



Public Health Department

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Health Alert

To: Healthcare Providers
From: Robert Bernstein, M.D. (signed original on file)
Date: December 23, 2020
Re: COVID-19 Reporting

In accordance with [Title 17, California Code of Regulations](#) (CCR), **all COVID-19 testing results must be reported to Butte County Public Health (BCPH) within eight hours**. Failure to report is a misdemeanor (Health and Safety Code § 120295) and is a citable offense under the Medical Board of California's Citation and Fine Program (Title 16, CCR, § 1364).COVID-19.

Reporting to the Local Health Authority

- It shall be the duty of every health care provider, knowing or in attendance on a case or suspected cases of COVID-19, to report to the local health officer for the jurisdiction where the patient resides.
- The administrator of each health facility, clinic, or other setting where more than one health care provider may know of a case, a suspected case or an outbreak of COVID-19 cases shall establish and be responsible for administrative procedures to assure that reports are made to the local health officer.¹
- "Health care provider" means a physician and surgeon, a nurse practitioner, a physician assistant, a registered nurse, a midwife, a school nurse, an infection control practitioner, a medical examiner, a coroner or a dentist.

Entities performing SARS-CoV-2 testing, including either/or/both PCR and antigen tests, are required to report all test results (positive or negative) to Butte County Public Health (BCPH). Reports can be made in one of three ways:

- Complete a [Confidential Morbidly Report](#) and submit via fax to 538-5387;
- Sign up for electronic reporting via the California Reporting Exchange (CalREDIE) by completing the [CalREDIE Provider Portal User Account Authorization Form](#) and return to llewis@buttecounty.net. ; and
- **The newest option created specifically for reporting COVID-19 is the [CalREDIE Manual Lab Reporting Module](#) (MLRM).**

BCPH encourages providers to report results directly to CalREDIE, which streamlines the reporting process and thus expedites COVID-19 case investigation and contact tracing.

Please remember all reports and lab submittal forms must include basic demographic information; name, date of birth, address, phone number, current gender identity, sex assigned at birth, sexual orientation, race and ethnicity.

¹ See [Managing Investigations During an Outbreak | CDC](#)):

Resources

- CDPH Guidance on the Use of Antigen Tests for Diagnoses of Acute COVID-19 <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/CDPH-Guidance-on-the-Use-of-Antigen-Tests-for-Diagnosis-of-Acute-COVID-19.aspx>
- Butte County Public Health Department COVID Resources: <http://www.buttecounty.net/ph/COVID19>
- Butte County Public Health Department Reporting: <http://www.buttecounty.net/ph/Programs/Communicable-Disease/OtherDiseases/Report>

For further information regarding reporting requirements, please contact the BCPH Communicable Disease Program at (530) 552-3929.

Categories of urgency levels:

Health Alert: conveys the highest level of importance; warrants immediate action or attention

Health Advisory: provides important information for a specific incident or situation; may not require immediate action

Health Update: provides updated information regarding an incident or situation; unlikely to require immediate action