1. **Call to Order**

Pledge of Allegiance
Observation of a Moment of Silence

2. **Corrections and/or Changes to the Agenda**

3. **Consent Agenda**

3.01 Contract with Megabyte Systems, Inc. for Tax Cycle Software - Megabyte Systems, Inc. provides the software package for the tax cycle departments in Butte County. The County has used Megabyte Systems, Inc. since 1988. The software includes the integrated processing of assessed value, property tax bills, and payments. The Assessor’s Office, Auditor’s Office, and Treasurer-Tax Collector’s Office recommend the Board of Supervisors approve the annual renewal of the Property Tax System Maintenance/Support contract with Megabyte Systems, Inc. for a total of $231,255 plus the provision for extra services including emergency support if requested by the County with a term beginning July 1, 2019 through June 30, 2020. The contract contains an increase of 1.9% from the current year in accordance with the Pacific Cities and U.S. City Average Consumer Price Index – action requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Assessor)

3.02 Resolution Recognizing Dorian Kittrell Upon His Retirement – The Department of Behavioral Health recommends that the Board of Supervisors adopt a resolution recognizing the retirement of Dorian Kittrell upon his retirement on June 7, 2019 after serving as the Director for five years – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

3.03 Contract with Riverside Point Healthcare & Wellness Centre for Inpatient Client Meals - The Department of Behavioral Health recommends entering into a contract with Riverside Point Healthcare & Wellness Centre for the provision of daily meals for inpatient clients at Butte County’s Psychiatric Health Facility (PHF). The PHF provides inpatient psychiatric care to clients in a locked 16-bed facility, and this contract provides the daily meals for all clients receiving services within the PHF. The term of the contract is July 1, 2019 through June 30, 2020, not-to-exceed $62,680 – action requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
3.04 **Contract with George Richard Heitzman, M.D. for Psychiatry Services** - George Richard Heitzman is a licensed medical doctor who provides services in the specialized field of psychiatry, including medication support services for adult clients of the Department of Behavioral Health. This contract assists the Department in meeting the required level of mental health services available to the County. The Department recommends entering into a contract with Dr. Heitzman for the provision of psychiatric services. The term of this contract is July 1, 2019 through June 30, 2020, not-to-exceed $220,800 – action requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

3.05 **Agreement with African American Family & Cultural Center (AAFCC) for Outreach Services**

AAFCC opened in 2011 with the purpose of creating a place to restore cultural values and identity, as well as to offer programs and services supporting mental health to families in the Southside area of Oroville and surrounding community. AAFCC was planned and designed by community residents to address a wide array of issues with the goal of decreasing the impact of historic and current trauma which impact the African-American community. As a Mental Health Services Act program, it was developed and implemented following community input process with stakeholders identifying needed services within the community. All programs increase the knowledge and skills that reduce the risk factors for the African-American population, but all cultures are invited to learn, embrace, and take part in the center’s activities. AAFCC aims to establish programs that are connected to “reclaiming, restoring, and revitalizing the African-American culture, heritage, values and identity.” Under the agreement, AAFCC has a measurable goal of providing prevention services to a minimum of 160 individuals in the fiscal year. These services include development of various community programs including book clubs, activities in the arts, a film festival, and other events celebrating the culture of the African-American community. The Department of Behavioral Health recommends entering into an agreement with AAFCC for the provision of prevention services in the Southside area of Oroville. The term of the agreement is July 1, 2019 through June 30, 2020, not-to-exceed $359,956 – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

3.06 **Agreement with Butte County Office of Education (BCOE) for the Center Collective Action for Resiliency and Education (CARE) Project**

On April 26, 2019, BCOE and the Department of Behavioral Health presented the Center CARE Project to the Mental Health Services Oversight and Accountability Commission (MHSOAC), as a Mental Health Services Act Innovation project. MHSOAC approved innovation funding for the Center CARE Project, which will provide an integrated mental health system focusing on young children, from infants to age five. This proposal to the MHSOAC followed a local community input process including review and approval by the Behavioral Health Board. The Center CARE Project will build on research-based Infant Early Childhood Mental health Consultation Model to bring specialized mental health support to young children in community-relevant rural settings, such as natural learning and play environments, and a centrally located multidisciplinary service, education, and research center. Under the agreement, BCOE has a measurable goal of providing services to a minimum of 230 youth in the fiscal year. The Innovation funding period for the Center CARE Project is April 26, 2019 through June 30, 2022, with a total funding amount of $1,671,031. Agreements with BCOE for the Center CARE Project will be renewed annually after fiscal year (FY) 2019-20, until the funding period is complete. The Department recommends entering into an agreement with BCOE to implement and operate the Center CARE Project, and to provide supportive services for these youth and their families. The term of the agreement is April 26, 2019 through June 30, 2020, not-to-exceed $665,496 – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
3.07 **Contract with Onsite Medical Services Physician Assistant Corporation (Onsite Medical) for Health Histories and Physical Examinations for Clients in the Butte County Psychiatric Health Facility (PHF)** - Onsite Medical conducts health histories and physical examinations for clients in the PHF. The PHF provides inpatient psychiatric care to clients in a locked 16-bed facility, and this contract provides the physical examinations required by law, for each client’s admission to the PHF. The Department of Behavioral Health recommends entering into a contract with Onsite Medical for the provision of physicals and medical evaluations. The term of this contract is July 1, 2019 through June 30, 2020, not-to-exceed $78,600 – action requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

