

BUTTE COUNTY LIBRARY ADVISORY BOARD MINUTES
Chico Cozy Diner 12:00PM -1:30PM

Monday, November 10, 2014

PRESENT: Ron Serrano, Ruthmarie Ferris, Patti Conlin, Ronda Hoffman, Fred Antonowich, Mel Lightbody, Heidi Mitchell,

ABSENT: Jeff Wanee, excused. Toni Scott, excused.

Called to order at 12:11

1. New Business

a. Action Plan(s) based on Carol Scofield's Report

Mr. Serrano requested that members review the Scofield report and report back at the January 21st meeting, which item(s) they would be interested in pursuing for the LAB over the next year. Mr. Serrano stated that he is going to pursue sustainable funding by reviewing and chatting with other library systems. Ms. Ferris stated that the LAB could be more powerful as a united group. Discussion increased about being intentional about what is beneficial for the entire library system and what the LAB could do for the library if they focused on a few things as a whole. Ms. Ferris inquired what it would take to get people involved and understand what the library provides for the community. After further discussion, Mr. Serrano requested that the Board members make an appointment to have a personal conversation with their Supervisor with the idea of understanding their views of the library. Mr. Serrano requested that all members come prepared to identify which goals they will work on for the January 2015 meeting.

Ms. Conlin requested the California Library State Report so she can review and pull some statistics as to where Butte County compares to other County Library Systems and to possibly have a vision of next steps. Ms. Lightbody will provide the California Library State Report to Ms. Conlin.

b. LAB 2015 Meeting Schedule: Mr. Serrano inquired if anyone had any suggested changes for the 2015 meeting schedule. After some discussion, the September meeting will be changed to Tuesday, September 15, 2015 in Biggs and the LAB will meet with the Joint FOL in Durham on Monday, November 16, 2015, 3-5PM. The Biggs meeting will need to be in an alternate building. Library Admin will contact Biggs City Council to see if we can use their room for the September meeting. Mr. Antonowich will contact Laura, Joint FOL President, to verify that the meeting in Durham can be a combined meeting with LAB.

c. New Officer Election: Ms. Ferris and Ms. Louton proposed Mr. Antonowich be the Vice Chair for the 2015 calendar year. Mr. Atonwrich agreed to the position. All voted in favor and there were none apposed.

d. Volunteer Hours Tracking: Mr. Serrano provided a simplified volunteer hours tracking form for the Friends of the Library and LAB members to use track their volunteer hours

easily. Mr. Serrano would like to receive volunteer hours as they are ready so that he can compile the information for 1)to track those who shelve books, 2)how many hours each FOL spends on the books sales, and 3)the LAB members time they put into visiting the libraries and doing things for the LAB. The information will be shared with LAB members, BOS, and be used for grant opportunities and to provide a true cost of operation of the Butte County library as well as other like items.

Mr. Serrano stated that the FOL's can handle this the best way they see fit however, he would like to see the numbers. The form is simply a way to move this project forward. In addition, when tracking hours for the book sale please make note of how many people are helping with the project and how many hours each one helped. Provide all recorded hours directly to Mr. Serrano as you please, but note that he will request hours shortly after the New Year if he does not have them.

- e. **Ad hoc items:** Mr. Serrano requested that everyone share how they got involved with the Library Advisory Board. All who were present shared their stories of how they became involved with the LAB.

2. Action Items:

- a. Mr. Serrano requested that members review the Scofield report and report back at the January 21st meeting, which item(s) they would be interested in pursuing for the LAB over the next year.
- b. Mr. Serrano requested that the Board members make an appointment to have a personal conversation with their Supervisor with the idea of understanding their views of the library.
- c. Ms. Lightbody will provide the California Library State Report to Ms. Conlin.
- d. Library Admin will contact Biggs City Council to see if we can use their room for the September meeting
- e. Mr. Antonowich will contact Laura, Joint FOL President, to verify that the meeting in Durham can be a combined meeting with LAB

Meeting closed at 1:37 PM