

BUTTE COUNTY LIBRARY ADVISORY BOARD MINUTES
Oroville Branch, Meeting Room 3:00PM - 5:00PM

Wednesday, July 17, 2019

PRESENT: Michelle Deese, Nancy Brower, Nikki Sandoval, Patrick Newell, Alba Miranda, Joey Brett, Penny Louton, Ron Serrano, Melanie Lightbody, Katy Azevedo

GUESTS: Carol Serrano, Heather Tovey, Kimberlee Wheeler

ABSENT: Ronda Hoffman

Call to Order at 3:07 p.m.

- 1. Public Comment** – Heather Tovey, Literacy Coordinator, provided information about the upcoming 13th Annual Literacy Trivia Bee, an awareness campaign and fundraiser for Literacy Services. There are 24,000 low-literate adults in the USA and this event honors all participants. The Library Board Members are invited to participate with a competitive team and will be provided with one ticket good for entry. Board members are also invited to show their support of this event by “harnessing connections” to provide commercial grade desserts for the event. Also, Ms. Tovey asked the Board to assist with distribution of posters throughout respective districts which announce details. More information will be provided closer to the date of the event, October 2019.
- 2. Introductions** – New Board member, Nikki Sandoval, District 2, provided an interesting introduction. Ms. Sandoval is welcomed by all.
- 3. Approval of meeting Minutes from April 16, 2019 meeting** - A motion was made to approve the minutes by Ms. Louton; motion seconded by Dr. Newell. Motion was approved without corrections.
- 4. Correspondence**
Email was received, dated June 28, 2019, regarding supplies at Chico branch library. Interim Manager, Cynthia Pustejovsky, responded and reassured library member action would be taken.
- 5. Branch Manager’s Report** – Kimberlee Wheeler, Interim Manager Oroville, shared there are three new staff members: Avery Campbell, Countywide Children’s Librarian, Christel Gillespie, Library Assistant, and Susie Zimmer, Library Assistant, Senior. Safety continues to be a key focus to ensure all library members and visitors are comfortable and engaged. Summer Reading Programs are attracting great responses while focusing on a celebration of the anniversary of the Apollo Space Mission; there are crafts and movies relating to the programs. In May, Ms. Wheeler participated in training in Sparks Nevada, to learn more about *NASA at the Library* and STEAM related projects.
- 6. Library Director’s Report** – Ms. Lightbody announced that the Board of Supervisors passed the 2019 – 2020 budget. There will be a *soft* opening of the Paradise library August 1st, 2019. The BOS must approve permanent opening after carpet is replaced and facilities reassessed for safety (approximately 4-6 weeks). The California State Library donated \$30,000 to support reopening the branch and Richard Harwood, author

and public speaker, will provide training regarding “Community Building” in September, thanks to a \$10,000 grant from the State Library. Interviews for Assistant Director, Librarian are scheduled for July 26 and 29, 2019.

7. Old Business

- a. Focus for 2019 – Report will be made following Strategic Plan meeting with consultant, Friends presidents and LAB members, September 18, 2019.
- b. Paradise Friends of the Library – Ron Serrano reported there is no change with Paradise Friends at this time. A meeting is planned after the library is operational, January 1, 2020, at which time a membership drive will begin. Tree removal, paid by Paradise Friends of the Library, is half-way complete. County services will complete removal of tree debris soon. Napa Friends of the Library donated \$10,000; this will be used to replace ‘learning items’ in the Children’s Room. Staff have been invited to make purchase suggestions. Mr. Serrano reminded all present that any information regarding donations should be referred directly to him.
- c. Internship Support – Recommendation to fund stipend – A lively discussion ensued clarifying stipend restrictions from Butte County and CSU Chico for intern, Kyle Moody. Although Mr. Moody has already been assisting with marketing and outreach, his schedule will become more active the end of July. His work will require that he drive throughout all County branches assisting with the Strategic Plan, event planning, and outreach. All branch Friends of the Library groups will be asked to contribute. Ms. Brower will coordinate an initial discussion beginning with Marian Milling, Chico Friends of the Library, to see if they are willing to be the fiscal agent; LAB members interested in donating financial assistance to Mr. Moody, can speak with Ms. Brower or Ms. Azevedo. As Mr. Moody’s responsibilities become more defined, a position description will be created by Ms. Azevedo and shared with Board members.
- d. NVCF Curious Minds Homeschool Club Grant Request – Program will be completed within its original period.

8. New Business

- a. Thank you to BOS for budget passage – A motion was made to write a thank you letter to the BOS for budget passage. Motion approved by Ms. Brett and seconded by Ms. Deese. Motion was approved. Ms. Brower will draft a letter from the Board.

9. Board Comments

Dr. Newell suggested offering one free ticket to the 13th Annual Literacy Trivia Bee to each Supervisor; One LAB member from each District will provide the invitation.

10. Review of Assignments / Actions for the next meeting –

Abeyance regarding geographic restrictions will not alter LAB appointments of County Districts.

North Valley Community Foundation report will be available to the LAB by the end of July 2019.

Meeting Adjourned at 4:06 p.m.

Next Meeting: Wednesday, October 16, 2019 – Gridley Library Meeting Room