

# Butte County Waiver Application Cover Form

(for use by a Local Education Agency or equivalent)

## Instructions:

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

## Background Information:

Name of Applicant/District (Local Educational Agency or Equivalent):

Manzanita Elementary School District

School Type:  Traditional Public School  
 Charter School  
 Private, Independent, or Faith-Based School

Number of Schools: 1 Enrollment: 277

Superintendent (or equivalent) Name: Gary Rogers

Address: 627 E Evans Reimer Rd  
Address Line 1 & 2

Gridley, Ca, 95948  
City State Zip

Proposed Grades Reopening:  TK  K  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  4<sup>th</sup>  5<sup>th</sup>  6<sup>th</sup>

Proposed # of Students per Grade: 26 32 29 29 26 37 33

Proposed Reopening Date: 10/19/20

School Website Link where the Reopening Plan is Posted:

<http://www.manzanitaelementaryschool.com/>

Name of Person Completing Application: Gary Rogers

Phone Number: 530-846-5594 Email: grogers@mesd.net

Signature:  Date: 10/2/20

I. **Consultation**

Phone number and email for the public to contact the District/School about the waiver:

Phone Number: 530-846-5594 Email: grogers@mesd.net

**Please confirm consultation with the following groups and provide a detailed description of the consultation process. Include the Name of Organization(s), Date(s) Consulted, and any relevant information such as meeting minutes or notes. Attach additional documentation if needed.**

**■ Labor Organizations**

Several meetings were held with the Manzanita Teachers Association (MTA) as well as a survey sent to all staff members regarding the opening of the 20-21 school year. The meetings were held on 6/22, 7/20, 7/21, and 7/30. During these meetings the reopening of the school was discussed as well as the planning for the instructional models to be used for the year. These models included distance learning, hybrid in person model, and full in person instruction. A survey was also sent to all staff including members of MTA regarding the reopening of school. The survey included questions about reopening models and safety concerns. The results showed that 82% of all staff wanted to return to an in-person model of learning for our students. Meetings were also held with the MTA president to create a MOU concerning the reopening of school including the instructional models to be used and safety. The result of the survey and ongoing meetings shows that the teachers represented by MTA would like to return to in-person instruction.

**■ School Site Staff**

*\*If no labor organization represents staff at the school, please describe the process for consultation with school staff*

Our classified school staff is not represented by an organization. All school staff including classified staff were given a survey regarding the reopening of school. 82% of the staff wanted to come back to an in-person learning model. In addition, conversations with individual staff members has shown a desire to return to a traditional in-person learning model.

## ■ **Parent and Community Organizations**

Manzanita Elementary School District conducted two surveys with parents to gain insight into the desires of parents in regards to reopening of school for the 20-21 school year. The first survey was sent out May 29, 2020. The survey asked several questions about the reopening of school and provided various learning model options. In addition, the survey asked for parent input and concerns associated with returning to school. The results showed overwhelmingly that parents wanted their students to return to an in-person learning model with 90% saying that was their desire. Parents also voiced concerns about the quality of education and the fear of their child getting behind academically as well as the social emotional costs. Parents also stated they were unable to help their students or provide daycare for them in the distance learning model. A second survey was sent to parents on June 30, 2020. This was a similar survey that asked parents which learning model they would prefer distance learning, hybrid, or full in-person. The results of this survey showed that 65% of parents wanted to return to a normal in-person model. In addition, 16% of parents would like to have a hybrid model in which students would receive part time in-person and part time distance learning. Parents also voiced similar concerns as the previous survey. Based on this information and discussions with individual parents Manzanita decided to offer a hybrid AM/PM cohort model, so that the social distancing requirements would be met. Since we are a small school with only 277 students we would be able to provide a safe environment for our students and meet the needs of our families.

## II. **Elementary School Reopening Plans**

Please confirm that elementary school reopening plan(s) addressing following, consistent with guidance from the California Department of Public Health and the local health department, have been published on the website of the local educational agency (or equivalent):

■ **Cleaning and Disinfection:** How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

■ **Cohorting:** How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort.

■ **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

■ **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced.

■ **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

■ **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.

■ **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff, including contact information, to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

■ **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

■ **Staff Training and Family Education:** How staff will be trained and families will be educated on the application, enforcement of the plan, and information related to testing and contact tracing requirements.

■ **Testing of Students and Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections in accordance with CDPH guidance.

■ **Triggers for Switching to Distance Learning:** The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.

■ **Communication Plans:** How the superintendent will communicate with students, staff, parents, and the local health department about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

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### **Additional Resources:**

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools

<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>

Tyson Heusser  
Manzanita Resident/Student Parent  
30 September 2020

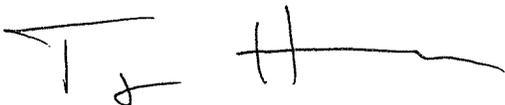
Gary Rogers  
Principle, Manzanita Elementary School  
Manzanita Elementary School  
627 E Evans Reimer Rd.  
Gridley, Ca. 95948

Dear Mr. Rogers

In regards to COVID-19 restrictions and the TK-5 waiver for in-person learning; I would like to take this opportunity to express my support and provide input. As a family and community, we really appreciated the surveys prior to the start of the school year giving our local community the chance to voice their opinions and desires pertaining to the wellbeing and education of our children during this complicated and challenging time. From my understanding, the surveys revealed that a sweeping majority of our community parents desired their children to return to in- person instruction. Although the majority vote was heard, State regulations prevented our school district to adhere to the local community vote and was forced to go against the local public's desire. During this distant learning period I have been impressed with the Manzanita teachers and leaderships ability to maneuver in such a positive and patient manner. As a parent I have been grateful for the time spent with my children. As a household we have gone through significant amounts of sacrifice and struggle managing work responsibilities as well as needing to be there for our children. For my kids, I have unfortunately observed a less effective learning environment and a concerning regress in their mental and physical health as a result of the lack of typical exercise and socializing that they are experiencing in a distant learning environment. I am concerned about the safety of our community but I am even more so concerned about the well-being of our children and the inability to maneuver through this crisis as a local unit. I have upmost faith in our local leadership, Manzanita Elementary School leadership and in our community to take into account the many factors influencing a decision and to maneuver through these times with the best interest of our children and safety in mind. We just need the opportunity to do so! Please consider our Manzanita School teachers/leadership and our local community very capable of making our own decisions when it comes to maneuvering through this time within our local native environment. Please consider re-opening our school as well as the effects of the pandemic on our families and children.

Sincerely,

Tyson Heusser  
530-379-8369  
Tyheusser@outlook.com

A handwritten signature in black ink, appearing to be 'Tyson Heusser', written in a cursive style.



Gary Rogers &lt;grogers@mesd.net&gt;

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## In Person Learning Cohort

1 message

Lori Singh &lt;gupntrout@sbcglobal.net&gt;

Mon, Sep 28, 2020 at 11:38 PM

To: Gary Rogers &lt;grogers@mesd.net&gt;

Hello-

We are the parents of a 6<sup>th</sup> grader, 4<sup>th</sup> grader, and 1<sup>st</sup> grader and we are writing to show our support of in person learning for our children at Manzanita Elementary School. We truly believe that it is in the best interest of our children's mental, physical, and emotional wellbeing to be back in the classroom with their teachers and their peers. I strongly believe that even the youngest students can adhere to the rules to ensure a safe and healthy environment. Our 6 year old has been attending his former daycare/pre-school part-time since June, and has adapted quite easily to the new "norm" of wearing masks, daily temperature screenings, additional hygiene practices and social distancing. His school has had ZERO students/teachers test positive for Covid-19, which proves to me that it is possible to create a safe learning environment for everyone!

2/3 of my children are struggling with distance learning. They both have ADHD and online classes have proven to be difficult for them to maintain their focus while staring at a computer screen for extended periods. A student's elementary years of their academic career should be filled with fun and engaging activities and should invoke a love of learning. Staring at a computer screen does NOT invoke a love of learning in 6 year olds. My 6<sup>th</sup> grader is adapting slightly better than his siblings, but he misses his friends and teachers immensely. He is lonely and often bored .

Please consider allowing Manzanita Elementary School to open for in-person classes as soon as possible by way of creating small cohort groups of students. We truly believe this will foster better learning, more cooperative learning, better student-teacher relationships, positive peer relationships, and most of all a positive learning environment that my children will look forward to daily rather than dread the time spent in front of a computer screen.

Thank you for time and consideration,

Gurpreet and Lori Singh



Gary Rogers <grogers@mesd.net>

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## Letter for waiver

1 message

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Jill Laws <jraelaws@gmail.com>

Tue, Sep 29, 2020 at 12:59 PM

To: grogers@mesd.net

To whom this may concern,

I have a child that attends Manzanita Elementary and have recently been informed that they are applying for a waiver to start in person schooling. My wife and I are very supportive of the decision. We believe our child should be in school and we know that the faculty at Manzanita will follow all protocols and procedures necessary to provide a safe and effective environment for the kids. They always put all of the children first and are always looking out for their best interest. I have the upmost faith and trust that Manzanita will do everything to keep the children safe. Thank you for your consideration.

Sincerely,

Ethan and Jill Bell

Sent from my iPhone

Sept. 30<sup>th</sup>, 2020

To whom it may concern,

This letter is in regard to the upcoming TK-5 waiver for in-person learning. As the numbers come in for Butte County there has been a decreasing number of COVID- 19 cases and as a parent of a third grader I feel strongly that our children need and deserve to be back to school.

The mental and emotional effects that our children have endured from quarantine and distance learning overwhelming outweighs the risks associated with a virus with a nearly 100% survival rate for children aged 5-12. In fact children below the age of 15 have a higher risk of being struck by lightning, then dying from COVID-19.

Please take Manzanita School and our community into consideration for the waiver. In-person learning and our children's interaction with their peers is necessary and the best opportunity for our children's growth, education, social development and future.

