



Public Health Department

Environmental Health

202 Mira Loma Drive
Oroville, California 95965

Cathy A. Raevsky, Director

Mark A. Lundberg, M.D., M.P.H., Health Officer

T: 530.538.7281

F: 530.538.5339

buttecounty.net/publichealth

FOOD SAFETY ADVISORY GROUP

MINUTES

OCTOBER 27, 2015

TAHOE ROOM ** 202 MIRA LOMA DRIVE, OROVILLE

I. Preliminary Items

A. Call to Order

Richard called the meeting to order at 9:10 AM.

B. Roll Call and Determination of Quorum

Adam Urteago (Small/medium restaurant), Richard Coon (Farmer's market/Local food), Heather Hacking (News media), Stephen Kenny (Community event organizer), Dean McKelvey (Minimart), and Antionette Paul (School nutrition/SNAP). John Rawlings (Citizen-at-large), Jeff Davis (Large restaurant), Jeremy Wolfe (Mobile food facility), and Aaron Weigel (Large market) were absent.

[A quorum was established.](#)

C. Introduction of Guests

Virginia Harvey (Oroville Gleaners Food Basket), Atenas Musula, Emily Garcia, Mark Holmes, Vanessa Billegas, Jacob Panek, Kaleb Jargas (all from Gridley H.S. Media Club), Steve Allard (Gridley High School Instructor), Connie O'Connor (Arc of Butte County), and Lisa Roehling (CAABC) attended as guests. Elaine McSpadden, Andrea Narciso, Brad Banner and Lisa Almaguer attended the meeting on behalf of the Public Health Department. [See Attachment One.](#)

D. Minutes from Previous Meeting

[Richard made a motion to approve the minutes as written. Dean seconded the motion and the motion passed unanimously.](#)

E. Public Comment

There was no public comment.

II. Action Items

A. Discussion of High School Video Initiative

1. Lisa Almaguer presented an example of where she worked with Chico Area Recreation and Park District to design and implement a student video project. The project included a viewing / scoring process to identify the winner and was followed by a film festival to showcase videos. Lisa recommended that the videos should be less than one minute and have consistent branding. She also recommended that we focus on the 5 CDC risk factors.



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2. Elaine gave the students a quick overview of the food inspection program.
 3. The group was concerned that one minute may not be long enough for an educational video.
 4. Steve recommended Environmental Health provide a list of minimum criteria for videos to be eligible for the project.
 5. Brad confirmed that Environmental Health does not have a budget for providing the students with money for awards. The group discussed requesting donations from retail food facilities (that will benefit from the video) in order to provide awards. Richard recommended we contact Sierra Nevada to see if they would be willing to donate for a prize and said he would make a contact with them.
 6. The group discussed which schools would be interested in this project and what the best method was to reach out to the different schools. Stephen reported that Inspire is interested. Lisa thought Pleasant Valley High School (Pleasant Valley) would be interested and Gridley High School is definitely interested. Steve recommended having an informational meeting for interested schools and to be sure to provide food at the meeting.
 7. The group agreed they would prefer the videos to be focused on the actual major violation categories as described in the Field Inspection Guide. The goal is to have educational videos for each violation category and we should begin with the top five major violations.
 8. Lisa recommended we create a webpage that describes the contest and the criteria for the videos.
 9. Steve reported that we must reach out to the schools before the thanksgiving break so that the instructors can schedule the projects for the second semester.
 10. Dean made a motion for Pleasant Valley, Inspire and Gridley to get formal invites. Dean accepted an amendment to the motion offered by Richard, recommending that Environmental Health first send out a preliminary email invitation to all of the schools and wait one week for responses before specifically inviting Pleasant Valley, Inspire and Gridley. _____ seconded the motion, and the motion passed unanimously.
- B. Food Waste Video
1. Brad had arranged this agenda item so that the group would first watch a satirical video covering the topic of food waste and then have a WebEx presentation by Orange County Environmental Health.
 2. The group watched the food waste video but technical difficulties prevented the WebEx presentation.



