

BUTTE COUNTY BOARD OF SUPERVISORS

AGENDA

July 12, 2011



County Supervisors

Bill Connelly, District 1

Larry Wahl, District 2

Maureen Kirk, District 3

Steve Lambert, District 4

Kim Yamaguchi, District 5

Paul Hahn, Chief Administrative Officer
and Clerk of the Board

Bruce Alpert, County Counsel

9:00 A.M.

1.00 CALL TO ORDER

- 1.01 Call to Order - Board of Supervisors Room, County Administration Building, 25 County Center Drive, Oroville.
- 1.02 Pledge of Allegiance to the Flag of the United States of America.
- 1.03 Observation of a Moment of Silence.
- 1.04 **CORRECTIONS AND/OR CHANGES TO THE AGENDA.**

3.00 CONSENT AGENDA

AUDITOR

- 3.01** * Resolution Adopting Appropriations for Fiscal Year (FY) 2011/2012 Budget – resolution adopting the recommended budget, as modified by the amendments set forth in Schedule A and Schedule B as directed by the Board of Supervisors at the June 28, 2011 Budget Hearings – action requested – ADOPT RESOLUTION ADOPTING APPROPRIATIONS FOR FY 2011/2012 BUDGET.

BEHAVIORAL

HEALTH

- 3.02** * A.A. Mental Health Resources, Inc. – Adegoke A. Adeyemo, M.D. – agreement with A.A. Mental Health Resources, Inc. for psychiatric services. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$108,000 (department budget) – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.03** * CSU, Chico Research Foundation – PASSAGES - agreement with the CSU, Chico Research Foundation for mental health services for older adults in Butte County. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$619,090.28 (department budget utilizing MHSA funds and Federal Medi-CAL funds) – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.04** * Caminar, Inc. - agreement with Caminar, Inc. to provide vocational experience services, supported employment, community work crews, and situational assessment. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$261,285.89 (department budget utilizing MHSA funds) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

- 3.05 * Counseling Solutions – agreement with Counseling Solutions for mental health services for children with full scope Medi-Cal from Butte County who meet the criteria of medical necessity. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$353,386.60 (department budget utilizing State and Federal Medi-Cal funds) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.06 * Crestwood Behavioral Health, Inc. - agreement with Crestwood Behavioral Health, Inc. for behavioral intervention and psychosocial rehabilitation for patients with mental disorders in secure residential settings. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$768,884.36 (department budget utilizing realignment funds) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.07 * Families First, Inc. – agreement with Families First, Inc. for intensive day treatment services, mental health services, and medication support services. The term of the agreement will be July 1, 2011 through June 30, 2012 with a maximum amount payable of \$58,817.47 (department funding utilizing State and Medi-Cal funds) – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.08 * Feather River Tribal Health, Inc. - agreement with Feather River Tribal Health, Inc. for mental health services for children with full scope Medi-Cal who meet the criteria of medical necessity. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$415,863.60 (department budget utilizing Federal and State Medi-Cal funds) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.09 * Jesus Center – agreement with Jesus Center to provide consumer vocational employment readiness services. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$66,291 (department budget utilizing MHSA funding) – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.10 * Kindred Healthcare, dba Medical Hill Rehab Center, LLC - agreement with Kindred Health Care, a skilled nursing facility which serves chronic mentally disordered patients. The term of the agreement is from July 1, 2011 through June 30, 2012 with a maximum amount payable of \$120,450 (department budget) - action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

- 3.11 * Modesto Residential Living Center, LLC – agreement with Modesto Residential Living Center, LLC to provide residential board and care for Behavioral Health clients. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$40,197.50 (department budget utilizing realignment funding) – action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.12 * Netsmart Technologies, Inc. (NTST) - amendment to the agreement with NTST for Electronic Medical Record (EMR) software, maintenance and support. The amendment increases the maximum amount payable in FY 2011/2012 by \$103,937.40 (department budget utilizing realignment funds) – action requested - APPROVE THE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.13 * Northern Valley Catholic Social Services – Parent Partner – agreement with Northern Valley Catholic Social Services to provide low-cost or free mental health, housing, vocational and support services. The term of the agreement is from July 1, 2011 through June 30, 2012 with a maximum amount of \$956,992.05 – action requested (department budget utilizing Medi-Cal and MHSA funds) – APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.14 * Northern Valley Catholic Social Services – agreement with Northern Valley Catholic Social Services for mental health services for children in Butte County’s urban areas and rural communities and school based mental health services in multiple school districts. The term of the agreement is from July 1, 2011 through June 30, 2012 with a maximum amount of \$2,039,459.38 – action requested (department budget utilizing Medi-Cal funds) – APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.15 * Stonewall Alliance of Chico - agreement with Stonewall Alliance of Chico for education, outreach, and training to gay, lesbian, bisexual, transgender, and questioning transitional aged youth ages 14-25; caregivers/parents and other community members and groups. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$84,150 (department budget utilizing MHSA funds) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.16 * TLC Living Center – agreement with TLC Living Center for 24-hour board and care services for Behavioral Health clients. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$127,750 (department budget utilizing realignment funds) – action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

