



Butte County Department of Development Services

PERMIT CENTER

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FORM NO

PLG-09

BUTTE COUNTY CAMPING REQUIREMENTS **([BCC §24-75 ET SEQ.](#))**

Short-Term Camping (Max. Length of Time – 14 days in a 30 day period)

Camping allowed with a recreational vehicle, travel trailer, or tent (maximum of 2 vehicle or tents). No permits are required. All sewage must be self-contained and removed from the property to an approved dump station after 14 days.

Long-Term Camping (Max. Length of Time – 6 months in a 1 year period)

Camping allowed only within a recreational vehicle or travel trailer (current DMV registration required). The recreational vehicle or travel trailer must be connected to a permitted septic system, and must have a permitted potable water source on the property. A safe and reliable power supply is required in the form of a PG&E connection, solar power, generator and/or batteries.

Administrative Permits Required

Long-term camping for more than the 14 days, and no longer than 180 days annually, requires an Administrative 'Camping' Permit through the Butte County Development Services Department. Camp sites must be located on legally-created parcels in the Rural Zones of Butte County, which include properties located in the *Agriculture (AG)*, *Timber Mountain (TM)*, *Timber Production Zone (TPZ)*, *Resource Conservation (RC)*, *Rural Residential (RR)* and *Foothill Residential (FR)* zoning districts.

APPLICATION SUBMITTAL REQUIREMENTS

The following information is required for a complete application. The applicant should discuss the application submittal requirements with Planning Division staff prior to submittal. Additional information may be required in order to clarify, correct or supplement the information below. Please contact the Planning Division of the Department of Development Services if you have any questions about these requirements.

- Environmental Health Pre-Authorization Clearance.** Complete a Pre-Application Review with the Environmental Health Division and provide evidence of meeting their requirements for sewage disposal and water supply in one of the following ways:
 - A pre-application completion letter from Environmental Health;
 - A Willing and Able to Serve Letter from the appropriate utility district;
 - A completed cooperative agreement for annexation into a utility district.
- Camping Administrative Permit Application (PLA-1).** Completed and signed.
- Agent Authorization Form (DPL-2).** If the application is signed by an agent for the property owner of record, or by an applicant other than the property owner of record, an agent authorization form must be submitted along with the application.
- Application Filing Fees.** A non-refundable fee of **\$187.44** must be provided at the time of application submittal. Please make checks payable to: "Butte County"
- Vehicle Registration.** Current DMV Registration for your recreational vehicle or travel trailer.
- Site Plan.** One copy of a site plan drawn to scale (i.e. 1"=20'), with scale noted. The site map must be drawn on a size sheet no greater than 11"x17". The site plan shall include the following information:
 - Vicinity Map.** Show north arrow, the location and boundary of the project site, major cross streets and the existing street pattern in the vicinity.
 - Information Table.** Include the following information:
 - Name of property owner.
 - Location of the subject property, including Assessor Parcel Numbers and site address (if assigned).
 - Name of site plan preparer and date.
 - General Plan and Zoning designations.
 - Size of property including gross & net lot area (square feet and acres).
 - Property Boundaries.** Show existing property lines with dimensions; right-of-ways and easements with the noted size, type and sufficient recording data to identify the conveyance (book and page of official records).
 - Buildings and Setbacks.** Location of the proposed camp site, as well as the locations, sizes and use of all existing improvements on the property, including wells, septic systems, driveways, decks, sheds, and carports. Show the setbacks of structures from property lines and between other structures.

REVIEW FOR COMPLETENESS

Once an application for an administrative permit has been submitted and fees collected, staff will perform an initial application review for completeness within the first 10 days following submittal. Should the application be found incomplete, the applicant or designated agent will be contacted and advised on what additional items must be submitted before processing may continue. As part of the review, staff may refer the application to any public agency that may have an interest in the proposed project. Requests for additional information by these agencies will cause the application to be deemed incomplete.

DECISION/DETERMINATION

The Zoning Administrator will review and approve a camping permit application, if it's found to be in compliance with the requirements of the County's Zoning Ordinance. A decision by the Zoning Administrator will generally be made within 10 days following the submittal of your application.