



Butte County Department of Development Services

# PERMIT CENTER

7 County Center Drive, Oroville, CA 95965

Main Phone (530) 552.3700 Fax (530) 538-7785

[www.buttecounty.net/dds](http://www.buttecounty.net/dds)

**FORM NO**

**INF-18**

## LETTER OF AUTHORIZATION

### PLEASE FILL OUT WHICHEVER APPLIES (OWNER OR CONTRACTOR):

#### OWNER:

I \_\_\_\_\_, am the property owner(s) of  
Owner(s) name

\_\_\_\_\_, I authorize \_\_\_\_\_, to:  
Address (street, city & zip) Name of applicant/authorized agent

(Please check all that apply)

- Apply for, sign for, and/or pick up all building permits on my behalf
- Sign for and pick up permit number \_\_\_\_\_
- View and/or obtain duplicate copies of approved building plans

Print Name \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_/Expires \_\_\_\_\_

*Note: A copy of the property owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.*

#### OR

#### CONTRACTOR:

I \_\_\_\_\_, am an authorized signatory for  
Authorized Signatory's Name

\_\_\_\_\_, I authorize \_\_\_\_\_, to  
Contractor & License Number Name of applicant/authorized agent

apply for, sign for, and/or pick up building permits on the company's behalf.

Print Name \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_/Expires \_\_\_\_\_