the Butte County Correctional Officers' Association (General Unit and Supervisory Unit), Communication Workers' Association (Social Services Workers' Unit), Deputy Sheriffs' Association (General Unit and Management and Supervisory Units), Professional Employees' Association and the Probation Peace Officers' Association. A tentative agreement has been negotiated with the Butte County Management Employees' Association. Proposed is a salary ordinance for positions represented by those units, an ordinance amending the salary schedule for elected department heads, an ordinance amending the salary schedule for Board of Supervisors' members, a resolution defining the benefits for county department heads, a resolution establishing salary and benefits for non-represented classifications, and the necessary employment contract amendments for appointed department heads to reflect the proposed changes - action requested - ACCEPT REPORT ON THE STATUS OF THE NEGOTIATIONS WITH THE BUTTE COUNTY MANAGEMENT EMPLOYEES' ASSOCIATION AND DETERMINE IF IT IS NECESSARY TO ELIMINATE THAT UNIT FROM THE PROPOSED ORDINANCE; WAIVE THE READING OF THE PROPOSED ORDINANCES (3); ADOPT RESOLUTIONS (2) AND AUTHORIZE THE CHAIR TO SIGN; AND APPROVE EMPLOYMENT AGREEMENT AMENDMENTS FOR APPOINTED DEPARTMENT HEADS AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER. (CHIEF ADMINISTRATIVE OFFICER AND DIRECTOR-HUMAN RESOURCES)
- 4.05 \* Northern Sacramento Valley (Four County) Drinking Water Quality Strategy Document and Four County Memorandum of Understanding - presentation of final findings of the Northern Sacramento Valley (Four County) Drinking Water Quality Strategy Report and consideration of a Memorandum of Understanding between the Counties of Butte, Colusa, Glenn and Tehama regarding regional water resource coordination, collaboration and communication - action requested - ACCEPT REPORT FOR INFORMATION; AND APPROVE MEMORANDUM OF UNDERSTANDING AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL. (WATER AND RESOURCE CONSERVATION AND CAMP, DRESSER AND MCKEE)

- 4.06 \* Introduction of an Ordinance of the County of Butte Requiring Diversion of Construction and Demolition Debris, Amending the Butte County Code by Adding Article VII to Chapter 31 and Amending Section 1-7 of Chapter 1, and Section 41-5 of Chapter 41 - consideration of an ordinance which would establish requirements to divert construction and demolition debris from the Neal Road Landfill through recycling or reuse - action requested:
1. WAIVE READING OF THE ORDINANCE; AND/OR
  2. PROVIDE STAFF DIRECTION REGARDING IMPLEMENTATION OPTIONS. (PUBLIC WORKS)
- 4.07 \* Introduction of an Ordinance Rescinding the Community Health Care Ordinance - consideration of an ordinance repealing the ordinance creating the Tobacco Monies Advisory Commission - action requested - WAIVE READING OF THE ORDINANCE. (CHIEF ADMINISTRATIVE OFFICER)
- 4.08 \* Draft Reports on Direct Fiscal Impact of the Lake Oroville Project - Report to the Board - presentation of draft reports that document the direct and indirect annual fiscal impacts of the Lake Oroville Project on Butte County - action requested - PROVIDE COMMENTS ON THE DRAFT REPORTS; DIRECT STAFF TO FINALIZE REPORTS AND TO SUBMIT THEM TO THE FEDERAL ENERGY REGULATORY COMMISSION IN SUPPORT OF FILINGS AND PLEADINGS MADE IN INTERVENTION TO THE LICENSE APPLICATION PROCESS; AND DIRECT STAFF TO SUBMIT COPIES OF BOTH REPORTS, WHEN FINAL, ALONG WITH THE LETTER OF TRANSMITTAL, TO ALL STATE AND FEDERAL REPRESENTATIVES WHOSE DISTRICTS INCLUDE THE COUNTY OF BUTTE, ALL STATE AND FEDERAL AGENCIES INVOLVED IN THE LICENSE RENEWAL PROCESS, EACH CITY AND TRIBE LOCATED IN THE COUNTY, AS WELL AS ANY INTERESTED PARTY DESIRING A COPY. (CHIEF ADMINISTRATIVE OFFICER)
- 4.09 Items Removed from the Consent Agenda for Board Consideration and Action.