3.08 **Agreement with Chico Community Shelter Partnership for Homeless Support Services and Outreach** - The Chico Community Shelter Partnership is a non-profit organization dedicated to assisting individuals in their efforts to achieve self-sufficiency and a more stable lifestyle. The Chico Community Shelter Partnership has operated the Torres Community Shelter providing shelter and related social services to those experiencing homelessness in the community for over 15 years. Services at the Torres Community Shelter utilize peer partners to provide support to shelter guests who are experiencing mental illness. The goal is to increase the shelter guests’ ability to effectively partake in services, decrease stigma around mental health issues, reinforce stable and secure housing, and guide shelter guests towards self-sufficiency. Under the agreement, measurable goals for the fiscal year include assisting a minimum of 173 consumers in gaining employment and assisting a minimum of 277 individuals in transitioning to housing. The Department of Behavioral Health recommends entering into an agreement with Chico Community Shelter Partnership for the provision of peer-based services to homeless individuals through client support and mental health outreach services, to shelter guests experiencing mental illness. The term of the agreement is July 1, 2019 through June 30, 2020, not-to-exceed $112,668 – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

3.09 **Agreement with Counseling Solutions for Mental Health Services** - Counseling Solutions is a nonprofit agency that provides mental health services to Butte County youth living in the foster care system. These services include individual counseling and case management as part of the mandated services by the State. This agreement is one of many the Department of Behavioral Health holds with local community organizations that assist the Department in meeting the required level of mental health services available to the County. The Department must manage the system of care across all direct service providers to ensure services are available based on federally mandated time and distance standards. This agreement is not measured based on the number of clients served, but instead, serves to provide additional capacity of direct service providers within the Department's system of care. The Department recommends entering into an agreement with Counseling Solutions to provide mental health services to Medi-Cal eligible children. The term of the agreement is July 1, 2019 through June 30, 2020, not-to-exceed $337,038 – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
3.10 Agreement with TLC Living for Adult Residential Services - TLC Living is an adult residential care facility serving mental health clients. TLC Living provides a structured program to assist clients to develop the skills necessary to transition from supervised 24-hour care to independent living. This residential program provides an enhanced level of care to those clients who are either at risk of being admitted to, or have recently been discharged from, a higher level of care including inpatient psychiatric hospitalization. Under this agreement, TLC Living provides this transitional program for clients referred by the Department of Behavioral Health and funds the equivalent of six beds for the entire fiscal year. This agreement is not measured in terms of number of clients served, as the length of stay varies based on each client’s specific needs. The Department recommends entering into an agreement with TLC Living for Adult Residential Services. The term of this agreement is July 1, 2019 through June 30, 2020, not-to-exceed $164,700 – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

3.11 Contract Amendment with Relias Learning, LLC (Relias) for Software Maintenance Fees - Relias provides electronic learning solutions through software and related course content. Relias products enable organizations to remain in compliance with regulatory and accreditation requirements and offer continuing education online to their employees. The Department of Behavioral Health recommends amending the contract with Relias to provide online training, tracking, and educational opportunities for the employees of the Department. The amendment extends the term of the contract by one year through June 30, 2020, and increases the maximum payable amount by $41,343, not-to-exceed $152,306 – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

3.12 Resolution Recognizing Laurie Cassady Upon Her Retirement - The Clerk-Recorder/Registrar of Voters recommends that the Board of Supervisors adopt a resolution recognizing the retirement of Laurie Cassady on the occasion of her retirement on June 2, 2019, serving Butte County for 25 years, with a total of 41 years in Election Administration – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Clerk-Recorder)

3.13 Approval of Minutes for Board of Supervisors Meeting - Submitted for approval are the minutes for the May 7, 2019, Board of Supervisors regular meeting – action requested - APPROVE THE May 7, 2019, BOARD OF SUPERVISORS REGULAR MEETING MINUTES AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

3.14 Continuation of Local Disaster Proclamation Due to the February 2019 Storms - A local emergency presently exists in Butte County due to the February 2019 Storms in accordance with the proclamation made by the Chief Administrative Officer on February 28, 2019, and reaffirmed and ratified by the Board of Supervisors on March 5, 2019. The local disaster proclamation enables the County to obtain State and federal dollars to help with the recovery. The local emergency resulting from conditions of the February 2019 Storms is still in effect. State law requires that the Board review the need for continuing the local emergency every 30 days. At this point, the final duration of the emergency has not yet been determined – action requested – 1) CONFIRM THE NEED FOR CONTINUING THE PROCLAMATION OF FEBRUARY 2019 STORM EMERGENCY; AND 2) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
3.15 **Contract Amendment with James Petelin for Public Defender Services** - The County is required by State and federal law to provide an attorney for persons who cannot afford one when charged with a crime, or in other special circumstances. Butte County contracts these services with a consortium of local attorneys. One of these contracts is to provide services for indigent individuals who are charged with contempt of court in family law court, which is one of the non-criminal special circumstances. Mr. Petelin is assigned to represent individuals charged with contempt of court approximately four times per month. Each case assigned requires one to four appearances, at which point the case either resolves or moves to trial. Absent this contract, the Judge would appoint private counsel who would bill for their hours on each case and appearance at market rates. County Administration recommends amending the contract with James Petelin for Public Defender Services. The amendment extends the term of the contract by two years through June 30, 2021, and increases the maximum payable by $50,672, not-to-exceed $75,632. All other terms remain the same – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

3.16 **Approval of the Conflict of Interest Code of Forest Ranch Charter School** - Forest Ranch Charter School has adopted a Conflict of Interest Code, which is being submitted for approval by the Board of Supervisors as the code reviewing body. Included in the staff report are the following documents: The Forest Ranch Charter School Conflict of Interest Code, Appendix to the Conflict of Interest Code containing Designated Positions and Disclosure Categories, the Meeting Agenda for the March 26, 2019 Board of Directors meeting at which the new code was considered, and minutes of the March 26, 2019 Board of Directors meeting indicating the new code was approved and adopted. County Counsel has reviewed Forest Ranch Charter School’s Conflict of Interest Code and believes it to be proper – action requested - APPROVE THE CONFLICT OF INTEREST CODE OF FOREST RANCH CHARTER SCHOOL. (County Counsel)