- 3.17 * Trilogy Integrated Resources LLC - amendment to the agreement with Trilogy Integrated Resources LLC for the maintenance of the Network of Care website which provides on-line social services for the public. The amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$18,000 (department budget utilizing MHSA funds) - action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.18 * Valley Oak Children's Services – agreement with Valley Oak Children's Services to provide mental health services to children with full scope Medi-Cal who meet the criteria of medical necessity. The term of the agreement is from July 1, 2011 through June 30, 2012 with a maximum amount payable of \$91,893.42 (department budget utilizing State and Federal Medi-Cal funds) – action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.19 * Victor Treatment Centers, Inc. – agreement with Victor Treatment Centers, Inc. for intensive mental health services. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$66,794.21 (department budget utilizing Medi-Cal funds) – action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.20 * Youth for Change – agreement with Youth for Change for specialty mental health services to children with full scope Medi-Cal in Butte County. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$3,909,609.17 (department budget with Medi-Cal funds) – action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.21 * Youth for Change – agreement with Youth for Change for support of the mission of the African American Family Cultural Center (AAFCC), a collaborative effort between Butte County Department of Behavioral Health, S.H. Cowell Foundation, and the National Community Development Institute. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$350,525.75 (department budget utilizing MHSA PEI funds) - action requested - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.22 * Youth for Change – Mental Health Services Act (MHSA) Link Program – agreement with Youth for Change for the provision of services associated with the MHSA Link Program which include acquisition and operation of a Multi-Service center for youth, ages 1-24. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$641,860 (department budget utilizing MHSA funds) - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

- 3.23 * Northern Valley Catholic Social Services – agreement with Northern Valley Catholic Social Services for low-cost or free mental health, housing, vocational and support services to individuals and families in California’s Northern Sacramento Valley. The term of this agreement will be July 1, 2011 through June 30, 2012. The maximum amount payable is \$712,179.84 (department budget utilizing various grant and Medi-Cal funds) - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.24 * Victor Community Support Services, Inc. – agreement with Victor Community Support Services, Inc. for the provision of school-based mental health services to children receiving Medi-Cal benefits. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$2,436,688.60 (department budget utilizing Medi-Cal funds) - APPROVE THE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.25 * Willow Glen Care Center - agreement with Willow Glen Care Center which provides residential board and care for Behavioral Health clients who are chronically mentally ill. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$422,670 (department budget utilizing realignment funds) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.26 * On Site Medical Services PA Corporation – agreement with On Site Medical Services PA Corporation for physicals and medical evaluations for clients in the Butte County Psychiatric Health Facility. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$50,000 (department budget utilizing State and Federal Medi-Cal funds) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.27 * Butte County Behavioral Health Board - At the recommendation of the Behavioral Health Board, appoint Edwin Hase as a consumer member (to a vacated term to end December 31, 2011) - action requested - APPROVE APPOINTMENT.
- 3.28 * Department of Housing and Urban Development (HUD) – revenue agreement with HUD for SEARCH Samaritan Bonus grant. The funds will be used to lease four units of housing for chronically homeless individuals. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount receivable of \$26,835 (department budget utilizing grant funds) – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER; AND APPROVE RELATED BUDGET ADJUSTMENT (4/5 vote required).

BOARD OF
SUPERVISORS

- 3.29 Butte Regional Habitat Conservation Plan/Natural Community Conservation Plan Steering Committee – At the June 28, 2011 Board of Supervisors meeting, Supervisor Kirk requested to be the Board representative to Butte County Association of Governments’ HCP/NCCP Steering Committee – action requested – RATIFY APPOINTMENT OF SUPERVISOR KIRK TO THE HCP/NCCP STEERING COMMITTEE.

