



Department of Development Services

Tim Snellings, Director
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CODE ENFORCEMENT ADVISORY BOARD MEETING ACTION MINUTES

Location: Board of Supervisors' Chambers, 25 County Center Drive, Oroville

Date: Tuesday, May 3, 2016

Time: 1:00 p.m.

1. **Call to Order**
2. Pledge of Allegiance
3. Roll Call—Ed McLaughlin (Chair), Bill Graves (Vice Chair), T.C. Dennis and Chris Nicodemus

Present: Chair McLaughlin, Bill Graves and Chris Nicodemus

Absent: T. C. Dennis

4. Approval of Minutes- Last Meeting October 29th 2015

A motion to approve the May 3, 2016 minutes was made by Bill Graves and seconded by Chris Nicodemus

Vote

Ayes: Bill Graves, Chris Nicodemus and Chair Ed McLaughlin

Noes: None

Absent: T. C. Dennis

Abstain: None

5. Code Enforcement Staffing—Chris Jellison, Code Enforcement Supervisor (CES)
 - a. 3 vacancies for Code Enforcement Officer
 - b. 1 vacancy for Senior Office Specialist

Chris Jellison advised the Board that the Code Enforcement division currently has 3 vacancies for Code Enforcement Officer – Full time. The following employees have been/will be hired; Phil Preader (4/25/16), Randall Smith (5/9/16) and Dustin Homesley (5/16/16).

The Code Enforcement division is also recruiting for a full-time Office Specialist, Senior. We are currently awaiting the list from Human Resources to conduct interviews.



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6. Abandoned Vehicle Abatement (AVA) – Dave Hemming, Code Enforcement Officer (CEO)
 - a. AVA status report – vehicles abated – *David Hemming presented a report regarding the Abandoned Vehicle Abatement (AVA) program to the Advisory Board.*
 - b. Update on Towing Contract – RFP – *Chris Jellison provided an update on the Towing Contract. Butte County now has contracts with two (2) towing companies; ABC Nick's Towing who will cover the Oroville/Gridley area and Nick's Towing (soon to be changed to Ernie's Towing shortly which will cover the Chico/Paradise area.*

7. Nuisance Abatement Program Status Report – Jim McMillian, CEO
 - a. Discuss current nuisance abatement list and information
 - b. High Profile cases
 - c. Abatement Liens

Jim McMillian & Chris Jellison presented an overview to the Advisory Board of current nuisance abatement, high profile cases and abatement liens.

Pete Calarco gave a brief explanation of the Public Stuff program that allows the public to report a problem via their smart phone/computer.

8. Key Code Enforcement Cases Report – Jim McMillian, CEO
 - a. Discuss current cases

9. Update on Marijuana Program – Ted Weber, CEO – Power point
 - a. Discuss current cases (handout)
 - b. Successful Cases (handout)
 - c. Nuisance Abatement Update

Ted Weber presented an overview to the Advisory Board of the Marijuana Program to discuss current cases, successful cases and nuisance abatement update.

Bill Graves wanted to thank Chris Jellison for making a presentation regarding the "Stay in the Box" at his class at Chico State.

10. Code Enforcement Program Priorities Evaluation (recommendation) – Pete Calarco, Assistant Director CES
 - a. Current priorities list was adopted June 17th, 2009
 - b. New Priority List for Consideration:
 - i. Any code enforcement case that presents an imminent threat to human health and safety
 - ii. Substandard Housing Complaints



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- iii. Abandoned Vehicle Activities
- iv. Nuisance Abatement & Junk in Public View
- v. Camping violations
- vi. Building without Permits
- vii. Zoning (animals, lighting, noise, etc.)

Pete Calarco gave a brief overview of the items that are on the New Priority List for Consideration.

A motion to recommend the New Priority List for Consideration to the Board of Supervisors was made by Bill Graves and seconded by Chris Nicodemus.

Vote

Ayes: Bill Graves, Chris Nicodemus and Chair Ed McLaughlin

Noes: None

Absent: T. C. Dennis

Abstain: None

Chair Ed McLaughlin requested to be notified when this goes to the Board of Supervisors so that he can attend that meeting.

11. Code Enforcement Program Item

Members of the public wishing to address the Code Enforcement Advisory Board on items not listed on the agenda. The presentations will be limited to five minutes. The Code Enforcement Advisory Board is prohibited by state law from taking action on any item presented if it is not listed in the agenda.

12. Discuss Date and Time for the Next Meeting(s)

- a. Wednesday, 26 October 2016
- b. Thursday, 27 October 2016

The Advisory Board stated that either Monday or Tuesday's are the best days for them.

13. Adjournment

Chair McLaughlin adjourned the meeting.

Chair McLaughlin