Sincerely,

Joanna Delucchi  
530-864-3689

Yo Miriam Velazquez  
Voto por que la Escuela  
Manzanita si Regrese a  
las clases presenciales,  
porami es combeniente  
el orario de la mañana  
gracias

ATTN. Miriam Velazquez

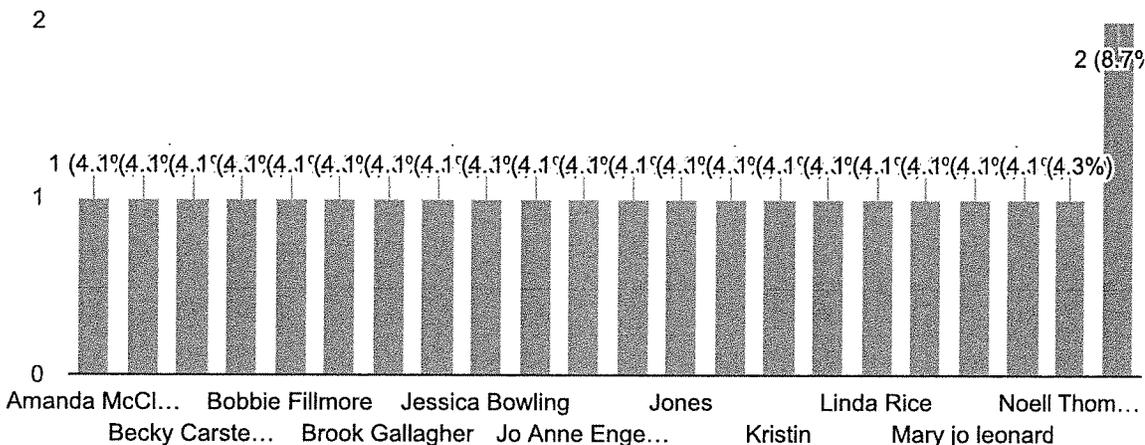
# Reopening Staff Survey

23 responses

Publish analytics

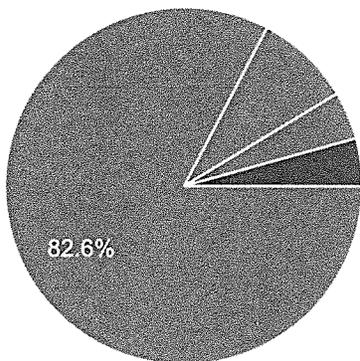
## Name

23 responses



## Which reopening option below do you prefer for next year?

23 responses

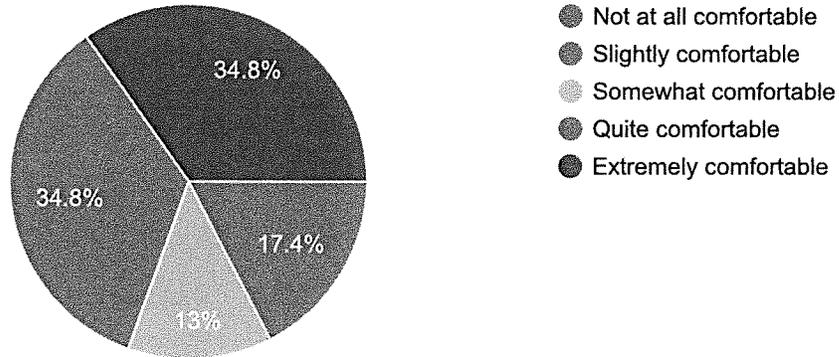


- Option #1 Traditional Learning (5 days a week)
- Option #2 Hybrid with A/B Groups (2-3 Days a week of in class and the remainder at ho...)
- Option #3 Distance Learning
- If cases continue to spike, I'd prefer distance learning. If ca...
- Right now, it depends on the numbers of new covid infectio...



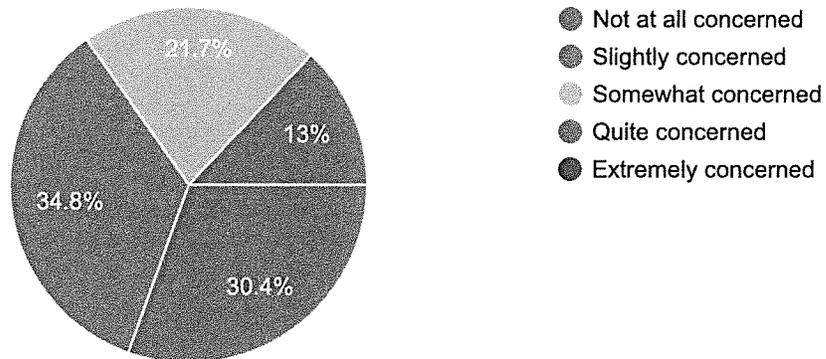
If in-person learning resumes in the fall, how comfortable are you returning to school?

23 responses



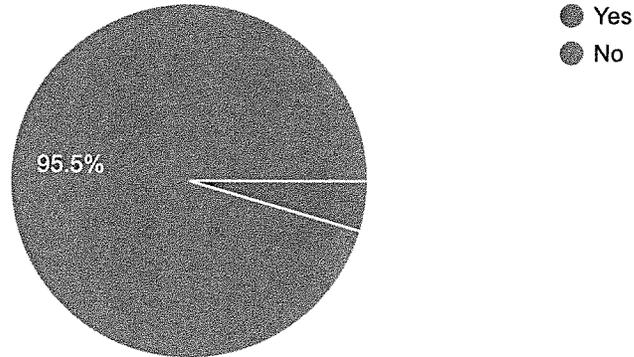
If in-person learning resumes in the fall, how concerned are you about your physical health?

23 responses



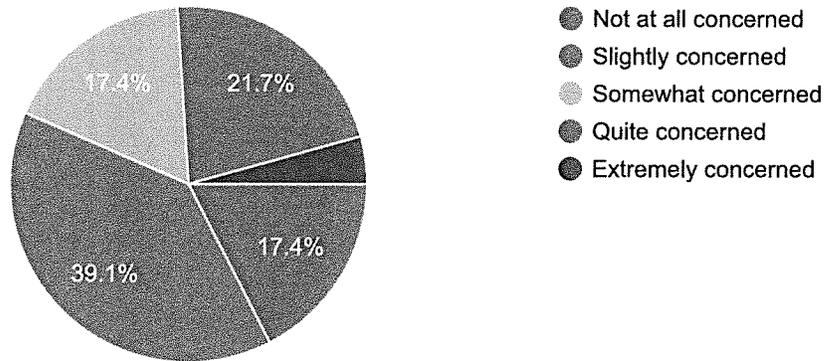
Are you at increased risk for severe illness if you were to contract COVID-19?

22 responses



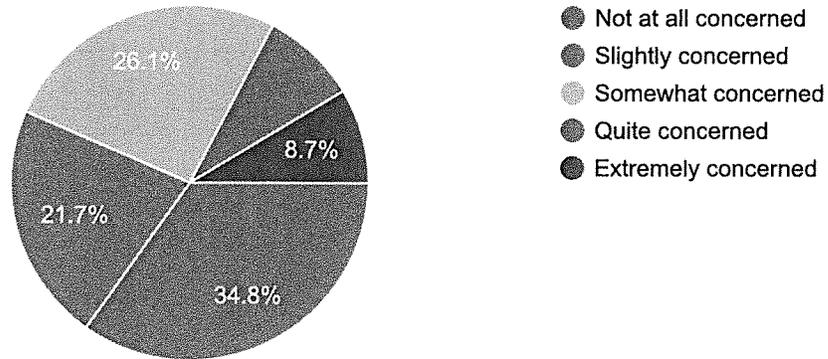
If in-person learning resumes in the fall, how concerned are you about the health of someone you take care of and/or someone in your household?

23 responses



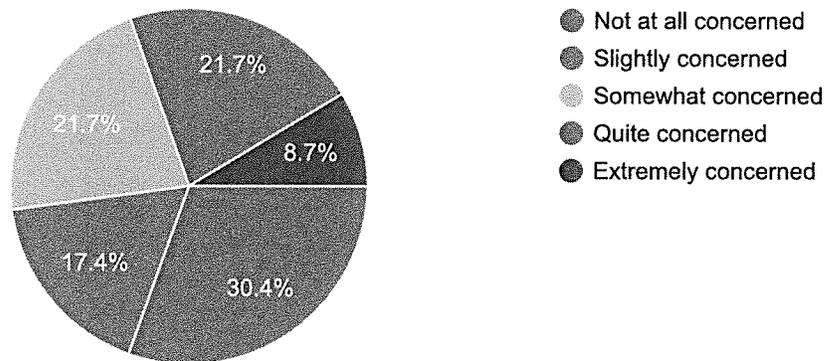
If in-person learning resumes in the fall, how concerned are you about accessing personal protective equipment for classrooms?

23 responses



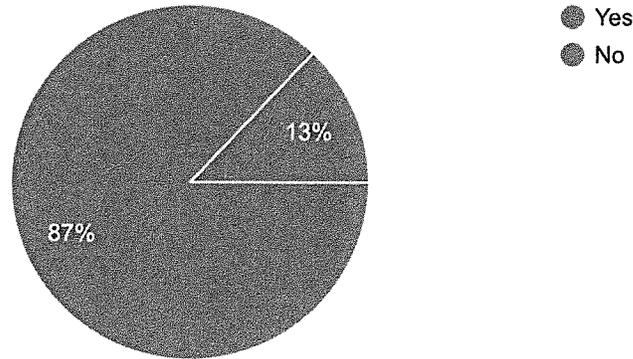
If in-person learning resumes in the fall, how concerned are you about accessing cleaning materials for classrooms?

23 responses



### Will you be comfortable wearing a mask or face shield while working?

23 responses



### If we have to return to a distance learning model what support will you need?

21 responses

Seriously.... I have ABSOLUTELY no idea! I have a slim idea of what third graders need to know!

Technology: ability to upload videos in a timely fashion. I would like time and collaboration with colleagues to plan and explore tech options and curriculum to create an educational year for my students

I have my own personal laptop that will allow me to access school/student information. If there is a school laptop available that would be best.

Same as my last survey.

Cleaning supplies in my room. Warm water For hand washing. Sanitizer. Wipes. Face masks for students. Water bottles washed daily by my aide.

A protocol for what distance learning looks like for each grade span, a "back to school" zoom meeting with my parents, Internet that can handle large google meet/zoom calls in my classroom (I couldn't conduct those calls from my room), PD

## Any other information you would like to share

16 responses

If we do distance learning... Is there a way to meet with students individually on campus?? Or in small groups??

Will there be child care options, or part time positions, if we do an A/B group scenario?

How are you going to hold teachers accountable for their teaching? And student learning?

If we go back traditional, what "social distancing" protocols will you require?

I want to be in my classroom and teach and interact with students. I also don't want to increase the risk of ANYONE getting COVID from being in my room or at school.