CHIEF
ADMINISTRATIVE
OFFICE

- 3.30 * Accept General Fund Donation - an anonymous donation was made to the County General Fund in the amount of \$1,500 by a retired County employee who wanted to give back after a long career with the County – action requested – ACCEPT DONATION.
- 3.31 * Accept Unanticipated Revenue - request to accept \$442,502 from the Fiscal Year 2009 and Fiscal Year 2010 Homeland Security Grant Programs and the Fiscal Year 2010 Interoperable Emergency Communications Grant Program as unanticipated revenue. All grant funds were not expended in the prior fiscal year and therefore need to be recognized as unanticipated revenue and appropriated for the Fiscal Year 2011/2012 – action requested – ACCEPT UNANTICIPATED REVENUE, APPROVE RELATED BUDGET ADJUSTMENTS AND AUTHORIZE THE EMERGENCY SERVICES OFFICER TO PURCHASE GRANT APPROVED FIXED ASSETS AS OUTLINED IN THE AGENDA REPORT.
- 3.32 * Enterprise Rancheria Indian Housing Authority – Cooperative Agreement for Low Income Housing – The Native American Housing Assistance and Self Determination Act (NAHASDA) of 1996 provides block grants to federally recognized Indian Tribes to make affordable housing available for rent or lease purchase for mixed-income tribal families. NAHASDA requires property purchased with these funds be exempted from real and personal property taxes but permits in-lieu payments to the county for typical county services. The agreement provides for an annual payment to the County of \$150 for each housing unit. The term of the agreement is June 28, 2011 through June 27, 2014 - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.33 * Northern Valley Claims and Investigative Services - agreement with Northern Valley Claims and Investigative Services for investigating liability claims filed against the County. The term of the agreement is July 1, 2011 through July 1, 2012 with a maximum amount payable of \$33,000 (department budget) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.34 * York Risk Services Group, Inc. - agreement with York Risk Services Group, Inc. for workers’ compensation claims administration services. The term of the agreement is July 1, 2011 through June 30, 2014 with a maximum amount payable of \$175,000 (department budget) - action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

EMPLOYMENT AND
SOCIAL SERVICES

3.35 * Youth for Change – agreement with Youth for Change for wraparound services for youth and their families. The term of the agreement is July 1, 2011 through June 30, 2012 with a maximum amount payable of \$540,000 - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.36 * Butte County District Attorney – agreement with the Butte County District Attorney to provide investigative and prosecution services for the CalWORKS and CalFresh programs. The term of the agreement is from July 1, 2011 through June 30, 2013 with a maximum amount payable of \$1,410,000 (department budget) - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

GENERAL
SERVICES

3.37 * Oroville Veteran’s Memorial Hall – request to appoint the following individuals to terms to end June 30, 2012: Ron Scharbor, Delegate and Wayne Brock, Alternate to American Legion Post 95; Nathan “Sam” Bebout, Delegate; Alan Wixom, Alternate to American Veterans (AMVETS) Oroville Post 1774; Robert Simpson, delegate and Emanuel Johnson, Alternate to Military Order of Cooties, Pup Tent Red Feather No. 7; John D. Archibald, Delegate and Susan Sharon, Alternate to Veterans of Foreign Wars of the U.S. (VFW), Post 1747; Roy B. Boyette, Delegate and Stanley E. Rinehart, Alternate to Veterans of Foreign Wars of the U.S. (VFW), Warren Scott Post 9602; and appoint the following individuals as Citizen Veterans: James D. Bruce, Delegate, Robert Morehouse, Delegate, and L. “Vene” Thompson, Delegate – action requested – APPROVE APPOINTMENTS.

3.38 * Chico Veteran’s Memorial Hall - request to appoint the following individuals to terms to end June 30, 2012: Bill Edmiston, Delegate And Joe Turner, Alternate to the American Legion Chico Post 17; Gene Clements, Delegate and Gary Imhoff, Alternate to the American Veterans (Amvets) Chico Post 2813; Hank Snow, Delegate and James Wolske, Alternate to Disabled American Veterans (DAV) Chapter 125; Ken Harmer, Delegate and James Crow, Alternate to the Veterans of Foreign Wars of the U.S. (VFW) Post 1555; Scott Will, Delegate And Carl C. Frederickson, Alternate To The Vietnam Veterans Of America (VVA) Butte County Post 582 – action requested – APPROVE APPOINTMENTS.

3.39 * Gridley Veteran’s Memorial Hall Committee – request to appoint the following individuals to terms to end June 30, 2012: Dan Cole, Delegate to the American Legion South Butte Post 210; Arnulfo “Arnie” Ruiz, Delegate and Philip Hohman, Alternate to the Veterans of Foreign Wars of the U.S. (VFW), Warren H. McCutcheon Post 5731; and appoint the following delegates as citizen veterans: Frank Bartolomucci, Delegate, Marion “Al” Byers, Delegate, Edward Kawasaki, Delegate, Louis Krasovic, Delegate, John Kucek, Delegate, George Nichols, Delegate and Joe Teruel, Delegate – action requested – APPROVE APPOINTMENTS.