3.17 **Agreement with Hollister Law Corporation for Legal Services** - County Counsel recommends approval of an agreement with Hollister Law Corporation for legal services related to federal bankruptcy court actions. The agreement supersedes the previous agreement with the County, increasing the hourly rate from $250 per hour to $300 per hour. The term of the agreement is from April 1, 2019 through March 31, 2022 – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (County Counsel)

3.18 **Land Conservation (Williamson) Act Consistency Review of Use Permit Application for Agricultural Worker Housing at 905 Alexander Avenue Near Gridley** - The Williamson Act Advisory Committee (Committee) recommends use permit UP18-0005 (Weston) as consistent with the Williamson Act, with a recommended condition of approval. The property consists of an existing residence (905 Alexander Avenue) on a parcel (APN 024-130-033) located on the east side of Alexander Avenue approximately 2.5 miles east of the City of Gridley. The applicant proposes to build an additional residence on the parcel once the existing residence is permitted as agricultural worker housing. The Committee conducted a consistency review (LCA19-0002) of the use permit application on March 4, 2019, and recommended that the use permit is consistent with the Williamson Act, conditioned upon recordation of a deed restriction limiting use of the residence to agricultural worker housing. The Planning Commission reviewed the use permit application on April 25, 2019, and approved the permit with conditions including the deed restriction. The Planning Commission’s approval is conditional pending a determination by the Board of Supervisors that the use is consistent with the Williamson Act – action requested - DETERMINE THAT THE USE PERMIT FOR AGRICULTURAL WORKER HOUSING IS CONSISTENT WITH THE WILLIAMSON ACT PROGRAM WITH THE RECOMMENDED CONDITIONS. (Development Services)
3.19 Resolution Recognizing May as CalFresh Awareness Month - The California Department of Social Services has designated May as CalFresh Awareness Month. CalFresh plays an important role in reducing hunger and improving health by providing nutrition assistance to millions of low-income households. The Department of Employment and Social Services recommends that the Board of Supervisors adopt a resolution proclaiming May 2019 as CalFresh Awareness Month in Butte County – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

3.20 Contract with Valley Oak Children's Services (VOCS) for CalWORKs Stage One Child Care Management - VOCS is a private nonprofit organization that provides Stage One Child Care Management Services to CalWORKs Welfare-To-Work (WTW) participants engaged in, preparing for, or participating in employment in the pursuit of self-sufficiency. In order to participate in an approved WTW activity, participants often need supportive services to assist them in meeting their child care needs. The Department of Employment and Social Services receives Stage One funding from the State of California and contracts with VOCS to provide child care management services. An average of 257 children per month are served through this program. The Department recommends entering into a contract with VOCS for Stage One Child Care Management Services to CalWORKs WTW participants. The term of the contract is July 1, 2019 through June 30, 2022, not-to-exceed $5,250,000 – action requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

3.21 Contracts Related to Homeless Emergency Aid Program (HEAP) Funding - The Butte Countywide Continuum of Care (CoC) has awarded HEAP funding to address the homelessness crisis in Butte County. The projects were selected and approved by the CoC Council on March 18, 2019. The awarded contracts are as follows:

1) Youth for Change, Duplex-Chico Housing - $309,000
2) Youth for Change, Transitional Age Youth Apartments - $60,600
3) Ampla Health, Healthcare Outreach - $971,716
4) Caminar, Base Camp Village I at Paula Court - $790,092
5) Caminar, Base Camp Village II at Nelson Avenue - $790,092
6) Chico Housing Action Team, Rental Assistance - $455,043
7) Community Action Agency, Homeless Prevention Services - $212,831
8) Community Action Agency, Esplanade House Housing Voucher - $277,704
9) Chico Community Shelter Partnership, Day Services - $377,268

The CoC has sole discretion over how HEAP funding is spent and who receives the funding. The Department of Employment and Social Services serves as the Administrative Entity for the CoC and will be monitoring the contracts and distributing the funding based on the CoC Council’s recommendation and the terms set forth by the State of California – action requested – APPROVE CONTRACTS (9) AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
3.22 Resolution to Amend the Salary Ordinance - The Department of Human Resources has prepared a resolution to amend the Salary Ordinance for the following departments:

HUMAN RESOURCES: Amend Section 28E of the Salary Ordinance No. 4149 of the County of Butte entitled "Butte County Management and Supervisory Unit (BCMEA)" by adding the Class Code 4118 "Program Manager, Behavioral Health" Range 62 and Class Code 4117 "Deputy Director, Behavioral Health" Range 68. The applicable employee group has agreed to these changes.

BEHAVIORAL HEALTH: Concurrent with Human Resources request, add 2 Program Manager, Behavioral Health positions and 1 Deputy Director, Behavioral Health position. The addition of these positions are to address the operational and management needs of the Department. Internal promotional recruitments will be conducted and the resulting vacancies will be deleted at a later Board of Supervisors meeting. Total allocations to temporarily increase by 3. There will be no impact on the County General Fund Budget.

SHERIFF’S OFFICE: Add 4 limited-term Deputy Sheriff positions, 1 limited-term Lieutenant position, and 1 limited-term Sergeant position (terms to end June 30, 2021). The limited-term positions are funded by a State grant to provide high school youth tobacco intervention and education (2 Deputies and 1 Lieutenant), and a revenue agreement with the Department of Water Resources to provide marine patrol and security services. Total allocations to increase by 6. The positions are fully funded with outside revenues.