I like the hybrid model because we can practice distancing and that feels safer and more comfortable to me. I'm not as comfortable thinking about teaching all my students in my room at once.

I would like a united front and consistent expectations within grade level bands/school so families know what is required and that the classwork/login/meetings, etc are similar for all their students if we are in distance learning mode.

Also, I'm willing to be a independent study K-8 teacher to teach and check in with

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## Manzanita Elementary School



GR Do you support the district applying for the waiver that will allow TK-5 to return to in-person learning in an AM/PM cohort model?

Gary Rogers • about 1 month ago • Wednesday, Aug 26 at 9:04 AM • MES Staff

Butte County is now processing waivers again. The way the numbers are being calculated has changed and we are now under the 200 cases per 100,000. people. All required safety guidance from the state and local authorities will be followed.

Note: You can select one option. Your vote is anonymous.

- Yes, I support the district applying for the waiver, and I'm ready to to be back in my classroom with students. 11
- No, I do not support the district applying for the waiver, and do not feel comfortable being in class with large groups of students. 4
- Yes, I support the waiver but have concerns. 1

**Additional Feedback** Feedback is anonymous and only visible to the poll author, group owners, and ParentSquare admins at school

I am not teaching at these grades, so I am not sure if I have a dog in the fight, or a horse in the race, or whatever figure of speech is safe to say these days.

Additional Feedback...

# Distance Learning and School Reopening Survey

76 responses

Publish analytics

## Last Name

76 responses

Oakley

Sannar

Bole

Bell

Bowling

Kimberling

Ragland

Bulleri

Zamora



## First Name

76 responses

Ashley

Sarah and Brian

Jill and Ethan

Kari

Sabrina

Jayne

Jason

Christine

Guadalupe



### Email Address

76 responses

Justash84@yahoo.com

sarahbelle76@yahoo.com

Jraelaws@gmail.com

skimberling2@gmail.com

Cjoakley2004@hotmail.com

Nerissa0683@yahoo.com

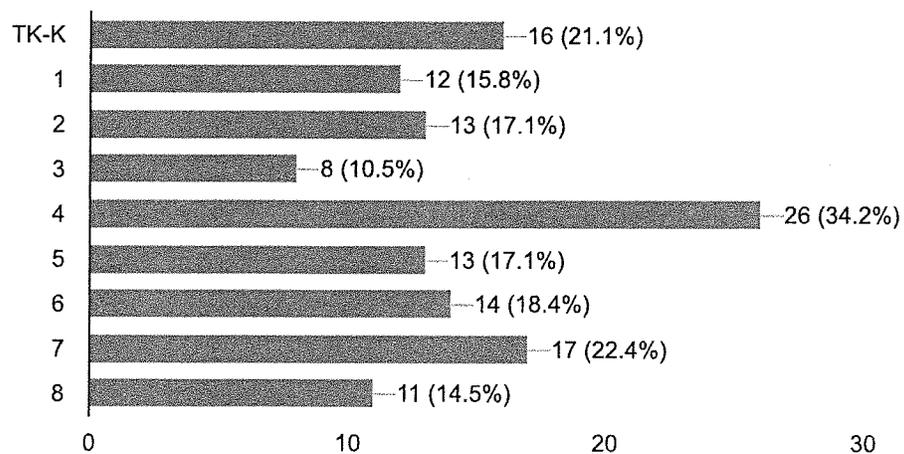
Cbulleri75@gmail.com

Izamora@ycusd.org

Chevyqueen101@aol.com

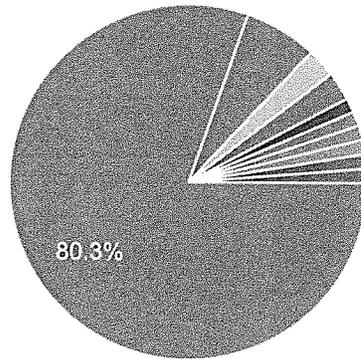
### What grade is your child(ren) in? Select all that apply.

76 responses



### Do you have access to reliable internet for your child(ren)?

76 responses

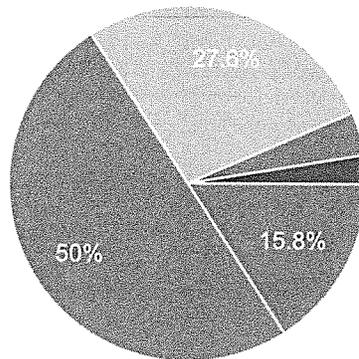


- Yes
- No
- Our internet provider is ATT a...
- Most of the time
- We do not always have it at h...
- We have satellite internet that...
- Only when i bring them to my...
- We have ATT which has been...

1/2 ▼

### In an average week, how often is your child(ren) engaged with their teacher and class?

76 responses

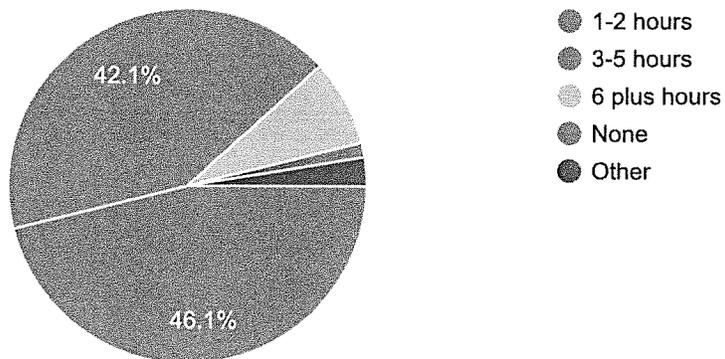


- Daily
- 2-3 times a week
- Once a week
- Never
- Other



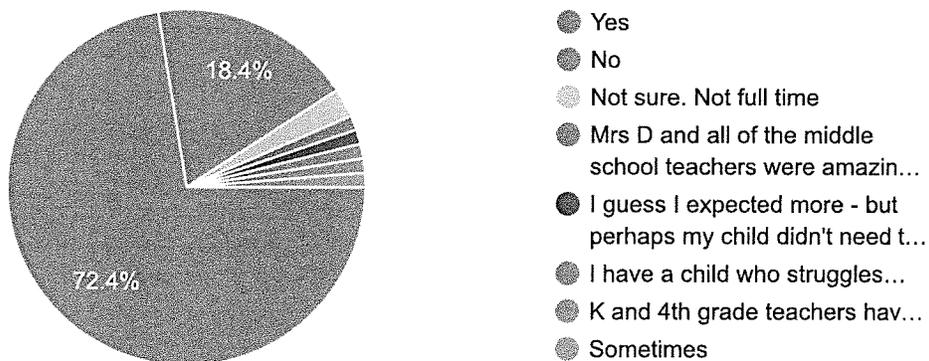
How many hours daily (Monday-Friday) does your child(ren) engage in classwork?

76 responses



Do you feel that you have adequate support to assist your child(ren) during distance learning?

76 responses



### What additional support is needed to support you child(ren) during distance learning?

76 responses

None

N/A

None

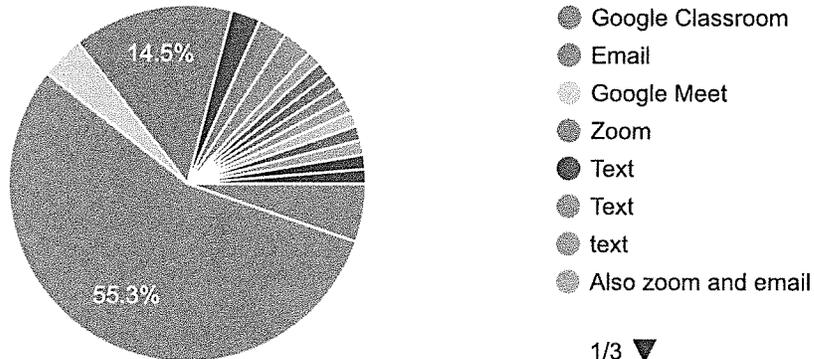
Each child's chrome book

Maybe more hands on activities.

Google meets should be held by Individual teachers per subject. It felt bombarding to go over assignments/questions/concerns all in one place bc the the topics were constantly switching without focus. For example, if classes were in person, students would not be raising their hands through math class asking questions on how to complete a science experiment, all the while the English teacher is answering the questions to what she "thinks" the other teacher would want, but is unsure. It would also be beneficial if teachers responded to student concerns via classroom/email with some more detail or concern instead of vague/generic/passive responses.

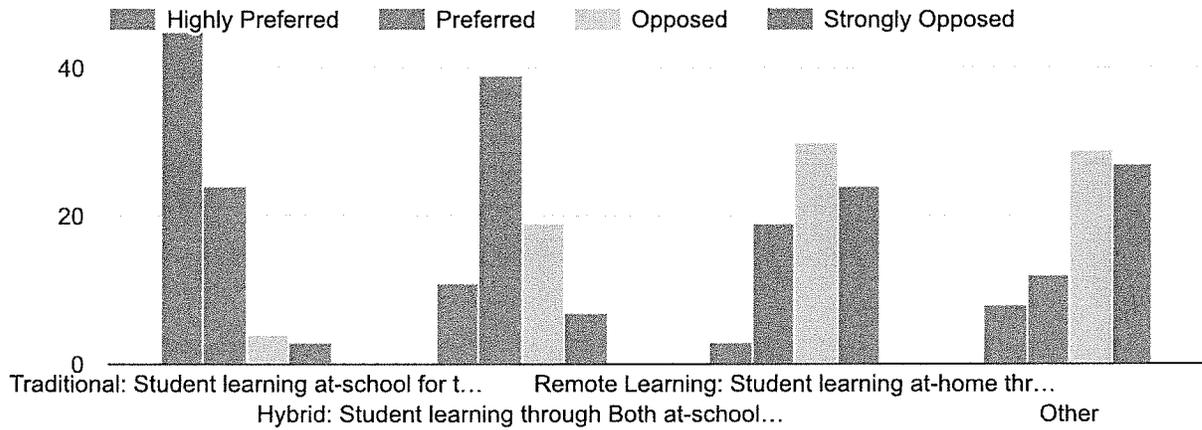
### What communication method is most effective for you to stay in touch with your child(ren)'s teacher(s)?