- 3.40 * Paradise Veteran’s Memorial Hall Committee – request to appoint the following individuals to terms to end June 30, 2012: Gary D. Brune, Delegate and John S. Chapman, Alternate to American Legion Paradise Post 259, Inc.; Walt Koerner, Delegate and Dave Curry, Alternate to California Veterans Square Dance Association; Carroll Trader, Delegate to Disabled American Veterans Paradise Chapter 106; Ray Johnson, Delegate to Paradise Veterans Council; Richard Campbell, Delegate and Harry Hudson, Alternate to Veterans of Foreign Wars of the U.S. (VFW), Max Bille Post 2039; and appoint as Citizen Veteran Joseph “Joe” Frank, Delegate – action requested – APPROVE APPOINTMENTS.
- 3.41 * Surplus Vehicle and Equipment Auction – request to surplus vehicles and equipment which have been turned over to General Services by various departments for auction – action requested – DECLARE VEHICLES AND EQUIPMENT LISTED IN THE AGENDA REPORT AS SURPLUS AND AUTHORIZE THE DISPOSAL BY THE PURCHASING AGENT.

HUMAN**RESOURCES**

- 3.42 * Resolution to Amend the Salary Ordinance – The resolution will amend the salary ordinance implementing the changes approved by the Board of Supervisors as part of the June 28, 2011 Budget Hearings. All changes shall be effective retroactively to July 1, 2011 unless otherwise specified:

Library – requests to delete one position of Administrative Assistant, Senior. In addition, the allocations in budget units 629 and 630 for the Library shall be combined into a new budget unit titled, “411 Library.” These changes will decrease the total allocations in the department from 27.75 to 26.75.

Behavioral Health - requests to delete one position of Psychologist; one position of Supervisor, Mental Health Clinician and two positions of Behavioral Health Education Specialist/Behavioral Health Education Specialist, Associate. These changes will decrease the total allocations in the department from 319 to 315.

Public Health - requests to delete two positions of Medical Records Technician, Senior/Medical Records Technician; one position of Public Health Nutritionist; one position of Financial Technician, Senior/Financial Technician; and one term position of Administrative Assistant, Senior/Administrative Assistant. In addition, the department is requesting to add one position of Administrative Assistant, Senior/Administrative Assistant; and one position of Administrative Analyst, Senior/Administrative Analyst/Administrative Analyst, Associate. These changes will decrease the total allocations in the department from 160.25 to 157.25.

Clerk Recorder - requests to delete one position of Assistant County Clerk Recorder; one position of Deputy County Clerk-Recorder III, II/Deputy County Clerk I; and one position of Supervisor, Clerk-Recorder/Registrar of Voters. In addition, the department requests to move a 50% position of an Information Systems Analyst, Senior/Information Systems Analyst/Information Systems Analyst, Associate from budget unit 130-001 to 470-001 with the remaining 50% staying in budget unit 470-001. The department also requests to move 20% of a Project Manager, Clerk Recorder from budget unit 470-001 to 130-001 with the remaining 80% staying in budget unit 470-001. These changes will decrease the total allocations in the department from 27 to 24.

District Attorney - requests to delete one sunset position of Supervising, Deputy District Attorney and one position of Assistant District Attorney and add one position of Deputy District Attorney IV/III/II/I. This change will allow the department greater flexibility when recruiting and filling the position.

The department also requests to convert one sunset position of Investigator II/I to a full-time regular help position with no sunset date. This position was originally funded by a grant and over time the grant money has decreased. The position is now fully funded by departmental resources. Additionally, the department requests to extend the sunset dates for the following positions through June 30, 2012: two positions of Investigative Assistant, a fifty-percent (50%) position of Investigative Assistant, two positions of Investigator II/I and a fifty-percent (50%) position of Paralegal. Also requests to extend the following until September 30, 2012: one position of Investigative Assistant and one position of Investigator II/I. These changes will decrease the allocations in budget unit 320-001 from 81.5 to 80.5 and decrease the total allocations in the department from 89.5 to 88.5.

Probation - requests to delete two sunset positions of Probation Officer III/II/I and two 50% positions of Office Specialist, Senior/Office Specialist/Office Assistant. In addition, the department requests to extend the sunset dates for the following positions through June 30, 2012: one Legal Office Specialist and four Probation Officer III/II/I; and extend the following until September 30, 2012: one Probation Officer III/II/I and one Probation Technician. These changes will decrease the total allocations in the department from 147 to 144.

Public Works - The Public Works Department is requesting to delete one position of Landfill Maintenance Worker, Senior/Landfill Maintenance Worker and add one position of Landfill Equipment Operator, Senior/Landfill Equipment Operator. These changes will leave the total allocations in the department unchanged.