Action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)

3.23 Blanket Purchase Agreement (BPA) with I-5 Rentals for Rental Equipment - The Department of Public Works has an ongoing need to rent equipment during the course of the year. The Department has historically utilized agreements with local rental yards for obtaining additional equipment necessary to supplement County-owned equipment such as water trucks and also for renting specialized equipment such as dozers and excavators. This agreement will be utilized by both the Road Fund and the Neal Road Recycling and Waste Facility. The Department recommends entering into a BPA with I-5 Rentals. The term of the agreement is May 21, 2019 through May 21, 2022, not-to-exceed $250,000 – action requested - APPROVE BPA AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

3.24 Blanket Purchase Agreement (BPA) with KBK Dust Control Services, Inc. for the Purchase and Application of Soil Stabilization Product - The Department of Public Works issued an Invitation for Bids (IFB) on April 23, 2019 on Public Purchase to establish a new three-year BPA for the purchase and application of a soil stabilization product to be applied to County owned gravel roads. This application of soil stabilization has helped reduce the washboard and formation of potholes on the more heavily traveled and steeper gravel roads. The IFB closed on May 7, 2019 at 10:00 am. Three bids were received by the County, and the lowest responsible bidder is KBK Dust Control Services, Inc. of Fresno at $137 per ton. The County estimates needing approximately 950 tons per year. The Department recommends entering into a BPA with KBK Dust Control Services, Inc. for the purchase and application of a soil stabilization product for selected County maintained gravel roads throughout Butte County. The term of the agreement is three years, not-to-exceed $390,000 – action requested - APPROVE BPA AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)
3.25 **Contract Amendment with NRC Environmental (NRC) to Operate the Butte Regional Household Hazardous Waste (HHW) Facility** - NRC has operated the Butte Regional HHW Facility, located at 1101 Marauder Street, in Chico, since 2007. NRC’s most recent agreement with Butte County was approved by the Board of Supervisors on July 23, 2015. In 2018, the Department of Public Works conducted a formal Request for Proposals (RFP) for hazardous waste facility services, allowing the County to consider other potential service providers and ensuring a competitive process. The RFP was in initial stages of development when staff resources were redirected to address issues related to the Camp Fire. The RFP will not be completed before the contract expires. A one year extension will provide staff the time necessary to complete the RFP and formally solicit proposals from HHW service providers. The Department recommends amending the contract with NRC to operate the Butte Regional HHW Facility. The amendment extends the term of the contract by one year through July 15, 2020, and increases the maximum amount payable by $400,000, not-to-exceed $2,200,000 – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

3.26 **Contract Change Order for Decommissioning of the Septage Pond at the Neal Road Recycling and Waste Facility (NRRWF)** - On June 26, 2018, the Board of Supervisors awarded the contract for decommissioning of the primary septage impoundment at the NRRWF to Myers and Sons Construction, LLC of Sacramento in the amount of $2,391,916. The scope of work included the pumping, trucking, and disposal of the liquid in the pond; removal and drying of the accumulated biosolids and sludge; and removal of the 4.4 acre pond liner system. The septage pond decommissioning process is a critical step to the ultimate completion of the Module 5C waste cell development. The contract specified three potential disposal locations and quantities disposed of per day for the liquid removed from the septage impoundment. Two of the wastewater disposal locations identified in the contract have been only intermittently available, due to restrictions placed on the wastewater treatment plants. Contract Change Order No. 2 increases compensation to the contractor $267,000 for the removal of remaining liquid because of the necessary change in disposal location – action requested - APPROVE CONTRACT CHANGE ORDER NO. 2 AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

3.27 **Accept Donation for Fire Pump Repairs Associated with County Service Area 90 (CSA 90)** - Several CSA 90 (South Gate) property owners have offered to pay for the repair of the fire water feed pump for CSA 90. County staff have been in discussions with the property owners concerning the rehabilitation of the fire hydrant system for CSA 90 for some time. Public Works staff believes that this offer is a reasonable interim step to provide some level of pressurized fire water to the South Gate area. The property owners have secured an estimate from North State Electric to make the necessary repairs in the amount of $14,553.91. Three of the property owners have offered to make arrangements to have the repairs made and will contribute the following amounts to cover the cost: Rick Gudgel, $4,851.31; Sorenson Investments, $4,851.31; and DBI Coors, $4,851.30. The property owners will also cover any overages that may occur due to unforeseen conditions. The scope of work includes repairing the 100 Horsepower fire suppression pump and panel, along with electrical work. This fire pump is located north of Southgate Avenue, behind 799 Entler Avenue. The scope of work is detailed in the scope of work from North State Electric and Pump, and all work will be performed by licensed contractor, with oversight by County staff – action requested – 1) ACCEPT THE DONATION; AND 2) APPROVE A LETTER OF THANKS TO RICK GUDGEL, SORENSON INVESTMENTS, AND DBI COORS UPON COMPLETION OF THE WORK. (Public Works)
3.28 Capital Asset Purchase for WasteWorks Hardware and Software, Inc. and a New Scale House for the Neal Road Recycling and Waste Facility (NRRWF) - To accommodate additional customer traffic and waste disposal processing associated with Camp Fire debris waste, the NRRWF needs to purchase additional WasteWorks hardware and software that tracks all customer transactions. In addition, a new scale house with heating and cooling is necessary to replace the uninsulated shed that was pressed into service to handle the additional traffic. The scale house will protect employees and computer systems from dust and excessive heat in the summer. WasteWorks is an established capital asset with the County, but the addition to this capital asset requires authority from the Board of Supervisors. The anticipated cost for the purchase of the additional WasteWorks equipment and software is $33,000. The current cost estimate for the temporary scale house project is $60,000. This scale house will continue to be utilized after the fire debris cleanup is completed, to improve throughput and minimize delays for the franchise haulers. The Department of Public Works recommends approval of a capital asset purchase of the additional WasteWorks equipment in the amount of $33,000, and a new scale house in the amount of $60,000 – action requested - AUTHORIZE CAPITAL ASSET PURCHASES (2). (Public Works)