76 responses

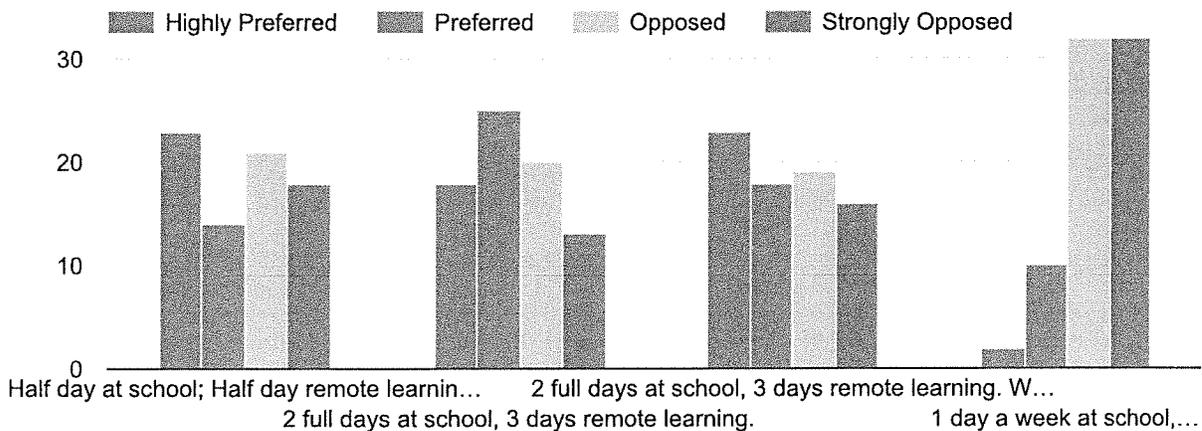


1/3 ▼

Due to the ongoing COVID-19 pandemic and subsequent shelter in place orders, Manzanita is exploring various educational options for Fall 2020. Please rate the options based on your preference.

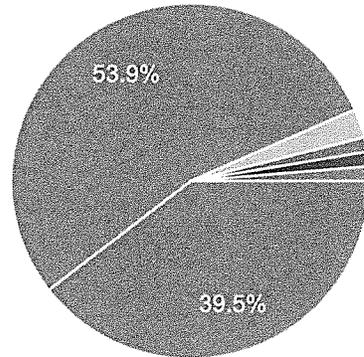


A hybrid schedule combines traditional at-school classroom learning and online remote learning from home. Please provide your preferences on the following options:



If we had a hybrid schedule, would you need child care for the time students are on "remote learning"?

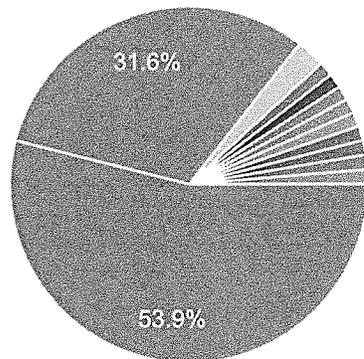
76 responses



- Yes
- No
- Yes, and transportation if the care is off campus if we do not have ASP
- Some. I work part time.
- Maybe. Mom is a teaching in LOUSD, so it depends what L...
- Potentially I would have to have help because of other obligati...

If the District needs to continue a virtual environment through December 2020, choose the statement that best describes your current mindset:

76 responses



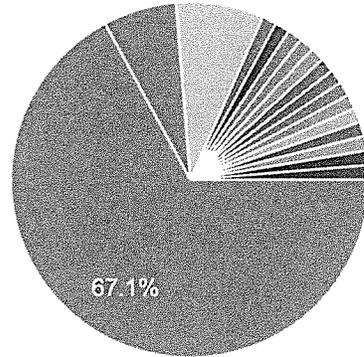
- I am ready and will continue t...
- I'm will need some additional...
- Will be willing to do it and hav...
- I think this is nonsense and I t...
- Again, I am not sure. If LOUS...
- I will get him in to tutoring
- Mixed feelings: I am concerne...
- I will have to homeschool and...

1/2 ▼



If the District fully opens in August in a physical environment, choose the statement that best describes your current mindset:

76 responses

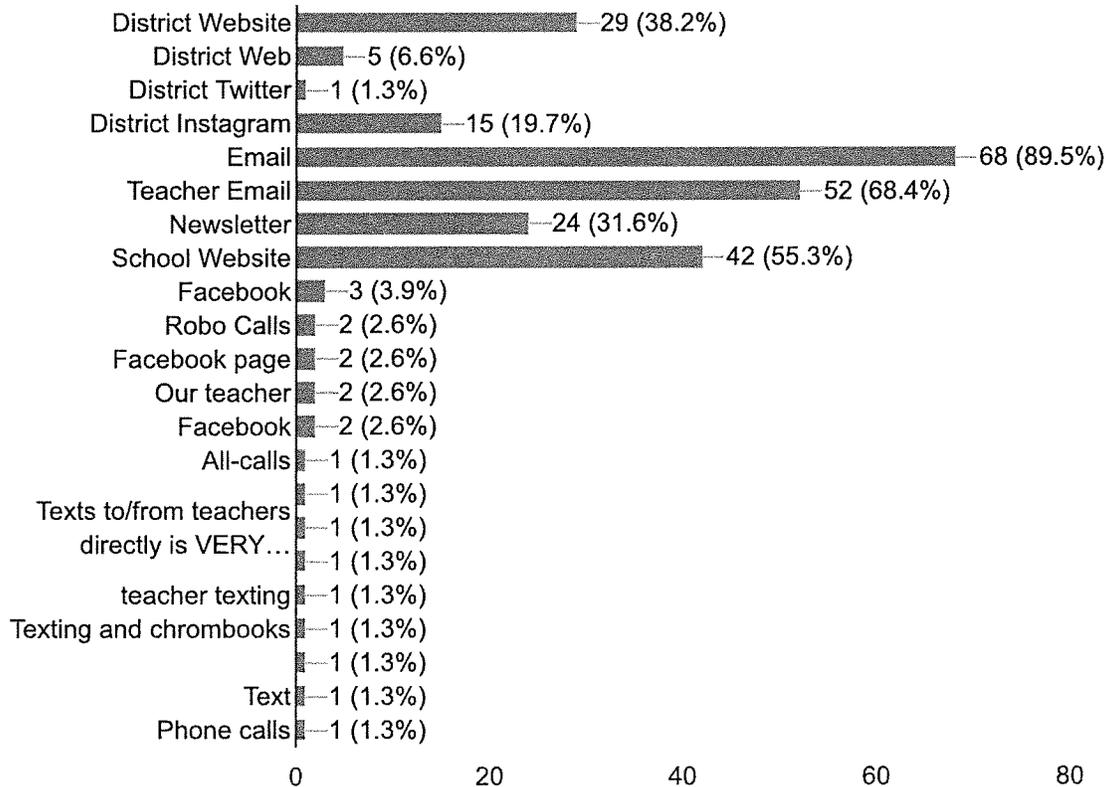


- I am ready and understand th...
- I am nervous due to my perso...
- I will consider changing to a V...
- I am fully ready, but do not wa...
- I would prefer for them to do v...
- My kids aren't going to wear...
- I am willing to sign a waiver s...
- I'm really on the fence with thi...

1/3 ▼

Communication is so important, especially during this time. Choose all the ways that you have accessed or have received information from the District: \*

76 responses



Do you have any additional suggestions for consideration as we work towards a reopening plan for the 2020-2021 school year?

39 responses

If we can't go back with no restrictions (masks, no play time, kids able to interact) I would prefer hybrid where when they are at school they are there for the whole day for 2/3 days a week. The smaller class size would also allow more individual attention

Error on the side of caution- the safety of everyone is of great importance to us.

In my opinion...things need to be normal....kids wearing masks and social distancing is unacceptable. It will stunt there ability to socialize and grow up in normal school environment. My son should not know what social distancing is ....he is 7 give me a break.

Not all kids are able to learn remotely. They require the classroom setting and teachers. Also many parents like myself are essential workers and school being closed presents another hardship of finding and paying for daycare. Maybe allow the ppl able to do distance learning continue to do it and allow others who can't to be in small class sizes for hands on learning

Just reopen! Children need their normal back!

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Google Forms

# 20-21 Manzanita Elementary Reopening Survey #2

98 responses

Publish analytics

## Parent (Guardian) Name

98 responses

HR Yost

Bianca Mondragon

Jason ragland

Crystal Folsom

Kathleen Turner

Jahm Ehrke

Maria Espino

Andrea Perkins

Jo Anne Engelmann



## Parent (Guardian) Email

98 responses

Yosthr@gmail.com

bmondragon07@yahoo.com

Nerissa0683@yahoo.com

crystalfolsom85@gmail.com

Kathy.turner@live.com

Jwehrke@sbcglobal.net

mariad444@gmail.com

andreaperkins2010@yahoo.com

Theengelmannclan@gmail.com



### Student Name(s) and Grade(s) for 20-21 School Year

98 responses

William Yost; 8th

Sebastian Saucedo

Alexander Ragland

Antonio Reyes 3rd grade

Ellie Turner 5th, Will Turner 1st

Trenton Ehrke 8 Chase Ehrke 6

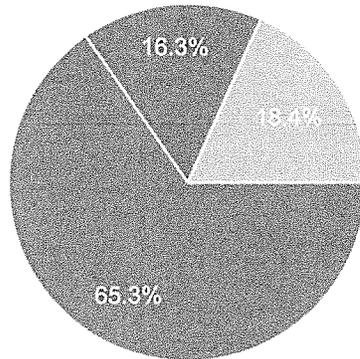
Rio and Ciel Espino

Addison Perkins 4th, Cooper Perkins 1st

Riley Engelmann

### Of the options listed above which option do you prefer for next year?

98 responses

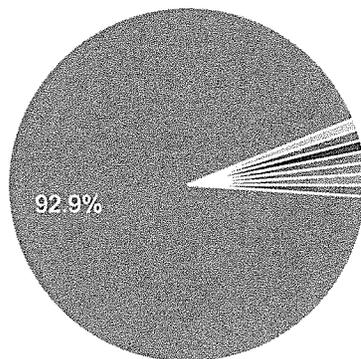


- Option #1 Traditional Learning (5 days a week)
- Option #2 Hybrid with A/B Groups (2-3 Days a week of in class and the remainder at home)
- Option #3 Distance Learning

Transportation

### Will you need the school to transport your child to school?

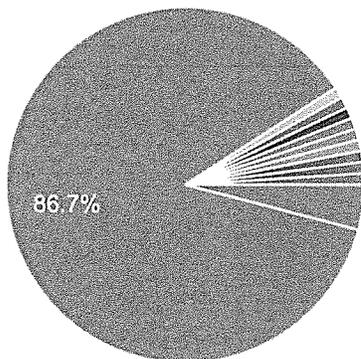
98 responses



- Yes
- No
- We would prefer the bus but can get our kids to school if n...
- Yes if it becomes required for them to attend.
- Some times yes
- Some days it is possible
- Choosing option 3 due to stud...
- We are transfers, so we do n...