Development Services - requests to delete one position of Building Official Assistant and increase an 80% position of Plan Check Engineer to a 100% full-time position. These changes will decrease the total allocations in the department from 22.8 to 22.

Employment and Social Services - requests to add: one position of Office Specialist, Senior/Office Specialist/Office Assistant; one position of Employment & Eligibility Program Specialist and two positions of Social Services Aide. These changes will increase the total allocations in the department from 582 to 586.

Sheriff - requests to add one sunset position of Public Safety Dispatcher and one sunset position of Deputy Sheriff to be effective from July 1, 2011 through June 30, 2012. The Sheriff's Office received Special Distribution Fund, Indian Gaming Grant money that will fully fund both of these new positions. In addition, the department requests to extend two term positions of Deputy Sheriff through June 30, 2012. These changes will increase the total allocations in the department from 267 to 269.

General Services – requests to flexibly staff one position of Real Property Agent to Real Property Agent, Senior/Real Property Agent and one position of Real Property Agent, Senior to Real Property Agent, Senior/Real Property Agent. These changes will leave the total allocations in the department unchanged.

Water & Resource Conservation – requests to change a 50% Manager, Program Development position to a full-time 100% position. In addition, the department is requesting to change budget unit titled, “441 Water and Resource Conservation” to “620 Water and Resource Conservation.” These changes will increase the total allocations in the department from 3.5 to 4 – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

PROBATION

- 3.43** * Chico Unified School District Contract – Truancy Program - agreement with Chico Unified School District to provide one half-time Probation Officer to be on campus at various schools to work with delinquent and pre-delinquent youth and their families to improve school attendance and behavior for their Truancy Program. The term of the agreement is August 1, 2011 through June 30, 2012 with a maximum amount payable of \$33,320 (department budget) – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.44** * Chico Unified School District Contract – Focus on the Future Program - agreement with Chico Unified School District to provide one Probation Officer to be on campus at various schools to work with youth and provide school-based counseling, investigations, staff training/meetings, and supervision on field trips for the Focus on the Future Program. The term of the agreement is August 1, 2011 through June 30, 2012 with a maximum amount payable of \$73,135 (department budget) – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.45** * Mission Linen & Uniform Service – amendment to the agreement with Mission Linen & Uniform Service for linen service for towels, aprons and laundry bags. The amendment extends the term of the existing agreement through June 30, 2012 and increases the maximum amount payable by \$4,200 (department budget) - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.46** * Dale Fry, Backgrounds & More – amendment to the agreement with Dale Fry, Backgrounds & More to provide pre-employment background investigations for Probation and Juvenile Hall. The amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$25,000 (department budget) - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

- 3.47 * Amendments for Counseling Services – amendments to agreements for assessment, treatment, counseling, and case management for at-risk youth. The amendments are as follows: 1) Christina Wong - the amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$66,000 (department budget utilizing grant funds); and 2) Lisa Creamer O'Donnell – the amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$72,179 (department budget utilizing grant funds) - action requested - APPROVE AGREEMENT AMENDMENTS (2) AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.48 * Amendments for Services Funded through Juvenile Justice Crime Prevention Act (JJCPA) – approval is requested for the following amendments: 1) Gary Bess Associates - for evaluation of community based organizations within Probation's JJCPA plan. The amendment extends the term through June 30, 2012 and increases the maximum amount payable by \$40,000; 2) Matson & Isom – for auditing services for JJCPA funded programs. The amendment extends the term through June 30, 2012 and increases the amount payable by \$7,200; and 3) Boys and Girls Club of the North Valley – for after school programs and activities for youth ages 12 to 17 in Oroville, Chico and Paradise. The amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$233,602.86 - action requested - APPROVE AGREEMENT AMENDMENTS (3) AND AUTHORIZE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.49 * Access Information Management (Chico Shred) – amendment to the agreement with Access Information Management to provide secure document shredding services. The amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$2,600 (department budget) - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.50 * Redwood Toxicology Laboratory, Inc. - amendment to the agreement with Redwood Toxicology Laboratory, Inc. for the provision of drug testing services. The amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$99,000 (department budget) - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.
- 3.51 * Catalyst Domestic Violence – amendment to the agreement with Catalyst Domestic Violence Services to facilitate weekly discussion groups at the Butte County Juvenile Hall. The amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$8,000 (department budget) - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.52 * Northern Valley Catholic Social Services – amendment to the agreement with Northern Valley Catholic Social Services to provide weekly services at the Butte County Juvenile Hall focusing on a range of subjects. The amendment extends the term of the agreement through June 30, 2012 and increases the amount payable by \$15,000 (department budget) - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.53 * Resolution Requesting Approval to Apply for Juvenile Accountability Block Grant Funds – The department has been notified that grant funds in the amount of \$22,761 are available from the Corrections and Standards Authority (CSA) for FY 2011/2012. The CSA requires an adopted Board resolution to apply for funding – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND AUTHORIZE THE CHIEF PROBATION OFFICER OR DESIGNEE TO APPLY FOR GRANT AND SIGN RELATED DOCUMENTS.

