



## Department of Development Services

Tim Snellings, Director  
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[buttecounty.net/dds](http://buttecounty.net/dds)

### CODE ENFORCEMENT ADVISORY BOARD MEETING AGENDA

**Location:** Board of Supervisors' Chambers, 25 County Center Drive, Oroville

**Date:** Thursday, 29 October 2015

**Time:** 1:00 p.m.

1. **Call to Order**

2. Pledge of Allegiance

3. Roll Call—Ed McLaughlin (Chair), Bill Graves (Vice Chair), T.C. Dennis and Chris Nicodemas

*Present: Chair McLaughlin, Bill Graves, T. C. Dennis and Chris Nicodemas*

4. Approval of Minutes- Last Meeting April 29<sup>th</sup> 2015

*A motion to approve the April 29, 2016 minutes was made by T. C. Dennis and seconded by Bill Graves.*

*Vote*

*Ayes: T. C. Dennis, Bill Graves, Chris Nicodemus and Chair Ed McLaughlin*

*Noes: None*

*Absent: None*

*Abstain: None*

5. Code Enforcement Staffing—Chris Jellison, Code Enforcement Supervisor (CES)

a. New Officers

i. Jim McMillian	CE Officer	Extra Help
ii. Dave Hemming	CE Officer	Extra Help
iii. Ted Weber	CE Officer	MMJ Extra Help
iv. Kylene Lombard	Office Spec	MMJ Extra Help

b. Staffing Priorities Update

*Chris Jellison introduced new Code Enforcement staff members to the Advisory Board. Chris advised the Board that Roy Wallis left Butte County to work for City of Chico.*

6. Abandoned Vehicle Abatement (AVA) – Dave Hemming, Code Enforcement Officer (CEO)

a. AVA status report – vehicles abated on and off private property totals

b. Update on Towing Contract – RFP

*Dave Hemming presented a report regarding the Abandoned Vehicle Abatement (AVA) program to the Advisory Board.*



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*Chair McLaughlin requested that Dave check out some abandoned vehicles located at Dayton that include a school bus and boats. Dave Hemming said that he would check on them.*

*Chris Jellison advised that our current contract, All Star, has sold and the new owner was unable to meeting the contract requirements. The county went out to bid and there were no bids received. The county is going back out to bid. Currently we are utilizing the CHP as necessary.*

7. Nuisance Abatement Program Status Report – Chris Jellison, CEO
  - a. Discuss current nuisance abatement list and information
  - b. High Profile cases
  - c. Abatement Liens and Special Assessments

*Chris Jellison presented a status report of the Nuisance Abatement program to the Advisory Board.*

8. Key Code Enforcement Cases Report – Chris Jellison, CEO
  - a. Discuss current cases

*Chris Jellison presented a report to the Advisory Board of the Key Code Enforcement cases that are being handled by the Code Enforcement Division.*

*Chair McLaughlin asked if the Palms has gotten permits for Events.*

9. Update on Marijuana Program – Chris Jellison, CES – Power point
  - a. Discuss current cases (handout)
  - b. Successful Cases (handout)
  - c. Public Outreach
  - d. Stat List (handout)
  - e. Nuisance Abatement Update

*Chris Jellison presented an update on the Marijuana Program to the Advisory Board.*

10. Code Enforcement Program Priorities Evaluation (recommendation) – Chris Jellison, CES/Pete Calarco, Assistant Director CES
  - a. Current priorities list was adopted June 17<sup>th</sup>, 2009
  - b. New Priority List for Consideration:
    - i. Any code enforcement case that presents an imminent threat to human health and safety
    - ii. Substandard Housing Complaints
    - iii. Medical Marijuana Ordinance Enforcement
    - iv. Abandoned Vehicle Activities
    - v. Nuisance Abatement & Junk in Public View
    - vi. Camping violations
    - vii. Building without Permits
    - viii. Zoning (animals, lighting, noise, etc.)



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*Pete Calarco discussed the priority items to the Advisory Board. Due to time constraints Pete suggested that this item be carried over to the next scheduled Code Enforcement Advisory Board meeting.*

*Item for next meeting:*

- *Effectiveness of Code Enforcement Advisory Board*
- *Code Enforcement Advisory Board ride along w/CEO (routine in our areas)*

### 11. Code Enforcement Program Item

Members of the public wishing to address the Code Enforcement Advisory Board on items not listed on the agenda. The presentations will be limited to five minutes. The Code Enforcement Advisory Board is prohibited by state law from taking action on any item presented if it is not listed in the agenda.

*None.*

### 12. Discuss Date and Time for the Next Meeting(s)

- Wednesday, 27 April 2016*
- Thursday, 28 April 2016*

*The Advisory Board discussed the two dates above and agreed on April 28, 2016 at 1:00 pm in the Development Services Training Room.*

*A motion to adjourn the meeting was made by Bill Graves and seconded by Chris Nicodemous.*

*Vote*

*Ayes: T. C. Dennis, Bill Graves, Chris Nicodemus and Chair Ed McLaughlin*  
*Noes: None*  
*Absent: None*  
*Abstain: None*

### 13. Adjournment

*Chair McLaughlin adjourned the meeting at 1:20 pm*

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*Chair McLaughlin*