

Butte County Waiver Application Cover Form

(for use by a Local Education Agency or equivalent)

Instructions:

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information:

Name of Applicant/District (Local Educational Agency or Equivalent):

School Type: Traditional Public School
 Charter School
 Private, Independent, or Faith-Based School

Number of Schools: _____ Enrollment: _____

Superintendent (or equivalent) Name: _____

Address: _____

Address Line 1 & 2

_____, _____, _____
City State Zip

Proposed Grades Reopening: TK K 1st 2nd 3rd 4th 5th 6th

Proposed # of Students per Grade: _____

Proposed Reopening Date: _____

School Website Link where the Reopening Plan is Posted:

Name of Person Completing Application: _____

Phone Number: _____ Email: _____

Signature: _____ Date: _____

- Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff, including contact information, to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

- Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

- Staff Training and Family Education:** How staff will be trained and families will be educated on the application, enforcement of the plan, and information related to testing and contact tracing requirements.

- Testing of Students and Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections in accordance with CDPH guidance.

- Triggers for Switching to Distance Learning:** The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.

- Communication Plans:** How the superintendent will communicate with students, staff, parents, and the local health department about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

Additional Resources:

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools

<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>