PUBLIC
WORKS

3.54 * Contract Change Order and Notice of Completion for Monte Vista Avenue and Lower Wyandotte Road Safe Routes to School, County Project No. 23521-2007-1 - This change order provides additional funding for extra work performed during the course of the project, including an increase in the engineers estimate to reflect the quantities actually used in the field. All contract work related to the Monte Vista Avenue and Lower Wyandotte Road Safe Routes to School has been completed in accordance with the plans and specifications - action requested - ACCEPT CONTRACT CHANGE ORDER No. 1; ACCEPT CONTRACT WORK; AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION; AND DIRECT THE RECORDING OF THE NOTICE OF COMPLETION.

3.55 * Resolution Appropriating Monies to County Service Area (CSA) 17, Zone 2 – South Oroville – Plumas Park Alley Maintenance – CSA 17, Zone 2 required more alley maintenance services than budgeted for Fiscal Year 2010/2011. The additional amount needed to pay all expenses is \$3,166. The loan will be made available from the CSA revolving loan fund and will be repaid utilizing annual supplemental property assessment services charges for the parcel owners within the CSA 17 – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND APPROVE RELATED BUDGET ADJUSTMENT (4/5 vote required).

SHERIFF-CORONER

3.56 * Unclaimed Property – Trade for Law Enforcement Merchandise – The Sheriff's Office evidence facility maintains handguns and rifles that are either found property, recovered from a crime or relinquished for various reasons. These weapons are stored in the Sheriff's property and evidence room. Per Penal Code 12021.3 an unclaimed firearm may be disposed of after a 180-day period. The Sheriff's office is requesting approval of a process which would allow the department one time per year to exchange the unclaimed property for store credit at Pro Force, a licensed gun dealer that manages weapons trades with various law enforcement agencies. This year the department has weapons valued at approximately \$14,256 available for exchange - action requested - APPROVE THE PROCESS TO ALLOW THE SHERIFF'S OFFICE TO EXCHANGE LEGALLY UNCLAIMED PRIVATE FIREARMS IN EXCHANGE FOR LAW ENFORCEMENT STORE CREDIT ONCE ANNUALLY.

WATER AND
RESOURCE
CONSERVATION

- 3.57 * Delta Stewardship Council’s (DSC) Delta Plan - The Delta Reform Act of 2009 established that the DSC prepare and complete the Delta Plan (Plan) by January 2012. The Plan is intended to be an enforceable framework to achieve the coequal goals of a reliable water supply for California and to restore the Delta ecosystem. On June 13, 2011, the DSC released its fourth draft, and the department requests approval of a comment letter to the DSC on the most recent draft – action requested – APPROVE LETTER AND AUTHORIZE THE CHAIR TO SIGN.

4.00 REGULAR AGENDA

BOARDS,
COMMISSIONS AND
COMMITTEES

- 4.01 * Boards, Commissions and Committees

1. Appointments to Listed Vacancies
2. Board Member or Committee Reports

BUDGET, LEGISLATIVE
OR COUNTY RELATED
UPDATES

- 4.02 Update of Current Budget and Legislative Issues by the Chief Administrative Officer.

- 4.03 * General Plan Follow-Up and Implementation by Director of Development Services.

- 4.04 Items Removed from the Consent Agenda for Board Consideration and Action.

- 4.05 * Board Discussion Regarding the Employer Paid Membership Contribution (EPMC) towards Board Member Retirements – In response to the current economic times and fiscal challenges the County is facing, the Board of Supervisors will discuss the EPMC that is made by the County towards each Board members’ retirement contributions – action requested – PROVIDE STAFF DIRECTION TOWARDS MODIFYING THE EPMC CONTRIBUTION MADE ON BEHALF OF BOARD MEMBERS. (Human Resources)

- 4.06 * Butte County Probation Peace Officers Association (PPOA) - Over the past several months, the County and the bargaining team for the PPOA have met and conferred over a new Memorandum of Understanding (MOU). PPOA has ratified the terms of the County’s offer for a new MOU that will supersede and replace the expired 2005-2008 MOU and the imposed Terms and Conditions of Employment that expired on June 30, 2010 – action requested – APPROVE THE MOU FOR THE BCCOA GENERAL FOR THE TERM OF JULY 1, 2010 THROUGH SEPTEMBER 30, 2013. (Human Resources)

