



**Department of Development Services**

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**ADMINISTRATION \* BUILDING \* PLANNING**

**CODE ENFORCEMENT ADVISORY BOARD MEETING ACTION MINUTES**

**Location:** Board of Supervisors' Chambers, 25 County Center Drive, Oroville

**Date:** Thursday, 30 October 2014

**Time:** 2:00 p.m.

1. **Call to Order**
2. Pledge of Allegiance
3. Roll Call – Ed McLaughlin (Chair), Bill Graves (Vice Chair), T.C. Dennis and Chris Nicodemas
4. Approval of Minutes - Last Meeting May 28<sup>th</sup> 2014

*A motion to approve the May 28, 2014 minutes was made by T. C. Dennis and seconded by Bill Graves.*

*Vote*

*Ayes: Bill Graves, T. C. Dennis and Chris Nicodemas and Chair Ed McLaughlin*  
*Noes: None*  
*Absent: None*  
*Abstain: None*

5. Code Enforcement Staffing Update – Chris Jellison, Code Enforcement Supervisor (CES)
  - a. Matt Eisenman CE Officer 960 hours- MMJ
  - b. Simon Shieh CE Officer 1000 hours-General Nuisance
  - c. Kelsi Dancer Office Assistant 1000 hours-OA Duties

*Code Enforcement Supervisor, Chris Jellison, introduced new Code Enforcement Staff to the Advisory Board Members.*

6. Abandoned Vehicle Abatement (AVA) – Matt Eisenman, Code Enforcement Officer (CEO)
  - a. AVA status report – vehicles abated on and off private property totals

*Code Enforcement Officer, Matt Eisenman, presented a report regarding Abandoned Vehicle Abatement (AVA) program to the Advisory Board.*

7. Nuisance Abatement Program Status Report – Roy Wallis, CEO
  - a. Discuss current nuisance abatement list and information
  - b. High Profile cases
  - c. Abatement Liens and Special Assessments

*Roy Wallis presented a status report of the Nuisance Abatement program to the Advisory Board.*

8. Key Code Enforcement Cases Report – Wendy Jones, CEO and Matt Eisenman, CEO
  - a. Discuss current cases.

*Wendy Jones presented a report to the Advisory Board of the Key Code Enforcement cases that are being handled by the Code Enforcement Division.*

9. Update on Marijuana Program – Roy Wallis, CEO
  - a. Discuss current cases
  - b. Successful Cases
  - c. AEP Seminar Update – *Wendy Jones and Chris Jellison attended a valuable training at CACEO Seminar in Seaside.*

*Roy Wallis presented an update on the Marijuana Program.*

10. Code Enforcement Program Priorities Evaluation (recommendation) – Chris Jellison, CES
  - a. Discussion on the change of the current priorities
  - b. New Priority List:
    1. Any code enforcement case that presents an imminent threat to human health and safety
    2. Medical Marijuana Ordinance Enforcement
    3. Abandoned Vehicle Activities
    4. Nuisance Abatement & Junk in Public View
    5. Substandard Housing Complaints
    6. Building without Permits
    7. Camping violations
    8. Zoning (animals, lighting, noise, etc.)
  - c. Current priorities list was adopted June 17<sup>th</sup>, 2009

*The Advisory Board requested to wait until after the upcoming election to make a decision regarding the Code Enforcement Program Priorities.*

11. Members of the public wishing to address the Code Enforcement Advisory Board on items not listed on the agenda. The presentations will be limited to five minutes. The Code Enforcement Advisory Board is prohibited by state law from taking action on any item presented if it is not listed in the agenda.

*None*

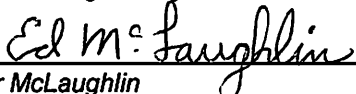
11. Discuss Date and time for the next meeting (s)

Wednesday April 22, 2015  
Thursday April 23, 2015  
Wednesday April 29, 2015  
Thursday April 30, 2015

*The Advisory Board agreed to hold the next CEAB meeting on Thursday April 30, 2015 at 1:00 pm.*

15. Adjournment

*Chair McLaughlin adjourned the meeting at 3:45 pm.*

  
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*Chair McLaughlin*