### Will you need the school to transport your child home after school?

98 responses



- Yes
- No
- We would prefer the bus as o...
- Yes if it becomes required for...
- Only if there is no after school...
- Only if the days are half days...
- Some times yes
- Some days I would as I rely o...

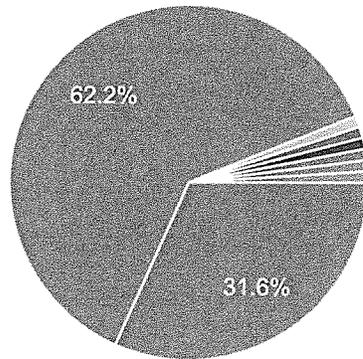
1/2 ▼

Hybrid Model Questions



If we have to do the hybrid option due to social distancing concerns, will you need childcare on the days your child is at home distance learning?

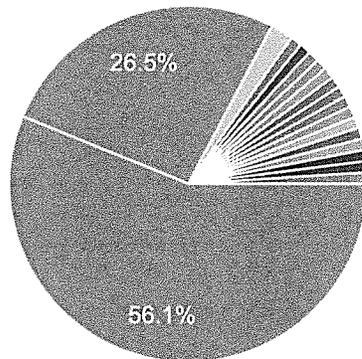
98 responses



- Yes
- No
- I would only need child care to have someone here a few da...
- Not sure. Maybe some days but not others
- Possibly
- Some. I work part time.
- 50% of the time I would
- He has an older brother that g...

On the days your child would be home distance learning would there be an adult or older sibling at home to help them?

98 responses



- Yes
- No
- No, but he is 13.
- Depends on schedule
- Sometimes
- Yes they will be home, but the...
- Father works from home som...
- Yes, until December 2020

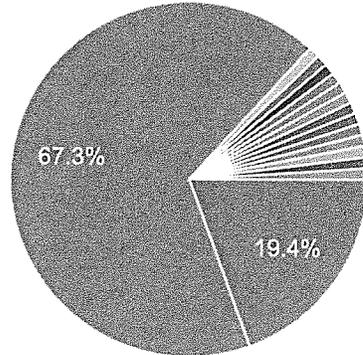
1/3 ▼

Additional Questions



If we come back using the traditional model would you prefer to have your child stay home and be offered an independent studies/home studies model provided by the school?

98 responses



- Yes
- No
- We would have to discuss thi...
- Unsure
- Traditional, no mask and no s...
- Possibly with regards to COVI...
- Hard to answer this now. All d...
- Antonio catches almost every...

1/2 ▼

Please list any questions or concerns you have regarding the reopening of school for next year.

51 responses

My son was looking forward to working on yearbook again. Would that be offered after school on Fridays?

None

Social distancing along with washing hands and using a mask should be good. The children learn better at school, and interact with peers.

Good luck with the kids wearing masks.

Regarding the social Distancing at school during school hours, I do not see that all the children would be able to properly follow the guidelines. I do not think that it is the right time to reopen the school. Cases are increasing and our family and friends all suffer when we lose a loved one.

My son ended up getting the flu twice last year and when he gets sick, our entire household gets sick as well. Kids play hug and sneeze all over each other. During the time of homework packet turn in and pick up, I witnessed several members of the school staff unmasked and not distanced from others.

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Google Forms



# 20-21 Manzanita Elementary School Reopening Survey #3

126 responses

Publish analytics

## Parent/Guardian (First and Last Name)

126 responses

Harinder Sohal

Jennifer Lewis

Claudia Barajas

Kelly Hill

Mindy Routon

Bethany Oakley

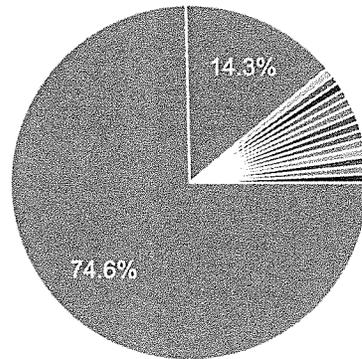
Charles Aldridge

Erica Sannar

Mandi McGilvray

Do you have a reliable internet connection that your student(s) will be able to use during online learning?

126 responses



- Yes
- No
- sometimes, but it's not consis...
- Internet is too slow not very r...
- Usually works but not always!
- Most of the time can be spotty
- Sometimes it's ok, sometimes...
- We have satellite internet. It's...

1/2 ▼

### AM/PM Hybrid Model

Please complete the following questions for each of your students as we will use this information to schedule your student(s) for the beginning of the school year. If you prefer to have your student stay on distance learning instead of returning to in-person hybrid learning please select that option. Keep in mind that students selecting to stay on distance learning will remain on distance learning for the entire trimester.



### Student #1 (Last Name, First Name and Grade)

126 responses

Arjun Sohal 5th Grade

Lewis Lewis

Barajas, Carlos 8th

Hill, Brooklyn Second Grade

Routon, William 7th

Oakley, Mason 5th grade

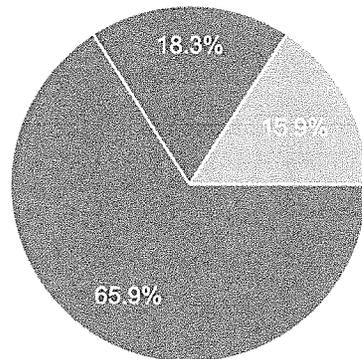
Aldridge Layla 2

Sannar talan

McGilvray, Arcee

### Student #1 - AM/PM Cohort Request

126 responses



- AM
- PM
- I would like my student to stay on distance learning

### Student #2 (Last Name, First Name, and Grade)

56 responses

Ria Sohal 8th Grade

Routon, John 5th

Oakley, Caleb 2nd grade

Sannar canon

Vida Austen

Clark, Whitney 5th grade

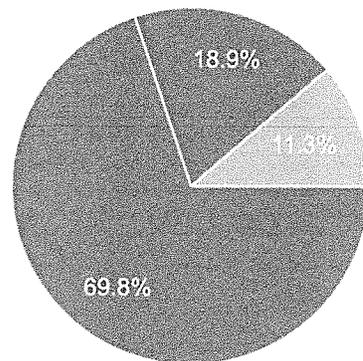
Emmick

Ehrke Chase 6

Gutierrez, Zuleyka kindergarten

### Student #2 - AM/PM Cohort Request

53 responses



- AM
- PM
- I would like my student to stay on distance learning

### Student #3 (Last Name, First Name, and Grade)

15 responses

Routon, Gretchen 4th

Sannar Brinkley

Haven Young K

Howell, Brantley, Kindergarten

Wilkins, Brooklyn K

Young Haven kindergarten

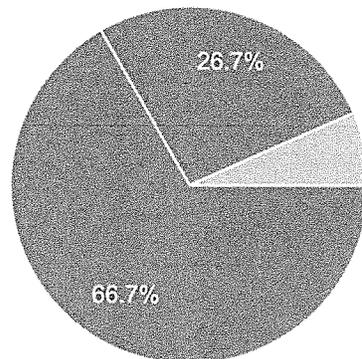
Taetum Warfield 6th

Tolman, Will 3rd - either time works for us

Adam walker

### Student #3 - AM/PM Cohort Request

15 responses



- AM
- PM
- I would like my student to stay on distance learning

### Student #4 (First Name, Last Name, and Grade)

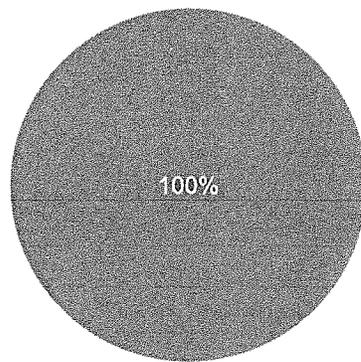
2 responses

Routon, Henry 2nd

Jesse hudson

### Student #4 - AM/PM Cohort Request

2 responses



- AM
- PM
- I would like my student to stay on distance learning

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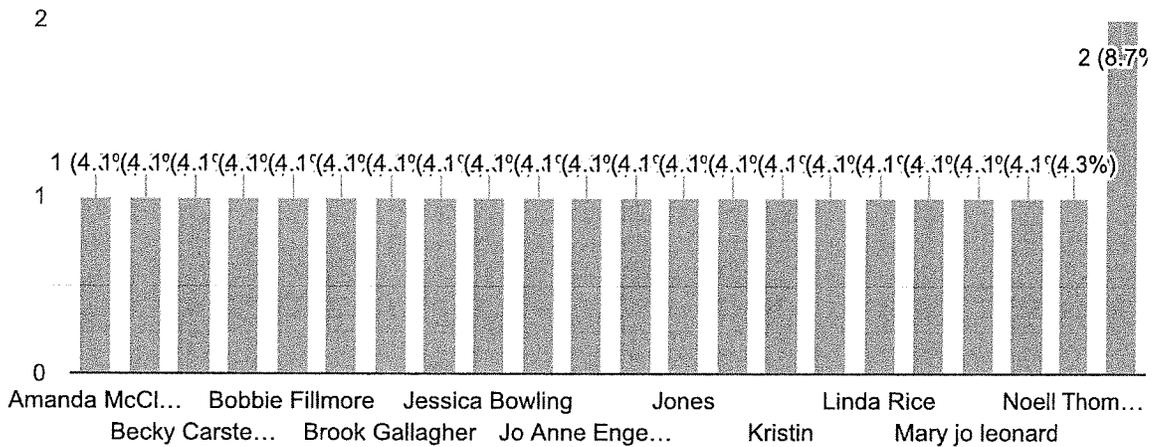
# Reopening Staff Survey

23 responses

Publish analytics

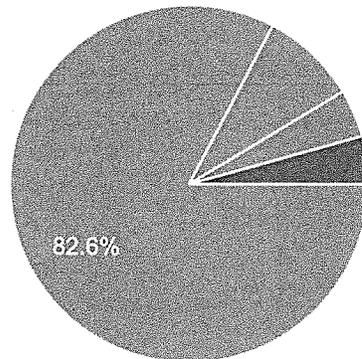
## Name

23 responses



## Which reopening option below do you prefer for next year?

23 responses



- Option #1 Traditional Learning (5 days a week)
- Option #2 Hybrid with A/B Groups (2-3 Days a week of in class and the remainder at ho...)
- Option #3 Distance Learning
- If cases continue to spike, I'd prefer distance learning. If ca...
- Right now, it depends on the numbers of new covid infectio...



