BUTTE COUNTY WATER
ADVISORY COMMITTEE BYLAWS
Amended March 23, 2009

ARTICLE I - NAME

The name of this committee shall be the Butte County Water Advisory Committee. It will be referred elsewhere in these bylaws as the "Water Advisory Committee" or "WAC".

ARTICLE II - PURPOSE

The purpose and duties of the Water Advisory Committee shall be as follows:

1. To assist and advise the Water Commission and the Board of Supervisors in the establishment and maintenance of Basin Management Objectives pursuant to Butte County Code Chapter 33A. Upon approval by the Board, Basin Management Objectives shall be used to establish criteria for groundwater elevations, groundwater quality, and land subsidence. Basin Management Objectives shall be consistent with the goals set forth in Butte County Code section 33A-1 and shall be developed by the WAC pursuant to the intent, procedure and time frames set forth in Butte County Code section 33A-6, as well as all other parameters set forth in Butte County Code Chapter 33A.

2. To monitor groundwater elevations, groundwater quality, land subsidence and groundwater use within the County, consistent with the requirements of Butte County Code sections 33A-7 through 33A-11.

3. To provide information periodically to the Water Commission and the Board of Supervisors on changes in groundwater elevations, groundwater quality, land subsidence and groundwater use within the County.

4. To provide recommendations periodically concerning whether Sub-inventory units should be added, modified or changed, consistent with the goals set forth in Butte County Code section 33A-1.

5. To provide recommendations periodically concerning whether Basin Management Objectives should be added, modified or changed, consistent with the goals set forth in Butte County Code section 33A-1, as well as the intent, the procedure and the time frames set forth in Butte County Code section 33A-6 and all other parameters set forth in Butte County Code Chapter 33A.

ARTICLE III- MEMBERSHIP

Section 1 - Water Advisory Committee members shall be appointed by the Board. The WAC shall be an advisory committee comprised of area-specific members, with one member appointed from each defined sub-inventory unit within the Sacramento Valley Groundwater Basin portion of the county, and one each from the Foothill and Mountain inventory units, as defined in the 2001 Butte County Water Inventory/Analysis report. Additional at-large members shall be appointed, one from each incorporated municipality in the County: Chico, Oroville, Paradise, Gridley and Biggs, one from the agricultural community, one from the environmental community and one from each organized watershed group in the County. Members representing

cities, public water districts, watershed groups, and any other entity having a governing body serve at the pleasure of that body.

Section 2 - Sub-inventory Units.
1. Vina;
2. M&T;
3. Llano Seco;
4. Durham/Dayton;
5. Western Canal;
6. Pentz;
7. Esquon;
8. Cherokee;
9. Richvale;
10. Thermalito;
11. Biggs-West Gridley;
12. Butte Sink;
13. Butte;
14. North Yuba;
15. Angel Slough;
16. Chico Urban Area.

Section 3 - Sub-inventory units may be added, modified or changed as deemed necessary by the stakeholders within the sub-inventory unit. All modifications and changes shall be reviewed by the WAC and approved by the Board.

Section 4 - Members of the WAC shall serve a four (4) year term. Terms shall be staggered by lot for two (2) years at the onset. The term of appointment for WAC members shall coincide with the calendar year and therefore shall expire on December 31. All WAC members shall be open to re-appointment for consecutive terms.

Section 5 – Notwithstanding Section 4 above, the Board of Supervisors may, at the request of an entity having an elected governing body and in the discretion of the Board, appoint a new member to the WAC to replace a member whose WAC term has not yet expired, when the member is no longer an elected member of that governing body or the governing body has nominated a new WAC member. Such entities shall include, but are not limited to cities, special water districts and watershed groups.

Section 6 – WAC members may be removed from service for cause by the Board of Supervisors. A WAC member who misses three consecutive regular meetings without good cause may be removed from the WAC by the Board of Supervisors. The Board of Supervisors shall determine whether good cause exists for a WAC member's failure to attend three or more consecutive meetings, after having conducted a review of the member's justification for the absences.

ARTICLE IV - OFFICERS AND TERMS OF OFFICE

Section 1 - The officers of the WAC shall be a Chair and Vice-Chair to be elected by the WAC at its first meeting of each calendar year.

Section 2 - Officers shall assume office immediately upon election and serve until the following election.

