



Treasurer – Tax Collector

Troy Kidd, Treasurer-Tax Collector

Property Tax Division

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**REQUEST FOR PENALTY CANCELLATION -
COVID-19 IMPACT**

THIS REQUEST FOR PENALTY CANCELLATION WILL NOT BE CONSIDERED WITHOUT FULL PAYMENT OF ORIGINAL TAXES – THIS REQUEST IS ONLY APPLICABLE FOR PROPERTY TAXES WITH A DELINQUENT PENALTY DATE FROM JULY 1, 2020 THROUGH APRIL 30, 2021. ANY DEFAULTED TAXES MUST BE PAID IN FULL, WITH PENALTY, AT THE TIME THIS REQUEST IS SUBMITTED.

Assessee Information:

Please check which tax bill you are requesting a penalty cancellation for the 2020-2021 fiscal tax year:

Secured Tax Bill: _____ **Unsecured Tax Bill:** _____ **Supplemental Tax Bill:** _____

Applicant Name:		
Assessor's Parcel Number (APN):		
Mailing Address:		
City:	State:	Zip Code:
Daytime Phone No. ()		
Email Address (Optional):		

Reason for Request of Penalty Cancellation – COVID-19 Impact:

Economic/Financial Hardship: _____ **Health Concerns :** _____ **Other:** _____

Please fully describe the reason(s) for making this request. The reason for this request must be associated with an economic/financial hardship and/or an inability to tender payment due to the County's or State's stay at home order or other circumstances associated with the COVID-19 pandemic.

The failure to pay timely was due to circumstances beyond my control, occurred in spite of the exercise of ordinary care, there was no willful neglect involved, and was for the following reason(s). Attached additional pages if necessary:

I *declare and certify* under penalty of perjury that the information contained in the foregoing statement is true and correct and that I am signing as the assessee of record or his/her authorized agent.

Signature

Date

**PLEASE REVIEW THIS IMPORTANT INFORMATION BEFORE
COMPLETING AND SUBMITTING YOUR REQUEST**

INSTRUCTIONS:

Complete the Assessee Information section, sign, and date the form. The form must be signed by an owner whose name appears on the title of the property or his/her authorized agent. The office will deny requests with sections that are incomplete. Requests for COVID -19 related penalty relief must be submitted by April 30, 2021 to be considered.

1. This request for Penalty Cancellation applies only to those property tax bills due during the Fiscal Year 2020 -21. Attach all supporting documentation (if available) to substantiate your request. Please redact any social security numbers or confidential information on your support documentation. If documentation is not available please indicate that in your description.

Examples of supporting documentation may include, but are not limited to, the following:

- Note from physician or medical staff
 - Hospital release form indicating date of admission
 - Employer notification of employment release due to COVID-19
 - Employer notification of business closing/reduced hours due to COVID-19
 - Document showing owner/operator unable to conduct business due to COVID-19
2. Mail the completed and signed form, along with a check for any outstanding taxes that have a delinquent date between July 1, 2020 through April 30, 2021 (without penalties) to:

Butte County Treasurer – Tax Collector
25 County Center Drive, Suite 125
Oroville, CA 95965

If after review, the penalty cancellation is denied, the assessee will receive notice that the penalties are due and payable.

Please contact this office with any questions you have concerning the request for cancellation of penalties process.

For Tax Collector Use Only

Date Received: _____ Payment Submitted: _____ (Y/N)

Approved: _____ Denied: _____ By: _____ Date: _____