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ENVIRONMENTAL HEALTH DIVISION

## FOOD SAFETY ADVISORY GROUP

# MINUTES

APRIL 15, 2014

TAHOE ROOM \*\* 202 MIRA LOMA DRIVE, OROVILLE

### I. Preliminary Items

#### A. Call to Order

Linda called the meeting to order at 9:03 a.m.

#### B. Roll Call and Determination of Quorum

Brian Wong (large restaurant), Richard Coon (local food), Stephen Kenny (community event organizer), Jeremy Wolfe (mobile food facility), Heather Hacking (news media), Peter Bridge (citizen-at-large), Aaron Weigel (large market), and Linda Baker (school nutrition) were present.

Dean McKelvey (small market) and Adam Urteago (small restaurant), were absent.

[A quorum was established.](#)

#### C. Introduction of Guests

Duane O'Donnell and Connie O'Connor attended as guests. Brad Banner and Amanda Avelar attended the meeting on behalf of the Public Health Department.

#### D. Minutes from Previous Meeting

[Brian made a motion to approve the February 18, 2014 minutes as written. Jeremy seconded the motion and the motion passed unanimously.](#)

#### E. Public Comment

[None.](#)

### II. Action Items

#### A. Placard Size

1. Brad pointed out that a number of people attending the industry workshop for placarding in the Town of Paradise recommended that a smaller sized placard be used. Brad presented the group with two sizes of placards to compare: 8.5x11 inch and 8.5x5.5 inch.
2. Brian noted that smaller placards are easier to post and more consistent with the size of other licenses that must be posted. He also noted that the font size for the violations is similar for both sized placards.

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3. Jeremy pointed out that mobile food facilities do not have as much room restaurants and markets to post placards, so the smaller sized placard would be better for mobile food facilities.
  4. Richard suggested the group consider two sizes of placards: the larger size for restaurants and markets and the smaller size for mobile food facilities.
  5. [Jeremy made a motion to adopt the two sizes of placards as described by Richard. Richard seconded the motion, and the motion passed unanimously.](#)
- B. Preliminary Workshop Planning
1. Brad explained that the food facility inspectors have been working hard to get totally caught up with their inspections and, if the placarding ordinance is adopted, will shift their focus to preparing and delivering presentations regionally to food facilities on the new program, as well as making presentations to individual food facilities upon request. Educational outreach to the general public will take place at the same time.
  2. Food inspectors will concentrate, during the months following adoption of the placarding ordinance, on making sure that staff is uniform and consistent in the way the food code is interpreted and applied.
  3. Field Inspection Guides will be distributed to all retail food facilities during the placarding program implementation process. Committee members suggested that the Guides and information about the placarding program could be distributed with the mailing for the annual billing process.
  4. Brad told the committee that the division is in the process of reassigning food facility inspection inventories between staff and staff will rotate the facilities they inspect every three ears.
- C. Other Placarding Related Issues
1. Richard asked how Farmers Markets would be affected by the placarding program. Brad responded the temporary food vendors would not be part of the program. Richard raised the possibility of a temporary food vendor operating out of a placarded brick-and-mortar facility might want their temporary food facility to carry the same placard. Brad said that doing so would not be approved by the division.
  2. Richard and others also brought up the possibility of placards being forged or reproduced by food vendors.
- D. Home Dairy Farm Raw Milk Safety Act (AB 2505)
- Brad and Richard reported that the bill did not pass the Agriculture Committee and is dead.

### III. Informational Non-Action Items

- A. Preparation for Presentation to the Board of Supervisors on April 22, 2014
  - 1. Brad explained that the Board presentation will start with a short staff report, followed by questions for staff from Board members, and then hearing will be opened for public comment. The Board will be asked to waive the first reading of the ordinance and pass a resolution that spells out the details of the proposed placarding program. Then, if the ordinance is passed, there will be a second reading at the next Board meeting and the Board will be asked to set July 1 as the effective date of the ordinance.
  - 2. Brad asked all advisory group members to attend the Board meeting, which is scheduled for 10:10 a.m. on Tuesday, April 22.
- B. Food Safety Advisory Group Liability Issues
  - 1. Peter expressed concern that advisory group members could be named in a lawsuit if someone became ill and blamed the illness on the actions of the advisory group. He suggested that the by-laws specifically state that the advisory group has no regulatory authority and serves solely as a forum for community input to Environmental Health.
  - 2. Peter also pointed out that the conflict-of-interest statement, if broadly interpreted, would prevent most of the members from participating in advisory group discussions. Brad explained that the conflict-of-interest statement was intended to apply to a board member that would be uniquely impacted by the advisory group action.
  - 3. Brad said he would bring proposed by-laws changes to the next meeting.
- C. Election of Officers
  - 1. Linda pointed out that the by-laws require an election of officers and that an election is due to select a Chair and Vice-Chair.
  - 2. Brad will request nominations and volunteers willing to serve in one of the positions and place this item on the next meeting's agenda.

### IV. Agenda Preparation for Next Meeting

The next meeting will be scheduled for a Tuesday, May 20, in the Tahoe Room at 202 Mira Loma Drive in Oroville, 9-11 a.m. The agenda will include an update on placarding program implementation, proposed revisions to the by-laws, and election of officers.

### V. Adjourn

The meeting adjourned at 9:56 a.m.