Section 3 - If the office of the Chair becomes vacant, the position shall be filled for the unexpired term by the Vice-Chair who shall vacate the office of the Vice-Chair. If the office of the Vice-Chair becomes vacant, the office shall be filled by a majority vote of the WAC, and the Electee shall serve for the unexpired term. If both offices become vacant, both will be filled for the unexpired term by a majority vote of the WAC.

ARTICLE V – OFFICER DUTIES

Section 1 - The Chair shall preside at all regular and special meetings of the WAC and shall appoint all committees.

Section 2 - The Vice-Chair shall assume the duties of the Chair in his or her absence.

ARTICLE VI - MEETINGS

Section 1 - Regular meetings shall be held at least four (4) times per year, or as necessary, as determined by a majority vote of the WAC. The regular location of meetings may be held in any suitable location of adequate size. Special meetings may be called by the Chair and shall be called by the Chair on petition of a majority of the Board. The location of a special meeting shall be determined by the Chair or by the petitioning majority of the WAC when the need of the meeting becomes known.

Section 2 - Meetings shall be public and minutes shall be maintained of all meetings. Minutes of the previous WAC meeting shall be distributed by email or other electronic form as an attachment to the agenda for the next regular WAC meeting. Hard copies of the minutes and agenda shall be made available upon request.

Section 3 - Meetings and the conduct of WAC members shall be governed by the Ralph M. Brown Act as per Government Code section 54950, et seq.

Section 4 - Agendas for regular meetings shall be distributed to WAC members and posted for public information no later than 72 hours prior to each regular meeting. Agendas for special meetings shall be distributed to WAC members and posted for public information no later than 24 hours prior to each special meeting.

Section 5- Items proposed for the WAC's agenda shall be submitted to Butte County Department of Water and Resource Conservation staff no later than 2 weeks prior to each meeting. For items to be included in the annual sub-inventory unit document shall be submitted to Butte County staff no later than the third Friday in January for inclusion in the Technical Advisory Committee's Agenda packet of back up materials.

Section 6 - Agendas shall be posted in a location that is freely accessible to members of the public near the entrance to the facility where the meeting is to be held. Agendas shall also be sent to the news media and to individuals who ask to be placed on the WAC's mailing list.

Section 7 - A simple majority of authorized positions with current appointments shall constitute a

quorum for meetings of the WAC.

Section 8- The Chair may refer procedural matters to staff for action.

Section 9 - The Committee shall encourage whenever possible, members of the public to attend WAC meetings and to participate in the discussion of Agenda items. The Chair shall request public input on each item listed on the agenda prior to the WAC taking action on that item. Members of the public who desire to address the WAC on items not posted on the agenda will be allowed to do so after the WAC has finished discussing, and if necessary, taking action on items which were listed on the agenda.

Section 10 – During meetings of the WAC, members of the WAC may not engage in intra-Committee discussion of items not listed on the agenda, but may briefly respond to statements made or questions posed. On their own initiative or in response to questions posed, WAC members may ask questions for clarification, provide a reference to staff or other resources for factual information, or request staff to report back at a subsequent meeting.

ARTICLE VII - EXPENSES

Section 1 - Members of the WAC are eligible for reimbursement of transportation expenses at the rate per mile authorized to County Employees and Officials. In order to receive the reimbursement, WAC Members must submit their claims to Butte County Department of Water and Resource Conservation staff and show proof of valid insurance coverage, per current County standards.

Section 2 - Expenses not related to travel to and from regular or special meetings of the WAC must be approved in advance by the Director of the Butte County Department of Water and Resource Conservation.

Section 3 - Expense claims will be validated by Butte County Department of Water and Resource Conservation staff and forwarded to the Chief Administrative Office for authorization to be charged against the Butte County Department of Water and Resource Conservation Budget.

ARTICLE VIII- AMENDMENTS

Section 1- These by-laws may be amended by the Board of Supervisors, pursuant to a recommendation by the WAC, after a proposal has been submitted in writing to the Chair, who shall notify each member of the proposed amendment not less than five (5) days before the date of the meeting at which the amendment will be voted upon.

ARTICLE IX- RULES OF ORDER

No specific rules of order are adopted. The WAC shall operate by consensus. If consensus cannot be achieved, reference may be made to Roberts Rules of Order for assistance in resolution of procedural issues.

Approved by the Board of Supervisors
of the County of Butte

By: _____
Bill Connelly, Chair

ATTEST:
GREGORY G. ITURRIA, Interim Chief Administrative
Officer and Clerk of the Board

By: _____