



CATHY A. RAEVSKY, DIRECTOR

MARK A. LUNDBERG, M.D., M.P.H., HEALTH OFFICER

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ENVIRONMENTAL HEALTH DIVISION

FOOD SAFETY ADVISORY GROUP

MINUTES

JUNE 10, 2014

TAHOE ROOM ** 202 MIRA LOMA DRIVE, OROVILLE

I. Preliminary Items

A. Call to Order

Linda called the meeting to order at 9:05 a.m.

B. Roll Call and Determination of Quorum

Brian Wong (large restaurant), Heather Hacking (news media), Adam Urteago (small restaurant), Peter Bridge (citizen-at-large), and Linda Baker (school nutrition) were present.

Aaron Weigel (large market), Richard Coon (local food), Stephen Kenny (community event organizer), Jeremy Wolfe (mobile food facility), and Dean McKelvey (small market) were absent.

A quorum was NOT established.

C. Introduction of Guests

Connie O'Connor attended as a guest. Brad Banner, Elaine McSpadden and Andrea Narciso attended the meeting on behalf of the Public Health Department.

D. Minutes from Previous Meeting

No action could be taken without a quorum.

E. Public Comment

None.

II. Action Items

A. Election of Officers

No election of officers was possible because of lack of a quorum.

B. By-Laws Update

Peter expressed concern that advisory group members could be named in a lawsuit if someone became ill and blamed the illness on the actions of the advisory group and therefore proposed specific language to make clear that the advisory group has no regulatory authority and serves solely as a forum for community input to Environmental Health. He presented draft wording for Section I of the by-laws. Brad had no objections to the Peter's proposed wording and the group expressed support for the clarification.

No action could be taken on this item because of the lack of a quorum.

TEL- 530.538.7281
FAX- 530.538.5339

202 MIRA LOMA DRIVE
OROVILLE, CA 95965

III. **Informational Non-Action Items**

Elaine and Brad described the implementation plan for the placarding program and distributed an updated timeline.

IV. **Agenda Preparation for Next Meeting**

The next meeting will be scheduled for a Tuesday, October 14, in the Tahoe Room at 202 Mira Loma Drive in Oroville, 9-11 a.m. The agenda will include those items that could not be acted upon by the Advisory Group at this meeting due to lack of a quorum, and an updated on the placarding program's implementation.

V. **Adjourn**

The meeting adjourned at 9:45 a.m.

Minutes provided by Brad Banner, Environmental Health Director