



Butte County Department of Development Services
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www.buttecounty.net/dds

FORM NO
DBP-59

MANUFACTURE HOME CHECK LIST

Owner: _____

Address and/or APN: _____

Date: _____

Please check of each item or mark N/A.

<u>Applicant</u>	<u>Permit Tech</u>	<u>Item</u>
_____	_____	3 site plans (one 11" x 17" for scanning)
_____	_____	1 installation manual (if available)
_____	_____	2 Marriage line information from the manufactured home manufacturer if home is larger than a single wide.
_____	_____	3 Manufactured home floor plans. Floor plan requires dimensions of manufactured, indicate all windows and exits, label each room and include any interior fixtures. (One floor plan must be 11" x 17 for scanning).
_____	_____	2 State approved or engineered tie down or foundation plans
_____	_____	2 Butte County Manufactured Home Support Data sheets (form DBP-52) completed with information from the manufactured home installation instructions/manual.
_____	_____	2 Flood Elevation Certificate, wet stamped and signed. (As applicable)
_____	_____	A copy of the creation deed may be required for the parcel if the parcel is undeveloped (vacant and never been built on).
_____	_____	If on permanent foundation system: _____ A copy of the current recorded grant deed with the legal description _____ Title or Registration of the manufactured/mobile home or if it is a new manufactured/mobile home a copy of the Manufacturer's Certificate of Origin (MCO)

Note: If submitting digital plans, only one set of all the documents above will be required.