- 4.07 * Resolution Resolving Impasse in the Meet and Confer Process and Implementing the County's Last, Best, and Final Offer – Professional Employees Association (PEA) - California Government Code Sections (GC) 3500-3511 ("Meyers-Milias-Brown Act") provide that the County shall meet and confer in good faith with representatives of a recognized employee organization in order to endeavor to reach an agreement regarding proposed changes in wages, hours and other terms and conditions of employment. The County and representatives of PEA have been meeting and conferring since June 15, 2010. The County presented its last, best and final offer (a one-year offer and a three-year offer) on May 5, 2011. Both were rejected by the PEA members on May 20, 2011. Impasse was declared on May 24, 2011, and the County and PEA followed up with an impasse meeting on June 9, 2011 which did not resolve the impasse. GC Section 3505.4 provides that if after meeting and conferring in good faith, and impasse has been reached, and impasse procedures, where applicable, have been exhausted, a public agency that is not required to proceed to interest arbitration may implement its last, best, and final offer. Butte County is not required to proceed to interest arbitration – action requested - ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)
- 4.08 * Resolution for Employer Paid Member Contributions (EPMC) for Compliance with 2010-2013 Butte County Probation Peace Officers Association (PPOA) MOU and the Professional Employees Association (PEA) Impasse Resolution - In order to complete implementation of the previous two agenda items (Items 4.06 and 4.07 on this agenda) regarding the PPOA MOU and the PEA Impasse Resolution, the Board is requested to approve a resolution for EPMC. The resolution reflects the following changes: 1) For PPOA members - reduces the employer paid contribution to PERS from 9% to 7% for the first year of the MOU; and 2) For PEA members - reduces the employer paid contribution to PERS from 7% to 4.5% in response to the Impasse resolution - action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)

Adjourn as the Butte County Board of Supervisors and convene as the Thompson Flat Cemetery District.

THOMPSON FLAT CEMETERY DISTRICT
BOARD OF DIRECTORS
AGENDA
JULY 12, 2011

1.00 **CALL TO ORDER** - Butte County Board of Supervisors Room, 25 County Center Drive, Oroville. The Board of Directors is required to convene at least once a quarter pursuant to Health and Safety Code 9029.

2.00 **CONSENT AGENDA**

2.01 * **Gridley-Biggs Cemetery District** – amendment to the agreement with the Gridley-Biggs Cemetery District for the operation and maintenance of the cemetery. The amendment extends the term of the agreement through June 30, 2012 and increases the maximum amount payable by \$1,200 – action requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN SUBJECT TO REVIEW BY COUNTY COUNSEL AND THE AUDITOR-CONTROLLER.

3.00 **REGULAR AGENDA** (None)

4.00 **PUBLIC COMMENT** (each speaker limited to five minutes)

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board is prohibited from taking action on any item not listed on the agenda.

ADJOURNMENT

Adjourn as the Thompson Flat Cemetery District Board of Directors and convene as the Butte County In-Home Supportive Services Public Authority Board

BUTTE COUNTY
IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY BOARD
AGENDA
JULY 12, 2011

1.00 **CALL TO ORDER** - Butte County Board of Supervisors Room, 25 County Center Drive, Oroville.

2.00 **CONSENT AGENDA**

2.01 * Adoption of Fiscal Year (FY) 2011/2012 Butte County In-Home Supportive Services (IHSS) Public Authority Administrative Budget – action requested – ADOPT THE 2011/2012 IHSS PUBLIC AUTHORITY ADMINISTRATIVE BUDGET.

3.00 **PUBLIC COMMENT**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board is prohibited from taking action on any item not listed on the agenda.

ADJOURNMENT

Adjourn as the Butte County In-Home Supportive Services Public Authority Board and reconvene as the Butte County Board of Supervisors.