### Manzanita Elementary School



**GR** I support Manzanita Elementary School applying for the waiver that will allow in-person instruction in grades TK-5 using an AM/PM cohort model , and my student(s) will attend school in person if the waiver is granted.

Gary Rogers • about 1 month ago • Wednesday, Aug 26 at 8:27 AM • **TK, Kindergarten, 1st Grade, 3rd Grade, 2nd Grade, 4th Grade, 5th Grade**

Butte County Public Health is once again accepting waivers for schools to open with in-person instruction. Long story short Butte County is now under the 200 cases per 100,000 people due to a change in the way they are counting cases. The district is required to consult with parents and other groups. We have done several surveys that showed a majority of parents want to return to in-person learning of some sort. Prior to applying for the survey, we would like to poll our parents one last time. With the waiver, we will be able to open grades K-5 with small cohorts of kids in an AM/PM Hybrid model following all safety protocols and guidance issued by the state and county. If the waiver is granted we would most likely try to start around Sept.21 depending on construction. Thank you for your input.

*Note: You can select one option. Your vote is anonymous.*

- Yes, I support applying for the waiver and my student(s) will attend in-person in an AM/PM cohort. 74
- No, I do not support applying for the waiver and my student(s) will stay on distance learning. 9
- Yes, I support the waiver but I'm undecided if my student(s) will attend in-person or stay on distance learning. 11

**Additional Feedback** *Feedback is anonymous and only visible to the poll author, and ParentSquare admins at school*

I have seen many parents saying very bluntly that their kids will not wear a mask in school. Additionally when dropping off documents to the school I see very few masks. I want my kid to go back to school and I want this all to be over, but I really am nervous to put my kid in such a vulnerable position in an environment where this very real risk is not taken seriously. In order to really consider going back, I need more information regarding safety measures.

Our children need interaction with peers.

I can ONLY DO THIS SCHEDULE if my child gets the AM time frame for in person learning. I am a single mother of 2 children. Needless this difficult and my job and the hours it requires and my other child being in middle school and not being in the group that may be able to return

Forcing my children to wear masks is unacceptable. They have the antibodies and have cleared the virus already and are no longer contagious or able to contract the virus again, and are thus safe to be around for their and others' health. Please allow in-person instruction WITHOUT the ridiculous and useless mask requirements. If masks are necessary we may opt to continue distance learning. Thanks for all you do!

I will send my child when it's recommended to go back



Manzanita Elementary School District

2020-2021

Reopening and Safety Plan

Board Approved  
August 12, 2020

### **Initial Planning**

Manzanita Elementary School District conducted several surveys of staff and parents during the course of the summer in relation to the reopening of school for the 20-21 school year. The first parent survey was sent out on May 29, 2020. The results showed that 90% of surveyed families wanted to return to in person learning for the 20-21 school year. A second parent survey was sent out June 30, 2020 and it revealed that 65% of parents wanted to return to in-person learning, and an additional 16% wanted a hybrid option of in-person and distance learning. The latest survey given to parents on August 26, 2020 to TK-5 parents showed that 90% of those who responded were in support of the waiver, and 78% would bring their student back to school. A staff survey was sent out July 6, 2020 and it showed that 82% of the staff wanted to return to an in-person model of instruction. An additional survey was given to staff Aug 26, 2020 and it showed that 75% of staff that responded were in support of the waiver and coming back to school with students. Several reopening meetings were held with staff as well during the summer and it was evident that a return to a traditional in person model was desired. Based on the majority of stakeholders wishing to return to school traditionally Manzanita began to form the 20-21 reopening plan. The reopening plan covers five major categories including instruction, wellness, technology, operations, and governance.

The three instructional model options include full distance learning, a hybrid AM/PM cohort model, and full in person learning. Although the desire was to return to a full day in person learning model it became evident that it would be a challenge to meet the physical distancing guidelines, therefore Manzanita decided to move to a hybrid AM/PM cohort model. This would provide daily in person instruction for all students in small manageable cohorts. This would allow isolation of the small cohorts if cases of COVID-19 occurred. The AM/PM cohorts would result in around 150 students on campus at any one time. Unfortunately, Butte County was placed on the state watch list and it resulted in Manzanita having to go to a full distance learning model for the start of the school year. However, Manzanita is interested in applying for the wavier for our K-5 students to attend in person using the AM/PM cohort model. This would result in around 100 students being on campus during each cohort. We feel that we will be able to provide a safe and quality learning environment for our students if we are able to get the wavier.

The 20-21 reopening plan will not only serve as a guide for the instructional model we will use for the year, but it will provide our safety and operations protocols for the school year. The reopening plan was created using the most recent guidance from Butte County Public Health, California Department of Public Health Guidance, and the California Department of Education Stronger Together Guidebook.

Focus on 5 major categories in order to re-open Manzanita for the 20-21 school year.

1. Instruction
  - Student engagement and learning model options
2. Wellness
  - Social emotional learning, safety, health and hygiene
3. Technology
  - Device access and usage: student and teacher support
4. Facilities
  - Cleaning, disinfection, and other safety protocols
5. Governance
  - Communication, coordination

## **1. Instruction: Student Engagement and Learning Model Options**

### **Stage 1**

#### Full Distance Learning

- Teachers and students will meet in the virtual setting following a daily learning schedule.
- All learning is done from home 5 days per week.
- Online Daily Learning Schedule:
  - Combination of synchronous instruction (live with teacher) and asynchronous instruction (independent work) based on the required minutes per day by grade level:
    - Kindergarten – 180 Minutes
    - 1-3 – 230 Minutes
    - 4-8 – 240 Minutes
  - A set daily schedule that includes synchronous and asynchronous learning times will be provided that will offer consistency for students and parents.
- Required daily attendance and participation online with daily teacher interactions.
- Access to rigorous district approved curriculum and assessments.
- All students will use an online learning platform to help organize their learning.
  - K-3 – Seesaw
  - 4-8 – Google Classroom
- Access to nutrition through Seamless Summer Program partnership at Gridley Unified.
- If guidance allows small cohorts or one on one support for struggling students, students on IEPs, or English Learners will be held on campus.

### **Stage 2**

#### Hybrid AM/PM Cohort Model or TK-5 Waiver

- Classes will be divided into AM/PM Cohorts.
- Learning is done at school half of the day and the other half is through distance learning.
- Reduced class sizes to accommodate social distancing guidelines.
- Required daily attendance and participation online with daily teacher interactions.
- Access to rigorous district approved curriculum and assessments.
- A distance learning model will be an option for parents who are not comfortable with their child returning to in person learning.

### **Stage 3**

#### Full In-Person Learning following state and local guidance.

- A distance learning model will be an option for parents who are not comfortable with their child returning to in person learning.

## **2. Wellness: Social Emotional Learning, Safety, Health, and Hygiene**

### **Physical, Social, Mental, and Emotionally Safe Environment**

- Symptom checks
  - Students and staff will be encouraged to self-monitor before coming to school.
  - Daily wellness checks will include temperatures for staff and students during stage 2 and 3 if required by local and state guidance.

- Each staff member will have a no touch thermometer to check themselves and their class daily. Any student having a fever or symptoms flu or COVID-19 will be isolated in the nurses office and if a staff member has a fever they will be sent home. We will then follow the BCPH protocols (See Attached).
- Students and staff are encouraged to stay home if they have symptoms or a fever.
- Butte County Public health guidelines and protocols for exclusion and isolation will be followed for students/staff with COVID-19 symptoms.
- Hand washing stations and 60% ethyl fragrance free alcohol-based hand sanitizers will be available for students and staff in all classrooms and common areas. Students and staff will be taught proper procedures for handwashing and will be encouraged to wash hands frequently throughout the day.
- Education by the District Nurse and online training of healthy hygiene habits including hand washing, importance of not touching eyes and nose, etc. for staff and students. Information will also be sent home or shared with parents.
- Preventative measure signage will be posted in high-traffic areas that will help educate students and staff and serve as reminders of ways to prevent the spread of COVID-19.
- Ensure Physical/Social Distancing:
  - If Stage 2 or TK-5 waiver is approved the use of small no more than 15 students per AM/PM cohort will be utilized. Student cohorts remain together during class, recess, and lunch times if applicable. Cohorts will stay with the same teacher and instructional aide as needed.
  - Maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Separation of students through other means if practicable, such as, six feet between desks, where practicable, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact.
  - While riding the bus students will be spaced out to maximize distance between each other by all means possible. If feasible routes will be adjusted to provide for further physical distancing.
  - Contact at school between students, staff, families and the community at the beginning and end of the school day will be minimized.
  - Cohorts will have staggered arrival and drop off-times as well as locations as feasible.
  - Designated routes for entry and exit, using as many entrances as feasible will be utilized. Including path of travel markers so to limit congestion and people gathering.
  - Nonessential visitors, volunteers, and activities will be limited
  - Physical/social distancing markers will be placed to help remind individuals to stay apart.
  - The sharing of electronic devices, toys, books, art supplies, etc will be discouraged.
  - Marked boundaries within classrooms, common areas, outdoor spaces, and places where people are more likely to gather to help be aware of the distancing requirements.
  - Utilize restroom stalls and sinks in a manner that allows for physical distancing.
- Personal Protective Equipment (PPE) for students and staff
  - PPE including face coverings such as masks or face shields, gloves, and any other items will be provided by the district for all staff and students when needed.

- All staff will be required to wear face coverings in accordance with CDPH Guidelines.
    - District nurse and health clerk will have access to N95 masks
  - Students will be required to wear face coverings based on the CDPH Guidelines. If a student refuses to wear a mask they will be offered distance learning instead.
    - K-2 – encouraged but not required.
    - 3-8 – required.
- Student and Staff Mental Health
  - 2<sup>nd</sup> Step Social Emotional Learning (SEL) curriculum
  - Positive Behavior Intervention and Supports (PBIS)
  - Access to county mental health resources as needed.
- Recess
  - Grade level cohort recess times will be staggered with no mixing of cohorts.
  - Activities that have physical contact and require the sharing of equipment between students will be discouraged.
  - All students will wash hands before returning to class.

