



Administration Committee Meeting Agenda
Wednesday, June 27, 2007 – 11:00 a.m. – 1:00 p.m.
Tiki-Tiki Room, 202 Mira Loma Drive, Oroville, CA

Commissioner Members: Maureen Kirk, Karen Marlatt, Linda Moore, Phyllis Murdock
Staff Support: Jill Blake

- Item 1** Welcome, Introductions and Agenda Review – **Discussion**
- Item 2** Approval of 05/02/07 Meeting Summary – **Action**
- Item 3** RFP Process Review – **Discussion/Action**
The Committee will review the proposed RFP process and discuss a required minimum score.
- Item 4** Carryover Requests – **Discussion/Action**
The Committee will consider the Commission's policy on use of carryover funds. The Committee will also consider carryover requests have been submitted by:
- Northern Valley Catholic Social Services
 - Breastfeeding Support Center – Public Health
 - CARS – Youth for Change
 - HelpCentral.org – Private Industry Council
 - Strong Starts – Valley Oak Children Services
 - CARES – Valley Oak Children Services
 - OPT for Fit Kids
 - School Readiness – Butte County Office of Education
- Item 5** Budget Revision Requests – **Action**
The Committee will consider FY 06-07 budget revision requests from:
- OPT for Fit Kids
 - Breastfeeding Support Center – Public Health
 - Strong Starts – Valley Oak Children Services
 - CARS – Youth for Change
- Item 6** 2007 Contract Language – **Discussion/Action**
The Committee will consider contract changes for 2007 contracts.
- Item 7** Program Manager's Report – **Discussion**
State Conference; Executive Committee; 06-07 Shadow Audit; Special Funding Requests
- Item 8** Review of Draft Agenda for July 13, 2007 Commission Meeting – **Action**