



Butte County Department of Development Services  
7 County Center Drive, Oroville, CA 95965  
Main Phone (530) 552.3700 Fax (530) 538-7785  
[www.buttecounty.net/dds](http://www.buttecounty.net/dds)

FORM NO

**INF-05**

## **Instructions for Completing Your Deed Restriction**

1. Attached is your Deed Restriction including a copy of your legal description of the property. The legal description must be attached with the document and will become part of the document. (Exhibit A)
2. All property owners must date and sign the Deed Restriction in presence of a Notary Public and have the form notarized.
3. Make a copy of the completed document and take the original and copy to the Butte County Recorder's Office at 155 Nelson Ave, Oroville, CA 95965. The Recorder's Office will record the original and "conform" a copy. Their office will keep the original and return the copy to the owner.
4. Please deliver the "conformed" copy to our office, Development Services Department. Your permit cannot be issued until a copy of the recorded document has been returned to our office.

Contact the Butte County Recorder's Office at 530.552.3400 for office hours and recording fees.

**REMOVE THESE INSTRUCTIONS PRIOR TO RECORDING**