3.29 Authorization to Advertise and Bid the Kelly Ridge Road Emergency Relief (ER) Rehabilitation Project - The Kelly Ridge Road ER Rehabilitation Project will provide for removal of damaged pavement sections with dig-outs and placement of a single layer chip seal on Kelly Ridge Road from State Route 162 to 720 feet north of Royal Oaks Drive. The total project length is approximately 2.15 miles. This repair work is due to damage caused from the emergency response for the Oroville Dam spillway incident. Federal funding was recently released that has allowed this and several other projects to move forward. Asphalt concrete dig-out is a process of removing the damaged portion of the traveled roadway by milling the road surface to a depth of approximately three inches and repaving the removed portion with three inches of hot mix asphalt. The engineer's estimate for construction is $320,000 for this section of roadway. The total project cost is $450,000, which includes preliminary engineering, construction, and construction engineering. The Department of Public Works recommends the Board of Supervisors authorize the Department to advertise and solicit bids for the construction of the Kelly Ridge Road ER Rehabilitation Project. Modifications to the Road Fund Work plan and detailed budget modifications will be brought back with the award of contract, once bid prices are quantified – action requested - AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ADVERTISE AND BID THE PROJECT. (Public Works)

3.30 Request by Sutter Butte Flood Control Agency (SBFCA) to Grant Easements for Portions of Levees that Lie Under County Owned Road Rights of Way - SBFCA is in the process of acquiring the necessary easements from government-owned parcels within the Feather River West Levee Project to properly allow maintenance of these newly constructed facilities. Since these are government-owned parcel(s), SBFCA (representing the Sacramento San Joaquin Drainage District [SSJDD]) is only requesting an easement over the parcel for levee operation and maintenance purposes. Currently, State Maintenance Area 7 (MA7) performs the levee operation and maintenance in this area, although it has no formal land right to be on the property and perform operation and maintenance duties. The easement will be transferred to SSJDD, who in turn will transfer the operations and maintenance duties to State MA7. SBFCA is taking this approach with all government owned property within the levee areas in both Butte and Sutter Counties. SBFCA requests, and the Public Works Department recommends, the Board of Supervisors grant the easements and authorize the Chair to execute the necessary easement documents on behalf of the County – action requested - GRANT EASEMENT AND AUTHORIZE THE CHAIR TO SIGN EASEMENT DOCUMENTS. (Public Works)
3.31 **Accept Donation of Police Canine (K9)** – The Sheriff's Office recently retired two police-trained canines and needs to replace both for the integrity of the K9 Unit. The Sheriff's Office received donations earmarked for the Sheriff's K9 Unit and purchased one dog to replace one of the retired canines. The German Shepherd was purchased in Slovakia for $12,000 and is described as a brown brindle German Shepherd male dog, date of birth February 16, 2018. The dog and handler will attend the Sheriff's training program before the K9 team will be cleared to work in the field. The Sheriff recommends the County accept ownership of the dog – action requested - ACCEPT DONATION. (Sheriff-Coroner)

3.32 **Revenue Agreement With Department of Water Resources (DWR) for Sheriff's Marine and Security Services** - The Sheriff's Office recommends entering into a two-year revenue agreement with DWR for uniformed law enforcement vehicle patrols, security services, boating patrols and water safety, emergency response and preparedness coordination at various locations under the jurisdiction of DWR. DWR has requested an expansion to the current marine patrol program to include security services. The current program funds two full-time deputy sheriffs. The new agreement will increase the number of staff by three, including one lieutenant and two deputy sheriffs. The new lieutenant will act as liaison between the Sheriff and DWR, and the new deputies will provide law enforcement and security patrols to areas under the jurisdiction of DWR. The second year of the agreement adds one full-time sergeant position, who will supervise and coordinate the deputies assigned to the program with fulfilling the duties and responsibilities of the agreement. In addition to funding full-time staff, DWR will fund three fully marked vehicles (two vehicles in the first year and one vehicle in the second year), marine equipment, and supporting program services. The recommended program expansion will begin on July 1, 2019. Funding for the program is included in the recommended budget – action requested - APPROVE AGREEMENT AND RATIFY SHERIFF HONEA’S SIGNATURE. (Sheriff-Coroner)

3.33 **Budget Adjustment and Memorandum of Understanding (MOU) with Butte County Office of Education (BCOE) for Sheriff School Resource Officers** – BCOE, in collaboration with the Sheriff's Office, applied for and received California Department of Justice (DOJ) Tobacco Grant Program funding. The program has many goals and is designed to: reduce access and promotion of tobacco products to youth, reduce youth exposure to secondhand smoke and nicotine aerosol, increase awareness of tobacco and new tobacco products, increase awareness of nicotine addiction in the community, and enhance the overall safety and security of schools. The term of the grant is December 1, 2018 through June 30, 2021; however, the DOJ did not notify BCOE until April 4, 2019 of the approved program. BCOE will hire two half-time personnel to manage the grant and the education component for the target populations, and the Sheriff's Office will hire two deputy sheriffs and one patrol sergeant to implement the program. The total grant award is $1,638,459 for the term of the grant; the Sheriff's Office may receive up to $1,395,730 of the grant funding. BCOE is the grant recipient, and the MOU is the mechanism for BCOE to pay the Sheriff's Office for staff and other expenses. The program fully funds the three Sheriff employees. The Department recommends entering into an MOU with BCOE for tobacco intervention and enforcement targeting youth. The term of the MOU is May 21, 2019 through June 30, 2021, not-to-exceed $1,395,730 – action requested - 1) APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED); AND 2) APPROVE MOU AND AUTHORIZE THE CHAIR TO SIGN. (Sheriff-Coroner)
3.34 **Memorandum of Understanding (MOU) with Gridley Police Department (GPD) for Sheriff Provided Dispatch Services** - GPD has requested services of the Sheriff's Office Dispatch Center. The MOU specifies that the Sheriff's Office Dispatch Center shall answer telephones directed to GPD, monitor and document all radio traffic from GPD Officers, perform safety/status checks on GPD while engaged in activity, perform data base inquiries as requested or required to include warrant confirmation, and other tasks as requested. The hours of coverage are midnight to 6:00 am seven days per week, from February 1, 2019 through June 30, 2019. The maximum payable for all 900 hours is $41,202. The Department recommends entering into an MOU with GPD for Sheriff-provided dispatch services. The term of the MOU is February 1, 2019 through June 30, 2019, not-to-exceed $41,202 – action requested - APPROVE MOU AND AUTHORIZE THE CHAIR TO SIGN. (Sheriff-Coroner)

