

# Butte County Waiver Application Cover Form

(for use by a Local Education Agency or equivalent)

## Instructions:

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

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## Background Information:

Name of Applicant/District (Local Educational Agency or Equivalent):

School Type:  Traditional Public School  
 Charter School  
 Private, Independent, or Faith-Based School

Number of Schools: \_\_\_\_\_ Enrollment: \_\_\_\_\_

Superintendent (or equivalent) Name: \_\_\_\_\_

Address: \_\_\_\_\_

*Address Line 1 & 2*

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
*City State Zip*

Proposed Grades Reopening:  TK  K  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  4<sup>th</sup>  5<sup>th</sup>  6<sup>th</sup>

Proposed # of Students per Grade: \_\_\_\_\_

Proposed Reopening Date: \_\_\_\_\_

School Website Link where the Reopening Plan is Posted:

Name of Person Completing Application: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: M Bates Date: \_\_\_\_\_





- Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff, including contact information, to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.
  
- Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.
  
- Staff Training and Family Education:** How staff will be trained and families will be educated on the application, enforcement of the plan, and information related to testing and contact tracing requirements.
  
- Testing of Students and Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections in accordance with CDPH guidance.
  
- Triggers for Switching to Distance Learning:** The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.
  
- Communication Plans:** How the superintendent will communicate with students, staff, parents, and the local health department about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

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### **Additional Resources:**

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools

<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>



# Oroville Christian School

3785 Olive Highway, Oroville, CA 95966  
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E-mail: office@ocseagles.com  
EIN: 94-2515004

To Whom It May Concern -

As faculty chairman at Oroville Christian School, I attest that the faculty and staff at the school have all seen and consent to the plan to resume in-person instruction for grades K - 6. The document was first presented to us on July 27 and was approved at our recent faculty meeting on August 6.

Thank you.

**Alison Phillips**  
**Instructor**

But those who hope in the LORD will renew their strength.  
They will soar on wings like eagles; they will run and not grow weary,  
they will walk and not be faint. (Isaiah 40:31)

*Oroville Christian School*

[title or date]

Page 2

**From:** [Julie Ching](#)  
**To:** [bates](#)  
**Subject:** Fwd: School Plan - Confirmation  
**Date:** Monday, August 10, 2020 1:42:47 PM

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Take 2

----- Forwarded message -----

**From:** **Julie Ching** <[jrhching@gmail.com](mailto:jrhching@gmail.com)>  
**Date:** Mon, Jul 27, 2020 at 9:23 PM  
**Subject:** Re: School Plan - Confirmation  
**To:** Mark Bates <[mbates@ocseagles.com](mailto:mbates@ocseagles.com)>

Hi Mr. Bates, I have reviewed the COVID protocol and it seems very thorough. What an ordeal this all is and I applaud your efforts in having our school open in just a few weeks.

As I was reading this I was wondering if maybe you needed to address the snack time that goes along with the recess in the am, my kids referred to it as "snack recess". You may want to eliminate this snack period if they are doing recess; consuming food, having to hand wash and have recess seems like too many variables going on for spread of germs, etc.

On behalf of the parents at OCS, you have my approval and consent to proceed forward on submitting this plan for the waiver.

Appreciate all you are doing and the hard work put forth. Julie Ching

On Mon, Jul 27, 2020 at 12:37 PM Mark Bates <[mbates@ocseagles.com](mailto:mbates@ocseagles.com)> wrote:

Julie -

Attached is the document I plan to submit to the county to obtain our waiver to open school. As part of the process, I need to receive consent from all the school constituencies (board, administration, faculty, and parents). I have obtained admin and faculty consent. As head of the PTPF, you can speak for the parents. Look it over and let me know if you see any problems. Otherwise, send me your affirmation of the plan.

As an update...I contacted county health last Thursday regarding a waiver to open school. While the waiver process is in place, the state has not supplied the county with the application form. In the meantime, I'm communicating daily with the county to make sure we have everything we need to receive the waiver, once it is available. All of my interactions with county health have been positive and encouraging. I'm confident.

Thanks for all you do for OCS.

**Mark Bates**  
**Administrator/Principal**  
**Oroville Christian School**  
(530) 533-2888 office  
(818) 262-1589 cell