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**5.00****PUBLIC HEARINGS AND TIMED ITEMS**

10:30 A.M. 5.01 \*

Timed Item - Library Operations and Facilities Financing - consideration of a request from the Library Advisory Board to place a 1/8 cent sales tax measure on the ballot of June 2006 for voter approval. The revenue will be used to supplement existing support for the County Library system, and will be administered by the State Board of Equalization - action requested:

1. INTRODUCE AND WAIVE READING OF THE ORDINANCE IMPOSING A COUNTYWIDE TRANSACTION AND USE TAX TO SUPPLEMENT FUNDING FOR PUBLIC LIBRARIES;
2. DIRECT SECOND HEARING OF ORDINANCE BE SET FOR FEBRUARY 14, 2006, AT 10:30 A.M.;
3. PROVIDE STAFF DIRECTION REGARDING A REQUEST FOR A FISCAL ANALYSIS OF THE PROPOSED SALES TAX TO APPEAR IN THE BALLOT MEASURE; AND
4. PROVIDE STAFF DIRECTION ON BOARD AUTHORSHIP OF A BALLOT ARGUMENT IN FAVOR OF PROPOSED LIBRARY SALES TAX.

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**6.00****PUBLIC COMMENT**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

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- 7.00            CLOSED SESSION**
- 7.01            CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8:
- PROPERTIES:            492 RIO LINDO, CHICO, AND 554 RIO LINDO, CHICO;
- AGENCY NEGOTIATORS:    BILL CURRY, DIRECTOR-GENERAL SERVICES;
- NEGOTIATING PARTIES:    COLDWELL BANKER DUFOUR REALTY (RODNEY KREBS AND RICK LINTON, AGENTS);
- UNDER NEGOTIATION:    PRICE AND TERMS OF PAYMENT.
- 7.02            CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:
- AGENCY REPRESENTATIVE:    JEANNE GRAVETTE;
- EMPLOYEE ORGANIZATIONS:    BUTTE COUNTY EMPLOYEES' ASSOCIATION (GENERAL UNIT).
- 7.03            CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8:
- PROPERTIES:            APN 017-190-040 AND APN 017-190-069;
- AGENCY NEGOTIATORS:    MIKE CRUMP, DIRECTOR-PUBLIC WORKS;
- NEGOTIATING PARTIES:    REPRESENTATIVE, JOHN F. GUERRERO LIVING TRUST, AND ARCHIE AND LINDA SCHUMANN;
- UNDER NEGOTIATION:    PRICE AND TERMS OF PAYMENT.
- 7.04            CONFERENCE WITH LEGAL COUNSEL REGARDING ACTUAL LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a):
1.    LAKE OROVILLE INTERVENTION (FERC PROJECT 2100);
2.    POE INTERVENTION (FERC 2107).
- 7.05            CONFERENCE WITH LEGAL COUNSEL REGARDING INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(c): TWO POTENTIAL CASES.

## **Information and Procedures Concerning the Agenda and Conduct of the Board of Supervisors Meetings**

### **Meeting Information:**

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at [www.buttecounty.net/cob](http://www.buttecounty.net/cob).

### **Agenda Information:**

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (\*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

### **Agenda Format and Meeting Order:**

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Consent Agenda: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. Regular Agenda: this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

### **Public Participation:**

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the: Clerk of the Board of Supervisors  
County Administrative Office  
25 County Center Drive, Oroville, CA 95965  
530-538-7631  
[www.buttecounty.net/cob](http://www.buttecounty.net/cob)