#### **Symptoms During the School Day**

- If staff or students exhibit any COVID-19 symptoms while at school, the student will be isolated and the Health Department/BCOE Flowchart will be used as a guide to indicate the procedures to follow.

#### **Plan for Students and Staff at Greater Risk**

- Students and staff who are at a higher risk for severe illness or who cannot safely distance will be protected and supported by having options such as telework, virtual learning, or independent study.

#### **Testing**

- We will encourage all staff to be tested every two months by their primary care provider or at approved sites (Optum Serve, Immediate Care, or CVS) as testing capacity permits and as is practicable using only FDA-approved PCR test methods and not "antigen" or "antibody" methods, in accordance with CDPH guidelines for testing symptomatic vs asymptomatic individuals.
- 50% of staff will be tested in the even numbered months and 50% in the odd numbered months.
- Any student or staff person with Influenza-like or COVID-19-like symptoms that have not been explained by another condition as diagnosed by a medical professional needs to be tested for COVID-19 with an FDA EAU-authorized test, according to the most up to date guidance from CDC and CDPH.
- School staff will be tested by collecting specimens on site if available and practicable, or they may choose to go to their primary health care provider, or local community testing site. Available testing sites in Butte County can be found at <https://www.buttecounty.net/Portals/21/COVID-19/COVIDTestingLocations.pdf?ver=2020-06-26-092239-917>.

#### **Identification and Tracing Contacts**

- Manzanita will keep detailed records of attendance within cohorts for staff and students.

- Manzanita will utilize the shared protocol developed with BCOE and BCPH to identify and trace possible cases.
- The district secretary or superintendent in collaboration with the school nurse will communicate with BCPH in regards to positive or suspected COVID-19 cases.
- Gary Rogers will serve as the main contact with BCPH.

#### **Food Service**

- Lunch times will be staggered to minimize contact between cohorts or classes
  - AM Cohort will eat breakfast in the classroom and take lunch home.
  - PM Cohort will eat lunch in the classroom and take breakfast home for the next day.
- If needed depending on the stage and if the cafeteria is used space between students will be maximized and if not possible, barriers will be placed in between students.
- Meals may be provided outdoors when feasible and weather permits.
- Additional cleaning will take place in between cohorts
- Meals will be prepared and served in a way to limit person to person contact and the sharing of any items.

#### **PE, School Sports and Extracurricular Activities**

- If possible, physical education minutes will be filled during the regular school day, however if not feasible a list of activities will be sent home and students will complete a PE log.
- Physical education will be limited to activities that promote physical distancing. Use of shared equipment will be kept to a minimum to encourage social distancing.
- After school sports and other extracurricular activities will be postponed until guidance allows

**No Large Gatherings:** All large gatherings such as assemblies, rallies, field trips, extracurricular activities will be suspended until guidance allows.

#### **Triggers for Switching to Distance Learning**

In the event of a possible partial or total school closure Manzanita will utilize the flow chart created in collaboration with BCOE and the Butte County Public Health Dept on the acceptable path toward school closure. When a student, teacher, or staff member tests positive for COVID-19 and may have exposed others at the school, the guidance included in the Flowchart will be implemented. This guidance includes directions for school closure, home isolation, continued nutrition, and other school services. Manzanita will communicate to all affected parties, i.e. staff, parents, guardians, etc., the documenting, reporting, tracking, and tracing of infections. This effort will be coordinated by BCOE and the Health Department. Infected staff members and students will be advised to not return to school until they have met Health Department criteria to discontinue home isolation. State guidance will be followed in relation to positive cases and the need to return to a full distance learning model, which would include a 5% positive rate of students and staff for a return to distance learning.

### **3. Technology: Device Access and Usage: Students and Teacher Support**

#### **Internet and Device Access for Students**

- The district will provide mobile hotspots for students who have limited or no connectivity to Wi-Fi to the best of its ability.

- If needed and allowed the district will setup isolated workstations in a large room for students to come to the school in small cohorts to access the internet.
- All students will be issued their own Chromebook and materials needed to be successful with distance learning.

#### **Student/Staff Support**

- Students have direct access to their teachers on a daily basis.
- An online resource bank will be provided for students and parents.
- All students will use an online educational platform with K-3 using Seesaw and 4-8 using Google Classroom.
- Teachers will train students in the use of commonly used apps and technology.

#### **4. Facilities: Cleaning, disinfection, and other safety protocols.**

- Frequently touched surfaces at school and on the school bus will be cleaned at least daily and, as practicable will be cleaned and disinfected frequently throughout the day by trained custodial staff or other staff.
- Cleaning products will be approved for use against COVID-19.
- A schedule of cleaning times will be created with collaboration between the custodial staff and teachers so that items used frequently by students can be cleaned throughout the day.
- Teachers will be trained on proper cleaning procedures and will clean in-between cohorts as needed.
- The school bus will be thoroughly cleaned and disinfected daily and after transporting any individual who is exhibiting symptoms of COVID-19. Drivers will be provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day.
- HVAC systems will be checked regularly, and filters will be replaced as needed. HVACs will be set to the best possible setting to improve air quality.
- On-going training for staff will be provided on recommended guidelines.
- The district will provide PPE to all staff as needed.

#### **5. Governance: Communication, coordination**

##### **Communication**

- The district will communicate with parents, students, and staff utilizing a variety of methods including email, social media, and Aeries Communication which will include text, phone and email. It is important that parents update their contact information with correct phone numbers and emails.
- The district will reach out to parents and students who are not engaging in the academic process to offer support in any way possible.
- If notified by Butte County Public Health of a possible positive case of COVID-19 Manzanita will follow the protocols developed by BCOE and the BCPH. All impacted parties will be contacted keeping in mind privacy laws.
- The reopening plan will be shared on the school website.

##### **Coordination**

- The district will continue to collaborate with all stakeholders and seek input at several times throughout the school year regarding the reopening of the school, the school site plan, learning continuity plan, and any other issues that may arise.
- Staff will be trained regarding the contents of the reopening plan prior to school starting.
- A flyer will be sent to families highlighting the important details of this plan.



## Guidance for Schools Regarding COVID-19 Infection and Exposure

The purpose of the guidance is to help schools determine next steps when being notified that a person has been diagnosed with COVID-19 or has been exposed to a person diagnosed with COVID-19. This guidance is not intended to replace medical evaluation or any other recommendations by the [U.S. Centers for Disease Control and Prevention \(CDC\)](https://www.cdc.gov/) or the [California Department of Public Health \(CDPH\)](https://www.cdph.ca/).

All information is subject to change.

### BACKGROUND

Coronavirus Disease 2019 (COVID-19) is an infection caused by a virus that can spread from person to person through respiratory droplets when a person coughs or sneezes. While it is primarily spread by coming into close contact (about 6 feet) of a person who is infected with COVID-19, it may also be spread by touching a surface with the virus on it and then touching your mouth, nose, or eyes.

There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19. This includes staying home as much as possible, avoiding close contact with others, cleaning and disinfecting frequently touched surface, and washing your hands with soap and water or using an alcohol-based hand sanitizer.

Anyone who is ill should stay home. Symptoms may appear 2-14 days after exposure to the virus. Symptoms of COVID-19 include, but are not limited to:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Everyone is at risk of getting COVID-19, but some people are at higher risk for more severe illness, including hospitalization and death. Persons who are at higher risk include those who are over 65 years of age and people with [serious underlying medical conditions](#), particularly if not well controlled. More details regarding people who may be at higher risk can be found online at <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>.

# When a Student/Employee Tests Positive for COVID-19

In most cases, the Infected Student/Employee will notify the employer of a positive test result. If so, notify Butte County Public Health, 530.552.3050.

In some cases, Butte County Public Health (BCPH) will be the first to notify a School that a student/employee tested positive.

If the Infected Student/Employee is at home, instruct to stay home.  
If Infected Employee is at school, send home immediately.  
If Infected Student is at school, mask and isolate until parent/guardian arrives.

BCPH will determine whether the Infected Student/Employee had prolonged direct contact (within 6 feet for more than 15 minutes) with other students/employees during the two days before symptoms first started or since the case tested positive.

BCPH and school will assess full or partial closure of the school based on employee/student close contact during infectious period and physical presence on campus.

In conjunction with BCPH, the school will identify students and employees who may have had close contact with the Infected Student/Employee and the last date of exposure.

School performs assessment of facility and arranges for thorough cleaning and disinfecting of areas where the Infected Student/Employee was present while infectious. (BCPH may provide

BCPH will work with the school to notify all close contacts of Infected Employee.

School may allow Infected Student/Employee to learn/work remotely if they are well enough and are able to do so from home.

Infected Students/Employees should not return to work until meeting criteria (see page 3 Returning to Work). BCPH will determine when the Infected Student/Employee is released from isolation.

Written documentation of release from isolation can be provided by BCPH.



