

BUTTE COUNTY LIBRARY ADVISORY BOARD MINUTES
Durham Branch, Conference Room 3:00PM - 5:00PM

Monday, November 19, 2016

PRESENT: Ron Serrano, Marylou Johnson, Patti Conlin, Penny Louton, Lynn Tosello, Ronda Hoffman, Ruthmarie Ferris, Mel Lightbody, Heidi Mitchell

GUESTS:

ABSENT: Fred Antonowich, excused. Jeff Wane, Excused.

Call to Order at 3:01 P.M.

1. Approval of meeting minutes from October 2016 (Attachment 1):

Ms. Johnson inquired if there were any changes to the October 19, 2016 LAB minutes. The minutes are approved as written with amendments to page 4 section 7F to state chair instead of President.

Ms. Louton moved for approval.

Ms. Tosello seconded the motion, and the motion carried.

2. Introductions:

3. Correspondence:

Mr. Serrano submitted his letter of interest for reappointment to the Library Advisory Board.

Ms. Conlin shared that she submitted her letter of resignation from the Library Advisory Board to be effective at the beginning of 2017.

4. Branch Manager's Report – Cynthia Pustejovsky; Branch Librarian:

Ms. Pustejovsky shared that Durham Branch staff attended the Spook Festival and shared library information with people at the event. The event had 500-550 people in attendance. Durham sets aside a day for Veterans and they did a Karaoke day and had 20 people in attendance. Weekly Thursday Storytime's have brought 20-25 regular attenders to the Durham Library.

5. Library Director's Report (Attachment 5)

Ms. Lightbody spoke with Mr. Hahn, CAO, regarding advertising for new LAB members but that all information needs to say that this is a nominated position by the Board of Supervisors. In light of this information, LAB members drafted a flyer that includes information regarding the protocols for submitting an interest letter.

6. Old Business

a. Something fun

For something fun, all attendees shared whom they would thank and what they would thank them for in honor of the upcoming Thanksgiving Holiday.

b. LAB Elections – Ruthmarie Ferris and Penny Louton

Ms. Ferris and Ms. Louton brought nominations for the LAB Chair and Vice Chair. Ms. Marylou Johnson will be the LAB Chair and Ms. Lynn Tosello will be the LAB Vice Chair.

7. New Business:

a. **Next Supervisor invitation**

Ms. Johnson will extend an invitation to Supervisory Larry Wahl to attend the January LAB meeting in Chico.

b. **NVCF Discussion with Alexis from NVCF**

Alexis from NVCF was unable to attend this meeting. Ms. Mitchell will share upcoming LAB dates with her to attend one of the meetings and also LAB members to get inquiries answered. Upon further discussions, the LAB requests that current questions be shared with Alexis to be able to provide answers for the meeting she will attend. Questions that should be asked but not limited to are:

When the last time money from this fund was dispensed and to whom was it dispensed to?

What is the official protocol for accessing the funds?

Can a report be written for LAB to see?

Is there a staff from the NVCF office assigned to manage these funds?

Why are we in deficit spending?

How are the fees justified?

Any further questions may be submitted to Library Administration to share with NVCF.

8. Friends of the Library Liaison Reports:

Chico FOL liaison, Ms. Conlin shared that there is no additional news from the last meeting as they had not had a Friends meeting since then.

Gridley FOL liaison (including Biggs), Ms. Louton, reported that the Gridley FOL does not meet in December and they are working on mailing out letters for the membership drive.

Oroville FOL liaison, Ms. Ferris, reported that they are doing book sales as usual, although they will NOT have a book sale in December, but will resume in January.

Durham FOL liaison, Mr. Antonowich, was unable to attend.

Paradise FOL liaison, Mr. Hoffman reported that parking lot project should be completed in the next 30 days.

9. Additional items:

- a. The LAB Members have requested that all FOL's newsletters are shared between the Friends groups and that the email newsletters for the Branches be shared with each LAB member as well.
- b. With the Board vacancies, the LAB has developed a flyer to share with the public and a letter for the Friends of the Library that each include the protocol for sending in their interest letters and information on what a LAB member does. There are currently vacancies in Durham, Chico, (District 4) and Oroville.

10. Review of Assignments/action items for the next meeting

- a. Ms. Mitchell will connect with Alexis from NVCF to share dates and questions with her.

Meeting Adjourned at 4:21 P.M.