5.00 PUBLIC HEARINGS AND TIMED ITEMS

- 9:30 A.M. 5.01 Timed Item – Presentation by the Butte County Coordinating Council for Developmental Disabilities – Members of the Butte County Coordinating Council will provide a report on the services for adults with disabilities in the area – action requested – ACCEPT FOR INFORMATION.
- 9:45 A.M. 5.02 * Timed Item – Presentation by the Sierra Business Council – A representative from the Sierra Business Council will provide a report on Geotourism – action requested – ACCEPT FOR INFORMATION.
- 10:00 A.M. 5.03 * Timed Item – Deferred Compensation Record Keeper - On June 14, 2011 the Deferred Compensation Committee brought forward a recommendation to the Board of Supervisors to adopt The Hartford as the County’s deferred compensation plan record keeper. There were questions from some Board members on the 14th and the Board requested the item be brought back at a later date. The Deferred Compensation Committee began a competitive solicitation process for deferred compensation record keepers in February 2011. Ten proposals were received and five firms were invited for interviews. The Committee has done a thorough review of written proposals, interviewed the top proposers and conducted reference checks, and recommends that the County contract with The Hartford for deferred compensation record keeper services beginning September 15, 2011. The Committee also recommends that the Board of Supervisors appoint the Reliance Trust Company to serve as Trustee of the County’s plan and authorize the Human Resources Director, as a member of the appointed Deferred Compensation Committee, to execute all necessary documents on behalf of the County – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)
- 10:30 A.M. 5.04 * Public Hearing – Itemized Cost of Nuisance Abatement – 29 Weger Drive, Oroville, APN 072-190-037 (CE09-0340) – This property was abated on April 14, 2011 - action requested – APPROVE THE PLACEMENT OF A LIEN ON THE PROPERTY IN THE AMOUNT OF \$10,471.14; AND ORDER THE AMOUNT DUE BE PLACED UPON THE COUNTY TAX ROLL AS A SPECIAL ASSESSMENT TO BE COLLECTED AT THE SAME TIME AND IN THE SAME MANNER AS PROPERTY TAXES ARE COLLECTED. (Department of Development Services)

1:00 P.M.

5.05 *

Public Hearing – Supervisorial Redistricting – Every ten years, following the federal census and using the census data as a basis, the boundaries of any of the supervisorial districts of the County must be adjusted so the districts are as closely equal in population as possible, as required by local, state, and federal law. On May 10, 2011, a public hearing was held to consider redistricting proposals from the public and the Board of Supervisors. The proposals as drafted on May 10 have been available for public viewing on the Clerk-Recorder/Registrar of Voters' website. On June 14, 2011 another public hearing was held to consider five supervisorial redistricting proposals received from members of the public and the Board of Supervisors. The Board selected a draft of one of the five proposals to be considered for additional adjustments on July 12. The draft proposal is also available on the County Clerk-Recorder/Registrar of Voters' website - action requested –

IF AFTER THE JULY 12 HEARING, AMENDMENTS ARE MADE TO THE PROPOSED MAP, CHOOSE A MAP TO BRING BACK FOR ONE FINAL PUBLIC HEARING PRIOR TO THE ADOPTION HEARING; - OR -

IF NO AMENDMENTS ARE MADE, SCHEDULE ADOPTION HEARING.

6.00

PUBLIC COMMENT (each speaker limited to five minutes)

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

7.00 **CLOSED SESSION**

7.01 CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

LABOR NEGOTIATORS: JACK HUGHES & BRIAN RING
EMPLOYEE

ORGANIZATIONS: BCEA, SSW, BCMEA, PPOA, PEA,
 DSA - MANAGEMENT/SUPERVISORY UNIT,
 DSA- GENERAL UNIT,
 BCCOA - SUPERVISORY UNIT,
 BCCOA - GENERAL UNIT.

7.02 PUBLIC EMPLOYEE EMPLOYMENT, PERFORMANCE EVALUATIONS, INCLUDING: GOALS, PURSUANT TO GOVERNMENT CODE SECTION 54957:

1. AGRICULTURAL COMMISSIONER
2. BEHAVIORAL HEALTH DIRECTOR
3. CHIEF ADMINISTRATIVE OFFICER
4. CHIEF PROBATION OFFICER
5. CHILD SUPPORT SERVICES DIRECTOR
6. COUNTY COUNSEL
7. DEVELOPMENT SERVICES DIRECTOR
8. EMPLOYMENT AND SOCIAL SERVICES DIRECTOR
9. HUMAN RESOURCES DIRECTOR
10. INFORMATION SERVICES DIRECTOR
11. LIBRARY DIRECTOR
12. PUBLIC HEALTH DIRECTOR
13. PUBLIC WORKS DIRECTOR
14. WATER AND RESOURCE CONSERVATION DIRECTOR

7.03 ACTUAL LITIGATION PURSUANT TO GOV. CODE SECTION 54956.9(a) – THREE CASES

1. LAKE OROVILLE INTERVENTION (FERC PROJECT 2100);
2. BEC V. COUNTY OF BUTTE; BUTTE COUNTY SUPERIOR COURT CASE NO. 152362;
3. CALIFORNIA SPORTFISHING PROTECTION ALLIANCE V. COUNTY OF BUTTE; USDC-EASTERN DISTRICT CASE NO. 10-03203;

**Information and Procedures Concerning the Agenda and Conduct of
the Board of Supervisors Meetings**

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at www.buttecounty.net/cob.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. **Closed Session:** the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:

Clerk of the Board of Supervisors
County Administrative Office
25 County Center Drive, Oroville, CA 95965
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