3.35 **Contract Amendment with SVT Gruppe, Inc. for Armed Guard Prisoner Transport** - The Sheriff's Office contracts with SVT Gruppe, Inc. for intrastate inmate transport between facilities. Upon request by the Sheriff's Office, SVT Gruppe, Inc. will pick up and deliver inmates to and from sites specified by the Sheriff's Office. This service is used infrequently and only when Sheriff's staff are unavailable to conduct the transport. The contract amendment extends the term and modifies the rate sheet. The Sheriff's Office recommends amending the contract with SVT Gruppe, Inc. for prisoner transportation services. The amendment extends the term of the contract by two years through May 24, 2021, and increases the maximum payable by $20,000, not-to-exceed $95,000. All other terms remain the same – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Sheriff-Coroner)

3.36 **Agreement with Employment Development Department (EDD) for Wage and Employment Data** - The Treasurer-Tax Collector's Office requests approval to renew an agreement with EDD to obtain wage and employment verification data used in the pursuit and collection of delinquent court fines and fees through the wage garnishment process. These services are crucial to the revenue generation efforts of the Central Collections Division of the Treasurer-Tax Collector's Office. The Central Collections Division estimates 5,000 requests for data will be submitted each quarter for the term of the agreement. The term of the agreement is July 1, 2019 through June 30, 2022, not-to-exceed $2,994 – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Treasurer-Tax Collector)

3.37 **Contract Amendment with Ontario Systems LLC for Mailing Services** - The Treasurer-Tax Collector's Office has used Ontario Systems LLC's collection software, Columbia Ultimate Business Systems (CUBS), since 2001 to mail customer letters initiated by revenue and reimbursement officers in the course of their daily work. The Department uses the CUBS collection software to service the Court and the County's delinquent debt portfolio. The contract covers the costs of printing and mailing approximately 70,000 collection letters per year. The Department recommends amending the contract with Ontario Systems LLC for mailing services. The current contract has been in place since July 1, 2015, and the amendment extends the term of the contract by one year through June 30, 2020, and increases the maximum payable amount by $40,000, not-to-exceed $212,000. All other terms remain the same – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Treasurer-Tax Collector)
4. **REGULAR AGENDA**

4.01 Items Removed from the Consent Agenda for Board Consideration and Action

4.02 Boards, Commissions, and Committees

(List available at [http://www.buttecounty.net/clerkoftheboard/AppointmentsList.aspx](http://www.buttecounty.net/clerkoftheboard/AppointmentsList.aspx))

A. Appointments to Listed Vacancies

1. **Board Member Appointments to the Butte Local Agency Formation Commission (LAFCo)**
   Butte LAFCo is a State-mandated local agency that oversees boundary changes to cities and special districts, the formation of new agencies including incorporation of new cities, and the consolidation of existing agencies. The broad goals of the agency are to ensure the orderly formation of local government agencies, to preserve agricultural and open space lands, and to discourage urban sprawl. Butte LAFCo is composed of seven regular Commissioners: two from the Butte County Board of Supervisors; two members from the city councils, selected by the City Selection Committee; two members who represent special districts; and one public member. There are also alternate city, county, special districts, and public members who vote whenever a regular member is absent or disqualified from participation on an item. Regular and alternate members serve a term of four years. At the January 9, 2019 Board of Supervisors Meeting, Supervisor Lambert and Supervisor Connelly were appointed as the County's Regular Members to Butte LAFCO, and Supervisor Lucero was appointed as the County's Alternate Member. The terms for Supervisor Connelly and Supervisor Lucero end May 31, 2019 – action requested - 1) APPOINT ONE BOARD MEMBER TO BUTTE LAFCO AS THE REGULAR COMMISSIONER WITH A TERM ENDING MAY 31, 2023; AND 2) APPOINT ONE BOARD MEMBER TO BUTTE LAFCO AS THE ALTERNATE COMMISSIONER WITH A TERM ENDING MAY 31, 2023. (Other - Butte Local Agency Formation Commission)

2. **Appointment to the Planning Commission** – The Planning Commission is a five member commission that acts on matters related to planning and development and advises the Board of Supervisors on various land use matters. Some of their objectives are to prepare and adopt a comprehensive, long-term general plan for the physical development of Butte County; to develop a plan for the conservation, development, and economic utilization of the natural resources of this County; and generally to conserve and promote the public health, safety, and general welfare. Each member of the Board of Supervisors may nominate one member of the commission, and each commission member shall be appointed by the Board. Supervisor Connelly nominates Mike Evans to be appointed to the Planning Commission, as the District 1 Commissioner, with a term ending January 4, 2021 – action requested - APPOINT MIKE EVANS TO THE PLANNING COMMISSION, AS THE DISTRICT 1 COMMISSIONER, WITH A TERM ENDING JANUARY 4, 2021. (Supervisor Connelly)
3. Board Member Appointments to the Vina Groundwater Sustainability Agency – On April 9, 2019, the Vina Groundwater Sustainability Agency (GSA) was created through the Vina Joint Powers Agreement. Pursuant to the agreement, the Board of Supervisors must appoint two of its members to serve on the Vina Groundwater Sustainability Agency Governing Board. One appointment will fill the primary seat on the Vina Groundwater Sustainability Agency Board and the other appointment will serve as an alternate, each serving a four-year term – action requested – 1) APPOINT ONE BOARD MEMBER TO THE VINA GROUNDWATER SUSTAINABILITY AGENCY BOARD OF DIRECTORS, AS THE PRIMARY MEMBER, WITH A TERM ENDING MAY 21, 2023; AND 2) APPOINT ONE BOARD MEMBER TO THE VINA GROUNDWATER SUSTAINABILITY AGENCY BOARD OF DIRECTORS, AS THE ALTERNATE MEMBER, WITH A TERM ENDING MAY 21, 2023. (Water and Resource Conservation)