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3. Lisa Roehling discussed the need for funding for North State Food Bank to be able to collect food waste and divert the food that cannot be used for consumption to North State Rendering for energy production.
4. Virginia reported that they are unable to get the grocery stores to donate their food waste to the Gleaners.
5. Richard recommended that Environmental Health develop an informational pamphlet to hand out to food facilities regarding food waste recycling.
6. [There was no action on this item.](#)

III. Other Items

- A. Elaine briefly described the final policy for the Award of Excellence.
- B. Elaine handed out the policy for major violation interventions.
- C. Elaine handed out to the group the quarterly newsletter.
- D. Elaine reported to the group that the first food school will be November 10, 2015. Richard recommended that we charge, even for volunteers, in the future.
- E. Brad presented placard holder examples to the group. The group agreed that a placard holder hanging from one suction cup would not be stable enough and would likely be damaged or stolen. They did like the holder with 4 suction cups however they recommended that this be the responsibility of each food facility. The group agreed that Environmental Health should educate facilities of their options for maintaining placards in good condition and allow the facilities to choose the option that works best for them.

IV. Agenda Preparation for Next Meeting

The next Advisory Group meeting will be on Tuesday, December 8, at 9:00 a.m. in the Klamath Room at 202 Mira Loma Drive, Oroville. (The room has been reserved.)

V. Adjourn

The meeting adjourned at 11:05 a.m.

Minutes provided by Elaine McSpadden, Consumer Protection Supervisor



Butte County Food Safety Working Group



Meeting Date: 10/27/15 Meeting Location: 202 Mike Lona Dr.

Advisory Group Members (please put your initials beside your name):

- ASL Large Restaurant
Jeff Davis, Woodstock Pizza
- ASL Community Event Organizer
Stephen J Kenny, Line Drive Marketing
- ABC Small/Medium Size Restaurant
Adam Urteago, Righteous Burger
- ABC Farmers Market/Local Food
Richard Coon, Wookey Ranch, Chico Farmers Market
- ASL Large Market
Aaron Weigel, North State Grocery
- ASL School Nutrition/SNAP
Antionette Paul, Child Nutrition, GUSC
- ASL Minimart
Dean McKelvey, Mac's Market
- ASL Mobile Food Facility
Jeremy Wolfe, Mayhem!
- ASL News Media
Heather Hacking, Chico Enterprise-Record
- ASL Citizen-at-Large
John Rawlings

Guests (please print):

- Virginia Harvey Guest Name Food Business Name Deville Cleaners Basket dedeeivy@att.net Guest Mailing Address or Email Address
- Athena Mungyla Guest Name Gridley High School Media Club Business Name Mungyla, Athena Guest Mailing Address or Email Address
- Emily Gurely Guest Name GHS media club Business Name emiliegurely190123@yahoo.com Guest Mailing Address or Email Address



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<u>Mar Holmes</u> Guest Name	<u>Gridley High</u> Business Name	<u>mholmes167@gmail.com</u> Guest Mailing Address or Email Address
<u>Vanessa Villegas</u> Guest Name	<u>GHS Media Club</u> Business Name	<u>Vanessa V77@live.com</u> Guest Mailing Address or Email Address
<u>Jacob Parek</u> Guest Name	<u>GHS Media Club</u> Business Name	<u>jpawef@gmail.com</u> Guest Mailing Address or Email Address
<u>Kaleb Vargas</u> Guest Name	<u>GHS Media Club</u> Business Name	<u>nixonexc98@gmail.com</u> Guest Mailing Address or Email Address
<u>Connie O'Connor</u> Guest Name	<u>Area of Butte Co</u> Business Name	<u>Constanceconnor@areabuttk.org</u> Guest Mailing Address or Email Address
<u>Steve Allard</u> Guest Name	<u>Gridley High School</u> Business Name	<u>sallard@jgsd.org</u> Guest Mailing Address or Email Address
<u>Andrea Narciso</u> Guest Name	<u>BCFH</u> Business Name	 Guest Mailing Address or Email Address
<u>Lisa Boehling</u> Guest Name	<u>CAABCA</u> Business Name	<u>Lroehling@butteca.com</u> Guest Mailing Address or Email Address