

BUTTE COUNTY LIBRARY ADVISORY BOARD MINUTES  
County clerk/Recorder's Conference Room 3:00PM - 5:00PM

Wednesday, March 16, 2016

**PRESENT:** Ron Serrano, Marylou Johnson, Patti Conlin, Ronda Hoffman, Penny Louton, Lynn Tosello, Jeff Wanee, Ruthmarie Ferris, Mel Lightbody, Sarah Vantrease, Heidi Mitchell

**GUESTS:**

**ABSENT:** Fred Antonowich, excused.

Call to Order at 3:00 P.M.

**1. Approval of meeting minutes from March 2016 (Attachment 1):**

Ms. Johnson inquired if there were any changes to the March 20, 2016 LAB minutes. The minutes are approved as written with amendments as follows: Oroville Friends of the Library has a new Board Member under section 8.

Ms. Ferris moved for approval.

Ms. Johnson seconded the motion, and the motion carried. Ms. Conlin Abstained from the vote due to her absence at previous meeting.

**2. Introductions:**

**3. Correspondence:**

No Correspondence.

**4. Branch Manager's Report – Sarah Vantrease; Branch Librarian:**

Ms. Vantrease share that the Oroville Branch has been steadily busy. was unable to join us. Ms. Lightbody shared that Ms. Serrano is in Davis for three (3) days at a Touch Points Training where we as library staff learn more about how to interact with families and meet their needs. Butte County Library staff may be training other libraries in Northern California on Touch Points. May 7<sup>th</sup> is the Paradise Chocolate Festival and the Paradise Friends of the Library and Paradise Branch is going to be involved again this year. In addition to being involved with the Chocolate Festival, Ms. Serrano is vying to be the Chocolate Queen. Purchase tickets from her to help her win. The Paradise branch had a Valentine's Day concert with an excellent attendance of over 100 people. They hope to make the Valentine's Day concert an annual event.

**5. Library Director's Report (Attachment 5)**

Ms. Lightbody shared that she is waiting for the Library Budget to become official but has been devoting a lot of her time to this task. She said that we hope to maintain the proposed budget and that at this time no hours or staff will be lost. The Digital Literacy Van project is moving forward nicely and hope to get that underway as soon as possible. In addition, the library is hopeful that we will be adding ancestry.com to the collection to use within the Library.

## 6. Old Business

### a. Draft 2015 Plan Update Discussion (Attachment 6a)

As follow up to the March discussion regarding revisiting the action plan as a place to begin the process for next steps and see what things need to be done and completed, Ms. Tosello and Ms. Mitchell will meet to work on clarifying the Plan Update so it can be shared with the LAB and see what items still need to be done and completed. They will bring forward a Draft Plan to be approved by the LAB Members.

#### i. Something fun

Mr. Wane shared that he would like to have another get together, and is hoping for July 16<sup>th</sup> or 30<sup>th</sup> to host such an event. LAB members were keen on this idea. Ms. Mitchell will send out save the date information and verify attendance so Mr. Wane can plan to host those in attendance. Ms. Mitchell will follow up with date, time and location for this LAB social so all LAB members have the information.

Mr. Wane shared a story regarding a time in his life when he received a request to frame a painting that came to him via regular mail. When he opened the painting, he discover it was a prominent painting. He was delighted to frame it. Upon completion of the framing, he was asked to return in regular mail with no additional coverage, etc. The owner was delighted by the framing job and Mr. Wane's willingness to do as requested to protect his investment.

#### ii. Sustainable Funding committee

Mr. Serrano reminded the LAB that the purpose of sustainable funding is to find a funding source to maintain services as currently offered as well as provide means to go above and beyond the standard. He shared a page of information regarding sustainable funding options and requested that LAB members review and share with him about what they might want to pursue. In addition, Mr. Serrano requested the hours for volunteers.

## 7. New Business:

### a. Next Supervisor invitation

Ms. Johnson asked Ms. Louton to invite Supervisor Lambert to the next meeting in Biggs on September 20<sup>th</sup> at 3PM. Ms. Louton will let Ms. Mitchell know if he will attend.

### b. Oroville Community LAB Vacancy

Ms. Ferris and Ms. Lightbody each have a person whom they believe would be excellent additions to the LAB. Please let Ms. Lightbody and Ms. Johnson know if you know of another person from the Oroville Community who might be interested in sitting on the LAB and we will get them some information.

### c. Durham Community LAB Vacancy

Ms. Johnson shared that she has someone who might be interested in becoming a part of the LAB. Please let Ms. Lightbody and Ms. Johnson know if you know of another person from the Durham Community who might be interested in sitting on the LAB and we will get them some information.

**8. Friends of the Library Liaison Reports:**

Chico FOL liaison, Ms. Conlin shared that CFOL had their annual meeting. CFOL is down in book sales because of the holidays but they raised approximately \$3556 from cupcake sales and raffle.

Gridley FOL liaison (including Biggs), Ms. Louton, reported that the Gridley FOL is doing well, but reminded them that the GFOL is not just a social thing but that they need to get out and share about the happenings in the library

Oroville FOL liaison, Ms. Ferris, reported that they are doing book sales as usual and they are doing community evens to keep others apprised of the happenings in the library.

Durham FOL liaison, Mr. Antonowich, was unable to attend.

Paradise FOL liaison, Mr. Serrano reported that the Paradise FOL is gearing up for the parking lot project kicking off in Spring. They were delighted to see that they had more people get involved in the Chocolate Festival this year.

**9. Additional items:**

- a. The LAB Members were given a tour of the New County Clerk/Recorder's building.

**10. Review of Assignments/action items for the next meeting**

- a. Ms. Louton will let Ms. Mitchell know if Supervisor Lambert will attend our September LAB Meeting.
- b. Ms. Tosello and Ms. Mitchell will create a draft plan update to be presented to the LAB at the September LAB meeting.
- c. Ms. Mitchell will provide further information on the time, place and date of the LAB social for July.
- d. LAB Members please provide Mr. Serrano with the volunteer hours from the FOL's, etc. so he can compile as he has in the past for BOS.
- e. Please let Ms. Lightbody and Ms. Johnson know if you know of another person from the Durham or Oroville Communities who might be interested in sitting on the LAB and we will get them some information.

**Meeting Adjourned at 5:13 P.M.**