B. Board Member / Committee Reports and Board Member Comments
(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

4.03 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer

4.04 Employment Contract for Public Health Director - Approval is requested for the employment contract with Public Health Director, Danette York. The term of the contract is from June 29, 2019 through June 28, 2022. The proposed annual salary is $150,000, and also includes $6,000 for relocation expenses – action requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

4.05 Request for Direction for General Plan Amendment and Rezone for Table Mountain Boulevard and Garden Drive Parcels - The Department of Development Services requests direction from the Board of Supervisors to initiate a General Plan Amendment and Rezone concerning seven parcels (APNs: 031-010-046, -067, -068, -080, -081, -084, -085) ranging from 0.5 to 1.0 acres in size, each located east of, and adjacent to, Table Mountain Boulevard, approximately 500 feet north of Garden Drive north of the City of Oroville. These parcels are currently designated Retail and Office by the General Plan and zoned GC (General Commercial). A General Plan designation and zone of MDR (Medium Density Residential) is recommended by staff to match the existing residential land uses. This amendment is considered a correction to the General Plan designation and zoning map. The subject property owners have submitted a petition in support of this amendment – action requested - DIRECT STAFF TO PREPARE AN AMENDMENT TO THE ZONING ORDINANCE AND GENERAL PLAN. (Development Services)

4.06 Temporary Log Decks and Forest Processing in Support of Camp Fire Recovery - The Department of Development Services is aware of the establishment of log yards and decks including those near Durham-Pentz and Clark Roads in Butte Valley in support of the PG&E tree removal effort following the Camp Fire. The Zoning Ordinance classifies this use as timber processing, which is only allowed in the TM (Timber Management), TPZ (Timber Production) and HI (Heavy Industrial) zones, and requires a conditional use permit in the GI (General Industrial) zone. Potential issues associated with temporary log yards and timber processing facilities can include fire safety, traffic, noise, and stormwater discharge effects on water quality. Given these uses and the need to address tree and vegetation removal as part of the Camp Fire recovery, staff is seeking direction from the Board of Supervisors regarding amendments to the Camp Fire Recovery Ordinance and Zoning Ordinance to accommodate temporary log yards and timber processing facilities or continue code enforcement efforts – action requested - PROVIDE DIRECTION TO STAFF. (Development Services)
4.07 **Review of Fuel Reduction Projects and Impacts on Fire Suppression** - Despite the devastation of the Camp Fire, there were a number of success stories and lessons learned regarding fuel reduction. Prior to the Camp Fire, the Butte County Fire Safe Council, U.S. Forest Service, Paradise Irrigation District, and CAL FIRE collaborated on a number of fuel reduction projects that proved to be critical in aiding resident evacuations and helping firefighters protect lives and property. The Fire Department in conjunction with the Butte County Fire Safe Council will provide a short presentation that highlights some of these successes and how similar projects can reduce future fire impacts – action requested – ACCEPT FOR INFORMATION. (Fire)

4.08 **Status Report on Property Assessed Clean Energy Program (PACE)** - The Residential PACE Program was authorized in Butte County in 2015 under provisions enacted by the State Legislature designed to provide financing for energy efficient home improvements. Since that time, a number of consumer issues came to the forefront, causing concern amongst tax collectors statewide. The California Association of County Treasurers and Tax Collectors spearheaded collaborative legislative changes to address concerns during 2017 through 2018. A number of consumer protection provisions were enacted, some of which became effective April of 2018 while others did not become effective until January of 2019. More legislative consumer protection action is pending nationwide: The federal Consumer Financial Protection Bureau is looking at requirements for the PACE industry that mirror mortgage and consumer finance laws, including Truth-in-Lending Act regulations. Locally, a PACE Survey was developed and mailed to 600 Butte County homeowners with PACE liens in the Fall of 2018. Of those receiving the survey, 145 provided responses, which are summarized in the staff report, for reference. Most of the PACE liens on the tax roll in the Fall of 2018 were not subject to the new consumer protection provisions. The Survey comments indicate a lack of comparison shopping, confusion on financing terms and provisions, and concerns about the effect on future refinance or sale of homes, overall cost, sales tactics of contractors and, in some cases, poor workmanship. On the other hand, consumers are generally satisfied with the performance of energy efficiency improvements – action requested - ACCEPT FOR INFORMATION. (Treasurer-Tax Collector)

4.09 **Resolution Authorizing Chico Unified School District to Sell Bonds Directly** - On November 8, 2016, voters in the Chico Unified School District (the District) approved the issuance of $152,000,000 in bonds for various purposes set forth in the ballot to the voters pertaining to educational facilities within the District. Series A Bonds in the amount of $45,000,000 were issued under this authorization on April 25, 2017. The County has received a certified copy of the District’s Resolution authorizing the issuance of the Series B current interest bonds “Chico Unified School District General Obligation Bonds, Election of 2016, Series B” in an aggregate principal amount not-to-exceed $55,000,000. The District is requesting that the Board of Supervisors adopt a resolution allowing the District to issue General Obligation Bonds directly, without the involvement of the Board as a conduit issuer, under Government Code section 15140(b). Pursuant to the District Resolution, the District is formally requesting the Auditor-Controller levy ad valorem taxes in an amount sufficient to pay the principal of and interest on the Bonds when due, and to place on its 2019/2020 tax roll, and all subsequent tax rolls, taxes sufficient to fulfill the requirements of the debt service schedule for the Bonds that will be provided to the Auditor-Controller and Treasurer-Tax Collector by the District following the sale of the Bonds. The District Board additionally requests that the County Treasurer be authorized and directed to execute documents necessary to the transaction – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Treasurer-Tax Collector)
4.10 Resolution Authorizing Durham Unified School District to Sell Bonds Directly - On November 6, 2018, voters in the Durham Unified School District (the District) approved the issuance of $19,700,000 in bonds for the acquisition, construction, equipping, furnishing, and improvement of certain capital facilities of the District. The County has received a copy of the District’s Resolution authorizing the issuance and sale of its "Durham School District General Obligation Bonds, 2018 Election, 2019 Series A" in one or more series, with appropriate additional or other series designations, in an aggregate principal amount not exceed $7,000,000. The District is requesting that the Board of Supervisors adopt a resolution allowing the District to issue General Obligation Bonds directly, without the involvement of the Board as a conduit issuer, under Government Code section 15140(b). Pursuant to the District Resolution, the District is formally requesting the Auditor-Controller to levy ad valorem taxes in an amount sufficient to fulfill the requirements of the debt service schedule for the Bonds, which will be provided by the District following the sale of the Bonds. The District additionally requests that the Treasurer-Tax Collector be authorized and directed to execute documents necessary to the transaction – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Treasurer-Tax Collector)

