



Butte County Department of Development Services

## PERMIT CENTER

7 County Center Drive, Oroville, CA 95965

Planning Division Phone 530.552.3701 Fax 530.538.7785

Email dsplanning@buttecounty.net

**FORM NO**

**PLA-18**

### TEMPORARY USES ADMINISTRATIVE PERMIT (*BCC 24-174 et seq.*)

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

Street Address of Site: \_\_\_\_\_

Zoning: \_\_\_\_\_

Reason for Administrative Permit: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INCLUDE THREE (3) COPIES OF A SITE PLAN** drawn to standard engineering scale. Additional copies of the map shall be made available to county departments upon request. All maps shall be drawn on sheets no larger than 11"x17". A digital copy of the plan is encouraged.

The plan must include:

- a. Name and business address of the applicant or person who prepared the map.
- b. The Assessor Parcel Number(s) and the street address.
- c. Property lines, lot dimensions and any applicable easements of record or proposed.
- d. Dimensioned locations of existing and proposed public and private improvements on the property (including, but not limited to, buildings, driveways, parking areas, wells, septic tanks, sewer lines, leach fields, utilities, signage, storm drainage systems and lighting ). Label all items shown on the map.
- e. Show private road access, if any, and route(s) to a public road.
- f. Show all adjoining properties including those on a private road, if any.
- g. North arrow and scale of drawing.
- h. All documents and maps shall be clear and legible.

**I certify that the above information is correct and that I have read Butte County Code Section 24-174 (on the reverse side of this application.)**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(over)

**The approved permit is subject to Section 24-174 (c) of the Butte County Code**

24-174 C.

The following temporary uses are subject to issuance of an Administrative Permit upon a determination by the Zoning Administrator that the use is compatible with the applicable zone and surrounding uses:

1. Seasonal sales (e.g., Christmas trees, pumpkins, strawberries, citrus crops) for a maximum of 30 consecutive calendar days, no more than 3 times per year on a single property. Seasonal sales shall not be permitted on any residentially zoned property.
2. Construction yards located off-site in conjunction with an approved project. The construction yard shall be immediately removed within 10 days of completion of the construction project or expiration of the building permit.
3. A trailer or commercial modular unit used as a work site for employees of a business, for a maximum of 12 months.
4. A trailer or similar structure used as a classroom or office, for a maximum of 12 months.
5. A real estate office used exclusively for the sale of homes or other real estate for a maximum of three years.
6. Similar temporary activities determined by the Zoning Administrator to be compatible with the applicable zoning district and surrounding uses.

**TO BE COMPLETED BY PLANNING DIVISION**

Date Application Received: \_\_\_\_\_

Zoning: \_\_\_\_\_ Verified by: \_\_\_\_\_

Is the use subject to the requirements of Butte County Code Chapter 12? \_\_\_Yes \_\_\_No

Permits Reviewed by: \_\_\_\_\_

Associated Bldg./Project Permit # \_\_\_\_\_ Administrative Permit # \_\_\_\_\_

Planning Approval by: \_\_\_\_\_ Date Approved: \_\_\_\_\_