Based on the CDC's [Cleaning and Disinfecting](#), and [Discontinuation of Home Isolation](#)  
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/return-to-work.html>

## Legend

School

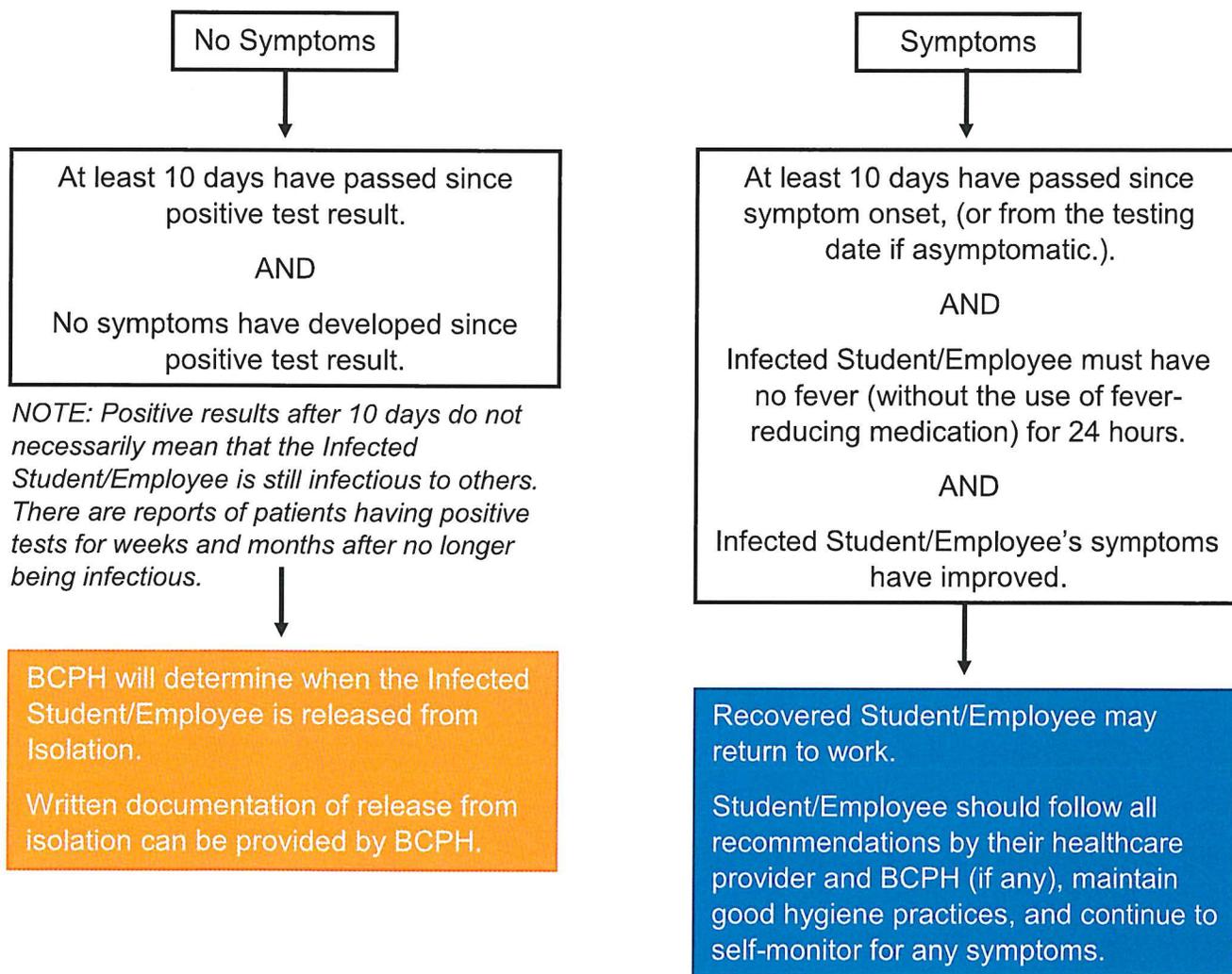
BCPH

Collaboration

# Returning to School after Testing Positive for COVID-19

Infected Students/Employees who have been diagnosed with COVID-19 may not return to work until they meet the CDC criteria for discontinuation of isolation. Butte County Public Health (BCPH) will utilize the following Symptom/Time based strategy.

BCPH determines if the patient had symptoms consistent with a COVID-19 infection regardless if it is before or after testing.



Based on the CDC's [Cleaning and Disinfecting](#), and [Discontinuation of Home Isolation](#)  
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/return-to-work.html>

## Legend

School

BCPH

Individual

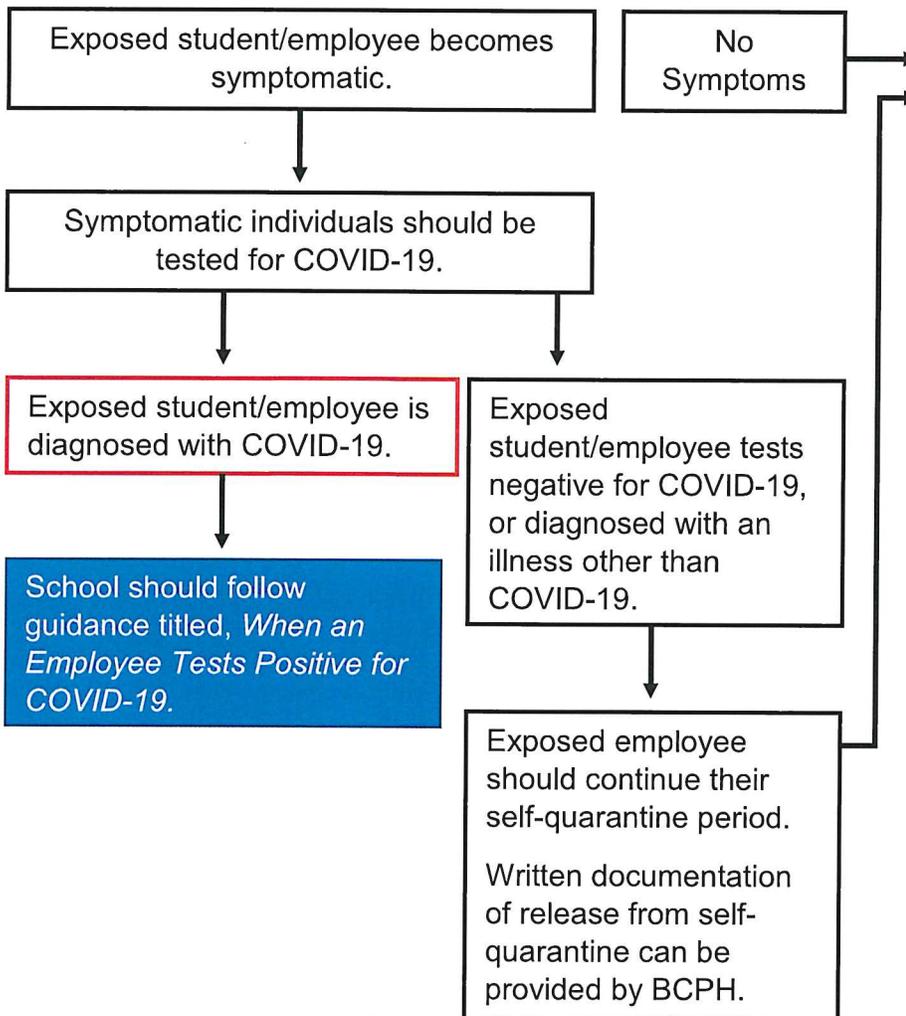
# Close Contacts to a Lab-confirmed COVID-19 Case

Butte County Public Health will provide follow up to close contacts. Close contact is defined as being within 6 feet of a person during their infectious period for 15 minutes or longer. This can occur 2 days before symptoms appear or the positive test is collected, and during the first 10 days from symptom onset or the positive COVID-19 test.

BCPH will monitor Student/Employee for symptoms during their quarantine period. It is recommended that all those in quarantine get tested for COVID-19 on day 3 to 5 and day 14 of their quarantine period.

Allow exposed student/employee to learn/work remotely during self-quarantine if able to from home.

Allow exposed student/employee to return to school 14 days after their last exposure to the person who tested positive as long as they remain asymptomatic.

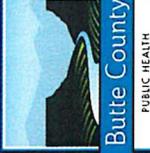


Based on the CDC's [Public Health Recommendations for Community-Related Exposure](https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html), <https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html>

## Legend

- School
- BCPH
- Individual

# COVID-19 EXPOSURE: WHAT SHOULD I DO?



What should I do if I have been in close contact with someone....

## Close Contact Examples

- Within 6 feet of a person with confirmed COVID-19 for 15 minutes or more.
- Direct physical contact, such as hugging or kissing.
- Contact with respiratory secretions, such as cough or sneeze close to you.

Who tested positive for COVID-19?

Who is being tested for COVID-19?

Who might have been exposed to someone with COVID-19....

and, DOES have symptoms?

and, DOES NOT have symptoms?

Who has been in close contact with someone ELSE who might have been exposed.

Self-Quarantine AND Self-Monitor

Self-Monitor AND Maintain Physical Distance

Maintain Physical Distance

## HOW DO I...

### Self-Quarantine?

- Stay at home for 14 days from last day of exposure.
- Avoid contact with others.
- Don't share household items.

### Self-Monitor?

- Be alert for symptoms of COVID-19 especially a dry cough or shortness of breath.
- Take your temperature every morning and night and write it down, along with other symptoms.
- Call your doctor if you have trouble breathing or a fever of 100.4°F/38°C or higher.

### Physical Distance?

- Stay home as much as possible.
- Stay at least 6 feet away from people.
- Do not hug or shake hands.
- Avoid groups of people.
- Wear a face covering in public and when 6 feet of distance is not possible.

### Getting Tested

- No cost tests at the fairgrounds in Chico.
- Make an appointment at <https://lhi.care/covidtesting> or call: 888-634-1123
- Visit [buttecounty.net/ph](https://buttecounty.net/ph) to see other testing options.

# Butte County Public Health Protocols on the Onset of Symptoms, Potential Exposure to and/or Close Contact with an Individual Testing Positive for COVID-19 in a School Classroom/Cohort Setting

1

## Scenario

A student or staff member either exhibits COVID-19 **symptoms**, answers yes to a health screening question or has a temp of 100.4 or above.

## Action

- Student or Staff: Sent home
- Contact Healthcare provider/Public Health for testing
- **Cohort OPEN**

## Communication

**No action needed**

2

## Scenario

A family member or someone in **close contact** with a student or staff member test positive for COVID-19.

## Action

- Student or Staff: Report information to administrator, sent home, quarantine
- Contact Healthcare provider/Public Health for testing
- **Cohort OPEN**

## Communication

**To:** Student Families and Staff

**Template Letter:**  
**Household Member or contact w/C19+**

3

## Scenario

A student or staff member tests positive for COVID-19.

## Action

- Student or Staff: Report information to administrator, sent home, quarantine
- Families of Students and Staff: quarantine and contact
- Healthcare provider/Public Health for testing
- **Cohort CLOSED for 14 days from last exposure**

## Communication

**To:** Student Families and Staff  
- Phone call and  
- Template Letter:

**Confirmed C19+ in Cohort**

4

## Scenario

A student or staff member tests negative for COVID-19 after any of the reasons in scenarios 1 or 2

## Action

- Student or Staff: May return to cohort 3 days after symptoms resolve, however must continue isolation if in contact with C19+ family member
- **Cohort OPEN**

## Communication

**To:** Student Families and Staff

**Template Letter:**  
**Household Member or contact w/C19+**