

BUTTE COUNTY LIBRARY ADVISORY BOARD MINUTES
Zoom Meeting, Online 1:00PM - 3:00PM

Wednesday, January 20, 2021

PRESENT: Nancy Brower, Vince Haynie, Joey Brett, Michelle Deese, Nikki Sandoval, Patrick Newell, Ron Serrano, Amy Sperske, Peggy Schrader, Narinder Sufi

GUESTS: Heather Tovey, Heidi Mitchell

ABSENT: None

Call to Order at 1:05 PM

1. **Public Comment – None.**
2. **Introductions –** Round-robin introductions were made of all present.
3. **Approval of meeting Minutes (Attachment 1) from July 2020 meeting –**
A motion was made to approve the minutes by, Ms. Brower Seconded by Ms. Sandoval. Motion approved unanimously.
4. **Correspondence – None.**
5. **Branch Manager’s Report – Misty Wright, Chico Branch Librarian:**
Ms. Wright shared that she has been in Chico since the end of September, and they are offering limited services. Chico Branch is seeing 300 to 400 patrons every day, although 30 can only be in the building at a time. Computer services began in November. Still trying to keep up with the quarantine books. They are working on putting together more adult programming. Ms. Wheeler will remain in Chico for most of her time and one day a week in Oroville as Chico Branch is in the process of hiring new staff members. Patrons are allowed to be in the Library for an hour. Ms. Wright shared that the patrons are finding their items or using computers as needed fairly quickly with limited congregating outside the library.
6. **Library Director’s Report – (Attachment 2)**
Ms. Sufi shared that the Director’s report was provided and asked if anyone had any questions. Ms. Sufi shared that Butte County Library was successful in getting some new grant monies and providing more programs to our communities.

Ms. Sufi shared that during this time, staff have been allowed to work from home one day a week or work 4 days for 10 hours a day if they choose. During staff time at home, they are working on trainings. The library is open and we are getting more programs virtually. Curbside is slowing and more people are

coming into the Library, still offering curbside. Computers have been going well and patrons are using them.

7. Old Business

a. NVCF Grant Update (Attachment 3)

Mr. Newell asked if anyone had any questions about the NVCF Grant Application. Questions regarding the dollar amounts per branch was asked. Ms. Brower shared that the amounts are provided per branch, so that those applying know what is available for that branch. If someone only applies for a grant that benefits only 1 branch, then they lose 5 points in the grant application but for if someone applies for a grant that is primarily being provided for that branch but benefits the entire library system, the majority of the funds may come out for that branch and the remain fund could come from other branches. But for example, if we look at the Increasing E-Resources for Displaced Residents grant, it was written to benefit the Paradise community but because of the digital aspect, this grant will benefit the entire Library system. So they were awarded the funds from the Paradise Branch in its entirety and the items will be in Paradise, however any branch can borrow.

Ms. Brower asked if anyone is interested in being on the NVCF Grant Committee for this year. Ms. Sperske and Ms. Brett said they would like to be a part of this committee. Ms. Brower said that she would connect with Ms. Sperske and Ms. Brett via skype or phone to discuss the submitted grants and report back at the April LAB meeting.

b. District and Board member photographs: completions – rescheduled until further notice

Mr. Newell asked if everyone was agreed that the photographs should be rescheduled until we can figure out a way to do it or can meet in person. Everyone agreed we should reschedule until further notice.

c. Strategic Plan Update – Information Item

Ms. Sufi shared that we did not do too much with the Strategic Plan over the last few months because of COVID, but moving forward we will be meeting to work on our operational plan, and the strategic plan direction. When we meet in April, Narinder will share what we will be doing to achieve the strategic plan goals.

8. New Business

a. Accept Penny Louton Resignation –

Mr. Newell stated that the LAB regrettably accepts Ms. Louton's resignation. Mr. Newell shared that when we can meet in person again,

we would like to invite Ms. Louton to be a part of the meeting, so we can celebrate her many years of service to the Library and to the Library Advisory Board.

9. Board Comments

- a. Ms. Deese shared that she loves the Heartwarming stories coming from the Directors reports. Ms. Sufi shared that we are working on spreadsheet of positive feedback stories for the library.
- b. Ms. Sperske asked if all the branches have provided access to the computers as she has noted that Paradise has access for an hour. Ms. Sufi shared that all the branches have computers and can be supplied through a request from the desk.

10. Review of Assignments / Actions for the next meeting –

- a. Ms. Brower will meet with Ms. Sperske and Ms. Brett and report back at the April Board meeting with recommendations for funding the grants.
- b. Mr. Serrano inquired if we could have the NVCF reports from last year.
- c. Ms. Mitchell will provide an updated Roster to all LAB members.
- d. Ms. Sufi requested that the LAB request anything else they may need from the Library in terms of information on what the Library is doing and to provide feedback on if we are sharing enough of the information.
- e. Ms. Sufi also requested that the LAB members share with everyone what LAB members are doing to connect with people in the community and provide you what you might need that LAB members may not have already.
- f. Mr. Newell requested a discussion on strategizing how the LAB can meet with our representatives/supervisors to love on the Library and share what is happening with them. In addition, sharing about sustainable funding and what the LAB can bring to the table as the library moves forward into the 21st century and meet the needs of the Library.

Meeting Adjourned at 2:26pm PM.

Next Meeting: Wednesday, April 21, 2021 – Location TBD