4.11 Introduction of an Ordinance Amending Chapter 33A of the County Code - Basin Management Objectives - Chapter 33A of Butte County Code establishes the Basin Management Objective (BMO) program (Program). The basis of the Program is to develop BMOs, conduct groundwater monitoring, evaluate data, publicly report data, and provide outreach to stakeholders. In 2014, the Sustainable Groundwater Management Act (SGMA) was passed Statewide requiring Groundwater Sustainability Plans (GSPs) by January 31, 2022 for all subbasins within Butte County. On June 6, 2018, a subcommittee of the Water Commission was appointed to review and evaluate the Program due to overlaps in Chapter 33A and SGMA requirements. The review identified the need for a Program expiration date and interim modifications to the existing Program. The proposed amendments will 1) establish an expiration date of January 31, 2022 for Chapter 33A of the Butte County Code; 2) dissolve the Water Advisory Committee (WAC) and associated bylaws; 3) discontinue use of subinventory units for reporting purposes; and 4) provide clarifications to the definitions section of the code. Recommended changes were presented to the Water Commission on September 5, 2018. The Water Commission unanimously accepted the report, supported the subcommittee’s recommendations, and recommended that the Board of Supervisors adopt the proposed amendments to Chapter 33A and associated WAC bylaws. Staff recommends that Chapter 33A of the Butte County Code and the WAC bylaws be amended consistent with the recommendations of the Water Commission – action requested - WAIVE THE FIRST READING OF THE ORDINANCE ENTITLED "AN ORDINANCE OF THE COUNTY OF BUTTE AMENDING CHAPTER 33A - BASIN MANAGEMENT OBJECTIVES". (Water and Resource Conservation)

4.12 Financial Report for Third Quarter FY 2018-19 - The Financial Report for the Third Quarter provides an update on the national, State and local economies; summarizes the quarterly analysis of expenditures and revenues; and provides an update on cash balances and reports on current pension, retiree health, and long-term debt obligations as of March 31, 2019. Additionally, the report includes updated information on the cost and revenue impacts of the Camp Fire – action requested - ACCEPT FOR INFORMATION. (County Administration)
5. **PUBLIC HEARINGS AND TIMED ITEMS**

5.01 1:00 pm – 2019 State and Federal Legislative Platforms - On February 9, 2019, the Board of Supervisors adopted platforms establishing priorities with regard to State and federal legislation and regulation. These platforms provide a basis for advocacy throughout the year when there isn’t sufficient time to bring legislative issues before the Board. While the proposed platforms for 2019 were prepared in consultation with department heads and the County’s State and federal consultants, no significant changes were made from the previous year with the exception of language to address impacts from the Camp Fire. The platforms continue to address issues such as energy, water, public infrastructure, local government finances, general government, health and human services, and public safety. On April 9, 2019, the Board directed staff to bring back the platforms for further discussion – action requested - PROVIDE DIRECTION TO STAFF. (County Administration)

6. **BOARD OF SUPERVISORS PUBLIC COMMENT**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

**RECESS**

Recess as the Butte County Board of Supervisors and convene as the In-Home Supportive Services Public Authority Board.

---

**IN-HOME SUPPORTIVE SERVICES**

**PUBLIC AUTHORITY BOARD AGENDA**

**MAY 21, 2019**

1. **CALL TO ORDER**

2. **CONSENT AGENDA (NO ITEMS)**

3. **REGULAR AGENDA (NO ITEMS)**

4. **PUBLIC COMMENT**

Comments to the In-Home Supportive Services Public Authority Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the In-Home Supportive Services Public Authority Board is prohibited from taking action on any item not listed on the agenda.

5. **CLOSED SESSION**

(To be held contemporaneously with the Board of Supervisors Closed Session)

5.01 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6

Labor Negotiators: Shelby Boston, Brian Ring, and Jack Hughes

**ADJOURNMENT**

Adjourn as the In-Home Supportive Services Public Authority Board and reconvene as the Butte County Board of Supervisors.
7. **BOARD OF SUPERVISORS CLOSED SESSION**
(To be held contemporaneously with the In-Home Supportive Services Public Authority Board closed session)

7.01 **Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:**
A. Agricultural Commissioner
B. Behavioral Health Director
C. Chief Administrative Officer
D. Chief Probation Officer
E. Child Support Services Director
F. County Counsel
G. Development Services Director
H. Employment and Social Services Director
I. Human Resources Director
J. Information Services Director
K. Library Director
L. Public Health Director
M. Public Works Director
N. Water and Resources Conservation Director

7.02 **Actual Litigation Pursuant to Government Code Section 54956.9(d)(1):**
A. *County of Butte v. PG&E Corporation, Pacific Gas and Electric Company;* Butte County Superior Court Case No. 19CV00151 and U.S. Bankruptcy Court, Northern District, San Francisco Division Case No. 19-30088; and
B. *Floyd E Jones, et al. v. Hal Brooks and the County of Butte;* Butte County Superior Court Case No. 084429.

7.03 **Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):**
One potential case.
Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Consent Agenda: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.

2. Regular Agenda: this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.

3. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.

4. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.

5. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300