

**BUTTE COUNTY SHERIFF'S OFFICE  
DEPARTMENTAL ORDER**

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**TO:** ALL PERSONNEL

**FROM:** SHERIFF-CORONER

**SUBJECT:** Electronic Communications Devices in the Jail

**DATE:** October 15, 2014

**POLICY:** The possession of unauthorized cellphones, tablets, or other internet capable devices by Sheriff's jail staff and jail contract employees inside the main jail facility, is prohibited.

**AUTHORITY:** 1. California Penal Code §4575 (a)

**KORY L. HONEA  
SHERIFF-CORONER**

Distribution "C"

(REV/14)

# DEPARTMENTAL ORDER (CONTINUED)

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## I. EXCEPTIONS:

- A. Butte County Sheriff's personnel holding a rank of first line supervisor or higher.
- B. Officers-In-Charge (OIC): When assigned and acting as the primary OIC in the Sergeant's absence.
- C. Sheriff's Correctional Deputies assigned to the Transport Unit.
- D. Patrol Deputies, Detectives and allied agency personnel entering the jail facility temporarily for the purposes of booking a prisoner, conducting an investigation or any other official business.
- E. Physicians, Physicians Assistants, Nurse Practitioners and Marriage & Family Therapists employed by the contractor providing medical services to the jail.

## II. STORAGE:

- A. Jail employees are authorized to secure their personal cellphones and other personal items, in the lockers located in the front visiting hallway and the jail armory adjacent to the rear sally port.
- B. Employees may also store firearms in the lockers as long as it can be done in a safe manner.
- C. Employees shall provide their own locks.